



Founders Day Committee Regular Meeting

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Monday, March 23, 2026, at 6:30 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Committee Members

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Scott Berry
Jerome Borges
Justin Cornett
Sirena Cumberland
Lisa Garza
Sharon Goss
Mark Handley
Scott Phillips
Kimberley Rutherford
Jordan Searle
Eric Strang
Thomas Toms
Michael Ward

Staff, Consultants, & Appointed/Elected Officials

Community Events Coordinator Johnna Krantz
Parks and Community Services Assistant Director Emily Nelson
Content Marketing Specialist Stephanie Hartnett
Emergency Preparedness and Homeland Security Director Roman Baligad
City Attorney Aniz Alani
Maintenance Director Riley Sublett
Council Member Sherrie Parks
Council Member Geoffrey Tahuahua

MINUTES

- 1. Minutes Report**
Susan Warwick, Secretary

Report is for update purposes only and no action shall be taken.

BUSINESS AGENDA

- 2. Public hearing, discussion, and possible action regarding the Founders Day Committee's Fiscal Year 2027 budget recommendation, and budget committee appointments.** *Deputy City Administrator Shawn Cox*
- 3. City Attorney's report and recommendations regarding expressions of political activity during the Festival, including by or on behalf of political candidates and elected officeholders.** *Aniz Alani, City Attorney*

DEPARTMENT REPORTS

- 4. Community Events Coordinator Report**
Johnna Krantz, Community Events Coordinator

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 5. Arts & Crafts Committee**
Members: Handley, Borges, Strang (St. Martin de Porres Reps)
Staff: Community Events Coordinator Johnna Krantz
- 6. Budget Committee**
Members: Garza
Staff: Finance Director Shawn Cox, Community Events Coordinator Johnna Krantz
- 7. Carnival & Food Committee**
Members: Goss, Phillips, Warwick (Lions Club Reps)
- 8. Cook-Off Committee**
Members: Toms, Garza, Cornett (Cook-Off Club Reps)
- 9. Downtown Relations Committee**
Members: Searle, Holtzendorf
- 10. DSISD Committee**
Members: Cumberland, Berry (alternate)
- 11. Entertainment Committee**
Members: Cornett, Holtzendorf
Staff: Community Events Coordinator Johnna Krantz
- 12. Parade Committee**
Members: Rutherford and Holtzendorf
Staff: Community Events Coordinator Johnna Krantz
- 13. Traffic & Parking Committee**
Members: Borges, Holtzendorf, and Toms

Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz

14. Publicity Committee

Members: Ward, Cornett

Staff: Content Marketing Specialist Stephanie Hartnett

15. Safety & Security Committee

Members: Strang, Shindler, Handley

Staff: Emergency Management Coordinator Roman Baligad, and City Maintenance Director Riley Sublett

16. Sanitation Committee

Members: Phillips, Shindler, and Holtzendorf

Staff: City Maintenance Director Riley Sublett

17. Site Plan Committee

Members: Shindler and Handley

Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz

18. Sponsorship Committee

Members: Ward, Cornett, and Garza

Staff: City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

19. Volunteer Committee

Members: Rutherford

Staff: Parks Maintenance Manager Patrick Baglietto, and Community Events Coordinator Johnna Krantz

UPCOMING MEETINGS

Founders Day Commission Meetings

April 13, 2026, at 6:30 p.m.

April 18, 2026, Workday Meeting

May 11, 2026, at 6:30 p.m.

June 8, 2026, at 6:30 p.m.

July 13, 2026, at 6:30 p.m.

City Council Meetings

April 7, 2026, at 6:00 p.m.

April 21, 2026, at 6:00 p.m.

May 5, 2026, at 6:00 p.m.

May 19, 2026, at 6:00 p.m.

June 2, 2026, at 6:00 p.m.

ADJOURN



Founders Day Committee Regular Meeting

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Monday, March 09, 2026, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of 13 Committee members present (8 required), Chair Shindler called the meeting to order at 6:55 pm.

