



DRIPPING SPRINGS
Texas

CITY COUNCIL SPECIAL MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Monday, September 25, 2023 at 6:00 PM

AGENDA

CALL TO ORDER AND ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
Interim Deputy City Administrator/City Treasurer Shawn Cox
City Attorney Laura Mueller
People & Communications Director Lisa Sullivan
City Secretary Andrea Cunningham
IT Director Jason Weinstock
Public Works Director Aaron Reed
Building Official Shane Pevehouse

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

BUSINESS AGENDA

- 1. Public hearing and consideration of approval of an Ordinance of the City of Dripping Springs, Texas, adopting the 2023-2024 Fiscal Year Municipal Budget; funding municipal services and authorizing expenditures.**
 - a. Staff Report
 - b. Public Hearing
 - c. Budget Ordinance

- 2. Public hearing and consideration of approval of an Ordinance setting the 2023 Ad Valorem Tax and Levy at One Thousand Seven Hundred Seventy-Eight Ten Thousands Cents (\$0.1718) per one hundred (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits.**
 - a. Staff Report
 - b. Public Hearing
 - c. Tax Rate Ordinance

- 3. Discuss and consider approval of a Resolution ratifying the Municipal Budget for Fiscal Year 2023-2024; funding municipal purposes; authorizing expenditures; filing of budget; repealer; severability; effective date; and proper notice.**

- 4. Discuss and consider approval of a request from Aaron Reed, Public Works Director, for partial payment of Fiscal Year 2023 compensatory time, in accordance with the City of Dripping Springs Personnel Manual. *Sponsor: Mayor Bill Foulds, Jr.***

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 5. Consultation with Attorney related to building inspection services. *Consultation with Attorney, 551.071***

- 6. Consultation with Attorney regarding legal issues related to the Wholesale and Retail Water Service, South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, and related items. *Consultation with Attorney, 551.071***

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

October 3, 2023, at 6:00 p.m. (CC & BOA)

October 17, 2023, at 6:00 p.m. (CC)

November 7, 2023, at 6:00 p.m.(CC & BOA)

November 21, 2023, at 6:00 p.m. (CC)

Board, Commission & Committee Meetings

September 26, 2023, Planning & Zoning Commission at 6:00 p.m.

September 27, 2023, Economic Development Committee at 4:00 p.m.

October 2, 2023, Parks & Recreation Commission at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **September 22, 2023, at 1:45 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Shawn Cox, Interim Deputy City Administrator

Council Meeting Date: Tuesday, September 5, 2023

Agenda Item Wording: Public hearing and consideration of approval of an Ordinance of the City of Dripping Springs, Texas, adopting the 2023-2024 Fiscal Year Municipal Budget; funding municipal services and authorizing expenditures.

Agenda Item Requestor:

Summary/Background:

Incorporating the comments received at the last Budget Workshop on September 19, 2023, and those received since, an updated proposed budget is being presented to Council for consideration. Changes include:

- Updates to the DSVB proposed budget.
- Updates to the fleet acquisition line item.
- Updates to HOT Fund Expenditures.

**Commission
Recommendations:**

**Recommended
Council Actions:** The Interim Deputy City Administrator is seeking feedback on the proposed budget and recommends approval following any amendments from Council.

Attachments:

- Ordinance No. 2023-XXXX – FY 2024 Budget Adoption
- 2023 PCS Park Manager Job Description
- Parks Maintenance Position Justification
- Park Maintenance Duties
- DSVB’s Proposed Budget

Next Steps/Schedule: Once approved, the City will file the FY 2023 Approved Budget with the County Clerk’s Office.

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2023-___

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, ENACTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2023-2024; FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; FILING OF BUDGET; REPEALER; SEVERABILITY; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of the City of Dripping Springs (“City Council”) seeks to enact and otherwise approve the City’s budget for Fiscal Year 2023-2024; and

WHEREAS, the new fiscal year commences for the City of Dripping Springs (“City”) on October 1, 2023; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and thus is statutorily authorized by Texas Local Government Code Chapter 102 of the Local Government Code; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Section 101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

The City’s budget for Fiscal Year 2023-2024 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Ordinance for all purposes.

3. REPEALER

To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. FILING THE BUDGET

The City Secretary is hereby directed to file the budget on the website of the City and in the City’s official records.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also proved as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 25th day of September, by the following City Council of Dripping Springs roll call vote:

Mayor Pro Tem Manassian	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member King	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Tahuahua	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Crow	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Parks	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



City of Dripping Springs Fiscal Year 2023-24 Budget Cover Page

This budget will raise more total property taxes than last year’s budget by \$820,123.54, which is a 31.92% percent increase, and of that amount \$445,377.12 is tax revenue to be raised from new property added to the tax roll this year.

Dripping Springs City Council Recorded Roll Call Vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

Property Tax Rate Comparison

	Fiscal Year 2022-2023	Fiscal Year 2022-2023
Property Tax Rate	\$0.1778/100	\$0.1718/100
No-new-revenue Tax Rate	\$0.1512/100	\$0.1546/100
No-new-revenue Maintenance & Operations Tax Rate	\$0.1512/100	\$0.1546/100
Voter Approval Tax Rate	\$0.1778/100	\$0.1718/100
Debt Rate	\$0.0000/100	\$0.0000/100

City Debt Obligations

Total debt obligation for City of Dripping Springs secured by property taxes: \$0.00

Newspaper Notices:

In 2022-2023 Fiscal Year the City expended \$5,067.21 on public notices through September 14, 2023. In 2023-2024 Fiscal Year the City has budgeted \$6,000.00 for public notices.

Legislative Services

In the 2022-2023 Fiscal Year the City expended \$60,000.00 for legislative services. In the 2023-2024 Fiscal Year the City has budgeted \$0.00 for legislative services.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
CITY - GENERAL FUND			
Balance Forward	4,408,438.85	4,408,438.85	3,712,517.47
Revenue			
AD Valorem	2,559,204.88	2,569,363.82	3,389,487.36
AV P&I	4,000.00	8,469.05	4,000.00
Sales Tax	3,800,000.00	4,504,457.99	3,800,000.00
Mixed Beverage	75,000.00	92,257.88	75,000.00
Alcohol Permits	6,852.50	7,832.50	9,000.00
Fire Inspections	50,000.00	106,000.00	50,000.00
Bank Interest	50,000.00	125,000.00	50,000.00
Development Fees:			
- Subdivision	890,750.00	398,027.07	638,875.00
- Site Dev	400,000.00	988,906.15	850,000.00
- Zoning/Signs/Ord	65,000.00	63,000.00	65,000.00
Building Code	1,500,000.00	1,615,000.00	1,500,000.00
Transportation Improvements Reimbursements	-	-	240,000.00
Solid Waste	45,000.00	60,452.02	45,000.00
Health Permits/Inspections	75,000.00	80,000.00	75,000.00
Municipal Court	1,000.00	-	-
Other Income	40,000.00	40,000.00	40,000.00
TXF from Capital Improvements	-	-	-
TXF DSRP On Call	10,400.00	10,400.00	10,400.00
TXF from HOT	2,404.33	2,404.33	-
TXF from WWU	4,066.66	4,066.66	-
TXF from TIRZ	-	194,000.00	100,558.00
TXF from Sidewalk Fund	-	169,999.00	-
FEMA	-	-	-
CARES Act	-	-	-
Opioid Abatement	-	254.75	-
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	-	-
Total	13,987,117.23	15,448,330.07	14,654,837.83
Expense			
Supplies	30,000.00	32,000.00	35,000.00
Office IT Equipment and Support	105,890.00	115,000.00	139,499.00
Software Purchase, Agreements and Licenses	218,759.00	265,318.00	192,000.00
Website	6,625.00	6,676.25	6,800.00
Communications Network/Phone	36,830.84	36,830.84	58,395.84
Miscellaneous Office Equipment	6,000.00	6,000.00	10,300.00
Utilities:			
- Street Lights	20,000.00	17,500.00	20,000.00
- Streets Water	4,000.00	3,500.00	4,000.00
- Office Electric	5,500.00	5,750.00	5,500.00
- Office Water	650.00	500.00	650.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item # 1.
- Stephenson Electric	1,500.00	1,000.00	1,500.00	
- Stephenson Water	500.00	450.00	500.00	
Transportation:				
- Improvement Projects	1,096,332.00	1,266,331.00	1,140,000.00	
- Street & ROW Maintenance	204,050.00	204,050.00	211,005.00	
- Street Improvements	693,707.99	693,707.99	660,000.00	
Office Maintenance/Repairs	18,510.00	18,510.00	19,860.00	
Stephenson Building Maintenance	6,000.00	500.00	550.00	
Maintenance Equipment	97,500.00	97,500.00	8,500.00	
Equipment Maintenance	5,500.00	7,000.00	6,750.00	
Maintenance Supplies	5,100.00	5,100.00	6,500.00	
Fleet Acquisition	50,000.00	35,000.00	361,000.00	
Fleet Maintenance	44,180.00	51,000.00	78,020.00	
City Hall Improvements	500,000.00	10,000.00	556,000.00	
Uniforms	12,320.00	12,320.00	17,500.00	
Special Projects:				
- Family Violence Ctr	7,000.00	7,000.00	7,000.00	
- Lighting Compliance	2,000.00	2,000.00	2,000.00	
- Economic Development	5,000.00	5,000.00	5,000.00	
- Records Management	1,220.00	720.00	1,220.00	
- Government Affairs	60,000.00	60,000.00	-	
- Stephenson Parking Lot Improvements				
- Stephenson Building Rehabilitation	210,000.00	210,000.00	92,025.00	
- OFR Grant Writer	-			
- Planning Consultant	250,000.00	250,000.00	165,000.00	
- Land Acquisition	10,000.00	10,000.00	10,000.00	
- Downtown Bathroom	200,000.00	-	200,000.00	
- City Hall Planning	30,000.00	10,000.00	20,000.00	
Public Safety:				
- Emergency Management Equipment	45,690.00	57,000.00	79,200.00	
- Emergency Equipment Fire & Safety	611.00	1,750.00	996.00	
- Emergency Mgt PR	2,000.00	2,500.00	2,000.00	
- Emergency Equipment Maintenance & Service	11,702.00	25,000.00	12,102.00	
- Emergency Management Other	30,000.00	30,000.00	-	
- Animal Control	3,400.00	3,400.00	3,400.00	
Public Relations	5,200.00	5,200.00	15,300.00	
Postage	3,200.00	3,500.00	3,500.00	
TML Insurance:				
- Liability	25,000.00	20,032.00	27,277.00	
- Property	41,000.00	45,701.00	48,810.00	
- Workers' Comp	25,000.00	47,816.00	34,656.00	
Dues, Fees, Subscriptions	41,337.95	52,000.00	31,500.00	
Public Notices	6,000.00	6,000.00	2,000.00	
City Sponsored Events	5,000.00			
Election	8,000.00	-	8,000.00	10

