



TOWN COMMISSION MEETING MINUTES

February 13, 2024 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 6:30PM

PLEDGE OF ALLEGIANCE lead by Mayor Pennant

INVOCATION given by Pastor Hugh Strafford

RECOGNITION OF SERGEANT AT ARMS - Sergeant Aderson introduced Lieutenant Kevin Smith

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

PRESENT

Steve Glenn

Bert Goddard

Willie Quarles

Mary Richardson

Sam Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Albertha Davis, 611 MLK asked about extending the sewer system to her street.

Bernard Hammonds, 611 MLK asked about having the speed bumps removed.

Annette Wilson, 408 MLK asked about the status of the Vision Plan and what the Town would be doing for Black History Month.

Drexcotel Robinson, 612 MLK asked about the status of having a community workshop.

Hugh Strafford, Friendship Missionary Baptist Church,

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR FEBRUARY 13, 2024

A. MINUTES

1. January 23, 2024, Town Commission Meeting

B. BOARD RESIGNATIONS

1. Donna Schults Tree Board Resignation

MOTION TO APPROVE the consent agenda for February 13, 2024 made by Glenn, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

APPROVAL OF AGENDA

Town Manager Davis reported the following changes to the regular agenda:

- Item 3 Education Connect was added to the agenda
- Item 13 was tabled until the February 27, 2024 meeting.

MOTION TO APPROVE the regular agenda for February 13, 2024 with changes made by Goddard, Seconded by Glenn. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

1. PROCLAMATION, BLACK HISTORY MONTH

Mayor Pennant read the proclamation into the record and presented it to Pastor Strafford and Dr. Dowling.

MOTION TO SUPPORT the Black History Month Proclamation made by Glenn, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

2. PROCLAMATION, LIBRARY LOVER'S MONTH

Mayor Pennant read the proclamation into the record and presented it to Kaleigh Moore.

MOTION TO SUPPORT the Library Lover's Month proclamation made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

NEW BUSINESS

3. DISCUSSION & ACTION, EDUCATION CONNECT LEARNING CENTER

Town Manager Davis gave the analysis.

Aletha Pugh, 1523 Swan Lake Circle, with Education Connect Learning Center gave the presentation.

Mayor Pennant opened the floor for comments from the public.

Tamara Grant, 1289 Legatto Loop, asked if Dundee students would be able to attend for free and if the Chromebooks would go back to Dundee library services.

Aletha Pugh stated the Chromebooks would be the property of the non-profit and that there would not be free services.

Seeing no further public come forth, the floor was closed.

NO MOTION by the Town Commission.

4. DISCUSSION & ACTION, FORCIBLE ENTRY PROP

Fire Chief Carbone gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the forcible entry prop purchase from Witmer Public Safety with a price not to exceed \$8200 made by Quarles, Seconded by Goddard. Passed unanimously.
Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, FIT TEST MACHINE

Fire Chief Carbone gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the purchase of the fit test machine from Ten-8 made by Goddard, Seconded by Quarles. Passed unanimously.
Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

6. DISCUSSION & ACTION, SANITATION CARTS PURCHASE

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the cart purchase from Cascade Cart Solutions made by Glenn, Seconded by Goddard. Passed unanimously.
Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

7. DISCUSSION & ACTION, JOHNSON DOG PARK FENCING

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the fence purchase from Walker Fence Company made by Glenn, Seconded by Quarles. Passed unanimously.
Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

8. DISCUSSION & ACTION, STREETS DEPARTMENT TRUCK PURCHASE

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the truck purchase from Jarret Gordon Ford of Davenport made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

9. DISCUSSION & ACTION, PARKS DEPARTMENT TRUCK PURCHASE

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the truck purchase from Jarret Gordon Ford of Davenport made by Goddard, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

MOTION TO VACATE THE VOTE AND AMEND THE MOTION TO APPROVE the purchase of the Parks Department truck from Jarret Gordon Ford of Davenport with the condition that only legally available restricted funds be used for the purchase of the truck purchase for the Parks & Recreation Department from Jarret Gordon Ford of Davenport made by Glenn, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

10. DISCUSSION & ACTION, SHERIFF'S DEPARTMENT TRUCK PURCHASE

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the truck purchase from Jarret Gordon Ford of Davenport made by Quarles, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

11. DISCUSSION & ACTION, RFP 24-04 COMMUNITY CENTER RENOVATIONS

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public.

Tamara Grant, 1289 Legatto Loop, asked if there were any grant funds available to fund the entire renovation.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE the bid from JCR Construction with conditions and authorize the Town Manager to take any necessary further action(s) which include, but shall not be limited to, negotiating and entering into a Construction Agreement with JCR Construction made by Glenn, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

MOTION TO REOPEN discussion on Item 9 made by Glenn, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

12. DISCUSSION, GET OUT AND VOTE CAMPAIGN

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

13. DISCUSSION, DUNDEE FOOD TRUCK PARK

Tabled until February 27, 2024

14. DISCUSSION & ACTION, BUILDING CLOSING FOR LUNCHEON

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public.

Tamara Grant, 1289 Legatto Loop, suggested closing at 2pm and remaining closed for the day.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE employee appreciation luncheon beginning at 2PM then remaining closed for the day on Friday, March 1, 2024 made by Quarles, Seconded by Richardson. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

REPORTS FROM OFFICERS

Fire Chief Carbone updated the run totals and reported that March 25th would be live fire training.

Town Manager Davis gave an update on the park restrooms around town, the tree trimming on MLK and the gazebo at the Historic Depot. She also reported that the Town won the traveling award at the Ridge League of Cities dinner on February 8th.

ADJOURNMENT AT 8:27PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: 2/27/2024