



# PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, May 01, 2023 at 6:00 PM

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## Agenda

### CALL TO ORDER AND ROLL CALL

#### Commission Members

Paul Fushille, Chair  
Matthew Fougerat, Vice Chair  
Olivia Barnard  
Hope Boatright  
Kristy Caldwell  
Dustin Cloutier  
Tara Satine  
Joe Wright

#### City Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Andy Binz  
Deputy City Secretary Cathy Gieselman  
Community Events Coordinator Johnna Krantz  
DSRP Manager Emily Nelson  
Public Works Director Aaron Reed  
Farmer's Market Manager Charlie Reed  
Aquatics and Athletics Manager Mack Rusick

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.*

### MINUTES

- 1. Discuss and consider approval of the April 3, 2023 Parks & Recreation Commission regular meeting minutes.**

## BUSINESS

- 2. Discuss and consider approval of a Resolution of Support for a Grant Application to the Texas Department of Transportation for the Creation of Pedestrian Connections from the Founders Ridge Subdivision to DSISD Elementary School, Dripping Springs Ranch Park, and Surrounding Area.**
- 3. Discuss and consider approval of a Resolution of Support for a Grant Application to the Texas Department of Transportation for the Creation of Pedestrian Connections from Mercer St. to Ranch Road 12 and Surrounding Area.**
- 4. Discuss and consider possible action regarding the Fiscal Year 2024 Parks & Recreation Commission budget recommendation.**

## REPORTS

*The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.*

- 5. Parks & Community Services Report**  
*Andrew Binz, PCS Director*
- 6. Aquatics & Athletics Report**  
*Mack Rusick, Aquatics & Athletics Manager*
- 7. Community Events Report**  
*Johnna Krantz, Community Events Coordinator*
- 8. Farmers Market Report**  
*Charlie Reed, Farmers Market Manager*
- 9. Dripping Springs Ranch Park & Event Center Report**  
*Emily Nelson, DSRP Manager*

## PARKS STANDING COMMITTEE REPORTS

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.*

- 10. Veterans Memorial Park Committee**  
*Commissioner Kristy Caldwell*
- 11. Charro Ranch Park Committee**  
*Commissioners Paul Fushille and Matt Fougerat*
- 12. Dripping Springs Ranch Park Committee**  
*Commissioner Hope Boatright*
- 13. Founders Memorial Park Committee**  
*Commissioners Olivia Barnard and Joe Wright*
- 14. Rathgeber Natural Resources Park Committee**  
*Commissioners Kristy Caldwell, Paul Fushille, and Matthew Fougerat*

**15. Sports & Recreation Park Committee**  
*Commissioners Dustin Cloutier and Tara Satine*

**EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

**UPCOMING MEETINGS**

**Parks & Recreation Commission Meetings**

June 5, 2023, at 6:00 p.m.  
July 3, 2023, at 6:00 p.m.  
August 7, 2023, at 6:00 p.m.

**City Council Meetings**

May 2, 2023, at 6:00 p.m.  
May 16, 2023, at 6:00 p.m.  
June 6, 2023, at 6:00 p.m.  
June 20, 2023, at 6:00 p.m.

**ADJOURN**

**TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **April 27, 2023 at 10:00 AM**.*

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*Deputy City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



# PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, April 03, 2023 at 6:00 PM

## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Fushille called the meeting to order at 6:02 p.m.

**Commission Members present were:**

Paul Fushille, Chair  
Matthew Fougerat, Vice Chair  
Olivia Barnard  
Hope Boatright  
Dustin Cloutier  
Tara Satine

**Commission Members absent were:**

Kristy Caldwell  
Joe Wright

**Staff, Consultants & Appointed/Elected Officials present were:**

Parks & Community Services Director Andy Binz  
DSRP Manager Emily Nelson  
Farmers Market Manager Charlie Reed  
Aquatics & Athletics Manager Mack Rusick  
Community Events Coordinator Johnna Krantz  
Deputy City Secretary Cathy Gieselman

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy*

on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

## MINUTES

### 1. Discuss and consider approval of the March 6, 2023, Parks & Recreation Commission regular meeting minutes.

A motion was made by Commissioner Satine to approve the March 6, 2023, Parks & Recreation Commission regular meeting minutes. Commissioner Cloutier seconded the motion which carried unanimously 6 to 0.

