

TOWN COMMISSION MEETING AGENDA

April 22, 2025 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

RECOGNITION OF SERGEANT AT ARMS

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS

ROLL CALL

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR APRIL 22, 2025

A. Approval of the Commission Consent Agenda

B. MINUTES

1. April 08, 2025, Town Commission Minutes

C. Planning and Zoning Board Appointments

- 2. Michelle Thompson
- 3. Julia Hunt

APPROVAL OF AGENDA

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

1. PROCLAMATIONS:

A. Arbor Day

NEW BUSINESS

- 2. DISCUSSION & ACTION, RFP 25-01 AUDITOR SELECTION
- 3. DISCUSSION & ACTION, POLK COUNTY BUILDING OFFICIAL CONTRACT
- 4. DISCUSSION & ACTION, RECYCLING PROGRAM AND SOLID WASTE CHANGES
- 5. DISCUSSION & ACTION, JUNETEENTH PARADE AND GALA CHANGES
- 6. DISCUSSION, DUNDEE REVITALIZATION AND SUPPORTIVE HOUSING PROGRAM, PAINT IT FORWARD

REPORTS FROM OFFICERS

Polk County Sheriff's Office

Dundee Fire Department

Town Attorney

Department Updates

Town Manager

Commissioners

Mayor

ADJOURNMENT

PUBLIC NOTICE: Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this

meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.

Item A.

DOORWAY TO THE RIDGE

TOWN COMMISSION MEETING

April 22, 2025, at 6:30 PM

AGENDA ITEM TITLE:

Approval of the Commission Consent Agenda

SUBJECT:

The Town Commission will consider the items of the consent agenda as provided for by the Town Code Article IIA, Sec. 2-33(e). Items in the consent agenda are routine business or reports. All items in the consent agenda are approved in one motion. Any item in the consent agenda may be pulled by a member of the Town Commission for separate consideration.

STAFF ANALYSIS:

The consent agenda for the meeting of April 22, 2025, contains the following:

A. MINUTES

1. April 08, 2025, Town Commission Meeting

B. PLANNING AND ZONING BOARD APPOINTMENTS

1. Michelle Thompson

2. Julia Hunt

STAFF RECOMMENDATION: Staff recommends approval

ATTACHMENTS: April 08, 2025 Town Commission Meeting Minutes

Application for Michelle Thompson

Application for Julia Hunt



TOWN COMMISSION MEETING MINUTES

April 08, 2025, at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 6:30 p.m.

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION led by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS – Sgt. Tony Frese

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS provided by Mayor Pennant

ROLL CALL taken by Town Clerk Erica Anderson

PRESENT

Commissioner Richardson

Commissioner Pugh

Commissioner Quarles

Vice-Mayor Goddard

Mayor Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant congratulated the candidates for the election.

Michelle Thompson said the election went well and commended the candidates. She thanked the Town for providing lunch for its election workers.

LETTER OF CIVILITY presented

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR APRIL 08, 2025

The minutes being reviewed include minutes from the following meetings:

Item A. Minutes for March 25, 2025

Mayor Pennant opened the floor for public comment; being none, the floor was closed.

Vice Mayor Goddard moved to approve the minutes from the March 25, 2025, meeting on the consent agenda, seconded by Commissioner Pugh.

Item B.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Godda Mayor Pennant

The motion passed unanimously.

Item B. Agreements

- 1. Zambelli Fireworks 2025 Proposal
- 2. Valencia Ridge Reserve Hardship Order No 01-25

Mayor Pennant opened the floor for public comment; being none, the floor was closed.

A motion was made to approve the agreement(s) on the consent agenda by Commissioner Pugh, seconded by Vice Mayor Goddard.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Goddard, Mayor Pennant

The motion passed unanimously.

APPROVAL OF AGENDA

The following changes were made to the agenda:

- Agenda item #3 Resolution 25-07 was updated to Resolution 25-08 and attachments were added
- Agenda item #5 Resolution 25-10 Summer Camp Program was added
- Agendas item #4 Adding a conditional agreement of approval (as agenda item #4)

Mayor Pennant opened the floor for public comment: being none, the floor was closed.

A motion to approve the amended agenda and add an additional item was made by Commissioner Quarles, seconded by Vice Mayor Goddard.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Goddard, Mayor Pennant

The motion passed unanimously.

PROCLAMATIONS, RECOGNITIONS, AND DESIGNATIONS

1. NATIONAL LIBRARY WEEK

Commissioner Quarles motioned to approve the National Library Week Proclamation, seconded by Vice Mayor Goddard.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Goddard, Mayor Pennant

Mayor Pennant read the National Library Week Proclamation into the record.

2. NATIONAL AUTISM AWARENESS MONTH

Commissioner Quarles motioned to approve the National Library Week Proclamation, seconded by Commissioner Pugh.

TC Regular Meeting, April 08, 2025, at 6:30 p.m.

Item B.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Godda Mayor Pennant

Mayor Pennant read the National Autism Awareness Month Proclamation into the record.

NEW BUSINESS

3. DISCUSSION & ACTION, RESOLUTION 25-08 RESERVE AT DUNDEE LAKES CERTIFIED SUBDIVISION PLAN

Attorney Claytor read the resolution into the record. Assistant Town Manager Peterson presented the resolution.

Mayor Pennant opened the floor for public comments.

Commissioner-Elect Annette Wilson thanked the developers for their due diligence.

Rafael Jamarillo asked about the impact on the other end of Lake Trask.

Bernard Hammonds inquired about payment for the first phase of the project and the allocation of funds. Mayor Pennant explained ERC credits to the public. Mr. Hammonds went on to speak about sewer treatments in the MLK area and receiving these services with or without grant monies.

Commissioner Richardson asked whether prior grant/program monies would be available in the future and the sources.

Commissioner Pugh asked about available green space for the development and the community.

Mayor Pennant closed public comments.

A motion to approve Resolution 25-08 Reserve at Dundee Lakes Certified Subdivision Plan was made by Commissioner Richardson and seconded by Vice Mayor Goddard.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Goddard, Mayor Pennant

The motion passed unanimously.

4. DISCUSSION & ACTION, CONDITIONAL AGREEMENT OF APPROVAL (This item was placed on the agenda during "agenda approval")

Town Attorney Claytor presented the agreement and provided the analysis. Mr. Shelton presented to the commission.

Mayor Pennant opened the floor for public comments.

Rafael Jamarillo spoke concerning the schedule for roads and streets within Dundee. Public Works Director Vice provided a breakdown of the processes.

Mayor Pennant closed public comments.

A motion to approve the Conditional Agreement was made by Mayor Pennant and seconded by Commissioner Quarles.

Item B.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Godda Mayor Pennant

The motion passed unanimously.

5. DISCUSSION & ACTION, RESOLUTION 25-09 EXTREME CAR CARE SPECIAL EXCEPTION

Town Attorney Claytor read Resolution 25-09 into the record and presented to the commission.

Mayor Pennant opened the floor for public comments. Seeing none, the floor was closed.

A motion to approve Resolution 25-09 Extreme Car Care Special Exception was made by Commissioner Richardson and seconded by Commissioner Quarles.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Goddard, Mayor Pennant

The motion passed unanimously.

6. DISCUSSION & ACTION, RESOLUTION 25-10 CAMP ROCK SUMMER PROGRAM

Town Attorney Claytor read Resolution 25-10 into the record. Interim Town Manager Carbone presented the analysis.

Mayor Pennant opened the floor for public comments. Seeing none, the floor was closed.

Commissioner Pugh inquired about tuition assistance.

Attorney Claytor suggested a resolution outlining reasonable criteria for funding.

A motion to approve Resolution 25-10 Camp Rock Summer Program was made by Mayor Pennant and seconded by Commissioner Pugh.

Voting in favor: Commissioner Quarles, Commissioner Richardson, Commissioner Pugh, Vice Mayor Goddard, Mayor Pennant

The motion passed unanimously.

7. DISCUSSION & ACTION, JUNETEENTH TEMPORARY ROAD CLOSURES

Interim Town Manager Carbone and Public Works Director Vice presented this item to the commission.

Discussion ensued amongst the commission and staff concerning the time and day of the parade and the conflicts with other towns and cities, and hosting on the same day. It was later decided that the parade would be held on Saturday, the 21st, 2025.

Mayor Pennant opened the floor for public comments. Seeing none, the floor was closed.

A motion to approve the Juneteenth Parade and Temporary Road Closures was made by Commissioner Quarles and seconded by Vice Mayor Goddard.

Voting in favor: Commissioner Quarles, Commissioner Pugh, Vice Mayor Goddard, Mayor Pennant

Voting against: Commissioner Richardson

The motion passed 4-1

REPORTS FROM OFFICERS

Polk County Sheriff's Office - No report

Dundee Fire Department – No report

Town Attorney – No report

Department Updates - None

TownManager

Interim Town Manager Carbone gave an update on the election results and announced the upcoming Ridge League of Cities Dinner Meeting, this Thursday in Arcadia, FL. The town has hired a new finance director. He said the audit will be put together, it will be transparent, and have everything the commission has asked for. If the CRA is not abolished this summer, look forward to seeing it come back before the commission. He then announced the summer camp advertising and Easter festivities before thanking Finance Director Jessica Bell for her hard work.

Commissioners

Mayor Pennant thanked the community for coming out and participating in the meeting. He then welcomed Sergeant Frese.

Vice Mayor Goddard thanked everyone for coming out and thanked the new Sergeant at Arms Frese.

Commissioner Richardson asked about the hotel on Highway 27 in Dundee and thanked everyone for coming out.

Commissioner Pugh asked about the Heartland Grant and asked when the funds for PRWC (Polk Regional Water Cooperative) would come in. She went on to inquire about any past monies the town had recouped and the Town Manager Selection. She went on to congratulate Ms. Annette Wilson.

Commissioner Quarles thanked staff, the community and welcomed Sgt. Frese.

ADJOURNMENT at 8:59 p.m.

Respectfully submitted,

Erica Anderson

Erica Anderson, Town Clerk

APPROVAL DATE:	

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Item C.



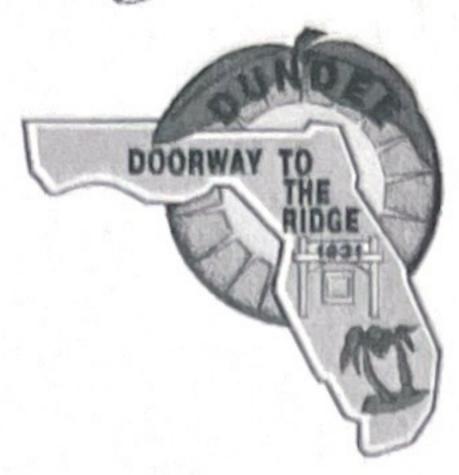
DUNDEE TOWN COMMISSION

LOCATION: DUNDEE TOWN HALL 202 MAIN STREET, DUNDEE, FLORIDA

APPLICATION FOR BOARD MEMBERSHIP

Board of Interest:
Name:
Address:
Phone:
Email Address:
What experience or qualities do you have that you feel would contribute to the board of your choice?
Can you commit to attending the schedule of meetings? YES NO
What date are you available to start?
How long have you been a resident of the Town?
Have you ever applied for membership or served on any boards in the Town?YESNO
If so, which board and year:
Applicant Signature: Michelle R. Mose Date:
FOR OFFICE USE ONLY:
Received by Date Date reviewed by Mayor & Town Commission: Approved
Date reviewed by Mayor & Town Commission:Approved Disapproved

Town of Dundee



DUNDEE TOWN COMMISSION

LOCATION: DUNDEE TOWN HALL 202 MAIN STREET, DUNDEE, FLORIDA

FOR OFFICE USE ONLY:

Date reviewed by Mayor & Town Commission:

Received by

Disapproved_

Date

Approved

PROCLAMATION



WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Samuel Pennant, Mayor of the Town of Dundee, do hereby proclaim Friday, April 25th, 2025, as



and urge all Residents to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Dundee to be affixed this 22nd day of April 2025.

