



TOWN COMMISSION MEETING AGENDA

July 22, 2025 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

RECOGNITION OF SERGEANT AT ARMS

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS

ROLL CALL

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

APPROVAL OF AGENDA

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

1. A. PROCLAMATIONS

1. NATIONAL PARKS & RECREATION MONTH

2. FLORIDA WATER PROFESSIONALS MONTH

NEW BUSINESS

2. RESOLUTION 25-23, PROPOSED MILLAGE RATE FY 2025-2026

3. DISCUSSION & ACTION, PURCHASE OF GARBAGE CARTS

REPORTS FROM OFFICERS

Polk County Sheriff's Office

Dundee Fire Department

Town Attorney

Department Updates

Town Manager

Commissioners

Mayor

ADJOURNMENT

PROCLAMATION



WHEREAS, park and recreation services are vital for communities throughout this country, including Dundee, Florida; and,

WHEREAS, park and recreation services establish and maintain the quality of life in our communities, ensuring the health of all citizens and contributing to the economic and environmental well-being of a community and region; and,

WHEREAS, park and recreation services build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for individuals with mental or physical disabilities, and also improve the mental and emotional health of all residents; and,

WHEREAS, park and recreation services increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and,

WHEREAS, parks and open spaces ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and,

WHEREAS, park and recreation services are vital for our communities, from protecting open space and natural resources, to helping fight obesity and providing activities and resources for all walks of life; and,

WHEREAS, the U.S. House of Representatives passed an official resolution and has designated July as Park and Recreation Month; and

NOW, THEREFORE, the Town Commission of the Town of Dundee, Florida does hereby proclaim July 2025 as

NATIONAL PARKS & RECREATION MONTH

PASSED AND DULY ADOPTED in regular session this 22nd day of July 2025.

TOWN OF DUNDEE, FLORIDA

ATTEST:

Samuel E. Pennant, Mayor

Erica Anderson, Town Clerk

PROCLAMATION



WHEREAS, the Florida Water & Pollution Control Operators Association, organized in 1940, is a non-profit trade organization that promotes the sustainability of Florida's water utility industry through workforce development to protect the health of Florida's citizens and to preserve the state's water resources; and

WHEREAS, this organization offers water and wastewater treatment plant operator and water distribution operator training courses required for the state of Florida's operator licenses, eight voluntary certification programs, and continuing education programs for operator license renewal; and

WHEREAS, this organization, in recognizing the importance of the Florida Statutes and Administrative Code that regulate the water industry, acts as liaison between the Florida Department of Environmental Protection and industry personnel; and

WHEREAS, the Florida Water & Pollution Control Operators Association recognizes all who have played a significant part in operating and maintaining drinking water, wastewater, and stormwater systems in Florida by celebrating *Florida Water Professionals Month*, which applauds their constant efforts to protect our health and environment; and

WHEREAS water professionals are essential first responders, as defined by Florida Statute 403.865 (b), during storms and other catastrophic events, working to ensure safe drinking water and safe disposal of wastewater for our communities.

NOW, THEREFORE, I, Sam Pennant, by the authority vested in me as Mayor of Dundee, Florida, hereby proclaim August 2025 as

“Florida Water Professionals Month”

in Dundee and extend greetings and best wishes to all observing *Florida Water Professionals Month*.

Sam Pennant, Mayor

Attest:

Erica Anderson, Town Clerk



TOWN COMMISSION MEETING

July 22, 2025 at 6:30 PM

Item 2.

AGENDA ITEM TITLE:

RESOLUTION 25-23, PROPOSED MILLAGE RATE FY 2025-2026

SUBJECT:

The Town Commission will consider approval of Resolution 25-23, setting the proposed millage rate, rolled-back rate, and public hearing dates for the proposed FY 2025-2026 Budget

STAFF ANALYSIS:

Florida Statutes require the Town to compute a proposed millage rate necessary to fund the proposed budget. The Town must advise the Property Appraiser of its proposed millage rate, rolled-back rate and the date, time, and place for a public hearing. The Property Appraiser utilizes this information in preparing the notices of proposed property taxes which are mailed to property owners.

The Town's existing millage rate is **7.9000**. The rolled-back rate for FY 2024-2025 is **7.4381**.

The proposed FY 2025-2026 budget millage rate is **9.8679**, which sets the "ceiling" or maximum millage rate and funds the budget with ad valorem taxes. This will provide the Commission the opportunity, if needed, to raise the millage rate from the FY 2025 – 2026 millage rate to provide additional monies for any increases deemed necessary by the Commission. If approved by the Town Commission, the millage rate could be lowered, but not increased above the **9.8679** without the expense of re-advertising to all property owners.

Resolution No. 25-23 also sets the date, time, and place of the first public hearing to consider the proposed millage rate and tentative budget for Fiscal Year 2025 – 2026, which is **September 10, 2025, at 6:30pm at Town Commission Chambers, 202 East Main Street, Dundee, FL 33838**.

The Town Commission must set the proposed millage on or before August 4, 2025 per TRIM requirements. Once established, the proposed millage will be reflected on notices mailed by the Polk County Property Appraiser on or before August 18, 2025 to all property owners in the Town. This notice will include information on the date, time and location of the Town's first public hearing for the budget, and what the old tax rate was, and what the new tax rate will be with the proposed millage. Once the proposed millage

is set, the Town Commission can lower the millage rate at any time during the budget process, but it cannot raise the millage without mailing a second notice of the proposed increase to all property owners. The calculated roll-back millage rate is mills which generates the same total revenue from the previous year. Setting the millage at the current rate of 7.5895 mills must be approved by a simple majority vote.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval

ATTACHMENTS:

Resolution 25-23

RESOLUTION NO: 25-23

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA RELATING TO THE 2025-2026 FISCAL YEAR MILLAGE LEVY; PROVIDING FOR A PROPOSED MILLAGE RATE PURSUANT TO §§200.065(2)(a) AND 200.065(2)(b), FLORIDA STATUTES; SETTING THE DATE, TIME, AND PLACE OF A PUBLIC HEARING TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2025-2026; AUTHORIZING THE TRANSMITTAL OF CERTAIN REQUIRED INFORMATION TO THE POLK COUNTY PROPERTY APPRAISER; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Polk County Property Appraiser has certified to the Town of Dundee the taxable value within the Town’s jurisdiction pursuant to §200.065(1), Florida Statutes; and

WHEREAS, the Town of Dundee is required by §200.065(2)(b), Florida Statutes to advise the Polk County Property Appraiser of its proposed millage rate, its “rolled-back rate” (computed pursuant to §200.065(1), Florida Statutes), and of the date, time, and place of a public hearing to be held on the proposed millage rate and the tentative budget of the Town;

NOW THEREFORE, BE IT RESOLVED BY THE PEOPLE OF THE TOWN OF DUNDEE:

SECTION 1. The “proposed millage rate” necessary to fund the Town of Dundee’s tentative budget, other than the portion of the budget to be funded from sources other than ad valorem taxes (using no less than 95% of the taxable value of the Town as certified by the property appraiser) is **9.8679** mills.

SECTION 2. The “rolled-back rate” computed pursuant to §200.065(1), Florida Statutes is **7.4381** mills.

SECTION 3. The “date, time and place” of the public hearing to be held on the proposed millage rate and the tentative budget of the Town of Dundee for Fiscal Year 2025-2026 is: **September 10, 2025, at 6:30 P.M. at Town Hall, 202 East Main Street, Dundee, Florida, 33838.**

SECTION 4. Town Staff shall, in its usual manner or as required by law, transmit the information

identified in §200.065(2)(b), Florida Statutes to the Polk County Property Appraiser for use in preparing the “notice of proposed property taxes” pursuant to §200.069, Florida Statutes.

