



TREE BOARD MEETING AGENDA

June 12, 2024 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

APPROVAL OF MINUTES

1. APPROVAL OF TREE BOARD MINUTES: April 17, 2024

NEW BUSINESS

2. DISCUSSION - TREE BOARD DUTIES & RESPONSIBILITIES PERTAINING TO ORDINANCE 18-08
3. DISCUSSION - 2023-2024 BUDGET
4. DISCUSSION - RESIDENTIAL & COMMERCIAL BEAUTIFICATION AWARD
5. DISCUSSION & ACTION: TREE TRIMING AND REMOVAL UPDATE

REPORTS FROM OFFICERS

Public Works Department Comments

Town Administration Comments

Board Member Comments

Chairperson Comments

ADJOURNMENT

PUBLIC NOTICE: Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.



TREE BOARD MEETING MINUTES

April 17, 2024 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 5:32PM by Chair Aguilar

PLEDGE OF ALLEGIANCE led by Chair Aguilar

ROLL CALL given by Town Clerk Douthat

PRESENT

David Joubert
Michelle Smith
Shiela Aguilar
Patricia Joubert
Jessica Farler

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Chair Aguilar opened the floor for delegation. No one was present in delegation so the floor was closed.

APPROVAL OF MINUTES

1. **APPROVAL OF TREE BOARD MINUTES:**

December 13, 2023.
February 21, 2024.

***MOTION TO APPROVE** the minutes from December 13, 2023 and February 21, 2024 made by Smith,*

Seconded by Farler. Passed unanimously.

Voting Yea: Joubert, Smith, Aguilar

NEW BUSINESS

2. **DISCUSSION & ACTION – VETERAN’S MEMORIAL GRAND OPENING ON MAY 24, 2024**

Town Clerk gave an update on the time of the event and requested shirt sizes from the board so shirts and name tags could be ordered.

Public Works Director Vice updated what would be taking place at the grand opening.

