

AMENDED



TOWN COMMISSION MEETING AGENDA

May 23, 2023 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

RECOGNITION OF SERGEANT AT ARMS

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS

ROLL CALL

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR MAY 23, 2023

A. MINUTES

1. MAY 9, 2023 TOWN COMMISSION MEETING

B. BOARD RESIGNATION

1. TRACY BARNHILL TREE BOARD RESIGNATION

APPROVAL OF AGENDA

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

1. PROCLAMATION, NATIONAL PUBLIC WORKS WEEK

2. PROCLAMATION, MEMORIAL DAY

NEW BUSINESS

3. DISCUSSION & ACTION, SHERIFF'S DEPARTMENT FLOOR REPLACEMENT

4. DISCUSSION & ACTION, SHERIFF'S DEPARTMENT INTERIOR PAINTING

5. DISCUSSION & ACTION, HELICOPTER ROAD QUIT CLAIM DEEP

6. DISCUSSION & ACTION, LEADERSHIP POLK CLASSES VS FLORIDA LEAGUE OF CITIES CONFERENCE

REPORTS FROM OFFICERS

Polk County Sheriff's Office

Dundee Fire Department

Town Attorney

Town Manager

Commissioners

Mayor

ADJOURNMENT

PUBLIC NOTICE: Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.



TOWN COMMISSION MEETING

May 23, 2023 at 6:30 PM

Item A.

-
- AGENDA ITEM TITLE:** Approval of the Commission Consent Agenda
- SUBJECT:** The Town Commission will consider the items of the consent agenda as provided for by the Town Code Article IIA, Sec. 2-33(e). Items in the consent agenda are routine business or reports. All items in the consent agenda are approved in one motion. Any item in the consent agenda may be pulled by a member of the Town Commission for separate consideration.
- STAFF ANALYSIS:** The consent agenda for the meeting of May 23, 2023 contains the following:
- A. Minutes
 - 1. May 9, 2023 Town Commission Meeting
 - B. Board Resignation
 - 1. Tracy Barnhill Tree Board Resignation
- STAFF RECOMMENDATION:** Approval of the May 23, 2023 Consent Agenda
- ATTACHMENTS:** Town Commission Minutes for May 9, 2023
- Tracy Barnhill Tree Board Resignation



TOWN COMMISSION MEETING MINUTES

May 09, 2023 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER AT 6:30PM by Mayor Pennant

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Vice Mayor Richardson

RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL taken by Town Clerk Douthat

PRESENT

Steve Glenn

Bert Goddard

Willie Quarles

Mary Richardson

Sam Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR MAY 9, 2023

A. MINUTES

1. **March 28, 2023, Town Commission Meeting**
2. **April 11, 2023, Town Commission Meeting**
3. **April 25, 2023, Town Commission Meeting**

Town Manager Davis reported the following changes to the consent agenda:

1. The Boring Business Solutions agreement was removed.

MOTION TO APPROVE the consent agenda with changes for the meeting of May 9, 2023, made by Goddard, Seconded by Quarles. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

APPROVAL OF AGENDA

Town Manager Davis reported the following changes to the regular agenda:

1. Exhibit B on Item 4 was corrected to 23-04
2. Item 7 was added.

MOTION TO APPROVE the regular meeting agenda with changes for the meeting of May 9, 2023, motion made by Glenn, Seconded by Richardson. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

NEW BUSINESS

1. SELECTION OF VICE MAYOR OF THE TOWN COMMISSION

Mayor Pennant presented Vice Mayor Richardson with a plaque in appreciation of her service as Vice Mayor.

MOTION TO APPROVE Steve Glenn as the next Vice Mayor made by Richardson, Seconded by Goddard. Passed unanimously

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

2. COMMISSIONER APPOINTMENTS TO VARIOUS COMMITTEES

Consensus of the Commission is to continue with the current assignments.

Commissioner Richardson expressed interest in exploring other committees.

Vice Mayor Glenn requested to pass his seat on the middle school board to Commissioner Richardson.

MOTION TO APPROVE giving Richardson, Glenn's seat on the middle school board made by Glenn, Seconded by Richardson. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

MOTION TO APPROVE committee appointments made by Glenn, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

3. **ORDINANCE 23-04, CALDWELL RIDGE VOLUNTARY ANNEXATION**

Assistant Town Attorney Claytor read the title of Ordinance 23-04 into the record.