## BUSINESS

### 2. Discuss and consider recommendation to City Council to select a firm and authorize staff to negotiate an agreement for the procurement of the Rathgeber Natural Resources Park Master Plan.

Andy Binz reviewed the selection process with the Commission. Staff recommends RVI as the selected firm to negotiate an agreement for procurement.

A motion was made by Commissioner Barnard to recommend to City Council to select RVI as the firm and to authorize staff to negotiate an agreement for the procurement of the Rathgeber Natural Resources Park Master Plan. Commissioner Satine seconded the motion which carried 5 to 1, with Commissioner Cloutier opposed.

### 3. Discuss and consider a recommendation of approval for a Special Event Permit Application requesting use of the Parking Lot at Founders Memorial Park on Saturday, April 29, 2023, from 6-10pm for a private event at the Pound House. Applicant: The Polkinghorn Group.

A motion was made by Commissioner Satine to approve the Special Event Permit Application requesting use of the Parking Lot at Founders Memorial Park on Saturday, April 29, 2023, from 6-10 p.m. for a private event at the Pound House. Commissioner Boatright seconded the motion which carried unanimously 6 to 0.

### 4. Presentation and discussion on the Parks & Recreation Commission 2024 Budget.

Andy Binz presented the draft 2024 Budget and noted the Commission will be provided with the finalized draft for review prior to the May 2023 meeting.

Commissioner Cloutier requested for staff to provide the draft for review a week prior to the meeting to afford sufficient time to review prior to the meeting.

## REPORTS

*The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.*

Reports are on file and available for review upon request.

The Commission requested a field trip to Rathgeber Natural Resources Park on Wednesday, April 19<sup>th</sup> at 5:00 p.m. A notice of possible quorum will be posted.

**5. Parks & Community Services Report**

*Andrew Binz, PCS Director*

**6. Aquatics & Athletics Report**

*Mack Rusick, Aquatics & Athletics Manager*

Mack Rusick presented the Summer, 2023 Parks Guide which is scheduled to be available prior to Founder's Day, 2,500 copies will be printed.

**7. Community Events Report**

*Johnna Krantz, Community Events Coordinator*

**8. Farmers Market Report**

*Charlie Reed, Farmers Market Manager*

**9. Dripping Springs Ranch Park & Event Center Report**

*Emily Nelson, DSRP Manager*

## PARKS STANDING COMMITTEE REPORTS

*The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however, no action may be taken.*

No Committee Reports for this meeting.

**10. Veterans Memorial Park Committee**

*Commissioner Kristy Caldwell*

**11. Charro Ranch Park Committee**

*Commissioners Paul Fushille and Matt Fougerat*

**12. Dripping Springs Ranch Park Committee**

*Commissioner Hope Boatright*

**13. Founders Memorial Park Committee**

*Commissioners Olivia Barnard and Joe Wright*

**14. Rathgeber Natural Resources Park Committee**

*Commissioners Kristy Caldwell, Paul Fushille, and Matthew Fougerat*

**15. Sports & Recreation Park Committee**  
*Commissioners Dustin Cloutier and Tara Satine*

**EXECUTIVE SESSION**

*The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Commission did not meet in Executive Session.

**UPCOMING MEETINGS**

**Parks & Recreation Commission Meetings**

April 3, 2023, at 6:00 p.m.

May 1, 2023, at 6:00 p.m.

June 5, 2023, at 6:00 p.m.

**City Council Meetings**

April 4, 2023, at 6:00 p.m.

April 18, 2023, at 6:00 p.m.

May 2, 2023, at 6:00 p.m.

May 16, 2023, at 6:00 p.m.

**ADJOURN**

A motion was made by Commissioner Boatright to adjourn the meeting. Commissioner Fougerat seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 7:50 p.m.



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

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**Submitted By:** Aaron Reed, Public Works Director

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**Parks Meeting Date:** May 1, 2023

**Agenda Item Wording:** A RESOLUTION OF SUPPORT BY PARKS & RECREATION COMMISSION OF THE CITY OF DRIPPING SPRINGS, TEXAS FOR THE GRANT APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE CREATION OF PEDESTRIAN AND CYCLIST TRAIL CONNECTIONS FROM THE FOUNDERS RIDGE SUBDIVISION TO THE D.S.I.S.D. ELEMENTARY SCHOOL, DRIPPING SPRINGS RANCH PARK, AND SURROUNDING AREA.