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Salaries	2,624,223.34	2,415,000.00	3,238,716.65
Taxes	209,825.09	202,000.00	259,605.82
Benefits	278,376.89	268,000.00	279,323.88
Retirement	156,944.31	151,000.00	185,186.55
DSRP Salaries	485,020.13	440,000.00	540,752.60
DSRP Taxes	38,873.31	40,000.00	43,887.57
DSRP Benefits	73,071.07	67,500.00	66,694.30
DSRP Retirement	27,399.78	27,500.00	31,931.44
Professional Services:			
- Financial Services	35,000.00	35,150.00	37,500.00
- Engineering	70,000.00	35,000.00	70,000.00
- Special Counsel and Consultants	55,800.00	35,000.00	49,000.00
- Muni Court	15,500.00	10,000.00	15,500.00
- Bldg. Inspector	750,000.00	1,000,000.00	750,000.00
- Fire Inspector	40,000.00	84,800.00	40,000.00
- Health Inspector	50,000.00	70,000.00	60,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00	5,000.00
- Historic District Consultant	3,500.00	7,300.00	13,500.00
- Lighting Consultant	1,000.00	2,500.00	2,000.00
- Human Resource Consultant	15,000.00	13,000.00	28,306.00
Training/CE	92,892.04	92,892.04	84,158.93
Employee Engagement	-	-	20,000.00
Meeting Supplies	-	-	12,700.00
Code Publication	8,000.00	8,000.00	5,200.00
Mileage	2,000.00	2,000.00	2,000.00
Miscellaneous Office Expense	10,000.00	10,000.00	10,000.00
Bad Debt Expense	-	-	-
Contingencies/Emergency Fund	50,000.00	35,000.00	50,000.00
Coronavirus Local Fiscal Recovery Funds (CLFRF)			
Debt Payment 2024	-	-	367,000.00
TXF to Reserve Fund	500,000.00	500,000.00	500,000.00
TXF AV to TIF	355,961.65	363,837.20	668,644.77
TXF to TIRZ	-	-	-
Sales Tax TXF to WWU	760,000.00	900,891.60	760,000.00
SPA & ECO D TXF	218,880.00	259,456.78	218,880.00
TXF to DSRP	275,884.04	275,884.04	-
TXF to Capital Improvement Fund	300,000.00	300,000.00	300,000.00
TXF to Vehicle Replacement Fund	70,326.00	70,326.00	86,010.00
TXF to WWU			
TXF to Founders Day			
TXF to Farmers Market	15,249.56	15,249.56	16,679.31
Total	11,791,542.99	11,488,450.30	13,128,993.66

PARKS - GENERAL FUND
Revenue

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item # 1.
Sponsorships and Donations	2,000.00	5,440.00	5,000.00	
City Sponsored Events	3,000.00	-		
Programs and Events	8,000.00	13,645.05	22,600.00	
Community Service Permit Fees	1,800.00	1,000.00	1,800.00	
Aquatics Program Income	29,400.00	38,892.00	55,300.00	
Pool and Pavilion Rental	16,950.00	21,203.00	20,800.00	
Park Rental Fees	5,950.00	3,148.50	6,000.00	
Reimbursement of Utility Costs	-			
TXF from HOT Fund	167,000.00	-	-	
TXF from Parkland Dedication	107,000.00	107,000.00	541,480.00	
TXF from Parkland Development				
TXF from Landscaping Fund	1,000.00	1,000.00	3,000.00	
TXF from Contingency Funds				
TXF from DSRP				
TXF from CLFRF	160,570.49	160,570.49	-	
Total Revenue	502,670.49	351,899.04	655,980.00	
Expense				
Other	11,500.00	11,500.00	13,320.00	
Park Consultants	10,000.00	5,000.00		
Dues Fees and Subscriptions	1,464.50	1,464.50	3,402.00	
Advertising & Marketing	11,250.00	11,250.00	16,250.00	
Total Other	34,214.50	29,214.50	32,972.00	
Public Improvements				
All Parks	6,500.00	8,100.00	156,500.00	
Triangle Improvement	17,000.00	-	-	
Rathgeber Improvements	110,000.00	110,000.00	215,000.00	
Founders Park	187,048.36	187,048.36	597,000.00	
Founders Pool	1,500.00	1,500.00		
Skate Park	75,000.00	-	150,000.00	
S & R Park	150,000.00	-	54,000.00	
Charro Ranch Park	1,000.00	1,000.00	600.00	
Total Improvements	548,048.36	307,648.36	1,173,100.00	
Utilities				
Portable Toilets	7,250.00	7,250.00	7,250.00	
Triangle Electric	500.00	500.00	500.00	
Triangle Water	1,000.00	500.00	500.00	
Ranch House Network/Phone			8,568.00	
S&R Park Water	13,000.00	13,000.00	13,000.00	
SRP Electric	2,500.00	2,500.00	2,500.00	
FMP Pool/ Pavilion Water	6,000.00	4,500.00	6,000.00	
FMP Pool//Electricity	7,250.00	6,500.00	5,000.00	
Pool Phone/Network	1,650.00	1,650.00	3,040.00	12

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item # 1.
FMP Pool Propane	20,000.00	10,000.00	13,250.00	
Total Utilities	59,150.00	46,400.00	59,608.00	
Maintenance				
General Maintenance (All Parks)	1,000.00	1,000.00	9,000.00	
Trail Washout repairs	-			
Equipment Rental	1,000.00	1,000.00	1,000.00	
Founders Pool	16,000.00	19,000.00	36,000.00	
Founders Park	50,740.00	50,740.00	17,740.00	
Skate Park Maintenance	500.00	-	500.00	
S&R	31,420.00	31,420.00	42,920.00	
Charro Ranch Park	7,250.00	7,250.00	9,300.00	
Triangle/ Veteran's Memorial Park	700.00	700.00	700.00	
Rathgeber Maintenance	900.00	1,050.00		
Total Maintenance	109,510.00	112,160.00	117,160.00	
Supplies				
General Parks	8,550.00	8,550.00	8,550.00	
Charro Ranch Supplies	1,500.00	1,500.00	1,250.00	
Founders Park Supplies		-	-	
Founders Pool Supplies	24,705.00	29,764.34	40,075.00	
Program and Events	20,050.00	20,050.00	10,950.00	
DSRP & Ranch House Supplies				
Rathgeber Supplies			600.00	
S&R Supplies	400.00	400.00	400.00	
Total Supplies	55,205.00	60,264.34	61,825.00	
Program Staff				
Camp Staff	-			
Program Event Staff	13,400.00	13,400.00	27,801.76	
Aquatics Staff	77,043.15	77,043.15	130,642.09	
Total Staff Expense	90,443.15	90,443.15	158,443.85	
Total Parks Expenditures	896,571.01	646,130.35	1,603,108.85	
FOUNDERS DAY - GENERAL FUND				
Balance Forward	33,588.01	33,588.01	46,869.01	
Revenue				
Craft booths/Business Booths	6,250.00	9,870.00	6,250.00	
Food booths	1,100.00	1,359.38	1,300.00	
BBQ cookers	4,600.00	6,270.00	4,600.00	
Carnival	10,000.00	16,379.86	14,000.00	
Parade	3,750.00	4,360.00	4,000.00	
Sponsorship	82,500.00	107,000.00	90,000.00	
Parking concession	1,700.00	1,078.98	1,000.00	

Attachment "A"

Item # 1.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Electric	3,000.00	860.00	3,300.00
Misc.			
TXF from General Fund			
Total	146,488.01	180,766.23	171,319.01

	FY 2023 Adopted	FY 2023 Amended	FY 2024 Proposed
Expense			
Publicity	9,500.00	7,412.71	2,500.00
Porta-Potties	12,000.00	13,590.00	15,000.00
Security	32,500.00	28,280.00	35,000.00
Health, Safety & Lighting	15,500.00	26,922.05	30,500.00
Transportation	4,500.00	6,564.00	7,000.00
Barricades/Traffic Plan	19,000.00	6,261.00	6,500.00
Bands/Music/Sound	22,500.00	19,073.32	22,500.00
Clean Up	5,500.00	7,055.70	20,000.00
FD Event Supplies	5,000.00	7,524.56	7,750.00
Sponsorship	6,000.00	5,197.00	6,000.00
Parade	650.00	47.09	650.00
Tent, Tables & Chairs	4,000.00	3,959.81	4,400.00
Electricity	1,800.00	2,009.98	2,000.00
FD Electrical Setup	4,600.00		225.00
Contingencies	3,438.01		-
Total expenses	146,488.01	133,897.22	160,025.00
Balance Forward	-	46,869.01	11,294.01

ECLIPSE - 2024**Revenue**

Sponsorships			
- Sunblock Party			20,000.00
- Glasses			5,000.00
- Misc. Sponsorships			5,000.00
Sales			
- Glasses			12,000.00
- T-Shirts			3,500.00
- Other			2,000.00
TXF from HOT			62,709.00
Total	-	-	110,209.00

Expense

Merchandise			
- Glasses			14,139.00
- T-Shirts			2,500.00
- Stickers			1,000.00
- Other			6,000.00
Maintenance			32,670.00
Block Party			28,500.00
Other			25,400.00
Total expenses	-	-	110,209.00

