



TOWN COMMISSION MEETING MINUTES

April 23, 2024 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Mayor Pennant at 6:30PM

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION led by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

PRESENT

Willie Quarles

Mary Richardson

Sam Pennant

ABSENT

Steve Glenn

Bert Goddard

MOTION TO EXCUSE Vice Mayor Glenn and Commissioner Goddard made by Quarles, Seconded by Richardson. Passed unanimously.

Voting Yea: Quarles, Richardson, Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Willie Seabon, 316 Lincoln Ave, thanked the Town for installing the speed bumps on Lincoln Avenue.

Robert Fields, 322 Lincoln Ave, expressed concerns about the speed bumps that have been installed on Lincoln Avenue.

Mike Jones, 602 Lincoln Ave, thanked the Town for installing the speed bumps on Lincoln Avenue.

Bernard Hammond, 611 MLK St, expressed concerns about the speed bumps that have been installed on Lincoln Avenue.

Eric Anglin, Dundee Stallions Football Program, informed the Town about the Dundee Youth Football program and encouraged everyone to support them.

Gary Yearry, 602 Lincoln Avenue, thanked the Town for installing the speed bumps on Lincoln Avenue.

Barbara Jones, 602 Lincoln Avenue, thanked the Town for installing the speed bumps on Lincoln Avenue.

Mervin Raggs, 312 Lincoln Avenue, thanked the Town for installing the speed bumps on Lincoln Avenue.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR APRIL 23, 2024

A. MINUTES

- 1. December 13, 2023 Tree Board Meeting**
- 2. February 21, 2024 Tree Board Meeting**
- 3. March 26, 2024 Town Commission Meeting**
- 4. April 3, 2024 Purchase Review Committee Meeting**
- 5. April 9, 2024 Town Commission Meeting**
- 6. 2024 Canvassing Board Meetings**

B. BOARD RESIGNATION

- 1. David Joubert, Tree Board Resignation**

C. AGREEMENTS

1. RFQ 24-01 ADDENDUM 2 CCNA AGREEMENT

2. RFP 24-06 AGREEMENT

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE** the consent agenda with changes for the meeting of April 23, 2024 made by Richardson, Seconded by Quarles. Passed unanimously.*

Voting Yea: Quarles, Richardson, Pennant

APPROVAL OF AGENDA

MOTION TO APPROVE the regular agenda for the meeting of April 23, 2024 made by Quarles, Seconded by Richardson. Passed unanimously.

Voting Yea: Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

1. PROCLAMATION, MARGIE MAE LEWIS 100TH CELEBRATION

***MOTION TO SUPPORT** Margie Mae Lewis 100th Birthday made by Quarles, Seconded by Richardson. Passed unanimously.*

Voting Yea: Quarles, Richardson, Pennant

Mayor Pennant read the proclamation into the record and presented it to Margie Mae Lewis.

Annette Wilson, 802 MLK St; Dorothy Fason, 212 Florida Ave; Terry Christian, Lake Wales; Pastor Wilford Smith, 1203 Tangerine Park; Raymond Mose, Eustis; Gertrude Penick, 207 Betty Ave all spoke kind words and sang a songs for Mrs. Lewis.

2. PROCLAMATION, ARBOR DAY 2024

***MOTION TO SUPPORT** April 23, 2024 as Arbor Day 2024 made by Richardson, Seconded by Quarles. Passed unanimously.*

Voting Yea: Quarles, Richardson, Pennant

Mayor Pennant read the proclamation into the record and presented it to the Tree Board members.

Sheila Aguilar, 1605 Steely Dr, thanked the Town for the recognition and updated the Commission on projects they are working on.

NEW BUSINESS

3. DISCUSSIN & ACTION, ORDINANCE 24-01 FUTURE LAND USE MAP AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 24-01 into the record.

Town Planner Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 24-01 made by Quarles, Seconded by Richardson. Passed unanimously.

Voting Yea: Quarles, Richardson, Pennant

4. DISCUSSION & ACTION, ORDINANCE 24-02 HILLS OF DUNDEE ZONING MAP AMENDMENT

Assistant Town Attorney Claytor read the title of Ordinance 24-02 into the record.

Town Planner Peterson gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 24-02 made by Quarles, Seconded by Richardson. Passed unanimously.

Voting Yea: Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, GENERATOR INSPECTIONS & MAINTENANCE

Town Manager Davis gave the analysis.

Special Projects/Utilities Director Mercer stood for questions.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the quote from Mid Florida Diesel for generator maintenance made by Quarles, Seconded by Richardson. Passed unanimously.

Voting Yea: Quarles, Richardson, Pennant

6. DISCUSSION & ACTION, DUKE ENERGY LIGHTING AGREEMENT

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the Duke Energy lighting agreement made by Quarles, Seconded by Richardson. Passed unanimously.
Voting Yea: Quarles, Richardson, Pennant

7. DISCUSSION, POTENTIAL CHANGES TO THE EMPLOYEE HANDBOOK

Town Manager Davis gave the analysis.

REPORTS FROM OFFICERS

Fireman Hunter Lloyd updated the run totals for the Fire Department.

Town Manager Davis announced that Wednesday, April 24th will be Administrative Professionals Day. She explained and conducted the Good Deeds Day drawing.

Robert Schultz, 407 5th St and Chris Howlett 908 Edmunds Ave were the \$50 winners.

Commissioner Richardson announced that she will be graduating from Polk Leadership in May 2024 and thanked the Commission and Town Manager Davis for nominating her to participate.

ADJOURNMENT at 8:52PM

Respectfully Submitted,

Trevor Douthat
Trevor Douthat, Town Clerk

APPROVAL DATE: 5/14/2024