



TOWN COMMISSION MEETING MINUTES

June 27, 2023 at 6:30 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 6:30pm

PLEDGE OF ALLEGIANCE led by Mayor Pennant

INVOCATION given by Mayor Pennant

RECOGNITION OF SERGEANT AT ARMS

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS given by Mayor Pennant

ROLL CALL given by Town Clerk Douthat

PRESENT

Steve Glenn

Bert Goddard

Willie Quarles

Mary Richardson

Sam Pennant

DELEGATIONS-QUESTIONS & COMMENTS FROM THE FLOOR

(Each speaker shall be limited to three (3) minutes)

Naeem Ali, 204 Grace Ave, was concerned that Nancy Park has been designated to be used only for softball.

Town Manager Davis assured Mr. Ali that no such designation had been made.

Mayor Pennant suggested that Mr. Ali have a meeting with Town Manager Davis to discuss his concerns.

APPROVAL OF CONSENT AGENDA: CONSENT AGENDA FOR JUNE 27, 2023

Town Manager Davis reported that the year for Planning and Zoning meeting minutes for December 15 should have been 2022 instead of 2023.

MOTION TO APPROVE the consent agenda with changes for the meeting of June 27, 2023, made by Goddard, Seconded by Glenn. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

A. Minutes

1. Planning & Zoning December 15, 2022

2. Planning & Zoning January 19, 2023

3. Planning & Zoning February 16, 2023

APPROVAL OF AGENDA

MOTION TO APPROVE the regular meeting agenda for the meeting of June 27, 2023, made by Quarles, Seconded by Goddard. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

PROCLAMATIONS, RECOGNITIONS AND DESIGNATIONS

MOTION TO SUPPORT June 2023 as LGBTQ Pride Month made by Goddard, Seconded by Glenn.

Voting Yea: Glenn, Goddard, Quarles, Pennant

Voting Nay: Richardson

1. PROCLAMATION, PRIDE MONTH

Mayor Pennant read the proclamation into the record and presented the proclamation to Scott Guira and Kerry McCoy from Polk Pride and Lakeland Youth Alliance.

NEW BUSINESS

2. RESOLUTION 23-08, PERMIT FEE REDUCTION FUND

Assistant Town Attorney Claytor read the resolution title of Resolution 23-08 into the record.

Town Manager Davis gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

MOTION TO APPROVE Resolution 23-08 made by Glenn, Seconded by Goddard. Passed Unanimously.

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

3. PRESENTATION, AUDITOR'S REPORTS FOR FY 2021-2022

Mike Brynjulfson presented the audit report.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

4. DISCUSSION AND ACTION, TOWNWIDE TRAFFIC ANALYSIS AND ADEQUACY DETERMINATION

Alex Anaya from ESRP Corporation gave the traffic analysis and adequacy determination presentation.

5. RESOLUTION 23-11, TOWNWIDE TRAFFIC ANALYSIS AND ADEQUACY DETERMINATION

Assistant Town Attorney Claytor read the resolution title of Resolution 23-11 into the record.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO APPROVE** Resolution 23-11 made by Quarles, Seconded by Richardson. Passed Unanimously.*

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

6. DISCUSSION AND ACTION, FDOT AGREEMENT

Assistant Town Attorney Claytor gave the analysis.

Mayor Pennant opened the floor for comments from the public; seeing no public come forth, the floor was closed.

***MOTION TO AUTHORIZE** Town Staff and Town Attorney to draft a cancellation letter that can be executed by the Town Manager on behalf of the Commission made by Quarles, Seconded by Richardson. Passed unanimously.*

Voting Yea: Glenn, Goddard, Quarles, Richardson, Pennant

REPORTS FROM OFFICERS

Dundee Fire Department – Fire Chief Carbone updated the run totals.

Town Attorney – Assistant Town Attorney Claytor welcomed Code Officer Williams to the Town of Dundee.

Town Manager Davis stated that the Town received a thank you letter from the family of Commissioner Powell.

Town Manager Davis thanked everyone who participated in the grand opening of the Dundee Story Walk

Town Manager Davis announced the 4th of July event.

Town Manager Davis announced the beautification program that was passed at the last Tree Board meeting.

ADJOURNMENT at 9:00PM

Respectfully Submitted,

Trevor Douthat

Trevor Douthat, Town Clerk

APPROVAL DATE: 8/8/2023