	Sam Pennant, Mayor	
Attest:		

Item 2.

DOORWAY TO THE RIDGE

TOWN COMMISSION MEETING

April 22, 2025, at 6:30 PM

AGENDA ITEM TITLE: DISCUSSION & ACTION, RFP 25-01 AUDITOR SELECTION

SUBJECT: The Town of Dundee received four proposals for the Auditor Selection

RFP 25-01.

STAFF ANALYSIS: The Town of Dundee received four proposals for RFP 25-01 for the

Auditor Selection. The companies were selected on the basis of experience and qualifications, knowledge of auditing requirements, quality and clarity of the audit approach, added services, and pricing. The companies that submitted bids were CLA, James Moore, Reliance CPA, and Rivero

Gordimer & Company.

The Auditor Selection Committee evaluated all bids before recommending the most responsive bidder based on time to complete the audit process.

The recommended Agency is Rivero, Gordimer & Company.

FISCAL IMPACT: \$142,000 over three (3) fiscal years.

STAFF RECOMMENDATION: At the will of the Commission

ATTACHMENTS: RFP 25-01

Rivero, Gordimer & Company Bid Packet

Town of Dundee, Florida RFP 25-01 Submittal Cover Page

April 1, 2025			
Date		2, 40,	
Rivero, Gordimer & Company, P.	A.		
Name of Company			
Julia Dain			
Authorized Signature			
Julie A. Davis, CPA	Shareholder		
Printed Name	Title/Position		
201 N. Franklin Street, Suite 2200			
Physical Address	() () () () () () () () () () () () () (200	
Tampa	Florida	33602	
City	State	Zip	
jdavis@rgcocpa.com			
Email address			
813-875-7774 Fax: 813-874	1-6785		
Telephone Number / Fax Number			
Received Addenda #'s			
Vendor Questions; Human Traffic	king Affidavit		
List all "Professional Association/S	Sub-Consultants'		
(companies that you will be in association with for this			
project):			
N/A			
Key Team members and addresse	es of principal office:		
Julie A. Davis, CPA , Stephen G. Dou		CPA, Lauren O'Reilly	

Town of Dundee, Florida RFP 25-01 Submittal Cover Page

201 N. Franklin Street, Suite 2200, Tampa, Florida



RFP 25-01: AUDITING SERVICES TOWN OF DUNDEE, FLORIDA

Rivero, Gordimer & Company, P.A.

Certified Public Accountants 201 North Franklin Street, Suite 2200 Tampa, Florida 33602 813-875-7774 | www.rgcocpa.com

Shareholder authorized to execute contract: Julie A. Davis, CPA jdavis@rgcocpa.com

Rivero, Gordimer & Company

Accounting • Audit and Assurance • Valuation & Advisory • Tax



RIVERO, GORDIMER & COMPANY, P.A.

Member

American Institute of Certified Public Accountants Florida Institute of Certified Public Accountants

Herman V. Lazzara Sam A. Lazzara Kevin R. Bass Jonathan E. Stein Stephen G. Douglas Marc D. Sasser, of Counsel Michael E. Helton James K. O'Connor David M. Bohnsack Julie A. Davis Karl N. Swan

Cesar J. Rivero, in Memoriam (1942-2017)

April 1, 2025

Auditor Selection Committee Town of Dundee, Florida

Dear Auditor Selection Committee:

Rivero, Gordimer & Company, P.A. ("RGCO") is pleased to present our qualifications to provide independent auditing services for the Town of Dundee, Florida (the "Town"). RGCO understands the engagement is to perform an independent audit of the financial statements of the Town for the years ending September 30, 2025, 2026 and 2027 with optional renewals in accordance with auditing standards generally accepted in the United States of America, Government Auditing Standards, Uniform Guidance, Chapter 10.550, Rules of the Florida Auditor General and applicable State of Florida rules and statutes. Our shareholders and associates have extensive knowledge and experience in providing audit services to all types of governmental organizations. We, therefore, have a thorough knowledge and understanding of the work to be performed. This direct experience makes RGCO the leading firm to serve the Town.

RGCO is best qualified to serve the Town for several reasons:

- Members of our firm and engagement team have served on other audit engagements with many other local governments and special districts, many of whom have hired external accountants, including City of Eagle Lake, Florida and City of Webster, Florida.
- RGCO is a member of the American Institute of Certified Public Accountants' Governmental Audit Quality Center ("Center").
- > RGCO has evaluated the timeline set forth for the FY2025 audit and can meet the schedule as required under state statute.
- All the experience as detailed in the following proposal is contained within our one local office. RGCO does not have to rely on the experience of any professional not located within our office.

If for any reason, you wish to discuss our qualifications further, please feel free to contact us.

Very truly yours,

Julie A. Davis, CPA



PROPOSAL TO PROVIDE AUDITING SERVICES

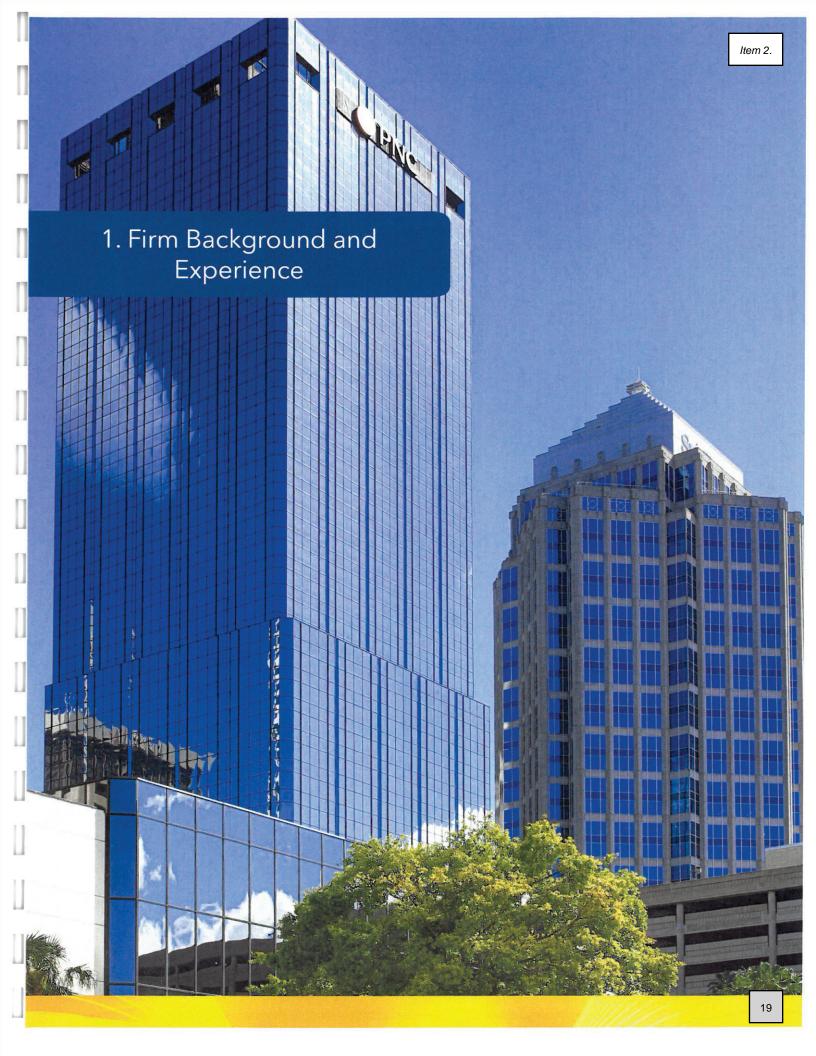
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Exhibits

- Affidavit of Prime Bidder
- Human Trafficking Affidavit
- Form W9



FIRM PROFILE

Rivero, Gordimer & Company, P.A., Certified Public Accountants and Advisors (RGCO), was formed 42 years ago. Prior to its inception, several of our personnel served as associates with some of the largest international accounting and consulting firms in the United States. The Firm currently has a staff of approximately 75, 30 of whom are certified public accountants. Our Firm represents over 500 years of public accounting experience. We have been serving governmental

RGCO IS CURRENTLY STRUCTURED AS FOLLOWS

SHAREHOLDERS & DIRECTORS	13
MANAGERS & SUPERVISORS	11
PROFESSIONAL STAFF	44
TECHNOLOGY / ADMINISTRATIVE	7
TOTAL	75

RGCO is a full-service accounting firm with clients in various industries including government, nonprofits, healthcare, manufacturing and construction.

We offer a full range of services including:

Assurance/Audit Tax Planning and Preparation

Advisory Services Business Valuation

Litigation Support Compensation Calculations / Studies

Succession Planning ACFR Preparation Services

LOCATION

RGCO is an accounting firm headquartered in Tampa.

One Tampa City Center 201 North Franklin Street, Suite 2200 Tampa, Florida 33602

Telephone: 813-875-7774 | Fax: 813-874-6785 | www.rgcocpa.com



OUR PHILOSOPHY IS SUMMARIZED IN OUR MISSION, VISION AND FIRM VALUES

MISSION STATEMENT

- To provide the highest level of professional services, to meet our clients' needs through mutual financial success.
- To maintain integrity and honesty in everything we do.
- To provide for the development, growth and accountability of our team members by offering opportunities to achieve personal and professional success.
- To maintain an environment that encourages giving back to our community.

VISION STATEMENT

To be the most trusted and respected accounting firm by providing innovative and practical services that contribute to our clients' success in an exceptional team environment.

FIRM VALUES

CLIENTS MATTER

We believe in providing excellent client service to the mutual benefit of our clients and our Firm.

INTEGRITY MATTERS

We believe in being conscientious and operating with integrity and honesty, consistently producing quality work at reasonable fees.

COMMUNITY MATTERS

We believe that by being involved in our community we can grow both personally and professionally. By celebrating our successes and promoting a sense of family within our organization we can be a source of strength, hope and help to one another.

TEAMWORK MATTERS

We believe in a One Firm Approach with an open exchange of ideas across all levels of our organization and that each team member, by taking personal responsibility for their performance and by collaborating with and assisting others in their performance, can achieve consistent sustainable success for our entire organization.

PEOPLE MATTER

We believe in an inclusive environment that provides our team members with balanced opportunities, the most up to date resources, constant support, and access to the information necessary that fosters personal and professional growth, learning and prosperity. We believe that through valuing opinions, demonstrating respect and promoting trust and fun within our organization is critical to sustaining our success.



STAFF CONTINUITY

FIRM POLICY ON ENGAGEMENT STAFFING

RGCO does not anticipate any changes in the key personnel listed in the staffing of the audit of the Town. Our policy is to staff engagements with the same personnel from year to year to ensure continuity and thus increase efficiency. This continuity of the audit team has enabled RGCOthe success of serving the governmental agencies as listed in the proposal. Should a staffing change be required, the Town would be notified immediately, and the vacancy filled by a person of similar qualifications. In addition, should the Town request a change in staffing, such a request would be granted with the vacancy being filled by qualified personnel.

COMMITMENT TO STAFFING

RGCO will commit and maintain the staffing necessary to ensure the audit of the Town is performed within the specific timetable as outlined by the Town.

PROJECTED WORK LOADS

The staff commitment outlined in this proposal will not be affected by any current or future projects of RGCO We have reviewed our personnel scheduling, and we have no problem or conflict staffing the engagement during the projected time frame.

STAFF TURNOVER / ROTATION

RGCO has experienced minimal staff turnover in the last three years (approximately 10% per year) and can confidently stand by our promise of continuity of audit team members over the years.



