



Parks & Recreation Commission Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Wednesday, August 20, 2025, at 6:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

Commission Members

Paul Fushille, Chair
Kristy Caldwell, Vice Chair
Hope Boatright
Olivia Barnard
Tyson Joe
Tyler Houston
Thomas Lengel
Bryant Scheppler
Ryan Strittmatter

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz
Parks & Community Services Assistant Director Emily Nelson
DSRP Manager Lilley Sellers
City Secretary Diana Boone
Deputy City Attorney Aniz Alani

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least nine (9) copies; if nine (9) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Consider approval of the July 23, 2025 Parks & Recreation Commission special meeting minutes.**

BUSINESS AGENDA

- 2. Update and presentation by Cadel Beasley on his Distinguished Conservation Service Award project.**
- 3. Discuss and consider approval of a request from Ada Sorenson and Garner Geeslin for a Girl Scout project for the installation of a Little Library in a City park.**
- 4. Discuss and consider approval of the Parks and Community Services Vision, Mission, and Core Values.**
- 5. Discuss and consider approval of the Parks and Community Services Goals and Objectives.**
- 6. Discuss and consider approval of a recommendation to City Council to approve the proposed updates to the fees listed in Section 9: Parks & Community Services in the Master Fee Schedule.**
- 7. Discuss and consider approval of the selection of Commissioners to represent each of the parks.**

PARKS & COMMUNITY SERVICES DEPARTMENT REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

- 8. Parks & Community Services Director's Report** *Andy Binz, PCS Director*

COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

- 9. Charro Ranch Park**
Commissioners: Fushille and Lengel
- 10. Dripping Springs Ranch Park Committee**
Commissioners: Boatright and Lengel
- 11. Founders Memorial Park Committee**
Commissioners: Barnard, Schleppler, and Joe
- 12. Rathgeber Natural Resource Park**
Commissioners: Caldwell, Fushille and Barnard
- 13. Sports & Recreation Park Committee**
Commissioners: Krueger, Schleppler, and Joe

14. Veterans Memorial Park Committee

Commissioners: Caldwell

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

September 17, 2025, at 6:00 p.m.

October 15, 2025, at 6:00 p.m.

November 19, 2025, at 6:00 p.m.

December 17, 2025, at 6:00 p.m.

City Council Meetings

September 2, 2025, at 5:30 p.m. (Special Meeting)

September 16, 2025, at 5:30 p.m. (Special Meeting)

October 7, 2025, at 6:00 p.m.

October 21, 2025, at 6:00 p.m.

November 4, 2025, at 6:00 p.m.

November 18, 2025, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on August 13, 2025 at 3:00 PM.

Diana Boone, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Parks & Recreation Commission Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Wednesday, July 23, 2025, at 6:00 PM

DRAFT MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of commissioners present, Chair Fushille called the meeting to order at 6:17 p.m.

Commission Members Present

Paul Fushille, Chair

Kristy Caldwell, Vice Chair

Hope Boatright

Olivia Barnard

Taylor Houston

Commission Members Absent

Tyson Joe

Thomas Lengel

Bryant Scheppler

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz

Parks & Community Services Assistant Director Emily Nelson

Deputy City Attorney Aniz Alani

City Secretary Diana Boone

Visitors Bureau Manager Pam King

Mayor Pro Tem Taline Manassian

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least nine (9) copies; if nine (9) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No one spoke during the Presentation of Citizens.

BUSINESS AGENDA

1. Consider approval of the May 21, 2025 Parks & Recreation Commission regular meeting minutes.

A motion was made by Commissioner Boatright and seconded by Vice Chair Caldwell, to approve the May 21, 2025 meeting minutes. The motion to approve carried unanimously 5 to 0.

2. Update concerning the Stars of Dripping Springs Phase II Project.

This update was presented by Visitors Bureau Manager Pam King. No action was taken.

Item 4 was moved up on the agenda, to be presented after item 2.

4. Presentation on a proposed Hays County Master Naturalist project by Susan Sellers at Sports & Recreation Park.

This item was presented by Hays County Master Naturalist Susan Sellers.

A motion was made by Commissioner Barnard and seconded by Commissioner Boatright, to approve proposed Hays County Master Naturalist Project to be funded with 2025 Landscaping Fund and to include irrigation. The motion to approve carried unanimously 5 to 0.

3. Discuss and consider approval of a recommendation to City Council to approve the proposed updates to the fees listed in Section 9: Parks & Community Services in the City's Master Fee Schedule.

A motion was made by Commissioner Houston and seconded by Chair Fushille, to approve the new fee schedule.

The motion to approve was withdrawn after further discussion.

A motion was made by Commissioner Houston and seconded by Vice Chair Caldwell, to make a decision at the next meeting pending clarification. The motion carried unanimously 5 to 0.

5. Discuss and consider approval of a recommendation to City Council to approve the proposed updates to Division 3 – Parks and Recreation Commission Ordinance.

A motion was made by Commissioner Barnard and seconded by Commissioner Caldwell, to approve a recommendation to council to approve the proposed updates to Division 3 of the Parks and Recreation Commission Ordinance. The motion to approve carried unanimously 5 to 0.

PARKS & COMMUNITY SERVICES DEPARTMENT REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

6. Parks & Community Services Director's Report

Andy Binz, PCS Director

No action was taken.

COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however no action may be taken.

7. **Charro Ranch Park**
Commissioners: Fushille and Lengel
8. **Dripping Springs Ranch Park Committee**
Commissioners: Boatright and Lengel
9. **Founders Memorial Park Committee**
Commissioners: Barnard, Scheppler, and Joe
10. **Rathgeber Natural Resource Park**
Commissioners: Caldwell, Fushille, and Barnard
11. **Sports & Recreation Park Committee**
Commissioners: Scheppler and Joe
12. **Veterans Memorial Park Committee**
Commissioners: Caldwell

CLOSED SESSION

A motion was made by Chair Fushille and seconded by Vice Chair Caldwell, to go into Closed Session to discuss item 13, under section 551.071 and 551.072. The motion carried unanimously 5 to 0.

Closed Session started at 7:54 p.m.

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

13. **Consultation with Attorney and Deliberation Regarding Real Property and interlocal discussions related to park properties.** (*Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072*)

Closed Session ended at 8:19 p.m.

ADJOURN

A motion was made by Commissioner Boatright and seconded by Vice Chair Caldwell, to adjourn the meeting. The motion to adjourn carried unanimously 5 to 0.

The meeting was adjourned at 8:20 p.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
Commission Meeting
Date:** August 20, 2025

Agenda Item Wording: Update and presentation by Cadel Beasley on his Distinguished Conservation Service Award project.

Agenda Item Requestor: Andrew Binz

Summary/Background: Cadel Beasley built a composting station at Dripping Springs Ranch Park for his Distinguished Conservation Service Award project.

Staff N/A

Recommendations:

Attachments: Picture of Cadel and his finished project.

Next Steps/Schedule: N/A





STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
Commission Meeting
Date:** August 20, 2025

Agenda Item Wording: Discussion and consider approval of a Girl Scout project by Ada Sorenson and Garner Geeslin.

Agenda Item Requestor: Andrew Binz

Summary/Background: Ada Sorenson and Garner Geeslin are requesting to install a little library at one of the parks. Staff is suggesting Sports and Recreation Park since we already have one at Founders Memorial Park.

**Staff
Recommendations:** Approval of the Girl Scout project by Ada Sorenson and Garner Geeslin at Sports and Recreation Park.

Attachments: N/A

Next Steps/Schedule: Coordinate with Ada and Garner on the installation of the little library at Sports and Recreation Park.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
Commission Meeting
Date:** August 20, 2025

Agenda Item Wording: Discussion and consideration for approval of the Parks and Community Services Vision, Mission and Core Values.

Agenda Item Requestor: Andrew Binz

Summary/Background: Part of the Parks, Recreation and Open Space Master Plan process is to establish a Vision, Mission and Core Values statement for the Parks and Community Services department.

Input on the Vision, Mission and Core Values was received from the public through the master plan community engagement process. The consultant for the master plan process and city staff then took that input and applied it to the development of the Vision, Mission and Core Values statements.

**Staff
Recommendations:** Approval of the Vision, Mission and Core Values for the Parks & Community Services department.

Attachments: PCS Vision, Mission and Core Values

Next Steps/Schedule: The Vision, Mission and Core Values of the Parks & Community Services Department will be included in the Parks, Recreation, and Open Space Master Plan.



Vision:

A community known for exceptional parks, open space, trails, and programs that build community, support active and creative lifestyles, and preserve our unique environmental heritage for future generations.

Mission:

To connect people with nature, activities, and each other through visionary open space stewardship within safe and inclusive parks, and to deliver exciting, inspiring, and accessible opportunities for the community to gather, play and explore.

Core Values:

Community Connection

We foster belonging, engagement, and shared experiences that bring people together.

Quality of Life

We enhance the well-being of residents through accessible, high-quality recreational and cultural opportunities.

Meaningful Experiences

We create lasting, positive impacts through memorable and diverse programs and events.

Environmental Stewardship

We are committed to protecting and enhancing the natural beauty and ecological health of the Hill Country.

Safe Public Recreation

We prioritize safety, inclusivity, and excellence in the design and delivery of our parks and services.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
Commission Meeting
Date:** August 20, 2025

Agenda Item Wording: Discussion and consider approval of the Parks and Community Services Goals and Objectives.

Agenda Item Requestor: Andrew Binz

Summary/Background: Part of the Parks, Recreation and Open Space Master Plan process is to establish Goals and Objectives for the Parks and Community Services department.

Input on the Goals and Objectives was received from the public through the master plan community engagement process. The consultant for the master plan process, Halff, and city staff then took that input and applied it to the development of the Goals and Objectives for the department.

**Staff
Recommendations:** Approval of the Goals and Objectives for the Parks & Community Services department.

Attachments: PCS Goals and Objectives

Next Steps/Schedule: The Goals and Objectives of the Parks & Community Services Department will be included in the Parks, Recreation, and Open Space Master Plan.



PROS Master Plan Departmental Goals & Objectives

The master planning process aims to establish a clear vision for the department's future that aligns with the evolving needs and expectations of a growing community. The strategies outline specific, actionable steps across all areas of the department and its operations to bring that vision to life. With well-defined tactics, goals can be achieved efficiently, ensuring that staff, leadership, stakeholders, and residents remain engaged, informed, and able to hold the department accountable and focused.

Park Maintenance

Goal: Maintain safe, clean, and attractive parks that encourage regular community use.

Objectives:

- Improve response time to maintenance requests.
- Implement proactive maintenance technologies and strategies.
- Adopt sustainable maintenance practices citywide.
- Promote water conservation through xeriscaping, native plants, reclaimed water, etc.

Dripping Springs Ranch Park (DSRP)

Goal: Position DSRP as a premier Texas destination for equestrian events, recreation, and community gatherings.

Objectives:

- Preserve Dripping Springs' ranching/farming heritage through events and programming.
- Upgrade infrastructure (lighting, restrooms, arena footing) for enhanced user experience.
- Ensure a safe, well-maintained environment for all arena and park operations.

Aquatics

Goal: Deliver safe, inclusive, and high-quality aquatic services for all ages.

Objectives:

- Offer seasonal swim lessons, water aerobics, and lifeguard certification with measurable success metrics.
- Strengthen lifeguard training to ensure safety and service excellence.
- Identify and address opportunities for facility and system improvements.

Recreation Programming

Goal: Provide diverse, engaging recreational opportunities for all residents.

Objectives:

- Develop dedicated spaces for programming and material storage.
- Improve infrastructure to support expanded programming.
- Partner with the community to identify unmet or underserved needs.
- Create programs that foster fitness, learning, social connection, and fun.

Community Events & Farmers Market

Goal: Deliver inclusive, safe, and impactful events that build civic pride and economic vitality.

Objectives:

- Track participation and economic impact of major events.
- Enhance event safety in coordination with Emergency Management.
- Create a robust calendar of signature events aligned with local identity and culture.
- Regularly assess and communicate event outcomes and benefits.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
Commission Meeting
Date:** August 20, 2025

Agenda Item Wording: Discussion and consider a recommendation to City Council to approve the purposed updates to the fees listed in Section 9: Parks & Community Services in the Master Fee Schedule.

Agenda Item Requestor: Andrew Binz

Summary/Background: The Parks & Community Services (PCS) staff have reviewed the Master Fee Schedule and have provided recommendations on the fees pertaining to Section 9: Parks & Community Services.

**Staff
Recommendations:** Approval of the proposed Master Fee Schedule updates to Section 9: Parks & Community Services.

Attachments: 2026 PCS Master Fee Schedule – Draft
Appendix to the Fee Schedule. 2026
Pavilion Lawn Area Map

Next Steps/Schedule: Place this item on a future City Council meeting agenda for approval.

SECTION 9. PARKS & COMMUNITY SERVICES - see Appendix for Fields and Fee Basis			
Hourly Rate with 2 hours minimum - Field Use Fees - See Appendix for Use Restrictions			
Parks	Deposit	\$100	\$100 - See Appendix
Parks	Resident/ETJ	\$ 25.00	\$ 25.00
Parks	Non-Resident & Non-Profit	\$ 75.00	\$ 75.00
Parks	Tournaments, Camps, & Clinics	\$ 100.00	\$ 100.00
Adult Softball Leagues			
Parks	Field Use Fees	\$75/Field/Day	\$75/Field/Day
Parks	Electricity/Lights	\$75/field	\$75/field
Electricity			
Parks	Single Use	\$35/hour	\$35/hour
Parks	Adult Softball Leagues	\$75/field	\$75/field
Daily Use Fees for Veterans Memorial Park and The Triangle			
Under 4 hours			
Parks	Resident/ETJ	\$ 50.00	\$ 50.00
Parks	Non-Resident & Non-Profit	\$ 80.00	\$ 80.00
Parks	Business or Organization within City Limits	\$ 100.00	\$ 100.00
Parks	Business or Organization outside City Limits	\$ 200.00	\$ 200.00
Over 4 hours			
Parks	Resident/ETJ	\$ 100.00	\$ 100.00
Parks	Non-Resident & Non-Profit	\$ 160.00	\$ 160.00
Parks	Business or Organization within City Limits	\$ 200.00	\$ 200.00
Parks	Business or Organization outside City Limits	\$ 400.00	\$ 400.00
Over 4 hours			
Parks	Resident/ETJ	\$ 400.00	\$ 100.00
Parks	Non-Resident & Non-Profit	\$ 400.00	\$ 160.00
Parks	Business or Organization within City Limits	\$ 200.00	\$ 200.00
Parks	Business or Organization outside City Limits	\$ 400.00	\$ 400.00
Founders Memorial Pool Entry - Resident/ETJ Resident			
Parks	Daily Entry - Child (less than 4 years)	Free	Free
Parks	Daily Entry - Child (4 - 11 years)	\$ 3.00	\$ 3.00
Parks	Daily Entry (12 - 59 years)	\$ 5.00	\$ 5.00
Parks	Daily Entry - Adult Senior (60+ years)	\$ 4.00	\$ 4.00
Parks	Summer Splash Pass - Child (4 - 11 years)	\$ 50.00	\$ 50.00
Parks	Summer Splash Pass (12 - 59 years)	\$ 65.00	\$ 65.00
Parks	Summer Splash Pass - Senior Adult (60+ years)	\$ 50.00	\$ 50.00
Parks	Family Summer Splash Pass - 4 Family	\$ 130.00	\$ 130.00
Parks	Family Summer Splash Pass - 5 Family	\$ 155.00	\$ 155.00
Founders Memorial Pool Entry and Pavilion Rental Fees - Non-Resident			
Parks	Daily Entry - Child (less than 4 years)	Free	Free
Parks	Daily Entry - Child (4 - 11 years)	\$ 6.00	\$ 6.00
Parks	Daily Entry (12 - 59 years)	\$ 7.00	\$ 7.00
Parks	Daily Entry - Adult Senior (60+ years)	\$ 6.00	\$ 6.00
Parks	Summer Splash Pass - Child (4 - 11 years)	\$ 80.00	\$ 80.00
Parks	Summer Splash Pass (12 - 59 years)	\$ 95.00	\$ 95.00
Parks	Summer Splash Pass - Senior Adult (60+ years)	\$ 80.00	\$ 80.00
Parks	Family Summer Splash Pass - 4 Family	\$ 155.00	\$ 155.00
Parks	Family Summer Splash Pass - 5 Family	\$ 180.00	\$ 180.00
Parks	Business or Organization	\$ 150.00	\$ 150.00
Hourly Rate - Pool Rental - 2 Hour Minimum			
Parks	Resident/ETJ	\$ 100.00	\$ 100.00
Parks	Non-Resident & Non-Profit	\$ 125.00	\$ 125.00
Parks	Business or Organization within City Limits	\$ 200.00	\$ 200.00
Parks	Additional Lifeguards - 1 per 25 - 50 people over 50 attendees	\$35/hour/lifeguard	\$35/hour/lifeguard - See Appendix
Park Pavilion Rental Fee			
Parks	Deposit	\$100	100 - See Appendix
Parks	Electricity	NA	\$10
Parks	Pavilion Lawn Area Resident	NA	\$15/hour
Parks	Pavilion Lawn Area Non Resident	NA	\$25/hour
Daily Rate			
Parks	Resident/ETJ	\$ 150.00	\$ 150.00
Parks	Non-Resident & Non-Profit Organization	\$ 250.00	\$ 250.00
Parks	Business or Organization	\$ 600.00	\$ 600.00
Hourly Rate - 2 hour minimum			
Parks	Resident/ETJ	\$ 30.00	\$ 30.00
Parks	Non-Resident & Non-Profit	\$ 50.00	\$ 50.00
Parks	Business or Organization within City Limits	\$ 150.00	\$ 150.00
Parking Lot Use Fee - Hourly Rate - See Appendix for Restrictions			
Parks	Resident/ETJ	\$ 100.00	\$ 100.00
Parks	Non-Resident & Non-Profit	\$ 250.00	\$ 250.00
Parks	Business or Organization within City Limits	\$ 400.00	\$ 400.00
Parks	Business or Organization outside City Limits	\$ 500	\$ 500
Community Service Programs - See Appendix			
Special Event Permit Fees - See Appendix for Deposit Information			
Parks	Application Fee	\$ 25.00	\$ 25.00
Parks	Small Special Event Deposit	\$ 100.00	\$ 100.00
Parks	Intermediate Special Event Deposit	\$ 200.00	\$ 200.00
Parks	Large Special Event Deposit	\$ 500.00	\$ 500.00
Film Permit Fees			
Parks	Film Permit Fee	\$25.00 due upon application approval by the City Administrator.	\$25.00 due upon application approval by the City Administrator.
Parks	Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area	\$500.00/day	\$500.00/day
Parks	Partial, non-disruptive use of a public building, park, right-of-way, or public area	\$250.00/day	\$250.00/day
Parks	Total enclosure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$50.00/day per block	\$50.00/day per block
Parks	Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$25.00/day per block	\$25.00/day per block
Parks	Use of City parking lots, parking areas, and City streets (for purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$50.00/day per block or lot	\$50.00/day per block or lot
Non-Profit Event Triangle Banner Program Fee			
Parks	Banner Placement (due upon application approval by the City Administrator)	\$25.00	\$25.00
Commercial Activity in a Park Permit Fee: Any vendors or individuals that sell goods or services for profit at a City Park or on City Property			
Parks	Resident/ETJ	\$30/Day	\$50 / 90 days
Parks	Non-Resident	NA	\$75 / 90 days
Itinerant Vendor License Application Fees: required to sell goods or services within the city limits of Dripping Springs. Includes: Commercial Traveler, Itinerant Merchant, Peddler, Transient Vendor			
Parks	One Day - Resident/ETJ	\$ 30.00	\$50/ 90 days
Parks	Non-Resident	NA	\$75 / 90 days
Parks	Thirty Days	\$ 50.00	\$ 50.00
Parks	Six Months	\$ 70.00	\$ 70.00

APPENDIX TO FEE SCHEDULE

Section 3. Site Development

- a. Project cost estimate includes all the site-related work (does not include costs of vertical structures, pump stations); cost estimate must be reasonable and based on current costs. The City shall determine the reasonableness of costs.
- b. Site Development permit fees for projects within the ETJ, but outside of Development Agreement areas, shall be assessed at 80% of the rates calculated above.
- c. **Consultant Costs:**
 - (1) The applicant is required to pay all associated costs prior to receiving a permit, regardless of City approval. Any project that starts construction without a permit is subject to penalty as described by the Site Development Ordinance.
 - (2) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, lighting consultant, landscape reviewer, exterior design, and others, as required.
 - (3) Associated costs will be billed at cost plus 20% to cover the City's additional administrative costs.
- d. **Guarantee of Public Improvements:** A bond or cash equivalent in an amount equal to one hundred and ten percent (110%) of the estimated cost of construction of permitted project.

Section 4. Subdivision

- a. **Guarantee of Public Improvements:** A bond or cash equivalent in the amount equal to the estimated costs of construction based on approved plans. This amount applies to utilities, drainage, water quality facilities, water detention facilities, roadways, and all related features. This amount will not be collected if Hays County has collected no less than this amount, where applicable.
- b. **Guarantee of Maintenance:** Maintenance bond required in amount of one hundred percent of the full cost of improvements. This amount applies to utilities, drainage, water quality facilities, water detention facilities, roadways, and all related features. This amount will not be collected if Hays County has collected no less than this amount, where applicable.
- c. **Reimbursement of Consultant Costs for Plat/Construction Plan Application:**
 - (1) The application is required to pay all associated costs prior to filing the plat for recordation with the City Secretary, regardless of City Council approval. Any project that starts construction without a permit is subject to penalty as described in the Subdivision Ordinance.
 - (2) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, and others, as required.

- (3) Required consultant costs will be billed at cost plus 20% to cover the City's additional administrative costs.

d. **License to Encroach Fee:** \$200.00/encroachment. Fees may be reviewed, consolidated, or lessened for multiple encroachments on the same lot or plat where applications are filed simultaneously, based on the cost of review on the judgement of the city administrator.

Section 5. Zoning

a. Reimbursement of Consultant Costs for Zoning Application

- (1) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, lighting consultant, landscape reviewer, exterior design, and others, as required.
- (2) Required consultant costs will be billed at cost plus 20% to cover the City's additional administrative costs.

Section 6. Development Agreement

a. Reimbursement of Consultant Costs for Development Agreement

- (1) Associated costs may include, but are not limited to, outside professional services provided by engineers, attorneys, surveyors, inspectors, lighting consultant, landscape reviewer, exterior design, and others, as required.
- (2) Required consultant costs will be billed at cost plus 20% to cover the City's additional administrative costs.

Section 9. Parks & Community Services

a. Park Fields and Amenities

(1) Dripping Springs Sports & Recreation Park

- (i) Baseball Field
- (ii) Softball Field
- (iii) Soccer Field
- (iv) Sand Volleyball Court
- (v) Basketball Court
- (vi) Adult Softball Fields

(2) Founders Memorial Park

- (i) Athletic Fields
- (ii) Skatepark

- (iii) Skatepark
- (iv) Pavilion
- (v) Pool

(3) Veteran's Memorial Park and The Triangle

b. Fee Basis:

Fees are based on whether or not the user is a resident of the City of Dripping Springs, City of Dripping Springs ETJ, and whether or not the user is a profit or non-profit organization.

c. Payment of Fees and Deposits:

Fees and deposits must be paid in full once the rental request is approved by staff.

d. Field Use Fees:

(1) Athletic Fields are to be used for the purpose for which they are built (Baseball, Soccer, Softball, Football, Lacrosse) unless approved ahead of time in writing by the Parks & Community Services Director.

(2) Athletic Fields are to be used for the purpose for which they are built (Baseball, Soccer, Softball, Football, Lacrosse).

(2) Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff and found in a condition equal or better to prior to use by the applicant.

(3) Additional Fees: Additional charges for picking up trash and/or damage to the field, parking lot, equipment or facilities will be determined by the Parks & Community Services Director after consultation with Dripping Springs Youth Sports Association when appropriate.

e. Deposit: \$100.00 deposit fee shall not be returned until the field or park amenity has been inspected by staff and found in a condition equal or better to prior to use by the applicant.

f. Parking Lot Use Fee: At the direction of the City Administrator, if an event at or near Founders Memorial Park requires 50% (approximately 95 parking spaces) of the total parking spaces or more, a Parking Lot Use Fee will be applied for the duration of the event. The Parks & Community Services Director may authorize the fees to be prorated based on the following: type of event, anticipated attendance / parking needs, and activities already scheduled within the park. Public access must still be allowed during the event unless private parking is approved by the City Council through the Special Event Permit process.

- g. Community Service Programs:** Special fees for clinics, workshops, and season programming may be set by the Parks and Community Services Director and executed by the City Administrator.
- h. Special Event Deposit:** Deposit shall not be returned until the field, park amenity or City property has been inspected by staff and found in a condition equal or better to prior to use by the applicant.

Section 10. Alcohol Beverage Permit Fees

Alcohol Permit Fees: Permit fees are collected annually and in accordance with the Texas Alcoholic Beverage Code Title 3. Licenses and Permits, Subtitle A. Permits, Chapter 11. Provisions Generally Applicable to Permits, Subchapter A. General Provisions, Section 11.38. Local Fee Authorized. If a permit type is not listed, the city is not authorized to collect a permit fee for that permit/license/certificate type.

Section 13. Miscellaneous

- a. Professional Services Fees:** In situations where the City Administrator anticipates the City's out-of-pocket expenses for professional services related to review of an application will exceed the amount recouped by the imposition of standard fees, the City shall require the applicant to pay a deposit of \$1,000 to \$10,000. Examples of such projects may include (but are not limited to) voluntary annexations, subdivision plats, rezoning requests, and planned development districts. The deposit shall solely be applied to payment of professional services by engineers, attorneys, surveyors, architects, landscape architects, etc, that are specifically and directly related to the applicant's proposed project. Payment of this deposit shall be an express condition of the City's review of and determination upon the application. Payment of the deposit does not guarantee approval of the application. Nor does payment of the deposit create a client relationship between the applicant and the professional services provider. Deposit funds shall not be expended by the City on Code Enforcement activities. The deposit shall be replenished upon depletion within 30 days of being notified by the City in writing. Unused account balances shall be reimbursed to the applicant or applied to future permit applications, at the applicant's discretion.
- b. Credit Cards and Debit Cards:**
- (1) The Processing Fee for acceptance of payments by Swiped Credit Cards will not be more than five percent (5%) of the payment. The standard fee will be 2.75% unless a separate service or agreement is entered into regarding the payment with a vendor accepting the payment. For questions related to what the fee will be, please contact City Hall.
 - (2) The Processing Fee for acceptance of payments by Keyed in Credit Cards is an amount equal to 3.75 % of the underlying payment.

(3) The Service Charge is \$25.00. The City shall assess and collect a Service Charge Fee if for any reason a payment by credit card is not honored by the credit card company on which the funds were drawn.

- c. **After Hours Inspection Fees:** After Hours Inspection Fee by City Staff or Consultant (including but not limited to: all road inspections, construction inspections, lighting inspections, building inspections, concrete pour and pre-pour, erosion control, water, wastewater, asphalt inspections and stormwater inspections):
- (1) Applicability: the After Hours Inspection Fee will be charged when an inspection is done by City Staff on request of Owner or Applicant to be commenced or completed between the hours of 5 p.m. to 7 a.m. on a weekday or between 5 p.m. on Friday through 7 a.m. on Monday.
 - (2) Fee: the After Hours Inspection Fee is \$150.00 per hour with a two-hour minimum. Two hour minimum does not apply if inspection commences within normal working hours and ends within one hour after after hours period begins.

Section 15. Farmers Market

Waiver or Reduction of Fees: Applicants may request a reduction or waiver of fees, which may be granted by the Farmers Market Committee.

Section 17. Dripping Springs Ranch Park Fees

- a. **Non-Refundable Booking Fee:** A non-refundable booking fee is due at the time of booking if booked two years or less in advance of the event to save the date. If the booking is more than two years prior to the event, then the booking fee is due two years prior to the event to reserve the date. The booking fee is two hundred and fifty dollars (\$250). The base room rental fee is due six months prior to the first day of the event to keep the event. The remaining balance is due 30 days prior to the event. The booking fee is non-refundable but will be used towards any incurred fees for the event.
- b. **Local 4H and Future Farmers of America:** These groups are exempt from paying Outdoor Arena fees for practices (Outdoor Arena fees apply to these groups for any organized use of the Arena).
- c. **Discounts:**
 - (1) Main Indoor Arena Rental Fee: 50% off with 100+ stalls; 25% off with 50+ stalls
 - (2) Main Event Room Rental Fee: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
 - (3) Small Event Room Rental Fee: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental
 - (4) Entire Event Center: 50% off Thursday for setup day with Full Day Friday through Sunday Rental

(5) Vendor Hall: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental

(6) Concession Kitchen or Stand: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental

(7) Entire Park: 50% off Thursday for setup day with Full Day Friday – through Sunday Rental

d. Custodial Cleaning Fees

(1) Includes trash bin service throughout the event, floor cleaning, facility consumables (i.e., paper towels, soap, toilet tissue). Excludes bulk trash that does not fit in the trash bin, table and chair setup and breakdown, and animal stalls and pens.

e. Damages & Fines

(1) No glass containers are allowed on premises of the Dripping Springs Ranch Park and Event Center. Use of Glitter, Confetti, Fireworks, or PYROTECHNICS is strictly prohibited. This includes outdoor spaces. Failure to comply with this policy will result in a \$500.00 fine.

(2) Events will be required to pay a refundable \$500.00 damage deposit for Event Center rentals and \$1,000 damage deposit for offsite portable bleacher rentals. Lessee agrees to leave the premises in as good or better condition than that which existed prior to their usage: such determination is at the sole discretion of the City. All trash must be disposed of properly. A City representative will conduct a walk- through of the premises with the Lessee prior to the event to ensure that all facilities are in working order. An authorized City representative shall complete a walk-through with the Lessee following the event to determine and notify the Lessee of any damages and/or charges. Any damage repair incurred by the City or unpaid post invoice charges will be deducted from the damage deposit at actual cost. If damage repairs or post invoice charges equal more than the damage deposit, Lessee is required to pay the full remaining balance.

f. Business Opportunities (non-peak)

(1) Event Center Manager may allow rental available space (60 days from event) at 50% of base rental fee.

(2) Event Center Manager may allow general use rental rate-booked 14 days or less days in advance for unused event space \$75.00 per hour/minimum 2 hours rental-maximum 4 hours rental.

(3) Civic Meeting Rate (non-profit/governmental only) up to 4 hours: \$100.00 for 2 hours plus \$50.00 for each additional hour past 2 hours. Must be booked within 31 days of date of meeting.

g. Special Fees:

- (1) Holiday Fee-Events booked on city holiday or holiday weekends: 20% additional fee per event.
- (2) After Hours Fee-Assessed to events that extend past defined rental contract event hours: \$50.00/hour/staff member in addition to hourly event space charges will be charged. Event and breakdown must be completed by the time that is specified in rental contract. A minimum of 2 staff members are required onsite. Additional information related to business hours may be obtained by contacting the Event Center.

h. Special Events and Programming: Special fees for clinics, workshops, and programming may be set by the Parks and Community Services Director and executed by the City Administrator.

Section 18. Fee Discounts and Waivers

Any person may submit an application for a fee waiver at the time of application for the underlying permit or service. The City Administrator shall review each request and may approve up to a ten percent (10%) fee waiver based on the application and whether such discount will serve a public purpose. The City Administrator's decision is final. An application under this section cannot be made if another discount based on a previous agreement with the City has been granted including but not limited to:

- (1) Sponsorship Agreements; and
- (2) Development Agreements





STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Parks and Community Services Director

**Parks & Recreation
Commission Meeting
Date:** August 20, 2025

Agenda Item Wording: Discussion and consider selection of Commissioners to represent each of the parks.

Agenda Item Requestor: Andrew Binz

Summary/Background: The Parks and Recreation Commission oversees all the parks, developed and undeveloped, within the city. Historically, sub-committees of current Commissioners have been created for oversight of each of the parks.

At each Parks and Recreation Commission meeting, Commissioners may provide staff direction related to their assigned park but no action may be taken.

Staff N/A

Recommendations:

Attachments:

Next Steps/Schedule: Update the Parks & Recreation Commission Agendas



Staff Monthly Reports

July 2025

Director:

- PCS Staff Report and Performance Measures Report was provided in the packet.
- Rathgeber Natural Resource Park
 - Continue to work with the DSISD on the entrance road through DSISD property.
- Sports & Recreation Park
 - Reimbursement agreement with Taylor Morrison (Village Grove Developer) for the new fencing is being finalized. Tentative construction begin date is August 29th with 1.5 weeks for completion.
 - Irrigation for the Susan Sellers pollinator gardens and front landscaping beds scheduled to be done in September.
- Storage Building Update
 - Bid opening on August 19th with construction scheduled to begin late 2025/early 2026.
 - Need to resolve a zoning issue at DSRP.
- Founders Park Parking Lot Improvements
 - Selection of a contractor is going to City Council on August 19th.
 - Construction to begin in September.
- DSRP Outdoor Arena
 - S&D Constructors was selected for the job and construction begins in August.
- Parks, Recreation, and Open Space Master Plan Update
 - Administrative review of the final version until August 22nd.
 - Public review of the final version from September 2nd – 25th.
 - Staff will have a booth at the September 3rd Farmers Market for public input.
 - PRC meeting agenda on October 15th.
 - City Council meeting agenda for final approval on November 4th.

Park Maintenance:

- Made outdoor arena repairs.
- Repaired playground equipment at SRP.
- Installed stop sign at DSRP.
- Installed newly painted mini library at Founder's Park.
- Made trail repairs at SRP and Founder's Park.
- Prepped for Arrowhead Park for PROS Master Plan tours.

Aquatics:

- Tiger Splash swim team season ended July 29th.
- Swim lessons continued being offered.
- First Float and flick of the summer successful, The little mermaid.

Community Events:

- **July Park Rentals:**
 - 2 private pool rentals + 4 Tiger Splash pool use dates
 - 5 pavilion rental dates:
 - 1 birthday party
 - 4day (M-Th) Hill Country Bible Church Summer Camp
 - 2 softball field rentals (league nights)

- 1 PCS staff use of Triangle for DSFM “Young Entrepreneurs” Market

- **July Permits:**

- 1 Itinerant Vendor Permit (door-to-door sales), 30-day permit

- **July Community Events:**

- Float & Flick -- Founders Memorial Pool (\$5 entry)
 - July 11th – ***The Little Mermaid***
 - 45 attendees
 - 1 vendor: Bees Knees Lemonade

- **Upcoming Events:**

- Float & Flick -- Founders Memorial Pool
 - **August 1st – *Moana 2***
 - Cancelled and Refunded. unexpected lightening conditions until 8:15pm

DSRP:

July Highlights:

- July started off with our Fire in the Sky community firework show on July 4th. This event was sponsored by State Representative Carrie Isaac who also hosted a private event on the same night. Staff worked together to host this event and cover while DSRP Manager, Lily Sellers, was called out of town due to floods in the Texas Hill Country. The DSRP & Parks Maintenance team’s hard work and flexibility during the situation was incredibly appreciated.
- The second weekend of July hosted a Big Tex Gun Show. Our postponed 4th of July 1k/5k/10k was also held this weekend.
- The 3rd weekend was quiet at the facility but allowed staff to work on projects around the facility and to get caught up on some mandatory training.
- July 25th-27th was an Atlas Swim Spa & Hot Tub show with a load in on July 24th.
- We also had another month of Coyote Kids Camp and Thursday Tween Scenes!

DSRP Events in August: Junior Roller Derby South Texas Knockout, Dripping Springs Pigskins Gala, Hays County Democratic Party LBJ Birthday Bash

DSRP August Programs:

- **Youth:** Coyote Kids Nature Camp, Tween Scene, Skate Camp
- **Family:** Family Dodgeball Night

Farmers Market:

July FMC Meeting:

- 3 of 3 applications approved.
- FMC Approved fee adjustments for 2026: Elimination of yearly membership fee offset by booth fee increase of \$2, increase of application fee from \$30 to \$40. The removal of the membership fee will reduce the workload for the manager, as a good percentage of vendors need to be repeatedly persuaded to pay it. The minor booth fee increase still has us well below other markets in the region.

July Market recap:

- Though customer counts continue their seasonal dip, market sales remain high, and customers remain appreciative of the AC at DSRP. This is reflected in total vendor sales, which are 30% higher than July 2024.
- Due to a higher number of requests to have kids set up as vendors at market, but with there not being enough space in the event room, we ran a kid's market on Saturday, July 19th. Without much promotion and a very short window, seven families came out. Many more were interested but unavailable. There is strong interest from those who came (and those who couldn't) to make that a regular event.

July 2025

		FY 2024		FY 2025	
		Jul-24	Total/Actual	Jul-25	Fiscal YTD
PCS Aquatics					
Programs Offered					
	Swim Lesson Classes	56	111	0	0
	ARC Certification	0	1	0	1
Number of Registrations					
	Swim Lesson Registrations	71	126	1	1
	ARC Certification	0	8	0	6
Admission Totals:					
	Membership Check-ins	459	2,081	426	1,454
	Day Passes Sold	643	2,586	976	2,851
	Season Passes Sold	5	107	2	130
PCS Athletics					
Leagues Offered					
	Adult Softball	1	2	0	4
	Youth Sport Camps	0	6	0	4
Number of Teams/Participants					
	Adult Softball	10	20	0	25
	Youth Sport Camps	0	73	0	26
PCS Special Events					
Events Offered		3	10	1	6
Number of Participants		248	545	45	265
PCS Rentals					
Pool		3	14	6	11
Pavilion		1	16	5	27
Athletic Fields		3	43	2	13
Veterans Memorial Park		0	0	0	1
PCS Permits					
Itinerant Vendor		1	6	1	15
Commercial Trainers/Activity		0	0	0	2
Special Event Permit		1	13	0	6
DSRP					
Programs Offered		4	200	5	262
	Number of Participants	252	1,134	220	1,147
Camp Days Offered		29	76	30	105
	Number of Participants	300	506	306	938
DSRP Events		3	49	2	93
	Number of Participants	129	11,505	206	14,258
Arena Memberships Sold		6	55	2	69
Room Rentals		3	132	8	140
Arena Rentals		0	64	1	56
Other Rentals (Ranch House, Field, Etc..)		0	34	0	35
Free Use Agreements/Co-Sponsorships		32	273	23	335
Farmers Market					
Number of Markets Offered		5	52	5	42
Number of Vendors Registered		192	2,066	213	1,756
Number of Visitors		1,775	19,995	1,705	18,390
