



Founders Day Committee Regular Meeting

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Monday, July 13, 2026, at 6:30 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Committee Members

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Scott Berry
David Inman
Justin Cornett
Sirena Cumberland
Lisa Garza
Sharon Goss
Mark Handley
Scott Phillips
Kimberley Rutherford
Jordan Searle
Eric Strang
Thomas Toms
Michael Ward

Staff, Consultants, & Appointed/Elected Officials

Community Events Coordinator Johnna Krantz
Parks and Community Services Assistant Director Emily Nelson
Content Marketing Specialist Stephanie Hartnett
Emergency Preparedness and Homeland Security Director Roman Baligad
City Attorney Aniz Alani
Maintenance Director Riley Sublett
Council Member Sherrie Parks
Council Member Geoffrey Tahuahua

MINUTES

- 1. Minutes Report June 8, 2026 Regular Meeting**
Susan Warwick, Secretary

Report is for update purposes only and no action shall be taken.

DEPARTMENT REPORTS

2. **FY26 Sponsorship & Income Status Report.**

Community Events Coordinator Johnna Krantz.

3. Status Report and discussion with the City Attorney for recurring agreements that may or may not need to be updated for the 2027 Founders Day Festival.

City Attorney Aniz Alani

BUSINESS AGENDA

4. Discussion and possible action on the appointment of a committee Vice Chair for 2027.
5. Discussion and possible action on member assignments to the various Founders Day Committee subcommittees necessary to plan, coordinate, and execute the Founders Day Festival.
6. Discussion and possible action on the creation of a non-voting "deputy" member level to expand the Founders Day Committee.
7. Discussion and possible action on a policy recommendation for the participation of political groups and candidates in festival activities, including booths and parade.
8. Discussion and possible action on alternative parade operations and possible alternative Friday evening attractions at the 2027 Founders Day Festival.
9. Discussion and possible action on equipment and services to be included when drafting a Request For Bids Package(s) to support the 2027 Founders Day Festival planning process.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

10. Arts & Crafts Committee

Members: Handley, Inman, Strang (St. Martin de Porres Reps)

Staff: Community Events Coordinator Johnna Krantz

11. Budget Committee

Members: Garza

Staff: Finance Director Shawn Cox, Community Events Coordinator Johnna Krantz

12. Carnival & Food Committee

Members: Goss, Phillips, Warwick (Lions Club Reps)

13. Cook-Off Committee

Members: Toms, Garza, Cornett (Cook-Off Club Reps)

14. Downtown Relations Committee

Members: Searle, Holtzendorf

15. **DSISD Committee**
*Members: **Cumberland**, Berry (alternate)*
16. **Entertainment Committee**
*Members: **Cornett**, Holtzendorf*
Staff: Community Events Coordinator Johnna Krantz
17. **Parade Committee**
*Members: **Rutherford** and Holtzendorf*
Staff: Community Events Coordinator Johnna Krantz
18. **Traffic & Parking Committee**
*Members: **Inman**, Holtzendorf, and Toms*
Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz
19. **Publicity Committee**
*Members: **Ward**, Cornett*
Staff: Content Marketing Specialist Stephanie Hartnett
20. **Safety & Security Committee**
*Members: **Strang**, Shindler, Handley*
Staff: Emergency Management Coordinator Roman Baligad, and City Maintenance Director Riley Sublett
21. **Sanitation Committee**
*Members: **Phillips**, Shindler, and Holtzendorf*
Staff: City Maintenance Director Riley Sublett
22. **Site Plan Committee**
*Members: **Shindler** and Handley*
Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz
23. **Sponsorship Committee**
*Members: **Ward**, Cornett, and Garza*
Staff: City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz
24. **Volunteer Committee**
*Members: **Rutherford***
Staff: Parks Maintenance Manager Patrick Baglietto, and Community Events Coordinator Johnna Krantz

UPCOMING MEETINGS

Founders Day Commission Meetings

July 13, 2026, at 6:30 p.m.

August 24, 2026, at 6:30 p.m.

September 14, 2026, at 6:30 p.m.

October 26, 2026, at 6:30 p.m.

November 9, 2026, at 6:30 p.m.

