



TREE BOARD MEETING AGENDA

August 20, 2025 at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

APPROVAL OF MINUTES

1. DECEMBER 18, 2024 MINUTES

NEW BUSINESS

- 2. DISCUSSION & ACTION, BOARD RESIGNATION**
- 3. DISCUSSION & ACTION, INTRODUCTION OF NEW BOARD MEMBERS AND STAFF**
- 4. DISCUSSION & ACTION, FY 2024-2025 BUDGET & GOALS**
- 5. DISCUSSION & ACTION, 2025 ARBOR DAY**
- 6. DISCUSSION & ACTION, BEAUTIFICATION AWARD PROGRAM**
- 7. DISCUSSION & ACTION, TREE TRIMING AND REMOVAL UPDATE**

REPORTS FROM OFFICERS

Public Works Department Comments

Town Administration Comments

Board Member Comments

Chairperson Comments

ADJOURNMENT

PUBLIC NOTICE: Please be advised that if you desire to appeal from any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.



TREE BOARD MEETING MINUTES

December 18, 2024, at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 5:45PM by Chair Aguilar

PLEDGE OF ALLEGIANCE led by Chair Aguilar

ROLL CALL given by Administrative Assistant Glogowski

PRESENT

Shiela Aguilar
Patricia Joubert
Michelle Smith

Clerk Glogowski informed the board that she had heard from board member Jessica Farler, which is item #1 on the agenda.

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Chair Aguilar opened the floor for delegation. No one was present in delegation, so the floor was closed.

APPROVAL OF MINUTES

APPROVAL OF TREE BOARD MINUTES:

- October 16, 2024

MOTION TO APPROVE the minutes from December 18, 2024, made by Smith, Seconded by Joubert. Passed unanimously.

Voting Yea: Aguilar, Joubert, Smith

NEW BUSINESS

1. DISCUSSION & ACTION – BOARD RESIGNATION

Board member Jessica Farler submitted her resignation via email on December 10, 2024.

MOTION TO ACCEPT the resignation of Jessica Farler, made by Aguilar, Seconded by Smith. Passed unanimously.

Voting Yea: Aguilar, Joubert, Smith

2. DISCUSSION – FY 2024-2025 TREE BOARD BUDGET

Tree Board members discussed the updated budget amount.

MOTION TO APPROVE \$500.00 to be used for Dundee Elementary Academy S.T.R.E.A.M. Night to be held on March 13th, 2025 by consensus.

Voting Yea: Aguilar, Joubert, Smith

3. DISCUSSION – FY 2024-2025 TREE BOARD GOALS

Tree Board members discussed the upcoming STEM Night and possible options for planning tomatoes or vegetables, John will check into pricing. Discussed planting a tree at Dundee Ridge Middle in remembrance of former teacher Cathy Montero. Melissa volunteered to reach out to the school to see if this is something they would be interested in and if they had a tree that they would like. Possible landscaping at Merrill Ave. Park, and town wide cleanup.

Tree Board discussed other options for FY 2024-2025 funds to be used.

MOTION TO APPROVE \$500.00 to be used for Dundee Elementary Academy S.T.R.E.A.M. Night to be held on March 13th, 2025 by consensus.

Voting Yea: Aguilar, Joubert, Smith

MOTION TO TABLE goals until February meeting made by Smith, Seconded by Joubert. Passed unanimously.

Voting Yea: Aguilar, Joubert, Smith

REPORTS FROM OFFICERS

Public Works – Nothing to report

Town Administration – Heard good things about Tree Lighting, Merry Christmas Happy New Year, Thank you for providing refreshments for the Tree Lighting.

Michelle – Thanks for not having whipped cream, please don't have it next year, no chocolate spoons. They do need Big spoons to make the hot chocolate, potholders.

Sheila – Merry Christmas

ADJOURNMENT at 6:19PM

Respectfully Submitted,

Melissa Glogowski

Melissa Glogowski
Administrative Assistant

APPROVAL DATE: _____

AYES: _____ NAYS: _____



TREE BOARD MEETING

August 20, 2025 at 5:30 PM

AGENDA ITEM TITLE:

BOARD RESIGNATION

SUBJECT:

The Tree Board will consider approval of a board member resignation.

STAFF ANALYSIS:

Town Staff received the resignation of Tree Board Member, Patricia Joubert, on 06/24/2025. Patti's resignation from the Tree Board was approved by the Commission at the 07/08/2025 meeting due to the Tree Board not being able to meet.

Town has received and approved two new board member applicants.

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

Approval

ATTACHMENTS:

Patricia Joubert resignation email.

Melissa Glogowski

From: Patti Jo <evilwoman0725@gmail.com>
Sent: Tuesday, June 24, 2025 12:41 PM
To: Melissa Glogowski
Subject: Resignation from Tree Board Patricia Joubert

Follow Up Flag: Follow up
Flag Status: Completed

Melissa and Board members,

Please accept my resignation from the Tree Board effective immediately. Due to chronic and reoccurring health issues, and family obligations, I will no longer be available.