**Agenda Item Requestor:**

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**Summary/Background:** City staff submitted a preliminary application for the 2023 TxDOT TASA call for projects for sidewalks along Ranch Road 12 and Event Center Dr. between the Founders Ridge subdivision, DSISD elementary school and Dripping Springs Ranch Park. The project was deemed eligible for funding by TxDOT and City staff is working on the detailed application. City staff would like to request a Resolution of support for the Parks and Recreation Commission as this project would improve connectivity between City parks, schools and multiple residential subdivisions.

**Commission Recommendations:**

**Recommended Council Actions:**

**Attachments:**

**Next Steps/Schedule:** Send to City Secretary for execution.

**CITY OF DRIPPING SPRINGS**

**RESOLUTION No. 2023-**           

A RESOLUTION OF SUPPORT BY PARKS & RECREATION COMMISSION (P&R) OF THE CITY OF DRIPPING SPRINGS, TEXAS (“CITY”) FOR THE GRANT APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE CREATION OF PEDESTRIAN AND CYCLIST TRAIL CONNECTIONS FROM THE FOUNDERS RIDGE SUBDIVISION TO THE D.S.I.S.D. ELEMENTARY SCHOOL, DRIPPING SPRINGS RANCH PARK, AND SURROUNDING AREA.

**WHEREAS**, the City of Dripping Springs Parks & Recreation Commission (“P&R”) is aware of the lack of pedestrian/ cyclist trails or sidewalks on the east side of Ranch Road 12, running from the Founders Ridge Subdivision to the driveway for Dripping Springs Independent School District (“D.S.I.S.D.”) Elementary School and Dripping Springs Ranch Park (“Area”); and

**WHEREAS**, in order to make the Area safe for pedestrians and cyclists, including all DSISD students and ADA (Americans with Disabilities) students; significant work must be done to create ADA pathways walkway; and

**WHEREAS**, funding from the 2023 TxDOT TASA Program to would afford the construction of several, needed improvements within the Area slated as: sidewalks on the east side of Ranch Road 12 running from the Founders Ridge subdivision to the D.S.I.S.D. elementary school driveway; a sidewalk on the North side of Event Center Dr. from Ranch Road 12 to the Harrison Hills subdivision; a DG trail from Event Center Dr. to DS Ranch Park and Exiting Trails; Improvements to the signalized crossing on Ranch Road 12; and

**WHEREAS**, with the constant flow of commercial vehicles and cars, it is extremely dangerous for students to traverse the Area without a safe route; and

**WHEREAS**, the P&R believes funding under the 2023 TxDOT TASA Program for the improvement and enhancement of a shared pathway in the Area would provide safety for the City’s students and patrons alike.

**NOW, THEREFORE, BE IT RESOLVED BY THE PARKS & RECREATION COMMISSION OF THE CITY OF DRIPPING SPRINGS, TEXAS:**

1. The Dripping Springs Parks & Recreation Commission supports the safe travel of all students and patrons of the City.
2. The Dripping Springs Parks & Recreation Commission supports submission of the application for funding under the 2023 TxDOT TASA Program to create a shared pedestrian/cyclist pathway of various parts on the east side of Ranch Road 12 from the

Founders Ridge subdivision to the D.S.I.S.D. Elementary School, Dripping springs Ranch Park, and surrounding area.

- 3. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

**APPROVED, this the 1st day of May 2023, by a vote of \_\_\_\_\_ (ayes) to \_\_\_\_\_ (nays) to \_\_\_\_\_ (abstentions) of the Parks and Recreation Commission of Dripping Springs, Texas.**

**CITY OF DRIPPING SPRINGS:**

\_\_\_\_\_  
Robbie Zamora, Chair

**ATTEST:**

\_\_\_\_\_  
Andrea Cunningham, City Secretary



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

**Submitted By:** Aaron Reed, Public Works Director

**Meeting Date:** May 1, 2023

**Agenda Item Wording:** **Discuss and Consider Approval of a Resolution of Support for a Grant Application to the Texas Department of Transportation for the Creation of Pedestrian Connections from Mercer St. to Ranch Road 12 and Surrounding Area.**

**Agenda Item Requestor:**

**Summary/Background:** City staff submitted a preliminary application for the 2023 TxDOT TASA call for projects for construction of an 8' concrete sidewalk, ADA-compliant curb ramps, and curb and gutter on the west side of Old Fitzhugh Road between Mercer Street and RM 12 (~3,200 LF). The project includes five speed tables with raised crosswalks and safety lighting. Bicycle racks are provided at five locations on the corridor. The project addresses pedestrian safety and connectivity issues between Downtown Dripping Springs and the Mercer Street Historic District. If the project is deemed eligible for funding by TxDOT, City staff will prepare the detailed application. City staff would like to request a Resolution of support from the Parks and Recreation Commission as this project would decrease traffic on City streets and provide safe, ADA compliant routes to City parks and facilities for pedestrians.