Town Planner Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

Motion to approve Caldwell Ridge Annexation made by Goddard, seconded by Quarles. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

4. **DISCUSSION & ACTION, IDEAL REFUSE BAD DEBT WRITE OFF**

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the write off of bad debt from Ideal Refuse made by Quarles, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

5. **DISCUSSION & ACTION, BUDGET WORKSHOP DATES**

Town Manager Davis gave the analysis and proposed several dates for budget workshops.

June 24, 2023 from 9AM to 3PM

June 27, 2023 from 5PM to 6PM

July 11, 2023 from 5PM to 6PM

July 25, 2023 from 5PM to 6PM

Commissioner Richardson suggested sending out post cards to inform the public about budget workshop dates.

Mayor Pennant did not approve.

Dre Robinson, 612 MLK St, asked that they find a middle ground.

Vice Mayor Glenn suggested putting a message on the bill instead.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the chosen dates for budget workshop dates made by Glenn, Seconded by Richardson. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

6. DISCUSSION & ACTION, GRAPPLE TRUCK REPAIR

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public.

Robert Edwards, 1130 Allegro Place, asked if the selected company had been researched to ensure they are dependable.

Archie Sapp, 703 N Adams Ave, stated that the truck was old when the Town bought it and that it serves its purpose but it will need to be replaced soon.

Dre Robinson, 612 MLK St, needed clarity on the charges for bulk debris pick up.

Seeing no further public come forth, the floor was closed.

***MOTION TO APPROVE** the repair quote from Harrison Diesel Services Inc made by Quarles, Seconded by Goddard. Passed unanimously.*

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

7. DISCUSSION & ACTION, QUIT CLAIM DEED HELICOPTER ROAD

Assistant Town Attorney Claytor gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE** Town Attorney to create the quit claim deed and take any further necessary actions made by Quarles, Seconded by Glenn. Passed unanimously.*

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

REPORTS FROM OFFICERS

Dundee Fire Department – Fire Chief Carbone updated the department’s run totals.

Town Attorney – Assistant Town Attorney Claytor gave an analysis of Senate Bill 1604

Town Manager – Town Manager Davis gave the following reports:

1. She thanked Chief Carbone for their work during the storm.
2. FDOT is set to begin a repaving project from Cypress Gardens Boulevard to Kokomo Road and installing a traffic light at Kokomo Road.
3. The work will start soon on the Fire Department roof replacement as well as the interior repairs to the Sheriff’s substation.
4. The pump permit has been signed for Lake Marie and will be starting soon.
5. She welcomed back Administrative Assistant Glogowski and Town Intern Will Kenan.
6. Planning & Zoning Board member Suzetta Henson had a fall at her home and has broken several bones.

7. The Town sent a flower arrangement to the services for JP Powell and she attended the services along with some other Town staff members.
8. Concerned Citizens of Dundee will be putting on an appreciation luncheon for John Vice for his hard work around the Town.
9. Town Manager Davis announced that Town Clerk Douthat had agreed to take the Clerk's position.

Commissioners –

Commissioner Richardson asked about Commissioner training funds, Town Manager Davis explained the amount and how it is spent.

Vice Mayor Glenn asked Assistant Town Attorney Claytor for an update on the Winn Dixie plaza turn in.

Vice Mayor Glenn asked for an update on the lighting at Lake Marie. Public Works Director stated that the electrical system is still under review by Duke energy.

Vice Mayor Glenn asked about an alternate solution for the bridge that is perpetually under water. Town Manager stated that Town staff has been in contact with someone who has been out to take measurements and look at alternatives to the current wooden bridge and that FEMA may be able to assist with the cost of the project.

ADJOURNMENT at 8:29PM

Respectfully Submitted,

Trevor Douthat
Trevor Douthat, Interim Town Clerk

APPROVAL DATE: _____

Melissa Glogowski

From: tracy coy <tracycoy5@yahoo.com>
Sent: Tuesday, May 9, 2023 10:06 AM
To: Melissa Glogowski
Subject: Re: Tree Board Shirts

I am sorry right now I really don't have the time now to be on the board due to my job.

[Sent from Yahoo Mail for iPhone](#)

On Tuesday, May 9, 2023, 9:51 AM, Melissa Glogowski <mglogowski@townofdundee.com> wrote:

Good morning Ms. Barnhill,

Would you please let me know your shirt size as we will be placing an order for t-shirts and possibly a polo shirt for the new Tree Board Members.

If you have any questions, please don't hesitate to contact me.