Thank you.

Patricia Joubert



TREE BOARD MEETING

August 20, 2025 at 5:30 PM

AGENDA ITEM TITLE:

INTRODUCTION OF NEW BOARD MEMBERS AND STAFF

SUBJECT:

Staff will introduce new Board Members to the existing board and will introduce themselves to the members of the Dundee Tree Board.

New Board Members are:

- Edwin D. Manucy – The Town Commission approved Edwin Manucy to service on the Town of Dundee Tree at the 07/08/2025 Town Commission Meeting. Mr. Manucy has traveled and lived worldwide and would like to help the people of Dundee by rejuvenating the town for everyone to enjoy and make memories.
- Rhonda Sara – The Town Commission approved Rhonda Sara to serve on the Town of Dundee Tree Board at the 07/08/2024 Town Commission Meeting. Ms. Sara has been a resident of Dundee for four (4) years. She also serves as the Vice-Chair of the Vision Committee. She has been a member of 4-H, FFA Member & Secretary, and Farm and Garden experience. She is dedicated to the Town's events.

Staff members for the Tree Board are:

- Melissa Glogowski – Administrative Assistant
- Lorraine Peterson – Development Services Director
- John Vice – Public Works Director (Facilities, Fleet, Parks & Recreation, Streets, Sanitation, Stormwater)

STAFF ANALYSIS:

N/A

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

N/A

ATTACHMENTS:

Edwin Manucy Application
Rhonda Sara Application

Town of Dundee



DUNDEE TOWN COMMISSION

LOCATION: DUNDEE TOWN HALL
202 MAIN STREET, DUNDEE, FLORIDA

APPLICATION FOR BOARD MEMBERSHIP

Board of Interest: Planning and Zoning Board &/Or Dundee Tree Board

Name: Edwin D. Manucy Jr

Address: 310 6th St S. Dundee, Florida 33838

Phone: 904-726-7899

Email Address: manucy01@aol.com

What experience or qualities do you have that you feel would contribute to the board of your choice?

From my experience in the U.S Navy and Law Enforcement, I have traveled and lived around the world, seeing amazing big cities, beautiful small towns and disadvantaged communities, where planning and zoning boards, park recreation departments, along with it's elected officials have failed their own constituents. I would like to help the people of Dundee by making the town grow and prosper, rejuvenate the town, make the town more resilient, get more businesses opening up, better homes and communities, fun parks and public spaces where everyone can enjoy making memories. I have experienced leadership, knowledge of International, Federal, State and Local laws, experience in businesses, real estate, home maintenance and landscaping, State of Florida Notary Public & Remote Online Notary, Retired/Veteran, LEOSA and Class D Security Officer

Can you commit to attending the schedule of meetings? ☒ YES ☐ NO

What date are you available to start? July 1st 2025

How long have you been a resident of the Town? 1 year and 6 months

Have you ever applied for membership or served on any boards in the Town? ☐ YES ☒ NO

If so, which board and year:

Applicant Signature: Edwin D. Manucy Jr Digitally signed by Edwin D. Manucy Jr
Date: 2025.06.24 19:57:02 -04'00' Date: June 24 2025

FOR OFFICE USE ONLY:

Received by Melissa Glogowski Date 6/25/2025
Date reviewed by Mayor & Town Commission: _____ Approved _____
Disapproved _____

Town of Dundee



DUNDEE TOWN COMMISSION

LOCATION: DUNDEE TOWN HALL
202 MAIN STREET, DUNDEE, FLORIDA

APPLICATION FOR BOARD MEMBERSHIP

Board of Interest: Tree Board

Name: Rhonda K. Sara

Address: 125 Crestview LN

Phone: 507-990-9227

Email Address: rhonda.sara@yahoo.com

What experience or qualities do you have that you feel would contribute to the board of your choice?

Vice Chair Visioning Committee

6+ years 4-H member

4 years FFA member + Secretary

7 years farm + garden experience
Dedicated to Town events

Can you commit to attending the schedule of meetings? ☒ YES ☐ NO

What date are you available to start? ASAP

How long have you been a resident of the Town? 4 years

Have you ever applied for membership or served on any boards in the Town? ☐ YES ☒ NO

But current Vision Committee vice chair

If so, which board and year:

Applicant Signature: Rhonda K. Sara Date: 7-2-25

FOR OFFICE USE ONLY:

Received by _____ Date _____
Date reviewed by Mayor & Town Commission: _____ Approved _____
Disapproved _____



TREE BOARD MEETING

June 18, 2025 at 5:30 PM

AGENDA ITEM TITLE:

DISCUSSION & ACTION: FY 2024-2025 BUDGET & GOALS

SUBJECT:

The Dundee Tree Board will discuss the FY 2024–2025 budget and outline their goals for the year.

STAFF ANALYSIS:

The Tree Board will review the FY 2024–2025 budget and discuss goals for the upcoming year. The total budget is \$15,000, with \$3,750 already allocated during the October 18, 2024, and December 18, 2024, meetings. This leaves a remaining balance of \$11,250 to be used by the end of the fiscal year on September 30, 2025.

Allocated Funds to Date:

- \$2,750 – ArborPro Annual Maintenance
- \$500 – Tree Lighting Ceremony Supplies
- \$500 – STEM Night

The Board will also consider how to best utilize the ArborPro software purchased last year as part of their planning. Discussion will include potential initiatives such as:

- Arbor Day 2025
- Dundee Middle Academy Tree Project
- Covered Benches
- Tree Board Banners
- Signage
- Additional beautification efforts

The Board will identify specific steps needed to accomplish these goals within the fiscal year.

FISCAL IMPACT:

At the will of the board

STAFF RECOMMENDATION:

None

ATTACHMENTS:

Chilton Signs Quote
 Extreme Graphics Quote
 Arbor Day Foundation Quotes
 Noblewins Quotes



QUALIFIED EXPENSES

The following expenses for public tree care (street, park, cemetery, public buildings) may be counted in meeting the \$2 per capita requirement for Standard 3:



THINGS YOU DID YOURSELVES

- Tree worker salaries & benefits (use a % if tree care is only one part of their job)
- Time spent on tree care (watering, removing stakes, insect control, mulching)
- Time spent pruning or removing trees
- Leaf and brush pick-up
- Biomass recycling
- Equipment maintenance
- Administrative time
- Insurance



THINGS YOU BOUGHT

- Trees!
- Supplies (staking, mulch, watering bags, tools, gloves)
- Prizes for Arbor Day contests
- Computer inventory software
- Durable equipment (chainsaws, bucket truck, etc.)
- Other (tell us!)



EDUCATIONAL EXPENSES

- Tree care conferences and workshops attended by city workers
- Memberships in and donations to tree organizations
- Public education materials — brochures, newsletters, etc.



THINGS YOU CONTRACTED OUT

- Tree pruning or removal
- Tree inventory work
- Equipment rental
- Consultants to write a plan or give advice
- Insurance

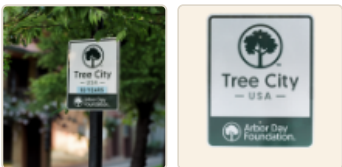


THINGS OTHER PEOPLE DID

- Volunteer time (use National Volunteer rate) for:
 - Tree board meetings
 - Tree planters
 - Arbor Day preparations
- Items donated by others:
 - Trees, or tree planting services
 - Discounts by local vendors



HOME > PROGRAMS > TREE CITY USA ITEMS > TREE CITY ROAD SIGN



Tree City Road Sign

\$74.95

Show everyone who enters your community that you are a Tree City USA or Growth Award recipient by posting additional Tree City USA road signs.

These heavy-duty aluminum signs (24 in. x 30 in.) bear the official Tree City USA logo. Personalize the signs with stickers denoting the number of Tree City certification. Custom stickers are free with purchase. To arrange the stickers to ship to you, please contact us.

-

1

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ADD TO CART

CUSTOMERS WHO BOUGHT THIS ITEM ALSO BOUGHT

Live Chat

Tree City USA Decal

Show your community pride with our Tree City USA decal, designed to resemble the iconic road sign. Perfect for vehicles, windows, and more, these decals feature a crisp white background with bold green lettering, making a striking statement...

\$1.00

Tree City Plaque Emblems

Celebrate your achievements with our 2" x 2" annual recognition emblems, crafted with a silver background and featuring the iconic green Arbor Day Foundation tree icon along with the year of your recognition. Designed to be displayed on our plaque...

Free Item

Tree City USA Flag

Fly the official Tree City USA flag in your community. This flag bears the logo in green on a field of crisp white weather-resistant nylon. Choose from: 3' x 5' or 4' x 6'.

\$49.95

Tree City USA Sign Stickers

Personalize your Tree City USA road signs with stickers denoting the number of Tree City certifications.

Free Item



211 N. 12th Street
Lincoln, NE 68508

888-448-7337

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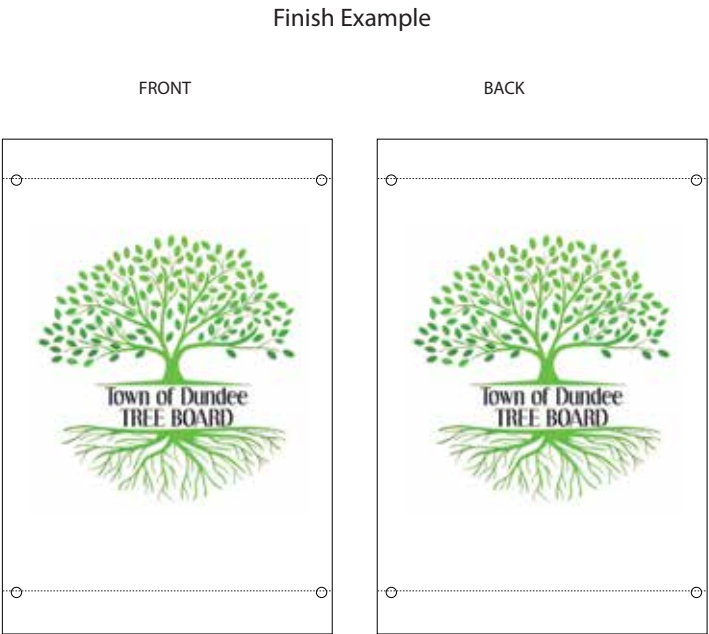
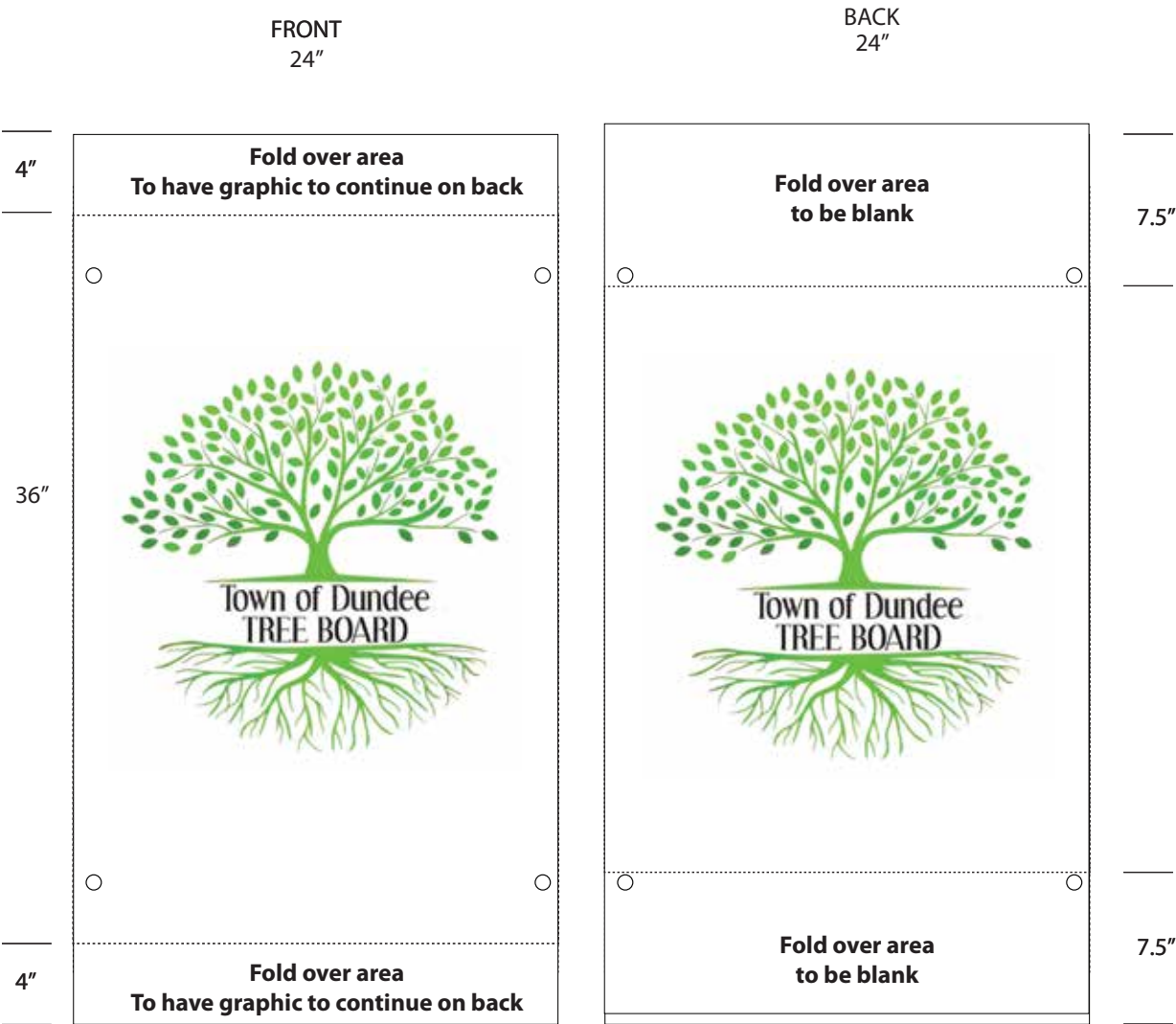
Donate

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The Arbor Day Foundation is a 501(c)(3) nonprofit pursuing a future where all life flourishes through the power of trees.



TOWN OF DUNDEE
TREE BOARD STREET POLE BANNERS
24"W X 36"H
FULL COLOR PRINT 15OZ BANNER, 2-SIDED WITH 3" POLE POCKETS
QTY: 20



Item 4.

29996 Hwy. 27
Lake Hamilton, FL 33851

Ph: (863) 438-8612

www.extremegx.com

Created Exclusively for:

Sales Representative:

Customer Approval: Date:

Landlord's Approval: Date:

Filename:
TOD STREET POLE BANNERS

Scale: Sheet No.
1

Date: 02/07/2025 Rev. Date:

Designer:
NVW

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HOME > PROGRAMS > TREE CITY USA ITEMS > TREE CITY USA FLAG



Tree City USA Flag

\$49.95

Fly the official Tree City USA flag in your community. This flag bears the logo in green on a field of crisp white weather-resistant nylon. Choose from: 3' x 5' or 4' x 6'.

Flag Size

- 3 x 5 ft flag
- 4 x 6 ft flag

− 1 +

ADD TO CART

CUSTOMERS WHO BOUGHT THIS ITEM ALSO BOUGHT

Live Chat

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Show your community pride with our Tree City USA decal, designed to resemble the iconic road sign. Perfect for vehicles, windows, and more, these decals feature a crisp white background with bold green lettering, making a striking statement...

\$1.00

What Tree Is That

Written and Illustrated by Arbor Day Foundation.

164 page guidebook....

From \$7.48

Tree City USA Cap

Show your pride by wearing a Tree City USA cap.This forest green cap features an embroidered Tree City USA logo. 100% heavy brushed cotton, buckram backing, and a one size fits all adjustment strap. Arbor Day Foundation logo is embroidered on the side



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4 x 6 ft flag

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Extreme Graphics
29996 U.S. 27
Lake Hamilton, FL 33851

(863) 438-8612
<https://www.extremegx.com>

Follow Up Date : 02/11/25

Payment Terms: 50% Down, 50% on Completion

Item 4.

ESTIMATE
EST-1474

Estimate Date: 02/07/25

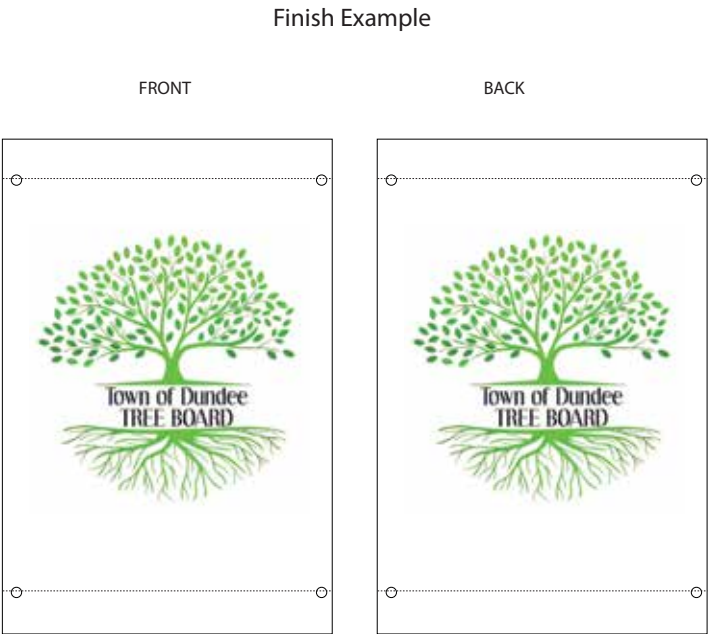
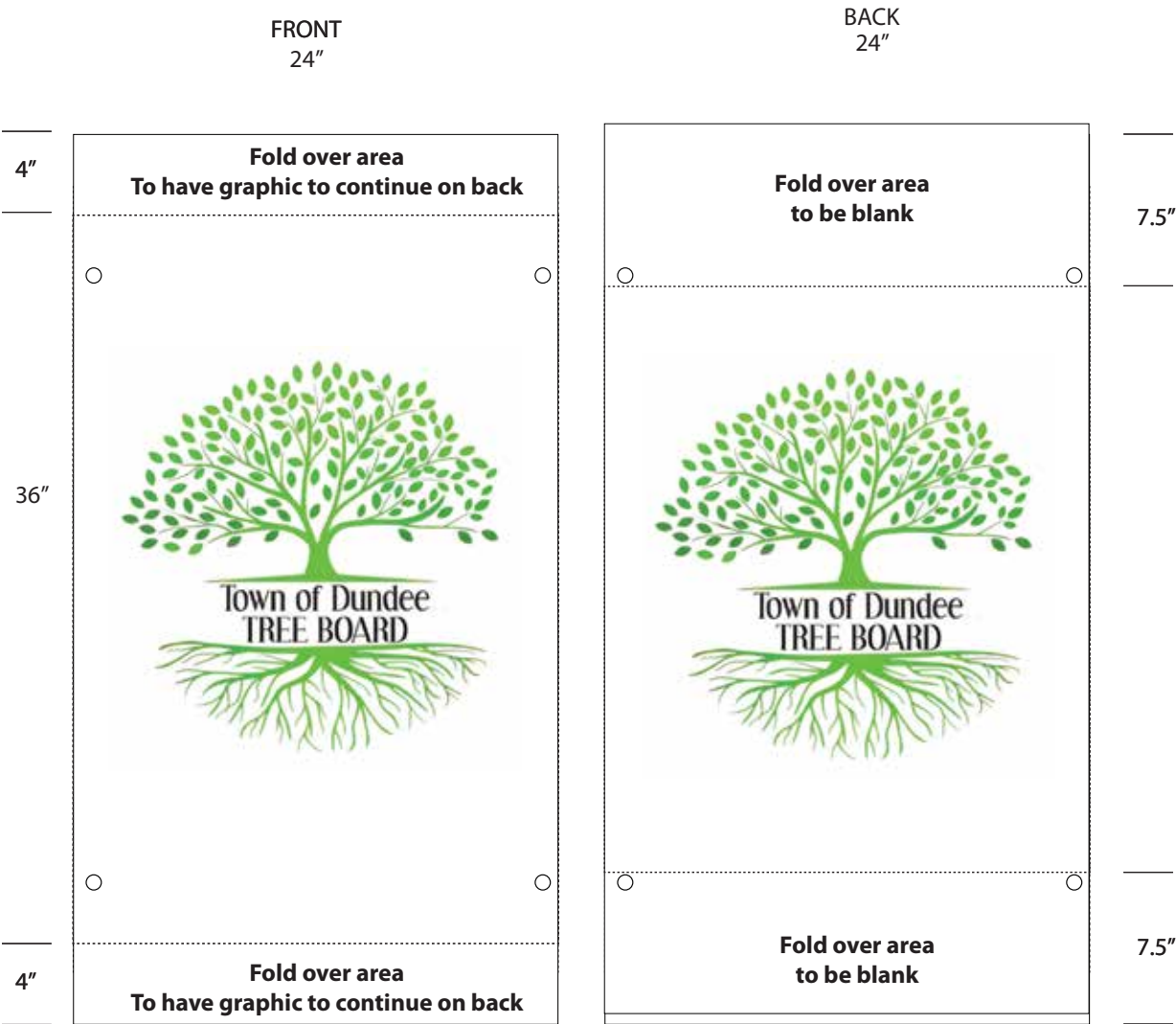
Description: Tree Board Street Pole Banners

Bill To:	Town Of Dundee	Delivery :	Johnathon Vice
Ordered By:	Johnathon Vice jvice@townofdundee.com 514-6636	Salesperson:	
		Entered By:	Nick Winikus

ITEMS	QTY	UNIT PRICE	LINE TOTAL
1 Street Pole Banners	20	\$92.07	\$1,841.49
Produce 20 street pole banners 24w x 36h. 2-sided full print to 15oz banner material with pole pockets top/bottom. Banners to have hemmed pole pockets and grommets by hem to secure banner to poles.			
Subtotal			\$1,841.49
Pre-Tax Total			\$1,841.49
Tax			\$128.90
Total			\$1,970.39

Terms & Conditions: Any alteration or deviation from the above specifications involving extra cost will be executed only upon written approval and will become an additional charge over and above the estimate. Once the job go-ahead has been given, no refunds apply. This quote is valid thirty (30) days from the above date. Any account, bill, or invoice not paid within 30 days of the billing date will be charged 1 1/2% on the unpaid monthly balance (18% annual percentage rate).

TOWN OF DUNDEE
TREE BOARD STREET POLE BANNERS
24"W X 36"H
FULL COLOR PRINT 15OZ BANNER, 2-SIDED WITH 3" POLE POCKETS
QTY: 20



Item 4.



29996 Hwy. 27
Lake Hamilton, FL 33851

Ph: (863) 438-8612

www.extremegx.com

Created Exclusively for:



Sales Representative:

Customer Approval: Date:

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Filename:
TOD STREET POLE BANNERS

Scale: Sheet No.
1

Date:
02/07/2025 Rev. Date:

Designer:
NVW

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Melissa Glogowski

From: Johnathon Vice
Sent: Monday, February 10, 2025 12:06 PM
To: Melissa Glogowski
Subject: FW: TREE BOARD BANNERS

Melissa

Below is the price for the banners from Chilton LED signs

Here is you updated quote:

Qty (20) Standard 2' x 3' Double-Sided Pole Banners \$95/ea (\$1,900 Total)

Subtotal - \$1,900

Tax - \$133 (7%)

Total - \$2,033 / \$1,016.50 (50%)

We request a \$1,016.50 deposit before work begins. You can pay via check, or credit card (+3%) over the phone at 863-353-8688. Once we receive your payment the order can take 3-5 business days after approvals. We will call you when your order is ready.

Please call 863-353-8688 if you have questions.

Johnathon Vice
Public works director

863-514-6636
jvice@townofdundee.com
Town Of Dundee



From: Errol Chung <errol@chiltonled.com>
Sent: Monday, February 10, 2025 10:46 AM
To: Johnathon Vice <jvice@Townofdundee.com>
Subject: Re: TREE BOARD BANNERS

Hi Johnathon,

Here is you updated quote:

Qty (20) Standard 2' x 3' Double-Sided Pole Banners \$95/ea (\$1,900 Total)

Subtotal - \$1,900

Tax - \$133 (7%)

Total - \$2,033 / \$1,016.50 (50%)

We request a \$1,016.50 deposit before work begins. You can pay via check, or credit card (+3%) over the phone at 863-353-8688. Once we receive your payment the order can take 3-5 business days after approvals. We will call you when your order is ready.

Please call 863-353-8688 if you have questions.

Thank You,

Errol Chung

Graphic Designer and Customer Service



Office: 863-353-8688

Cell: 863-738-0789

Email: Errol@ChiltonLED.com

Website: www.chiltonled.com

Business Location

Chilton LED

28597 HWY 27

Dundee, FL 33838

Make Checks Payable to:

Chilton LED

7102 Summit Drive

Winter Haven, FL 33884

Hours: Monday - Friday (9am – 5pm)

From: Johnathon Vice <jvice@Townofdundee.com>
Sent: Monday, February 10, 2025 10:33 AM
To: Errol Chung <errol@chiltonled.com>
Subject: Re: TREE BOARD BANNERS

No im good on the hardware

Get [Outlook for iOS](#)

From: Errol Chung <errol@chiltonled.com>
Sent: Monday, February 10, 2025 9:36:44 AM
To: Johnathon Vice <jvice@Townofdundee.com>
Subject: Re: TREE BOARD BANNERS

Hi Johnathan,

Attached is the quote you requested. Please let me know if I'm on the right track.

Here is your quote:

Qty (20) Standard 2' x 3' Double-Sided Pole Banners \$95/ea (\$1,900 Total)
Qty (20) Hardware 2' x 6' Hardware Kits \$195/ea (\$3,800 Total)

Subtotal - \$5,700

Tax - \$399 (7%)

Total - \$6,099 / \$3,049.50 (50%)

We request a \$3,049.50 deposit before work begins. You can pay via check, or credit card (+3%) over the phone at 863-353-8688. Once we receive your payment the order can take 3-5 business days after approvals. We will call you when your order is ready.

Please call 863-353-8688 if you have questions.

Thank You,

Errol Chung

Graphic Designer and Customer Service



Office: 863-353-8688

Cell: 863-738-0789

Email: Errol@ChiltonLED.com

Website: www.chiltonled.com

Business Location

Chilton LED

28597 HWY 27

Dundee, FL 33838

Make Checks Payable to:

Chilton LED

7102 Summit Drive

Winter Haven, FL 33884

Hours: Monday - Friday (9am – 5pm)

From: Johnathon Vice <jvice@Townofdundee.com>

Sent: Friday, February 7, 2025 11:02 AM

To: Christopher Chilton <chris@chiltonled.com>; Niki Corriveau <niki@chiltonled.com>

Subject: TREE BOARD BANNERS

Good morning

The Town of Dundee is looking for a quote for 20 2x3 pole banner flags to hang in our downtown district using this logo I have included a picture of the logo and the example of the pole banners we wanting to put this logo on a solid white banner and it be double sided



Johnathon Vice
Public works director

863-514-6636
jvice@townofdundee.com
Town Of Dundee





Dundee, FL
202 East Main Street
Dundee, FL 33838
United States

Reference: 20250711-145650071
Quote created: July 11, 2025
Quote expires: July 31, 2025
Quote created by: Ryan Funk

Lorraine Peterson
lpeterson@townofdundee.com


funk@noblewins.com
+14403069007

Johnathan Vice
jvice@townofdundee.com
863) 514-6636

Comments from Ryan

Note: Freight cost is split between this bench and an Arch on a separate quote shipping on the same truck.

Products & Services

Image	Item & Description	Quantity	Unit Price	Total
	Acadia - Primed Bench comes primed and prepared for community artists to create their own custom mural design on-site.	1	\$6,495.00	\$6,495.00

One-time subtotal

\$6,4

Item 4.

Primed Discount

(\$649.50)

10.0% discount

Estimated Freight

\$800.00

Total

\$6,645.50

[Terms & Conditions](#)

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Lorraine Peterson

lpeterson@townofdundee.com

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Johnathan Vice

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Questions? Contact me



Ryan Funk

funk@noblewins.com

+14403069007

Noblewins

15000 Madison Avenue

Floor 2

Lakewood OH 44107

United States





Dundee, FL
202 East Main Street
Dundee, FL 33838
United States

Reference: 20250711-145650071
Quote created: July 11, 2025
Quote expires: July 31, 2025
Quote created by: Ryan Funk

Lorraine Peterson
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Johnathan Vice
jvice@townofdundee.com
863) 514-6636

Comments from Ryan

Note: Freight cost is split between this bench and an Arch on a separate quote shipping on the same truck.

Products & Services

Image	Item & Description	Quantity	Unit Price	Total
	Acadia - Primed Bench comes primed and prepared for community artists to create their own cus- tom mural design on-site.	1	\$6,495.00	\$6,495.00

One-time subtotal

\$6,4

Item 4.

Primed Discount

(\$649.50)

10.0% discount

Estimated Freight

\$800.00

Total

\$6,645.50

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TREE BOARD MEETING

April 16, 2025 at 5:30 PM

AGENDA ITEM TITLE:

DISCUSSION & ACTION: 2025 ARBOR DAY

SUBJECT:

The Tree Board will discuss and plan the Town's April 2025 Arbor Day celebration.

STAFF ANALYSIS:

Arbor Day is on April 25, 2025, this year, a proclamation will be done at the April 22, 2025, Commission Meeting.

The Tree Board will determine the 2025 Arbor Day Celebration for the Town of Dundee and what they would like to do to celebrate.

FISCAL IMPACT:

At the will of the board

STAFF RECOMMENDATION:

None

ATTACHMENTS:

None



TREE BOARD MEETING

June 18, 2025, at 5:30 PM

AGENDA ITEM TITLE:

DISCUSSION: RESIDENTIAL & COMMERCIAL BEAUTIFICATION AWARD

SUBJECT:

The Tree Board will discuss the residential and commercial beautification award.

STAFF ANALYSIS:

The board will discuss ways to promote the beautification award to the public increasing awareness.

FISCAL IMPACT:

At the will of the board.

STAFF RECOMMENDATION:

None

ATTACHMENTS:

None



TREE BOARD MEETING

August 20, 2025, at 5:30 PM

AGENDA ITEM TITLE:

DISCUSSION & ACTION: TREE TRIMMING AND REMOVAL
UPDATE

SUBJECT:

The Tree Board will review the updated tree
removal/trimming/planting log and consider approval of any
necessary tree removal/trimming/planting.

STAFF ANALYSIS:

The Public Works Department provided an updated log of all
trees that have been trimmed/removed/planted since the last
meeting.

Staff has identified the need to remove a tree located at 110 Magnolia
Ave.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approval

ATTACHMENTS:

Updated Tree Trimming Log

Item 7.



TREE TRIMMING LOG FOR PUBLIC WORKS DEPARTMENT

DATE:	TYPE OF TREE	TRIMMED/REMOVED	LOCATION:
JANUARY	LIVE OAK	TRIMMED	CITRUS AVE
JANUARY	LIVE OAK	TRIMMED	MAGNOLIA AVE
JANUARY	LIVE OAK	TRIMMED	LEMON AVE
JANUARY	LIVE OAK	TRIMMED	ALLEN AVE
JANUARY	LIVE OAK	TRIMMED	7 TH STREET
JANUARY	LIVE OAK	TRIMMED	VALENTINA AVE
JANUARY	LIVE OAK	TRIMMED	FLORIDA AVE (MLK AREA)
JANUARY	LIVE OAK	TRIMMED	LIME AVE
JANUARY	LIVE OAK	TRIMMED	MLK STREET
JANUARY	LIVE OAK	TRIMMED	MERRILL AVE PARK
JANUARY	LIVE OAK	TRIMMED	HENDERSON PARK
JANUARY	LIVE OAK	TRIMMED	LAKE MAIRE PARK
JANUARY	LIVE OAK	TRIMMED	COMMUNITY CENTER
JANUARY	LIVE OAK	TRIMMED	5 TH STREET AND EDMUND AVE
JANUARY	LIVE OAK	TRIMMED	6 TH STREET
JANUARY	LIVE OAK	TRIMMED	LAKE MENZIE (NEAR RESTROOMS)
FEBRUARY	LIVE OAK	TRIMMED	MAIN STREET (ALL SMALL LIVE OAKS)
FEBRUARY	MAGNOLIA	TRIMMED	FIRE DEPARTMENT
FEBRUARY	PALM	TRIMMED	SHERIFFS DEPARTMENT
FEBRUARY	PALM	TRIMMED	TRAIN DEPOT
FEBRUARY	PALM	REMOVED	DEVELOPMENT SERVICE BUILDING
FEBRUARY	MAGNOLIA	TRIMMED	TOWN HALL
FEBRUARY	CHINA BERRY	TRIMMED	WATER TOWER
FEBRUARY	LIVE OAK	TRIMMED	LEWIS COURT BALLFEILD
FEBRUARY	LIVE OAK	TRIMMED	6 TH STREET NORTH
FEBRUARY	BRAZILLIAN	REMOVED	WATER TOWER (SHEPARD AVE)