



## **TREE BOARD MEETING AGENDA**

**February 18, 2026 at 5:30 PM**

**COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838**

**Phone: 863-438-8330 | [www.TownofDundee.com](http://www.TownofDundee.com)**

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR**

*(Each speaker shall be limited to three (3) minutes)*

### **APPROVAL OF MINUTES**

- 1. DECEMBER 17, 2025**

### **NEW BUSINESS**

- 2. DISCUSSION & ACTION, FY 2025-2026 TREE BOARD BUDGET & GOALS**
- 3. DISCUSSION, TREE TRIMMING & REMOVAL LOG UPDATE**

### **REPORTS FROM OFFICERS**

Public Works Department Comments

Town Administration Comments

Board Member Comments

Chairperson Comments

### **ADJOURNMENT**

***PUBLIC NOTICE:*** Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

*If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.*



# TREE BOARD MEETING MINUTES

December 17, 2025, at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

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**CALL TO ORDER at 5:30PM by Chair Aguilar**

**PLEDGE OF ALLEGIANCE led by Chair Aguilar**

**ROLL CALL given by Deputy Town Clerk Melissa Glogowski**

**PRESENT**

Shiela Aguilar  
Edwin Manucy Jr.  
Rhonda Sara

**ABSENT:**

Michelle Smith

Clerk Glogowski informed the board that she had heard from Vice-Chair Smith that she would not be able to attend tonight.

*Motion to excuse Michelle Smith, was made by Vice-Chair Smith  
Motion Seconded by member Manucy  
Voting in favor: Aguilar, Manucy, Sara  
The motion passed unanimously*

**DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR**

*(Each speaker shall be limited to three (3) minutes)*

Chair Aguilar opened the floor for delegation. No one was present in delegation, so the floor was closed.

**APPROVAL OF MINUTES**

**1. APPROVAL OF TREE BOARD MINUTES:**

- October 15, 2025

*Motion to approve the minutes from October 15, 2025 made by member Sara  
Motion Seconded by member Chair Aguilar  
Voting in favor: Aguilar, Manucy, Sara  
The motion passed unanimously*

## NEW BUSINESS

### 2. DISCUSSION & ACTION – FY 2025 – 2026 BUDGET & GOALS

Tree Board members discussed the Tree Lighting Ceremony, stated that they would like to add small bottles of water to hand out next year as well. The Board then discussed options for the use of the remaining budget funds, which must be expended by September 30, 2026. The Board discussed participation in Dundee Elementary's S.T.R.E.A.M. Night scheduled for March 12, 2026, as well as potential Arbor Day celebrations to be held on a Saturday in April. Public Works Director John Vice stated that he will present information at the February meeting regarding landscaping at the new splash pad as a potential project for consideration.

### 3. DISCUSSION – TREE TRIMMING AND REMOVAL UPDATE

Public Works Director, John Vice and Parks & Recreation Department Lead, Mike Driggers provided an update on tree trimming and removal since the last Tree Board meeting.

## REPORTS FROM OFFICERS

### Public Works Department Comments

- Merry Christmas

### Town Administration Comments

- Provided update on the Christmas Tree Lighting and Parade, the Town has received Tree City USA designation for 11<sup>th</sup> year, Merry Christmas & Happy New Year