Committee Members present

Jeff Shindler, Chair

Susan Warwick, Secretary

Scott Berry

Jerome Borges

Justin Cornett

Sirena Cumberland

Lisa Garza

Sharon Goss

Mark Handley

Scott Phillips

Kimberley Rutherford

Eric Strang

Thomas Toms

Michael Ward

Committee Members absent

Clinton Holtzendorf, Vice Chair

Jordan Searle

Staff, Consultants, & Appointed/Elected Officials

Community Events Coordinator Johnna Krantz

Parks and Community Services Assistant Director Emily Nelson

Content Marketing Specialist Stephanie Hartnett

City Attorney Aniz Alani

Maintenance Director Riley Sublett

Council Member Sherrie Parks

Council Member Geoffrey Tahuahua

MINUTES

1. Minutes Report

Susan Warwick, Secretary

Report is for update purposes only and no action shall be taken.

DEPARTMENT REPORTS

Community Events Coordinator Report

Johnna Krantz, Community Events Coordinator

The four public restrooms will be open for the public. A porter service will maintain these restrooms during the event. The Parks Department will cover this expense for this year. \$40,000 in sponsorships have been received. Parade applications have opened. Thirteen have come in. The parade committee has imposed a limit of 35 persons per group (DSHS Band will be allowed more). Groups should have one adult for each ten children. Candy may be given but not thrown. The DSHS Band, Hi-Steppers and cheerleaders will have a welcoming rally near the Main Stage to kick off the parade.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

2. Arts & Crafts Committee

Members: Handley, Borges, Strang (St. Martin de Porres Reps)

Staff: Community Events Coordinator Johnna Krantz

The committee will maintain a ratio of 70 to 30 for number of Arts & Crafts/Non-Profits booths to business booths. Applications for these booths will close at midnight on Friday, March 13.

3. Budget Committee

Members: Garza

Staff: Finance Director Shawn Cox, Community Events Coordinator Johnna Krantz

Committee Member Garza asked for numbers and/or clarification on several budget items.

4. Carnival & Food Committee

Members: Goss, Phillips, Warwick (Lions Club Reps)

Food vendor booths are full. The carnival poster will be released soon. Carnival tickets will be sold April 10 (noon) through April 24 (noon).

5. Cook-Off Committee

Members: Toms, Garza, Cornett (Cook-Off Club Reps)

Cook-Off judging area will be in Roxies's parking lot pending permission from Roxies to take apart the welds denying access to the lot (welds will be restored after the event).

6. Downtown Relations Committee

Members: Searle, Holtzendorf

Letters about road closures will be mailed to Mercer Street property owners. Committee Member Searle will hand deliver letters to the Mercer St businesses.

7. DSISD Committee

Members: Cumberland, Berry (alternate)

Plans are being made for fencing to protect DSISD buildings during the event.

8. Entertainment Committee

Members: Cornett, Holtzendorf

Staff: Community Events Coordinator Johnna Krantz

Musicians, stage, and tents are booked. Merchandise, including choices of 6 shirts, 3 hats, a bandana and a cross-body bag, will be available for sale before, during and after the event. There will be no up-front costs to the Founders Day Committee and FDC will receive 40% of sales. Washer tournament will be announced next week. Nesthaven and Barber Shop will team with FDC on this.

9. Parade Committee

Members: Rutherford and Holtzendorf

Staff: Community Events Coordinator Johnna Krantz

Discussed earlier during Coordinator Krantz's report. Civic Rec will cap parade entries at 45 (although that number that could be increased). DSISD groups do not have to pay the fee to enter the parade. Home Depot volunteers have offered to help with the parade.

10. Traffic & Parking Committee

Members: Borges, Holtzendorf, and Toms

Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz

Your Day Charters will run the shuttle buses.

11. Publicity Committee

Members: Ward, Cornett

Staff: Content Marketing Specialist Stephanie Hartnett

City employees are building a giant picture frame (12' by 12' and 8' to 10' deep) for photo opportunities. It will be located with the carnival in the background. Social media posts will be made informing the public about the changes made to the event. Ads for sponsorships will be on the DSTX Chamber of Commerce newsletter.

12. Safety & Security Committee

Members: Strang, Shindler, Handley

Staff: Emergency Management Coordinator Roman Baligad, and City Maintenance Director Riley Sublett

Security is lined up. Necessity for surveillance light towers was discussed.

