



TOWN COMMISSION MEETING MINUTES

June 25, 2024, at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Mayor Pennant at 6:30PM

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Commissioner Richardson

RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Administrative Assistant Glogowski

PRESENT

Bert Goddard

Willie Quarles

Mary Richardson

Sam Pennant

ABSENT

Steve Glenn

Mayor Pennant asked if Town Manager Davis had heard from Commissioner Glenn. Town Manager Davis stated that she had not.

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Dee Hall, 805 Lake Marie Blvd. asked about Lake Marie

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR JUNE 25, 2024

A. MINUTES

- 1. June 11, 2024, Budget Workshop**
- 2. June 11, 2024, Commission Meeting**

MOTION TO APPROVE the minutes for the consent agenda for June 25, 2024, made by Goddard, Seconded by, Richardson. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant

B. AGREEMENTS

- 1. Robert A Stevens CCNA Agreement**
- 2. Winter Haven Interlocal Agreement**

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the agreements section of the consent agenda for June 25, 2024, made by Goddard, Seconded by, Richardson. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant

APPROVAL OF AGENDA

MOTION TO APPROVE the regular agenda with changes for June 25, 2024, made by Goddard, Seconded by Richardson. Passed unanimously.
Voting Yea: Goddard, Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

NEW BUSINESS

1. DISCUSSION & ACTION, ORDINANCE 24-03 CYPRESS CREEK VILLAGE MHP FUTURE LAND USE AMENDMENT

Assistant Town Attorney Claytor read the ordinance title into the record.

Development Services Director Peterson gave the presentation.

Brian Hunter of Hunter Engineering, 4900 Dundee Rd, Winter Haven, provided explanation for the ordinance.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Ordinance 24-03 on first reading motion made by Goddard, Seconded by Quarles.

Voting Yea: Goddard, Quarles, Richardson, Pennant

2. DISCUSSION & ACTION, ORDINANCE 24-04 CYPRESS CREEK VILLAGE MHP ZONING MAP AMENDMENT

Assistant Town Attorney Claytor read the ordinance title into the record.

Development Services Director Peterson gave the presentation.

Mayor Pennant opened the floor for comments from the public.

Dee Hall, 805 Lake Marie Blvd. questioned the changing density of mobile homes.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE *Ordinance 24-04 on first reading motion made by Goddard, Seconded by Quarles.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

3. DISCUSSION & ACTION, ORDINANCE 24-05 BOULEVARD TIRE FUTURE LAND USE MAP AMENDMENT

Assistant Town Attorney Claytor read the ordinance title into the record.

Development Services Director Peterson gave the presentation.

Mayor Pennant opened the floor for comments from the public.

Charlotte Stone, 140 Sunburst Lane, questioned what type of buffering is planned for this development.

Brian Hunter of Hunter Engineering, 9400 Dundee Rd, Winter Haven, stated additional information will be provided during site plan review.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE *Ordinance 24-05 on first reading motion made by Goddard, Seconded by Quarles.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

4. DISCUSSION & ACTION, ORDINANCE 24-06 BOULEVARD TIRE ZONING MAP AMENDMENT

Assistant Town Attorney Claytor read the ordinance title into the record.

Development Services Director Peterson gave the presentation.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE *Ordinance 24-05 on first reading motion made by Quarles, Seconded by Goddard.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, ORDINANCE 24-08 HANDBOOK POLICY UPDATE

Assistant Town Attorney Claytor read the ordinance title into the record.

Town Manager Davis provided the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE *Ordinance 24-08 on first reading motion made by Quarles, Seconded by Goddard.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

6. DISCUSSION & ACTION, 2024 LEGACY LEADERSHIP

Town Manager Davis provided analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE *the request of Commissioner Richardson to attend Legacy Leaders made by Quarles, Seconded by Goddard.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

7. DISCUSSION & ACTION, RESOLUTION 24-09 RIDGEWOOD AVE SPECIAL EXCEPTION

Assistant Town Attorney Claytor read the ordinance title into the record.

Development Services Director Peterson gave the presentation.

John Bannon, Wood & Associates Engineering, provided additional information.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE *Resolution 24-09 for special exception on second reading motion made by Goddard, Seconded by Richardson.*

Voting Yea: Goddard, Quarles, Richardson, Pennant

REPORTS FROM OFFICERS

Polk County Sheriff's Office has nothing to report.

Dundee Fire Department Not here.

Town Attorney his niece was in attendance to shadow him, thank you for letting her attend.

Town Manager reminded the Commission about the 4th of July celebration on July 4th at Lake Marie, the Fire Department Open House & Back 2 School Bash on July 20th at the Fire Department. She informed the Commission that she had received communication from Archie Sapp thanking the town for the striping on 8th Street. She informed the Commission that the Market Day @ the Depot for July 13th had been cancelled due to the heat. She apologized to the community for her outburst at the last meeting and let them know she had already apologized to each commissioner individually. introduced department heads to provide updates for their departments. She introduced Public Works Director John Vice to provide updates on his departments.

- John Vice – Public Works stated striping on 8th Street North was completed, their striping machine had been received and they are learning how to use it, mowing season is here and 65% of the town has been completed, they are working on the shoreline, they have moved the bid received dates for their RFP to July, the PW department is no longer leasing garbage trucks.

Commissioner Richardson thanked Town Manager Davis for her apology, thanked the residents for coming out, and questioned why Dundee was not listed as a partner on Winter Haven Economic Development's website.

Commission Quarles thanked the residents for coming out.

Vice Mayor Goddard thanked Sgt. Anderson and thanked the residents, legal and staff. He announced that Camp Endeavor will be having a camera crew from a school come out to make a promotional video for the camp, they will also be starting a go fund me for the camp. Camp Endeavor will not have camp this year due to budget issues but are looking at holding camp for two weeks next year.

Mayor thanked everyone for coming and for their service.

ADJOURNMENT at 7:53PM

Respectfully Submitted,

Melissa Glogowski

Melissa Glogowski, Administrative Assistant

APPROVAL DATE: 07/23/2024