Melissa Glogowski

Executive Admin. Asst/HR Coordinator

Town of Dundee

202 E. Main St

Dundee, FL 33838

863.438.8330 ext. 226

863.438.8333 (fax)



Disclaimer: According to Florida Public Records Law, email correspondence to and from the Town of Dundee, including email addresses and other personal information, is public record and must be made available to the public and media upon request, unless otherwise exempt by the Public Records Law. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



AMENDED

TOWN COMMISSION MEETING

May 23, 2023 at 6:30 PM

- AGENDA ITEM TITLE:** PROCLAMATION, NATIONAL PUBLIC WORKS WEEK
- SUBJECT:** Town Commission will consider support of National Public Works Week
- STAFF ANALYSIS:** This proclamation represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? *Infrastructure* starts with public works... *Growth and innovation* starts with public works... *Mobility* starts with public works... *Security* starts with public works... *Healthy communities* start with public works... The bottom line is that citizens' quality of life starts with public works.
- FISCAL IMPACT:** None
- STAFF RECOMMENDATION:** Staff recommends support
- ATTACHMENTS:** Public Works Proclamation

PROCLAMATION
Town of Dundee, Florida

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, solid waste collection, parks and canal maintenance; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel, who staff public works departments, is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

WHEREAS, this year's theme “**Connecting the World Through Public Works**”, speaks to the never-ending effort of public works professionals to use sustainable solutions to bring their communities the highest possible quality of life within a framework of environmental, social, and economic responsibility.

NOW, THEREFORE, the Town Commission of the Town of Dundee, Florida does hereby proclaim the week of May 21st through May 27th, 2023 as

NATIONAL PUBLIC WORKS WEEK

in the Town of Dundee and calls upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

PASSED AND DULY ADOPTED in regular session this 23rd day of May 2023.

TOWN OF DUNDEE, FLORIDA

ATTEST:

Samuel

E. Pennant, Mayor

Trevor Douthat, Town Clerk/IT Specialist



AMENDED

TOWN COMMISSION MEETING

May 23, 2023 at 6:30 PM

AGENDA ITEM TITLE: PROCLAMATION, MEMORIAL DAY

SUBJECT: Town Commission will consider support of Memorial Day

STAFF ANALYSIS: Memorial Day is a federal holiday in the United States for remembering and honoring persons who have died while serving in the United States Armed Forces. The holiday is currently observed every year on the last Monday of May.

FISCAL IMPACT: None

STAFF RECOMMENDATION: Staff recommends support

ATTACHMENTS: Memorial Day Proclamation

PROCLAMATION

Town of Dundee, Florida

WHEREAS, since the late 19th century, each year in May, Americans pause to observe Memorial Day, a special day and National holiday since 1971 set aside to remember with dignity and admiration those who made the ultimate sacrifice in service to our nation; and

WHEREAS, our predecessors shaped the structure of our political system, set forth the groundwork for higher discoveries in science, technological, and medical research, started long-lasting traditions that enrich our heritage, and fought in wars so that future generations would have freedom; and

WHEREAS, on Memorial Day, it is important to cherish the memories of our friends and family members who have died, and to remember the contributions they made to improve our lives; and

WHEREAS, the veterans who fought and died for our country helped preserve the freedoms and rights guaranteed to all people under the U.S. Constitution; and

WHEREAS, Memorial Day provides us with the opportunity to reflect and honor the past, to renew and pass on our patriotism, and pay tribute to those who died in service to our country;

NOW, THEREFORE, I, Sam Pennant, Mayor of The Town of Dundee, do hereby proclaim May 29, 2023, as

Memorial Day Observation

In the Town of Dundee, and I encourage all people in our town to join me in honoring those who have died for this country.

PASSED AND DULY ADOPTED in regular session this 23rd day of May 2023.

