



## Utility Commission Regular Meeting

Dripping Springs ISD Center for Learning and Leadership  
Maple Room, 300 Sportsplex Drive – Dripping Springs, Texas  
Thursday, November 21, 2024, at 4:00 PM

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# AGENDA

### CALL TO ORDER & ROLL CALL

#### Commission Members

Charlie Busbey, Chair  
Barney Austin  
Lara Dudek  
Matthew Ordway  
Zach West

#### Staff, Consultants, & Appointed/Elected Officials

Utilities Director Dane Sorensen  
City Secretary Diana Boone  
Administrative Assistant Micaela Betts  
Mayor Bill Foulds, Jr.

### PRESENTATION OF CITIZENS

*A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

### PRESENTATIONS

*Presentations are for discussion only and no action shall be taken.*

### MINUTES

- 1. Approval of the October 17, 2024, Utility Commission meeting minutes.**

### UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

**2. Water & Wastewater Facility Report**

**BUSINESS AGENDA**

**3. Discuss and consider approval of the 2025 Utility Commission meeting calendar.**

**CLOSED SESSION**

*The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

**UPCOMING MEETINGS**

**Utility Commission Meetings**

December 19, 2024, @ 4:00 p.m.

**City Council Meetings**

December 3, 2024, @ 6:30 p.m.

December 17, 2024, @ 6:30 p.m.

**ADJOURN**

**TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING**

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **November 15, 2024 at 2:00 PM.***

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Diana Boone, City Secretary

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



**Utility Commission Regular Meeting**  
*Dripping Springs ISD Center for Learning and Leadership*  
*Maple Room, 300 Sportsplex Drive – Dripping Springs, Texas*  
*Thursday, October 17, 2024, at 4:00 PM*

## MINUTES

### CALL TO ORDER & ROLL CALL

With a quorum of commissioners present, Chair Busbey called the meeting to order at 4:04 p.m.

**Commission Members**

Charlie Busbey, Chair  
 Barney Austin  
 Lara Dudek  
 Zach West (*absent*)  
 Matthew Ordway (*absent*)

**Staff, Consultants, & Appointed/Elected Officials**

Utilities Director Dane Sorensen  
 City Secretary Diana Boone

### PRESENTATION OF CITIZENS

*A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

No one spoke during Presentation of Citizens.

### MINUTES

1. **Approval of the September 19, 2024, Utility Commission meeting minutes.**

A motion was made by Commissioner Dudek and seconded by Commissioner Austin, to approve the September 19, 2024 meeting minutes. The motion to approve carried unanimously 3 to 0.

## **UTILITY REPORTS**

*Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.*

### **2. Water & Wastewater Facility Report**

This item was presented by Utilities Director Dane Sorensen. This report is intended for informational purposes only, no action was taken. Full report can be found on our website.

After the report concluded, Commissioner Austin suggested to discuss incentives for water conservation at the next meeting.

## **CLOSED SESSION**

*The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

The commission did not meet in Closed Session.

## **ADJOURN**

In accordance with standard parliamentary procedures, which allow the Chair to adjourn the meeting without a motion after the completion of all agenda items, Chair Busbey declared the meeting adjourned at 4:22 p.m.



# City of Dripping Springs

Post Office Box 384  
511 Mercer Street  
Dripping Springs, Texas 78620

## Staff Report from: Dane Sorensen

<b>Commission Meeting Date:</b>	11/21/2024
<b>Item Wording:</b>	Update on Utilities for the month October 2024
<b>Agenda Item Requestor:</b>	Utility Commission

### Projects Under Construction:

Heritage Treated effluent line under construction

Driftwood effluent line – Construction Started

Big Sky Package Plant – Construction has Started

Upcoming projects:

Howard Ranch – Treated Effluent tap going out to bid in November

Cannon Ranch Regional Lift Station - design

Heritage lift station – easements

Anarene (Double L) – Water and Wastewater plans under review

Wild Ridge (Cynosure) – Water and Wastewater plans under review

Village Grove –Construction has started

New Growth –Wastewater plans under review

### South Regional Water Reclamation Expansion Project Update:

Arguments were made on October 1<sup>st</sup>. Courts stated a ruling would be made in 1 to 8 months

No new updates on the TLAP Amendment 2 contested case.

### Dripping Springs Retail Water Update:

Stage 2 watering restrictions are in place for all CODS water customers.

**South Regional Water Reclamation Facility Operations Report.**

The South Regional Water Reclamation Facility operated within permit parameters for the month of October.

**Arrowhead Wastewater Plant Update:**

The city has finished working with AUC on the plant expansion. Plant is running both trains. The GST and the drip fields will go out to bid in November.

No reportable violations for the month of October

**Update on Reclaimed Water:**

Construction at Founders Park has been completed but did not undergo irrigation in the month of October due to small repairs being made. Sports and Rec park used an average of 39,000 gallons a day for irrigation in the month of October.



<b>Commission Recommendations:</b>	
<b>Actions by Other Jurisdictions/Entities:</b>	
<b>Previous Action:</b>	
<b>Recommended Action:</b>	
<b>Alternatives/Options:</b>	
<b>Budget/Financial Impact:</b>	
<b>Attachments:</b>	
<b>Related Documents at City Hall:</b>	
<b>Public Notice Process:</b>	
<b>Public Comments:</b>	
<b>Enforcement Issues:</b>	
<b>Comprehensive Plan Element:</b>	
<b>Next Step/Schedule:</b>	



CoDS Arrowhead/ TPDES Permit No. WQ0014824001

Plant(Phase 1&2)												
Combined Flow			Effluent				Influent		Phase 1		Phase2	
Date	Flow (mgd)	CL2 (mgl)	BOD (mgl)	TSS (mgl)	e-Coli (cfu)	pH (su)	BOD (mgl)	TSS (mgl)	CL2 (mgl)	Flow (mgd)	Daily Avg F	CL2 (mgl)
Daily Avg mgl		1.0 - 4.0	25	40	126	6.0 - 9.0			1.0 - 4.0			1.0 - 4.0
Smpl Frequency		5/wk	1/wk	1/wk	1/qtr	1/mo	2/mo	2/mo	5/wk			5/wk
10/1/2024	0.065	6.1	ND	15	34.5	7.7	308	465	4.7	0.028	0.04	6
10/2/2024	0.066	6.4							5.4	0.029	0.044	5.8
10/3/2024	0.057	7.2							6.3	0.025	0.034	5.6
10/4/2024	0.063	6.5							6.1	0.027	0.042	6.2
10/5/2024	0.059	6.6							6.1	0.023	0.039	6.3
10/6/2024	0.063	6.4							6	0.029	0.055	6.1
10/7/2024	0.068	4.8							3.2	0.032		6.3
10/8/2024	0.07	7.8	ND	18		7.4			6.8	0.025	0.046	6.1
10/9/2024	0.066	5							2.6	0.025		6.1
10/10/2024	0.055	6.4							1.3	0.022		7.2
10/11/2024	0.07	8.8							1	0.027		6.5
10/12/2024	0.049	8.2							1.2	0.019	0.03	
10/13/2024	0.062	7.6							1.1	0.023	0.032	6.3
10/14/2024	0.063	8.8							1.2	0.023	0.032	6.4
10/15/2024	0.054	3.5	ND	5		7.8	268	152	1.1	0.022	0.026	1.3
10/16/2024	0.064	8.6							5.8	0.024	0.036	8.8
10/17/2024	0.06	8.8							8.7	0.029	0.045	8.8
10/18/2024	0.077	5.6							4.8	0.04	0.085	6.3
10/19/2024	0.109	5.2							3.6	0.051	0.078	4.9
10/20/2024	0.101	5.9							4.1	0.047	0.054	5.8
10/21/2024	0.109	5.5							4.7	0.046	0.05	6.7
10/22/2024	0.067	8.8	ND	12		7.8			8.8	0.029	0.031	8.8
10/23/2024	0.066	8.8							8.5	0.031	0.055	7.4
10/24/2024	0.059	8.8							8.8	0.027	0.055	8.8
10/25/2024	0.075	5.3							7.4	0.036	0.069	4.8
10/26/2024	0.058	5.7							7	0.024	0.048	5.6
10/27/2024	0.059	6.2							7.1	0.026	0.053	5.3
10/28/2024	0.072	8.7							6.8	0.033	0.041	8.8
10/29/2024	0.063	6.5	2	4		7.7			5.8	0.028	0.036	5.2
10/30/2024	0.061	7.4							7.9	0.029	0.041	6
10/31/2024	0.054	8.8							8.8	0.026	0.044	7.4
Average	0.067225806	6.925806452	2	10.8	34.5	7.68	288	308.5	5.248387097	0.029193548	0.045963	6.386667

Oct-24														Effluent							
Day	Temp	Rain	Flow	Drip	Reuse	Combine Effluent	Sports	Founders	Calliterra	001 Flow	003 Flow	Cl2 res	NTU	Solids	TVSS	BOD	TSS	E-coli	Ph	DO	Temp
1	58	0	340	122	169.4	291.4	30.97	0	138.43	260.43	30.97	6.06	2.28	5900	4870	2	ND	1	6.3	7.5	27.9
2	58	0	325	128	194.7	322.7	30.82	0	163.88	291.88	30.82	8.5	2.87								
3	60	0	317	116	170	286	29.65	0	140.35	256.35	29.65	6.54	3.55								
4	57	0	324	103	170.4	273.4	24.52	0	145.88	248.88	24.52	5.84	3.8								
5	63	0	326	95	163.2	258.2	26.8	0	136.4	231.4	26.8	5.85	3.62								
6	65	0	302	113	195.2	308.2	29.41	0	165.79	278.79	29.41	6.32	3.81								
7	58	0	296	94	152.7	246.7	29.43	0	123.27	217.27	29.43	3.93	4.09			4		6.3			
8	59	0	320	90	165.6	255.6	30.5	0	135.1	225.1	30.5	5.38	3.97	5350	4450	3	ND	8.6			
9	52	0	309	105	171.7	276.7	29.7	0	142	247	29.7	5.91	3.68								
10	56	0	324	105	168.8	273.8	46	0	122.8	227.8	46	7.24	3.35								
11	60	0	323	101	173.8	274.8	27.2	0	146.6	247.6	27.2	7.28	3.88								
12	75	0	304	96	186.6	282.6	32.8	0	153.8	249.8	32.8	7.8									
13	80	0	269	85	136.1	221.1	44.5	0	91.6	176.6	44.5	6.69	4.63								
14	59	0	279	98	136.6	234.6	79.2	0	57.4	155.4	79.2	5.59	4			2		2			
15	55	0	300	108	156.9	264.9	44.4	0	112.5	220.5	44.4	7.42	3.83	5100	4300	2	1	1			
16	68	0	300	106	112.3	218.3	46.7	0	65.6	171.6	46.7	8.64	3.39								
17	45	0	277	73	152.2	225.2	50.98	0	101.22	174.22	50.98	7.31	2.91								
18	55	0	288	97	146.3	243.3	16.9	0	129.4	226.4	16.9	8.71	2.87								
19	65	0	336	112	159.9	271.9	37.7	0	122.2	234.2	37.7	8.72	2.65								
20	59	0	325	117	184.3	301.3	81.69	0	102.61	219.61	81.69	8.71	2.72								
21	47	0	316	78	149.9	227.9	50.55	0	99.35	177.35	50.55	7.68	2.98			2		ND			
22	68	0	300	106	136.2	242.2	32.15	0	104.05	210.05	32.15	7.75	2.97	4800	4070	3	ND	1			
23	57	0	329	114	143	257	36.08	0	106.92	220.92	36.08	8.67	3.09								
24	66	0	322	120	162.8	282.8	40.12	0	122.68	242.68	40.12	8.69	2.9								
25	68	0	347	120	162.5	282.5	21.52	0	140.98	260.98	21.52	6.17	2.86								
26	65	0	316	126	177.3	303.3	29.81	0	147.49	273.49	29.81	5.5	2.8								
27	58	0	309	114	170.1	284.1	49.93	0	120.17	234.17	49.93	5.2	3.05								
28	62	0	335	118	172.4	290.4	50.17	0	122.23	240.23	50.17	4.18	2.77			4		8.4			
29	72	0	343	81	144.7	225.7	50.49	0	94.21	175.21	50.49	8.71	2.96	4770	3970	4	2	6.3			
30	73	0	329	114	176	290	48.02	0	127.98	241.98	48.02	8.71	3.6								
31	72	0	316	113	174.9	287.9		0	174.9	287.9	0	7.48									
			TOTAL	9746	3268	5036.5	8304.5	1178.71	3857.79												
			AVG	314.39	105	162	268	39	124			7.005806452	3.306207	5184		2.889	1.500	2.950	6.300	7.500	27.900
			MIN	269	73	112.3	218.3	16.9	57.4			3.93	2.28	4770		2.000	1.000	1.000	6.300	7.500	27.900
			MAX	347	128	195.2	322.7	81.69	174.9			8.72	4.63	5900		4.000	2.000	8.600	6.300	7.500	27.900



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

**Submitted By:** Diana Boone, City Secretary

**Commission Meeting Date:** November 21, 2024

**Agenda Item Wording:** **Discuss and consider approval of the 2025 Utility Commission meeting calendar.**

**Agenda Item Requestor:** Diana Boone, City Secretary

**Summary/Background:** Each year the City Secretary prepares the next year's meeting calendar for approval by the Commission. Meeting dates are scheduled using the frequency as stated in the Commission ordinance. The Utility Commission ordinance calls for monthly meetings which are currently scheduled for 4:00 p.m., the 3rd Thursday of each month.

Attached for review is the proposed 2025 meeting calendar with approved city holidays; UC meetings are highlighted in green. There is a conflict with DSISD calendar in March and CODS calendar in June. Please consider the following suggestions:

- March 20<sup>th</sup> DSISD Spring Break, recommended date **March 27, 2024.**
- June 19<sup>th</sup> City Holiday, recommended date **June 12, 2024.**

**Commission Recommendations:** Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion. Meetings may be rescheduled throughout the year as the Commission sees fit.

**Attachments:** 1. UC 2025 Proposed Calendar

**Next Steps/Schedule:**

1. Update calendar if any changes
2. Add meetings to calendars:
  - a. Commission, Staff and City Council Member liaison(s)
  - b. City website main calendar
  - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Commission, Staff and City Council Members

# 2025 Utility Commission

CITY HOLIDAYS
DSISD HOLIDAYS
UC MEETINGS

## JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## MAY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## JULY

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### MEETING DATES:

- 1/16/25 Utility Commission Meeting**
- 2/20/25 Utility Commission Meeting**
- 3/27/25 Utility Commission Meeting**
- 4/17/25 Utility Commission Meeting**
- 5/15/25 Utility Commission Meeting**
- 6/12/25 Utility Commission Meeting**
- 7/17/25 Utility Commission Meeting**
- 8/21/25 Utility Commission Meeting**
- 9/18/25 Utility Commission Meeting**
- 10/16/25 Utility Commission Meeting**
- 11/20/25 Utility Commission Meeting**
- 12/18/25 Utility Commission Meeting**