13. Sanitation Committee

*Members: Phillips, Shindler, and Holtzendorf
Staff: City Maintenance Director Riley Sublett*

Committee Member Phillips continues to meet with United to firm up plans for sanitation.

14. Site Plan Committee

*Members: Shindler and Handley
Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz*

Updates are continuing to be made to the site plan.

15. Sponsorship Committee

*Members: Ward, Cornett, and Garza
Staff: City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz*

The Sponsorship Committee continues to seek and secure sponsorships.

16. Volunteer Committee

*Members: Rutherford
Staff: Parks Maintenance Manager Patrick Baglietto, and Community Events Coordinator Johnna Krantz*

Volunteer information has been posted on Facebook and will be given to DSHS and the middle schools.

UPCOMING MEETINGS

Founders Day Commission Meetings

- March 23, 2026, at 6:30 p.m.
- April 13, 2026, at 6:30 p.m.
- April 18, 2026, Workday Meeting
- May 11, 2026, at 6:30 p.m.

City Council Meetings

- March 17, 2026, at 6:00 p.m.
- April 7, 2026, at 6:00 p.m.
- April 21, 2026, at 6:00 p.m.

ADJOURN

A motion was made by Committee Member Cornett to adjourn the meeting. Committee Member Phillips seconded the motion which carried unanimously 12 to 0. This regular meeting of the Founders Day Committee was adjourned at 7:56 pm.

<i>Susan Warwick</i>
<i>Susan Warwick, Founders Day Committee Secretary</i>

The attached Budget Calendar outlines the statutory dates and planning activities for City Staff, Boards, Commissions, Committees and City Council as they relate to the Budget Process for Fiscal Year 2027. Calendar activities in RED note deadlines for staff & City Council, and Public Notifications. The Finance Director will coordinate with City Administration, the City Attorney and City Secretary regarding all notices, ordinances and resolutions as adopted, to include filing the proper documents with County and State Entities. The City Council will hold the following meetings regarding the Tax Rate and Budget Adoption:

- June 02, 2026: Budget Workshop
- June 16, 2026: Budget Workshop
- July 07, 2026: Budget Workshop
- July 21, 2026: Budget Workshop
- August 04, 2026: Budget Workshop, Set Proposed Tax Rate, and Discussion
- August 18, 2026: Budget Workshop
- September 01, 2026: Budget Workshop, Public Hearings on Tax Rate and Budget, and Possible Adoption of the Budget*
- September 15, 2026: Adoption of Approved Budget and Tax Rate, and Ratification of Tax Rate**

**The Council may choose to either adopt the budget or postpone adoption to the following meeting on September 15, 2026.*

***If the total property tax revenue is raised, the Council will need to Ratify the Tax Rate with a resolution.*

All other calendar dates are related to the budget planning process for City staff to include recommendations from boards, commissions, and committees. Budget process activities are listed below each calendar for reference. The following boards, commissions and committees will submit budget recommendations:

- DSRP Board of Directors
- Emergency Management Committee
- Farmers Market Committee
- Founders Day Committee
- Historic Preservation Commission
- Parks & Recreation Commission
- TIRZ No. 1 & No. 2 Board
- Transportation Committee

The Finance Director will provide staff with the proper forms and budget planning materials related to individual requests and department requests. Staff will work with their supervisor and the Finance Director to draft and submit their requests, and Staff Liaisons to Boards, Commissions and Committees will hold meetings to discuss and provide recommendations for requests. The City Secretary will make sure that each meeting following approval of the Budget Calendar has a budget review/recommendation added to the abovementioned board and commission agendas. The City Secretary does not draft committee agendas but is available to staff for assistance. Please make sure you attach, or forward for attachment documents for agenda discussion items.



