



TOWN COMMISSION MEETING MINUTES

May 28, 2024 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER by Mayor Pennant

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Vice Mayor Goddard

RECOGNITION OF SERGEANT AT ARMS - Sergeant Anderson

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Aletha Pugh, 1367 Swan Lake Cir, spoke on the Dundee Summer Program through Education Connect Learning Center.

Rafael Jaramillo, 903 MLK St, spoke on the progress within the Town.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR MAY 28, 2024

A. MINUTES

1. May 14, 2024 Town Commission Meeting

***MOTION TO APPROVE** the minutes section of the consent agenda for May 28, 2024 made by Glenn, Seconded by Quarles. Passed unanimously. Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant*

B. AGREEMENTS

1. WHEDC Lease Agreement

2. Stalnaker Road Transfer Agreement

Mayor Pennant opened the floor for comments from the public.

Merissa Green, 1307 Vista del Lago, spoke against the partnership with WHEDC.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE the agreements section of the consent agenda for May 28, 2024 made by Glenn, Seconded by Quarles.

Voting Yea: Glenn, Goddard, Quarles, Pennant

Voting Nay: Richardson

APPROVAL OF AGENDA

MOTION TO APPROVE the regular agenda for May 28, 2024 made by Quarles, Seconded by Glenn. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

MOTION TO SUPPORT May 19-25, 2024 as National Public Works Week made by

1. PROCLAMATION, NATIONAL PUBLIC WORKS WEEK

MOTION TO SUPPORT May 19-25, 2024 as National Public Works Week made by Goddard, Seconded by Glenn. Passed unanimously. Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

Mayor Pennant read the proclamation into the record and presented the Public Works employees with them.

NEW BUSINESS

2. DISCUSSION & ACTION, ORDINANCE 24-07 HANDBOOK POLICY UPDATE

Assistant Town Attorney Claytor read the ordinance title into the record.

Town Manager Davis gave the analysis.

Assistant Town Attorney Claytor reviewed the proposed revision(s) and the applicable statutory authority.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the first reading of Ordinance 24-07 made by Quarles, Seconded by Glenn.

Voting Yea: Glenn, Goddard, Quarles, Pennant

Voting Nay: Richardson

3. DISCUSSION & ACTION, RESOLUTION 24-11, STALNAKER ROAD TRANSFER

Assistant Town Attorney Claytor read the resolution title into the record.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 24-11 made by Glenn, Seconded by Quarles. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

4. DISCUSSION, TOWNWIDE TRANSPORTATION STUDY METHODOLOGY

Assistant Town Attorney Claytor clarified that the only issue for discussion is the methodology – not the calculation of the fee and/or amount of the fee.

Alex Anaya, ESRP Corporation made the presentation.

Mayor Pennant opened the floor for comments from the public.

Bernard Hammonds, 611 MLK St, asked if the Town looked at other companies before hiring ESRP Corporation.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE alternative 2 made by Quarles, Seconded by Goddard. Passed unanimously.
Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

5. DISCUSSION & ACTION, RFP 24-07 SPLASH PAD

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public.

Mervin Raggs, 312 Lincoln Ave, talked about spending the money on the splash pad project vs the summer program.

Assistant Town Attorney Claytor explained that restricted funds were being used for the project – not monies from the general fund.

Merissa Green, 1307 Vista del Lago, thanked the Town for working on the splash pad project.

Jessica Farler, 315 7th St S, asked why the project has increased to the current amount.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE the release of RFP 24-07 made by Quarles, Seconded by Goddard. Passed unanimously.
Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

6. DISCUSSION & ACTION, RFP 24-08 UTILITY DEPARTMENT CRANE TRUCK

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public.

Robert Edwards, 1130 Allegro Place, asked about renting a truck vs buying a new truck.

Seeing no further public come forth, the floor was closed.

MOTION TO APPROVE the release of RFP 24-08 made by Goddard, Seconded by Quarles. Passed unanimously.
Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

7. DISCUSSION & ACTION, EIGHTH STREET STRIPING

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the quote received from Pave Shield, LLC made by Quarles, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

8. DISCUSSION, SPEED HUMPS

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the speed hump replacement made by Richardson, Seconded by Goddard. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

9. DISCUSSION & ACTION, JUNETEENTH CELEBRATION

Town Manager Davis gave the analysis.

Mervin Raggs, 312 Lincoln Ave, gave a presentation.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE the special events application from CCOD for the Juneteenth Parade and Celebration made by Goddard, Seconded by Glenn. Passed unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

10. DISCUSSION & ACTION, NORTHEAST POLK CHAMBER OF COMMERCE

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public.

Merissa Green, 1307 Vista del Lago Blvd, supports the chamber membership.

Seeing no further public come forth, the floor was closed.

The Commission gave unanimous consensus for the Town Manager to arrange a presentation with the Northeast Polk Chamber of Commerce.

REPORTS FROM OFFICERS

Fire Chief Carbone updated the run totals.

Town Manager Davis thanked all who come out and those who helped with the Veteran's Memorial opening.

ADJOURNMENT at 9:30PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: 6/11/2024