



AGENDA
TOWN OF DUNDEE, FLORIDA
TOWN COMMISSION MEETING
September 10, 2025
6:30 P.M.
COMMISSION CHAMBERS
202 E. Main Street, Dundee, FL 33838
Phone: 863-438-8330
www.TownofDundee.com

CALL TO ORDER: MAYOR PENNANT
PLEDGE OF ALLEGIANCE: MAYOR PENNANT
INVOCATION: TO BE ANNOUNCED
RECOGNITION OF SERGEANT AT ARMS: SGT. FRESE OR DESIGNEE
ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS: MAYOR PENNANT
ROLL CALL: JENNIFER BLANCHARD

CONSENT AGENDA

ITEM 01: CONSENT AGENDA FOR MEETING OF SEPTEMBER 10, 2025

A. MINUTES

1. June 24, 2025, Town Commission Meeting
2. June 27, 2025, Town Commission Special Meeting
3. December 18, 2024, Tree Board Meeting

PROCLAMATION

1. Constitution Week

AGENDA

APPROVAL OF AGENDA: REGULAR MEETING AGENDA FOR

ITEM 1: Resolution 25-32, ADOPTION OF TENTATIVE MILLAGE RATE FY 2025-2026

ITEM 2: Resolution 25-33, ADOPTION OF TENTATIVE BUDGET FY 2025-2026

ITEM 3: Resolution 25-30, FIRE ASSESSMENT FEE ROLL CERTIFICATION FY 2025-2026

ITEM 4: Resolution 25-31, STORMWATER UTILITY FEE ROLL CERTIFICATION FY 2025-2026

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

REPORTS FROM OFFICERS

- TOWN ATTORNEY
- TOWN MANAGER
- COMMISSIONERS
- MAYOR

ADJOURNMENT

PUBLIC NOTICE

PLEASE BE ADVISED THAT IF YOU DESIRE TO APPEAL FROM ANY DECISIONS MADE AS A RESULT OF THE ABOVE HEARING OR MEETING, YOU WILL NEED A RECORD OF THE PROCEEDINGS AND IN SOME CASES, A VERBATIM RECORD IS REQUIRED. YOU MUST MAKE YOUR OWN ARRANGEMENTS TO PRODUCE THIS RECORD. (FLORIDA STATUTE 286.0105)

IF YOU ARE A PERSON WITH DISABILITY WHO NEEDS ANY ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS PROCEEDING, YOU ARE ENTITLED, AT NO COST TO YOU, TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE TOWN CLERK'S OFFICE AT 202 EAST MAIN STREET, DUNDEE, FLORIDA 33838 OR PHONE (863) 438-8330 WITHIN 2 WORKING DAYS OF YOUR RECEIPT OF THIS MEETING NOTIFICATION; IF YOU ARE HEARING OR VOICE IMPAIRED, CALL 1-800-955-8771.



TOWN COMMISSION MEETING

September 10, 2025, at 6:30 PM

Item A.

AGENDA ITEM TITLE: Approval of the Commission Consent Agenda

SUBJECT: The Town Commission will consider the items of the consent agenda as provided for by the Town Code Article IIA, Sec. 2-33(e). Items in the consent agenda are routine business or reports. All items in the consent agenda are approved in one motion. Any item in the consent agenda may be pulled by a member of the Town Commission for separate consideration.

STAFF ANALYSIS: The consent agenda for the meeting of September 10, 2025, contains the following:

A. MINUTES

1. June 24, 2025, Town Commission Meeting
2. June 27, 2025, Town Commission Special Meeting
3. December 18, 2024 Tree Board Meeting

STAFF RECOMMENDATION: Staff recommends approval

ATTACHMENTS: June 24, 2025, Town Commission Meeting Minutes
June 27, 2025, Town Commission Special Meeting Minutes
December 18, 2024 Tree Board Meeting



TOWN COMMISSION MEETING MINUTES

June 24, 2025, at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 6:30 p.m.

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION led by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS – Sgt. Frese

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS provided by Mayor Pennant

ROLL CALL taken by Town Clerk Erica Anderson

PRESENT

Commissioner Wilson

Commissioner Goddard

Commissioner Richardson

Vice-Mayor Quarles

Mayor Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for delegations; the following persons addressed the Commission.

Alethea Pugh informed the commission and public of the upcoming Hurricane Safety Expo to take place on June 28, from 11 a.m. until 2 p.m. and spoke of the community paint program available to Dundee residents.

LETTER OF CIVILITY presented

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR May 27, 2025

The minutes being reviewed include minutes from the following meetings:

Item A. Minutes

1. May 27, 2025, Town Commission Meeting

Mayor Pennant opened the floor for public comment; being none, the floor was closed.

Vice Mayor Quarles moved to approve the minutes of the May 27, 2025, meeting on the consent agenda, seconded by Commissioner Goddard

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

APPROVAL OF AGENDA

The following changes were made to the agenda:

- Resolution 25-21 was added

Mayor Pennant opened the floor for public comment: being none, the floor was closed.

A motion to approve the amended agenda with changes was made by Vice Mayor Quarles, seconded by Commissioner Richardson.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

NEW BUSINESS

1. DISCUSSION & ACTION, RECOMMENDATION TO TRANSITION IT/NETWORK SERVICES TO IT DYNAMICS

Interim Town Manager Carbone presented this item to the Commission.

The Town of Dundee currently contracts with Boring Business Systems for IT services. However, due to the growing scope and complexity of the Town's IT needs, Boring is no longer able to maintain the level of service required.

As part of the FY 2025–2026 budget planning process, Town staff solicited informal quotes from multiple IT service providers. The proposals received exceeded the Town's purchasing threshold, prompting further evaluation. After reviewing the options and considering that many neighboring municipalities already partner with IT Dynamics, staff is recommending approval of an agreement with IT Dynamics. Their proposal is projected to save the Town over \$31,000 annually while enhancing service capabilities.

If approved, Boring Business Systems will be given the required 30-day termination notice, and IT Dynamics will begin full integration of IT services with the Town starting in August 2025.

Mayor Pennant opened the floor for delegations; the following persons addressed the Commission.

Alethea Pugh inquired whether the new IT partner will assist when disruptions take place due to weather and power outages.

Michelle Thompson asked if the new services were comparable to what the Town should have with Boring.

A motion to direct staff to move forward with negotiating a contract with IT Dynamis through a piggyback agreement was made by Commissioner Goddard and seconded by Vice Mayor Quarles.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

2. DISCUSSION & ACTION, RESOLUTION 25-21 A RESOLUTION IN SUPPORT OF THE POTABLE WATER COMPREHENSIVE PLAN AMENDMENT

Attorney Claytor read the title into the record.

Interim Town Manager Carbone read the analysis into the record.

This resolution is in support of the Town of Dundee 2030 Comprehensive Plan Amendment related to amending the levels of service and/or equivalent residential unit total based on average daily usage. The amendment changes the GPD usage for concurrency purposes from 360 gpd to 250 gpd.

Mayor Pennant opened the floor for delegations; the following persons addressed the Commission.

Alethea Pugh asked is the town considering, other than gpd, agriculture, appliances old and new, the climate and the lifestyles of the residents when calculating water usage.

A motion to approve Resolution 25-21 was made by Vice Mayor Quarles and seconded by Commissioner Goddard.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

REPORTS FROM OFFICERS

Polk County Sheriff's Office – Sgt. Frese gave the following report:

- 239 calls for service
- 217 traffic stops
- 2050 community contacts
- 63 reports

Dundee Fire Department – Interim Town Manager Carbone provided the following report:

- 122 calls for service
- 31 Good intents
- 7 false alarms
- 1 special event
- 4 fires
- 74 rescue calls
- 4 public assists
- 4 service calls

Town Attorney – No report

Department Updates - No reports

Town Manager – Interim Town Manager Carbone gave the following report:

- Introduction of the new Finance Director, Shaina Uddin
- Updated the commission of plans to move monies to interest bearing accounts
- Informed the commission of the upcoming dates to rank town manager applicants
- Asked the commission to select dates for town manager interviews
- Informed the commission of the upcoming meeting with potential CRA (Community Redevelopment Agency) staff
- Announced open positions for the Tree Board

Commissioners

Commissioner Goddard thanked everyone for coming and thanked staff and reminded staff and the public of the upcoming Camp Endeavour children will be in town for the week.

Commissioner Wilson thanked everyone for coming out and being a part of the legislative process and thanked staff for an awesome job with the Juneteenth Gala. She stated the Juneteenth Parade with Lake Hamilton was very well represented by the Town of Dundee and thanked everyone for making the town a better place. She said the town is moving forward in a positive way.

Commissioner Richardson thanked everyone for coming out. She said the meetings have been fruitful and productive. She thanked the Sheriffs office for keeping the town safe and stated the Juneteenth celebrations were great. She said she is looking forward to the future of Dundee and she is happy to be a part of it.

Vice Mayor Quarles thanked everyone for coming out. He commended staff for the great Juneteenth festivities.

Mayor Pennant thanked staff for volunteering for the Juneteenth festivities, Ms. Glogowski, Ms. Lorraine, Mr. Vice and the Town Manager. He inquired as to when the budget workshops would be taking place and thanked everyone who came out.

ADJOURNMENT at 7:43 p.m.

Respectfully submitted,

Erica Anderson

Erica Anderson, Town Clerk

APPROVAL DATE:

PUBLIC NOTICE: Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.



TOWN COMMISSION SPECIAL MEETING MINUTES

June 27, 2025, at 1:00 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 1:00 p.m.

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION led by Mayor Pennant

ROLL CALL taken by Town Clerk Erica Anderson

PRESENT

Commissioner Wilson

Commissioner Goddard

Commissioner Richardson

Vice-Mayor Quarles

Mayor Pennant

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS provided by Mayor Pennant

NEW BUSINESS

1. DISCUSSION & ACTION, TOWN MANAGER APPLICANT SEMIFINALIST RANKING

Mr. Thomas with Strategic Government Resources outlined the ranking process with the commission.

A discussion ensued amongst the commission concerning whether to search for additional candidates and whether to add the Interim Town Manager in the interview process. A consensus to move forward with the previously selected candidates was had by the commission.

The town commission selected (9) semifinalists for review. The following persons were selected for the ranking process.

1. Jacob Smith
2. James Gaston III
3. Jeffrey (Jeff) Shoobridge
4. Jennifer (Jenn) Denson-Garcia

5. Kenneth (Ken) Cassel
6. Michael Manning
7. Thomas Thomas
8. Timothy (Tim) Day
9. Troy Bell

The commission ranked the candidates by circling 1, 2 or 3 for each candidate. “1” designates a candidate that you DEFINITELY would like to continue to the next step of the process; “2” designates a candidate you MIGHT want to continue to the next step of the process, and “3” designates a candidate that you DO NOT want to continue in the process.

The Commission narrowed the field of candidates for interviews based on the number of selections made by individual commissioners; Jacob Smith received (5) votes, Kenneth Cassel received (4) Votes, Tim Day received (3) votes, Thomas Thomas received (2) votes, Jenn Garcia received (2) votes, Michael Manning received (2) votes, Troy Bell received (2) votes, Jeff Shoobridge received (1) vote and James Gaston received (1)vote.

After further deliberations, the Commission advanced the following (5) candidates to the interview stage.

- Jacon Smith
- Kenneth Cassel
- Tim Day
- Thomas Thomas
- Michael Manning

Mr. Thomas went over the interview process with the commission and next steps. On day (1) one the candidates will receive one on one sessions with each commissioner, followed by a staff meeting with senior staff, and a “meet and greet” with the community. The commission will conduct public interviews with the candidates on day (2) two and receive a tour of the town. The town will be responsible for providing lodging, flight, and mileage for the candidates. A consensus amongst the commission was had to have the finalists present their “first year game plan” and a PowerPoint presentation prior to their meeting.

Without any further business, the meeting was adjourned.

ADJOURNMENT at 2:50 p.m.

Respectfully submitted,

Erica Anderson

Erica Anderson, Town Clerk

APPROVAL DATE:

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TREE BOARD MEETING MINUTES

December 18, 2024, at 5:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 5:45PM by Chair Aguilar

PLEDGE OF ALLEGIANCE led by Chair Aguilar

ROLL CALL given by Administrative Assistant Glogowski

PRESENT

Shiela Aguilar
Patricia Joubert
Michelle Smith

Clerk Glogowski informed the board that she had heard from board member Jessica Farler, which is item #1 on the agenda.

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Chair Aguilar opened the floor for delegation. No one was present in delegation, so the floor was closed.

APPROVAL OF MINUTES

APPROVAL OF TREE BOARD MINUTES:

- October 16, 2024

MOTION TO APPROVE the minutes from December 18, 2024, made by Smith, Seconded by Joubert. Passed unanimously.

Voting Yea: Aguilar, Joubert, Smith

NEW BUSINESS

1. DISCUSSION & ACTION – BOARD RESIGNATION

Board member Jessica Farler submitted her resignation via email on December 10, 2024.

MOTION TO ACCEPT the resignation of Jessica Farler, made by Aguilar, Seconded by Smith. Passed unanimously.

Voting Yea: Aguilar, Joubert, Smith

2. DISCUSSION – FY 2024-2025 TREE BOARD BUDGET

Tree Board members discussed the updated budget amount.

MOTION TO APPROVE \$500.00 to be used for Dundee Elementary Academy S.T.R.E.A.M. Night to be held on March 13th, 2025 by consensus.

Voting Yea: Aguilar, Joubert, Smith

3. DISCUSSION – FY 2024-2025 TREE BOARD GOALS

Tree Board members discussed the upcoming STEM Night and possible options for planning tomatoes or vegetables, John will check into pricing. Discussed planting a tree at Dundee Ridge Middle in remembrance of former teacher Cathy Montero. Melissa volunteered to reach out to the school to see if this is something they would be interested in and if they had a tree that they would like. Possible landscaping at Merrill Ave. Park, and town wide cleanup.

Tree Board discussed other options for FY 2024-2025 funds to be used.

MOTION TO APPROVE \$500.00 to be used for Dundee Elementary Academy S.T.R.E.A.M. Night to be held on March 13th, 2025 by consensus.

Voting Yea: Aguilar, Joubert, Smith

MOTION TO TABLE goals until February meeting made by Smith, Seconded by Joubert. Passed unanimously.

Voting Yea: Aguilar, Joubert, Smith

REPORTS FROM OFFICERS

Public Works – Nothing to report

Town Administration – Heard good things about Tree Lighting, Merry Christmas Happy New Year, Thank you for providing refreshments for the Tree Lighting.

Michelle – Thanks for not having whipped cream, please don't have it next year, no chocolate spoons. They do need Big spoons to make the hot chocolate, potholders.

Sheila – Merry Christmas

ADJOURNMENT at 6:19PM

Respectfully Submitted,

Melissa Glogowski

Melissa Glogowski
Administrative Assistant

APPROVAL DATE: 08/20/2025

PROCLAMATION



WHEREAS, *The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and*

WHEREAS: *September 17, 2025, marks the two hundred and thirty-eighth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and*

WHEREAS, *it is the privilege and duty of the American people to commemorate the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and*

WHEREAS, *Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;*

NOW, THEREFORE, *I, Samuel Pennant, Mayor of the Town of Dundee, do hereby proclaim the month of September 2024 as*

Constitution Week

IN WITNESS WHEREOF, *I have hereunto set my hand caused the seal of the Town of Dundee, Florida to be affixed this 9th day of September 2025.*

TOWN OF DUNDEE, FLORIDA

Samuel Pennant, Mayor

Attest:

Erica Anderson, Town Clerk

(FIRST PUBLIC HEARING AS REQUIRED BY STATE LAW)
SEPTEMBER 10, 2025

1. **MAYOR: "By Florida law two public hearings must be held before adopting the final millage rate and annual budget for the Town of Dundee. This is the first public hearing which is held for the purpose of hearing public comments regarding the proposed millage rate and budget, amending the budget as desired by the Commission, and tentatively adopting the millage rate and the Town's budget for Fiscal Year 2025-26. The first public hearing on the budget has been advertised via the "Notice of Proposed Property Taxes: or TRIM Notice mailed by the Property Appraiser's Office in August to all ad valorem taxpayers of the Town."**

2. **TOWN MANAGER: "The Town's tentative budget for all funds for Fiscal Year 2025-26 is \$25,000,000.00. The millage rate needed to fund the Fiscal Year 2025-26 proposed budget is 9.8679 mills. The Town of Dundee's rolled-back millage rate is 7.4381 mills. The difference between these two rates represents a citywide revenue increase in taxes of 6.21% which must be passed by a majority vote of the Town Commission. The specific purposes ad valorem tax revenues are being levied are to fund the General Fund."**

EAnderson
2025-08-22
18:39:16

3. MAYOR: **“Any questions or comments related to this agenda item, Finance Director, Shania Uddin Commissioners?”**
4. Discussion
5. MAYOR: **“At this time I’ll open the public hearing regarding the proposed millage rate.”**
6. CLOSE PUBLIC HEARING
7. INTRODUCTION OF ORDINANCE
8. ATTORNEY READS TITLE
9. MOTION
10. VOTE

Next item of business is the budget adoption on first reading.

11. TOWN MANAGER - **“The Town’s proposed budget for all funds for Fiscal Year 2025-26 is \$25,000,000.**

12. MAYOR: **“Any questions or comments related to this agenda item, Finance Director, Shahina Uddin or Commissioners?”**
13. Discussion
14. MAYOR: **“At this time I’ll open the public hearing regarding the adoption of the proposed fiscal year 2025-26 budget amount of \$25,000,000.”**
15. CLOSE PUBLIC HEARING.
16. INTRODUCTION OF ORDINANCE
17. ATTORNEY READS TITLE
18. MOTION
19. VOTE
20. MAYOR - **“The second public hearing to adopt the Fiscal Year 2025-26 millage rate and budget will be held on September 23, 2025, at 6:30 PM, here at Town of Dundee, Town Hall.”**



TOWN COMMISSION MEETING

September 10, 2025 at 6:30 PM

Item 3.

AGENDA ITEM TITLE:	RESOLUTION 25-32, ADOPTION OF TENTATIVE MILLAGE RATE FY 2025 - 2026
SUBJECT:	The Town Commission will consider and take public comment on the tentative millage rate for Fiscal Year 2025 – 2026.
STAFF ANALYSIS:	<p>The Public Hearing will be advertised in accordance with the Florida Statutes regarding the method of fixing tax millage. This Public Hearing is the first of two required Public Hearings with the second scheduled for September 23, 2025, at 6:30pm.</p> <p>Revenues from ad-valorem taxes for FY 25 – 26 are estimated at \$381,183,083 and are based upon the proposed millage rate of 7.9000, which is greater than the “rolled-back” rate of 7.4381 mills by 6.21%.</p> <p style="text-align: center;">Tentative Millage Rate Calculation \$381,183,083 X 0.0079000 = \$3,001,3462 (95%=\$2,860,779.00)</p> <p style="text-align: center;">“Rolled-back” Rate Calculation \$381,183,083 X 0.0074381 = \$2,835,289 (95%=\$2,693,524.00)</p>
FISCAL IMPACT:	No Fiscal Impact
STAFF RECOMMENDATION:	Approval of Resolution 24-20 adopting the tentative millage rate for FY 2025 – 2026
ATTACHMENTS:	Resolution 25-32

RESOLUTION 25-32

A RESOLUTION OF THE TOWN OF DUNDEE, POLK COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE TOWN OF DUNDEE, POLK COUNTY, FLORIDA, FOR FISCAL YEAR 2025 – 2026; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Town of Dundee, Polk County, Florida, on September 10, 2025, adopted Fiscal Year Tentative Millage Rates following a public hearing as required by Florida Statute §200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Town of Dundee, Polk County, Florida, has been certified by the Polk County Property Appraiser to the Town of Dundee as \$381,183,083.

NOW, THEREFORE, BE IT RESOLVED by the Town of Dundee, Polk County, Florida, that:

1. The FY 2025 – 2026 operating millage rate is 7.9000 mills, which is greater than the rolled back rate of 7.4381 mills by 6.21%.
2. The voted debt service millage is zero (0).
3. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 10th day of September 2025. Time Adopted _____ P.M.

TOWN OF DUNDEE, FLORIDA

Sam E. Pennant, Mayor

ATTEST:

Erica Anderson, Town Clerk

APPROVED AS TO FORM:

Seth Claytor, Assistant Town Attorney



TOWN COMMISSION MEETING

September 10, 2025 at 6:30 PM

Item 4.

AGENDA ITEM TITLE:	RESOLUTION 25-33, ADOPTION OF TENTATIVE BUDGET FY 2025 – 2026
SUBJECT:	The Town Commission will consider and take public comment on the tentative budget for Fiscal Year 2025 – 2026.
STAFF ANALYSIS:	<p>This Public Hearing is the first of two required Public Hearings with the next being held on September 23, 2025 at 6:30pm, or soon thereafter.</p> <p>Revenues from ad-valorem taxes for the FY 25 – 26 are estimated at 381,183,083 and are based upon the proposed millage rate of 7.9000, which is greater than the “rolled-back” rate of 7.4381 mills by 6.21%.</p> <p>The tentative budget for the Town of Dundee, FL is \$14,024,068.</p>
FISCAL IMPACT:	No Fiscal Impact
STAFF RECOMMENDATION:	Approval of Resolution 25-33 adopting the tentative budget for Fiscal Year 2025 – 2026
ATTACHMENTS:	Resolution 25-33 2025 – 2026 Budget Summary

RESOLUTION 25-33

**A RESOLUTION OF THE TOWN OF DUNDEE,
POLK COUNTY, FLORIDA, ADOPTING THE
TENTATIVE BUDGET FOR FISCAL YEAR 2025-
2026; AND PROVIDING FOR AN EFFECTIVE
DATE**

WHEREAS, the tentative budget of the Town of Dundee, Polk County, Florida, Fiscal Year commencing October 1, 2025, on file in the Office of the Town Clerk, is hereby adopted by reference as the official budget of the Town of Dundee, Polk County, Florida, for Fiscal Year 2025 – 2026; and

WHEREAS, the Town of Dundee, Polk County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2025 – 2026 in the amount of **\$14,024,068.00**.

NOW, THEREFORE, BE IT RESOLVED, by the Town of Dundee, Polk County, Florida, that:

- 1. The Fiscal Year 2025 – 2026 Tentative Budget be adopted.
- 2. This Resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 10th day of September 2025. Time Adopted _____ P.M.

TOWN OF DUNDEE, FLORIDA

Sam E. Pennant, Mayor

ATTEST:

Erica Anderson, Town Clerk

APPROVED AS TO FORM

Seth Claytor, Assistant Town Attorney



TOWN COMMISSION MEETING

September 10, 2025 at 6:30 PM

AGENDA ITEM TITLE: RESOLUTION 25-30, FIRE ASSESSMENT FEE ROLL CERTIFICATION FY 2025 – 2026

SUBJECT: The Town Commission will consider Resolution 25-30 Fire Assessment Fee Roll Certification for Fiscal Year 2025 – 2026

STAFF ANALYSIS: The Town of Dundee enacted Ordinance No. 22-18 to implement a Fire Protection Services Assessment program beginning October 01, 2022 in the 2022 – 2023 Fiscal Year.

On July 9, 2024 the Town Commission adopted Resolution 24-13, the Initial Assessment Resolution and provided time for the public to inspect and review the roll. Mailed notices were provided to landowners pursuant to Florida Law.

Resolution 25-26 is the culmination of the fee process and certifies the final roll for Fire Assessment fees to be collected via the tax bill for FY 2025 – 2026.

Fire Protection Services Assessment Rates	
Residential Property Use Category	Rate Per Dwelling Unit
Residential	\$100.00
Non-Residential Property Use Category	Rate Per Square Foot
Commercial	\$0.07
Industrial/Warehouse	\$0.01
Institutional	\$0.03
Vacant Land Property Use Category	Rate Per Parcel
Vacant Property	\$9.00

FISCAL IMPACT: No Fiscal Impact

STAFF RECOMMENDATION: Approval of Resolution 25-26 certifying the fire assessment fee roll for FY 2025 – 2026

ATTACHMENTS: Resolution 25-30, Fire Assessment Fee Roll Certification FY 2025-2026

RESOLUTION NO. 25-30

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA, RELATING TO THE REIMPOSITION OF FIRE PROTECTION SERVICES ASSESSMENTS WITHIN THE TOWN OF DUNDEE, FLORIDA; PROVIDING AUTHORITY; PROVIDING FOR DEFINITIONS AND INTERPRETATION; PROVIDING FOR COMPLIANCE WITH THE UNIFORM ASSESSMENT COLLECTION ACT; REIMPOSING FIRE PROTECTION SERVICES ASSESSMENTS AGAINST PROPERTY LOCATED WITHIN THE TOWN OF DUNDEE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND CONFIRMING THE RATES; APPROVING THE FINAL ROLL; CONFIRMING AND SUPPLEMENTING THE PRELIMINARY RESOLUTION; PROVIDING FOR EFFECT OF ANNUAL RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Dundee, Florida, (Town) enacted Ordinance No. 22-18 (“Fire Assessment Ordinance” or “Ordinance”), codified as Chapter 22, Article IV of the Code of Ordinances of the Town of Dundee, Florida (“Code”) which authorizes the imposition of Fire Protection Services Assessments (“Fire Assessments”) for fire protection services, facilities, and programs on Assessed Property located within the Town; and

WHEREAS, the Town has previously imposed Fire Assessments for fire protection services, facilities, and programs and has determined that reimposing Fire Assessments is a reasonable, equitable and efficient method of funding such services and programs for FY2025-26; and

WHEREAS, the Town desires to reimpose Fire Assessments within the Town using the procedures provided by the Code and Florida Statutes §197.3632, including use of the tax bill collection method for the Fiscal Year beginning on October 1, 2025; and