City Council Meetings

July 21, 2026, at 6:00 p.m.

August 4, 2026, at 6:00 p.m.

August 18, 2026, at 6:00 p.m.

September 1, 2026, at 6:00 p.m.

September 15, 2026, at 6:00 p.m.

ADJOURN



Founders Day Committee Regular Meeting

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Monday, June 08, 2026, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

Deputy City Secretary Coleman swore in current Founders Day Committee members Sharon Goss, Scott Phillips, Clint Holtzendorf, Kimberly Rutherford, Jeff Shindler, and Michael Ward who were re-appointed for another term, and also swore in new Committee member David Inman.

With a quorum of 8 Committee members present (8 required), Chair Shindler called the meeting to order at 6:50 pm.

Committee Members present

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Lisa Garza
Sharon Goss
Scott Phillips
Kimberley Rutherford
Michael Ward

Committee Members absent

Scott Berry
Jerome Borges
Justin Cornett
Sirena Cumberland
Mark Handley
Jordan Searle
Eric Strang
Thomas Toms

Staff, Consultants, & Appointed/Elected Officials present

Community Events Coordinator Johnna Krantz
Parks and Community Services Assistant Director Emily Nelson
Deputy City Administrator Shawn Cox
Council Member Sherrie Parks

Guest: David Inman, incoming Founders Day Committee member

MINUTES

1. Minutes Report May 11, 2026 Regular Meeting

Susan Warwick, Secretary

Report is for update purposes only and no action shall be taken.

BUSINESS AGENDA

2. Discussion and possible action regarding the Founders Day Festival budget recommendation for Fiscal Year 2027

After much discussion, a motion was made by Vice Chair Holtzendorf to recommend to City Council the Founders Day Festival Budget for Fiscal Year 2027. Committee Member Phillips seconded the motion which carried unanimously 7 to 0.

DEPARTMENT REPORTS

Community Events Coordinator Report

Johnna Krantz, Community Events Coordinator

A Conex box has been purchased out of contingency funds. It will be used for storage since we longer have use of the Stephenson Building. We will discuss any plans for the parade at the next meeting.

COMMITTEE REPORTS NO reports were given.

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

3. Arts & Crafts Committee

*Members: **Handley**, Borges, Strang (St. Martin de Porres Reps)*

Staff: Community Events Coordinator Johnna Krantz

4. Budget Committee

*Members: **Garza***

Staff: Finance Director Shawn Cox, Community Events Coordinator Johnna Krantz

5. Carnival & Food Committee

*Members: **Goss**, Phillips, Warwick (Lions Club Reps)*

6. Cook-Off Committee

*Members: **Toms**, Garza, Cornett (Cook-Off Club Reps)*

7. Downtown Relations Committee

*Members: **Searle**, Holtzendorf*

8. **DSISD Committee**
*Members: **Cumberland**, Berry (alternate)*
9. **Entertainment Committee**
*Members: **Cornett**, Holtzendorf*
Staff: Community Events Coordinator Johnna Krantz
10. **Parade Committee**
*Members: **Rutherford** and Holtzendorf*
Staff: Community Events Coordinator Johnna Krantz
11. **Traffic & Parking Committee**
*Members: **Borges**, Holtzendorf, and Toms*
Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz
12. **Publicity Committee**
*Members: **Ward**, Cornett*
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Staff: City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz
16. **Sponsorship Committee**
*Members: **Ward**, Cornett, and Garza*
Staff: City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz
17. **Volunteer Committee**
*Members: **Rutherford***
Staff: Parks Maintenance Manager Patrick Baglietto, and Community Events Coordinator Johnna Krantz

UPCOMING MEETINGS

Founders Day Committee Meetings

June 22, 2026, at 6:30 p.m.

July 13, 2026, at 6:30 p.m.

August 24, 2026, at 6:30 p.m.

September 14, 2026, at 6:30 p.m.

City Council Meetings

June 16, 2026, at 6:00 p.m.

July 7, 2026, at 6:00 p.m.

July 21, 2026, at 6:00 p.m.

August 4, 2026, at 6:00 p.m.

August 18, 2026, at 6:00 p.m.