CONSOLIDATED GENERAL FUND**Revenue**

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
City	13,987,117.23	15,448,330.07	14,654,837.83
Parks	502,670.49	351,899.04	655,980.00
Founders	146,488.01	180,766.23	171,319.01
Eclipse	-	-	110,209.00
Total	14,636,275.73	15,980,995.34	15,592,345.84
Expense			
City	11,791,542.99	11,488,450.30	13,128,993.66
Parks	896,571.01	646,130.35	1,603,108.85
Founders	146,488.01	133,897.22	160,025.00
Eclipse	-	-	110,209.00
Total Expense	12,834,602.01	12,268,477.87	15,002,336.50
Balance Forward	1,801,673.72	3,712,517.47	590,009.34

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
DRIPPING SPRINGS FARMERS MARKET			
Balance Forward	49,380.56	49,380.56	31,438.39
Revenue			
FM Sponsor	5,000.00	4,000.00	4,000.00
Grant Income	1,000.00	1,000.00	1,000.00
Booth Space	54,600.00	71,467.20	70,000.00
Applications	750.00	1,800.00	1,800.00
Membership Fee	2,600.00	2,000.00	2,000.00
Interest Income	200.00	1,395.64	1,300.00
Market Event/Merch.	1,000.00	1,000.00	1,000.00
Transfer from General Fund	15,300.59	15,300.59	16,679.31
Total	129,831.15	147,343.99	129,217.70
Expense			
Advertising	3,000.00	-	4,700.00
Market Manager	52,679.65	57,633.46	56,968.21
Market Specialist			
Payroll Tax Expense	4,281.99	4,281.99	4,610.07
DSFM Benefits	8,125.04	8,264.24	6,676.72
Retirement	3,173.95	3,173.95	3,363.97
Entertainment & Activities	3,000.00	3,000.00	3,000.00
Dues Fees & Subscriptions	200.00	200.00	200.00
Market Event	500.00	500.00	-
Training	200.00	100.00	100.00
Office Expense	300.00	700.58	200.00
Supplies Expense	4,000.00	145.26	-
Network & Phone	252.00	206.12	200.00
Cleaning & Maintenance	-	-	2,200.00
Other Expense	2,600.00	2,200.00	-
Capital Fund	-		
Contingency Fund	500.00	500.00	500.00
Transfer to Reserve Fund	35,000.00	35,000.00	35,000.00
Total Expense	117,812.63	115,905.60	117,718.98
Balance Forward	12,018.52	31,438.39	11,498.72

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
PARKLAND DEDICATION FUND			
Balance Forward	155,253.81	155,253.81	564,405.81
Revenue			
Parkland Fees	-	516,152.00	-
Total Revenue	155,253.81	671,405.81	564,405.81
Expense			
Park Improvements	107,000.00	107,000.00	541,480.00
TXF to AG Facility			
Master Naturalists			
Total Expenses	107,000.00	107,000.00	541,480.00
Balance Forward	48,253.81	564,405.81	22,925.81
PARKLAND DEVELOPMENT FUND			
Balance Forward	-	-	-
Revenue			
Parkland Development Fees			
Total Revenue	-	-	-
Expense			
Transfer to Parks			
Total Expenses	-	-	-
Balance Forward	-	-	-
AG FACILITY FUND			
Balance Forward	-	-	-
Revenue			
Ag Facility Fees	47,495.00	16,160.00	
Total Revenues	47,495.00	16,160.00	-
Expense			
TXF to DSRP	47,495.00	16,160.00	
Total Expense	47,495.00	16,160.00	-
Balance Forward	-	-	-
LANDSCAPING FUND			
Balance Forward	468,342.55	440,042.55	624,827.64
Revenue			
Tree Replacement Fees		207,420.00	
Total Revenues	468,342.55	647,462.55	624,827.64

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Expense			
Sports and Rec Park	-	-	-
DSRP			
FMP	-	-	3,000.00
Charro	1,000.00	1,000.00	
Historic Districts	25,000.00	19,334.91	
Professional Services	-	-	
Tree Maintenance			25,000.00
City Hall Lawn and Tree Maintenance	2,300.00	2,300.00	2,300.00
Total Expense	28,300.00	22,634.91	30,300.00
Balance Forward	440,042.55	624,827.64	594,527.64

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
SIDEWALK FUND			
Balance Forward	102,536.00	102,536.00	1,497.00
Revenue			
Fees	-	68,960.00	-
Total Revenues	102,536.00	171,496.00	1,497.00
Expense			
Expense	-	169,999.00	-
Total Expense	-	169,999.00	-
Balance Forward	102,536.00	1,497.00	1,497.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
DRIPPING SPRINGS RANCH PARK OPERATING FUND			
Balance Forward	151,285.98	380,344.93	242,088.02
Revenue			
Stall Rentals	37,200.00	43,000.00	37,200.00
RV/Camping Site Rentals	19,000.00	24,000.00	19,000.00
Facility Rentals	113,500.00	116,000.00	113,500.00
Equipment Rental	6,000.00	12,420.00	6,000.00
Sponsorships & Donations	52,275.00	1,000.00	52,275.00
Merchandise Sales	21,065.20	33,590.00	22,065.20
Riding Permits	9,500.00	8,500.00	9,500.00
Staff & Misc. Fees	4,000.00	5,525.00	4,000.00
Cleaning Fees	25,000.00	22,445.00	25,000.00
General Program and Events:			
- Riding Series	82,000.00	36,692.00	35,000.00
- Coyote Camp	137,100.00	137,100.00	137,100.00
- Misc. Events	2,000.00	43,687.00	2,000.00
- Programing	15,100.00	26,834.00	15,100.00
- Concert Series			
- Ice Rink	-	-	329,425.00
Other Income	500.00	145.00	500.00
Interest	600.00	3,000.00	2,000.00
TXF from Ag Facility	47,495.00	16,160.00	
TXF from HOT	395,000.00	455,000.00	300,000.00
TXF for RV/ Parking Lot HOT			
TXF from General Fund			
TXF from Landscape Fund			
TXF from PEG		90,000.00	
TXF from General Fund CLFRF	275,884.04	275,884.04	
Total Revenue	1,394,505.22	1,731,326.97	1,351,753.22
Expense			
Advertising	17,750.00	10,000.00	15,000.00
Office Supplies	10,000.00	2,500.00	10,000.00
Postage	-	-	-
DSRP On Call	10,400.00	10,400.00	10,400.00
Camp Staff	108,246.48	80,000.00	108,246.48
Network and Communications	11,316.40	30,316.40	14,518.00
IT Equipment & Support	-	-	5,000.00
Co-Sponsored Events	7,900.00	2,000.00	7,900.00
Sponsorship Expenses	2,100.00	-	2,100.00
Supplies and Materials	25,500.00	5,500.00	13,545.00
Uniforms	-	1,500.00	3,500.00
Ranch House Supplies	1,000.00	500.00	1,000.00
Dues, Fees and Subscriptions	5,127.50	5,127.50	5,127.50

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Mileage	500.00	150.00	500.00
Equipment	267,250.00	267,250.00	20,000.00
House Equipment			
Equipment Rental	2,000.00	1,627.45	2,000.00
Equipment Maintenance	25,000.00	25,000.00	25,000.00
Portable Toilets	2,500.00	1,000.00	2,500.00
Electric	60,000.00	70,000.00	60,000.00
Water	7,000.00	10,500.00	7,000.00
Septic	750.00	750.00	750.00
Lift Station Maintenance	12,000.00	7,500.00	12,000.00
Propane/Natural Gas	2,500.00	2,500.00	2,500.00
On Call Phone	501.60	-	-
Alarm	6,660.00	4,000.00	6,660.00
Stall Cleaning & Repair	4,000.00	2,500.00	4,000.00
Training and Education	9,500.00	8,200.00	12,400.00
General Program and Events:			
- Riding Series	32,000.00	33,000.00	32,000.00
- Coyote Camp	16,000.00	17,500.00	16,000.00
- Misc. Events	700.00	76,532.60	700.00
- Programing	8,000.00	15,000.00	8,000.00
- Concert Series			
- Ice Rink	-		242,719.40
Other Expense	20,000.00	300.00	20,000.00
Improvements	345,000.00	385,000.00	355,000.00
Tree Planting			
Contingencies	50,000.00	25,000.00	50,000.00
Fleet Acquisition	-		-
Fleet Maintenance	5,500.00	1,000.00	5,500.00
General Maintenance and Repair	184,800.00	294,800.00	155,697.24
Grounds and General Maintenance	21,690.00	21,690.00	21,690.00
House Maintenance	10,000.00	9,000.00	10,000.00
HCLE	13,200.00	5,000.00	13,200.00
Merchandise	10,500.00	27,000.00	17,065.20
RV/Parking Lot			
TXF to Vehicle Replacement Fund	29,595.00	29,595.00	32,145.00
Total Expenses	1,346,486.98	1,489,238.95	1,331,363.82
Total Bal Forward	48,018.24	242,088.02	20,389.40

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
HOTEL OCCUPANCY TAX FUND			
Balance Forward	439,566.31	483,467.36	549,203.99
Revenues			
Hotel Occupancy Tax	700,000.00	924,195.93	800,000.00
Interest	240.00	11,500.00	7,200.00
Total	1,139,806.31	1,419,163.29	1,356,403.99
Expenses			
Advertising	2,100.00	7,529.55	-
Christmas Lighting Displays	45,000.00	7,925.00	27,290.00
City Sponsored Events			
Historic Districts Marketing	2,800.00	2,800.00	-
Signage	44,560.00	27,560.00	8,840.00
Arts	20,000.00	-	20,000.00
Lighting	150,000.00	-	-
Dues and Fees	8,000.00	11,346.75	12,000.00
TXF to Debt Service	91,600.00	91,600.00	88,487.50
RV/ Parking Lot			
Software			8,000.00
TXF to General Fund	2,404.33		62,709.00
TXF to DSVB			322,455.73
TXF to Event Center	395,000.00	455,000.00	300,000.00
Grants	291,198.00	266,198.00	39,885.00
Total expenses	1,052,662.33	869,959.30	889,667.23
Balance Forward	87,143.98	549,203.99	466,736.76

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item # 1.
VISITORS BUREAU				
Balance Forward			-	
Revenue				
Fees				
- Brewers Fest			1,000.00	
- Wedding Showcase			14,000.00	
Ticket Sales				
- Brewers Fest			12,000.00	
- Dripping with Taste			5,000.00	
- Songwriter's Festival			8,500.00	
Merchandise				
- Brewers Fest			1,000.00	
- Songwriters Festival			5,000.00	
- Eclipse			2,000.00	
Sponsorships & Donations				
- Songwriter's Festival			78,000.00	
Grants			-	
TXF from HOT Fund			322,455.73	
Total	-	-	448,955.73	

