



Founders Day Committee Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Monday, July 14, 2025, at 6:30 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Committee Members

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Jerome Borges
Sirena Cumberland
Justin Cornett
Lisa Garza
Sharon Goss
Mark Handley
Scott Phillips
Kimberly Rutherford
Jordan Searle
Eric Strang
Thomas Toms
Michael Ward

Staff, Consultants, & Appointed/Elected Officials

Deputy City Administrator Shawn Cox
Parks & Community Services Assistant Director Emily Nelson
Community Events Coordinator Johnna Krantz
Content Marketing Specialist Stephanie Hartnett
Deputy City Attorney Aniz Alani
Maintenance Director Riley Sublett
Emergency Preparedness and Homeland Security Director Roman Baligad
Council Member Sherrie Parks
Council Member Geoffrey Tahuahua

MINUTES

- 1. Discuss and consider approval of the June 9, 2025, Founders Day Commission regular meeting minutes.**

BUSINESS AGENDA

- 2. Introduction and Welcome to new FDC members Sirena Cumberland and Scott Berry as primary and alternate representatives of DSISD.**

- 3. Discuss and consider approval of the Fiscal Year 2026 Founders Day Committee budget recommendation.**
- 4. Discuss and consider needs for the 2026 Founders Day Festival and drafting of Request for Proposal for services and equipment rental agreements.**
- 5. Discuss and consider funding for the dedication of a downtown bench in recognition of Brenda Medcalf's long service to the Founders Day Committee.**

DEPARTMENT REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

Community Events Coordinator Report

Johnna Krantz, Community Events Coordinator

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 6. Arts & Crafts Committee**
Handley and Borges
Staff: Community Events Coordinator Johnna Krantz
- 7. Budget Committee**
Garza
Staff: Finance Director Shawn Cox
- 8. Carnival & Food Committee**
Goss, Warwick, and Phillips
- 9. Cook-Off Committee**
Toms, Garza, and Cornett
- 10. Downtown Relations Committee**
Searle and Holtzendorf
- 11. DSISD Committee**
Cumberland, (Berry)
- 12. Entertainment Committee**
Cornett and Holtzendorf
Staff: Community Events Coordinator Johnna Krantz
- 13. Parade Committee**
Rutherford and Holtzendorf
Staff: Community Events Coordinator Johnna Krantz

14. Parking & Transportation Committee

Borges, and Holtzendorf

Staff: Emergency Management Coordinator Roman Baligad, City Maintenance Director Riley Sublett, and Community Events Coordinator Johnna Krantz

15. Publicity Committee

Ward and Garza

Staff: Content Marketing Specialist Stephanie Hartnett

16. Safety, Security, & Traffic Control Committee

Strang and Handley

Staff: Emergency Management Coordinator Roman Baligad

17. Sanitation Committee

Phillips, Shindler and Holtzendorf

Staff: Parks Maintenance Manager Patrick Baglietto

18. Site Plan Committee

Shindler

Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)

19. Sponsorship & Hospitality Committee

Ward, Cornett, and Garza

Staff: City Attorney Laura Mueller, Deputy City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

20. Volunteer Committee

Rutherford

Staff: Community Events Coordinator Johnna Krantz

UPCOMING MEETINGS

Founders Day Committee Meetings

August 25, 2025, @ 6:30 p.m.

September 22, 2025, @ 6:30 p.m.

October 27, 2025, @ 6:30 p.m.

City Council Meetings

July 15, 2025, @ 6:00 p.m.

August 5, 2025, @ 6:00 p.m.

August 19, 2025, @ 6:00 p.m.

September 2, 2025, @ 6:00 p.m.

ADJOURN

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Founders Day Commission Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Monday, June 09, 2025, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Shindler called the meeting to order at 6:34 p.m.

Commission Members present were:

Jeff Shindler, Chair
 Clinton Holtzendorf, Vice Chair
 Susan Warwick, Secretary
 Justin Cornett
 Lisa Garza
 Sharon Goss
 Mark Handley
 Scott Phillips
 Eric Strang
 Thomas Toms
 Michael Ward

Commission Members absent were:

Jerome Borges
 Kimberly Rutherford
 Jordan Searle

Staff, Consultants, & Appointed/Elected Officials present were:

Parks & Community Services Assistant Director Emily Nelson
 Community Events Coordinator Johnna Krantz
 Deputy City Attorney Aniz Alani
 Council Member Sherrie Parks

A motion was made by Commissioner Holtzendorf to excuse tonight's absences of Commissioners Borges, Rutherford, and Searle. Commissioner Phillips seconded the motion which carried unanimously 10 to 0.

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the

assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No member of the public spoke.

MINUTES

1. **Discuss and consider approval of the May 12, 2025, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Holtzendorf to approve the May 12, 2025, Founders Day Commission regular meeting minutes. Commissioner Garza seconded the motion which carried unanimously 10 to 0.

BUSINESS AGENDA

2. **Discuss and consider approval of the Fiscal Year 2026 Founders Day Commission budget recommendation.**

After much discussion, the chair is directing the city staff to meet with the Budget Committee and the Chair to finalize the draft of the budget. No action taken.

3. **Discuss and consider approval of a recommendation to City Council regarding proposed changes to Chapter 2, Article 2.04, Division 4. Founders Day Commission in the City of Dripping Springs Code of Ordinances, governing membership and duties of the Founders Day Commission.**

A motion was made by Commissioner Holtzendorf to approve a recommendation to City Council regarding proposed changes to Chapter 2, Article 2.04, Division 4. Founders Day Commission in the City of Dripping Springs Code of Ordinances, governing membership and duties of the Founders Day Commission. Commissioner Cornett seconded the motion which carried unanimously 10 to 0.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

4. **Arts & Crafts Committee**
Commissioners: Handley and Borges
Staff: Community Events Coordinator Johnna Krantz

The 34 vendors who have had a booth in the middle of Mercer Street for years will be displaced in future Founders Day festivals. We will need to find a place for them in the new footprint.

5. Budget Committee

Commissioners: Garza

Staff: Finance Director Shawn Cox

Budget discussed in Business Item #2.

6. Carnival & Food Committee

Commissioners: Goss, Warwick, and Phillips

No report given.

7. Cook-Off Committee

Commissioners: Garza, Cornett, and Toms

No report given.

8. Downtown Relations Committee

Commissioners: Holtzendorf and Searle

Staff: Community Events Coordinator Johnna Krantz

No report given.

9. Entertainment Committee

Commissioners: Holtzendorf and Cornett

Staff: Community Events Coordinator Johnna Krantz

Commissioner Cornett is exploring the possibility of returning the traditional Washer Tournament to the Festival. He is requesting to hold it on Thursday before the official start of the Festival on Friday.

10. Parade Committee

Commissioners: Rutherford and Holtzendorf

Staff: Community Events Coordinator Johnna Krantz

No report given.

11. Parking & Transportation Committee

Commissioners: Garza and Toms

Staff: Emergency Management Coordinator Roman Baligad and Community Events Coordinator Johnna Krantz

Commissioner Borges will be the new head of this committee.

Safety, Security, & Traffic Control Committee

Commissioners: Handley and Strang

Staff: Emergency Management Coordinator Roman Baligad

No report given.

12. Sanitation Committee

Commissioner: Phillips

Staff: Parks Maintenance Manager Patrick Baglietto

No report given.

13. Site Plan Committee

Commissioner: Shindler

Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)

No report given.

14. Sponsorship & Hospitality Committee

Commissioners: Cornett, Garza, and Ward

Staff: City Attorney Laura Mueller, Deputy City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

No report given.

15. Volunteer Committee

Commissioners: Rutherford

Staff: Community Events Coordinator Johnna Krantz

No report given.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

No closed session was held.

UPCOMING MEETINGS

The chair is directing city staff to set additional Founders meeting dates for one meeting per month during July through September so that planning can continue.

Founders Day Commission Meetings

October 27, 2025, @ 6:30 p.m.

November 10, 2025, @ 6:30 p.m.

December 8, 2025, @ 6:30 p.m.

City Council Meetings

June 17, 2025, @ 6:00 p.m.

July 1, 2025, @ 6:00 p.m.

July 15, 2025, @ 6:00 p.m.

August 5, 2025, @ 6:00 p.m.

ADJOURN

A motion was made by Commissioner Holtzendorf to adjourn the meeting. Commissioner Garza seconded the motion which carried unanimously 10 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:04 pm.

<i>Susan Warwick</i>
<i>Susan Warwick, Founders Day Commission Secretary</i>

Dripping Springs Founders Day Festival
Proposed FY 2024 Budget

GL Account	Description	FY 2024 Approved	FY 2025 Approved	FY 2025 Actual	FY 2026 Proposed	Notes
Balance Foreword		35,595.71				
	Revenue					
100-404-45000	Craft booths/Business Booths	6,250.00	7,540.00	7,568.75	12,150.00	
-	Facility Rentals			8,000.00	10,000.00	
100-404-45001	Food booths	1,300.00	1,500.00	1,612.50	1,612.50	
100-404-45002	BBQ cookers	4,600.00	5,115.00	7,990.00	6,650.00	
100-404-45003	Carnival	14,000.00	15,000.00	20,265.63	20,000.00	
100-404-45004	Parade	4,000.00	4,675.00	3,910.00	-	
100-404-45005	Sponsorship	90,000.00	100,000.00	123,200.00	120,000.00	
100-404-45006	Parking concession	1,000.00	500.00		-	
100-404-45007	Electric	3,300.00	30,000.00	3,300.00	3,300.00	
100-404-45008	Misc.					
100-404-47007	TXF from General Fund					
	Total Revenues	124,450.00	155,886.88	155,886.88		
Total Revenues		160,045.71				
Expenditures						
	Publicity					
	KMG Video					
	Chase Card					
	Paper					
100-404-66009	Total Publicity	2,500.00	1,400.00	6,031.75	3,450.00	
	Porta-Potties					
	J-Bar Contractor Services					
100-404-65007	Total Porta-Potties	15,000.00	10,000.00	10,310.00	10,500.00	
	Security					
	Spears Safeguard					
	Hays Co. (Vehicles)					
	Security Officers					

Dripping Springs Founders Day Festival
Proposed FY 2024 Budget

GL Account	Description	FY 2024 Approved	FY 2025 Approved	FY 2025 Actual	FY 2026 Proposed	Notes
100-404-68005	Total Security	35,000.00	38,000.00	43,493.55	46,837.00	
	Health Safety & Lighting					
	Viking Fence	7,000.00				
	United Rentals	3,500.00				
	Hays County ESD #6	10,000.00				
	North Hays County ESD #1	10,000.00				
100-404-68006	Total Health Safety & Lighting	30,500.00	17,500.00	18,965.00	20,861.50	
	Transportation					
	Ninja Busses					
	Total Transportaion	7,000.00	10,500.00	9,321.18	19,303.30	
	Barricades/Traffic Plan					
	Imperial Traffic Solutions					
100-404-64018	Total Barricades/Traffic Plan	6,500.00	21,500.00	17,005.00	12,650.00	
	Bands, Music & Sound					
	Bands					
	RV Land					
	Reimbursements					
	Total Bands, Music & Sound	22,500.00	25,000.00	22,040.00	26,000.00	
	Clean Up					
	Bauerle Partners					
	Church of the Springs					
	Darrell					
100-404-63019	Total Clean Up	20,000.00	18,500.00	16,812.84	19,200.00	
	FD Event Supplies					
	Glof Cars LLC	2,400.00				
	Bill Baily Signs	2,500.00				

Dripping Springs Founders Day Festival Proposed FY 2024 Budget

GL Account	Description	FY 2024 Approved	FY 2025 Approved	FY 2025 Actual	FY 2026 Proposed	Notes
	Monograming Etc.	500.00				
	Other (Chase/Reimbursements)	2,000.00				
	Home Depot	350.00				
	Total FD Event Supplies	7,750.00	1,000.00	3,802.87	2,500.00	
	Sponsorship					
	Reimbursements					
	Chase					
	Total Sponsorship	6,000.00	3,500.00	8,919.36	9,000.00	
	Parade					
	Chase Card Services					
	Total Parade	650.00	500.00	-	-	
	Tent, Tables, & Chairs					
	Whim					
	Capital Tents					
	Sam's					
	Total Tent, Tables, & Chairs	4,400.00	7,000.00	11,631.00	15,000.00	
	Electricity					
	Home Depot					
	PEC					
	Total Electricity	2,000.00	2,000.00	141.12	-	
	FD Electrical Setup					

Dripping Springs Founders Day Festival Proposed FY 2024 Budget

GL Account	Description	FY 2024 Approved	FY 2025 Approved	FY 2025 Actual	FY 2026 Proposed	Notes
	Total FD Electrical Setup	225.00	225.00	-	30,000.00	
	Contingencies					
	Total Contingencies	-		-	5,000.00	
	Total Expenditures	160,025.00				
	Balance	20.71				