ADJOURN

A motion was made by Vice Chair Holtzendorf to adjourn the meeting. Committee Member Ward seconded the motion which carried unanimously 7 to 0.

This regular meeting of the Founders Day Committee was adjourned at 8:23 pm.

Susan Warwick

Susan Warwick, Founders Day Committee Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Johnna Krantz, Community Events Coordinator

Committee Meeting Date: July 13, 2026

Agenda Item Wording: **FY26 Sponsorship & Income Status Report from the Community Events Coordinator.**

Agenda Item Requestor: Johnna Krantz, Community Events Coordinator

Summary/Background: Since the June FDC meeting, an additional \$5,000 has been received in past due Sponsorship payments, bringing our received total to **\$119,550**. There is still \$2,250 outstanding in this category.

Further audits of Arts & Crafts income shows a final total of **\$58,750**. This total corrects for inaccurately coded electricity fees, booth refunds from 2026, and a single booth that was paid in 2025 with a delayed refund in 2026.

To date, \$800 is outstanding in the Vendor Booth category (two sponsor booths). Sponsors have confirmed that replacement checks are being mailed.

Total Cowboy Cabana Income: **\$13,200**. Final expense for cabana tents & set up was: \$8,801.32. In 2025, this was coded to Sponsorship. We now have a new GL code specifically for Facility Rentals. Expenses will be coded to the GL for Tents, Tables, & Chairs in 2027.

Total “Taste of Drip” Income: **\$5,200**, categorized to Facility Rentals. Expense for sponsor and volunteer meal tickets refunded to food vendors was \$972, paid from the Event Supplies category.

Next Steps/Schedule: The City will pay the 75% profit share to St. Martin de Porres once the remaining \$800 is received.

Equipment and services needed to support the Founders Day Festival 2027

Portable Toilets – Rental & Services

Type	Qty	Delivery/Pickup	Notes
Standard units	units	- Thursday by pm - Mon. after event AM preferred (no later than 5pm)	62 units in 2026
ADA units	units	“	7 units in 2026
Handwash Stations	units	“	13 units in 2026
Servicing, per unit (Daily)			Bids must include delivery, pick-up, and all sanitation services associated with each unit throughout the event.
	Total units TBD		Total units for 2027 should include carnival area at DSISD + all units in the cook-off area

Utility Carts – Equipment Rental

Type	Qty	Delivery/Pickup	Notes
2-seater	4 carts (minimum qty)	- Thursday by pm - Mon. after event AM preferred (no later than 5pm)	Electric or gas acceptable. Electric vehicles must be delivered with charged battery in good working condition.
4-seater	6 carts (minimum qty)	“	
	10-15 total		

Light Towers – Equipment Rental

Type	Qty	Delivery/Pickup	Notes
Directional safety lighting with self-contained power source.	8 towers (min. qty)	- Thursday by 5 pm - Mon. after event AM preferred (no later than 5pm)	Electric or gas generator acceptable. Electric/LED or quiet generators preferred near stage locations

8-12 total

Temporary Fencing – Equipment Rental

Type	Qty	Delivery/Pickup	Notes
6ft high hurricane fencing	200 units of 12ft length fencing ~2400 linear ft. total	- Thursday by 5 pm - Mon. after event AM preferred (no later than 5pm)	Bid must include delivery, assembly, and pick-up. Bid must include any clamps feet or weights necessary for set up. Must align with approved Traffic Control Plan
wind screen	<i>optional add-on for select areas</i>	“	<i>optional</i>
*Bike racks	<i>*for parade</i>		<i>*possibly not needed until 2028 550 units ordered in 2025</i>

Water Truck – Equipment Rental per Riley

Type	Qty	Delivery/Pickup	Notes
	1 truck	- Thursday by 12 pm - Mon. after event AM preferred (no later than 5pm)	<i>To assist with filling orange road barricades and tent weight barrels</i>