Expense

Personnel

- Salaries	144,350.00
- Taxes	11,546.78
- Benefits	13,430.08
- TMRS	8,523.87

Dues, Fees and Subscriptions

3,525.00

Advertising & Marketing

96,936.00

Supplies

1,800.00

IT Equipment & Support

-

Software

27,760.00

Training & Education

13,000.00

Professional Services

- Marketing Consultant	5,000.00
------------------------	----------

Utilities

- Water	
- Electricity	650.00
- Phone/Network	

Website

7,150.00

Office Maintenance/Repairs

13,740.00

Postage

250.00

Other

7,214.00

Brewers Fest

7,680.00

Dripping with Taste

4,700.00

Attachment "A"

Item # 1.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Songwriter's Festival			68,700.00
Wedding Showcases			13,000.00
Total expenses	-	-	448,955.73
Balance Forward	-	-	-

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
UTILITY FUND			
Balance Forward	6,028,715.13	6,012,207.19	6,393,898.25
Wastewater			
Revenue			
TXF from TWDB	4,420,000.00	280,000.00	14,715,000.00
Wastewater Service	1,285,365.12	1,400,000.00	1,478,767.68
Late Fees/Rtn check fees	9,600.00	16,000.00	9,600.00
Portion of Sales Tax	760,000.00	900,891.60	760,000.00
Delayed Connection Fees	5,000.00	15,000.00	5,000.00
Line Extensions			
Transfer fees	9,000.00	-	-
Overuse fees	150,000.00	165,000.00	335,135.58
Reuse Fees			204,350.00
FM 150 WWU Line Reimbursement	60,000.00	5,000.00	60,000.00
Interest			
Other Income	35,000.00		
Water Income			
Developer Reimbursed Costs	2,175,000.00	471,000.00	927,000.00
TXF from General Fund			
Total Revenues	8,908,965.12	3,252,891.60	18,494,853.26
Expense			
Administrative and General Expense:			
- Regulatory Expense	4,250.00		
- Planning and Permitting	7,500.00	30,000.00	5,000.00
Engineering:			
- Engineering & Surveying			
- Construction Phase Services HR TEFS 1873-001	35,000.00	35,000.00	15,000.00
- Misc. Planning/Consulting 1431-001	20,000.00	23,000.00	35,000.00
- 2nd Amendment CIP 1881-001	30,000.00	5,000.00	20,000.00
- Sewer Planning CAD 1971-001	15,000.00	2,000.00	15,000.00
- Water Planning 1982-001	15,000.00	1,000.00	5,000.00
- FM 150 WWU Line 1989-001	60,000.00	5,000.00	60,000.00
- Parallel West Interceptor Design& Cost			
- Caliterra Plan Review & construction Phase Services 19	35,000.00	10,000.00	35,000.00
- TLAP Renewal application 1732-001	50,000.00	25,000.00	10,000.00
- Arrowhead PR & Const. Phase Services - 1967-001	10,000.00	25,000.00	25,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001	75,000.00	40,000.00	100,000.00
- Double L Planning & Const. Phase Services - 1743-001	50,000.00	40,000.00	75,000.00
- Cannon Tract - 1842-001	40,000.00	1,000.00	2,000.00
- Driftwood 522 PR & Const. Phase Services - 1900-001	60,000.00	45,000.00	75,000.00
- Big Sky PR & Const Phase Services - 1913-001	60,000.00	25,000.00	50,000.00
- Driftwood Creek PR & Const Phase Services - 1917-001	45,000.00	40,000.00	75,000.00
- Cannon/Cynasure/Double L Water CCN App. - 2007-00	5,000.00	5,000.00	5,000.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
- Cynosure-Wild Ridge - 2009-001	20,000.00	35,000.00	75,000.00
- Oryx Cannon 58 Plan Review & CPS - 60972-2	-	5,000.00	60,000.00
- New Growth Plan Review & CPS - 60972-2	-	5,000.00	60,000.00
- Cannon Ranch Gateway Village Plan Review & CPS - 6	-	35,000.00	60,000.00
- TLAP Renewal application			
System Operations and Maintenance:			
- Routine Operations	73,600.00	130,000.00	87,000.00
- Non-Routine Operations	78,000.00	106,860.00	85,800.00
- System Maintenance & Repair	24,000.00	127,500.00	24,000.00
- Chlorinator Maintenance	3,000.00	3,000.00	3,900.00
- Chlorinator Alarm	1,000.00	-	1,300.00
- Odor Control	20,000.00	10,000.00	26,000.00
- Meter Calibrations	2,100.00	2,100.00	2,730.00
- Lift Station Cleaning	21,000.00	28,000.00	27,300.00
- Jet Cleaning Collection lines	22,800.00	22,800.00	27,360.00

Item # 1.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item # 1.
- Drip Field Lawn Maintenance	10,000.00	10,000.00	10,000.00	
- Drip Field Maint & Repairs	20,000.00	20,000.00	20,000.00	
- Drip Field Meter Box Replacement	5,000.00	5,000.00	-	
- Lift Station repairs	21,000.00	56,000.00	27,300.00	
- Autodialer Replacement	17,500.00	17,500.00	-	
- Lift Station Preventative Maintenance	7,000.00	-	9,700.00	
- WWTP Repairs/Pump Repairs	45,000.00	90,000.00	58,500.00	
- Chemicals	12,000.00	15,000.00	15,000.00	
- Electricity	80,000.00	80,000.00	80,000.00	
- Laboratory Testing	25,000.00	30,000.00		
- Sludge Hauling	130,000.00	120,000.00	150,000.00	
- Phone/Network	9,000.00			
- Supplies	20,000.00	22,500.00	28,500.00	
- Wastewater Flow Measurement	9,000.00	10,257.00	9,000.00	
- Backwash Flow Meter & Check valve	22,000.00	6,000.00	-	
- Arrowhead Plant Operations	148,225.00	-		
- Big Sky Plant Operations	69,948.00	-	-	
Arrowhead Operations and Maintenance:				
- Routine Operations			23,250.00	
- Non-Routine Operations			21,450.00	
- Chlorinator Maintenance			1,500.00	
- Chlorinator Alarm			1,000.00	
- Meter Calibrations			1,200.00	
- Lift Station Cleaning			3,000.00	
- Drip Field Lawn Maintenance			44,000.00	
- Drip Field Maint & Repairs			7,500.00	
- Lift Station repairs			2,500.00	
- Lift Station Preventative Maintenance			1,000.00	
- WWTP Repairs/Pump Repairs			14,625.00	
- Chemicals			13,000.00	
- Electricity			20,000.00	
- Sludge Hauling			39,000.00	
- Supplies			7,500.00	
- Capital Projects			2,029,109.57	
Other Expense	52,000.00	52,000.00	85,000.00	
Capital Projects:				
- Road Reconstruction				
- HRTreated Effluent Fill Station	200,000.00	5,000.00	200,000.00	
- Parallel West Interceptor	-			
- Arrowhead Drain Field	1,800,000.00	-	1,800,000.00	
Other:				
- Reimbursement to Caliterra Oversize of West Intercepto	-	652,733.00		
TWDB Engineering:				
- West Interceptor, SC, LS, FM and TE line 1950-001	250,000.00	45,000.00	150,000.00	
- East Interceptor 1951-001	400,000.00	75,000.00	125,000.00	

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
- Effluent HP 1952-001	200,000.00	125,000.00	175,000.00
- Reclaimed Water Facility 1953-001	15,000.00	5,000.00	5,000.00
- WWTP Design Assistance			
- So Regional WW System Exp P&M 1923-001	30,000.00	10,000.00	30,000.00
Miscellaneous:			
- Consultants and Legal	175,000.00	145,000.00	230,000.00
TWDB Capital Projects:			
- West Interceptor	3,500,000.00	-	2,000,000.00
- South Collector, LS and FM and TE Line			125,000.00
- East Interceptor	25,000.00	-	50,000.00
- Effluent Holding Pond	1,500,000.00	-	2,000,000.00
- WWTP	25,000.00	-	12,000,000.00
Transfer to General Fund	4,066.66		
Transfer to Vehicle Replacement Fund	29,911.00	29,911.00	37,936.00
Total Expense	9,738,900.66	2,494,161.00	22,797,960.57

Item # 1.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
WATER			
Revenue			
Fees:			
- Tap Fees			
- Impact Fees			
- Meter Set Fees		2,375.00	5,000.00
- Disconnect Fees			
- Equipment Fees		2,584.00	36,200.00
- Inspection Fees		300.00	5,000.00
Rates:			
- Base Rate	7,800.00	30,000.00	63,840.00
- Usage	150,000.00	100,000.00	100,000.00
- Penalties			
Other Revenues		16,896.97	6,000.00
TXF from Wastewater Fund	-	-	-
Total Revenue	157,800.00	152,155.97	216,040.00
Expense			
Administrative and General Expense:			
- Regulatory Expense	-	-	-
- Planning and Permitting	-	-	-
System Operations and Maintenance:			
- Routine Operations	25,000.00	10,000.00	25,000.00
- Non Routine Operations	20,000.00	10,000.00	10,000.00
- System Maintenance & Repair	20,000.00	5,000.00	20,000.00
- Laboratory Testing	25,000.00	5,000.00	-
- Supplies	50,000.00	62,000.00	50,000.00
Operating and Maintenance	-	-	-
Total Expense	140,000.00	92,000.00	105,000.00
OPERATIONS			
Revenues			
PEC	130,000.00	165,405.00	130,000.00
ROW Fees	6,000.00	5,000.00	6,000.00
Cable	130,000.00	161,076.00	130,000.00
TX Gas Franchise Fees	3,000.00	11,975.00	3,000.00
Interest		84,000.00	60,000.00
TXF from General Fund	50,000.00	-	-
Total Revenue	319,000.00	427,456.00	329,000.00
Expense			
Administrative and General Expense:			
- Administrative/Billing Expense	66,000.00	66,000.00	352,560.00
- Legal Fees	250,000.00	250,000.00	50,000.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item # 1.
- Auditing	10,000.00	10,000.00	10,000.00	
- Software	37,267.00	25,000.00	15,313.00	
- IT Equipment & Support	5,640.00	5,640.00	4,340.00	
Systems Operations and Maintenance:				
- Phone/Network		11,200.00	16,250.00	
- Equipment	50,000.00	50,000.00	53,000.00	
- Equipment Maintenance	10,000.00	10,000.00	10,000.00	
- Fleet Acquisition	45,000.00	33,411.51	62,000.00	
- Fleet Maintenance	10,000.00	10,000.00	12,000.00	
- Fuel	15,000.00	15,000.00	20,000.00	
- Laboratory Testing			30,000.00	
Other Expense				
Uniforms	5,000.00	4,000.00	7,470.00	
Training	9,254.00	8,000.00	13,305.00	
Dispatch	3,000.00	3,000.00	3,000.00	
Salaries	398,740.00	275,000.00	527,345.98	
Taxes	33,063.21	25,000.00	42,609.97	
Benefits	56,988.71	35,000.00	59,572.49	
Retirement	24,650.69	18,000.00	30,894.73	
On Call	10,400.00	10,400.00	10,400.00	
Total Expense	1,040,003.61	864,651.51	1,330,061.17	