GOVERNMENTAL AUDIT EXPERIENCE

RGCO has been serving governmental agencies since our inception over 41 years ago. RGCO has approximately 30 team members in audit. All of our audit team members are trained in governmental auditing. We maintain individual licenses that require extensive continuing education as mandated by the State of Florida, the Florida Institute of Certified Public Accountants and the American Institute of Certified Public Accountants. Beyond the minimum educational requirements and continuing education, our professionals obtain additional hours of continuing education to perform audits in accordance with *Government Auditing Standards* applicable to certain governmental and not-for-profit organizations. Consequently, we are always current with the accounting and auditing rules governing governmental organizations.

RGCO's shareholders and associates have extensive knowledge and experience in providing audit services to government organizations. Because of the direct involvement of our entire team, from staff auditor to firm administrator, we believe we are the leading firm to perform the services requested for you.

The following government organizations are current RGCO government agency clients:

City of Eagle Lake, Florida *
City of Eagle Lake, Florida *
City of Tampa, Florida (minority contractor)
Hillsborough County School Board (minority subcontractor)
Tampa-Hillsborough County Expressway Authority
Port Tampa Bay
Tampa Sports Authority
Hillsborough County Hospital Authority
Tampa Bay Regional Planning Council *
Tampa Bay Estuary Program *
Forward Pinellas:
Pinellas Planning Council *
Pinellas County Metropolitan Planning Organization *
Downtown/Historic Ybor Tampa Tourism Marketing Special Benefit District *

* Client utilizes external accountants

















YELLOW BOOK AUDIT EXPERIENCE

In addition to serving governmental organizations, RGCO also has a large and long-history of serving non-profit agencies, many of whom are required to have an audit under *Government Auditing Standards* (Yellow Book), Uniform Guidance and the State of Florida Single Audit Act. These standards apply to many different industry types, of which we have significant experience in.

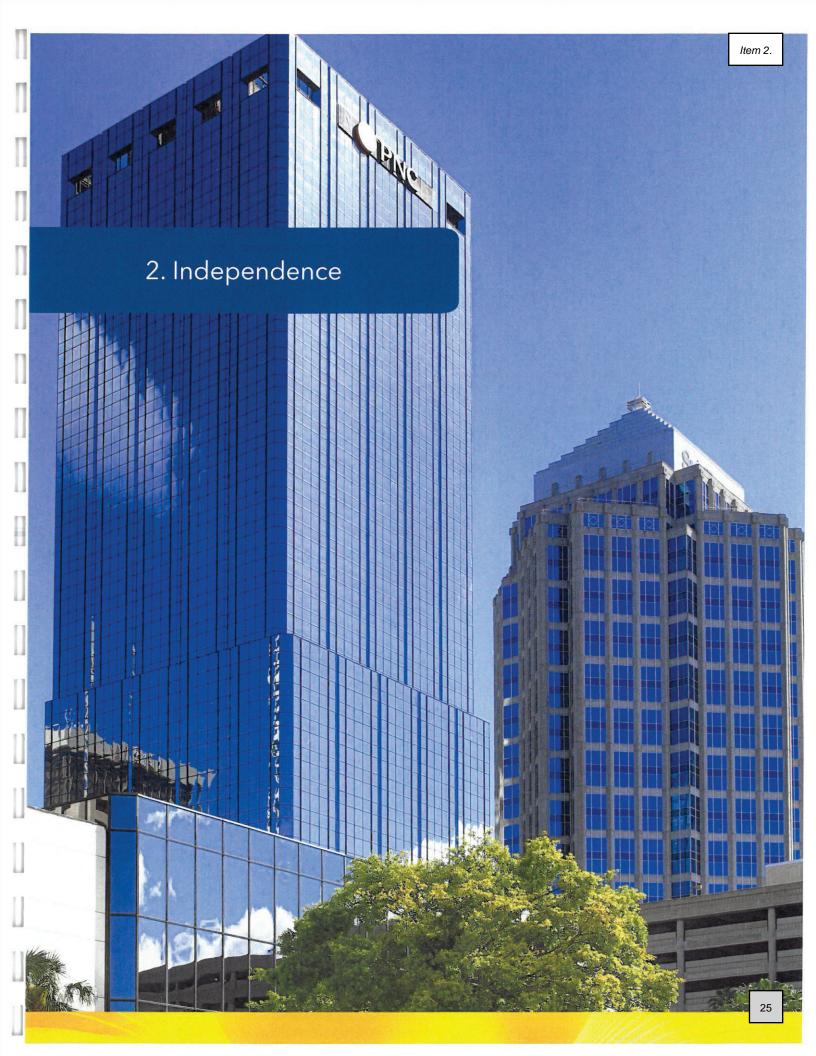
Some notable non-profit agencies that are required to have their audits under Yellow Book, Uniform Guidance and the State of Florida Single Audit Act or are located within Polk County are as follows:

Tri-County Human Services, Inc. St. Vincent De Paul CARES The Salvation Army, Florida Division Abe Brown Ministries, Inc. Homeless Leadership Alliance of Pinellas The Spring of Tampa Bay, Inc. Directions for Mental Health, Inc. Metropolitan Ministries, Inc. Community Health Center of Pinellas, Inc. d/b/a evara Health YMCA of Greater St. Petersburg, Inc. Lighthouse of Pinellas, Inc. Centre for Women, Inc. Tampa Metropolitan Area YMCA, Inc. Corporation to Develop Communities of Tampa, Inc. Tampa Family Health Centers, Inc. Project Health, Inc. (Langley Health Services) Florida West Coast Public Broadcasting, Inc. (WEDU) Community Foundation of Tampa Bay, Inc. Hillsborough Education Foundation, Inc. Healthy Start Coalition of Hillsborough County, Inc. Van Gogh's Palette, Inc. Visit Tampa Bay Tampa Bay Sports Commission Pasco Kids First, Inc. SPCA Florida, Inc. Winter Haven Hospital Foundation, Inc. Aerospace Center for Excellence / Sun 'N Fun Fly-In

Wahneta Water System, Inc.

Heartland for Children, Inc. Boys & Girls Club of Polk County, Inc. Mental Health Care, Inc. (Gracepoint) (includes 5 HUD property audits) Homeless Empowerment Program Housing First Steps Forward Suncoast Center, Inc. Habitat for Humanity of West Pasco & Pinellas County Sunshine State Economic Development Corporation Camelot Community Care, Inc. A Kid's Place of Tampa Bay, Inc. Phoenix Programs of Florida Junior Achievement of Tampa Bay Inc. Gulf of Mexico Fishery Management Council Success 4 Kids & Families, Inc. Crisis Center of Tampa Bay, Inc. Bay Area Youth Services, Inc. Seniors in Service of Tampa Bay, Inc. Youth and Family Alternatives, Inc. Boys & Girls Club of Tampa Bay, Inc. Boys & Girls Club of the Suncoast, Inc. **EMBARC** Collective MacDonald Training Center, Inc. K9 Partners for Patriots, Inc. Academy Prep Center of Lakeland Lighthouse Ministries, Inc. Bonnet Springs Park Florida Strawberry Festival, Inc.





FIRM INDEPENDENCE

RGCO is an independent Firm, in fact and appearance with respect to the Town of Dundee, Florida.

We do not have any conflicts of interest with respect to the Town, or with anyone associated with the Town, including the Town Commission.

We are knowledgeable of the American Institute of Certified Public Accountants' rules relating to independence. With respect to the Town, we are independent as defined by AICPA standards and *Government Auditing Standards* issued by the Comptroller General of the United States.

RGCO requires all staff on an annual basis to certify its independence with all clients and disclose any potential conflicts of interest.

RGCO has not had any professional relationships with the Town during the prior five years.

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Melanie S. Griffin, Secretary

STATE OF FLORIDA



BOARD OF ACCOUNTANCY

THE ACCOUNTANCY CORPORATION HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 473, FLORIDA STATUTES

RIVERO, GORDIMER & COMPANY, PA

CPAS
ONE TAMPA CITY CENTER
201 N FRANKLIN ST
SUITE 2600
TAMPA FL 33602-5182

LAMPA

LICENSE NUMBER: AD0003683

EXPIRATION DATE: DECEMBER 31, 2025

Always verify licenses online at MyFloridaLicense.com

SSUED: 10/03/2023

Do not alter this document in any form.





Melanie S. Griffin, Secretary

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF ACCOUNTANCY

THE CERTIFIED PUBLIC ACCOUNTANT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 473, FLORIDA STATUTES

DAVIS, JULIE ANN

201 NORTH FRANKLIN STREET SUITE 2200 TAMPA FL 33602

LICENSE NUMBER: AC43798

EXPIRATION DATE: DECEMBER 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 10/07/2024

Do not alter this document in any form.



Melanie S. Griffin, Secretary

STATE OF FLORIDA



BOARD OF ACCOUNTANCY

THE CERTIFIED PUBLIC ACCOUNTANT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 473, FLORIDA STATUTES

GOODWIN, PATRICK LEO ABELLO

2738 CONCH HOLLOW DR. BRANDON FL 33511

LICENSE NUMBER: AC51088

EXPIRATION DATE: DECEMBER 31, 2025

Always verify licenses online at MyFloridaLicense.com

ISSUED: 10/06/2023

Do not alter this document in any form.





Melanie S. Griffin, Secretary

STATE OF FLORIDA



BOARD OF ACCOUNTANCY

THE CERTIFIED PUBLIC ACCOUNTANT HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 473, FLORIDA STATUTES

DOUGLAS, STEPHEN GILBERT

FL 33602 201 N FRANKLIN STREET **SUITE 2200** TAMPA

LICENSE NUMBER: AC0030654

EXPIRATION DATE: DECEMBER 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 10/04/2024

Do not alter this document in any form.



CONTINUING PROFESSIONAL EDUCATION

RGCO's auditors all meet the provisions of *Government Auditing Standards* 24 hours continuing education requirements. Our Firm's policy is that all staff members have a minimum of 40 hours of CPE each year, which is above and beyond the requirements of *Government Auditing Standards*. Every audit team member specifically obtains relevant continuing education surrounding *Government Auditing Standards*, Compliance audits, relevant GAAP and more. Additionally, the proposed engagement team all meet the requirements of having the additional 80 hours as required by *Government Auditing Standards*.

PROFESSIONAL AFFILIATION INVOLVEMENT

RGCO and all of its Certified Public Accountants are properly licensed to practice public accounting in the state of Florida. RGCO and all of its Certified Public Accountants are members of both the American Institute of Certified Public Accountants (AICPA) and the Florida Institute of Certified Public Accountants (FICPA) and serve on various committee's.

Julie A. Davis, CPA and Stephen G. Douglas, CPA are also a members of the Florida Government Finance Officers Association (FGFOA). At various times, our members and associates serve on various committees and provide continuing education seminars. Julie A. Davis, CPA, has served on the Technical Resources Committee for the FGFOA as well as the Board of Directors for the Polk County Chapter of the FICPA. She has recently provided continuing education presentations to the FGFOA Annual Conference as well as the Florida Audit Forum for governmental internal auditors.

PEER REVIEW

RGCO received our most recent peer review report with a rating of "PASS" dated February 2024. A "PASS" rating is the highest level. Please note that our peer review included a review of our not-for-profit, single audit, employee benefit and commercial audit engagements. RGCO had no letter of comments.



201 E. Kennedy Boulevard, Suite 715 Tampa, FL 33602-5828 (813) 229-2090 | Fax (813) 223-7104 www.laplantrainey.com

Report on the Firm's System of Quality Control

February 9, 2024

To the shareholders of Rivero, Gordimer & Company, P.A. and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Rivero, Gordimer & Company, P.A. (the firm) in effect for the year ended September 30, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

PEER REVIEW - CONTINUED

Required Selections and Considerations

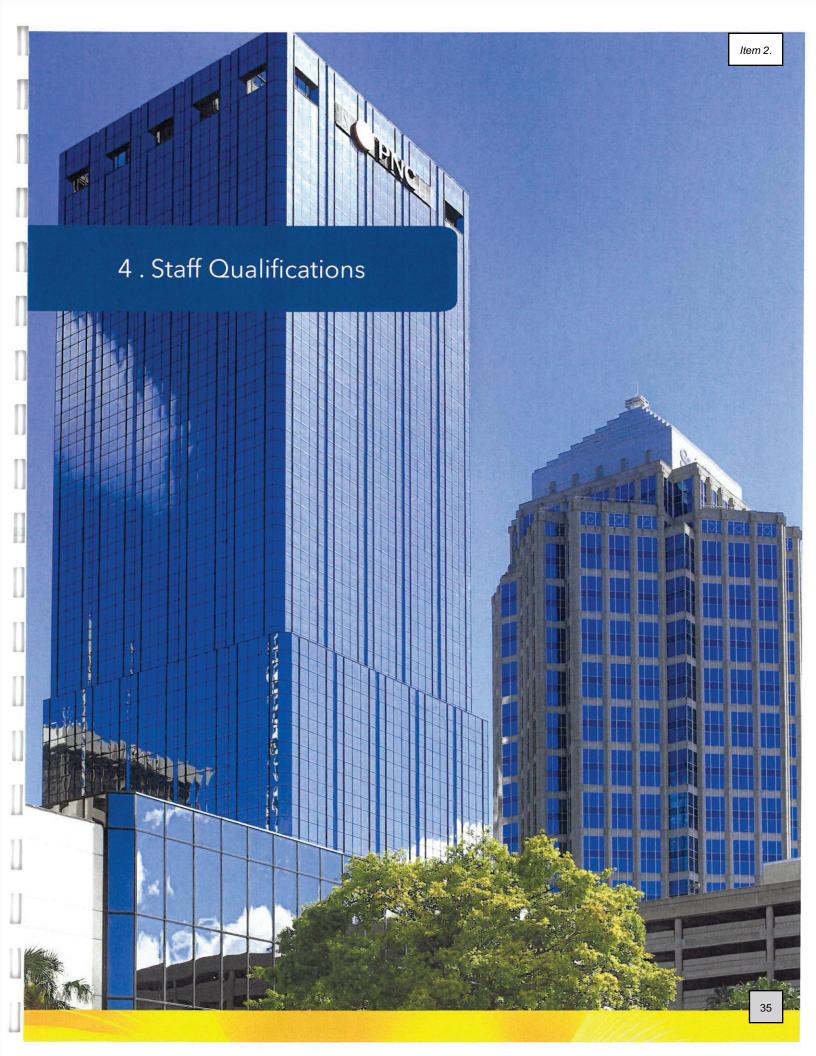
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Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act, and an audit of an employee benefit plan.

As part of our review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rivero, Gordimer & Company, P.A. in effect for the year ended September 30, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies), or fail.* Rivero, Gordimer & Company, P.A. has received a peer review rating of *pass.*



KEY PERSONNEL

ACCOUNT ADMINISTRATOR - Julie A. Davis, CPA

RGCO's firm policy dictates that each engagement be conducted under the direction and control of a shareholder in the firm. This shareholder assumes overall responsibility for a project and participates to the degree necessary for successful completion. They monitor the technical and administrative aspects of the engagement to ensure adequate resources are provided and used properly, and reviews overall planning. The account administrator will participate in the detail audit examination, as required, and review and approve all project documentation and deliverables to ensure quality and adherence to professional standards.

ENGAGEMENT MANAGER - Patrick Goodwin, CPA

The engagement supervisor will assume overall responsibility for the conduct of the project. The engagement supervisor is responsible for performing major audit work steps and providing direction for the senior auditor and staff auditor. The engagement supervisor maintains frequent ongoing contact with the Town's management and is available when needed.

IN CHARGE AND STAFF AUDITORS - Lauren O'Reilly

In-Charge and Staff auditors will be assigned to perform detailed audit tasks with the assistance of the engagement supervisor.

AUDIT CONSULTANT/QUALITY REVIEWER - Stephen G. Douglas, CPA

An audit consultant/quality reviewer will be assigned to the engagement, as needed, to provide technical support to the audit team. Additionally, the audit consultant /quality reviewer has knowledge in the areas of federal and state regulations applicable to federal and state grants and contracts. The audit consultant /quality reviewer provides specialized support to the audit team to ensure quality service.

COMPLIANCE WITH CPE REQUIREMENTS

All members assigned to your engagement team have met all required for their individual CPA licenses with the State of Florida, but also all CPE requirements to be able to work on governmental audits conducted under *Government Auditing Standards*.

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JULIE A. DAVIS, CPA ACCOUNT ADMINISTRATOR

Julie Davis joined RGCO in 2018 and became a Shareholder in January 2022. Julie primarily serves government and not-for-profit clients who have attest and compliance audits. Prior to joining Rivero, Gordimer & Company, Julie was the Audit Director for a local firm in Lakeland, Florida where she oversaw the audit practice. She has also been an auditor at a top 10 national accounting firm, finance director for the Central Florida Regional Planning Council, and spent time in college working for a large regional healthcare facility.

Julie currently serves as the head of our Government Industry Committee. She works with all of our governmental audit clients as either account administrator or engagement manager.



EDUCATION

Bachelor of Science in Accounting, University of South Florida Associate of Arts, Valencia Community College

CERTIFICATIONS

Certified Public Accountant

PROFESSIONAL AFFILIATIONS

- American Institute of Certified Public Accountants (AICPA)
- > Florida Institute of Certified Public Accountants (FICPA)
- Florida Government Finance Officers Association (FGFOA)
- AICPA Not-for-Profit Section Member

COMMUNITY AFFILIATIONS

- SPCA Florida, Treasurer and Immediate Past President
- Leadership Lakeland, Class XXXV
- Leadership Tampa Bay, Class of 2022
- Leadership Tampa Bay, Treasurer

AREAS OF PRACTICE

Government, Not-for-profit, Educational Organizations, Federal and State Single Audits, Healthcare, Employee Benefit Plans, Small Businesses and Corporations

PATRICK A. GOODWIN, CPA ENGAGEMENT MANAGER

Patrick A. Goodwin joined RGCO in 2016. Mr. Goodwin has experience in auditing governmental and not-for-profit organizations, including the areas of not-for-profit and governmental auditing under the Uniform Guidance and State of Florida Single Audit Act. Patrick's commercial experience includes clients in the construction, manufacturing, rent to own, and healthcare industries. Additionally, Patrick has experience with employee benefit plans.

EDUCATION

University of South Florida, Bachelors of Science, Accounting University of South Florida, Masters in Accounting

CERTIFICATIONS

Certified Public Accountant

PROFESSIONAL AFFILIATIONS

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA)
- USF Accounting Circle

COMMUNITY AFFILIATIONS

Tampa Connection - Class of 2023-2024

AREAS OF PRACTICE

Non-for-Profit, Federal and State Single Audits, Employee Benefit Plans, Rent-To-Own, Healthcare, Construction, Governmental, and Manufacturing



LAUREN O'REILLY IN-CHARGE AUDITOR

Laure O'Reilly joined RGCO in 2023. Prior to joining RGCO, Lauren worked for a large regional accounting firm in the northeast where she worked closely on audits of municipalities, county governments and school districts. Lauren's experience includes attest and compliance engagements for governments, not-for-profits and professional service clients. Lauren is a member of RGCO's Government Industry Committee.



EDUCATION

Bachelor of Science in Accounting - Saint Anselm College Bachelor of Arts in Finance - Saint Anselm College

AREAS OF PRACTICE

Government, Not-for-Profit, Educational Organizations, Federal and State Single Audits, Audit and Assurance for Commercial Clients

STEPHEN G. DOUGLAS, CPA QUALITY REVIEWER

Stephen G. Douglas is a shareholder and joined RGCO in 1995. He has considerable experience in auditing a variety of governmental, not-for-profit organizations and commercial clients. Mr. Douglas has extensive experience in the areas of governmental and not-for-profit auditing, especially with Federal and State Single Audits.

Mr. Douglas is dedicated to the governmental and not-for-profit sector and serves as the Designated Audit Quality Partner for the firm's membership in the American Institute of Certified Public Accountants' Governmental Audit Quality Center.



EDUCATION

University of South Florida, Bachelors of Science, Accounting

CERTIFICATIONS

Certified Public Accountant

PROFESSIONAL AFFILIATIONS

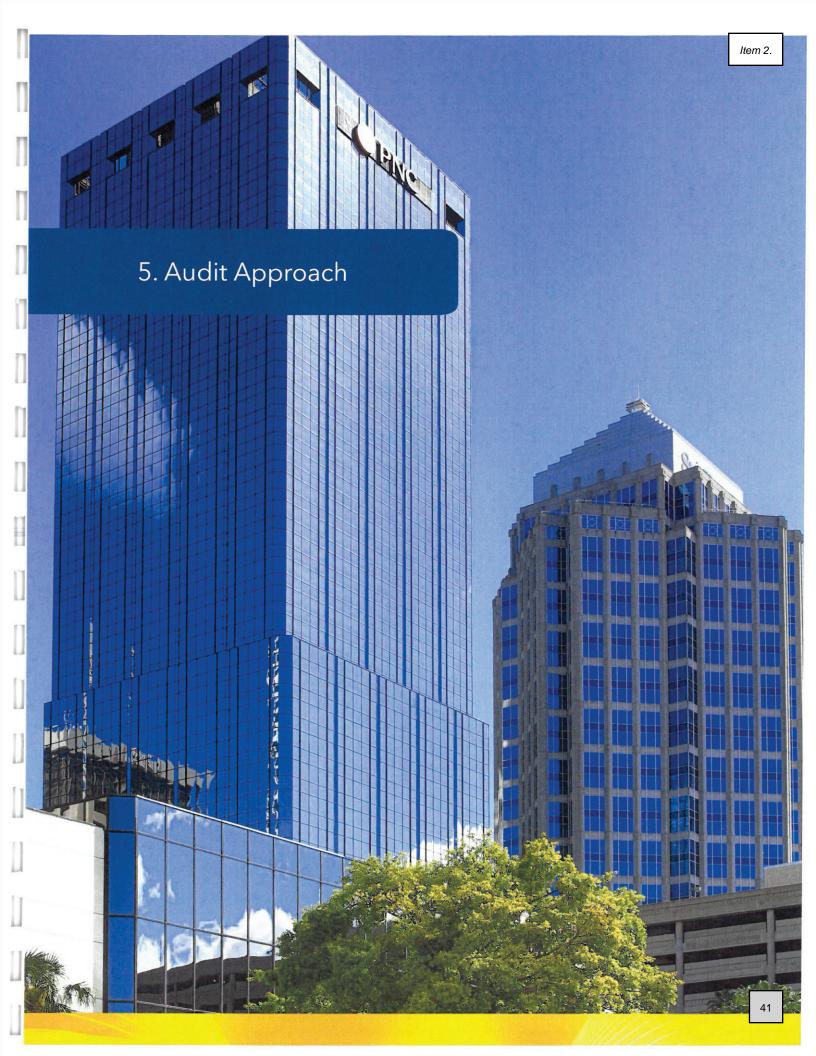
- American Institute of Certified Public Accountants (AICPA)
- Governmental Audit Quality Center Firm Liaison
- Employee Benefit Plan Audit Quality Center
- > AICPA Not-for-Profit Section Member
- Florida Institute of Certified Public Accountants (FICPA)
- Healthcare Financial Management Association Member
- Florida Government Finance Officers Association Member

COMMUNITY AFFILIATIONS

- University of South Florida, Advisory Board Member for the Lynn Pippinger School of Accountancy
- Economic Club of Tampa
- St. Lawrence Catholic Church Finance and Parish Council Member

AREAS OF PRACTICE

Not-for-profit, Governmental, Federal and State Single Audits, Healthcare, Manufacturing, Professional Services Firms and Employee Benefit Plans



AUDIT APPROACH

PHILOSOPHY AND PROCESS

At RGCO, we look at each engagement individually to identify and fulfill the special needs of the individual client. Our engagements are tailored to each individual client versus a "one size fits all" approach. We do utilize our experiences and efficiencies gained in one engagement toward the successful completion of another. We ensure all applicable standards are being followed in accordance with professional standards and work with our clients to ensure that the application of GAAP is not only in-line with professional standards but also meets the needs of the Town.

RGCO utilizes ThompsonReuters PPC audit methodology which assists us in ensuring compliance with generally accepted auditing standards, Government Auditing Standards, the Uniform Guidance, Florida State single audit act and applicable attest standards for the examination engagements. RGCO has developed internal spreadsheets for testing of compliance with applicable laws and rules specific to the State of Florida which are updated after each legislative session in line with guidance from the Florida Auditor General.

WORK PLAN

Communication is the foundation of a successful audit. We commit to providing you timely and effective communication throughout our relationship with the Town. We pride ourselves on our commitment to communication. Our communications will come in both formal and informal communications during the audit and throughout the year. We also encourage our clients to communicate with us not only during the audit, but throughout the year. As issues arise, consider reaching out to us as we can help guide you to a successful solution in a timely manner.

3-PHASE ENGAGEMENT PROCESS

Each phase of our audit builds on the previous phase. These phases are described on the following pages.



AUDIT APPROACH - CONTINUED

PHASE 1: PLANNING AND PRELIMINARY PROCEDURES

A successful audit is one that is planned efficiently. Our planning phase includes creating an audit plan to address specific risks utilizing appropriately experienced staff for each significant area of the audit. During this phase, we will communicate with the Governing Board and senior management to discuss the timing and extent of procedures to be performed. We will make all required arrangements for the timing of subsequent phases to avoid possible conflicts with work schedules, budget deadlines, etc.

As part of planning an engagement, we will obtain an understanding of the Town and your internal control processes as well as information technology applications as we go through our risk assessment process in accordance with applicable auditing standards. This will include inquiries of your personnel, both in financial and nonfinancial roles. As a result of our review of your internal controls, we may identify certain areas that either need advisory improvement or more significantly, can lead to a material misstatement of the financial statements or misappropriation of assets. We will communicate all matters to you during this phase to provide management and personnel time to investigate and report back any discrepancies in our findings.

PHASE 2: FIELDWORK

We will complete our substantive procedures during year-end field work. This may include obtaining confirmations from independent third parties, detailed account analysis, or reviewing specific internal accounting records. We will rely on your personnel to assist in providing certain information to us in order to avoid duplicity and create efficiency.

We understand that their assistance to us will be in addition to their day-to-day operations. Therefore, to aid the Town' personnel, we will develop a list of items to be prepared by client ("PBC List"). The PBC List will include (1) detailed instructions, (2) forms, (3) schedules and (4) assigned responsibility. This PBC List can be provided in excel or in our web based Suralink. Our web based Suralink allows you the ability to assign out tasks to various personnel, monitor progress and status of the requested items, and ability to remit requested items securely to each request. Access to the list will be given to the designated representative during the planning phase of the audit and will provide you with a control system so it can monitor personnel's progress. This PBC List must be completed prior to our commencing phase three of our audit.

During the audit process, should any GAAP issues arise, we first approach the responsible Town officials to discuss the application to ensure we have the full and complete picture. Then we will work alongside the Town to ensure proper compliance with professional standards, while meeting the needs of the Town.

AUDIT APPROACH - CONTINUED

PHASE 3: EXIT CONFERENCES

We will discuss with the appropriate officials any significant findings throughout the planning and fieldwork phases. We will carefully review these findings with the appropriate representatives prior to completing the reported findings. This will allow you time to validate, question and/or reexamine any findings to ensure a proper management letter is provided. The entire drive of our communications and reporting practice is to provide early identification of problems.

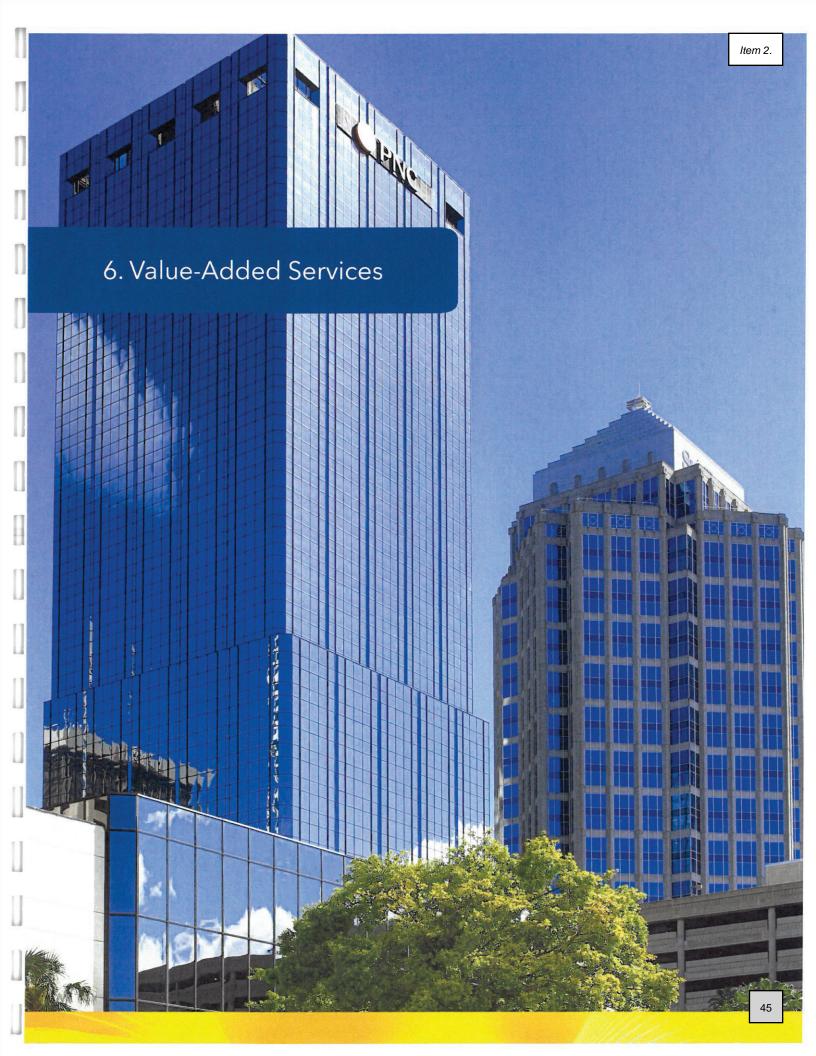
Our recommendations will be compiled in a written report that is reviewed with appropriate officials before it is rendered. If conditions are discovered that lead to the belief that material errors, defalcations or other irregularities may exist, or if any other circumstances are encountered that require extended services, we will promptly advise appropriate officials.

At the conclusion of the audit, the account administrator and engagement manager will present and discuss the audit results with the Governing Board and answer any questions that may arise.

USE OF TECHNOLOGY



We utilize technology to increase our audit and tax engagement efficiencies. Our audit practice utilizes CCH Engagement to maintain our audit documentation in an electronic format as well as automate our financial statement preparation. Our audit workpapers are enhanced by the use of Thomson Reuter's PPC's Smart Tools software that assists us in developing risk-based audit programs/work-steps. We also have the capability to transmit and receive sensitive data via the internet on a secure client portal. Additionally, we offer access to Suralink which allows us to manage the flow of document requests. Suralink allows both RGCO and your representatives to track the status of item requests including due dates and submittal dates. All of our audit and tax research tools are integrated into our audit and tax software and can be accessed by our personnel through a secure internet connection. Our audit research (Thomson Reuter's - CheckPoint) and tax research (CCH) is a timely and comprehensive research database to keep us current on the latest industry information.



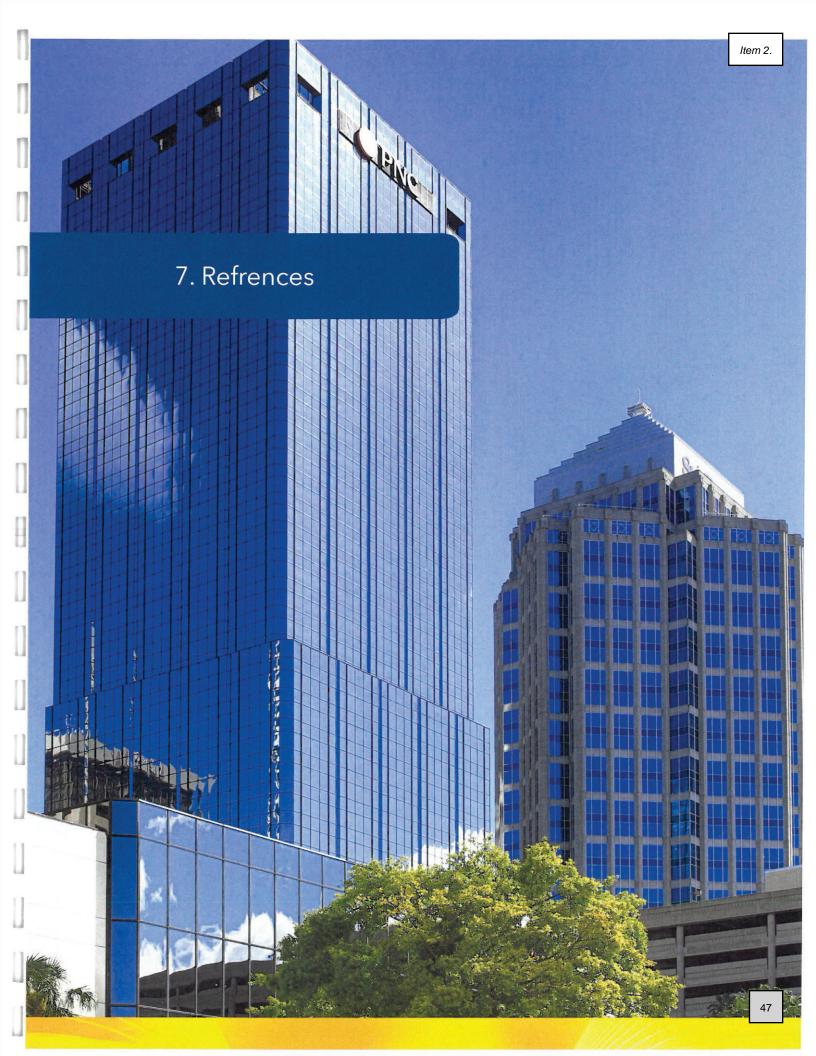
VALUE-ADDED SERVICES

RGCO believes that an audit should look beyond the numbers and look at the Town from a holistic view point. We approach each client not as a client, but as a business partner. This may include small recommendations for process improvements and efficiencies that go beyond your basic internal controls. These have included recommendations for use of a more cost efficient technology or use of technology, streamlining of processes and procedures, or other programs that have been effective with our other clients.

Additionally, RGCO regularly offers free continuing education. Through out the year, RGCO offers webinars on topics that matter to our clients. RGCO is currently planning our Summer CPE Series which is schedule to include a Governmental Update.

Our greatest resource to you is our experience. We encourage our clients to contact us when situations arise that they might need assistance. From routine to complex transactions, early guidance and direction can provide for better financial reporting and reduced errors and restatements. Often times situations arise at clients that we have dealt with at other clients, and we can leverage those experiences to provide an efficient and effective solution.





REFERENCES



Tom Ernarth City of Eagle Lake, Florida

ternharth@eaglelakefl.gov (863) 293-4141 Annual Independent Audit services Providing services since FY2019



Deanna Naugler City of Webster, Florida

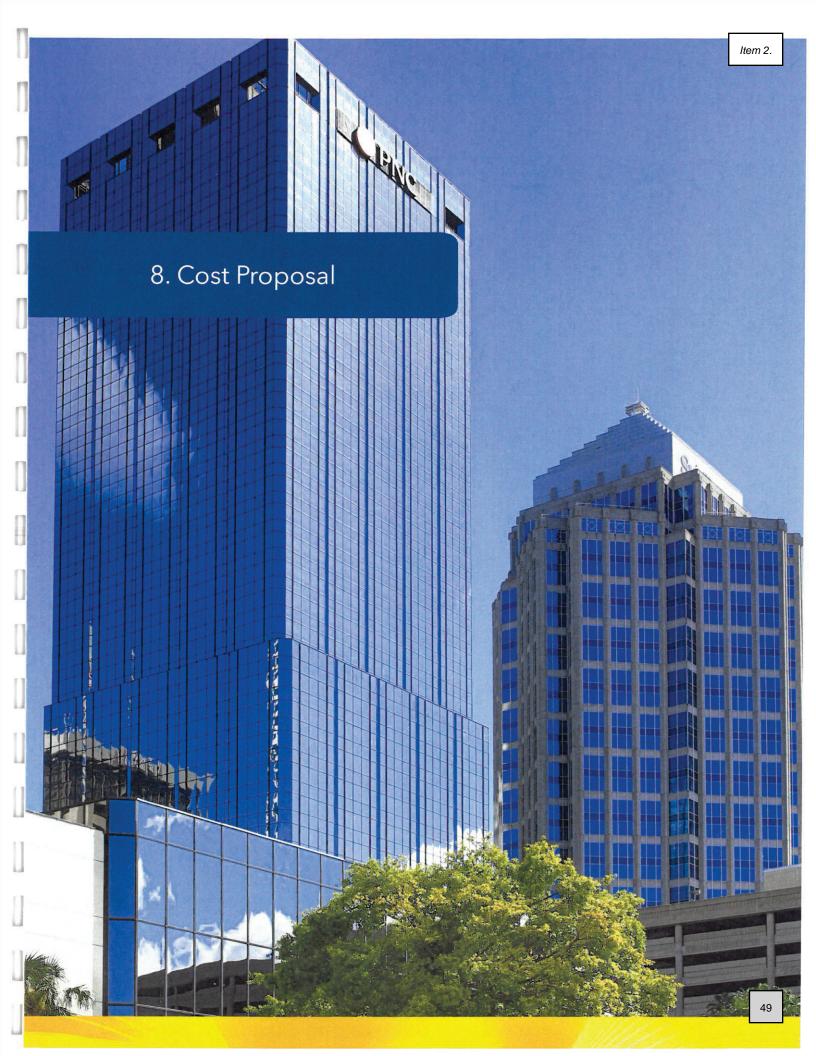
dnaugler@websterfl.com (352) 793-2073 Annual Independent Audit services Providing services since FY2019



Wren Khral, PHR, CP
Tampa Bay Regional Planning Council

wren@tbrpc.org (727) 570-5151 Annual Independent Audit services Providing services since FY2022





PROPOSED FEES

RGCO's proposed fee for the audit of the Town as follows:

Financial Audit	2024	-	2025	_	2026
Audit of Financial Statements Examination Engagement	\$ 38,000 2,500	\$	38,000 2,500	\$	40,000 2,500
Total recurring fee	\$ 40,500	\$	40,500	\$	42,500
Single Audit (as applicable)	\$ 5,000	\$	5,000	\$	5,000

The proposed fee structure **is all inclusive** and includes all travel and out-of-pocket expenses. The proposed fee is based on discounted hourly rates and anticipated cooperation from the Town personnel and the assumption that **unexpected** circumstances will not be encountered. If such circumstances are encountered, RGCO will immediately notify management. Should the Town change the scope of the audit by adding new entities, significant programs, or the legal/organization structure, then our fee will need to be addressed at that time.

Our policy on cost overruns is to adhere to the quoted fee. If any unanticipated events occur that cannot be controlled by Rivero, Gordimer & Company, P.A., such as a change of client's accounting personnel, accounting systems, legal, corporate restructuring, etc., then a revised fee may be proposed based on the circumstances. A revised fee would be discussed with management before any additional work is started.

Our above proposed fee structure is the most cost effective to the Town when combined with the prior governmental experience of RGCO and its staff. Transition time would be minimal due to our prior experience in auditing governmental agencies with similar funding structures and operations. Therefore, the Town's staff would be available to continue with normal day-to-day functions, maintaining their productivity and realizing a direct time savings.

RGCO estimates the below hours for recurring services:

	Hours	rs Hourly Rate		Extended				
Account administrator	20	\$	425	\$	8,500			
Manager	40	\$	280	\$	11,200			
In-charge auditor	80	\$	155	\$	12,400			
Staff auditor	70	\$	120	\$	8,400			
Totals	210			\$	40,500			

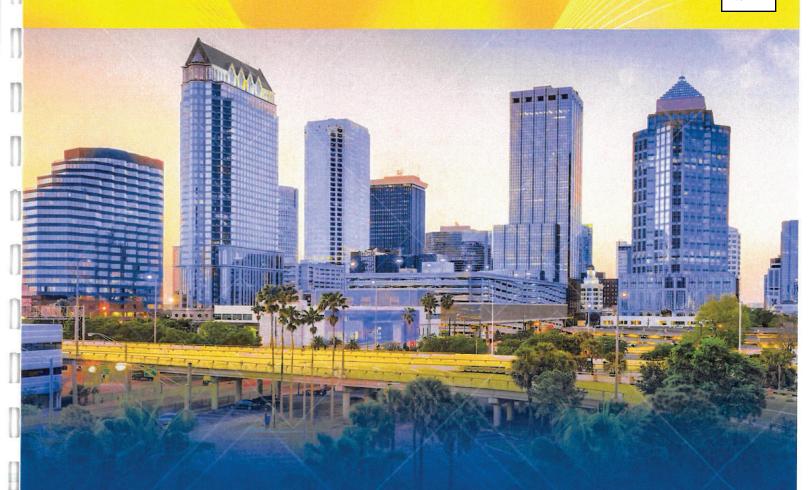
Additional professional services will be billed at the hourly rates shown above.



TENTATIVE WORK SCHEDULE

RGCO commits to complete the audit in a timely manner in accordance with the terms set forth within the RFP. A tentative schedule of key dates is shown below. These dates would change according to the closing of the Town' books and coordination of management's schedule. Future schedules can be adjusted should the Town require an earlier issuance.





THANK YOU!

Rivero, Gordimer & Company

Accounting • Audit and Assurance • Valuation & Advisory • Tax

Affidavit of Prime Bidder

Non-Collusion The contractor/vendor is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid; such Bid is genuine and is not a collusive or sham Bid; neither the said Bidder nor any of his officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or has refrained from bidding in connection with such Contract; nor in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder; nor has fixed any overhead, profit or cost element of the Bid price, or the Bid price of any other Bidder; nor has secured through any collusion, conspiracy, connivance or unlawful agreement, any advantage against the Town of Dundee or any person interested in the proposed Contract; and the price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

<u>Drug-Free Workplace</u> The contractor/vendor certifies that it is a drug-free workplace and has a substance abuse policy in accordance with and pursuant to Section 440.102, Florida Statutes.

Affidavit Certification Immigration Laws Town of Dundee will not intentionally award Town contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324 a(e) {Section 274a(e) of the IMMIGRATION AND NATIONALITY ACT ("INA"). Town of Dundee may consider the employment by any contractor of unauthorized aliens a violation of Section 274a(e) of the INA. SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY TOWN OF DUNDEE. The contractor/vendor attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent amendments).

(Signed)_	Inlu a	Raus	
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Sh	areholder		
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HUMAN TRAFFICKING AFFIDAVIT

Florida Statute §787.06(13) requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in that statute.

As the officers or representatives of the CONSULTANT, we certify that the CONSULTANT identified above does not, for labor or services,

- Use or threaten to use physical force against any person;
- Restrain, isolate, or confine or threaten to restrain, isolate, or confine any person without lawful authority and against his or her will;
- Use lending or other credit methods to establish a debt by any person when labor or services are
 pledged as a security for the debt, if the value of the labor or services as reasonably assessed is
 not applied towards the liquidation of the debt, the length and nature of the labor or services are not
 respectively limited and defined;
- Destroy, conceal, remove, confiscate, withhold, or possess any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification, of any person;
- Cause or threaten to cause financial harm to any person;
- Entice or lure any person by fraud or deceit;

Commission # HH 290101
My Comm. Expires Nov 14, 2026
Bonded through National Notary Assn.

[Name of Consultant]: Rivero, Gordimer & Company, P.A.

 Provide controlled substances as outlined in Schedule I or Schedule II of Florida State Statute §893.03 to any person for the purpose of exploitation of that person.

S. ACTIVATE DESCRIPTION FOR THE STATE OF THE	
Executed this 3/st day of March, 2025.	
By: Julia Lauis	
Name: Juffé A. Davis, CPA Title: Shareholder	
Lindow populity of namium, I haveled declare and a	
Onder penalty of perjury, I hereby declare and a	offirm that the above stated facts are true and correct.
STATE OF Florida COUNTY OF Hillsborough	
online notarization, this 31st day of March	scribed before me by means of physical presence or , 2025, by <u>Julie A. Davis</u> , as 2 , who is personally known to me, or produced
as identification	n. Delwalla Kem
FARRIN NOTADA CRAA	Notary Public Signature
[AFFIX NOTARY SEAL]	Print Notary Name: Deborah Kenp
	My commission expires:/
DEBORAH KEMP Notary Public - State of Florida	

Form **W-9**

(Rev. March 2024) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Befor	e you begin. For guidance related to the purpose of Form W-9, see Purpose of Form, below.											_		
	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the centity's name on line 2.)	wner's na	ne	on lin	e 1,	and	enter th	e bus	sine	ess/dis	regarde	d		
	Rivero, Gordimer & Company, P.A.													
	2 Business name/disregarded entity name, if different from above.											_		
	Rivero, Gordimer & Company, P.A.													
Print or type. See Specific Instructions on page 3.	3a Check the appropriate box for federal tax classification of the antity/individual whose name is entered on line 1. Check						Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any)							
Print or type.	 classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead cherbox for the tax classification of its owner. Other (see instructions) 	ck the appi	opi	nate	Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)							iX		
3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions								(Applies to accounts maintained outside the United States.)						
ee	5 Address (number, street, and apt. or suite no.). See instructions.	Requeste	r's	name	and	ado	iress (or	otiona	al)					
U)	201 N. Franklin Street, Suite 2200													
	6 City, state, and ZIP code													
	Tampa, Florida 33602													
	7 List account number(s) here (optional)	2 - 10	0.750	1011				180	- 51	-1		100		
Par	Taxpayer Identification Number (TIN)					10 0						_		
Enter	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to av	oid	Soc	cial se	cur	ity n	umber	1 9 1		0.000	75 - 201			
backu reside	p withholding. For individuals, this is generally your social security number (SSN). However, fint alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other	or a						-						
	s, it is your employer identification number (EIN). If you do not have a number, see How to ge	ta o	r			L		_				_		
TIN, la	ter.		Em	ploye	r identification number									
Note: If the account is in more than one name, see the instructions for line 1. See also What Name and Number To Give the Requester for guidelines on whose number to enter. 5 9					- [3	0 4	0		7 0	5			
Par	II Certification						_	1	_			_		
Under	penalties of perjury, I certify that:									33.7		-		
	number shown on this form is my correct taxpayer identification number (or I am waiting for	a number	to	be is	sue	d to	me): a	ind						
2. I an Ser	n not subject to backup withholding because (a) I am exempt from backup withholding, or (b) vice (IRS) that I am subject to backup withholding as a result of a failure to report all interest conger subject to backup withholding; and	I have no	t b	een n	otif	ied l	by the	Inter				1		
3. I an	a U.S. citizen or other U.S. person (defined below); and													
4. The	FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting	g is corre	ct.											
Certifi becau acquis	cation instructions. You must cross out item 2 above if you have been notified by the IRS that y se you have failed to report all interest and dividends on your tax return. For real estate transactic ition or abandonment of secured property, cancellation of debt, contributions to an individual retinan interest and dividends, you are not required to sign the certification, but you must provide you	ou are cui ns, item 2 rement ar	rer do	oes no geme	ot apent (pply IRA)	. For m	ortga gener	age rall	e inter y, pay	est paid ments	,k		
Sign Here	Signature of Herm U Legger U.S. person	ate 4.1	.2	025										
Ger	neral Instructions New line 3b has be	en adde	d to	this	fori	m. A	flow-t	hrou	igh	entit	y is			

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Item 3.



TOWN COMMISSION MEETING April 22, 2025, at 6:30 PM

AGENDA ITEM TITLE: DISCUSSION & ACTION, POLK COUNTY BUILDING OFFICIAL

CONTRACT

SUBJECT: Interlocal agreement between Polk County, Florida, and the Town of

Dundee.

STAFF ANALYSIS: Both the Town of Dundee and Polk County have the power to inspect

buildings, structures, and facilities to protect public health, safety, and welfare and to enforce the Florida Building Code. Therefore, the Town of Dundee has contracted with the county to provide "Building Official"

Services" until such time as needed.

STAFF RECOMMENDATION: Staff recommends approval of this item.

ATTACHMENTS: Polk County Interlocal Agreement

INTERLOCAL AGREEMENT BETWEEN POLK COUNTY, FLORIDA AND THE TOWN OF DUNDEE, FLORIDA,

REGARDING POLK COUNTY PROVIDING BUILDING OFFICIAL SERVICES, BUILDING PLANS REVIEW SERVICES AND BUILDING INSPECTION SERVICES

This Interlocal Agreement ("Agreement") made and entered by and between Polk County, a political subdivision of the State of Florida ("COUNTY"), and the Town of Dundee an incorporated municipality located in Polk County and incorporated under the laws of the State of Florida, ("MUNICIPALITY"), as follows:

RECITALS:

WHEREAS, Section 163.01, Florida Statutes (the Florida Interlocal Cooperation Act) authorizes the COUNTY and the MUNICIPALITY (collectively "Parties") to enter interlocal agreements to ensure the most efficient use of the Parties respective powers and to exercise, jointly, any power, privilege, or authority which such agencies share and which each might exercise separately; and

WHEREAS, both the MUNICIPALITY and the COUNTY have the power to inspect buildings, structures, and facilities in protection of the public health, safety, and welfare and to enforce the Florida Building Code pursuant to the provisions of Chapter 553, Florida Statutes; and

WHEREAS, the MUNICIPALITY is desirous, and the COUNTY can provide Building Official services, plans review services and building inspection services on behalf of the MUNICIPALITY; and

WHEREAS, the Parties recognize that such services benefit the citizenry at large.

NOW, THEREFORE, in consideration of the mutual covenants hereafter contained, the Parties hereby agree as follows:

SECTION 1: RECITALS

The above recitals are true and correct and by reference incorporated herein.

SECTION 2: COUNTY RESPONSIBILITIES AND COSTS FOR SERVICE

- Α. The COUNTY will provide Building Official services as needed at a rate of \$45.00 per hour, with a \$50.00 per week minimum charge if the MUNICIPALITY is utilizing the Accela software or \$100.00 per week minimum if the MUNICIPALITY is not utilizing Accela software. The MUNICIPALITY shall be responsible for the Building Official's minimum charge stated herein even if the Building Official service is not used for that week. The minimum charge covers phone calls and one meeting per week by the COUNTY. The MUNICIPALITY, at the sole discretion of the COUNTY, may be charged for Building Official's service and COUNTY costs that exceed the service covered by the minimum charge for any time the Building Official or COUNTY staff is used for any including without limitations meeting with COUNTY purpose MUNICIPALITY Staff, or contractor regarding plans being reviewed by the COUNTY pursuant to this Agreement, onsite visits, travel to and from meetings or onsite visits, or costs and fees for defending legal actions or challenges to COUNTY determinations involving plans submitted pursuant to this Agreement or structures within the MUNICIPALITY.
- B. The Parties agree that the rates stated in Paragraphs 2(A), (C) & (D) may be changed by a written signed agreement between the Parties without the necessity of amending this Agreement.
- C. The COUNTY will, under the direction of COUNTY'S Building Official, review construction plans submitted to the MUNICIPALITY by a building permit applicant for the purpose of determining compliance with the Florida Building Code; the cost for Residential Plans Review shall be \$55.00 or 25% of the Building Permit Fee being charged by the MUNICIPALITY, whichever amount is greater. The cost for Commercial Plans Review shall be \$102.00 or 25% of the Building Permit Fee being charged by the MUNICIPALITY, whichever amount is greater.

- D. The COUNTY will complete all building inspections, as are necessary for approval of the residential and commercial construction sites, at a cost of \$35.00 per inspection.
- E. The COUNTY through the COUNTY'S Building Official shall be responsible for issuing Stop Work Orders pursuant to the Florida Building Code.
- F. The COUNTY will furnish to the MUNICIPALITY one user license for the Accela permitting software and one user license for the plan's submittal software at no charge.
- G. The COUNTY shall send an invoice to the MUNICIPALITY by the 10th (tenth) day of the month following the month the services were completed, or costs were accrued by the COUNTY. Failure of the COUNTY to submit an invoice for services or costs as provided for in this Section does not excuse the MUNICIPALITY from paying for the services or costs. Payment shall be due thirty (30) days from the date the invoice is received by the MUNICIPALITY.

SECTION 3: MUNICIPALITY RESPONSIBILITIES

- A. Permits will continue to be issued by the MUNICIPALITY and any fees due at the time of building permit issue will be collected by the MUNICIPALITY.
- B. The MUNICIPALITY will be responsible for coordinating any required inspections with the COUNTY.
- C. The MUNICIPALITY shall not issue a Certificate of Occupancy without the completion of all items on the Building Official's Checklist (provided by the COUNTY).
- D. Unless otherwise approved by the COUNTY, the MUNICIPALITY shall collect the building plans from the building permit applicant and submit the plans to the COUNTY.
- E. The MUNICIPALITY will be responsible for providing all hardware and software necessary to properly run the Accela permitting software and the plans submittal software, including the cost of the internet connection.
- F. The MUNICIPALITY shall send payment to the COUNTY within thirty (30) days of receiving an invoice. The MUNICIPALITY'S payment for service shall not be

- conditioned on receiving payment from a building permit applicant and the MUNICIPALITY shall be responsible for payment to the COUNTY even if the MUNICIPALITY does not receive payment from the building permit applicant.
- G. The MUNICIPALITY shall be responsible to reimburse the COUNTY for any costs and fees, including attorney fees that are expended by the COUNTY in any legal actions or defending determinations involving structures or plans for structures within the MUNICIPALITY. Without waiving sovereign immunity pursuant to Florida Statutes Section 768.28, the MUNICIPALITY will hold the COUNTY harmless and indemnify the COUNTY from and against any and all claims, demands, causes of action, losses, damages, penalties and expenses, including attorneys' fees, arising from or incurred because of any loss or damage sustained as a result of the MUNICIPALITY, its agents, or its employee's failure to comply with the provisions of this Agreement and/or its negligent acts or omissions, to the extent permissible by Florida Law.
- H. The MUNICIPALITY shall continue to be responsible for enforcement of the Florida Building Code through the MUNICIPALITY'S enforcement board, special magistrate, or other boards or entities that have the jurisdiction over the enforcement of the Florida Building Code within the MUNICIPALITY. The COUNTY through its Building Official shall assist the MUNICIPALITY in the enforcement of the Florida Building Code.

SECTION 4: TERM OF THE AGREEMENT

The term of this Agreement shall begin on May 6, 2025 and shall remain in effect for a minimum of one year and after that one year period may be terminated by either party as provided herein. This Agreement may be terminated by either party with or without cause upon ten (10) days written notice to the other party of this Agreement. Unless otherwise directed by the MUNICIPALITY, in writing, the COUNTY shall complete the plans review, building inspection and continue to provide Building Official services for those building plans submitted to the COUNTY prior to the termination. The MUNICIPALITY shall remain responsible for payment of services provided by or costs incurred by the COUNTY both before and after the termination of this Agreement for

any services provided in response to building plans submitted by the MUNICIPALITY prior to the termination of this Agreement.

SECTION 5: NOTICES

The Parties shall direct all correspondence and notices to the attention of the public official identified below. That designated official shall be responsible for all material actions, oversight, and coordination in the performance of this Agreement.

TO COUNTY:

POLK COUNTY
C/o County Manager
330 West Church St
Bartow, Florida 33830

w/copy to:

Building Division Director P.O. Box 9005, Drawer GM02 Bartow, FL 33831-9005

TO MUNICIPALITY:

TOWN OF DUNDEE C/o City Manager 202 East Main Street PO Box 1000 Dundee, Florida 33838

Each party reserves the right to designate another official to be the point of contact without formal amendment to this Agreement. Designation shall be by written, certified, return receipt U.S. Mail, facsimile transmission, or e-mail notice to the other ten (10) days prior to the desired date of substitution thereof. If electronic, telex or facsimile notice is used; a record of confirmation of receipt of such transmission must be maintained.

All notices must be in writing and are effective only: (i) when deposited in the U.S. mail, certified mail, return receipt requested and postage prepaid, or

(ii) when sent via overnight delivery. Notice will be deemed delivered on the date of receipt (or on the date receipt is refused) as shown on the certification of receipt or on the records or manifest of the U.S. Postal Service or overnight delivery service, as applicable.

SECTION 6: GENERAL PROVISIONS

- A. **Waiver:** Failure of the Parties to enforce any right hereunder shall not be deemed a waiver of such right. No covenant, condition, or provision of this Agreement can be waived except with the Parties written consent. Any such waiver by the Parties in one instance shall not constitute a waiver of subsequent default unless it specifically states so in the written consent.
- B. **Modification:** Except as otherwise specifically provided in this Agreement, this Agreement may not be modified in any way, unless such modification is in the form of a written amendment properly executed by the Parties.
- C. **Governing Law and Venue:** This Agreement shall be governed and interpreted under the laws of the State of Florida. The Parties hereby irrevocably (i) agrees that any suit, action or other legal proceeding with respect to this Agreement shall be brought in the state courts of Polk County, State of Florida, in the 10th Judicial Circuit; and (ii) waives any and all objections relating to the venue of any such suit, action or proceeding in any of the courts referred to in this Section or to service of any writ, summons or other legal process in accordance with applicable law.
- D. Employee Status: Persons employed by the COUNTY or the MUNICIPALITY, in the performance of services and functions pursuant to this Agreement, shall have no claim on the other party to this Agreement for pension, worker's compensation, unemployment compensation, civil service, or any other employee rights or privileges granted by operation of law or otherwise to officers and employees of the other party to this Agreement.
- E. **Sovereign Immunity:** Nothing herein shall be deemed a waiver, express or implied, of either party's sovereign immunity under Section 768.28, Florida Statutes or considered a waiver of immunity or the limits of liability beyond any statutorily limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes, or other state statute. To the extent anything contained in this Agreement constitutes a waiver of sovereign immunity, such terms and conditions shall be interpreted to the fullest extent possible to effectuate the intent of the Parties but deleting any terms or conditions which would constitute a waiver of sovereign immunity.

- F. **Severability:** If any term, covenant, or condition of this Agreement or the application thereof to any person or circumstances shall to any extent, be deemed lawfully invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant, and condition of this Agreement shall be valid and enforced to the fullest extent permitted by law.
- G. **Integration:** Parties agree that this Agreement sets forth the entire agreement between the Parties and that there are no promises or understandings other than those stated herein. This Agreement supersedes all prior agreements, contracts, proposals, representations, negotiations, letters, or other communications between the Parties pertaining to the subject matter of this Agreement, whether written or oral. Any prior agreements or contracts between the Parties pertaining to the subject matter of this Agreement are hereby mutually terminated.
- H. **Joint Preparation:** The preparation of this Agreement has been a joint effort of the Parties, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one party than the other.
- Headings: The captions and headings contained in this Agreement are for convenience only and shall not be considered in the construction or interpretation of any provision hereof.
- J. Independence of Parties: This Agreement is not intended and shall not be construed in a way to deprive any party of the jurisdictional powers vested in said party nor is it the intention of the Parties to combine their individual departments into a single department to provide the services encompassed by this Agreement. In addition, it is the intent of this Agreement that the Parties shall always act as independent governmental entities.

(AGREEMENT CONTINUED ON FOLLOWING PAGE WITH SIGNATURES AND REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the parties he	reto have made and executed this Interloca
Agreement on the respective dates under	each signature: The Town of Dundee, through
its City Commission, signing by and thr	ough it Mayor, authorized to execute same
Commission action on the day of	, 2025 and by Polk County
	ners, signing by and through its Chairman
	ion on the day of
2025.	, and the second
ATTEST:	POLK COUNTY BOARD OF
Stacy M. Butterfield, Clerk	COUNTY COMMISSIONS
Ву:	By:
Deputy Clerk	Rick Wilson, Chairman
Approved as to form and correctness:	
By:	
County Attorney's Office	
ATTEST:	TOWN OF DUNDEE, FLORIDA
By:	By:
Erica Anderson, City Clerk	Samuel Pennant, Mayor
Approved as to form and correctness:	
Ву:	
City Attorney	

Item 4.

DOORWAY TO THE RIDGE

TOWN COMMISSION MEETING

April 22, 2025, at 6:30 PM

AGENDA ITEM TITLE: DISCUSSION & ACTION

SUBJECT: CANCELLATION OF DUNDEE'S RECYCLING PROGRAM SOLID WASTE

STAFF ANALYSIS: Staff has recognized the need to revisit the recycling program costs in the Town of Dundee. While examining the expenses incurred by the town due to violations caused by incorrect materials in the carts, we have found that we average two loads per week to the recycling station. When a load is rejected, it incurs an additional cost of \$200.00 per load, plus the expense of dumping it on the station's floor, which amounts to \$150.00 per load, resulting in an average total of \$350.00. This represents a significant increase from our typical landfill costs, which range from \$150.00 to \$200.00 per load without any rejections. Staff is seeking direction from the commission. If the commission prefers to cancel and not increase the recycling rates, staff requests setting a date to discontinue the recycling program, allowing residents to keep their current recycling carts until they break. Once a cart breaks, it will be collected by staff, and if residents wish to obtain a second cart, they would need to pay a \$7 fee that will be added to their water account for billing, which would cover the extra cost of disposing of the additional can.

FISCAL IMPACT: NONE

STAFF RECOMMENDATION: At the will of the commission

ATTACHMENTS: Recycling Proposed Changes

TOWN OF DUNDEE RECYCLING PROGRAM PURPOSED CHANGES

2025



Agenda

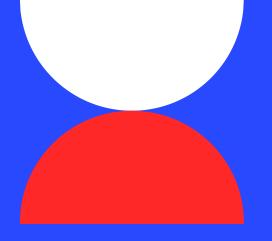
Introduction

Discussion of other city/towns rates and changes

Dundee's Purposed Changes



Item 4.



City of Auburndale voted to use option #3 which is where the residents this, take there own recycling materials to a staging area and place them in a dumpster which is monitored by City staff. If the Town were to do this, we would have to add at least 3 – 6yard dumpsters at the rate of \$251.05 per dumpster which would be emptied by Town contractor at least 1 time weekly

City of Auburndale recycling changes

Option #3 - Central Collection Site

Residential - Current

Residential Rate	
Base Charge	
Garbage	\$15.65
Recycling	\$4.55
Total	\$20.20

Residential – FY24 Proposed

Residential Rate	% (hange
Base Charge		
Garbage	\$21.72	
Recycling	\$0.00	
Total	\$21.72	.5%

- Recycling is provided at Public Works, 915 Charles Ave.
- Curbside collection will be for household waste
- Household waste delivered to Polk County Landfill
- Cost Impacts:
 - 1 additional truck and staff
 - Increase in operating costs to support additional route



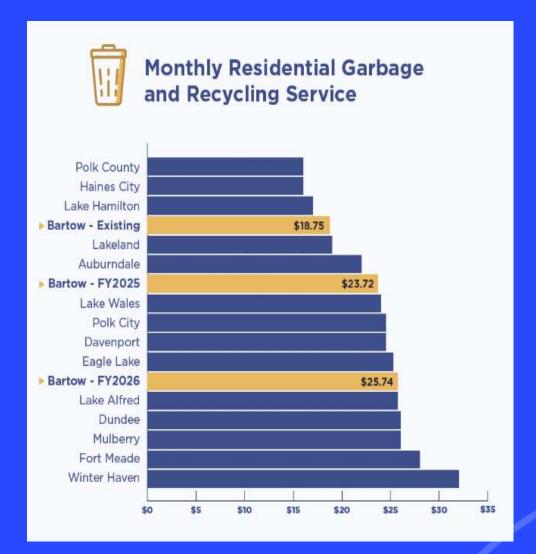
CITY OF DAVENPORT/

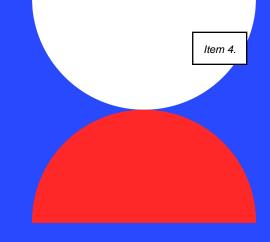
The City of Davenport was able to make rate changes and keep there Recycling program moving forward. The City of Davenport Commission Approved a 5% increase for each year starting in 2022 the old rate was \$18.00 per account and by October 2025 the rate will be \$26.91.

City of Davenport contracts their Solid waste out to a contractor.



City of Bartow





The City of Bartow will increase their current Fee's from \$18.75 to \$23.72 which will help them make the deference in their recycling program but as the chart shows they will increase the rate again by the year 2026 to \$25.74. After speaking with the solid waste supervisor, he explained that they have their advantage of being close to the recycling station and they are seeing a decrease in the recycling violations as they operate their own commercial solid waste and can tag carts for when recycling is not done correctly by residents or business owners.

City of Lake Alfred

The City of Lake Alfred discontinued their Recycling Program in January 1,2025 due to it not being a cost-effective way to provide the service. City of Lake Alfred did not collect the recycling carts they were left to the residents to use for a extra garbage cart until they need to be repaired or replaced or when the account is turned over then they will be collected and not be replaced until the resident request a 2nd regular garbage cart and there will be additional fees added to the account for a 2nd garbage cart at that time.

City of Lake Alfred operates their own solid waste department.



Town of Dundee Purposed Changes

The Town of Dundee would like to discontinue the recycling program which will allow commission and Town staff from having to increase the current Solid waste rate which is currently at \$27.55 per account. Staff would recommend that we allow the residents to use the existing recycling carts for regular garbage until they are broken or unable to be used. Doing this will allow the current recycling truck to redirect their attention on bulk items such as tree debris, household items and yard waste. This would allow a change in the bulk route schedule as to what days. Currently staff collects bulk on Thursdays and Fridays creating this change would allow for the bulk items to be picked up on the same day as the resident's normal garbage is picked up with less trips to the landfill which will save on fuel and repairs to the truck. Staff has also looked at the growth the town is currently seeing. Discontinuing the recycling would allow for more routes to be added to Thursdays and Fridays which will allow the Town to keep and not add to our current Fleet. For another Budget year or two.

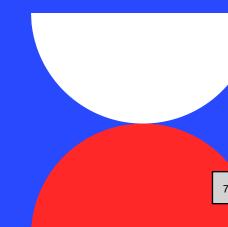
Item 4.

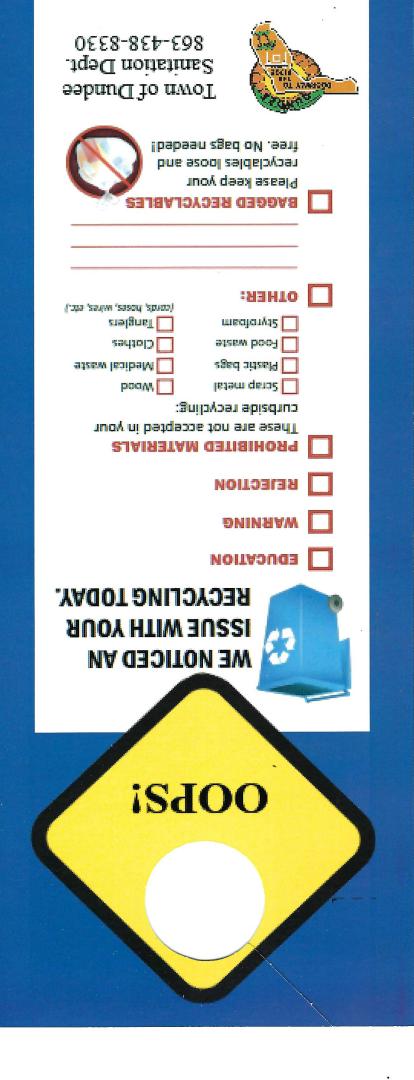
NOTE:

Did you know when the truck empties at the recycling plant the Town must pay a fee to empty the truck for the collected recycling materials, but if the plant operators notice moisture or other contaminants, they will reject the load and reload it on there trucks to haul it to landfill? THIS IS A EXTRA COST TO THE TOWN AND OUR RESIDENT'S.

Thank you

Johnathon Vice (Public Works Director) 863-514-6636 jvice@townofdundee.com







Item 5.



TOWN COMMISSION MEETING April 22, 2025, at 6:30 PM

AGENDA ITEM TITLE: DISCUSSION & ACTION, JUNETEENTH PARADE AND GALA

CHANGES

SUBJECT: The Town Commission to consider updates and or changes to the

Juneteenth Celebration Festivities.

STAFF ANALYSIS: The town wishes to make appropriate changes to the existing Juneteenth

festivities schedule.

STAFF RECOMMENDATION: At the will of the Commission.

ATTACHMENTS: None

Item 6.

DOORWAY TO THE RIDGE

TOWN COMMISSION MEETING

April 22, 2025, at 6:30 PM

AGENDA ITEM TITLE: DISCUSSION, DUNDEE REVITALIZATION AND SUPPORTIVE

HOUSING PROGRAM, PAINT IT FORWARD

SUBJECT The Dundee Community Supportive Housing Program is part of a

broader effort to maintain and improve the character, quality, and

property values within the community.

STAFF ANALYSIS: The "Paint It Forward" program provides one-time payment assistance

for exterior painting improvements to homestead, residential properties

located within the incorporated town limits of Dundee, Florida.

FISCAL IMPACT: None

STAFF RECOMMENDATION: At the will of the commission

ATTACHMENTS: None