Stage, Lighting, Sound – Rental & Services

Type	Qty	Delivery/Pickup	Notes
SL 100 Stage (24'x20')	1 stage (MAIN STAGE)	- Set up begins Thursday at 5 pm - Teardown begins Sunday at 5pm	Bid must include: delivery, set-up, and breakdown stage lighting, sound set up
Lighting (MAIN STAGE)			
MAIN STAGE Sound Engineer/Sound Tech		Performance Schedule: - FRIDAY pm- pm - SATURDAY am – pm - SUNDAY 12pm-3pm	
SECOND STAGE Sound		Performance Schedule:	<i>Secondary stage provided and constructed by DSRP staff.</i>

Tech		- FRIDAY ____pm-____pm - SATURDAY ____am – ____pm - SUNDAY 12pm-3pm	Item 7. <i>Bid for sound equipment & support only.</i>
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Road Closure – Rental & Services

Type	Qty	Delivery/Pickup	Notes
Message Board	1 board 3 days of operation	- Thursday by ____ 5 ____ pm - Mon. after event AM preferred (no later than 5pm)	<i>Location: Sportsplex Drive</i> Message programming Delivery, set up and return
“No Parking” signs for RR12	~3000 ft x2 for each side of the road	- Wed by ____ 5 ____ pm (48hrs in advance) - Mon. after event AM preferred (no later than 5pm)	Signs, posts, sandbag weights both sides of RR12 between Mercer St. and Old Fitzhugh Rd. in accordance with the City’s approved Traffic Control Plan
Barricades, Signs, Traffic Management			Deliver, set up and pick up all signs, sign stands, barricades, and other traffic control devices needed to execute the approved TCP Bid should include all labor, delivery, and equipment rental totals
*Bike rack set up	<i>*for parade</i>		<i>*possibly not needed until 2028 optional alternative to volunteer or committee set up</i>

Tents, Tables, Chairs – Rental & Services

Type	Qty	Delivery/Pickup	Notes
100’ x 30’ Entertainment Lot Tenting & Tables	(2) <i>10’ height clearance</i>	- Thursday at ____ pm - Sun. after event (breakdown begins at 5pm)	City Hall Parking lot Social Grounds Parking Lot <i>size & qty based on 2026 order</i>
20’ x 40’ VIP area	(1)	- Thursday at ____ pm - Sun. after event	in front of City Hall <i>likely the same as 2026</i>

20' x 30' Carnival Lunch tent	(1)	- Thursday at ____ pm - Sun. after event	DSISD parking lot	Item 7.
10' x 20' Smoking Tent (possibly also: Cooling Tent)	Qty TBD	- Thursday at ____ pm - Sun. after event	Specific tent sizes and quantities for 2027 TBD	
Folding chairs	400-500 Qty TBD	- Thursday at ____ pm - Sun. after event	Multiple locations	
Tables - 6' rectangle - round cocktail - wooden picnic	Qty TBD	- Thursday at ____ pm - Sun. after event	seeking quotes for various style options with bid	
Decorative string lighting	Optional add-on		Entertainment tents, TBD	
10' x 10' *Cabana Tents	Qty TBD	- Thursday at ____ pm - Sun. after event	Final tent order determined by cabanas sold. no later than 1 week prior to event set up	

Shuttle Bus – Services

Type	Date	Shuttle Schedule	Notes
Passenger Shuttle	Friday TBD <i>optional</i>	____ pm – ____ pm	No Friday shuttle service in 2026
Passenger Shuttle	Saturday	9:30am – 12AM (midnight)	Peak use times: 10am-7pm
Passenger Shuttle	Sunday	9am – 5:30pm	ask Rotary Club

Street-sweeping – Services

Type	Qty	Schedule	Notes
Parade Route*	1 <i>optional</i>	Friday after midnight (?)	Unnecessary if no parade
Entire festival grounds	1	Sun/Monday AM (overnight) Complete by 7am	Downtown streets + DSISD

Private Security Detail – Personal Services

Type	Qty	Shifts	Notes
Event Security	(10) officers	FRIDAY 10am – 12AM (midnight)	<i>Crowd and traffic management</i>
Event Security	(10) officers	SATURDAY 7am – 12AM (midnight)	<i>Crowd and traffic management</i>
Event Security	(10) officers	SUNDAY 7am – 5pm	<i>Crowd and traffic management adjustments from 2026?</i>

Item 7.

Bartending – Personal Services

Type	Qty	Shifts	Notes