CONSOLIDATED UTILITY FUND**Revenue**

Balance Forward	6,028,715.13	6,012,207.19	6,393,898.25
Wastewater	8,908,965.12	3,252,891.60	18,494,853.26
Water	157,800.00	152,155.97	216,040.00
Operations	319,000.00	427,456.00	329,000.00
Total	15,414,480.25	9,844,710.76	25,433,791.50

Expense

Wastewater	9,738,900.66	2,494,161.00	22,797,960.57
Water	140,000.00	92,000.00	105,000.00
Operations	1,040,003.61	864,651.51	1,330,061.17
Total Expense	10,918,904.27	3,450,812.51	24,233,021.74
Balance Forward	4,495,575.98	6,393,898.25	1,200,769.76

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
TWDB FUND			
Balance Forward	208.34	208.34	208.34
Revenues	4,420,000.00	280,000.00	14,715,000.00
Interest			
Total revenue	4,420,208.34	280,208.34	14,715,208.34
Expenses			
Escrow Fees			
Expenses	4,420,000.00	280,000.00	14,715,000.00
Total Expenses	4,420,000.00	280,000.00	14,715,000.00
Balance Forward	208.34	208.34	208.34
IMPACT FUND			
Bal Forward	4,390,183.94	4,436,041.36	2,391,506.74
Revenue			
Impact Fees	1,670,000.00	2,049,060.00	1,080,150.00
Impact Fee Deposits			
Interest Income	30,000.00	50,000.00	45,000.00
Total	6,090,183.94	6,535,101.36	3,516,656.74
Expense			
TXF to Debt Service 2015	698,498.56	698,498.56	684,900.76
TXF to Debt Service 2019	1,013,533.00	1,013,533.00	1,043,553.00
TXF to Debt Service 2022	2,431,563.06	2,431,563.06	1,195,288.50
Total expense	4,143,594.62	4,143,594.62	2,923,742.26
Total Bal Forward	1,946,589.32	2,391,506.74	592,914.48
DEBT SERVICE FUND 2015			
Bal Forward	850,073.10	850,359.95	845,626.75
Revenue			
TXF from Impact Fund	698,498.56	698,498.56	684,900.76
Interest	8,000.00	8,000.00	8,000.00
Total Revenue	1,556,571.66	1,556,858.51	1,538,527.51
Expenses			
Debt Payment 2015	711,231.76	711,231.76	698,498.56
Total Expense	711,231.76	711,231.76	698,498.56
Balance Forward	845,339.90	845,626.75	840,028.95
DEBT SERVICE FUND 2013			
Bal Forward	99,085.00	99,028.72	102,323.72
Revenue			

Attachment "A"

Item # 1.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
TXF from HOT	91,600.00	91,600.00	88,487.50
Interest	1,200.00	1,200.00	
Total	191,885.00	191,828.72	190,811.22
Expense			
Tax Series 2013	89,505.00	89,505.00	91,600.00
Total Expenses	89,505.00	89,505.00	91,600.00
Balance Forward	102,380.00	102,323.72	99,211.22

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
DEBT SERVICE FUND 2019			
Bal Forward	1,015,695.96	1,015,661.43	1,045,641.43
Revenue			
TXF from Impact Fees	1,013,533.00	1,013,533.00	1,043,553.00
Interest	12,000.00		
Total	2,041,228.96	2,029,194.43	2,089,194.43
Expense			
Tax Series 2019	983,553.00	983,553.00	1,013,553.00
Total Expenses	983,553.00	983,553.00	1,013,553.00
Balance Forward	1,057,675.96	1,045,641.43	1,075,641.43
DEBT SERVICE FUND 2022			
Bal Forward	-	-	1,195,288.50
Revenue			
TXF from Impact Fees	2,431,563.06	2,389,582.88	1,191,888.50
Interest	-	-	-
Total	2,431,563.06	2,389,582.88	2,387,177.00
Expense			
Tax Series 2022	1,215,163.06	1,194,294.38	1,195,288.50
Total Expenses	1,215,163.06	1,194,294.38	1,195,288.50
Balance Forward	1,216,400.00	1,195,288.50	1,191,888.50
PEG FUND			
Balance Forward	174,408.18	175,739.55	119,954.90
Revenues			
TWC	27,000.00	32,215.35	30,000.00
Interest Income	1,700.00	2,000.00	2,000.00
Total Revenues	203,108.18	209,954.90	151,954.90
Expense			
TXF to Event Center	-	90,000.00	
Total Expense	-	90,000.00	-
Balance Forward	203,108.18	119,954.90	151,954.90

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
RESERVE FUND			
Balance Forward	1,845,374.05	1,845,884.62	2,168,884.62
Revenue			
TXF from General Fund	300,000.00	300,000.00	300,000.00
Interest	18,000.00	23,000.00	23,000.00
Total	2,163,374.05	2,168,884.62	2,491,884.62

Expense			
Expense			
Total Expense	-	-	-
Balance Forward	2,163,374.05	2,168,884.62	2,491,884.62

TIRZ 1			
Balance Forward	195,162.56	354,256.51	11,632.20
Revenues			
City AV	115,297.54	121,169.56	248,835.49
County AV	215,354.00	214,030.08	362,307.49
City for GAP Escrow	-		
Interest Income	3,000.00		
EPS Reimbursements			
Total Revenue	528,814.10	689,456.15	622,775.18

Expense			
TIRZ Expense			
Project Management/Misc. Costs	32,000.00	15,750.00	16,000.00
Project Administration P3 Works	16,000.00	10,000.00	8,000.00
Legal Fees	12,000.00	-	-
EPS			
MAS	30,000.00	9,000.00	21,000.00
HDR	478,000.00	358,500.00	170,625.00
TJKM - Grant Writing	-		
Buie - PR	-		
Misc. Consulting	5,000.00	-	176,750.00
Creation Cost Reimbursements			
TXF to GAP Escrow	-		
Stakeholder Reimbursement	-	284,573.95	80,325.73
Total Expense	573,000.00	677,823.95	472,700.73
Balance Forward	(44,185.90)	11,632.20	150,074.45

TIRZ 2			
Balance Forward	653,378.27	1,100,268.33	1,547,461.82
Revenue			

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Interest Income	2,000.00	7,500.00	6,500.00
City AV	240,664.11	242,667.64	419,809.28
County AV	437,211.00	426,510.90	609,756.54
Total Revenue	1,333,253.38	1,776,946.87	2,583,527.64
Expense			
Project Management/Misc. Costs		15,750.00	16,000.00
Project Administration P3 Works		8,000.00	8,000.00
MAS		4,000.00	10,000.00
HDR		119,500.00	56,875.00
Misc. Consulting	-	-	150,000.00
Creation Cost Reimbursements			
Stakeholder Reimbursement		82,235.05	20,232.27
Total Expense	-	229,485.05	261,107.27
Balance Forward	1,333,253.38	1,547,461.82	2,322,420.37

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
VEHICLE REPLACEMENT FUND			
Balance Forward	31,193.00	31,193.00	161,025.00
Revenue			
TXF from General Fund	70,326.00	70,326.00	86,010.00
TXF from DSRP	29,595.00	29,595.00	32,145.00
TXF from WWU	29,911.00	29,911.00	37,936.00
Total Revenue	161,025.00	161,025.00	317,116.00
Expense			
Vehicle Replacement			
Total Expense	-	-	-
Balance Forward	161,025.00	161,025.00	317,116.00



PARK MAINTENANCE MANAGER FULL-TIME EXEMPT

A. GENERAL PURPOSE

The Park Maintenance Manager performs duties necessary to manage the daily operations of the Parks Maintenance division to ensure the proper operation of the City's public parks, common areas, open spaces, and facilities including Dripping Springs Ranch Park. This position is also responsible for the planning, coordination, scheduling, and supervision of Parks Maintenance employees in assigned, regularly scheduled, or special event duties; construction projects; and activities for landscaping, maintenance, and irrigation of City parks, common areas, and facilities. This position is also responsible for ensuring safe, quality parks, open spaces, and that facilities are made accessible to the public.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Responsible for the hiring, training, and evaluation of all Park Maintenance employees.
2. Reviews and approves timecards and timesheets for all Park Maintenance employees.
3. Serves as support role to fellow Park Maintenance Workers and leads by example.
4. Works with Ranch Park Manager and Assistant Manager with scheduling Park Maintenance Workers for optimal facility coverage, shift performance, and support during large events.
5. Conducts annual performance reviews for all Park Maintenance employees with assistance from the Assistant Park Maintenance Manager, Ranch Park Manager, and Ranch Park Assistant Manager.
6. Performs daily walk-through duties viewing the parks and facilities with a scrutinizing, detail-oriented lens.
7. Manages all heavy equipment operation safety training and record keeping for Park Maintenance staff.

