



## DSRP Board of Directors Regular Meeting

*City of Dripping Springs Ranch Park Event Center*

*1042 Event Center Drive – Dripping Springs, Texas*

*Wednesday, October 09, 2024, at 11:00 AM*

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## AGENDA

### CALL TO ORDER & ROLL CALL

#### **Board Members**

Todd Purcell, Chair  
Terry Polk, Vice Chair  
Pam Owens, Secretary  
Mike Carroll  
Sean Casey  
Penny Reeves

#### **Staff, Consultants, & Appointed/Elected Officials**

Parks & Community Services Director Andy Binz  
DSRP Event Center Manager Emily Nelson  
DSRP Event Center Assistant Manager Lily Sellers  
Deputy City Attorney Aniz Alani  
Council Member Sherrie Parks

### PRESENTATION OF CITIZENS

*A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

### MINUTES

- 1.** Discuss and consider approval of the August 14, 2024, Dripping Springs Ranch Park Board of Directors regular meeting minutes.

### BUSINESS AGENDA

- 2. Discuss and give staff direction regarding the direction HOT funds set aside for ventilation fans and roof sealing funds should be allocated at DSRP.**

## **REPORTS**

*Reports listed are on file and available for review upon request. The Board may provide staff direction; however, no action shall be taken.*

- 3. DSRP Manager's Monthly Report**  
*Emily Nelson, DSRP Manager*

## **CLOSED SESSION**

*The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

## **UPCOMING MEETINGS**

### **DSRP Board Meetings**

November 13, 2024, at 11:00 a.m.

December 11, 2024, at 11:00 a.m.

### **City Council Meetings**

October 15, 2024, at 6:00 p.m.

November 5, 2024, at 6:00 p.m.

November 19, 2024, at 6:00 p.m.

December 3, 2024, at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING**

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **October 4, 2024 at 5:00 PM.***

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*Diana Boone, City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



## DSRP Board of Directors Regular Meeting

*City of Dripping Springs Ranch Park Event Center*

*1042 Event Center Drive – Dripping Springs, Texas*

*Wednesday, August 14, 2024, at 11:00 AM*

# MINUTES

## CALL TO ORDER & ROLL CALL

With a quorum of the Board present, Vice Chair Polk called the meeting to order at 11:01 a.m.

### **Board Members present were:**

Terry Polk, Vice Chair  
Pam Owens, Secretary  
Mike Carroll  
Sean Casey  
Penny Reeves

### **Board Members absent were:**

Todd Purcell, Chair

### **Staff, Consultants, & Appointed/Elected Officials present were:**

Parks & Community Services Director Andy Binz  
DSRP Event Center Manager Emily Nelson  
DSRP Event Center Assistant Manager Lily Sellers  
Deputy City Attorney Aniz Alani  
Council Member Sherrie Parks

## PRESENTATION OF CITIZENS

*A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

No one spoke during Presentation of Citizens.

## MINUTES

### 1. Discuss and consider approval of the June 12, 2024, Dripping Springs Ranch Park Board of Directors regular meeting minutes.

A motion was made by Board Member Casey to approve the June 12, 2024, Dripping Springs Ranch Park Board of Directors regular meeting minutes. Board Member Carroll seconded the motion which carried unanimously 5 to 0.

## BUSINESS AGENDA

### 2. Discuss and consider approval of a recommendation regarding amendments to the DSRP Fee Schedule.

A motion was made by Board Member Carroll to approve of a recommendation regarding amendments to the DSRP Fee Schedule. Board Member Casey seconded the motion which carried unanimously 5 to 0.

## REPORTS

*Reports listed are on file and available for review upon request. The Board may provide staff direction; however, no action shall be taken.*

### 3. DSRP Manager's Monthly Report

*Emily Nelson, DSRP Manager*

## CLOSED SESSION

*The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

The Board did not meet in Closed Session.

## UPCOMING MEETINGS

### DSRP Board Meetings

September 11, 2024, at 11:00 a.m.

October 9, 2024, at 11:00 a.m.

November 13, 2024, at 11:00 a.m.

**City Council Meetings**

August 20, 2024, at 6:00 p.m.

September 3, 2024, at 6:00 p.m.

September 17, 2024, at 6:00 p.m.

October 1, 2024, at 6:00 p.m.

**ADJOURN**

A motion was made by Board Member Reeves to adjourn the meeting. Board Member Carroll seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 11:37 a.m.



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Emily Nelson, Dripping Springs Ranch Park Manager

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**DSRP Board Meeting Date:** October 9, 2024

**Agenda Item Wording:** Discuss and give staff direction regarding the direction HOT funds set aside for ventilation fans and roof sealing funds should be allocated at DSRP.

**Agenda Item Requestor:** Emily Nelson

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**Summary/Background:** Staff would like to get direction from the DSRP Board on the best application of HOT funds this year regarding the \$150,000 allotted for our Roof Sealing project. There is about \$20,000 carryover from FY24 that could be added into this project. The goal of sealing our roof is to fix the large amount of roof leaks throughout the facility and the reflective coating will help mitigate heat. It comes with a 10–15-year warranty. This will require that we remove the skylights at the same time. Before moving forward, I would like the opportunity for the Board to decide if this is the best path forward in the long-range goals of our facility. Our goal is to strive that all choices made now will work with future plans of DSRP.

**Staff Recommendation:** None

**Attachments:** Presentation of finances and engineering plan for possible future AC plan.

**Next Steps/Schedule:** None



# MANAGER REPORT



Written by Emily Nelson

## September Highlights:

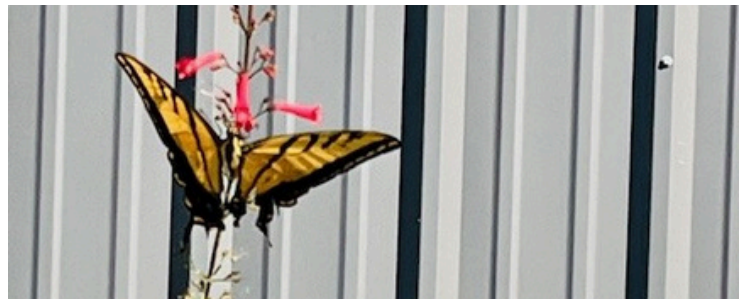
- Our year end purchases included new table and chairs for the main event room, and a new John Deere UTV to replace the Mule.
- Farmer's Market continues to bring great energy to the park on Wednesdays.
- We are back in full swing on events. All September events went great. We are focusing on making sure there is enough staff coverage for events on the weekends.
- Our Archery Program is off to a very strong start.
- Our Adult programs are starting to get some traction with the community.
- We had two different bleacher rentals this month.
- City Hall will be utilizing DSRP VIP boxes as offices throughout the City Hall Renovations. Be sure to wave.



# HIGHLIGHTS AND PREVIEWS



FALL  
is here



## Coming Soon in October

### Programs

- Youth: Nature Rangers After-School, Archery, Creepy Crawlers
- Adult: Drip Running and Yoga, Yoga with Lovie, Haunted House
- Family: Family Fall Festival, Star Party

### Events

- Texas Gourd Festival, Double the Skills Clinic, Farmers Market, THCBRA FALL Buckle Series, Hill Country Harvest Market, Various Open House Meetings, DSRP Riding Series: Hunter | Jumper Show, Halloween Skate-a-thon, Big Tex Gun Show, Ken McNabb Clinic, Cavalier Classic