March 03, 2026	City Council Approval of Budget Calendar and Presentation on Legislative Changes to the Budget Process
May 15, 2026	City Staff Department Budget Requests Due to Administration (includes individual staff member requests submitted to supervisors and IT related requests)
May 29, 2026	Board, Commission and Committee Budget Recommendations Due; City Staff Employee Pay Recommendations Due from Department Heads
June 02, 2026	City Council Budget Workshop
June 16, 2026	City Council Budget Workshop
June 26, 2026	Finance files Proposed Budget with City Secretary
July 07, 2026	City Council Budget Workshop
July 21, 2026	City Council Budget Workshop
August 04, 2026	City Council Budget Workshop, Set Proposed Tax Rate, and Discussion
August 13, 2026	Publication of Notice of Proposed Tax Rate, and Tax Rate and Budget Public Hearings (<i>Submit for publication August 13, 2026</i>)
August 13, 2026	Begin Continuous Notice of Proposed Tax Rate on City Website with Public Hearing Dates for Budget and Tax Rate Hearing, and Notice of Tax Rate
August 18, 2026	City Council Budget Workshop
September 01, 2026	City Council Budget Workshop – Public Hearings on Tax Rate and Budget (<i>Must take action to either adopt or postpone adoption of the Budget to the September 15, 2026, City Council meeting</i>)
September 15, 2026	City Council Meeting – Adoption of Budget, Ratification of the Tax Rate (if total property tax revenue is raised) and Adoption of the Tax Rate
September 16, 2026	Publication of Tax Rate and Budget on City Website, File Tax Rate and Budget with County and State Entities
September 24, 2026	Publication of Notice of Approved Tax Rate and Budget (<i>Submit for publication on September 16, 2026</i>)

March 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3	4	5	6
	CC Meeting: Budget Presentation & Budget Calendar Approval		Historic Preservation Commission Budget Discussion	
9	10	11	12	13
TIRZ Board Budget Discussion Founders Day Committee Budget Discussion		DSRP Board Budget Discussion Parks & Recreation Commission Budget Discussion		**Staff obtain proper budget request forms from Finance Director
16	17	18	19	20
			Farmers Market Committee Discussion Emergency Management Committee Budget Discussion	
23	24	25	26	27
Transportation Committee Budget Discussion Founders Day Committee Budget Discussion				Departmental IT budget requests due to City Administrator
30	31			

Budget Activities

- Finance provides necessary budget information and request forms to develop individual and department budget requests.
- Staff begins meeting with boards, commissions, committees, and council members to discuss budget recommendations and form budget planning committees, if that is usual practice.
- Staff department heads review IT related software and equipment requests with Administration, Finance & IT and determine any additional costs related to infrastructure. Requests due to Administration & Finance by March 27th.

****Dates may vary according to progress**

April 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
			Historic Preservation Commission Budget Discussion	HOT Grant Application Available
<i>Staff review draft budget requests with supervisors and Finance Director</i>				
6	7	8	9	10
		DSRP Board Budget Discussion		
<i>Staff review draft budget requests with supervisors and Finance Director</i>				
13	14	15	16	17
TIRZ Board Budget Discussion Founders Day Committee Budget Discussion		Parks & Recreation Commission Budget Discussion	Farmers Market Committee Budget Discussion Emergency Management Committee Budget Discussion	
20	21	22	23	24
27	28	29	30	
Transportation Committee Budget Discussion				

Budget Activities

- Staff continues meeting with boards, commissions, committees, and council members to discuss budget recommendations and form budget planning committees, if that is usual practice.
- Staff reviews draft budget requests with supervisors and Finance.

May 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
			Historic Preservation Commission Approve Recommendation	HOT Grant Applications Due
4	5	6	7	8
11	12	13	14	15
TIRZ Board Budget Approve Recommendation Founders Day Committee Discussion		DSRP Board Approve Recommendation		City Staff Department Budget Requests Due (Includes individual staff requests)
18	19	20	21	22
Transportation Committee Approve Recommendation		Parks & Recreation Commission Approve Recommendation	Farmers Market Committee Approve Recommendation Emergency Management Committee Approve Recommendation	
25	26	27	28	29
				Board, Commission, Committee, & Council Member Budget Recommendations Due

Budget Activities

- City Staff continues meeting with boards, commissions, committees, and council members to review and approve budget requests and recommendations.
- City Staff continues to develop individual and department budget requests and updates them with feedback provided by Administration & Finance. Staff/Departmental requests due by May 15th.
- Administration, Finance & IT work with vendors and staff on options and costs for IT related expenses.
- Administration & Finance draft proposed budget and review with staff and council members as necessary.
- All board, commission, committee, and council member recommendations due to Administration & Finance by May 29th.