REPORTS FROM OFFICERS

Board Member David Joubert tendered his resignation from the Tree Board

ADJOURNMENT at 5:51PM

Respectfully Submitted,

Trevor Douthat, Interim Town Clerk

APPROVAL DATE: _____

DRAFT



TREE BOARD MEETING

June 12, 2024, at 5:30 PM

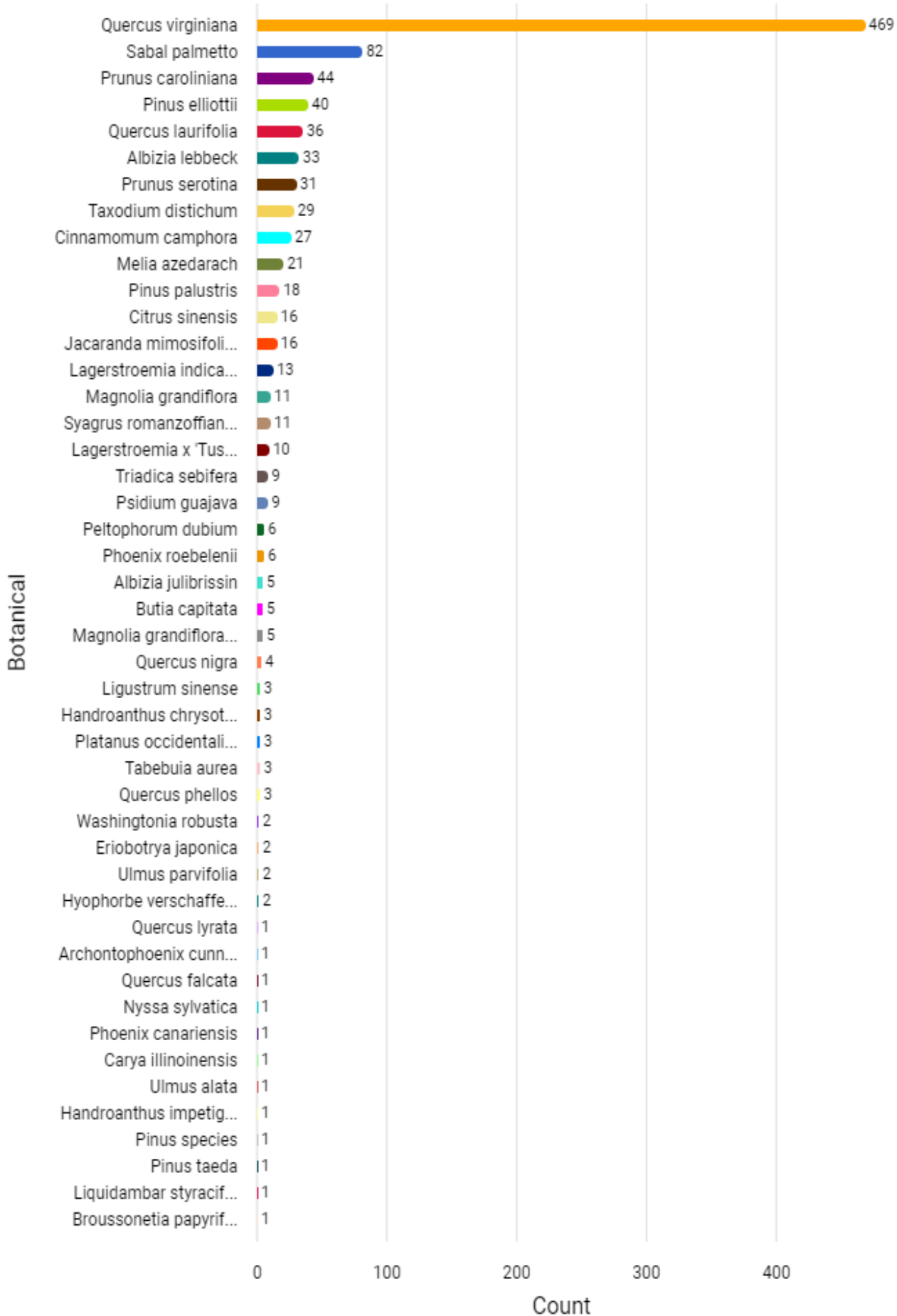
AGENDA ITEM TITLE: DISCUSSION: TREE BOARD DUTIES & RESPONSIBILITIES PERTAINING TO ORDINANCE 18-08

SUBJECT: The Tree Board will discuss the duties and responsibilities of the Tree Board per Ordinance 18-08.

STAFF ANALYSIS: At the February 21, 2024, meeting, the board requested a list of all the trees that the town has along with a list of invasive trees for Florida. The board was to bring a list of trees that they would like to see planted in Dundee. The board will review the invasive tree list to make a recommendation of trees they would like to have excluded from planting in Dundee.

