



TOWN COMMISSION MEETING MINUTES

June 24, 2025, at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 6:30 p.m.

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION led by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS – Sgt. Frese

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS provided by Mayor Pennant

ROLL CALL taken by Town Clerk Erica Anderson

PRESENT

Commissioner Wilson

Commissioner Goddard

Commissioner Richardson

Vice-Mayor Quarles

Mayor Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Mayor Pennant opened the floor for delegations; the following persons addressed the Commission.

Alethea Pugh informed the commission and public of the upcoming Hurricane Safety Expo to take place on June 28, from 11 a.m. until 2 p.m. and spoke of the community paint program available to Dundee residents.

LETTER OF CIVILITY presented

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR May 27, 2025

The minutes being reviewed include minutes from the following meetings:

Item A. Minutes

1. May 27, 2025, Town Commission Meeting

Mayor Pennant opened the floor for public comment; being none, the floor was closed.

Vice Mayor Quarles moved to approve the minutes of the May 27, 2025, meeting on the consent agenda, seconded by Commissioner Goddard

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

APPROVAL OF AGENDA

The following changes were made to the agenda:

- Resolution 25-21 was added

Mayor Pennant opened the floor for public comment: being none, the floor was closed.

A motion to approve the amended agenda with changes was made by Vice Mayor Quarles, seconded by Commissioner Richardson.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

NEW BUSINESS

1. DISCUSSION & ACTION, RECOMMENDATION TO TRANSITION IT/NETWORK SERVICES TO IT DYNAMICS

Interim Town Manager Carbone presented this item to the Commission.

The Town of Dundee currently contracts with Boring Business Systems for IT services. However, due to the growing scope and complexity of the Town's IT needs, Boring is no longer able to maintain the level of service required.

As part of the FY 2025–2026 budget planning process, Town staff solicited informal quotes from multiple IT service providers. The proposals received exceeded the Town's purchasing threshold, prompting further evaluation. After reviewing the options and considering that many neighboring municipalities already partner with IT Dynamics, staff is recommending approval of an agreement with IT Dynamics. Their proposal is projected to save the Town over \$31,000 annually while enhancing service capabilities.

If approved, Boring Business Systems will be given the required 30-day termination notice, and IT Dynamics will begin full integration of IT services with the Town starting in August 2025.

Mayor Pennant opened the floor for delegations; the following persons addressed the Commission.

Alethea Pugh inquired whether the new IT partner will assist when disruptions take place due to weather and power outages.

Michelle Thompson asked if the new services were comparable to what the Town should have with Boring.

A motion to direct staff to move forward with negotiating a contract with IT Dynamis through a piggyback agreement was made by Commissioner Goddard and seconded by Vice Mayor Quarles.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

2. DISCUSSION & ACTION, RESOLUTION 25-21 A RESOLUTION IN SUPPORT OF THE POTABLE WATER COMPREHENSIVE PLAN AMENDMENT

Attorney Claytor read the title into the record.

Interim Town Manager Carbone read the analysis into the record.

This resolution is in support of the Town of Dundee 2030 Comprehensive Plan Amendment related to amending the levels of service and/or equivalent residential unit total based on average daily usage. The amendment changes the GPD usage for concurrency purposes from 360 gpd to 250 gpd.

Mayor Pennant opened the floor for delegations; the following persons addressed the Commission.

Alethea Pugh asked is the town considering, other than gpd, agriculture, appliances old and new, the climate and the lifestyles of the residents when calculating water usage.

A motion to approve Resolution 25-21 was made by Vice Mayor Quarles and seconded by Commissioner Goddard.

Voting in favor: Commissioner Wilson, Commissioner Goddard, Commissioner Richardsson, Vice Mayor Quarles, Mayor Pennant

The motion passed unanimously.

REPORTS FROM OFFICERS

Polk County Sheriff's Office – Sgt. Frese gave the following report:

- 239 calls for service
- 217 traffic stops
- 2050 community contacts
- 63 reports

Dundee Fire Department – Interim Town Manager Carbone provided the following report:

- 122 calls for service
- 31 Good intents
- 7 false alarms
- 1 special event
- 4 fires
- 74 rescue calls
- 4 public assists
- 4 service calls

Town Attorney – No report

Department Updates - No reports

TownManager – Interim Town Manager Carbone gave the following report:

- Introduction of the new Finance Director, Shaina Uddin
- Updated the commission of plans to move monies to interest bearing accounts
- Informed the commission of the upcoming dates to rank town manager applicants
- Asked the commission to select dates for town manager interviews
- Informed the commission of the upcoming meeting with potential CRA (Community Redevelopment Agency) staff
- Announced open positions for the Tree Board

Commissioners

Commissioner Goddard thanked everyone for coming and thanked staff and reminded staff and the public of the upcoming Camp Endeavour children will be in town for the week.

Commissioner Wilson thanked everyone for coming out and being a part of the legislative process and thanked staff for an awesome job with the Juneteenth Gala. She stated the Juneteenth Parade with Lake Hamilton was very well represented by the Town of Dundee and thanked everyone for making the town a better place. She said the town is moving forward in a positive way.

Commissioner Richardson thanked everyone for coming out. She said the meetings have been fruitful and productive. She thanked the Sheriffs office for keeping the town safe and stated the Juneteenth celebrations were great. She said she is looking forward to the future of Dundee and she is happy to be a part of it.

Vice Mayor Quarles thanked everyone for coming out. He commended staff for the great Juneteenth festivities.

Mayor Pennant thanked staff for volunteering for the Juneteenth festivities, Ms. Glogowski, Ms. Lorraine, Mr. Vice and the Town Manager. He inquired as to when the budget workshops would be taking place and thanked everyone who came out.

ADJOURNMENT at 7:43 p.m.

Respectfully submitted,

Erica Anderson

Erica Anderson, Town Clerk

APPROVAL DATE:

PUBLIC NOTICE: Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodations in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 east main street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.