



## TOWN COMMISSION MEETING MINUTES

July 11, 2023 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | [www.TownofDundee.com](http://www.TownofDundee.com)

---

**CALL TO ORDER AT 6:30PM by Vice Mayor Glenn**

**PLEDGE OF ALLEGIANCE led by Vice Mayor Glenn**

**INVOCATION given by Commissioner Richardson**

**RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson**

**ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Vice Mayor Glenn**

**ROLL CALL taken by Town Clerk Douthat**

**PRESENT**

Steve Glenn

Bert Goddard

Mary Richardson

**ABSENT**

Willie Quarles

Sam Pennant

***MOTION TO EXCUSE Commissioner Quarles made by Goddard, seconded by Richardson. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

***MOTION TO EXCUSE Mayor Pennant made by Goddard, seconded by Richardson. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

**DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR**

*(Each speaker shall be limited to three (3) minutes)*

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

**APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR JULY 11, 2023**

**A. MINUTES**

- 1. MAY 23, 2023 COMMISSION MEETING**
- 2. JANUARY 18, 2023 TREE BOARD MEETING**
- 3. FEBRUARY 15, 2023 TREE BOARD MEETING**

***MOTION TO APPROVE the consent agenda for the meeting of July 11, 2023, made by Goddard, Seconded by Richardson. Passed Unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

**APPROVAL OF AGENDA**

Town Manager Davis reported the following changes:

Resolution 23-12 and Resolution 23-13 were added to Item 2 and Item 3 respectively in the agenda packet.

***MOTION TO APPROVE the regular meeting agenda with changes for the meeting of July 11, 2023, made by Goddard, Seconded by Richardson. Passed Unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

**NEW BUSINESS**

**1. ORDINANCE 23-05, HILLS OF DUNDEE VOLUNTARY ANNEXATION**

Assistant Town Attorney Claytor read the ordinance title of Ordinance 23-05 into the record.

Town Planner Peterson gave the analysis.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE Ordinance 23-05 made by Goddard, Seconded by Richardson. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

**2. RESOLUTION NO. 23-12, STORMWATER MANAGEMENT FEES**

Assistant Town Attorney Claytor read the resolution title for Resolution 23-12 into the record.

Town Manager Davis gave the analysis.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE Resolution 23-12 made by Goddard, Seconded by Glenn. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

**3. RESOLUTION NO. 23-13, FIRE ASSESSMENT FEE**

Assistant Town Attorney Claytor read the resolution title for Resolution 23-13 into the record.

Town Manager Davis gave the analysis.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE Resolution 23-13 made by Goddard, Seconded by Glenn. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

**4. DISCUSSION & ACTION, RFP 22-06 MOBILE EVENT STAGE AWARD**

Town Manager Davis gave the analysis.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE the award of RFP 22-06 to Century Industries subject to legal review and necessary revisions made by Goddard, Seconded by Richardson.***

*Voting Yea: Glenn, Goddard, Richardson*

**5. DISCUSSION & ACTION, DUNDEE AMENDMENT 4 URBAN 2023-2024**

Town Manager Davis gave the analysis.

Vice Mayor Glenn opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE Amendment 4 to Cooperation Agreement made by Goddard, Seconded by Richardson. Passed unanimously.***

*Voting Yea: Glenn, Goddard, Richardson*

**REPORTS FROM OFFICERS**

Dundee Fire Department – Fire Chief Carbone updated the run totals

Town Attorney – Assistant Town Attorney Claytor gave an update on the Dundee Plaza access road.

Town Manager Davis reported on the success of the Town's July Fourth event.

Town Manager Davis informed the Commission about the Town's School Supply Drive and Back to School events.

Town Manager Davis informed the Commission of her upcoming vacation days.

**ADJOURNMENT at 7:12PM**

**Respectfully Submitted,**

*Trevor Douthat*

Trevor Douthat, Town Clerk

**APPROVAL DATE:** 7/25/2023