June 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
	CC Meeting: Budget Workshop			HOT Grant Program Recommendation Due
← Budget Review w/Mayor →				
8	9	10	11	12
Founders Day Committee Approve Recommendation				
← Budget Review w/Mayor →				
15	16	17	18	19
	CC Meeting: Budget Workshop			
← Budget Review w/Mayor →				
22	23	24	25	26
				Proposed Budget Filed with City Secretary & Post to Website
29	30			
	Special Council Meeting: Budget Workshop			

Budget Activities

- Administration & Finance begin budget review with the Mayor.
- City Council holds Budget Workshop to review and discuss proposed budget on June 1st.
 - Review of Budget Process – Review of Assumptions
- City Council holds Budget Workshop to review and discuss proposed budget on June 16th.
- Finance files proposed budget with City Secretary on June 26th.
- Council holds Special Budget Workshop on June 30th:
 - General Fund – Admin, Communications, HR, Legal, City Sec, Maintenance, Project Management, Building, Planning, Finance, Emergency Management, IT & Parks
- City Secretary posts proposed budget on city website and copy given to reception for public inspection.

July 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6	7	8	9	10
	CC Meeting: Budget Workshop			
13	14	15	16	17
	Special Council Meeting: Budget Workshop			
20	21	22	23	24
	CC Meeting: Budget Workshop			Certified Tax Rolls Due (7/25)
27	28	29	30	31

Budget Activities

- City Staff continues to meet with council members assigned to discuss recommendations.
- City Council holds Budget Workshop on July 7th.
 - Landscaping, Sidewalk, Parkland Development & Dedication and Agriculture Funds
- City Council Holds Special Budget Workshop on July 14th.
 - DSRP, DSVB, Farmers Market & Transportation
- City Council holds Budget Workshop on July 21st.
 - Founders Day & Historic Preservation

August 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
	CC Meeting: Budget Workshop **Set Proposed Tax Rate			
10	11	12	13	14
	Special Council Meeting: Budget Workshop		**Publication of Proposed Tax Rate & Budget Public Hearings Begin Continuous Notice on City website	
17	18	19	20	21
	CC Meeting: Budget Workshop			
24	25	26	27	28
31				

Budget Activities

- City Staff continues to meet with council members assigned to discuss recommendations.
- City Council holds Budget Workshop on August 4th. Review of Debt Service
- Council sets Proposed Tax Rate on August 4th.
- City Secretary submits notice to News-Dispatch regarding Public Hearing dates for proposed Tax Rate and Budget on August 6th for publication on August 13th.
- Council Holds Special Budget Workshop on August 11th.
 - Utility Fund, Impact Fees, TWDB Project & Capital Improvements
- City Secretary & Communications begin continuous notification of public hearing on city website on August 13th.
- City Council holds Budget Workshop on August 18th. Review of TIRZ

September 2026

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
	CC Meeting: Budget Workshop Public Hearing on Tax Rate & Budget			
7	8	9	10	11
14	15	16	17	18
	CC Meeting: 2 nd Public Hearing on Tax Rate & Budget Budget Adoption Tax Rate Ratification & Adoption	Publication of Tax Rate & Budget on City website File Tax Rate & Budget with County and State Entities		
21	22	23	24	25
			Publication of Notice of Approved Tax Rate & Budget	
28	29	30		

Budget Activities

- City Staff continues to meet with council members assigned to discuss recommendations.
- City Council holds Budget Workshop on September 1st.
- Council holds public hearings for Proposed Tax Rate & Budget on September 1st.
- City Council adopts Budget and Tax Rate on September 15th.
- Finance Director prepares Approved Budget for Fiscal Year 2026 with prescribed cover page.
- City Secretary submits notice to News-Dispatch regarding Approved Tax Rate and Budget on September 16th for publication on September 24th.
- City Secretary files Approved Tax Rate and Budget with Hays County and State Entities.