8. Performs general daily maintenance duties and coordinates larger maintenance needs.
9. Is visible and available to assist during department programs and events.
10. Cleans restrooms, common areas, and seating areas, etc., within all parks and facilities.
11. Picks up and disposes of litter and glass.
12. Works in concert and as a team with Ranch Park Manager and Ranch Park Assistant Manager in all aspects of facility maintenance operations.
13. Reports all issues and concerns to Parks and Community Services Director.
14. Assists in development of annual maintenance, facilities, and equipment budget.
15. Oversee all volunteer work in parks including Hays County Master Naturalists, Hays County Master Gardeners, Boy Scout projects, and Girl Scout projects.
16. Oversee the Park Bench and Tree Dedication program.
17. Oversee the fleet management for the Parks and Community Services department.
18. Attends meetings as needed including but not limited to, City Council, Parks and Recreation Commission, and the Dripping Springs Ranch Park Board.
19. Performs other duties as assigned by Parks and Community Services Director.
20. Works cooperatively with the Public Works Maintenance staff including participating in required training and requesting assistance when necessary.

C. SUPERVISION

Works under the general direction of the Parks and Community Services Director. Supervises Assistant Park Maintenance Manager and Park Maintenance Workers.

D. EDUCATION, EXPERIENCE AND CERTIFICATIONS

1. High School Diploma or GED required. Bachelor's degree in Parks & Recreation, Physical Education, or related field preferred.
2. Five (5) years of progressively responsible experience in public parks and facilities work, to include four (4) years in a lead or supervisory capacity.
3. Must possess a valid Class C Texas Driver's License, clean driving record and working vehicle.
4. Standard First Aid and C.P.R. certifications or be able to obtain certifications within six (6) months of employment.

5. At least three (3) of the following industry-related licenses or certifications required, or obtained within one (1) year of hire:
 - i. Landscape Irrigator (TCEQ)
 - ii. Pesticide Applicator (TDA)
 - iii. Certified Pool Operator (Pool & Hot Tub Alliance)
 - iv. Aquatic Facility Operator (NRPA)
 - v. Certified Park & Recreation Professional (NRPA)
 - vi. Certified Playground Safety Inspector
 - vii. Arborist
6. Experience with managing contractual mowing agreements.
7. Experience in project management.
8. Ability to establish and maintain effective working relationships with employees, City officials, and general public.
9. Ability to handle confidential and sensitive information while maintaining confidentiality.

E. KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of landscaping and ground maintenance techniques.
2. Knowledge of materials, methods, standards, equipment, and tools used in park maintenance.
3. Knowledge of mechanical principles.
4. Skill in the use of hand tools (e.g., rakes, shovels, hammers, pliers, post hole digger, auger, etc.) and power equipment (e.g., chain saws, weed eater, blowers, power washers, nail guns, mowers, drills, grinders, saws, etc.).
5. Skill in the operation of equipment (e.g., tractor with front end loader, box blade, ATV, etc.).
6. Skills in general construction and plumbing.
7. Skill in making minor facility, tool, and equipment repairs.
8. Skill in providing customer service in a courteous and professional manner.
9. Skill in working safely.
10. Skill in communicating effectively (verbally as well as in writing) with team members, management, and general public.
11. Ability to work efficiently and independently with minimal supervision.

12. Ability to work in a team environment.
13. Ability to effectively communicate verbally and in writing.

F. TOOLS AND EQUIPMENT USED

Heavy equipment, including but not limited to front-end loader with box blade/arena drag, tractor, general maintenance equipment, phone, calculator, computer, printer, and related software.

G. SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to perform the essential functions if needed.

1. Work is performed in indoor and outdoor settings. Considerable outdoor work is required in the maintenance of all community parks, Dripping Springs Ranch Park and Event Center. Must be able to work outside in all weather conditions and be able to lift a minimum of 80 pounds.
2. While performing the duties of this job, the employee is regularly required to move around the facility to perform functions and assist visitors; communicate effectively, and operate objects, tools, or controls. The employee is often required to climb or balance, stoop, kneel, crouch, or crawl.
3. Must be able to distinguish colors when working with equipment, electrical panels, etc.; must be able to operate assigned vehicle or equipment.

H. WORK HOURS

This is a full time, exempt position. Forty (40) hour per week. Core work hours will be set by the Parks & Community Services Director. This position includes weekend hours, evening and night hours, holiday hours, and during emergencies as assigned year-round, and shares the responsibility for staffing the Event Center during these hours with Event Center staff. This is a full-time, exempt position and eligible for compensatory time in lieu of overtime, as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Any compensatory hours performed must be preapproved by the direct supervisor.

I. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works in outside weather conditions. Indoor and outdoor environments; exposure to extremes in weather condition; exposure to vibrations and noise; work on slippery or uneven surfaces, work

with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals.

2. The noise level in the work environment is usually moderate to loud.

J. SALARY

Salary is commensurate with the position. Pay days are those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

K. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

L. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership, or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange accommodation, we encourage you to contact Assistant City Administrator at (512) 858-4725.

Please note: This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Position Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.



TO: Mayor Foulds & City Council
FROM: Andrew Binz
DATE: August 2, 2023
RE: Park Maintenance Manager, Park Maintenance Assistant Manager and Park Maintenance Workers for Fiscal Year 2023/24

I would like to formally request creating the following new positions:

Position Title: Park Maintenance Manager, Full-time Exempt
 Department: Parks & Community Services
 Supervisor: Parks & Community Services Director
 Start Month: October 2023 or sooner if possible.
 Pay: \$65,000 to \$75,000 annually

Position Title: Park Maintenance Assistant Manager, Full-time, Exempt
 Department: Parks & Community Services
 Supervisor: Park Maintenance Manager
 Start Month: October 2023 or sooner if possible.
 Pay: \$55,000 - \$60,000 annually

Position Title: Park Maintenance, Full-time, Non-Exempt (2 Positions)
 Department: Parks & Community Services
 Supervisor: Park Maintenance Manager
 Start Month: October 2023 or sooner if possible.
 Pay: \$37,500 annually

SUMMARY

The Park Maintenance Division would be responsible for maintaining the City's public parks, common areas, open spaces, and facilities, including Dripping Springs Ranch Park. Daily responsibilities would include cleaning the restrooms, picking up trash, and emptying trash cans. Park Maintenance would also be responsible for small maintenance projects such as painting, tree trimming, power washing, and landscaping. Facility maintenance would include the basketball and volleyball courts, Founders Park skatepark, pavilion, pool and building, Sports and Recreation concession and restroom buildings, all city owned playgrounds and trails.

Administratively, the Park Maintenance Division would oversee the mowing contract, playground safety inspections, port a potty contract, and the Park Bench and Tree Dedication program. Park Maintenance would also serve as liaison between the city and the Hays County Master Naturalists, Hays County Master Gardeners, and all the Boy Scout and Girl Scout projects within our parks system.

The Park Maintenance Division would also work closely with the Public Works Maintenance staff on projects that require the use of large equipment and special skills such as electrical, plumbing and mechanics. Park Maintenance staff and Public Works staff will also work closely during city wide special events and training opportunities.

WHY POSITIONS ARE NEEDED

As the City of Dripping Springs grows and the parks get busier, more attention will need to be given to the cleanliness and maintenance of the parks. Adding the Parks Maintenance Division will help keep our parks and facilities clean and maintained throughout the week and weekend while freeing up time for the Public Works Maintenance staff to focus on city-wide maintenance issues. Adding these positions will also help with maintenance and weekend coverage at Dripping Springs Ranch Park, especially during large weekend events.

Adding a Park Maintenance Manager and Assistant Manager will help alleviate the administrative duties of overseeing an entire Park Maintenance staff from the DSRP Manager Emily Nelson. The current DSRP Maintenance Workers will become Park Maintenance Workers. This will allow Emily and her staff to concentrate on the facility rentals, events and programs that generate revenue.

Another benefit of adding a Park Maintenance division is the collaboration that would take place with the Public Works Maintenance staff during large city-wide events and emergency situations. Park Maintenance staff and Public Works maintenance staff will work together on large projects, share equipment, and attend trainings together.



DRIPPING SPRINGS
Texas

Park Maintenance Duties August 1, 2023

Park Maintenance Duties

Item # 1.

1. DSRP Maintenance
 - Duties would remain the same.
 - Crew would get direction from Emily and Lily on what needs to be done for the day and week.
 - Emily and Maintenance Manager would need to coordinate who and how many people are needed on a daily and weekly basis.
2. Park Maintenance
 - Empty trash and clean restrooms daily and as needed.
 - Pick up trash throughout the park daily. Assist with Special Events.
 - Small maintenance throughout the park:
 - Signs, benches, painting, tree trimming, power washing, etc..
 - Basketball and volleyball court maintenance.
 - Skate Park, playground, pavilion and trail maintenance.
 - Founders pool and building maintenance.
 - Concession and restroom building maintenance.
 - Landscaping install and maintenance.
3. Administrative Duties
 - Mowing contract
 - Playground safety inspections
 - Liaison to DSYS, Master Naturalists, Master Gardeners, Scout Projects
 - Port a Potty contract/management
 - PCS vehicle and equipment preventative maintenance
 - Park Bench and Tree Dedication program



Public Works Maintenance Assistance

Assistance from the Public Works Maintenance team will be imperative with the following:

Item # 1.