TOWN OF DUNDEE, FLORIDA ATTEST:

Trevor Douthat, Town Clerk/IT Specialist

Samuel E. Pennant, Mayor



TOWN COMMISSION MEETING

May 23, 2023 at 6:30 PM

-
- AGENDA ITEM TITLE:** DISCUSSION & ACTION, SHERIFF’S DEPARTMENT FLOOR REPLACEMENT
- SUBJECT:** The Town Commission will consider approval of quotes to replace the carpet and tiles in the Sheriff’s department.
- STAFF ANALYSIS:** After Hurricane Ian, the insurance adjusters evaluating Town assets recommended replacing the flooring in the Sheriff’s department due to damage from the storm. Staff has received 3 quotes for this project. They include removing all existing flooring and replacing it with carpet tiles and VCT tiles.
- FISCAL IMPACT:** \$16,299.00
- STAFF RECOMMENDATION:** Staff recommends approval.
- ATTACHMENTS:** Quote sheets

**TOWN OF DUNDEE
PRICE QUOTE SHEET**



DATE: 5/17/2023

DEPARTMENT: Sheriffs department (facility)

NAME OF PERSON SECURING THE QUOTE: Johnathon Vice

GENERAL DESCRIPTION OF ITEM: replace carpet and VCT tiles in the sheriff department. these repairs were recommended from the insurance from the hurricane damages from hurricane IAN

Vendor Selected:

VENDOR #1

COMPANY NAME: Tucker Carpets Flooring America
CONTACT NUMBER: 863-293-6641 NAME OF REPRESENTATIVE: Dell (emailed quote)
PRICE: \$16,299.00 SHIPPING: included in price
COMMENTS: remove and replace flooring though entire building per Quote

Vendor Selected:

VENDOR #2

COMPANY NAME: ROONEY CONTRACTING INC.
CONTACT NUMBER: 863-875-2400 NAME OF REPRESENTATIVE: JIM (emailed quote)
PRICE: \$32,090.82 SHIPPING: included in price
COMMENTS: remove and replace flooring though entire building per Quote

Vendor Selected:

VENDOR #3

COMPANY NAME: Nancey Flooring
CONTACT NUMBER: 863-682-6700 NAME OF REPRESENTATIVE: Craig
PRICE: \$25,907.00 SHIPPING: included in price
COMMENTS: remove and replace flooring though entire building per Quote

DEPARTMENT DIRECTOR/SUPERVISOR: *Johnathon Vice*

DATE: 5/17/2023

FINANCE DIRECTOR APPROVAL: *[Signature]*

DATE: 5/17/2023

TOWN MANAGER APPROVAL: *[Signature]*

DATE: 5/17/2023

ADDITIONAL COMMENTS: _____

SOLE SOURCE JUSTIFICATION: _____

QUOTE

Nance's Flooring
 1627 East Gary Road
 Lakeland, FL 33801
 863.682.6700

Customer Details 5/17/2023

Name: City of Dundee

Address: 135 East Main Street, Dundee 33838

Email: jvice@Townofdundee.com Phone: 863.514.6636

Salesperson: Craig Nance Job Name: 135 East Main St., Dundee, FL 33838

Description	Per	Qty.	Unit Price	Line Total
Remove existing VCT, Carpet & Ceramic Tile	PC	1	\$ 9,000.00	\$ 9,000.00
Furnish & install VCT	SQ FT	2970	\$ 3.50	\$ 10,395.00
Furnish & install Carpet tile	YD	104	\$ 28.00	\$ 2,912.00
Furnish & install vinyl base	LN FT	1200	\$ 3.00	\$ 3,600.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Total \$ 25,907.00

Terms & Conditions
 This is a quotation on the goods named, subject to the conditions noted below.
 This estimate is for completing the job described above, based on our evaluation.
 It does not include unforeseen price increases or additional labor, materials,
 and floor prep which may be required to complete the job.

Customer Acceptance

X		
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Signature

Printed Name

Date

Thank you for choosing Nance's Flooring!



Rooney Contracting, Inc.
6660 State Rd 544
Winter Haven, FL 33881
863-875-2400

Proposal

ROONEY CONTRACTING, INC

DATE: Wednesday, May 10, 2023

JOB #: 46167

Project

To: John Vice
From: Jim Rooney
Project: Sheriff Sub Station
Location: Dundee FL

Project Description

Flooring and Painting

1	Demolition of all flooring and base.	\$4,407.60	\$4,407.60
1	Install new flooring and base.	\$27,683.22	\$27,683.22
1	Complete painting	\$13,522.00	\$13,522.00

SD
\$32,090.82

Total Quote Amount:

~~\$45,612.82~~

Project Exclusions/Clarifications for Architectural drawings

Vinyl Tile and carpet tile based on 2.00 sqft.
Paint colors chosen by Dundee
Insurance docs supplied upon approval.