**Commission  
 Recommendations:**

**Recommended  
 Council Actions:**

**Attachments:**

**Next Steps/Schedule:** Send to City Secretary for execution.

**CITY OF DRIPPING SPRINGS**

**RESOLUTION No. 2023-** [redacted]

A RESOLUTION OF SUPPORT BY PARKS & RECREATION COMMISSION (P&R) OF THE CITY OF DRIPPING SPRINGS, TEXAS (“CITY”) FOR THE GRANT APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE CREATION OF PEDESTRIAN AND CYCLIST TRAIL CONNECTIONS FROM MERCER ST. TO RM-12 ALONG OLD FITZHUGH RD., AND SURROUNDING AREA.

**WHEREAS,** the City of Dripping Springs Parks & Recreation Commission (“P&R”) is aware of the lack of pedestrian/ cyclist trails or sidewalks along Old Fitzhugh Road from Mercer St. to Ranch Road 12 (Area); and

**WHEREAS,** in order to make the Area safe for pedestrians and cyclists, all residents, visitors, and ADA (Americans with Disabilities) pedestrians; significant work must be done to create ADA pathways; and

**WHEREAS,** funding from the 2023 TxDOT TASA Program would afford the construction of several, needed improvements within the Area slated as: Construction of an 8’ concrete sidewalk, ADA-compliant curb ramps, and curb and gutter on the west side of Old Fitzhugh Road between Mercer Street and RM 12 (~3,200 LF). The project includes five speed tables with raised crosswalks and safety lighting. Bicycle racks are provided at five locations on the corridor. The project addresses pedestrian safety and connectivity issues between Downtown Dripping Springs and the Mercer Street Historic District.; and

**WHEREAS,** with the constant flow of commercial vehicles and cars, it is extremely dangerous for students to traverse the Area without a safe route; and

**WHEREAS,** the P&R believes funding under the 2023 TxDOT TASA Program for the improvement and enhancement of a shared pathway in the Area would provide safety for the City’s residents and patrons alike.

**NOW, THEREFORE, BE IT RESOLVED BY THE PARKS & RECREATION COMMISSION OF THE CITY OF DRIPPING SPRINGS, TEXAS:**

1. The Dripping Springs Parks & Recreation Commission supports the safe travel of all students and patrons of the City.
2. The Dripping Springs Parks & Recreation Commission supports submission of the application for funding under the 2023 TxDOT TASA Program to create a shared pedestrian/cyclist pathway of various parts on the west side of Old Fitzhugh Road from Mercer St. to Ranch Road 12, and surrounding area.

- 3. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

**APPROVED, this the 1st day of May 2023, by a vote of \_\_\_\_\_ (ayes) to \_\_\_\_\_ (nays) to \_\_\_\_\_ (abstentions) of the Parks and Recreation Commission of Dripping Springs, Texas.**

**CITY OF DRIPPING SPRINGS:**

\_\_\_\_\_  
Robbie Zamora, Chair

**ATTEST:**

\_\_\_\_\_  
Andrea Cunningham, City Secretary



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

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**Submitted By:** Andrew Binz, Parks and Community Services Director

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**Parks & Recreation Commission Meeting Date:** May 1, 2023

**Agenda Item Wording:** Discuss and consider possible action regarding the Fiscal Year 2024 Parks & Recreation Commission budget recommendation.

**Agenda Item Requestor:** Andrew Binz

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**Summary/Background:** The Parks and Community Services Director will be presenting 2024 Budget including revenue projections, operating expenses, possible projects, park improvements, and staffing levels.

**Staff Recommendations:** Approval of the 2024 Parks & Recreation Commission Budget

**Attachments:** 2024 Parks & Recreation Commission Budget  
2024 Parks & Recreation Commission Budget Summary

**Next Steps/Schedule:** The 2024 Parks & Recreation Commission Budget will be presented to the Mayor and City Council for approval.