SECTION 5. This Resolution shall take effect immediately upon its adoption and passage.

READ, PASSED UPON AND FINALLY ADOPTED at the meeting of the Town Commission of the Town of Dundee duly assembled on the 22nd day of July 2025.

TOWN OF DUNDEE, FLORIDA

Sam E. Pennant, Mayor

ATTEST:

Erica Anderson, Town Clerk

APPROVED AS TO FORM

Town Attorney



TOWN COMMISSION MEETING

July 22, 2025 at 6:30 PM

AGENDA ITEM TITLE:	DISCUSSION & ACTION, PURCHASE OF GARBAGE CARTS
SUBJECT:	Restocking the Inventory of Garbage Carts for the Sanitation Department
STAFF ANALYSIS:	Due to the increase in the number of new homes being constructed within Town limits. The Sanitation Department is requesting the purchase of 144 new garbage carts from Cascade Cart Solutions to restock the inventory. These totes will only be set out when the new homes are fully constructed and the new owners have set up a utility account with the Town. Three quotes have been obtained, and the quote from Cascade Cart Solutions is the lowest quote.
FISCAL IMPACT:	\$10,278.00
STAFF RECOMMENDATION:	Staff recommends approval
ATTACHMENTS:	Price Quote Sheet

**TOWN OF DUNDEE
PRICE QUOTE SHEET**



DATE: 7/15/2025
 DEPARTMENT: Sanitation Department
 NAME OF PERSON SECURING THE QUOTE: Johnathan Vice
 GENERAL DESCRIPTION OF ITEM: 144 Green 95-Gallon Carts

Vendor Selected: ☒

VENDOR #1

COMPANY NAME: Cascade Cart Solutions
 CONTACT NUMBER: 813-352-4842 NAME OF REPRESENTATIVE: Shane
 PRICE: \$7,838.00 SHIPPING: \$2,440.00
 COMMENTS: 144 Green 95-Gallon Carts

Vendor Selected: ☐

VENDOR #2

COMPANY NAME: Uline.com
 CONTACT NUMBER: 800-295-5510 NAME OF REPRESENTATIVE: Melanie
 PRICE: \$18,576.00 SHIPPING: \$1,069.29
 COMMENTS: 144 Green 95-Gallon Carts

Vendor Selected: ☐

VENDOR #3

COMPANY NAME: Toter.com
 CONTACT NUMBER: 800-424-0422 NAME OF REPRESENTATIVE: Brittany
 PRICE: \$8532.00 SHIPPING: \$1890.47
 COMMENTS: 144 Green 95-Gallon Carts

DEPARTMENT DIRECTOR/SUPERVISOR: Johnathan Vice DATE: 7/15/25
 FINANCE DIRECTOR APPROVAL: Shahia Uddin DATE: 7/15/25
 TOWN MANAGER APPROVAL: JL DATE: 7/15/25
 ADDITIONAL COMMENTS: _____

 SOLE SOURCE JUSTIFICATION: _____



CASCADE
cart solutions
A New Way to Manage Your Fleet

PROPOSAL

Proposal# TD250702

July 2, 2025

QUOTE PREPARED FOR

Town of Dundee
Johnathon Vice
1500 Race St
Dundee, FL 33838

SHIP TO

Town of Dundee
Johnathon Vice
1500 Race St
Dundee, FL 33838

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
Sterling 96 GRN w/Hotstamp CART 96 GRN/LOGO/ LID GRN	144	\$52.00	\$7,488.00
New Hot Stamp	1	\$350.00	\$350.00
Subtotal			\$7,838.00
Sales Tax (if applicable on Product)	No	0.00%	\$0.00
Freight	1.00	\$2,440.00	\$2,440.00
Sales Tax (if applicable on Freight)	No	0.00%	\$0.00
Total			\$10,278.00

DETAILS

Freight: Shipping into Dundee, FL

Wheel Size: Standard

Lead time: TBD - Approx 4-6 week

Payment Terms: NET45

Warranty: 10 year Non-Prorated

Quote Valid Until:

All applicable taxes to be paid by buyer unless tax exemption certificate is provided.

PRESENTED BY

Shane Marco, Regional Sales Manager
Cascade Engineering, Inc.
4950 37th Street SE
Grand Rapids, MI 49512
(813) 352-4842 (cell)
(616) 975-4902 (fax)
shane.marco@cascadeng.com

Please return acceptance to email above.

ACCEPTED BY

Johnathon Vice

Date

Signature:

1-800-295-5510
uline.com
customer.service@uline.com

PRICING REQUEST

Item 3.

REQUEST # PRA961268

Thank you for your interest in Uline!

PROVIDED TO: DUNDEE TOWN OFFICE
202 E MAIN ST
DUNDEE FL 33838-4217

SHIP TO: DUNDEE PUBLIC WORKS
1500 RACE RD
DUNDEE FL 33838-4439

CUSTOMER NUMBER			SHIP VIA	REQUEST DATE	
21453356			TRUCKLOAD	07/03/25	
QUANTITY	U/M	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXT. PRICE
144	EA	H-7938G	ULINE TRASH CAN WITH WHEELS - 95 GALLON, GREEN	129.00	18,576.00

SUB-TOTAL 18,576.00	SALES TAX .00	SHIPPING/HANDLING 1,069.29	TOTAL 19,645.29
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NOTE:

ATTENTION: JOHNATHON VICE
NEW: ORDER ONLINE AT ULINE.COM/PRICINGREQUESTDETAIL



841 Meacham Rd, Statesville, NC, 28677
PHONE: 800-424-0422 FAX: 833-930-1124
WQ-10352029

Item 3.



Sell To:

Contact Name	Johnathon Vice	Ship To Name	Town of Dundee
Bill To Name	Town of Dundee	Ship To	1500 Race Rd
Bill To	PO Box 1000		Dundee, FL 33838
	Dundee, FL 33838-1000		USA
	USA	Quick Ship	
Email	jvice@townofdundee.com		
Phone	(863) 514-6636		

Quote Information

Salesperson	Brittany Taylor	Expiration Date	7/18/2025
Salesperson Email	btaylor@wastequip.com	Quote Number	WQ-10352029
			Please Reference Quote Number on all Purchase Orders

Product	Product Description	Selected Option	Quantity	Sales Price	Total Price
**Plastics - 79296	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart	—Body Color - (940) Green —Lid Color - (940) Green —Body Hot Stamp on Both Sides (New) in (Not provided) —Wheels - 10in Sunburst —Toter Serial Number Hot Stamped on Front of Cart Body in White —2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed —Warranty - 12 Yrs Cart Body, All other components 10 Yrs	144.00	\$59.25	\$8,532.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$8,532.00
Shipping Terms	FOB Origin	Shipping	\$1,890.47
		Tax	\$0.00
		Grand Total	\$10,422.47

Additional Information

Additional Terms Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

Additional Information Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve



841 Meacham Rd, Statesville, NC, 28677
PHONE: 800-424-0422 FAX: 833-930-1124
WQ-10352029

Item 3.



the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change. Pursuant to California Section 26275 of the Health and Safety Code, certain trash receptacles and storage containers must be marked with reflectors. Customers must disclose if such receptacles and containers are intended for use in California – if not disclosed, the receptacles and containers are not intended for use in California.

Special Contract Information Sourcewell – Pricing and Products/Services offerings are based on the Sourcewell Co-Operative Contract with Toter, LLC (#120324-TOT, eff. 4/4/2025), and such Contract terms and conditions are incorporated herein by reference. Pricing and Products/Services changes may occur at any time with proper documentation, and subject to Sourcewell approval; therefore, offerings may change without written prior notice. Wastequip Product Limited Warranties, Disclaimers, Limitation of Liability and Remedies, and Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders