



DSRP Board of Directors Regular Meeting

City of Dripping Springs Ranch Park Event Center

1042 Event Center Drive – Dripping Springs, Texas

Wednesday, September 10, 2025, at 11:00 AM

AGENDA

CALL TO ORDER & ROLL CALL

Board Members

Todd Purcell, Chair

Terry Polk, Vice Chair

Pam Owens, Secretary

Kathy Boydston

Mike Carroll

Sean Casey

Penny Reeves

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz

Parks & Community Services Assistant Director Emily Nelson

DSRP Manager Lily Sellers

Deputy City Attorney Aniz Alani

Council Member Sherrie Parks

Parks & Recreation Commissioner Hope Boatright

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Consider approval of the August 13, 2025 DSRP Board of Directors regular meeting minutes.**

BUSINESS AGENDA

- 2. Discuss and consider recommendation of an Ordinance updating the DSRP Board of Directors Ordinance**

REPORTS

Reports listed are on file and available for review upon request. The Board may provide staff direction; however, no action shall be taken.

- 3. DSRP Manager's Monthly Report**
Lily Sellers, DSRP Manager

CLOSED SESSION

The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

DSRP Board Meetings

October 8, 2025, at 11:00 a.m.

November 12, 2025, at 11:00 a.m.

December 10, 2025, at 11:00 a.m.

City Council Meetings

September 16, 2025, at 5:30 p.m. (Special Meeting)

October 7, 2025, at 6:00 p.m.

October 21, 2025, at 6:00 p.m.

November 4, 2025, at 6:00 p.m.

November 18, 2025, at 6:00 p.m.

December 2, 2025, at 6:00 p.m.

December 16, 2025, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on September 3, 2025 at 5:00 PM.

Diana Boone, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



DSRP Board of Directors Regular Meeting

City of Dripping Springs Ranch Park (Ranch House)

1042 Event Center Drive – Dripping Springs, Texas

Wednesday, August 13, 2025, at 11:00 AM

MINUTES

CALL TO ORDER & ROLL CALL

With a quorum present Chair Purcell called the meeting to order at 11:04 a.m.

Board Members present were:

Todd Purcell, Chair
Terry Polk, Vice Chair
Kathy Boydston
Mike Carroll
Penny Reeves

Board Members absent were:

Pam Owens, Secretary
Sean Casey

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz
Parks & Community Services Assistant Director Emily Nelson
DSRP Manager Lily Sellers
Deputy City Attorney Aniz Alani
Council Member Sherrie Parks
Parks & Recreation Commissioner Hope Boatright

PRESENTATION OF CITIZENS

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the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

1. Discuss and consider approval of the July 9, 2025, Dripping Springs Ranch Park Board of Directors regular meeting minutes.

A motion was made by Board Member Reeves and seconded by Board Member Boydston to approve the July 9, 2025, Dripping Springs Ranch Park Board of Directors regular meeting minutes. Motion carried unanimously 5 to 0.

BUSINESS AGENDA

2. Discuss and consider approval of a recommendation regarding an Ordinance updating the DSRP Board of Directors Ordinance.

Aniz will follow-up with answers. No action taken.

3. Discuss and consider approval of a recommendation regarding a Mountain Biking Use Agreement with Christophe Hardenne and Yuri Teshler.

A motion was made by Chair Purcell and seconded by Board Member Reeves to approve of a recommendation to City Council regarding a Mountain Biking Use Agreement with Christophe Hardenne and Yuri Teshler. Motion carried unanimously 5 to 0.

4. Discuss and consider approval of a recommendation regarding naming current trails at Dripping Springs Ranch Park.

No action. Tabled until the next meeting.

REPORTS

Reports listed are on file and available for review upon request. The Board may provide staff direction; however, no action shall be taken.

5. DSRP Manager's Monthly Report

Lily Sellers, DSRP Manager

CLOSED SESSION

The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding

Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

The Board did not meet in Closed Session.

ADJOURN

A motion was made by Board Member Reeves and seconded by Board Member Boydston to adjourn the meeting. Motion carried unanimously 5 to 0.

This regular meeting adjourned at 11:54 a.m.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Lily Sellers, Dripping Springs Ranch Park Manager

DSRP Board Meeting Date: September 10, 2025

Agenda Item Wording: **Discuss and consider recommendation of an Ordinance updating the DSRP Board of Directors Ordinance**

Agenda Item Requestor: Laura Mueller, City Attorney, and Aniz Alani, Deputy City Attorney

Summary/Background: The Dripping Springs Ranch Park Board of Directors is a seven member body tasked with reviewing and making recommendations related to fees, events, forms, and policies of Dripping Springs Ranch Park. The Board works with the DSRP Manager to establish and oversee an operating budget for Dripping Springs Ranch Park, contingent upon approval of City Council.

Changing this body from a Board of Directors to a Committee would increase flexibility and streamline communication between members outside of public meetings. DSRP Board Members would continue to work with Staff and City Council relating to fees, budget, events, and policies at Dripping Springs Ranch Park.

Staff Recommendation: Staff is looking for recommendations from the board on how to proceed.

Attachments: Ordinance No. 2025- DSRP Board Governance Ordinance

Next Steps/Schedule: If recommended by DSRP Board, present Ordinance to City Council for approval.

City of Dripping Springs

Dripping Springs Ranch Park Board Ordinance

ORDINANCE NO. 2025-_____

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, AMENDING CHAPTER 2, ARTICLE 2.04, DIVISION 5 OF THE CODE OF ORDINANCES; REVISING STANDARDS, STRUCTURE, AND PROCEDURES FOR THE DRIPPING SPRINGS RANCH PARK BOARD; PROVIDING FOR A SEVERABILITY CLAUSE; REPEALER; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the Dripping Springs Ranch Park Board plays a vital role in advising the city council on recommended policies and application of policies for the development, operation and management of the Dripping Springs Ranch Park and Event Center; and

WHEREAS, the City Council has determined that revisions to the Board’s responsibilities, procedures, and operations are necessary to reflect current practices and improve governance and efficiency; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance that is for the good government, peace, or order of the City and is necessary or proper for carrying out a power granted by law to the City;

NOW, THEREFORE, BE IT ORDAINED by the City Council of Dripping Springs:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

Chapter 2, Article 2.04, Division 5 of the Code of Ordinances is amended to read in accordance with “**Exhibit A**”, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Any underlined text shall be added to Article 2.04 and any text that is struck through shall be removed.

3. REPEALER

All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations, and policies in the City's Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the _____ day of _____ 2025 by a vote of ____ (ayes) to ____ (nays) to ____ (abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

by: _____
Bill Foulds, Jr., Mayor

ATTEST:

Diana Boone, City Secretary

Exhibit "A"

City of Dripping Springs
CODE OF ORDINANCES

CHAPTER 2. ADMINISTRATION AND PERSONNEL

ARTICLE 2.04: BOARDS, COMMISSIONS AND COMMITTEES

DIVISION 5. DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS

Sec. 2.04.121. Scope.

This division shall apply throughout the city limits.

Sec. 2.04.122. Definitions.

The terms listed below shall have the following meaning for purposes of this division. Any term not herein defined but defined elsewhere in this code shall have the meaning given by the code. Terms not otherwise defined by the city's code shall be given the ordinary and common meaning:

Board: The city's Dripping Springs Ranch Park Board of Directors, as created by this division.

Board member: An appointed member of the city's Dripping Springs Ranch Park Board of Directors.

City: The City of Dripping Springs, an incorporated municipality located in Hays County, Texas.

City council: The governing body (i.e., board of aldermen) of the city.

Community events: Events organized in the city to enhance the community and encourage unity among residents.

Dripping Springs Ranch Park: A municipally-owned and operated recreational facility located in the city.

Park: The Dripping Springs Ranch Park, a recreational facility owned and operated by the city.

Sec. 2.04.123. Board of directors created.

- (a) **Formation.** There is hereby created the board of directors.
- (b) **Membership.** The board shall consist of and be governed by seven members. At least two members shall be city residents.
- (c) **Appointment and removal.** Members of the board shall be appointed by the city council. Board members may be removed by the city council for any reason. Any board member absent for three or more consecutive regular meetings, or more than four regular meetings within a fiscal year, unless excused, shall be deemed to have automatically and voluntarily resigned, and thus vacated the board member's position on the board.

- (d) Terms of office. Each board member will serve up to a two-year term and may be reappointed upon application. Vacancies on the board may be filled by appointment of the city council for the unexpired term. ~~Upon the creation of the board, the first three members appointed shall serve a two-year term and the other two members appointed shall serve a one-year term initially.~~
- (e) Municipal officers. Board members are not municipal officers but shall be obligated to comply with all ethical standards applied to officers of the city.
- (f) Management. The presiding officer of the board shall be a chair appointed by the city council from among the board members. The presiding officer shall serve a term of up to two years.
- (g) Voting. A quorum for all meetings of the board shall consist of a simple majority. The chair shall have the right to vote in matters before the board.

Sec. 2.04.124. Authority and responsibilities.

- (a) Meetings. The board members shall conduct meetings once a month. Meetings shall be conducted at the Dripping Springs Ranch Park, unless otherwise deemed appropriate by the chair. ~~The board members may hold public hearings as deemed necessary and appropriate.~~ Other meeting times and locations can be selected by the chairperson, as deemed necessary and appropriate. ~~All~~ As an advisory committee, meetings are not subject to the Open Meetings Act, chapter 551 of the Texas Government Code. All documents created by or on behalf of the board shall be city documents, which are subject to the city's records retention schedules and the Texas Public Information Act as set forth in chapter 552 of the Texas Government Code, as amended.
- (b) Policies and implementation. The board members shall advise the city council on recommended policies and application of policies for the development, operation and management of the park and event center. Policy review may be undertaken by the board member upon its own initiative, or at the direction of the city council. The chair may be asked to appear in person to report on specific issues if requested to do so by the parks and recreation commission or the city council.
- (c) Duties and responsibilities. The board shall:
 - (1) Review and make recommendations related to fees, events, forms, and policies of the Dripping Springs Ranch Park.
 - (2) Review and, either approve ~~, and/or finalizes~~ refer to the city council for its review and approval sponsorship agreements where the city sponsors an event in an amount in excess of what is allowed in the Dripping Springs Ranch Park Sponsorship Policy (Resolution No. 2017-63) or the city fee schedule. All sponsorships that fall within the sponsorship policy or the city fee schedule may be approved by the event center manager. All approved sponsorship agreements shall be filed with the city administrator and parks and community services director.
 - (3) Work with event center manager and parks and community services director or designate to establish and oversee an operating budget for Dripping Springs Ranch Park, contingent upon approval of the city council.
 - (4) The board shall interview all qualified finalists seeking the event center manager position. Following interviews of the event center manager position, the board shall make recommendations to the city council stating which (if any) candidate should be engaged by the city.
 - (5) Work with DSRP event center manager and parks and community services director to provide the city council with monthly financial statements showing income, expenditures, and profit or loss for Dripping Springs Ranch Park facilities.

- (64) Budget. The board may ~~determine-make recommendations to the DSRP event center manager and the city council regarding~~ expenditures related to the Dripping Springs Ranch Park. All expenditures shall be in accordance with the city's purchasing policy, city budget, and state law. Any expenditure that has not been authorized in the budget, is in excess of the authorized amount, or in an amount in excess of what is authorized by the purchasing policy, shall be submitted to city council before the expenditure may be made. ~~Any approved expenditure shall be submitted to the city's event center manager or the maintenance director, as appropriate, for completion of a purchase order or agreement as required by the city's purchasing policy. If city staff desires a different vendor or product for a purchase, the board and staff's recommendations will be forwarded to the city administrator by city staff. The city administrator's decision shall be final. Any completed purchase of equipment shall immediately also be reported to the city administrator for inclusion in the city's liability coverage.~~

Sec. 2.04.125. Support.

- (a) City staff will provide logistical support to the board, as defined by access to city facilities for purposes of ~~public~~ meetings, access to city resources for purposes of copies and communications, and a designated staff liaison to coordinate and direct such support.
- (b) The city website ~~will~~may provide a page via the staff liaison upon which the board may post:
 - (1) Meeting information;
 - (2) Agendas and minutes; and
 - (3) Resource materials, if any.

Secs. 2.04.126—2.04.150. Reserved.

MANAGER REPORT

AUGUST 2025



August Highlights:

- August closed out the last week of our Coyote Kids Camp on the week of August 4th - 8th
- The second weekend of August hosted the South Texas Knockouts Junior Roller Derby. These were participants at previous Roller Derby events and booked their own event.
- Tween Scene had the final week on August 7th! This was a super successful final Black Light Party!
- The Dripping Springs Pigskins Gala was on Saturday, August 23rd for their 2nd year.
- Sunday, August 24th hosted the Hays County Democratic LBJ Birthday Bash. Staff successfully handled the back to back events.
- Madyson Sanchez, our DSRP Program Coordinator, attended the Association of Nature Center Administrators. This was a great moment for professional development.
- Staff utilized these final weeks of summer quiet to take vacation. Both Lily Sellers and Katey Ewton traveled to Colorado the final week of August.

HIGHLIGHTS AND PREVIEWS



Coming Soon in September

Programs

- Youth: Nature Rangers After School
- Family: Family Nerf Night
- Haunted House begins constructions

Events

- Hays County Development Regulations Update Open House, DSRP Riding Series Dressage Autumn Affair, Hays County Master Gardeners Association Training Class, Hays County Projects Public Meetings, Fences Over Bee Cave, THCBRA Fall Series