



## Utility Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Wednesday, January 10, 2024, at 4:00 PM

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# AGENDA

## CALL TO ORDER & ROLL CALL

### Commission Members

Charlie Busbey, Chair

Barney Austin

Lara Dudek

Mark Miller

Matthew Ordway

### Staff, Consultants, & Appointed/Elected Officials

Public Works Director Aaron Reed

Utilities Service Manager Dane Sorensen

## PRESENTATION OF CITIZENS

*A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

## PRESENTATIONS

*Presentations are for discussion only and no action shall be taken.*

## MINUTES

- 1. Approval of the December 13, 2023, Utility Commission meeting minutes.**

## UTILITY REPORTS

*Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.*

## 2. Water & Wastewater Facility Report

### BUSINESS AGENDA

3. Discuss and consider possible action regarding meeting frequency for the Utility Commission.

### CLOSED SESSION

*The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

### UPCOMING MEETINGS

#### Utility Commission Meetings

February 14, 2024, at 4:00 p.m.

March 13, 2024, at 4:00 p.m.

April 10, 2024, at 4:00 p.m.

#### City Council Meetings

January 16, 2024, at 6:00 p.m.

February 6, 2024, at 6:00 p.m.

February 20, 2024, at 6:00 p.m.

March 5, 2024, at 6:00 p.m.

### ADJOURN

### TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **January 4, 2024 at 12:00 PM.***

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*Andrea Cunningham, City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



## Utility Commission Regular Meeting

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Wednesday, December 13, 2023, at 4:00 PM

# MINUTES

## CALL TO ORDER

With a quorum of the Commission present, Chair Busbey called the meeting to order at 4:00 p.m.

### Commission Members present were:

Charlie Busbey, Chair

Barney Austin

Mark Miller

Matthew Ordway (arrived @ 4:02 p.m.)

### Commission Members absent were:

Lara Dudek

### Staff, Consultants & Appointed/Elected Officials present were:

Public Works Director Aaron Reed

Utilities Service Manager Dane Sorenson

## PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

No one spoke during the Presentation of Citizens.

## MINUTES

### 1. Approval of the November 8, 2023, Utility Commission meeting minutes.

A motion was made by Commissioner Miller to approve the November 8, 2023, Utility Commission meeting minutes. Commissioner Ordway seconded the motion which carried 3 to 0 with Commissioner Austin abstaining.

## BUSINESS

### 2. Update and discussion regarding Water and Wastewater facility activities.

Dane Sorenson provided an update on Water and Wastewater facility activities. Staff report is on file.

## EXECUTIVE SESSION

*The Utility Commission for the City of Dripping Springs has the right to meet in executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Utility Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Commission did not meet in Executive Session.

## UPCOMING MEETINGS

### Utility Commission Meetings

January 10, 2024, at 4:00 p.m.

February 14, 2024, at 4:00 p.m.

March 13, 2024, at 4:00 p.m.

### City Council Meetings

December 19, 2023, at 6:00 p.m.

January 2, 2024, at 6:00 p.m.

January 16, 2024, at 6:00 p.m.

February 6, 2024, at 6:00 p.m.

## ADJOURN

A motion was made by Commissioner Ordway to adjourn the meeting. Commissioner Miller seconded the motion which carried unanimously 4 to 0.

This regular meeting adjourned at 4:19 p.m.