Jim Rooney
Owner
Rooney Contracting, Inc



TOWN COMMISSION MEETING

May 23, 2023 at 6:30 PM

AGENDA ITEM TITLE:	DISCUSSION & ACTION, SHERIFF’S DEPARTMENT INTERIOR PAINTING
SUBJECT:	The Town Commission will consider approval of quotes to replace the carpet and tiles in the Sheriff’s department.
STAFF ANALYSIS:	Water intrusion from Hurricane Ian has caused damage to the interior of the Sheriff’s department resulting in the need to repaint the interior of the building. Town staff has received 3 quotes for this project. This will include painting the interior of the entire building with at least two coats of paint.
FISCAL IMPACT:	\$7532.00
STAFF RECOMMENDATION:	Staff recommends approval
ATTACHMENTS:	Quote sheets

**TOWN OF DUNDEE
PRICE QUOTE SHEET**



DATE: 5/17/2023

DEPARTMENT: Sheriffs department (facility)

NAME OF PERSON SECURING THE QUOTE: Johnathon Vice

GENERAL DESCRIPTION OF ITEM: per evaluation from hurricane IAN damanges it was recommend to
repaint the interior of the sheriff sub station

Vendor Selected:

VENDOR #1

COMPANY NAME: ROONEY CONTRACTING

CONTACT NUMBER: 863-875-2400 NAME OF REPRESENTATIVE: JIM

PRICE: \$13,522.00 SHIPPING: included in price

COMMENTS: repaint interior of the sheriffs office 2qoutes of white paint and trim

Vendor Selected:

VENDOR #2

COMPANY NAME: McMILL PAINTING

CONTACT NUMBER: 863-225-2675 NAME OF REPRESENTATIVE: MATT

PRICE: \$8000.00 SHIPPING: included in price

COMMENTS: repaint interior of the sheriffs office 2qoutes of white paint and trim

Vendor Selected:

VENDOR #3

COMPANY NAME: Goff Painting of Central FL, INC

CONTACT NUMBER: 863-877-5252 NAME OF REPRESENTATIVE: Cory

PRICE: \$7532.00 SHIPPING: Included in price

COMMENTS: repaint interior of the sheriffs office 2qoutes of white paint and trim

DEPARTMENT DIRECTOR/SUPERVISOR: [Signature]

DATE: 5/17/2023

FINANCE DIRECTOR APPROVAL: [Signature]

DATE: 5/17/23

TOWN MANAGER APPROVAL: [Signature]

DATE: 5/17/23

ADDITIONAL COMMENTS: _____

SOLE SOURCE JUSTIFICATION: _____

John Vice
135 east main street
Dundee, Fl 33838



Proposal # 271374
Proposal Date 5/17/2023
Proposal Amount \$8,000.00
Job Address 135 east main street
Dundee, Fl 33838

McMill Painting
1706 Shady Lane
Lakeland, FL 33803
Phone: (863) 225-2675

Product / Service	Quantity	Price	Subtotal	Tax	Total
Interior Painting Preparation:	1.00	\$8,000.00 / Ea	\$8,000.00	\$0.00	\$8,000.00
- Caulk All Cracks					
- Mask Floors, Cover Furniture (Where necessary)					
- Refill All Nail Holes					
- Sand Down Inconsistencies					
- Apply (2) Coats of Paint (Cut & Rolled)					
Product:					
- Sherwin Williams super paint					
Sheen:					
- Low Lustre					
Application Areas:					
- Full Interior repaint of all walls, doors, door frames and baseboards.					
-					
-					
Subtotal					\$8,000.00
Tax					\$0.00
Total					\$8,000.00

The Fine Print

Terms: We propose hereby to furnish material and labor - complete in accordance with above specifications.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to the specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. If either party commences legal action to enforce its rights pursuant to this agreement, the prevailing party in said legal action shall be entitled to recover its reasonable attorney's fees and costs of litigation relating to said legal action, as determined by a court of competent jurisdiction. Client has a (3) day right to cancel without loss of deposit.

Sign And Date To Accept Proposal:

Customer Signature:

Date:



Rooney Contracting, Inc.
6660 State Rd 544
Winter Haven, FL 33881
863-875-2400

Proposal

ROONEY CONTRACTING, INC

DATE: Wednesday, May 10, 2023

JOB #: 46167

Project

To: John Vice
From: Jim Rooney
Project: Sheriff Sub Station
Location: Dundee FL

Project Description

Flooring and Painting

1	Demolition of all flooring and base.	\$4,407.60	\$4,407.60
1	Install new flooring and base.	\$27,683.22	\$27,683.22
1	Complete painting	\$13,522.00	\$13,522.00

Total Quote Amount:


\$45,612.82

Project Exclusions/Clarifications for Architectural drawings

Vinyl Tile and carpet tile based on 2.00 sqft.
Paint colors chosen by Dundee
Insurance docs supplied upon approval.

Jim Rooney
Owner
Rooney Contracting, Inc

Contractors Invoice

WORK PERFORMED AT:

TO:
 John vice 863-514-6636
 Town of Dundee
 135 E Main st. Dundee, FL

Goff Painting of central FL INC.
 Cory Goff 863-877-5252

DATE
 5-18-23

YOUR WORK ORDER NO.

OUR BID NO.

DESCRIPTION OF WORK PERFORMED

- spackle holes
- caulk any areas needed
- paint walls 2 topcoats - Superpaint - satin
- paint Doors and trim 2 topcoats - pro classic Hybrid
- Sherwin Williams products - Superpaint, pro-classic
- labor and material included

Job Total \$ 7532.00

All Material is guaranteed to be as specified, and the above work was performed in accordance with the drawings and specifications provided for the above work and was completed in a substantial workmanlike manner for the agreed sum of _____ Dollars (\$ _____).

This is a Partial Full invoice due and payable by: _____ Month _____ Day _____ Year
 in accordance with our Agreement Proposal No. _____ Dated _____ Month _____ Day _____ Year



TOWN COMMISSION MEETING

May 23, 2023 at 6:30 PM

-
- AGENDA ITEM TITLE:** DISCUSSION & ACTION, HELICOPTER ROAD QUIT CLAIM DEED
- SUBJECT:** Town Commission will consider approval of the quit claim deed for Helicopter Road.
- STAFF ANALYSIS:** Pursuant to the last Town Commission meeting, the quit claim deed for Helicopter Road has been prepared and is ready for approval.
- FISCAL IMPACT:** None
- STAFF RECOMMENDATION:** Staff recommends approval
- ATTACHMENTS:** Quit claim deed
Exhibit A Helicopter Rd
TECO Acceptance Letter

Prepared by and return to:
Frederick J. Murphy, Jr.
Attorney at Law
Boswell & Dunlap LLP
P.O. Drawer 30
Bartow, FL 33831-0030
863-533-7117

[Space Above This Line For Recording Data]

Quit Claim Deed

This Quit Claim Deed made this _____ day of _____, 2023 between **the Town of Dundee, Florida, a Florida municipal corporation**, whose post office address is **202 East Main Street, Dundee, Florida 33838**, grantor, and **Tampa Electric Company, a Florida corporation (TECO)**, whose post office address is **702 N. Franklin Street, Tampa, FL 33602**, grantee:

(Whenever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, does hereby remise, release, and quitclaim to the said grantee, and grantee's heirs and assigns forever, all the right, title, interest, claim and demand which grantor has by virtue of that certain County Deed recorded in Official Records Book 11966, Page 2065, Public Records of Polk County, Florida, in and to that portion of Helicopter Road, which was vacated by Town of Dundee Resolution 22-54 and recorded in Official Records Book 12627, Page(s) 874-880, Public Records of Polk County, Florida, situate, lying and being in **Polk County, Florida** to-wit:

**A portion of Helicopter Road, from Dekle Road north to Tindle Camp Road. Including, but not limited to those parts of the rights-of-ways for Helicopter Road that lie within the above-described corridor, as depicted, or described in the following document:
Portion of Maintained Right-of-Way as depicted on Map Book 6, Pages 187 through 189 of the Public Records of Polk County, Florida, that lies along the above-described corridor.
All lying and being in Section 11, Township 29 South, Range 27 East, Polk County, Florida.**

Copies of the County Deed and Location Map Depiction are attached hereto as **Exhibit "A"** and made a part hereof by reference.

To Have and to Hold, the same together with all and singular the appurtenances thereto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of grantors, either in law or equity, for the use, benefit and profit of the said grantee forever.

In Witness Whereof, grantor has hereunto set grantor's hand and seal the day and year first above written.

Signed, sealed and delivered in our presence:

Town of Dundee, Florida,
a Florida Municipal Corporation

ATTEST WITH SEAL:

By _____
Trevor Douthat, Town Clerk

By _____
Samuel Pennant, Mayor

Approved as to correctness and form:

By _____
Frederick J. Murphy, Jr., Town Attorney

State of Florida
County of Polk

The foregoing instrument was acknowledged before me, by means of physical presence or online notarization, this _____ day of _____, 2023, by Samuel Pennant, as the Mayor of the Town of Dundee, Florida, who is personally known or has produced a driver's license as identification and who is authorized to execute same on behalf of the Town of Dundee, Florida, a Florida Municipal Corporation.

[Notary Seal]

Notary Public, State of Florida

Printed Name: _____

My Commission Expires: _____



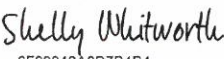
702 N. Franklin St.
Tampa FL 33601

Town of Dundee
202 E Main St.
Dundee, FL 33838

RE: Helicopter Road Right of Way

Tampa Electric Company (TEC) is looking forward to bringing into operation its first solar farm in the Town of Dundee. Lake Mabel Solar is expected to go into operation December 1, 2023. As a utility solar site, it will continue to be owned by TEC. TEC would be happy to accept a quit claim deed from the Town to finalize the vacating of former Helicopter Road and incorporate the former right of way into the solar farm. TEC would also be happy to complete the recording if that is the Town's preference. Please just let us know if we may be of assistance in this process.

Sincerely,

DocuSigned by:

6F09048A8D7B4B4...

Shelly Whitworth
Manager Renewables
Tampa Electric Company

CC: Seth Benton Claytor, LL.M, Esq.
Shelton T. Rice
Nick Plott
Melissa Douglas
John Strandberg



TOWN COMMISSION MEETING

May 23, 2023 at 6:30 PM

-
- AGENDA ITEM TITLE:** DISCUSSION & ACTION, LEADERSHIP POLK CLASSES VS FLORIDA LEAGUE OF CITIES CONFERENCE
- SUBJECT:** Leadership Polk Class XVII -VS- Florida League of Cities Conferences
- STAFF ANALYSIS:** The Commission has had several discussions regarding educational opportunities recently. I have found a series of Leadership classes through Polk Vision and this is the last week to complete the application to be accepted into this course. I wanted to bring this opportunity to the table as an option. During budget season, it was stated that governing body members could choose a class over the FLC Conference. I wanted to give this option to be considered. Would any of the commissioners want to sign up for Leadership Polk A Program of Polk Vision Class XVII or Florida League of Cities Conferences which has various class options. With the leadership program being local, the financial impact should be very low.
- FISCAL IMPACT:** No impact to report
- STAFF RECOMMENDATION:** At the wishes of the commission to choose if they want to take the Leadership Polk Class XVII or the Florida League of Cities Conference
- ATTACHMENTS:** Leadership Polk Application
FLC Conference Save the Date



Class XVII

APPLICATION

Thank you for your interest in Leadership Polk!

Please complete each section fully, but limit answers to available space. It is recommended that you compile your answers in a Word document and then copy and paste them into the application. *The Leadership Polk Application Agreement and a Headshot are required as part of this application.*

Applications are due NO LATER than **Wednesday, May 31, 2023 at 5:00pm**. If accepted into the program, tuition for the program is **\$2,100** and is due by **Tuesday, August 1, 2023 at 5:00pm**.

If you experience any difficulties please contact LeadershipPolk@PolkVision.com.

***Required Field**



CLASS XVII 2023-2024 CALENDAR

MANDATORY

ORIENTATION & ANNUAL MEETING

August 16, 2023

<u>Orientation:</u> AdventHealth Fieldhouse and Conference Center 1:00 - 5:00 PM	<u>Annual Meeting:</u> Theatre Winter Haven beginning at 5:30 PM
---	--

MANDATORY

OPENING RETREAT

September 6 & 7, 2023

6 OF 7 DAYS REQUIRED

All classes take place from 7:30AM - 5:30PM

CLASS DAYS

- October 11, 2023 - Northeast Polk
- November 8, 2023 - Auburndale
- December 13, 2023 - Lakeland
- January 10, 2024 - Southeast Polk
- February 7, 2024 - Bartow
- March 6, 2024 - Winter Haven
- April 10, 2024 - County Government Day

MANDATORY

CLOSING RETREAT & GRADUATION

May 8, 2024

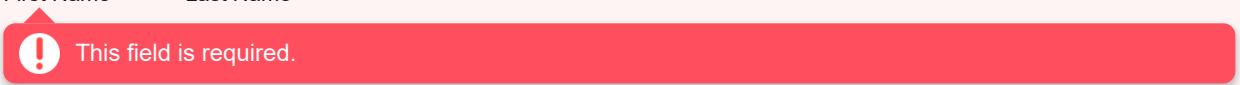
Please contact the Program Manager

ashley@polkvision.com 863-604-3684

Full Name *

First Name

Last Name

 This field is required.

Work Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Please Select ▼

Country

Home Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Please Select ▼

Country

Work Phone *

Area Code

Phone Number

Cell Number *

Area Code

Phone Number

Work Email *

ex: myname@example.com

Confirm Email

Personal Email *

ex: myname@example.com

Confirm Email

Preferred Phone *

- Work
- Cell

Preferred Email *

- Work
- Personal

Preferred Address *

- Work
- Home

*** All correspondence will be sent to your preferred selections**



Employment Information

Current Employer *

Job Title *

Start Date *

Job Description *

0/50

Previous positions with current employer *

0/50

PLEASE LIST YOUR TWO MOST RECENT EMPLOYERS, PRIOR TO CURRENT EMPLOYER

Past Employer: *

Job Title: *

Dates Employed *

Past Employer: *

Job Title: *

Dates Employed *



Education

LIST HIGHEST LEVEL OF EDUCATION FIRST

Name of School: *

Year Graduated *

City & State *

Degree: *

Name of School

Year Graduated

City & State

Degree

Name of School

Year Graduated

City & State

Degree



Previous Leadership Program Participation

Have you graduated from a Community Leadership Program in the past? *

- Leadership Bartow
- Leadership Fort Meade
- Leadership Haines City
- Leadership Lakeland
- Leadership Lake Wales
- Leadership Winter Haven
- Northeast Polk Leadership
- Statewide Leadership Program
- No program in my community
-

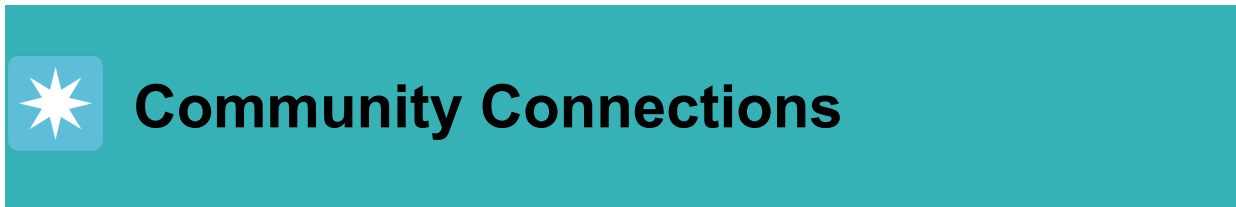
If yes, what year?

If no, please give a brief description of why you have not completed a program in your community.

Have you applied to Leadership Polk in the past? *

- Yes
- No

If yes, please state the year(s).



Community Connections

Please list, **in order of importance to you**, your business/professional affiliations, as well as involvement in civic organizations, business & community board service, and volunteerism.

For each entry, please list: Organization, Position(s), and Dates involved.

(For example: Polk County Rotary Club, President: 2011-2012, Club Member: 1998-2014)

Community Connections *

Community Vision

Keep in mind that your answers to the questions below are the only tool the Selection Committee has to learn about you, as we do not conduct interviews or accept letters of recommendation. Give yourself enough time to complete the questions thoughtfully.

Although the boxes are large, your answers will be limited to **500 words**. This text box will track the number of words for you.

What assets and strengths do we have in Polk County that you are proud of? *

0/500

What challenge(s) facing Polk County are you most passionate about, and why? *

0/500

Personal Statement

(REMINDER: Although the boxes are large, your answers will be limited to **500 words**. The text box will track your number of words for you.

Why do you want to participate in Leadership Polk? What do you hope to gain? *

0/500

How will you utilize and apply what you learn and experience in the program? *

0/500



Headshot

Please upload a headshot in.JPEG format. The photo must be high resolution (at least 2" x 3" and 300dpi). *

No file chosen



Application Agreement

Please upload the Application Agreement below.

No file chosen

*Please click on the down arrow in the right-hand corner of the Agreement below to download.
Once completed, upload your file to the application.*

Item 6.

[Empty form area]



CLASS XVII

2023-2024 CALENDAR

MANDATORY

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Orientation:
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MANDATORY

CLOSING RETREAT & GRADUATION

May 8, 2024

Please contact the Program Manager

ashley@polkvision.com

863-604-3684

Save

Submit

Powered by Jotform