WHEREAS, the Town Commission, on July 8, 2025, adopted Resolution No. 25-23 (“2025 Preliminary Fire Assessment Resolution”) confirming the Fire Assessment rates, directing the updating and preparation of the Roll, and provision of published notice and mailed notice; and

WHEREAS, the updated Roll has heretofore been made available for inspection by the public; and

WHEREAS, notice of proposed Fire Assessment rates and of the public hearing has been

published and mailed as required by Florida Statutes; and

WHEREAS, a public hearing was held on September 10, 2025, and comments and objections of all interested persons have been heard and considered as required by the terms of the Ordinance; and

WHEREAS, the Town Commission of the Town of Dundee, Florida deems it to be in the best interest of the citizens and residents of the Town to adopt this Annual Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA:

Section 1. Authority. This Resolution is adopted pursuant to the provisions of the Fire Assessment Ordinance (Chapter 22, Article IV of the Town of Dundee Code of Ordinances), the Fiscal Year 2025 Preliminary Resolution (Resolution No. 25-23); the Initial and Final Resolutions, as amended; and Florida Statutes Sections 197.3632, 166.021 and 166.041, and other applicable provisions of law.

Section 2. Definitions and Interpretation. This Resolution constitutes the 2025 Annual Rate Resolution. All capitalized terms in this Resolution shall have the meanings defined in the Code, in the Initial and Final Resolutions, as amended, the 2025 Preliminary Resolution, and this 2025 Annual Resolution.

Section 3. Compliance with the Uniform Assessment Collection Act. The Town Commission confirms that notice of the public hearing was published in accordance with Florida Statutes 197.3632. Proof of such advertising is attached as Exhibit A to this Resolution. The Town Commission confirms, in the event circumstances so require under the Uniform Assessment Collection Act, that the Town through the Polk County Property Appraiser has provided notice by mail to the Owner of each parcel billed a Fire Assessment. The Town Commission hereby confirms that a public hearing was held at 6:30 p.m. on September 10, 2025, at the Town Commission Chambers, Town Hall, 202 E. Main Street, Dundee, Florida, at which time the Town Commission received and considered comments on the Fire Assessments from the public and affected property owners and considered imposing Fire Assessments for the Fiscal Year beginning October 1, 2025, and collecting such assessments on the same bill as ad valorem taxes.

Section 4. Reimposition of Fire Assessments.

(a) The Properties as described in the Final Roll, as updated and amended as needed and hereby approved, are hereby found to be benefited by the provision of the fire protection services, facilities, and programs, in the amount of the Fire Assessments set forth in the updated

Final Roll, a copy of which was present or available for inspection via electronic means at the above referenced public hearing and is incorporated herein by reference. It is hereby ascertained, determined and declared that each parcel of Property within the Town will be benefited by the Town's provision of fire protection services, facilities, and programs in an amount not less than the Fire Assessment for such parcel. Adoption of this Annual Resolution constitutes a legislative determination that all Property derives benefits in a manner consistent with the legislative declarations, determinations and findings as set forth in Article IV of the Code; the Initial and Final Resolutions, as amended; the 2025 Preliminary Resolution, as amended; and this 2025 Annual Resolution, from the fire protection services, facilities, or programs to be provided and a legislative determination that the Fire Assessments are fairly and reasonably apportioned among all Property.

(b) The Fire Assessment rates shown in this section shall be imposed against all Property included in the Final Roll. It is hereby determined and declared that the Fire Assessment rates for FY2025-26 shall be:

Fire Protection Services Assessment Rates	
Residential Property Use Category	Rate Per Dwelling Unit
Residential	\$100.00
Non-Residential Property Use Category	Rate Per Square Foot
Commercial	\$0.07
Industrial/Warehouse	\$0.01
Institutional	\$0.03
Vacant Land Property Use Category	Rate Per Parcel
Vacant Property	\$9.00

(c) Fire Assessments adopted and imposed herein pursuant to the Code, this Annual Resolution, and Florida Statutes Section 197.3632 shall constitute a lien upon the Property equal in rank and dignity with the liens of all state, county, district, or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid.

(d) The Final Roll, as herein approved, together with the correction of any errors or omissions, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Statute. The Mayor shall certify the Roll to the Polk County Tax Collector no later than September 15, 2025, using the certification form, or one substantially similar, attached hereto as Exhibit B.

Section 5. Confirm and Supplement Preliminary Resolution. The 2025 Fire Assessment Preliminary Resolution, as may have been modified, supplemented, and amended herein, is hereby confirmed.

Section 6. Effect of Adoption of Annual Resolution. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented (including, but not limited to, the determination of benefit and fair apportionment of fire protection services, facilities and program costs to the Property, the method of apportionment, the Fire Assessment rates, the Roll, the sufficiency of notice, and the levy and lien of the Fire Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the adoption of this Annual Rate Resolution.

Section 7. Conflict. That all resolutions or parts of resolutions related to the Fire Protection Services Assessments that are in conflict with this Resolution are superseded and supplanted to the extent of such conflict.

Section 8. Severability. That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be void, unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 9. Effective Date. This Resolution shall be in force and take effect immediately upon its passage and adoption.

INTRODUCED AND PASSED this 10th day of September, 2025.

TOWN OF DUNDEE

(SEAL)

By: _____
Sam Pennant, Mayor

Attest:

Town Clerk

Approved as to form:

Town Attorney

EXHIBIT A

PROOF OF ADVERTISING

OF PUBLIC HEARING

AFFIDAVIT OF PUBLICATION

Winter Haven Sun

Published Weekly

Winter Haven, Polk County, Florida

Case No. FIRE ASSESSMENT

STATE OF FLORIDA
COUNTY OF POLK

Before the undersigned authority personally appeared Anita Swain, who on oath says that she is the Legal Clerk of Winter Haven Sun, a newspaper published at Winter Haven in Polk County, Florida, and that the attached copy of advertisement, being a Public Notice, was published in a newspaper by print in the issues of Polk Sun on:

August 13, 2025

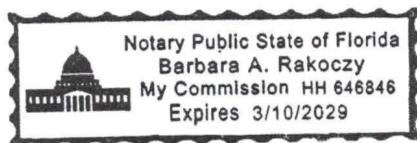
Affiant further says that the newspaper complies with the legal requirements for publication in Chapter 50, Florida Statutes.

Sworn to and subscribed before me this 13th day of August 2025 by Anita Swain, who is personally known to me or who has produced as identification

Barbara Rakoczy
Barbara Rakoczy, Clerk, Notary Number: #HH 646846
Notary expires: March 10, 2029

00036780 00190745

Erica Anderson
TOWN OF DUNDEE
PO Box 1000
DUNDEE, FL 33838



NOTICE OF PUBLIC HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF FIRE SERVICES PROTECTION ASSESSMENTS FOR FISCAL YEAR 2025-26 BY THE TOWN OF DUNDEE, FLORIDA, ON THE AD VALOREM TAX BILL PURSUANT TO FLORIDA STATUTES SECTION 197.3632

Notice is given that the Town Commission of the Town of Dundee will conduct a public hearing to consider reimposing Fire Protection Services Assessments within the Town of Dundee to be collected on the ad valorem tax bill pursuant to the Uniform Assessment Collection Act for the provision of fire protection services within the Town of Dundee for the Fiscal Year beginning October 1, 2025.

The Public Hearing will be held at 6:30 P.M., or as soon as possible thereafter, on September 10, 2025, in the Town Commission Chambers, Town Hall, 202 E. Main Street, Dundee, Florida, 33838, for the purpose of receiving public comment on the proposed fire protection services assessments to be collected pursuant to Florida Statutes 197.3632. The fire protection services assessments will be collected on the ad valorem property tax bill to be mailed in November 2025. Failure to pay the fees will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. All affected property owners have a right to appear at the hearing and to file written objections with the Town Commission within 20 days of this notice and at the public hearing. Documents pertaining to the Town's proposed fire protection services assessment roll may be reviewed at the Town Clerk's Office, Monday - Friday 8:30 a.m. to 5:00 p.m.

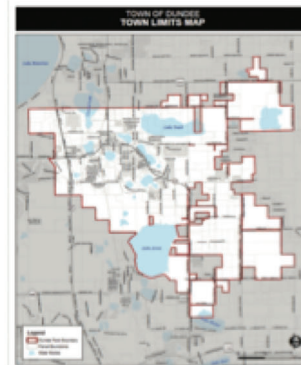
The proposed fire protection services assessment rates for Fiscal Year 2025-26 are:

Proposed Fire Protection Services Assessment Rates	
Residential Property Use Category	Rate Per Dwelling Unit
Residential	\$100.00
Non-Residential Property Use Category	Rate Per Square Foot
Commercial	\$0.07
Industrial/Warehouse	\$0.01
Institutional	\$0.03
Vacant Land Property Use Category	Rate Per Parcel
Vacant Property	\$9.00

If you have any questions, please contact the Town's Department of Finance at 863-438-8330, Monday through Friday between 8:00 a.m. and 5:00 p.m.

If a person decides to appeal any decision made by the Town Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. Please be advised that you must make your own arrangements to produce this record. The Town Commission of the Town of Dundee may continue the public hearing to the dates and times as it deems necessary. Any interested party shall be advised that the date, time and place of any continuation of this and/or any continued hearing may be announced during the hearing and that no further notices regarding this matter may be published.

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, any person with disabilities needing special accommodations to participate in this proceeding should contact the Town Clerk's Office at least forty-eight (48) hours prior to the proceeding. The Town Clerk's Office is located in the Town Hall, 202 E. Main Street, Dundee, Florida, 33838; telephone 863-438-8330, Ext. 238; or email Eanderson@townofdundee.com.



8/13/25 190745

EXHIBIT B

**FORM OF CERTIFICATE TO
FIRE PROTECTION SERVICES ASSESSMENT ROLL**

**CERTIFICATE TO
FIRE PROTECTION SERVICES ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am _____, the (Mayor or Authorized Designee) of the Town Commission of the Town of Dundee, Florida (the "Town"); as such I have satisfied myself that all property included or includable on the roll for fire protection services assessments for the Town is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the fire protection services assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Fire Protection Services Assessment Roll will be delivered to the Polk County Tax Collector by September 15, 2025.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Polk County Tax Collector and made part of the above described Fire Protection Services Assessment Roll this _____ day of _____, 2025.

TOWN OF DUNDEE, FLORIDA

By: _____

Title: _____

(To Be Delivered to Polk County Tax Collector
no later than Sept. 15, 2025)

**CERTIFICATE TO
FIRE PROTECTION SERVICES ASSESSMENT ROLL**

I HEREBY CERTIFY that, I am _____, the (Mayor or Authorized Designee) of the Town Commission of the Town of Dundee, Florida (the "Town"); as such I have satisfied myself that all property included or includable on the roll for fire protection services assessments for the Town is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the fire protection services assessments attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with the Uniform Assessment Collection Act, this certificate and the herein described Fire Protection Services Assessment Roll will be delivered to the Polk County Tax Collector by September 15, 2025.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Polk County Tax Collector and made part of the above described Fire Protection Services Assessment Roll this _____ day of _____, 2025.

TOWN OF DUNDEE, FLORIDA

By: _____

Title: _____

(To Be Delivered to Polk County Tax Collector
no later than Sept. 15, 2025)



TOWN COMMISSION MEETING

September 10, 2025 at 6:30 PM

Item 6.

AGENDA ITEM TITLE:	RESOLUTION 25-31, STORMWATER UTILITY FEE ROLL CERTIFICATION
SUBJECT:	The Town Commission will consider the certification of the roll for the Town’s Stormwater Utility and may consider any appeals from the public.
STAFF ANALYSIS:	<p>In 2003, the Town Commission created the Town’s Stormwater Utility and enacted Ordinance 03-22 which authorizes the imposition of Stormwater fees on residents for Stormwater services, facilities, and programs.</p> <p>In FY 2018-19, the Town Commission had a stormwater fee study conducted by Raftelis Engineers that recommended changes to the rates for Stormwater Utility Fees. The Town Commission adopted the recommended changes to the stormwater rates in Ordinance #19-02, setting a rate of \$34.50/EDU.</p> <p>On July 9, 2024, the Town Commission adopted Preliminary Stormwater Resolution 24-12 and provided time for the public to inspect and review the roll. Mailed notices were provided to landowners pursuant to Florida Law.</p> <p>Resolution 25-31 is the culmination of the fee change process and certifies the final roll for stormwater utility fees to be collected via the tax bill for FY 2025 - 2026.</p>
FISCAL IMPACT:	No Fiscal Impact
STAFF RECOMMENDATION:	Approval of Resolution 25-31 certifying the Stormwater Utility Fee Roll for FY 2025 - 2026
ATTACHMENTS:	Resolution #25-31 – Stormwater Utility Fee Certification

**CERTIFICATE
TO STORMWATER UTILITY FEE ROLL**

I HEREBY CERTIFY that, I am _____, the (Mayor or Authorized Designee) of the Town Commission of the Town of Dundee, Florida (the "Town"); as such I have satisfied myself that all property included or includable on the roll for stormwater utility fees for the Town is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the stormwater utility fees attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with Section 403.0893, Florida Statutes and with the Uniform Assessment Collection Act, this certificate and the herein described Stormwater Roll will be delivered to the Polk County Tax Collector by September 15, 2025.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Polk County Tax Collector and made part of the above described Stormwater Roll this _____ day of _____, 2025.

TOWN OF DUNDEE, FLORIDA

By: _____

Title: _____

(To Be Delivered to Polk County Tax Collector
no later than Sept. 15, 2025)

RESOLUTION NO. 25-31

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA, RELATING TO THE REIMPOSITION OF STORMWATER FEES WITHIN THE TOWN OF DUNDEE, FLORIDA; PROVIDING AUTHORITY; PROVIDING FOR DEFINITIONS AND INTERPRETATION; PROVIDING FOR COMPLIANCE WITH THE UNIFORM ASSESSMENT COLLECTION ACT; REIMPOSING STORMWATER FEES AGAINST PROPERTY LOCATED WITHIN THE TOWN OF DUNDEE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND CONFIRMING THE RATE; APPROVING THE FINAL ROLL; CONFIRMING AND SUPPLEMENTING THE PRELIMINARY RESOLUTION; PROVIDING FOR EFFECT OF ANNUAL RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Dundee, Florida, (Town) enacted Ordinance No. 03-22 (Ordinance), subsequently amended and codified as Chapter 44, Article VIII of the Code of Ordinances of the Town of Dundee, Florida (“Code”) which authorizes the imposition of Stormwater Fees for stormwater services, facilities, and programs on property located within the Town; and

WHEREAS, the Town has previously imposed a Stormwater Fee for stormwater management services, facilities, and programs each fiscal year as an equitable and efficient method of funding such services and programs; and

WHEREAS, the Town desires to reimpose a Stormwater Fee within the Town using the procedures provided by the Code and Florida Statutes §403.0893 and §197.3632, including use of the tax bill collection method for the Fiscal Year beginning on October 1, 2025; and

WHEREAS, the Town Commission, on July 8, 2025, adopted Resolution No. 25-22 (“2025 Preliminary Stormwater Resolution”) confirming the stormwater rate, directing the updating and preparation of the Roll, and provision of published notice and mailed notice; and

WHEREAS, the updated Roll has heretofore been made available for inspection by the public; and

WHEREAS, notice of proposed stormwater fees and of the public hearing has been published and mailed as required by Florida Statutes; and

WHEREAS, a public hearing was held on September 10, 2025, and comments and objections of all interested persons have been heard and considered as required by the terms

of the Ordinance; and

WHEREAS, the Town Commission of the Town of Dundee, Florida deems it to be in the best interest of the citizens and residents of the Town to adopt this Annual Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF DUNDEE, FLORIDA:

Section 1. Authority. This Resolution is adopted pursuant to the provisions of Chapter 44, Article VIII of the Code of Ordinances of the Town of Dundee, Florida (“Code”); all prior Preliminary Resolutions, as amended; all prior Annual Resolutions, as amended; the 2025 Preliminary Resolution (Resolution No. 25-22); and Florida Statutes Sections 403.0893, 197.3632, 166.021 and 166.041, and other applicable provisions of law.

Section 2. Definitions and Interpretation. This Resolution constitutes the 2025 Annual Rate Resolution. All capitalized terms in this Resolution shall have the meanings defined in the Code, in all prior Preliminary and Annual Resolutions, as amended, and in this 2025 Annual Resolution.

Section 3. Compliance with the Uniform Assessment Collection Act. The Town Commission confirms that notice of the public hearing was published in accordance with Florida Statutes 197.3632. Proof of such advertising is attached as Exhibit A to this Resolution. The Town Commission confirms, in the event circumstances so require under the Uniform Assessment Collection Act, that the Town through the Polk County Property Appraiser has provided notice by mail to the Owner of each parcel billed a stormwater fee. The Town Commission hereby confirms that a public hearing was held at 6:30 p.m. on September 10, 2025, at the Town Commission Chambers, Town Hall, 202 E. Main Street, Dundee, Florida, at which time the Town Commission received and considered comments on the Stormwater Fees from the public and affected property owners and considered imposing Stormwater Fees for the Fiscal Year beginning October 1, 2025, and collecting such fees on the same bill as ad valorem taxes.

Section 4. Reimposition of Stormwater Fees.

(a) The Properties as described in the Final Roll, as updated and amended as needed and hereby approved, are hereby found to be benefited by the provision of the stormwater services, facilities, and programs, in the amount of the Stormwater Fee set forth in the updated Final Roll, a copy of which was present or available for inspection via electronic means at the above referenced public hearing and is incorporated herein by reference. It is hereby ascertained, determined and declared that each parcel of Property within the Town will be benefited by the

Town's provision of stormwater services, facilities, and programs in an amount not less than the Stormwater Fee for such parcel. Adoption of this Annual Resolution constitutes a legislative determination that all Property derives benefits in a manner consistent with the legislative declarations, determinations and findings as set forth in the Chapter 44, Article VIII of the Code; the 2019 Report; all prior Preliminary and Annual Resolutions, as amended; and this 2025 Annual Resolution, from the stormwater services, facilities, or programs to be provided and a legislative determination that the Stormwater Fees are fairly and reasonably apportioned among all Property.

(b) The Stormwater Management Fee of \$34.50/EDU (minimum bill of 1 EDU/Property) shall be imposed against all Property included in the Final Roll as determined under the 2019 Report; Chapter 44, Article VIII of the Code, as amended; and associated Town resolutions detailing the determination of EDUs and related issues.

(c) Stormwater Fees adopted and imposed herein pursuant to the Code and Florida Statutes Sections 403.0893 and 197.3632 shall constitute a lien upon the Property equal in rank and dignity with the liens of all state, county, district, or municipal taxes and other non-ad valorem assessments. Except as otherwise provided by law, such lien shall be superior in dignity to all other liens, titles, and claims until paid.

(d) The Final Roll, as herein approved, together with the correction of any errors or omissions, shall be delivered to the Tax Collector for collection using the tax bill collection method in the manner prescribed by the Statute. The Mayor shall certify the Roll to the Polk County Tax Collector no later than September 15, 2025, using the certification form, or one substantially similar, attached hereto as Exhibit B

Section 5. Confirm and Supplement Preliminary Resolution. The 2025 Preliminary Stormwater Resolution, as may have been modified, supplemented, and amended herein, is hereby confirmed.

Section 6. Effect of Adoption of Annual Resolution. The adoption of this Annual Rate Resolution shall be the final adjudication of the issues presented (including, but not limited to, the determination of benefit and fair apportionment of stormwater costs to the Property, the method of apportionment, the stormwater rate, the Roll, the sufficiency of notice, and the levy and lien of the stormwater management fees), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 20 days from the adoption of this Annual Rate Resolution.

Section 7. Conflict. That all resolutions or parts of resolutions related to the Stormwater Management Utility Fee that are in conflict with this Resolution are superseded and supplanted to the extent of such conflict.

Section 8. Severability. That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be void, unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 9. Effective Date. This Resolution shall be in force and take effect immediately upon its passage and adoption.

INTRODUCED AND PASSED this 10th day of September, 2025.

TOWN OF DUNDEE

(SEAL)

By: _____
Sam Pennant, Mayor

Attest:

Town Clerk

Approved as to form:

Town Attorney

EXHIBIT A

**PROOF OF ADVERTISING
OF PUBLIC HEARING**

AFFIDAVIT OF PUBLICATION

Winter Haven Sun

Published Weekly

Winter Haven, Polk County, Florida

Case No. STORMWATER FEES

STATE OF FLORIDA
COUNTY OF POLK

Before the undersigned authority personally appeared Anita Swain, who on oath says that she is the Legal Clerk of Winter Haven Sun, a newspaper published at Winter Haven in Polk County, Florida, and that the attached copy of advertisement, being a Public Notice, was published in a newspaper by print in the issues of Polk Sun on:

August 13, 2025

Affiant further says that the newspaper complies with the legal requirements for publication in Chapter 50, Florida Statutes.

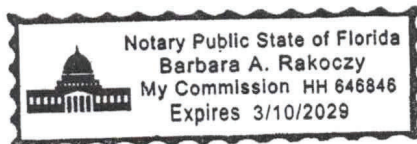
Sworn to and subscribed before me this 13th day of August 2025 by Anita Swain, who is personally known to me or who has produced as identification

Barbara Rakoczy

Barbara Rakoczy, Clerk, Notary Number: #HH 646846
Notary expires: March 10, 2029

00036780 00190747

Erica Anderson
TOWN OF DUNDEE
PO Box 1000
DUNDEE, FL 33838



NOTICE OF PUBLIC HEARING TO REIMPOSE AND PROVIDE FOR COLLECTION OF STORMWATER FEES FOR FISCAL YEAR 2025-26 BY THE TOWN OF DUNDEE, FLORIDA IN THE SAME MANNER AS NON-AD VALOREM ASSESSMENTS ON THE AD VALOREM TAX BILL

Notice is given that the Town Commission of the Town of Dundee will conduct a public hearing to consider reimposing stormwater fees within the Town of Dundee collected on the ad valorem tax bill using the Uniform Assessment Collection Act for the provision of stormwater services within the Town of Dundee for the Fiscal Year beginning October 1, 2025.

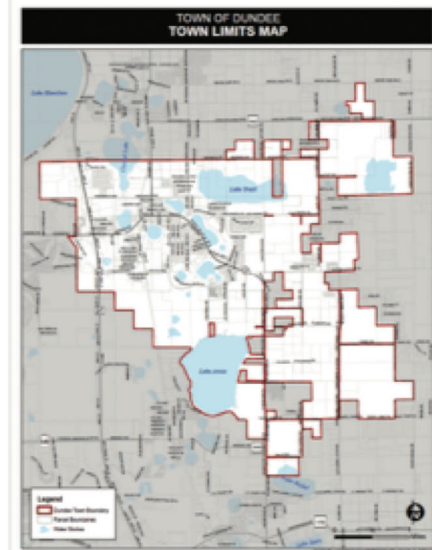
The Public Hearing will be held at 6:30 P.M., or as soon as possible thereafter, on September 10, 2025, in the Town Commission Chambers, Town Hall, 202 E. Main Street, Dundee, Florida, 33838, for the purpose of receiving public comment on the proposed stormwater fees imposed pursuant to Florida Statutes sections 197.3632 and 404.0893. The stormwater fees will be collected on the ad valorem tax bill to be mailed in November 2025. Failure to pay the fees will cause a tax certificate to be issued against the property, which may result in a loss of title (ownership) of one's real property. All affected property owners have a right to appear at the hearing and to file written objections with the Town Commission within 20 days of this notice and at the public hearing. Documents pertaining to the Town's stormwater fee and the proposed stormwater roll may be reviewed at the Town Clerk's Office, Monday - Friday 8:30 a.m. to 5:00 p.m. The proposed stormwater rate is:

**STORMWATER RATE \$34.50 per EDU (equivalent drainage unit)
(minimum bill of 1 EDU)**

If you have any questions, please contact the Town's Department of Finance at 863-438-8330, Monday through Friday between 8:00 a.m. and 5:00 p.m.

If a person decides to appeal any decision made by the Town Commission with respect to any matter considered at the hearing, such person will need a record of the proceedings and may need to ensure that a verbatim record is made, including the testimony and evidence upon which the appeal is to be made. Please be advised that you must make your own arrangements to produce this record. The Town Commission of the Town of Dundee may continue the public hearing to the dates and times as it deems necessary. Any interested party shall be advised that the date, time and place of any continuation of this and/or any continued hearing may be announced during the hearing and that no further notices regarding this matter may be published.

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, any person with disabilities needing special accommodations to participate in this proceeding should contact the Town Clerk's Office at least forty-eight (48) hours prior to the proceeding. The Town Clerk's Office is located in the Town Hall, 202 E. Main Street, Dundee, Florida, 33838; telephone 863-438-8330, Ext. 238; or email Eanderson@townofdundee.com.



8/13/25 190747

EXHIBIT B

**FORM OF CERTIFICATE TO
STORMWATER UTILITY FEE ROLL**

**CERTIFICATE
TO STORMWATER UTILITY FEE ROLL**

I HEREBY CERTIFY that, I am _____, the (Mayor or Authorized Designee) of the Town Commission of the Town of Dundee, Florida (the "Town"); as such I have satisfied myself that all property included or includable on the roll for stormwater utility fees for the Town is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the stormwater utility fees attributable to the property listed therein have been made pursuant to law.

I FURTHER CERTIFY that, in accordance with Section 403.0893, Florida Statutes and with the Uniform Assessment Collection Act, this certificate and the herein described Stormwater Roll will be delivered to the Polk County Tax Collector by September 15, 2025.

IN WITNESS WHEREOF, I have subscribed this certificate and directed the same to be delivered to the Polk County Tax Collector and made part of the above described Stormwater Roll this _____ day of _____, 2025.

TOWN OF DUNDEE, FLORIDA

By: _____

Title: _____

(To Be Delivered to Polk County Tax Collector
no later than Sept. 15, 2025)