



TOWN COMMISSION BUDGET STRATEGY MEETING MINUTES

June 23, 2026, at 5:00 PM

COMMISSION CHAMBERS - 202 E. MAIN STREET, DUNDEE, FL 33838

Phone: 863-438-8330 | www.TownofDundee.com

CALL TO ORDER at 5:00 p.m.

PLEDGE OF ALLEGIANCE led by Mayor Garrison

RECOGNITION OF SERGEANT AT ARMS Deputy Nixon

ORDINANCE #13-08, PUBLIC SPEAKING INSTRUCTIONS provided by Mayor Garrison

ROLL CALL taken by Town Clerk Erica Anderson

PRESENT

Commissioner Richardson

Commissioner Hunt

Commissioner Wilson

Vice-Mayor Hunt

Mayor Garrison

NEW BUSINESS

1. DISCUSSION, BUDGET APPROVAL TIMELINE FOR FY26/27

Town Manager Cassel discussed the following topics with the commission.

- Meeting to establish initial millage rate (date)
- Trim notice timeline
- Commission budget workshops (number and potential dates)
- Public Hearings (dates according to Florida Statute)
- Preliminary budget adoption (date of meeting)
- Final budget adoption (date of meeting)

There was a consensus from the commission to accept the following budget schedule:

Establish Proposed Millage Rate	July 7, 2026
Budget Workshop #1	July 21, 2026
Budget Workshop #2	August 4, 2026
Optional Budget Workshop #3	August 18, 2026
Deadline to Submit TRIM Information	August 4, 2026
TRIM Notices Mailed (Estimated)	August 24, 2026
Tentative Budget Hearing	September 8, 2026
Final Hearing Advertisement	September 18, 2026
Final Budget Hearing (Special Meeting)	September 22, 2026

Mayor Garrison opened the floor for public comment; the following persons spoke before the commission;
Jill Kitto
Mayor Garrison closed public comments.

2. DISCUSSION, UNDERSTANDING OF AND THE SETTING OF MILLAGE RATES AND ROLL-BACK RATES

Town Manager Cassel presented the following discussion topics to the commission.

- What is the roll-back rate
- Establishing the preliminary millage rate
- Setting the final millage rate

Mayor Garrison opened the floor for public comment; seeing none, the floor was closed.

3. DISCUSSION, ALTERNATIVE FUNDING METHODS AND SOURCES

Town Manager Cassel addressed assessments and fees for service as alternative funding sources.

There was a consensus from the commission for staff to put together alternative funding sources to bring back to the commission.

Town Manager Cassel stated he would be resuming coffee with the town manager and discussing the millage and roll-back rates with the residents.

Auditor Mike Howard with CLA gave a financial status/update to the commission.

Mayor Garrison opened the floor for public comment; the following persons spoke before the commission;
Jill Kitto
Mayor Garrison closed public comments.

4. DISCUSSION, COMMISSION PRIORITIES FOR FY 26/27

Town Manager Cassel provided a calendar of events for the upcoming year and requested that the commission review the events schedule and set their priorities for FY 26/27 and beyond. He stated there was additional money available in the commission's budget should they want to attend the upcoming Florida League of Cities conference.

Mayor Garrison opened the floor for public comment; the following persons spoke before the commission;

Bishop Gregory

Jill Kitto

Mayor Garrison closed public comments.

Mayor Garrison requested a retreat for some time in September with a moderator; possibly a Saturday.

Public Works Director Vice stated that the splash pad dedication is expected to take place on August 18, 2026. Commissioner Richardson requested there be water slides at the event.

Attorney Smith inquired about the upcoming Town Hall and provided procedures for hosting the event.

Without any further discussion, the meeting was adjourned.

ADJOURNMENT at 6:18 p.m.

Respectfully submitted,

Erica Anderson

Erica Anderson, Town Clerk

APPROVAL DATE: July 7, 2026

PUBLIC NOTICE: Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings, and in some cases, a verbatim record is required. You must make your own arrangements to produce this record. (Florida statute 286.0105)

If you are a person with disability who needs any accommodation to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the town clerk's office at 202 East Main Street, Dundee, Florida 33838 or phone (863) 438-8330 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.