



Founders Day Commission Regular Meeting

Dripping Springs Ranch Park Main Event Room

1042 Event Center Drive – Dripping Springs, Texas

Monday, April 14, 2025, at 6:30 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Commission Members

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Jerome Borges
Justin Cornett
Lisa Garza
Sharon Goss
Mark Handley
Scott Phillips
Kimberly Rutherford
Jordan Searle
Eric Strang
Thomas Toms
Michael Ward

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Assistant Director Emily Nelson
Community Events Coordinator Johnna Krantz
Content Marketing Specialist Stephanie Hartnett
Deputy City Attorney Aniz Alani
Maintenance Director Riley Sublett
Emergency Preparedness and Homeland Security Director Roman Baligad
Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video

presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Discuss and consider approval of the March 24, 2025, Founders Day Commission regular meeting minutes.**

BUSINESS AGENDA

- 2. Discuss and consider approval of a procedural change to upcoming meeting on Saturday, April 19 from a business meeting to a quorum notice.**

DEPARTMENT REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 3. Arts & Crafts Committee**
Commissioners: Handley and Borges
Staff: Community Events Coordinator Johnna Krantz
- 4. Budget Committee**
Commissioners: Garza
Staff: Finance Director Shawn Cox
- 5. Carnival & Food Committee**
Commissioners: Goss, Warwick, and Phillips
- 6. Cook-Off Committee**
Commissioners: Garza, Cornett, and Toms
- 7. Downtown Relations Committee**
Commissioners: Holtzendorf and Searle
Staff: Community Events Coordinator Johnna Krantz
- 8. Entertainment Committee**
Commissioners: Holtzendorf and Cornett
Staff: Community Events Coordinator Johnna Krantz
- 9. Parade Committee**
Commissioners: Rutherford and Holtzendorf
Staff: Community Events Coordinator Johnna Krantz

10. Parking & Transportation Committee

Commissioners: Garza and Toms

Staff: Emergency Management Coordinator Roman Baligad and Community Events Coordinator Johnna Krantz

11. Publicity Committee

Commissioners: Ward

Staff: Content Marketing Specialist Stephanie Hartnett

12. Safety, Security & Traffic Control Committee

Commissioners: Handley and Strang

Staff: Emergency Management Coordinator Roman Baligad

13. Sanitation Committee

Commissioner: Phillips

Staff: Parks Maintenance Manager Patrick Baglietto

14. Site Plan Committee

Commissioner: Shindler

Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)

15. Sponsorship & Hospitality Committee

Commissioners: Cornett, Garza, and Ward

Staff: City Attorney Laura Mueller, Deputy City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

16. Volunteer Committee

Commissioners: Rutherford

Staff: Community Events Coordinator Johnna Krantz

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Founders Day Commission Meetings

April 19, 2025, @ 6:30 p.m.

May 12, 2025, @ 6:30 p.m.

June 9, 2025, @ 6:30 p.m.

City Council Meetings

April 15, 2025, @ 6:00 p.m.

May 6, 2025, @ 6:00 p.m.

May 20, 2025, @ 6:00 p.m.

June 3, 2025, @ 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **April 11, 2025 at 4:00 p.m.***

Cathy Gieselman, Deputy City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Founders Day Commission Regular Meeting

Dripping Springs Ranch Park Main Event Room

1042 Event Center Drive – Dripping Springs, Texas

Monday, March 24, 2025, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Shindler called the meeting to order at 6:32 p.m.

Commission Members present were:

Jeff Shindler, Chair
 Clinton Holtzendorf, Vice Chair
 Susan Warwick, Secretary
 Jerome Borges
 Justin Cornett
 Lisa Garza
 Sharon Goss
 Mark Handley
 Scott Phillips
 Kimberly Rutherford
 Jordan Searle
 Eric Strang
 Thomas Toms
 Michael Ward

Staff, Consultants, & Appointed/Elected Officials present were:

Parks & Community Services Assistant Director Emily Nelson
 Community Events Coordinator Johnna Krantz
 Content Marketing Specialist Stephanie Hartnett
 Deputy City Attorney Aniz Alani
 Maintenance Director Riley Sublett
 Council Member Sherrie Parks

Guests present were:

Lt. Matt Wasko and Brandy Schiber with Hays County Sheriff's Office

PRESENTATION OF CITIZENS

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assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No member of the public addressed the Commission.

A motion was made by Commissioner Holtzendorf to move Closed Session Item #18, Consultation and discussion regarding the deployment, or specific occasions for implementation, of security personnel or devices, including Safety and Security Training, and related items. *Deliberation regarding security devices or security audits, 551.076*, to the beginning of the meeting. Commissioner Borges seconded the motion which carried unanimously 13 to 0.

Closed Session started at 6:34 p.m. and ended at 7:42 p.m., Chair Shindler returned the meeting to Open Session at 7:42 p.m.

MINUTES

1. **Discuss and consider approval of the March 10, 2025, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Toms to approve the March 10, 2025, Founders Day Commission regular meeting minutes. Commissioner Handley seconded the motion which carried unanimously 13 to 0.

BUSINESS AGENDA

2. **Discuss and consider 2025 updates to the Traffic Control Plan for downtown City streets during the Founders Day Festival.**

Discussed updating the exit plan on Sunday, tabled until the next meeting.

DEPARTMENT REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

3. **Community Events Coordinator Report**
Johnna Krantz, Community Events Coordinator

Coordinator Krantz continues to work on contracts and agreements. Parade registration is closed. Procedure for getting shirts for the first-year commissioners was discussed.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

4. Arts & Crafts Committee

Commissioners: Handley and Borges

Staff: Community Events Coordinator Johnna Krantz

Vendors are set. Commissioner Handley is holding three booths for potential last-minute sponsors.

5. Budget Committee

Commissioner: Garza

Staff: Finance Director Shawn Cox

Expenses continue to be updated as actual figures are received.

6. Carnival & Food Committee

Commissioners: Goss, Warwick, and Phillips

All is good. The committee continues to collect food vendor forms, certificates, and fees.

7. Cook-Off Committee

Commissioners: Garza, Cornett, and Toms

Seven of eight temporary Cook-Off spots have been filled.

8. Downtown Relations Committee

Commissioners: Holtzendorf and Searle

Staff: Community Events Coordinator Johnna Krantz

Information letters are ready. Commissioner Searle will hand-deliver them to businesses in the event area. A survey will be emailed out to those businesses after the event.

9. Entertainment Committee

Commissioners: Holtzendorf and Cornett

Staff: Community Events Coordinator Johnna Krantz

Entertainment line-up is set. Reminders will be sent to those entertainers who have not yet signed contracts.

10. Parade Committee

Commissioners: Holtzendorf and Rutherford

Staff: Community Events Coordinator Johnna Krantz

Parade meeting is scheduled for April 10 at 6:30 p.m. at the Ranch Park.

11. Parking & Transportation Committee

Commissioners: Garza and Toms

Staff: Emergency Management Coordinator Roman Baligad and Community Events

Coordinator Johnna Krantz

Coordinator Krantz is reaching out to the owner of the business property on Old Fitzhugh near Mercer to get permission to use the parking lot for handicapped parking.

12. Publicity Committee

Commissioner: Ward

Staff: Content Marketing Specialist Stephanie Hartnett

Poster is ready.

13. Site Plan Committee

Commissioner: Shindler

Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)

Site plan continues to be updated.

14. Safety, Security & Traffic Control Committee

Commissioners: Handley and Strang

Staff: Emergency Management Coordinator Roman Baligad

15. Sanitation Committee

Commissioner: Phillips

Staff: Parks Maintenance Manager Patrick Baglietto

Locations for portable toilets are being updated.

16. Sponsorship & Hospitality Committee

Commissioners: Cornett, Garza, and Ward

Staff: City Attorney Laura Mueller, Deputy City Attorney Aniz Alani, and Community Events

Coordinator Johnna Krantz

Sponsorship commitments continue to be paid.

17. Volunteer Committee

Commissioner: Rutherford

Staff: Community Events Coordinator Johnna Krantz

Commissioners are asked to share the Sign-Up Genius on social media.

Closed Session Item #18 was taken earlier in the meeting.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act,

Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

- 18. Consultation and discussion regarding the deployment, or specific occasions for implementation, of security personnel or devices, including Safety and Security Training, and related items.** *Deliberation regarding security devices or security audits, 551.076.*

UPCOMING MEETINGS

Founders Day Commission Meetings

April 14, 2025, @ 6:30 p.m.

April 19, 2025, @ 6:30 p.m.

May 12, 2025, @ 6:30 p.m.

City Council Meetings

March 25, 2025, @ 6:00 p.m.

April 1, 2025, @ 6:00 p.m.

April 15, 2025, @ 6:00 p.m.

May 6, 2025, @ 6:00 p.m.

ADJOURN

A motion was made by Commissioner Holtzendorf to adjourn the meeting. Commissioner Garza seconded the motion which carried unanimously 13 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:41 p.m.

Susan Warwick

Susan Warwick, Founders Day Commission Secretary



NOTICE OF POSSIBLE QUORUM
FOR THE FOUNDERS DAY COMMISSION
REGARDING THE FESTIVAL SITE REVIEW
LOCATED AT THE STEPHENSON BUILDING
101 OLD FITZHUGH ROAD – DRIPPING SPRINGS, TEXAS
SATURDAY, APRIL 19, 2025, AT 8:30 A.M.

The City of Dripping Springs Founders Day Commission may attend the festival site review. The site review will be held Saturday, April 19, 2025, at 8:30 a.m. at Stephenson Building, 101 Old Fitzhugh Road, Dripping Springs, Texas. A quorum of the Founders Day Commission may be present, and no action will be taken by the commission.

Certification

I hereby certify the above notice of a quorum was posted at City of Dripping Springs City Hall and on the City's website on April 15, 2025, at XXXX a.m.

Diana Boone, City Secretary