1. Transition

- Craig will be involved in the hiring of the Park Maintenance Manager position.
- Public Works Maintenance staff will train new Park Maintenance staff on current trash and restroom cleaning responsibilities.
- Institutional knowledge
- Work order process
- Trainings with both divisions
- 1 year max on the transition

2. Large Equipment Projects

- Backhoe
- Skid Loader
- Auger

3. Special Skill Set

- Electrical
- Plumbing
- Mechanics



**Dripping Springs Visitors Bureau
Proposed FY 2024 Budget**

GL Account	Description	FY 2023 Adopted	FY 2024 Proposed	FY 2024 09-19-2023	Difference	Lisa's Previous Notes for Proposed	FY 2024 NEW 09-22-2023	Difference	Lisa's Notes for Final
Balance Foreward									
Revenues									
	Fees								
	Brewers Fest Booth Fees	1,000.00	1,000.00	1,000.00	-		1,000.00	-	
	Wedding Showcase Booth Fees	13,500.00	14,000.00	14,000.00	-		14,000.00	-	
	Total Fees	14,500.00	15,000.00	15,000.00	-		15,000.00	-	
	Ticket Sales								
	Brewers Fest	12,000.00	12,000.00	12,000.00	-		12,000.00	-	
	Dripping with Taste	5,000.00	5,000.00	5,000.00	-		5,000.00	-	
	Songwriters Festival	8,500.00	8,500.00	8,500.00	-		8,500.00	-	
	Total Ticket Sales	25,500.00	25,500.00	25,500.00	-		25,500.00	-	
	Merchandise								
	Brewers Fest	1,500.00	1,000.00	1,000.00	-		1,000.00	-	
	Songwriters Festival	4,000.00	5,000.00	5,000.00	-		5,000.00	-	
	Eclipse		2,000.00	2,000.00	-		2,000.00	-	
	Total Merchandise	5,500.00	8,000.00	8,000.00	-		8,000.00	-	
	Sponsorships/Donations								
	Songwriters Festival	77,500.00	78,000.00	78,000.00	-		78,000.00	-	
	Total Sponsorships/Donations	77,500.00	78,000.00	78,000.00	-		78,000.00	-	
	Grants								
	Wedding Showcase	3,200.00	-	-	-		-	-	
	HOT (from City)	220,000.00	450,000.00	475,957.38	25,957.38		322,455.73	(153,501.65)	
	Total Grants	223,200.00	450,000.00	475,957.38	25,957.38		322,455.73	322,455.73	
	Advertising & Marking								
	Tourism	4,000.00	-	-	-		-	-	
	Total Advertising & Marketing	4,000.00	-	-	-		-	-	
	Programing								
	Tourism	3,000.00	-	-	-		-	-	
	Total Programing	3,000.00	-	-	-		-	-	
	Transfers In								
	Total Transfers	-	-	-	-		-	-	
	Other								
	Total Other	-	-	-	-		-	-	
	Total Revenues	353,200.00	576,500.00	602,457.38	25,957.38		448,955.73	(153,501.65)	
Expenditures									
	Personnel								
	Salaries	144,573.41	177,432.00	144,350.00	(33,082.00)	Includes Brand Manager, part-time receptionist and tourism director	144,350.00	-	Note: originally also requested part-time receptionist that we cut out, as well as part-time graphic designer that would have worked partly on DSVB items.
	Taxes	8,963.55	14,329.55	11,546.78	(2,782.77)		11,546.78	-	
	Benefits	7,616.31	13,432.48	13,430.08	(2.40)		13,430.08	-	
	TMRS		10,477.36	8,523.87	(1,953.49)		8,523.87	-	
					-			-	
	Total Personnel	161,153.27	215,671.39	177,850.73	(37,820.66)		177,850.73	-	
	Dues, Fees & Subscriptions								
	Tourism misc	1,000.00	1,000.00	1,000.00			1,000.00	-	Increased because they stopped some memberships in tourism organizations.
	DSVB Operations	1,750.00						-	
	Texas Conventions & Visitor Bureau Dues		\$825	825.00			\$825	-	
	Texas Travel Alliance Dues		700.00	700.00			700.00	-	

**Dripping Springs Visitors Bureau
Proposed FY 2024 Budget**

GL Account	Description	FY 2023 Adopted	FY 2024 Proposed	FY 2024 09-19-2023	Difference	Lisa's Previous Notes for Proposed	FY 2024 NEW 09-22-2023	Difference	Lisa's Notes for Final
	Other Dues		2,800.00	2,800.00			1,000.00	(1,800.00)	
100-400-63004	Total Dues, Fees & Subscriptions	2,750.00	5,325.00	5,325.00	-		3,525.00	(1,800.00)	
	Advertisements & Marketing								
	Tourism	18,000.00						-	
	Tour Texas		11,106.00	11,106.00			5,553.00	(5,553.00)	Cut out TourTexas by 50%
	Travel Guides, Texas Highways Print & Digital		18,486.00	18,486.00		We have been neglecting true tourism marketing, with only spending \$18,000 in previous years. In researching and networking with peers, and assessing what we've done and what we should do, I'm proposing investment into additional advertising, re-branding/refreshing the brand, a campaign with 2-3 year shelf life , photography.	8,883.00	(9,603.00)	Cut out 1 editions of Texas Highways @3,080; Event calendar @\$999.40; Cut out Texas State Travel Guide @\$4,964.65; texashighways.com @\$560
	Digital Search, Retargeting		31,500.00	31,500.00			14,500.00	(17,000.00)	cut back digital search by \$17,000
	Video/Branding/Campaign		75,000.00	75,000.00			40,000.00	(35,000.00)	Cut back on branding video/campaign
	Rebrand Expenses		20,000.00	20,000.00			20,000.00	-	
	Photography		8,000.00	8,000.00			8,000.00	-	
100-400-66001	Total Advertising & Marketing	18,000.00	164,092.00	164,092.00	-		96,936.00	(67,156.00)	
	Supplies								
	DSVB Operations	600.00	1,800.00	1,800.00	-		1,800.00	-	
100-400-71005	Total Supplies	1,875.00	1,800.00	1,800.00	-		1,800.00	-	
	IT Equipment & Support								
100-400-71005	Total IT Equipment & Support	-	-	-	-		-	-	
	Software								
	Tourism	2,500.00	2,500.00	2,500.00	-	Biggest change here is Datafy. Doesn't show on this budget, but believe they budgeted for it in 2023.	2,500.00	-	These were/are in the DSVB budget before we took over, but we are not sure where they coded them. These are not additional expenses, as we know from taking over the bureau that they are being utilized.
	DSVB Operations	2,500.00			-			-	
	Datafy		15,000.00	15,000.00	-		15,000.00	-	
	AirDNA		3,240.00	3,240.00	-		3,240.00	-	
	Adobe		1,000.00	600.00	(400.00)		600.00	-	
	Constant contact		1,200.00	1,200.00	-		1,200.00	-	
	VisitWdget		3,600.00	3,600.00	-		3,600.00	-	
	Ring			828.00	828.00		828.00	-	
	MS Office			792.00	792.00		792.00	-	
100-400-71005	Total Software	5,000.00	26,540.00	27,760.00	1,220.00		27,760.00	-	
	Training & Education								
		3,500.00						-	
	Texas Sounds and Cities Conference		1,000.00	1,000.00		Music City Annual Conference - Brand Manager	1,000.00	-	
	Texas Travel Alliance Travel Summit		3,000.00	3,000.00		Yearly conference - Lisa and Tourism Director	3,000.00	-	
	Tourism College		4,500.00	4,500.00		Certification Program - Brand Manager & Tourism Dir	4,500.00	-	
	TCVBA Annual Conference		2,500.00	2,500.00		Tourism Director	2,500.00	-	
	Blog Conference		1,000.00	1,000.00		Brand Manager	1,000.00	-	
	Misc Travel		1,000.00	1,000.00		TBD	1,000.00	-	
								-	
100-400-71005	Total Training & Education	3,500.00	13,000.00	13,000.00	-		13,000.00	-	
	Professional Services								
	Marketing Consulting	5,000.00	5,000.00	5,000.00			5,000.00	-	
	Accountant	3,140.00							
	Technical Services	500.00							
	Payroll	868.94							
100-400-71005	Total Professional Services	9,508.94	5,000.00	5,000.00	-		5,000.00	-	

**Dripping Springs Visitors Bureau
Proposed FY 2024 Budget**

GL Account	Description	FY 2023 Adopted	FY 2024 Proposed	FY 2024 09-19-2023	Difference	Lisa's Previous Notes for Proposed	FY 2024 NEW 09-22-2023	Difference	Lisa's Notes for Final
	Sponsorship Expenses								
100-400-71005	Total Sponsorship Expenses	-	-	-	-		-	-	
	Utilities								
	Water								
	Electricity	650.00	650.00	650.00			650.00	-	
	Phone/Network	2,040.00							
100-400-71005	Total Utilities	-	650.00	650.00	-		650.00	-	
	Website - yearly fee	6,500.00	8,750.00			Our website needs a refresh and move to platform that fits with the city's. This is looking at the redesign. This \$31K is a one-time fee only.	6,500.00	6,500.00	Staying with current website
	Website Set Up		31,135.00			ONE-TIME-FEE	-	-	
	Total Website	9,190.00	39,885.00	39,885.00	-		7,150.00	(32,735.00)	
	Other								
	Furniture	500.00	500.00	500.00		misc needs	500.00	-	
	Insurance	1,700.00						-	
	Office Cleaning	350.00	6,240.00	\$6,240		\$120 a week	\$6,240	-	
	Postage	250.00	250.00	250.00			250.00	-	
	Office Maintenance	550.00	3,500.00	3,500.00		2500 HVAC, 1000 Plumbing - Per Craig	3,500.00	-	
	Entertainment	650.00	650.00	650.00			650.00	-	
	Printing	1,000.00	1,000.00	1,000.00			1,000.00	-	
	Lodging	2,000.00						-	
	Meals	250.00	500.00	500.00			500.00	-	
	Awards & Gifts	1,135.00	1,000.00	1,000.00			1,000.00	-	
	Event Admissions	350.00	500.00	500.00		Chamber meetings, club meetins, etc.	500.00	-	
	Storage	432.00	2,064.00	2,064.00		\$172 a month storage unit	2,064.00	-	will access if needed and cut
	Merchant Fees		2,800.00			booth sales, etc.		-	
	Volunteer Appreciation		1,000.00	1,000.00			1,000.00	-	
	Painting			4,000.00			4,000.00	-	
100-400-71005	Total Other	9,167.00	20,004.00	21,204.00	-		21,204.00	-	
	Brewers Fest								
	Dues, Fees & Subscriptions	25.00							
	Supplies	3,500.00	3,500.00				3,500.00		
	Entertainment & Activities	500.00	500.00				500.00		
	Facility Rental	480.00	480.00				480.00		
	Dues, Fees & Subscriptions	100.00							
	Printing	1,000.00	1,000.00				1,000.00		
	Merchandise	1,000.00	1,000.00				1,000.00		
	Equipment Rental	950.00	950.00				950.00		
	Security	250.00	250.00				250.00		
100-400-71005	Total Brewers Fest	7,805.00	7,680.00	7,680.00	-		7,680.00	-	
	Dripping with Taste								
	Adversiting	1,300.00	1,000.00				1,000.00		
	Supplies	125.00	125.00				125.00		
	Commissions	3,000.00	3,000.00				3,000.00		
	Software	275.00	275.00				275.00		
	Printing	300.00	300.00				300.00		
100-400-71005	Total Dripping with Taste	5,000.00	4,700.00	4,700.00	-		4,700.00	-	
	Songwriters Festival								

