



FOUNDERS DAY COMMISSION MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, February 28, 2022 at 6:30 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Brenda Medcalf, Chair
Jake Adams, Vice Chair
Brian Daniel
Darrell Debish
Sharon Goss
Larry Hans
Clinton Holtzendorf
Dee Marsh
Michael Monaghan
Danny Rowe
Jeff Shindler
Brad Thomas
Brian Varnell
Susan Warwick

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt
Community Events Coordinator Caylie Houchin

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the February 14, 2022, Founders Day Commission regular meeting minutes.**

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 2. Arts & Crafts Committee**
Commissioner Monaghan
- 3. Carnival & Food Committee**
Commissioners Goss and Warwick
- 4. Entertainment Committee**
Commissioners Thomas and Daniel
- 5. Parade Committee**
Commissioners Medcalf and Holtzendorf
- 6. Publicity Committee**
Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan
- 7. Sanitation Committee**
Commissioner Hans
- 8. Security Committee**
Commissioners Medcalf and Debish
- 9. Site Plan Committee**
Commissioners Monaghan, Shindler and Medcalf
- 10. Sponsorship & Underwriting Committee**
Commissioners Adams, Debish, Daniel and Marsh
- 11. Traffic & Parking Committee**
Commissioners Medcalf and Debish
- 12. Volunteer Committee**

UPCOMING MEETINGS

Founders Day Commission Meetings

March 14, 2022, at 6:30 p.m.
March 28, 2022, at 6:30 p.m.
April 11, 2022, at 6:30 p.m.
May 9, 2022, at 6:30 p.m.

City Council & Board of Adjustment Meetings

March 1, 2022, at 6:00 p.m. (CC & BOA)
March 17, 2022, at 6:00 p.m. (CC)

April 7, 2022, at 6:00 p.m. (CC & BOA)
April 21, 2022 at 6:00 p.m. (CC)

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **February 25, 2022, at 1:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



FOUNDERS DAY COMMISSION MEETING
City of Dripping Springs
 Council Chambers, 511 Mercer St, Dripping Springs, TX
 Monday, February 14, 2022 at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:33 pm.

Commission Members present were:

Brenda Medcalf, Chair
 Darrell Debish
 Sharon Goss
 Clinton Holtzendorf
 Dee Marsh
 Michael Monaghan
 Danny Rowe
 Jeff Shindler
 Brian Varnell
 Susan Warwick

Commission Members absent were:

Jake Adams, Vice Chair
 Brian Daniel
 Larry Hans
 Brad Thomas

Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Kelly Schmidt
 Community Events Coordinator Caylie Houchin
 Council Member Sherrie Parks
 Emergency Management Coordinator Roman Baligad

A motion was made by Commissioner Debish to excuse tonight's absence of Commissioners Adams, Daniel, Hans and Thomas. Commissioner Monaghan seconded the motion which carried unanimously 9 to 0.

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice

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No one spoke during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the January 24, 2022, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Debish to approve the January 24, 2022, Founders Day Commission regular meeting minutes. Commissioner Holtzendorf seconded the motion which carried unanimously 9 to 0.

BUSINESS

- 2. Discuss and consider recommendation to City Council approving the 2022 Founders Day Traffic Control, Safety, and Security Plan.**

The 2022 Founders Day Traffic Control, Safety, and Security Plan was discussed, and changes were made to some items (mainly changing vendor and cook-off club exit times from a specific time to the time deemed safe by Hays County Sheriffs).

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Arts & Crafts Committee**
Commissioner Monaghan

103 of 209 booths have been assigned.
- 4. Carnival & Food Committee**
Commissioners Goss and Warwick

All food vendor booth spots are committed. Advance tickets for the Carnival will be sold at all previous locations with one exception that South Star Bank will replace Cedar Valley Grocery.
- 5. Entertainment Committee**
Commissioners Thomas and Daniel

No report was given.
- 6. Parade Committee**
Commissioners Medcalf and Holtzendorf

The theme “Drippin’ Through the Decades”, details and rules, and application forms will be posted on the city website on March 1. Communications Director Sullivan will publicize information about the parade on social media.

7. Publicity Committee

Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan

No report given.

8. Sanitation Committee

Commissioner Hans

No report given.

9. Security Committee

Commissioners Medcalf and Debish

Arrangements for bike racks have been made. The next Security meeting will be March 3.

10. Site Plan Committee

Commissioners Monaghan, Shindler and Medcalf

Work continues on maps for specific areas.

11. Sponsorship & Underwriting Committee

Commissioners Adams, Debish, Daniel and Marsh

Sponsorships have been coming in. Members are working to secure more sponsorships. Communications Director Sullivan is publicizing sponsors on social media.

12. Traffic & Parking Committee

Commissioners Medcalf and Debish

Discussed during Business item 2. TxDot approval for road closures has been secured.

13. Volunteer Committee

Sign-up Genius created for volunteers to sign up.

UPCOMING MEETINGS

Founders Day Commission Meetings

February 28, 2022, at 6:30 p.m.

March 14, 2022, at 6:30 p.m.

March 28, 2022, at 6:30 p.m.

April 11, 2022, at 6:30 p.m.

City Council Meetings

February 15, 2022, at 6:00 p.m.

February 22, 2022, at 5:00 p.m. (Waivers)

March 1, 2022, at 6:00 p.m. (CC & BOA)
March 15, 2022, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Monaghan to adjourn the meeting. Commissioner Debish seconded the motion which carried unanimously 9 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:09 pm.

Susan Warwick

Susan Warwick, Secretary
Founders Day Commission