STAFF RECOMMENDATION: None

ATTACHMENTS: ArborPro tree Summary
Invasive Tree List



Botanical	Common	Count
Quercus virginiana	Southern Live Oak	469
Sabal palmetto	Palmetto	82
Prunus caroliniana	Carolina Laurel Cherry	44
Pinus elliottii	Slash Pine	40
Quercus laurifolia	Laurel Oak	36
Albizia lebeck	Woman's Tongue	33
Prunus serotina	Eastern Black Cherry	31
Taxodium distichum	Bald Cypress	29
Cinnamomum camphora	Camphor	27
Melia azedarach	Chinaberry	21
Pinus palustris	Long-leaf Pine	18
Citrus sinensis	Orange	16
Jacaranda mimosifolia	Jacaranda	16
Lagerstroemia indica (and hybrids)	Crape Myrtle (including hybrids)	13
Magnolia grandiflora	Southern Magnolia	11
Syagrus romanzoffianum	Queen Palm	11
Lagerstroemia x 'Tuscarora'	Tuscarora Crape Myrtle	10
Psidium guajava	Guava	9
Triadica sebifera	Chinese Tallow Tree	9
Peltophorum dubium	Yellow Poinciana	6
Phoenix roebelenii	Pigmy Date Palm	6
Albizia julibrissin	Mimosa; Silk Tree	5
Butia capitata	Pindo Palm	5
Magnolia grandiflora 'Little Gem'	Little Gem Magnolia	5
Quercus nigra	Water Oak	4
Handroanthus chrysotrichus	Golden Trumpet Tree	3
Ligustrum sinense	Chinese Privet	3
Platanus occidentalis	American Sycamore	3
Quercus phellos	Willow Oak	3
Tabebuia aurea	Silver Trumpet Tree	3
Eriobotrya japonica	Edible Loquat	2
Hyophorbe verschaffeltii	Spindle Palm	2
Ulmus parvifolia	Chinese Elm	2
Washingtonia robusta	Mexican Fan Palm	2
Archontophoenix cunninghamiana	King Palm	1
Broussonetia papyrifera	Paper Mulberry	1
Carya illinoensis	Pecan	1
Handroanthus impetiginosus	Pink Trumpet Tree	1
Liquidambar styraciflua	American Sweet Gum	1
Nyssa sylvatica	Sour Gum	1
Phoenix canariensis	Canary Island Date Palm	1
Pinus species	Pine Species	1
Pinus taeda	Loblolly Pine	1
Quercus falcata	Southern Red Oak	1
Quercus lyrata	Overcup Oak	1
Ulmus alata	Winged Elm	1

LIST OF INVASIVE TREES TO FLORIDA



Schinus terebinthifolius - Brazilian peppertree



Lygodium microphyllum - Climbing Fern



Triadica sebifera - Chinese tallow



Casuarina equisetifolia - She Oak, Common Ru, Australian Pine, Horsetail
Casuarina



Lantana strigocamara - LANTANA; SHRUBVERBENA



Solanum viarum - Tropical soda apple

LIST OF INVASIVE TREES TO FLORIDA



Melaleuca quinquenervia - Broad-leaved paperbark



Paederia cruddasiana - Sewervine



Cinnamomum camphora - Camphor tree



Lygodium japonicum - Japanese climbing fern



Lonicera japonica - Japanese honeysuckle



Scleria lacustris - Wright's nutrush



Eichhornia crassipes - Common water hyacinth

LIST OF INVASIVE TREES TO FLORIDA



Ardisia crenata - Australian Holly, Christmas Berry, Coral Ardisia, Coralberry, Coral Bush, Hen's-Eyes, Spiceberry



Imperata cylindrica - Japanese bloodgrass, Red Baron grass (red varieties), Cogongrass, Cogon grass, japgrass, bloodroot grass



Paederia foetida - Skunkvine



Abrus Precatorius A - Rosary Pea

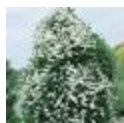


Eugenia Uniflora – Surinam Cherry



Bischofia javanica - Bishopwood, Yoog Tree

LIST OF INVASIVE TREES TO FLORIDA



Clematis terniflora - Sweet autumn clematis



Ardisia elliptica - Shoebutt ardisia, Duck eyes



Ligustrum sinense - Chinese privet



Panicum repens - Torpedo grass, bullet grass, tooth grass



Sphagneticola trilobata - Wedelia, creeping oxeye



Leucaena leucocephala - River tamarind

LIST OF INVASIVE TREES TO FLORIDA



Psidium littorale - Strawberry Guava, cattley guava



Nymphoides hydrophylla - Crested Floating Heart



Cenchrus purpureus - Napier grass, elephant grass Uganda grass



Antigonon leptopus - Mexican creeper, coral vine, bee bush



Phyllostachys aurea - Fishpole bamboo, golden bamboo



Urochloa maxima - Guineagrass

LIST OF INVASIVE TREES TO FLORIDA



Broussonetia papyrifera - Paper mulberry, Tapa Cloth Tree



Wisteria sinensis - Chinese wisteria



Praxelis clematidea - Praxelis Stem



Vitex rotundifolia - Beach vitex



Neyraudia reynaudiana - Burma reed, silk reed



Macroptilium lathyroides - Phasey bean



Ludwigia peruviana - Peruvian primrose-willow

LIST OF INVASIVE TREES TO FLORIDA

Item 2.



Dolichandra unguis-cati - Anikab, Bejuco, Edmurcielago, Mano de Lagarija, Cat Claw Ivy,



Hygrophila polysperma - dwarf hygrophila, dwarf hygro, Miramar weed, Indian swampweed or Indian waterweed



Asystasia gangetica - Ganges primrose, Chinese violet



TREE BOARD MEETING

June 12, 2024, at 5:30 PM

AGENDA ITEM TITLE:

DISCUSSION 2023/2024 BUDGET

SUBJECT:

The Dundee Tree Board will discuss options for use of funds for Fiscal Year 2023/2024 Budget.

STAFF ANALYSIS:

The Tree Board's 2023/2024 budget is \$11,250,000.

As of June 6, 2024, the remaining balance to be used no later than September 30, 2024, is **\$3,787.37**.

FISCAL IMPACT:

At the pleasure of the board

STAFF RECOMMENDATION:

None

ATTACHMENTS:

Extreme Graphics Tent Quote



PROPOSAL

May 21, 2024

Submitted to: Town of Dundee – Melissa Glogowski
863-438-8330 mglogowski@townofdundee.com

Regarding: Canopy Tent

10' Option: Produce a 10' x 10' canopy tent with full-color print. Sturdy aluminum frame with black nylon carry bag and ground stakes.

Total \$1,580

4 sand bags – durable nylon holders with straps and 2 sleeves in each filled with sand \$120

Optional Backdrop: 115”w x 82.5”h full color single sided dye-sublimation print with Velcro straps along top/down sides and pole pocket at bottom for steel pole. Steel pole included. \$960

Optional sidewalls: 115”w x 41”h full color single sided dye-sublimation print with Velcro straps along top/down sides and pole pocket at bottom for steel pole. Steel pole included. \$480 each

15' Option: Produce a 15' x 10' canopy tent with full-color print. Sturdy aluminum frame with black nylon carry bag and ground stakes.

Total \$2,240

6 sand bags – durable nylon holders with straps and 2 sleeves in each filled with sand \$180

Optional Backdrop: 172.5”w x 82.5”h full color single sided dye-sublimation print with Velcro straps along top/down sides and pole pocket at bottom for steel pole. Steel pole included. \$1,180

Additional Costs: Sales tax

Payment terms: Due within 30 days of receipt

Other terms: Any alteration or deviation from above specifications involving extra cost will be executed only upon written approval, and will become an extra charge over and above the estimate. Once job go-ahead has been given, no refunds apply. This quote is valid for thirty (30) days from the date above. Any account, bill, or invoice not paid within 30 days of billing date will be charged 1 1/2% on the unpaid monthly balance (18% annual percentage rate).





Design · Prints & Graphics · Signs
Displays & Events · Vehicles
Interior & Exterior Spaces
Resorts & Timeshare

The above specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: _____ Date: _____





TREE BOARD MEETING

June 12, 2024, at 5:30 PM

<u>AGENDA ITEM TITLE:</u>	DISCUSSION: RESIDENTIAL & COMMERCIAL BEAUTIFICATION AWARD
<u>SUBJECT:</u>	The Tree Board will discuss the residential and commercial beautification award.
<u>STAFF ANALYSIS:</u>	The board will discuss ways to promote the beautification award to the public increasing awareness.
<u>FISCAL IMPACT:</u>	At the will of the board.
<u>STAFF RECOMMENDATION:</u>	None
<u>ATTACHMENTS:</u>	Beautification Award Application Beautification award flyer

Dundee Tree Board

BEAUTIFICATION AWARD

DO YOU KNOW A PROPERTY WITH AWESOME CURB APPEAL?

Dundee's Beautification program recognizes our communities' residents and businesses who make Dundee a more beautiful place to live by creating and maintaining beautiful landscaping which expresses a balance between the design, layout, color, and eco-friendliness. To include projects that show civic pride by updating, restoring, or beautifying buildings with improvements such as complementary additions, decks, paint schemes, shutters, or planter boxes in addition to their new landscaping.

WHO CAN ENTER

The Beautification Award is open to any home or business in Dundee. Properties must comply with the Town's Code of Ordinances. Any home or business owner may nominate themselves or another property they consider beautiful. **A minimum of three (3) pictures of the nominated property must be submitted with the application to be considered.**

Nominations made on behalf of another must be formally accepted by the nominee. By self-nominating or by accepting a nomination, you grant the Town of Dundee the right to publicly use your name, address, and photographs of the property.

JUDGING & DEADLINES

The Community Beautification Award program is administered by Dundee's Tree Board. Beautification Nominations and photos will be reviewed bi-annually at the February and August Tree Board meetings. The Board will evaluate properties and determine the winners.

WINNING PROPERTIES

Beautification Award winners will be announced following the board meeting. A Beautification Award sign will be displayed at the winning property, along with a recognition at the following Town Commission meeting and on social media.

QUESTIONS

For more Beautification award information, contact: Melissa Glogowski at (863)438-8330 ext. 271 or Mglogowski@townofdundee.com

Dundee Tree Board

Item 4.

BEAUTIFICATION AWARD

Nomination Form

Residential

Commercial

NOMINEE NAME _____

Address _____ City _____ State _____ Zip _____

Phone _____

E-mail _____

COMMENTS: _____

**Complete section below ONLY if you are nominating someone other than yourself.*

NOMINATED BY _____

Address _____ City _____ State _____ Zip _____

Phone _____

E-mail _____

All Nomination forms must be accompanied by pictures to be considered.

Deliver nomination form and a minimum of three (3) photos of the property being nominated to:

Town of Dundee - Tree Board

Attn: Melissa Glogowski

P.O. Box 1000

Dundee, FL 33838

or E-mail Nomination Info & Photos to:

MGlogowski@TownofDundee.com

Official Office Use Only

Nominee Has been notified of nomination Date: _____

Nominee Has Accepted Nomination Nominee Has Rejected Nomination

Seeking nominations for the **Dundee Tree Board Beautification Award**

If you know a
RESIDENTIAL or COMMERCIAL
property that is beautiful or has been
wonderfully renovated, please let us
know.

**Winners are chosen in
February & August.**



For more details or a nomination
form please visit
townofdundee.com





TREE BOARD MEETING

June 12, 2024, at 5:30 PM

AGENDA ITEM TITLE: DISCUSSION & ACTION: TREE TRIMMING AND REMOVAL UPDATE

SUBJECT: The Tree Board will review the updated tree removal/trimming/planting log and consider approval of any necessary tree removal/trimming/planting.

STAFF ANALYSIS: The Public Works Department provided an updated log of all trees that have been trimmed/removed/planted since the last meeting.

FISCAL IMPACT: None

STAFF RECOMMENDATION:

ATTACHMENTS: Tree Trimming Log

DATE:	LOCATION:	DESCRIPTION: TRIMMING/CUTTING	COMMENTS:
5/22/2024	VETERANS MEMORIAL	TRIMMED	MAINTENANCE & FLAG CLEARANCE
5/20/2024	LINCOLN AVE	TRIMMED OVER SIDEWALK & ROADWAY	TREES CONFLICTED WITH PEDESTRIAN AND ROADWAY TRAFFIC
5/15/2024	3rd & SHEPARD	TRIMMED	CLEAR FOR GARBAGE TRUCKS & POWERLINES