### Board Members Comments

- None

### Chairperson Comments

- Complimented John for all his hard work

**ADJOURNMENT at 6:30PM**

Respectfully Submitted,

*Melissa Glogowski*

Melissa Glogowski  
Deputy Town Clerk/Events Coordinator

APPROVAL DATE: \_\_\_\_\_



## Meeting Agenda Coversheet

<b>MEETING DATE:</b>	February 18, 2026	<b>Submitted By:</b> Melissa Glogowski, Deputy Town Clerk	
<b>SUBJECT:</b> <i>This will be the name of the Item as it will appear on the Agenda</i>	DISCUSSION & ACTION, FY 2025-2026 BUDGET & GOALS		
<b>STAFF RECOMMENDATION:</b> (MOTION READY)			
<b>SUMMARY and/or JUSTIFICATION:</b>	<p>The Dundee Tree Board will continue discussing its FY 2025–2026 budget and goals for the year. The Board’s total approved budget is <b>\$15,000.00</b>. To date, <b>\$4,027.37</b> has been allocated, leaving a remaining balance of <b>\$10,972.63</b>, which must be expended by September 30, 2026.</p> <p><b>Allocated Funds to Date:</b>                  \$2,750.00 – ArborPro Annual Maintenance (Paid in May)                  \$527.37 – 2025 Christmas Tree Lighting Ceremony supplies                  \$750.00 – Dundee Elementary S.T.R.E.A.M. Night (March 12, 2026)</p> <p><b>Remaining Balance:</b>  <b>\$10,972.63</b></p>		
<b>SELECT, if applicable</b>	<b>AGREEMENT:</b>		<b>BUDGET:</b>
	<b>STAFF REPORT:</b>		<b>PROCLAMATION:</b>
	<b>EXHIBIT(S):</b>		<b>OTHER:</b>
<b>IDENTIFY EACH ATTACHMENT.</b> <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>			
<b>SELECT, if applicable</b>	<b>RESOLUTION:</b>		<b>ORDINANCE:</b>
<b>IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE</b> <i>(If Item is <b>not</b> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>			
<b>FISCAL IMPACT (if any):</b>	At the will of the board		\$0.00



## Meeting Agenda Coversheet

<b>MEETING DATE:</b>	February 18, 2026	<b>Submitted By:</b> John Vice, Public Works Director		
<b>SUBJECT:</b> <i>This will be the name of the Item as it will appear on the Agenda</i>	DISCUSSION, TREE TRIMMING & REMOVAL UPDATE			
<b>STAFF RECOMMENDATION:</b> (MOTION READY)				
<b>SUMMARY and/or JUSTIFICATION:</b>	<p>The Public Works Department provided an updated log of all trees that have been trimmed/removed/planted since the last meeting.</p> <p>The board will consider approval of any necessary tree removal/planting.</p>			
<b>SELECT, if applicable</b>	<b>AGREEMENT:</b>		<b>BUDGET:</b>	
	<b>STAFF REPORT:</b>		<b>PROCLAMATION:</b>	
	<b>EXHIBIT(S):</b>	X	<b>OTHER:</b>	
<b>IDENTIFY EACH ATTACHMENT.</b> <i>For example, an agreement may have 2 exhibits, identify the agreement and Exhibit A and Exhibit B</i>	Tree Trimming & Removal Log			
<b>SELECT, if applicable</b>	<b>RESOLUTION:</b>		<b>ORDINANCE:</b>	
<b>IDENTIFY FULL RESOLUTION OR ORDINANCE TITLE</b> <i>(If Item is <b>not</b> a Resolution or Ordinance, please erase all default text from this field's textbox and leave blank.)</i>				
<b>FISCAL IMPACT (if any):</b>				\$0.00

<b>TREE REMOVAL/CUTTING LOG</b>				
<b>MONTH</b>	<b>TYPE OF TREE</b>	<b>TRIMMED/REMOVED</b>	<b>LOCATION</b>	<b>REASON'S</b>
December	Live Oaks	Trimmed	Fouse Street	Maintenance
December	Live Oaks	Trimmed	Daniels Street	Maintenance
December	Live Oaks	Trimmed	MLK Street	Maintenance
December	Live Oaks	Trimmed	Lincoln Ave	Maintenance
December	Live Oaks	Trimmed	Edmund Ave	Maintenance
December	Live Oaks	Trimmed	Allen Ave	Maintenance
December	Live Oaks	Trimmed	6 <sup>TH</sup> Street S	Maintenance
<b>2026</b>				
January	Live Oaks	Trimmed	MLK Street	Maintenance
January	Live Oaks	Trimmed	Pine Street	Maintenance
January	Live Oaks	Trimmed	5 <sup>th</sup> Street S	Maintenance
January	Live Oaks	Trimmed	Lincoln Ave	Maintenance
January	Live Oaks	Removed	Pine Street	Rotten/ broken
January	Palm Tree	Trimmed	Citrus Ave	Maintenance
January	Live Oaks	Trimmed	Lincoln Ave	Maintenance
February	Live Oaks	Trimmed	Hwy 17/ scenic	Maintenance
February	Brazilian Pep	Trimmed	Hwy 17/ Scenic	Maintenance
February	Live oak	Trimmed	Lake Menzie	Maintenance
February	Live Oak	Removed	Lake Menzie	Rotten/ broken