**Dripping Springs Visitors Bureau
Proposed FY 2024 Budget**

GL Account	Description	FY 2023 Adopted	FY 2024 Proposed	FY 2024 09-19-2023	Difference	Lisa's Previous Notes for Proposed	FY 2024 NEW 09-22-2023	Difference	Lisa's Notes for Final
	Adversiting	18,150.00	6,000.00			moved advertsing from here to above, to spread out advertising of all things, not just songwriters.	6,000.00		
	Supplies	3,400.00	3,400.00				3,400.00		
	Entertainment & Activities	37,875.00	35,000.00				35,000.00		
	Software	220.00	200.00				200.00		
	Dues, Fees & Subscriptions	2,675.00	2,800.00				2,800.00		
	Printing	2,800.00	3,000.00				3,000.00		
	Merchandise	5,220.00	5,500.00				5,500.00		
	Facility Rental	1,728.00	1,800.00				1,800.00		
	Equipment Rental	6,500.00	8,000.00				8,000.00		
	Security	1,600.00	2,000.00				2,000.00		
	Lodging	1,000.00	1,000.00				1,000.00		
100-400-71005	Total Songwriters Festivle	81,168.00	68,700.00	68,700.00	-		68,700.00	-	
	Wedding Showcases								
	Adversiting	10,400.00	10,400.00				10,400.00		
	Commissions	370.00	400.00				400.00		
	Professional Services:	200.00	300.00				300.00		
	Dues, Fees & Subscriptions	405.00	200.00				200.00		
	Printing	1,540.00	1,500.00				1,500.00		
	Supplies	110.00	200.00				200.00		
100-400-71005	Total Wedding Showcases	13,025.00	13,000.00	13,000.00	-		13,000.00	-	
	Total Expenditures	327,142.21	585,397.39	550,646.73	(36,600.66)		448,955.73	(101,691.00)	
	Balance	26,057.79	(8,897.39)	51,810.65	62,558.04		-	(51,810.65)	

FY 2024 Proposed Tax Rates

	City	Current Rate			Proposed Rate			Change	% of Change
		M&O	I&S	Total	M&O	I&S	Total		
Salary Survey Cities	Bee Cave	-	0.02000	0.02000		0.02000	0.02000	-	0.00%
	Lakeway	0.09710	0.03190	0.12900	0.10450	0.03950	0.14400	0.01500	11.63%
	West Lake Hills	0.10610	0.04430	0.15040	0.11780	0.06080	0.17860	0.02820	18.75%
	Fredericksburg	0.16997	0.02586	0.19582	0.16864	0.01275	0.18139	(0.01444)	-7.37%
	Rollingwood	0.09510	0.08450	0.17960	0.10320	0.09510	0.19830	0.01870	10.41%
	Dripping Springs	0.17780	-	0.17780	0.17180	0.03796	0.20976	0.03196	17.98%
	Horseshoe Bay	0.21361	0.05639	0.27000	0.19770	0.07230	0.27000	-	0.00%
	Buda	0.09260	0.24970	0.34230	0.08820	0.24970	0.33790	(0.00440)	-1.29%
	Lago Vista	0.29590	0.13240	0.42830	0.29890	0.11500	0.41390	(0.01440)	-3.36%
	Liberty Hill	0.29351	0.16105	0.45456	0.29351	0.16105	0.45456	-	0.00%
	Kyle	0.29660	0.21160	0.50820	0.27920	0.19010	0.46930	(0.03890)	-7.65%
	Boerne	0.38700	0.06400	0.45100	0.35820	0.11840	0.47660	0.02560	5.68%
	Bastrop	0.31660	0.19620	0.51280	0.30940	0.19620	0.50560	(0.00720)	-1.40%
	Pflugerville	0.26820	0.21310	0.48130	0.24850	0.28770	0.53620	0.05490	11.41%
	Marble Falls	0.21000	0.34770	0.55770	0.20090	0.33910	0.54000	(0.01770)	-3.17%
Burnett	0.50220	0.11090	0.61310	0.50220	0.11090	0.61310	-	0.00%	
Other Cities	Bulverde	0.17080	-	0.17080	0.16750		0.16750	(0.00330)	-1.93%
	Dripping Springs	0.17780	-	0.17780	0.17180	0.03796	0.20976	0.03196	17.98%
	Live Oak	0.28308	0.12714	0.41022	0.27421	0.11158	0.38579	(0.02443)	-5.96%
	Hutto	0.27388	0.14810	0.42198	0.26848	0.13363	0.40211	(0.01987)	-4.71%
	Elgin	0.36431	0.18035	0.54466	0.36327	0.13497	0.49824	(0.04643)	-8.52%
Taylor	0.45338	0.19557	0.64895	0.36065	0.26812	0.62877	(0.02018)	-3.11%	

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2023-_____

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, APPROVING THE AD VALOREM TAX RATE AND LEVY OF ONE THOUSAND SEVEN HUNDRED EIGHTEEN TEN-THOUSANDTHS CENTS (\$0.1718) PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE CITY LIMITS OF THE CITY; PROVIDING FOR PENALTIES AND INTEREST; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; SEVERABILITY; SAVINGS CLAUSE; PUBLICATION AND EFFECTIVE DATE

WHEREAS, a budget appropriating revenues generated for the use and support of the municipal government of the City of Dripping Springs (“City”) has been approved and adopted by the City Council of the City of Dripping Springs (“City Council”) as required by Chapter 102 of the Texas Local Government Code; and

WHEREAS, a notice of the hearing on a proposed tax revenue increase was published in the City’s official newspaper on August 24, 2023; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary of proper for carrying out a power granted by to the City; and

WHEREAS, the tax rate exceeds the no-new-revenue tax rate and was passed by a greater than a sixty percent (60%) of the members of the governing body; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to adopt an ordinance establishing an ad valorem tax rate.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. APPROVAL OF TAX RATE & LEVY

That there be and is hereby levied and shall be assessed and collected for the year , on all taxable property, real, personal and mixed, situated within the city limits of the City, and not exempt the Constitution of the State and valid state laws, an ad valorem tax rate of One Thousand Seven Hundred Eighteen Ten-Thousandths cents (\$0.1718) on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenses and budge of the municipal government of the City (maintenance and operations (M&O)), a tax rate of One Thousand Seven Hundred Eighteen Ten-Thousandths cents (\$0.1718) on each One Hundred Dollars (\$100.00) assessed value of taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 31.92 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

- (b) The City Secretary shall cause the following notice to be posted on the homepage of the City's internet website:

THE CITY OF DRIPPING SPRINGS, TEXAS ADOPTED A TAX RATE THAT WILL EFFECTIVELY BE RAISED BY SEVENTEEN POINT SIX PERCENT (31.92%) AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,00.00 HOME BY APPROXIMATELY \$ 0.00.

2. PENALTY & INTEREST

All taxes shall become a lien upon the property against which assessed and the City Tax Assessor/Collector for the City of Dripping Springs, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, or the payment of said taxes, penalty and interest for the general fund of the City of Dripping Springs, Texas.

3. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

4. SEVERABILITY CLAUSE

That is any section, subsection, paragraph, clause, phrase, or provision of this Ordinance shall be judged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or provision thereof, other than the part so decided to be invalid or unconstitutional.

5. SAVINGS CLAUSE

That all previous budget ordinances shall remain in full force and effect, save and except as amended by this Ordinance.

6. PUBLICATION CLAUSE

The City Secretary of the City of Dripping Springs, Texas, is hereby directed to public in the Official Newspaper of the City of Dripping Springs, the caption, and effective date clause of this Ordinance as required by Texas Local Government Code §52.011.

7. EFFECTIVE DATE

The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this Ordinance shall take effect immediately from and after its passage as the law in such provides.

8. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, 25th day of September 2023, by the following City Council of Dripping Springs roll call vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

CITY OF DRIPPING SPRINGS

RESOLUTION No. 2023-R___

A RESOLUTION OF THE CITY OF DRIPPING SPRINGS, TEXAS,
RATIFYING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2023-2024;
FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES;
FILING OF BUDGET; REPEALER; SEVERABILITY; EFFECTIVE DATE;
AND PROPER NOTICE

WHEREAS, the City of Dripping Springs City Council (“City Council”) seeks to enact and otherwise approve the City of Dripping Springs’ (“City”) budget for Fiscal Year 2023-2024; and

WHEREAS, the new fiscal year commences for the City on October 1, 2023; and

WHEREAS, the Budget as adopted raises more total property taxes than last year’s budget by \$820,123.54, which is a thirty-one point ninety-two percent (31.92%) increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$445,377.12; and

WHEREAS, Local Government Code § 102.007 requires the City ratify the Budget by a separate vote; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and complies with Texas Local Government Chapter 102; and

WHEREAS, pursuant to Texas Local Government Code §51.001 the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code §101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget (*Attachment “A”*).

NOW, THEREFORE, BE IT by the City Council of the City of Dripping Springs, Texas, that:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Resolution by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

The City's budget for Fiscal Year 2023-2024 shall read in accordance with *Attachment "A"*, which is attached hereto and incorporated into this Resolution for all intents and purposes.

3. REPEALER

To the extent reasonably possible, resolutions and ordinances are to be read together in harmony. However, all resolutions and ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of these clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Resolution.

5. FILING OF THE BUDGET

The City Secretary is hereby directed to file the budget on the website of the City and in the City's official records.

6. EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

COUNCIL MEMBER _____ MOTIONED TO APPROVE THIS RESOLUTION, WHICH WAS SECONDED BY COUNCIL MEMBER _____. THE MOTION TO APPROVE RESOLUTION NO. 2023-R___ CARRIED RECEIVING THE VOTE: __ (AYES), __ (NAYS), AND __ (ABSTENTIONS).

PASSED & APPROVED, this the 25th day of September 2023, by the following roll call vote of the City Council of Dripping Springs, Texas.

Mayor Pro Tem Manassian	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member King	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Tahuahua	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Crow	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Parks	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary