



City Council Regular Meeting

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Tuesday, June 16, 2026, at 6:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Ana Grace Husted

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 4 Travis Crow

Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

Deputy City Administrator Shawn Cox

City Attorney Aniz Alani

City Secretary Diana Boone

Planning Director Tory Carpenter

IT Director Jason Weinstock

Parks & Community Services Director Andy Binz

People & Communications Director Lisa Sullivan

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public that wishes to address the City Council on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the City Council that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the City Council must present the documents to the City Secretary or City Attorney providing at least seven (7) copies; if seven (7) copies are not provided, the City Council will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Mayor may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

BUDGET WORKSHOP

- 1. Presentation and discussion regarding the proposed Municipal Budget for Fiscal Year 2027.** *Deputy City Administrator, Shawn Cox*

PROCLAMATIONS & PRESENTATIONS

Proclamations and Presentations are for discussion purposes only and no action shall be taken.

- 2. A Proclamation of the City of Dripping Springs proclaiming the week of June 22nd-28th, 2026 as "Pollinator Week" in Dripping Springs.** *Sponsor: Council Member Sherrie Parks*

CONSENT AGENDA

The following items will be acted upon in a single motion and are considered to be ministerial or routine. No separate discussion or action on these items will be held unless pulled at the request of a member of the City Council or City staff.

- 3. Approval of the May 5, 2026 City Council Regular Meeting Minutes.**
- 4. Approval of the May 13, 2026 City Council special meeting minutes canvassing election results.**
- 5. Approval of the reappointment of Marianne Simmons and Nikki Dahlin to the Farmers Market Committee for a two (2) year term ending on June 30, 2028 and the reappointment of Gouri Johannsen as Committee Chair for a one (1) year term ending June 30, 2027.**

BUSINESS AGENDA

- 6. Discussion and possible action to approve a proposal from Ice Rink Events to provide the equipment, installation, and removal of a temporary holiday-season ice skating rink at Dripping Springs Ranch Park to operate November 27, 2026, through January 5, 2027, and authorize the City Administrator to finalize and execute the Professional Services Agreement.** *Sponsor: Council Member Sherrie Parks*
- 7. Discussion and possible action regarding the Mayoral Appointment of Council Members to the Transportation Committee, Emergency Management Committee, and Hays County Mental Health Coordinating Committee.**
 - Transportation Committee Member
 - Emergency Management Committee Member
 - Hays County Mental Health Coordinating Committee Member
- 8. Discussion and possible action regarding the appointment of Matthew St. Germain and the reappointment of Roman Grijalva to the Transportation Committee for a two (2) year term ending June 30, 2028, and the reappointment of Travis Crow as the committee chair for a one (1) year term ending June 30, 2027.**

9. Discussion and possible action regarding the reappointment of Council Member Geoffrey Tahuahua as Chair of the Emergency Management Committee.

CLOSED SESSION

The City Council has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), 551.0761 (Deliberation Regarding Critical Infrastructure Facility), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

- 10. Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service and Agreements, Wastewater Fees, Wastewater Infrastructure Agreements, facility liability coverage, and related items. (Consultation with Attorney, 551.071)**
- 11. Discussion with attorney and deliberation regarding potential purchase, sale and/or transfer of City property. (Consultation with Attorney, 551.071, Deliberation Regarding Real Property, 551.072.)**

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

June 30, 2026, at 5:30 p.m. (Budget Workshop)
July 7, 2026, at 6:00 p.m.
July 21, 2026, at 6:00 p.m.
August 4, 2026, at 6:00 p.m.
August 11, 2026, at 5:30 p.m. (Budget Workshop)
August 18, 2026, at 6:00 p.m.
September 1, 2026, at 6:00 p.m.
September 15, 2026, at 6:00 p.m.

Board, Commission & Committee Meetings

Farmers Market Committee, June 18, 2026, at 10:00 a.m.
Emergency Management Committee, June 18, 2026, at 12:00 a.m.
Utility Commission, June 18, 2026, at 4:00 p.m.
Transportation Committee, June 22, 2026, at 3:30 p.m.
Founders Day Committee, June 22, 2026, at 6:30 p.m.
Planning & Zoning Commission, June 23, 2026, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on June 10, 2026 at 5:30 p.m.

Diana Boone, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



**PROCLAMATION
OF THE CITY OF DRIPPING SPRINGS
PROCLAIMING JUNE 22 – 28, 2026 AS
“Pollinator Week”**

WHEREAS, Pollinators are essential to maintaining the unique environmental heritage of the Texas Hill Country, supporting native flora and fauna as well as important agricultural crops that nourish our community; and

WHEREAS, Pollinator Week, designated by the U.S. Senate and celebrated internationally, offers an opportunity to raise awareness and promote actions to support pollinators; and

WHEREAS, pollinators, including bees, butterflies, birds, bats, and other animals, are vital to our ecosystem, supporting the reproduction of over 85% of the world's flowering plants and contributing to the production of over one-third of the food we consume; and

WHEREAS, pollination plays a critical role in the production of healthy fruits, vegetables, nuts, and seeds, contributing to food security as well as to ecological biodiversity and the health of natural and agricultural landscapes; and

WHEREAS, pollinator populations are in decline due to habitat loss, pesticide use, invasive species, and climate change, creating a need for action at the local, state, and national levels to protect and restore pollinator habitats; and

WHEREAS, the City of Dripping Springs recognizes the importance of pollinators and supports initiatives to create and preserve habitats, educate the public, and reduce threats to these critical species; and

WHEREAS, this annual celebration during the third full week of June is a reminder that everyone has a role to play in preserving local plant and animal life in our native landscape,

NOW THEREFORE, BE IT PROCLAIMED by the City of Dripping Springs City Council:

1. That the week of June 22 – June 28, 2026, will be recognized as “Pollinator Week” in the City of Dripping Springs; and
2. The City Council of Dripping Springs invites its citizens to attend the Dripping Springs Farmers Market on Wednesday, June 18 and learn more about pollinators from educational guest speakers.
3. The City Council of Dripping Springs encourages residents to support pollinator species by growing native pollinator-friendly plants to increase the amount of forage available, by avoiding harsh chemicals and pesticides for home landscape maintenance, and by helping friends and neighbors to recognize the vital role pollinators play in the well-being of our environment.

Bill Foulds, Jr., Mayor



City Council Regular Meeting

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Tuesday, May 05, 2026, at 6:00 PM

DRAFT MINUTES

With a quorum of council members present, Mayor Foulds called the meeting to order at 6:00 p.m.

CALL TO ORDER & ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 4 Travis Crow

Council Member Place 5 Sherrie Parks

Staff, Consultants, & Appointed/Elected Officials

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

Deputy City Administrator Shawn Cox

City Attorney Aniz Alani

City Secretary Diana Boone

IT Director Jason Weinstock

Planning Director Tory Carpenter

Utilities Director Gray Lahrman

DSVB Manager Pam King

Elliana Chon Paralegal Operations Specialist

People & Communications Director Lisa Sullivan

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member King.

PRESENTATION OF CITIZENS

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assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the City Council must present the documents to the City Secretary or City Attorney providing at least seven (7) copies; if seven (7) copies are not provided, the City Council will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Mayor may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No one spoke during Presentation of Citizens.

PROCLAMATIONS & PRESENTATIONS

Proclamations and Presentations are for discussion purposes only and no action shall be taken.

1. **A Proclamation of the City of Dripping Springs recognizing the Zone Recording Studio's 30th Anniversary and proclaiming May 17, 2026 as "The Zone Recording Studio Day".**
Sponsor: Mayor Bill Foulds, Jr.

The proclamation was read by Council Member Parks.

Owners Mike Morgan and Pat Manske were presented with the proclamation; and family members Janet Morgan, Scott, Lucas, and Julia Friedeck were in the audience for support and in celebration of this milestone.

2. **Presentation by the Homeless Coalition of Hays County on the Point-in-Time Count Result.**

Isabella (Izzy) Vigil and Kate Esqueda with the Hays County Health Department presented the report. No action was taken.

CONSENT AGENDA

The following items will be acted upon in a single motion and are considered to be ministerial or routine. No separate discussion or action on these items will be held unless pulled at the request of a member of the City Council or City staff.

3. **Approval of the March 17, 2026 City Council & Board of Adjustment Meeting Minutes.**
4. **Approval of a Resolution of the City of Dripping Springs Releasing a Maintenance Bond for the Sportsplex Drive Curb Repair Maintenance Project.** *Applicant: DigDug Construction, LLC.*
5. **Approval of the February 2026 Treasurer's Report.** *Deputy City Administrator, Shawn Cox*

A motion was made by Council Member Tahuahua and seconded by Council Member Crow, to approve Consent Agenda items 3 through 5. The motion carried unanimously 5 to 0.

BUSINESS AGENDA

6. **Discussion and possible action on an ordinance of the City of Dripping Springs, Texas, canvassing returns and declaring results of the General Election held on May 2, 2026 for the purpose of electing city council members for Place 2, Place 4, and Mayor.**

This item was postponed, pending official results from Hays County.

7. **Public hearing, discussion, and possible action on an ordinance amending Chapter 20, Article 20.02, Section 20.02.006(c) and Chapter 20.06, Article 20.06.004 of the City's Code of Ordinances to modify wastewater and water service rates. Sponsor: Mayor Bill Foulds, Jr.**

This item was presented by Deputy City Administrator Shawn Cox.

No action was taken. Staff was directed to update the information and include new financial scenarios that reflect council's intent to lessen the financial impact on residents by reallocating more than \$2 million to the City budget to offset the increase to customers. The updated information will be presented at the next meeting.

REPORTS

8. **Update regarding the 2040 Dripping Springs Comprehensive Plan. Tory Carpenter, Planning Director**

The update was presented by Planning Director Tory Carpenter. No action was taken.

In addition to the planning director providing designated times for residents to stop by and review the maps with staff, the mayor directed staff to ensure the Comprehensive Plan is community driven by gathering input through a survey, hosting an evening meeting for resident feedback, and/or offering a walk-in open house.

CLOSED SESSION

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9. **Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service and Agreements, Wastewater Fees, Wastewater**

Infrastructure Agreements, facility liability coverage, and related items. (*Consultation with Attorney, 551.071*)

- 10. Consultation with attorney and deliberation regarding financing and real property for parcels involved in current and potential TIRZ Priority Projects including Old Fitzhugh Road, Town Center/Civic Complex, Stephenson Building, and other strategic real property acquisitions related to current and potential TIRZ Priority Projects.** (*Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072*).

Council did not meet in Closed Session.

ADJOURN

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Parks, to adjourn the meeting. The motion carried unanimously 5 to 0.

The meeting was adjourned at 7:08 p.m.

APPROVED ON: *Month, XX, 202X*

Bill Foulds, Jr., Mayor

ATTEST:

Diana Boone, City Secretary



City Council Special Meeting - Election Canvass

Dripping Springs City Hall

511 Mercer Street - Dripping Springs, Texas

Wednesday, May 13, 2026, at 1:30 PM

DRAFT MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of council members present, Mayor Foulds called the meeting to order at 1:35 p.m. *Two members constitute a quorum for the purposes of canvassing and election (Sec. 67.004)*

City Council Members Present

Mayor Bill Foulds, Jr.

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 5 Sherrie Parks

City Council Members Absent

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 4 Travis Crow

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer

Deputy City Administrator Shawn Cox

Deputy City Attorney Aniz Alani

City Secretary Diana Boone

PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

BUSINESS AGENDA

1. **Discussion and possible action of an ordinance of the City of Dripping Springs, Texas, canvassing returns and declaring results of the General Election held on May 2, 2026 for the purpose of electing city council members for Place 2, Place 4, and Mayor.**

Mayor Foulds recused himself and stepped off the dais. Council Member Parks presided over the meeting.

City Secretary Diana Boone presented the election results.

A motion was made by Council Member Tahuahua and seconded by Council Member Parks, to approve Ordinance 2026-09, canvassing election results as presented. The motion carried 2 to 0.

CLOSED SESSION

The City Council has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), 551.0761 (Deliberation Regarding Critical Infrastructure Facility), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

Did not meet in Closed Session.

ADJOURN

A motion was made by Council Member Tahuahua and seconded by Council Member Parks, to adjourn the meeting. The motion carried 2 to 0.

The meeting was adjourned at 1:39 p.m.

APPROVED ON: Month, XX, 202X

Bill Foulds, Jr., Mayor

ATTEST:

Diana Boone, City Secretary



STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Council Meeting Date: June 16, 2026

Agenda Item Wording: **Approval of the reappointment of Marianne Simmons and Nikki Dahlin to the Farmers Market Committee for a two (2) year term ending on June 30, 2028 and the reappointment of Gouri Johannsen as Committee Chair for a one (1) year term ending June 30, 2027.**

Agenda Item Requestor: Charlie Reed, Farmers Market Manager

Summary/Background:

FMC Member Responsibilities

Section 6.05.002: The purpose of the Dripping Springs Farmers Market Committee (the committee") is to: Fulfill the mission of the market; Provide oversight of the market in order to make recommendations related to the market; and Serve as an advisory body for the city council.

Member Selection

Section 6.05.005(c): Every year, city staff will prepare a slate of nominees for city council consideration. Committee members shall be appointed by majority vote of the city council. **Committee members may be residents or business owners in the city limits or ETJ or within 150 miles of the city limits. At least two committee members must be market vendors of which one shall be an agricultural producer.** Although not strictly required, preference for committee membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.

Officer Appointments

The chair shall be appointed by the city council from among the membership. A vice-chair shall be selected by the committee members. In the absence of the chair or vice-chair, the remaining committee members may select a person among themselves to preside over a meeting.

Member	Term
Gouir Johannsen, Chair	06/30/27
Marianne Simmons	06/30/26
Frankie Bayne	06/30/27
Nikki Dahlin	06/30/26
Claudia Oney	06/30/27
Janet Musgrove	06/30/26
Erika Fritz	06/30/27

Vacancies and Appointments

There are four (3) members with terms that expire June 30, 2026. Janet Musgrove is resigning from the committee and the remaining (2) two members have requested reappointment. Since the ordinance specifies that the committee “shall have UP to eight members”, the Farmers Market Manager is recommending that the vacancy not be filled.

Staff Recommendation:

Staff recommends approval the reappointments

Next Steps/Schedule:

- 1. Inform reappointed members
- 2. Update website

DIVISION 2. FARMERS MARKET COMMITTEE

Sec. 6.05.004. Committee purpose.

The purpose of the farmers market committee is to advise the market manager regarding the operation of the Dripping Springs Farmers Market, ensuring its smooth functioning, maintaining vendor compliance with market rules, and safeguarding public health and safety.

(Ord. No. 2024-43, 12-3-2024)

Sec. 6.05.005. Committee membership, meetings.

- (a) Number of members. The committee shall have up to eight members.
- (b) Terms of members. Committee members will serve two-year terms. Members may be reappointed with no limitation on the number of terms one member may serve.
- (c) Member selection.
 - (1) Every year, city staff will prepare a slate of nominees for city council consideration.
 - (2) Committee members shall be appointed by majority vote of the city council.
 - (3) Committee members must be residents or business owners in the city limits or ETJ or within 150 miles of the city limits. At least two committee members must be market vendors of which one shall be an agricultural producer.
 - (4) Although not strictly required, preference for committee membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.
- (d) Officers. The chair shall be appointed by the city council from among the membership. A vice-chair shall be selected by the committee members. In the absence of the chair or vice-chair, the remaining committee members may select a person among themselves to preside over a meeting.
- (e) Member removal. The city council may remove committee members by majority vote, with or without cause.
- (f) Resignation; vacancies. A committee member may resign by providing the city secretary written intent to resign. A failure to attend three or more sequential, regular committee meetings will constitute automatic notification of intent to resign. The committee may provide recommendations to the city council related to the removal or appointment of committee members. The city council may fill vacancies by majority vote. Committee members appointed to fill a vacancy will complete the unexpired portion of the term.
- (g) Committee meetings.
 - (1) The committee will meet monthly in person or by electronic means as coordinated with and arranged by city staff. Agendas will be drafted by the market manager.
 - (2) A minimum of four committee members shall constitute a quorum. The chair shall count toward the establishment of a quorum. Abstentions shall not affect the establishment of a quorum. A quorum is required to take action as the Dripping Springs Farmers Market Committee.
 - (3) The committee is not subject to the Texas Open Meetings Act.

- (4) The committee's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.

(Ord. No. 2024-43, 12-3-2024)

Sec. 6.05.006. Committee authority.

The committee shall, subject to the provisions outlined herein, have the authority to:

- (1) Make recommendations to the market manager regarding the approval, rejection, suspension, and termination of vendor applications;
- (2) Advise the market manager regarding means of making improvements;
- (3) Assist city staff with the development and implementation of special events;
- (4) Make recommendations to city council regarding the budget prepared and presented by the market manager for the farmers market; and
- (5) Perform other duties in relation to market operations as established by the city council.

(Ord. No. 2024-43, 12-3-2024)

Sec. 6.05.007. Committee support.

- (a) City staff shall provide logistical support to the committee and its subcommittees, as defined by access to city facilities for purposes of public meetings; drafting meeting agendas; access to city resources for purposes of copies and communications; and a designated market manager to serve as staff liaison to coordinate and direct such support.
- (b) One or more market managers shall be designated by the city administrator. A market manager shall be a city staff member (employee or contract professional services).
- (c) The city shall provide and support an online presence, including but not limited to information on the city website, assistance with an electronic newsletter, and social media for farmers market related information and activities and will provide a page via the market manager upon which the committee may request that the city post additional information related to committee meetings and farmers market information.
- (d) City staff shall inform the committee of changes to personnel, logistical support, and other matters related to the operation of the farmers market in a timely manner.

(Ord. No. 2024-43, 12-3-2024)



STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78620

Submitted By: Emily Nelson, Assistant Director of Parks & Community Services

Council Meeting Date: 6/16/2026

Agenda Item Wording: **Discussion and possible action to approve an Agreement between the City of Dripping Springs and Ice Rink Events to provide the equipment, installation and removal of a temporary, holiday-season ice skating rink at Dripping Springs Ranch Park to operate from November 27, 2026 - January 5, 2027.**

Sponsor: Council Member Sherrie Parks

Agenda Item Requestor: Emily Nelson

Summary/Background: **Background**

Since 2023, the City of Dripping Springs has partnered with Ice Rink Events to provide the seasonal Western Wonderland Ice Rink at Dripping Springs Ranch Park. The attraction has become a signature holiday destination for residents and visitors, providing seasonal recreation, family entertainment, and economic activity during the winter months.

The proposed Agreement with Ice Rink Events provides for the equipment rental, installation, maintenance support, and removal of a temporary ice skating rink at Dripping Springs Ranch Park for the 2026–2027 holiday season. The proposed rink size is approximately 60 feet by 120 feet. Installation is scheduled for November 23–27, 2026, with public operations beginning November 27, 2026, and continuing through January 5, 2027. Removal of the rink is scheduled for January 6–12, 2027.

Under the agreement, Ice Rink Events will provide the rink system, refrigeration equipment, dasher boards, ice maintenance equipment, rental skates, skate aids, installation and removal labor, project management, and ongoing professional support throughout the operating season.

Financial Impact

The total cost for the ice rink equipment rental and professional services is \$179,955. Ice Rink Events has offered a discounted contract price of **\$171,385**, representing a savings of \$8,570. Payment terms include a 50% non-refundable retainer due upon contract execution, 25% due September 1, 2026, and the remaining 25% due December 20, 2026.

Historical Performance and Cost Recovery

Western Wonderland has demonstrated significant financial improvement since its inaugural season. While revenues have remained relatively stable, operating expenses have decreased substantially through operational efficiencies and expense management.

The proposed 2026-2027 agreement continues an event that has shown significant financial improvement over the past three seasons. Cost recovery increased from 51.4% in 2023 to 71.5% in 2025, while operating expenses decreased by 30.7%. The City's subsidy requirement declined from \$144,535.99 to \$58,651.07, demonstrating substantial progress toward long-term financial sustainability.

- **2023:** Revenue \$153,058.48 | Expenses \$297,594.47 | Cost Recovery 51.4%
- **2024:** Revenue \$157,201.74 | Expenses \$256,213.82 | Cost Recovery 61.4%
- **2025:** Revenue \$147,442.36 | Expenses \$206,093.43 | Cost Recovery 71.5%

Optional Ice Bumper Car Attraction

The agreement also includes an optional enhancement consisting of ten (10) ice bumper cars. The bumper car package is available at a cost of **\$1,400 per operating day**, plus an estimated **\$3,800 freight charge**. The City may elect to add this attraction at a later date based on budget availability, sponsorship support, or operational considerations. Ice bumper cars provide an additional family-friendly activity that can increase attendance and generate supplemental revenue opportunities.

Attachments: Updated Ice Rink Events Service Proposal 2026-2027

Next Steps/Schedule: If approved, execute agreement.



Item 6.

IceRinkEvents
THE KING OF FROZEN WATER



Our custom ice solutions transform any space into a vibrant community hub and an unforgettable destination.

IceRinkEvents.com

249 Central Park Avenue
Suite 300-22
Virginia Beach, VA 23462
info@icerinkevents

ABOUT US



Ice Rink Events is proud to be the nation’s largest and most sought-after designer, manufacturer, installer, and operator of seasonal, portable, and special-event ice skating, roller skating, ice slides and ice sports venues.

With over 24 years of experience and hundreds of successful operations from coast to coast, we bring unmatched skill and expertise to every project. No other company in North America matches our depth of experience in rink design, manufacturing, installation and management.

Today, Ice Rink Events operates and manages over 50 ice and roller rink events, employs over 800 seasonal staff, and installs 100+ locations annually. Over our company’s history, we have created, fabricated, installed, and operated more than 400 individual ice venues across the country. Our steady growth is fueled by referrals and word-of-mouth recommendations from our valued clients.



Ice Rink Events operates multiple manufacturing and supply warehouses, supported by expert management teams strategically positioned across the country. This nationwide presence ensures efficient service, faster delivery, and seamless project management—no matter where your event takes place.

Our leadership team is composed of highly skilled professionals with extensive experience in outdoor event venue management, staffing, and operations. Each key team member has been with our company for over a decade, ensuring consistency, reliability, and expert service.

We are passionate about creating unforgettable skating experiences and building long-lasting relationships with our clients. Whether it’s a seasonal holiday rink, a custom roller skating event, or a large-scale special event venue, we bring expertise, creativity, and dedication to every project. Our group of dedicated professionals are here to support you along the way! ❄️



Seasonal HOLIDAY ICE RINK PROPOSAL

Item 6.

May 23, 2026

DRIPPING SPRINGS

PROJECT SUMMARY:

Ice Rink Events is to provide the equipment, installation and removal of a temporary, holiday-season ice skating rink.

SEASON LENGTH & TIMING:

- Installation: November 23 – November 27, 2026
- Operating: November 27 – January 5, 2027
- Removal: January 6 – January 12, 2027

ESTIMATED RINK SIZE:

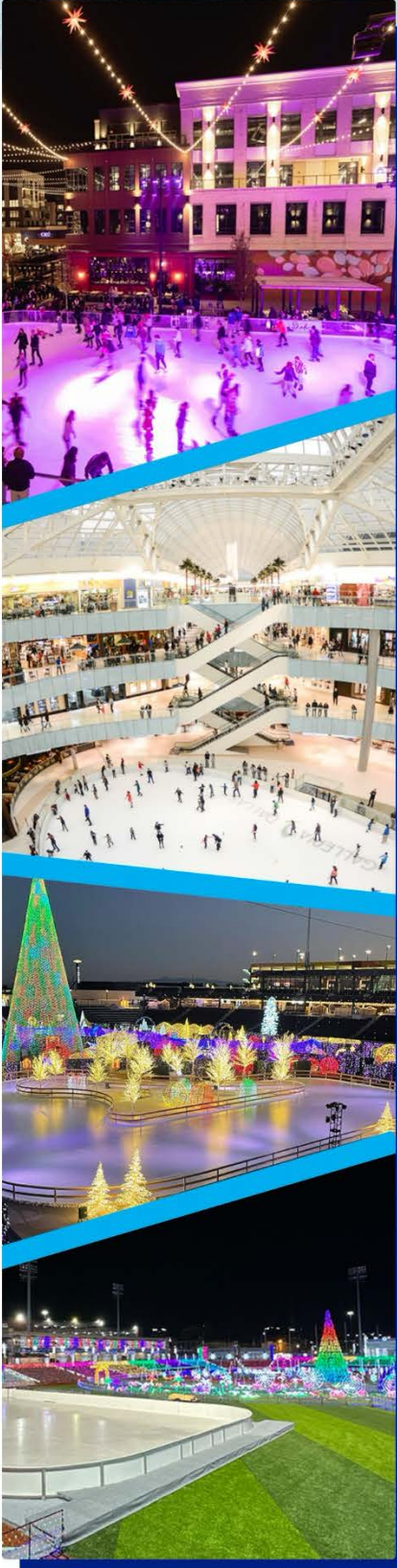
- 60' x 120'

EQUIPMENT & WORK TO BE PROVIDED BY THE SUPPLIER:

Ice Rink Equipment & Professional Services

- Project Manager Assigned to the Event (advance coordination with Customer, other third-party vendors, timeline planning).
- Pre-Event Design Services
- On-Going Professional Support Services and Visits During the Event
- Dasher Board Railing System
- Modular Rink Piping Grid System
- Refrigeration System/Pumps/Hoses/Expansion Tank.
- All related ice maintenance equipment and ice Resurfacer
- **NEW Rental Ice Skates and Racks—Cleaned, Sharpened, Ready-to-Skate**
- Skate Aids
- General Carpentry and Finish-Out of Rink Perimeter.
- Framed Cover Over Rink Header; Grey-Black Turf Carpet to Finish Rink Perimeter/Deck.
- Rubber Floor Mats for Skate Change Area
- Professional Supervision and All General Labor for Installation and Removal





Ice Bumper Cars

- Rental of (10) Ice Bumper Cars
- Freight and Delivery

Seasonal HOLIDAY ICE RINK PROPOSAL



CUSTOMER RESPONSIBILITIES:

Electrical Requirement For the Ice Rink:

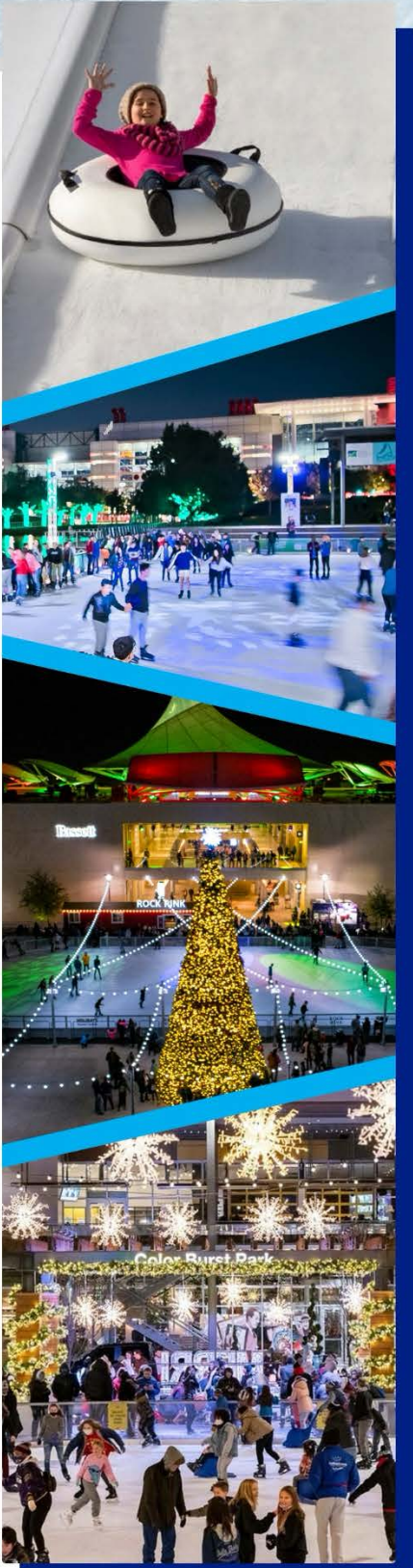
- Same power provided for 2025-2026 Season

Level Site Requirement:

- Same foot print and level site as 2025-2026 Season

Other Requirement:

- Allowance for chiller placement, in close proximity to the electrical connection.
- 110-volt for ice bumper car chargers
- Continuous water supply available immediately adjacent to the ice Resurfacers. Needed for set up and daily operation.
- Forklift for Installation and Removal
- Access to the rink and storage of ice bumper cars
- All holiday decorations and lighting as desired.
- All Ambient lighting as needed
- Sound/P.A. system for music entertainment and announcements.
- Enclosed tent or kiosk for the skate rental operations
- General security presence
- Coordination of all permits and licenses (Supplier to assist)
- All signing and graphics with Supplier provided text
- Two double bed hotel rooms for installation and removal
- Operations and management



GENERAL FINANCIAL OPTIONS:

- Ice Rink Equipment Rental & Professional Services

Total Cost	\$179,955
With Discount	\$171,385

- Ice Bumper Cars

Total Daily Cost	\$1,400 per day
Estimated Freight	\$3,800

Payment Terms:	50% non-refundable retainer due June 20, 2026
	25% due on September 1, 2026
	25% due on December 20, 2026

PROPOSAL VALIDITY & ESTIMATED PRICING

This proposal is valid for 45 days from the date of issuance. As planning for the 2026–2027 season is underway and equipment and crew allocations are limited, pricing and availability are subject to change after this period. If the proposal expires, an updated quote will be required. Dates and equipment are not reserved until a signed agreement and any required deposit are received.

Thank you and we look forward to working with you!

Evan Cadwell - President & Owner

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ICE RINK EVENTS *References*



DISCOVERYGREEN®

What will you discover?

DISCOVERY GREEN – HOUSTON, TX

KATHRYN LOTT
PRESIDENT

☎ 713-400-7336 @ Kathryn@discoverygreen.com

IRE Has Been Partnering With the Park for 15+ Years



HINES – GEORGIA & NORTH CAROLINA

STARR CUMMING
RETAIL DIRECTOR

☎ 404-388-7878 @ Starr.cumming@hines.com

IRE Installs and Operates Multiple Hines Locations



BELLEVUE DOWNTOWN ASSOCIATION – BELLEVUE, WA

MIKE OGLIORE
VICE PRESIDENT, EVENTS & OPERATIONS

☎ 206-852-6444 @ Mike@bellevuedowntown.com

IRE Has Been Partnering With the City for 12+ Years



FAIRMONT SCOTTSDALE PRINCESS – SCOTTSDALE, AZ

TERESA THOMPSON
EXECUTIVE DIRECTOR OF RETAIL & RESORT EXPERIENCES

☎ 480-513-6011 @ Teresa.thompson2@fairmont.com

IRE Provides Multiple Ice Activations for over 8+ Years



ICE RINK EVENTS References



MARKETSTREET LYNNFIELD - LYNNFIELD, MA

CHARLOTTE WOODS
GENERAL MANAGER

781-484-5400 Charlotte.woods@wsdevelopment.com

IRE Supplies, Installs and Operates the Ice Rink



PATRIOT PLACE - FOXBOROUGH, MA

BRIAN EARLEY
VICE PRESIDENT & GENERAL MANAGER

508-203-2105 BrianE@patriot-place.com

IRE Supplies, Installs and Operates the Ice Rink



BRYANT PARK, NY

IRENE VAGIANOS
VICE PRESIDENT

212-390-1122 ivagianos@34bp.org

IRE Has Been Partnering With the City for 8+ Years



3CDC CINCINNATI CENTER CITY DEVELOPMENT CORP.

ANDI SCHULTES
SENIOR EVENTS PRODUCTION MANAGER

501-472-5324 aschultes@3cdc.org

IRE Provides Multiple Ice Activations for over 7+ Years



ICE RINK EVENTS *References*



BEE CAVE
TEXAS
Simply Elevated

CITY OF BEE CAVE, TX

Eric Bowers
COMMUNITY EVENTS COORDINATOR, PARKS & FACILITIES

☎ 737-281-4064 @ Ebowers@beecavetexas.gov

IRE Supplies, Installs and Operates the Ice Rink



The Pennsylvania State University – State College, PA

HERB COMBS
AD For Facilities Management and Operations

☎ 814-441-4365 @ Hjc117@psu.edu

IRE Supplied and Managed A Hockey Event



CITY OF BOWLING GREEN, KY

NIKKI KOLLER
DIRECTOR

☎ 270-843-5360 @ Nikki.koller@ky.gov

IRE Has Been Partnering With the City for 8+ Years



JAMESTOWN L.P.

ANIELA RESPRESS
SVP Property Operations

☎ 404-310-8452 @ anielarespress@jamestownlp.com

IRE Provides Multiple Ice Activations for over 10+ years

“DIRECTLY FROM OUR CLIENTS”

NPP DEVELOPMENT

“NPP Development has been working with Ice Rink Events to build and manage our seasonal skating rink, Winter Skate at Patriot Place, since 2009. We have counted on IRE to provide a professionally operating skating experience for our guests for more than 15 years. IRE has clearly understood and executed each seasonal operation as an extension of our management team.”

DOWNTOWN TAMPA PARTNERSHIP

“We are proud to have IRE as a longstanding partner for our annual Winter Village event. Their professionalism and flexibility in accommodating our unique requests consistently exceed expectations, making them an invaluable part of our event’s success year after year. Their dedication to excellence is why we continue to choose them as our trusted collaborator.”

HINES

“I have worked with Ice Rink Events since 2018 at various locations on their seasonal ice rinks. Each ice rink is unique, and I greatly appreciate IRE’s attention to detail and flexibility in ensuring the design, operation, and customer experience of these pop-up rinks are idyllic. I look forward to many more years of working with IRE at Hines assets and creating lasting memories for our guests.”

KATHRYN LOTT, PRESIDENT DISCOVERY GREEN CONSERVANCY

“Green Mountain Energy Ice at Discovery Green is Houston’s only outdoor ice-skating rink and a beloved winter tradition. Since 2008, Ice Rink Events has defied expectations in our city’s challenging climate, making hundreds of thousands of families happy in the process. Through continuous innovation, including the latest technology to enhance ice quality, they’ve created a better skating experience year after year.

On top of that, the addition of bumper cars adds a fun and exciting twist for all ages. It’s been a pleasure partnering with a team that shares our commitment to creating happy, healthy experiences for families.”






IceRinkEvents
THE KING OF FROZEN WATER





STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Council Meeting Date: June 16, 2026

Agenda Item Wording: Discussion and possible action regarding the appointment of Matthew St. Germain and the reappointment of Roman Grijalva to the Transportation Committee for a two (2) year term ending June 30, 2028, and the reappointment of Travis Crow as the committee chair for a one (1) year term ending June 30, 2027.

Agenda Item Requestor: Tory Carpenter, Planning Director

Summary/Background: *Member Selection*

Section 2.04.155 (c): Every two years on even years starting in June 2014, city staff will prepare a slate of nominees for city council consideration. The slate will include nominees including but not limited to those with a background and experience in civil engineering, land/transportation planning, real estate/development, business ownership, and alternative mobility.

Membership Requirements

Resident of City or ETJ, at least one public member must be a city resident.

Officer Appointments

Section 2.04.155 (a): The committee will have eight voting members, one of whom will be the committee chair appointed by the city council. A vice-chair will be selected by the chair and approved by a majority of the transportation committee members.

Current Vacancies and Term Expirations

There are three (3) expiring seats not including the Chair appointment. One member is seeking reappointment and two (2) at-large members have resigned. The Chair and Vice Chair of the committee interviewed 3 candidates and are recommending Matthew St. Germain to serve on the committee. The second appointment will be on a future agenda.

Current Committee

<i>Member</i>	<i>Term</i>	<i>Seat</i>
Travis Crow, Chair	6/30/26	City Council Member
Sharon Hamilton, Vice Chair	6/30/26	At-Large
Scott Berry	6/30/27	DSISD Representative
Jimmy Brown	6/30/26	At-Large
John Pettit, Vice Chair	6/30/27	At-Large
Doug Crosson	6/30/27	PZC Representative
Roman Grijalva	6/30/26	At-Large
Tory Carpenter	N/A	Planning Director
Riley Sublett	N/A	Maintenance Director
Chad Gilpin	N/A	City Engineer

Committee Recommendation:

The Chair and Vice Chair recommend approval.

Recommended Council Actions:

Staff recommends approval of the new committee member

Attachments:

1. Reappointment requests and applications

Next Steps/Schedule:

1. Notify members of Council decision
2. Update website and rosters
3. Administer Oath of Office and Statement of Officer to new member

- CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION AND PERSONNEL
ARTICLE 2.04. - BOARDS, COMMISSIONS AND COMMITTEES
DIVISION 6. TRANSPORTATION COMMITTEE

DIVISION 6. TRANSPORTATION COMMITTEE

Sec. 2.04.151. Title.

This division shall be commonly cited as the "transportation committee ordinance."

Sec. 2.04.152. Purpose.

- (a) This article provides standards for the formation, function, and responsibilities of an advisory transportation committee tasked with representing various citizen groups and their interests as part of the city council's greater discussion of transportation, its planning, and its improvements.
- (b) This article is in furtherance of good government and public safety. Through these regulations, the city seeks to promote the safety of persons and property by preventing:
 - (1) Uncoordinated transportation development that threatens public safety; or
 - (2) Disconnected residential and business development that reduces the efficiency and operation of good government and order.

Sec. 2.04.153. Scope.

This article applies to all property within the incorporated municipal boundaries (i.e., city limits) and the extraterritorial jurisdiction (ETJ).

Sec. 2.04.154. Definitions.

- (a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the Code of Ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the Code of Ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense, words in the plural number shall include the singular number (and vice versa), and words in the masculine gender shall include the feminine gender (and vice versa). The word "shall" is always mandatory, while the word "may" is merely directory. Headings and captions are for reference purposes only.
- (b) Specific definitions.
 - Committee: The transportation committee created herein.
 - Transportation master plan: A nonbinding, guidance document utilized for municipal planning purposes, which contains a vision statement, capital improvement project options, and roadway maintenance project lists.

Sec. 2.04.155. Membership; meetings.

- (a) Number of members.

- (1) The committee will have nine voting members, one of whom will be the committee chair appointed by the city council. A vice-chair will be selected by the chair and approved by a majority of the transportation committee members. The vice-chair will serve as the chair in the absence of the chair.
- (2) Five municipal members of the committee are:
 - (A) A member from city council;
 - (B) A member from planning and zoning commission;
 - (C) The planning director; and
 - (D) The city engineer; and
 - (E) A representative of the Dripping Springs Independent School District.

The city council and planning and zoning commission shall nominate and vote on their respective member to serve on the committee. The Dripping Springs Independent School District Superintendent shall provide a recommendation for their representative to be approved by the city council.

- (3) Four public members of the committee shall be residents of either the city limits or its ETJ. No less than one public member will reside within the city limits.
 - (4) The committee may have subcommittees of at least three members, one of whom will be the subcommittee chair designated by the subcommittee at its first meeting. A vice-chair will be selected by the chair and approved by a majority of the subcommittee members. The vice chair will serve as the subcommittee chair in the absence of the chair. Subcommittees may invite input from non-committee members.
 - (5) The committee may add non-voting members on an as-needed basis as approved by a majority of the committee.
- (b) Terms of members.
- (1) Municipal members of the committee will serve at the pleasure of the bodies that appointed them. The public committee members will serve a two-year term, at the will of the city council. There is no limit as to how many terms a member may serve.
 - (2) The chair and vice-chair will serve a one-year term, at the will of city council. There is no limit as to how many terms the chair or vice-chair may serve.
 - (3) Vacancies may be filled by appointment, with the appointed replacement member being bestowed the remainder of the unexpired term.
- (c) Member selection.
- (1) Every two years on even years starting in June 2014, city staff will prepare a slate of nominees for city council consideration. The slate will include nominees including but not limited to those with a background and experience in civil engineering, land/transportation planning, real estate/development, business ownership, and alternative mobility. The slate will only include individuals that city staff has contacted and who have expressed an interest and availability to serve. Potential nominees may express interest in the committee by contacting the city secretary in writing.
 - (2) The city council will approve, reject, or modify the list.
- (d) Resignation; vacancies. A committee member may resign by notifying the city secretary in writing of his or her intent to resign. A failure to attend three or more sequential committee meetings without approval from the chair will constitute a de facto notification of intent to resign. Members appointed to fill a vacancy will complete the unexpired portion of the term.

(e) Meetings.

- (1) The committee will meet monthly at city hall, as coordinated with and arranged by city staff. Agendas will be drafted by the committee chair, under the advisement of committee members.
- (2) Committee designated subcommittees may meet more often, as coordinated with and arranged by city staff. Agendas will be drafted by the subcommittee chair, under the advisement of subcommittee members.
- (3) The committee will make a report to the city council at the first meeting of each month to update the council on projects and progress.

(Ord. No. 2021-26, § 2, 7-20-2021; Ord. No. 2023-30, § 2, 9-5-2023; Ord. No. 2024-02, § 2, 1-16-2024)

Sec. 2.04.156. Authority.

The committee has no authority to make decisions binding on the city. The committee's functions are purely advisory and not subject to the Open Meetings Act.

Sec. 2.04.157. Responsibilities.

- (a) The committee is responsible for organizing an inclusive process for assessing community needs and priorities in an orderly fashion, and providing the council with guidance via a proposed transportation master plan that reflects the skills, creativity, vision, and cooperation of the committee, its members, and any advisors.
- (b) After the final transportation master plan is adopted by city council, the committee will continue to advise the council on carrying out the plan. The committee may review proposed subdivision and site development plans and make recommendations to assure conformance with the transportation master plan.
- (c) The city council should consider updating the transportation master plan every five years, at which time the transportation master plan drafting process described below will begin again.
- (d) The committee shall advise the council on budgeting for transportation-related needs.

Sec. 2.04.158. Drafting of transportation master plan.

- (a) Functions of committee. The committee's function is to study the city's transportation status, assess opportunities for improvements, and suggest guidelines to the city council for collaboration and growth that will effectively move the city from its current status towards future opportunities for traffic safety and circulation enhancements.
- (b) Contents of plan. The committee is tasked with drafting a transportation master plan that identifies:
 - (1) A vision statement to drive future transportation safety and circulation improvements and enhancements.
 - (2) Capital improvement project options the city can implement/complete in the next five years, along with each project's necessary participants, strengths, weaknesses, draft budget, and timeline.
 - (3) Roadway maintenance project options the city can implement/complete in the next three years, along with each project's necessary participants, strengths, weaknesses, draft budget, and timeline.

Sec. 2.04.159. Presentation of transportation plan.

- (a) Schedule. The transportation plan will be presented to the city council in written and presentation format in phases over the course of one year. The presentations over the course of the committee's first year will include:
- (1) Draft presentation to P&Z.
 - (2) Draft presentation to council.
 - (3) Public forums.
 - (4) Final presentation to P&Z.
 - (5) Final presentation to council.
- (b) Public access to information. The committee's work and work product will be subject to the Public Information Act, chapter 552 of the Texas Government Code.

Sec. 2.04.160. Support.

- (a) City staff will provide logistical support to the committee and its subcommittees, as defined by access to city facilities for purposes of public meetings, access to city resources for purposes of copies and communications, and a designated staff liaison to coordinate and direct such support.
- (b) The city website will provide a page via the staff liaison upon which the committee may post:
- (1) Meeting information;
 - (2) Agendas and minutes; and
 - (3) Resource materials, if any.

(Ordinance 7000.11, adopted 5/13/14)

Secs. 2.04.161—2.04.190. Reserved.

- CODE OF ORDINANCES
 Chapter 2 - ADMINISTRATION AND PERSONNEL
 ARTICLE 2.04. - BOARDS, COMMISSIONS AND COMMITTEES
 DIVISION 7. EMERGENCY MANAGEMENT COMMITTEE

DIVISION 7. EMERGENCY MANAGEMENT COMMITTEE¹

Sec. 2.04.191. Title.

This division shall be commonly cited as the "emergency management committee" ordinance.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2024-06, § 2, 2-20-2024)

Sec. 2.04.192. Purpose.

- (a) This article provides for the standards for the formation, function, and responsibilities of an emergency management committee tasked with representing various groups with interest in emergency planning and operations.
- (b) This article is in furtherance of good government and public safety. Through these regulations, the city seeks to prioritize and promote the safety of persons and property by:
 - (1) Recommended policies and application of policies for the development and implementation of an emergency management plan for the city and ETJ.
 - (2) Assist city staff with the provision of public information and training regarding personal and family disaster planning and response to the public.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2023-08, § 2, 3-7-2023; Ord. No. 2024-06, § 2, 2-20-2024)

Sec. 2.04.193. Scope.

This division applies to all property within the incorporated municipal boundaries (i.e., "city limits") and the extraterritorial jurisdiction ("ETJ").

(Ord. No. 2021-53, § 2, 12-21-2021)

Sec. 2.04.194 Definitions.

- (a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the Code of Ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the Code of Ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense, words in the plural number

¹Editor's note(s)—Ord. No. 2021-53, § 2, adopted December 21, 2021, amended div. 7 in its entirety to read as herein set out. Former division 7, §§ 2.04.191—2.04.194, pertained to similar subject matter, and derived from Ord. No. 1910.20, adopted January 19, 2016; Ord. No. 1910.21, adopted March 8, 2016; and Ord. No. 1920.22, adopted November 14, 2017. Subsequently, Ord. No. 2024-06, § 2, adopted February 20, 2024, amended the title of div. 7.

shall include the singular number (and vice versa), and words in the masculine gender shall include the feminine gender (and vice versa). The word "shall" is always mandatory, while the word "may" is merely directory. Headings and captions are for reference purposes only.

(b) Specific definitions.

Committee: The emergency management committee, an advisory body, created herein.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2024-06, § 2, 2-20-2024)

Sec. 2.04.195. Membership; meetings.

(a) Liability. The City of Dripping Springs Texas Municipal League liability coverage shall include the members of the committee to the extent allowed by law. The city attorney shall advise and represent the committee, as appropriate.

(b) Ethical standards. Committee members shall comply with all ethical standards applied to officers of the city as stated in article 2.02 of the City of Dripping Springs Code of Ordinances.

(c) Number of members. The committee shall have nine voting members, one each:

- (1) At-large member that shall reside in Hays County;
- (2) Chamber of commerce representative;
- (3) Hays County CERT (Community Emergency Response Team) representative;
- (4) Hays County Constable or designee;
- (5) Emergency Services District Number 1 representative;
- (6) Emergency Services District Number 6 representative;
- (7) Hays County Emergency Manager or designee;
- (8) Dripping Springs Independent School District representative; and
- (9) Hays County Fire Marshal or designee.

(d) Terms of members and chair and vice-chair.

- (1) Each committee member shall serve a two-year term, at the will of the city council. There is no limit as to how many terms a member may serve.
- (2) A member of the city council shall be appointed by the mayor to serve as a chair for a term of one year. The committee shall elect from its membership a vice-chair to serve for a term of one year. There is no limit to the number of terms the chair or vice-chair may serve. In the event that the chair or vice-chair are absent, the emergency management coordinator shall preside.

(e) Member selection.

- (1) Each year staff shall prepare a slate of nominees for city council consideration. The slate shall include nominees with a background and experience in those activities related to emergency management. The chair shall provide a recommendation for members seeking appointment or reappointment.
- (2) The city council shall approve, reject, or modify the slate of nominees.

(f) Resignation and vacancies.

- (1) A committee member may resign by notifying the city secretary in writing of their intent to resign.

- (2) A failure to attend three or more sequential committee meetings without approval from the chair will constitute a de facto notification of intent to resign.
- (3) Vacancies shall be filled by appointment, with the appointed replacement member being bestowed the remainder of the unexpired term.

(g) Meetings.

- (1) The committee shall meet monthly, unless otherwise deemed appropriate by the chair. Agendas shall be drafted by the emergency management coordinator, under the advisement of the committee chair.
- (2) The emergency management coordinator with the assistance of city staff shall make a written report to the city council each quarter to update the council on projects and progress.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2023-08, § 2, 3-7-2023; Ord. No. 2024-06, § 2, 2-20-2024)

Sec. 2.04.196. Authority.

The committee has no authority to make decisions binding on the city. The committee's functions are purely advisory and not subject to the Texas Open Meetings Act. Meetings shall be noticed and generally open to the public except when limited by security, emergency, or related matters.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2024-06, § 2, 2-20-2024)

Sec. 2.04.196.1. Responsibilities.

- (a) The committee shall advise the city council on recommended policies and application of policies for the development and implementation of an emergency management plan for the city and ETJ.
- (b) The committee shall advise the city council on recommended interlocal, and mutual aid agreements related to emergency management operations in preparation for, during, and after a disaster or state of emergency.
- (c) The committee shall review and evaluate all current municipal ordinances of the city related to emergency management and disaster planning, preparation, and response, identify provisions that relate to or apply to emergency management within the city code, and make recommendations to the city council for needed changes and/or additions.
- (d) The committee shall support staff in operating an area emergency operations center when disaster, major incident, or event dictates that level of support to first responders in accordance with the approved city emergency management plan, state law, and county and state plans as applicable.
- (e) Identify and support city staff in protection, prevention, mitigation, response, and recovery planning and activities related to local conditions and needs.
- (f) Recommend, to the city council each fiscal year, an annual operating budget for emergency management services drafted by the emergency management coordinator.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2023-08, § 2, 3-7-2023; Ord. No. 2024-06, § 2, 2-20-2024)

Editor's note(s)—Ord. No. 2021-53, § 2, adopted December 21, 2021, set out provisions intended for use as § 2.04.196. For purposes of classification, and at the editor's discretion, these provisions have been included as § 2.04.196.1.

Sec. 2.04.197 Emergency management plan.

- (a) The committee shall advise the emergency management coordinator in the development of an emergency management plan consistent with federal, state, and county standards and practices that addressed the unique and special needs of the city and ETJ. The plan shall be submitted to the Texas Division of Emergency Management for approval prior to submission to the city council .
- (b) The committee, in coordination with city staff, shall review the plan annually and city staff shall update the plan as needed.
- (c) At least every five years, the committee, in coordination with city staff, shall review the plan and propose formal changes to the plan and the proposed plan shall be submitted to the Texas Division of Emergency Management. After review and approval by the Texas Division of Emergency Management, the proposed plan shall be submitted to city council for review and approval of formal changes.
- (d) Public access to information. The committee's work and work product shall be subject to the Texas Public Information Act, chapter 552 of the Texas Government Code.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2023-08, § 2, 3-7-2023; Ord. No. 2024-06, § 2, 2-20-2024)

Sec. 2.04.198. Support.

City staff will provide logistical support to the committee and its subcommittees, as defined by access to city facilities for purposes of public meetings, access to city resources for purposes of copies and communications, and a designated staff liaison to coordinate and direct such support. Staff shall also provide a monthly report on emergency activities within the city to be presented at each committee meeting.

(Ord. No. 2021-53, § 2, 12-21-2021; Ord. No. 2024-06, § 2, 2-20-2024)

Secs. 2.04.199—2.04.220. Reserved.