



EMERGENCY MANAGEMENT COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Thursday, September 21, 2023 at 12:00 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Bonnie Humphrey, Chair
Bill Little, Vice Kay Allen
Roman Baligad
Scott Collard
Sirena Cumberland
Gordon DeWitte
Doug Fowler
Ron Hood
Mike Jones
Jason McNutt
Russell Paxton
Dillon Polk

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
City Attorney Laura Mueller
Deputy Public Works Director Craig Rice
Council Member Geoffrey Tahuhua

PLEDGE OF ALLEGIANCE

BUSINESS

1. **Discuss and consider possible action on Basic Plan Annexes:**
 - a. Annex H: Health and Medical Services
 - b. Annex I: Emergency Public Information
 - c. Annex J: Recovery
 - d. Annex K: Public Works and Engineering
 - e. Annex L: Utilities

2. **Discuss and consider approval of the 2024 Farmers Market Committee meeting calendar.**

STANDING COMMITTEE REPORTS

- 3. Emergency Management Coordinator Report**
Roman Baligad, Emergency Management Coordinator
 - a. Public Relations
 - b. Finance
 - c. Training

- 4. Emergency Management Commission Chair Report**
Bonnie Humphrey, EMC Chair

- 5. Operations Report**
 - a. Constables Office
 - b. Dripping Springs ISD
 - c. ESD No. 1
 - d. ESD No. 6
 - e. Hays County OEM

- 6. VOAD (Volunteer Organizations Active in Disasters) Report**

UPCOMING MEETINGS

Emergency Management Commission Meetings

October 19, 2023, at 12:00 p.m.
November 16, 2023, at 12:00 p.m.
December 14, 2023, at 12:00 p.m.

City Council Meetings

October 3, 2023, at 6:00 p.m.
October 17, 2023, at 6:00 p.m.
November 7, 2023, at 6:00 p.m.
November 21, 2023, at 6:00 p.m.

ADJOURN

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Commission Meeting Date: September 21, 2023

Agenda Item Wording: **Discuss and consider approval of the 2024 Emergency Management Commission meeting calendar.**

Agenda Item Requestor: Roman Baligad, Emergency Management Coordinator

Summary/Background: Each year the City Secretary prepares the next year's meeting calendar for approval by the Committee. Meeting dates are scheduled using the frequency as stated in the Committee ordinance. The Emergency Management Commission ordinance calls for monthly meetings which are currently scheduled for 12:00 p.m. the 3rd Thursday of each month at City Hall Council Chambers.

Attached for review is the proposed 2024 meeting calendar with approved city holidays. There are no conflicts between EMC meetings and city holidays; however, should the Commission select to move a meeting for any reason they may do so now. Meetings can also be rescheduled throughout the year as the Committee sees fit.

Committee Recommendations: Staff recommends approval of the calendar as presented. Should there be any changes to meeting dates, please provide for those changes in a motion.

Attachments: 1. EMC 2024 Proposed Calendar

Next Steps/Schedule:

1. Update calendar if any changes
2. Add meetings to calendars:
 - a. Commission, Staff and City Council Member liaison(s)
 - b. City website main calendar
 - c. Municode Agenda (automatically populates Agendas and Minutes webpage with upcoming meetings)
3. Provide final calendar to Commission, Staff and City Council Members

2024 Emergency Management Commission

Use spinner to change the calendar year

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
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20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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24	25	26	27	28	29	30

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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22	23	24	25	26	27	28
29	30	31				

CITY HOLIDAYS DSISD HOLIDAYS

- EMC Meetings**
- 01/18/24 Regular Meeting
 - 02/18/24 Regular Meeting
 - 03/21/24 Regular Meeting
 - 04/18/24 Regular Meeting
 - 05/16/24 Regular Meeting
 - 06/20/24 Regular Meeting
 - 07/18/24 Regular Meeting
 - 08/15/24 Regular Meeting
 - 09/19/24 Regular Meeting
 - 10/17/24 Regular Meeting
 - 11/21/24 Regular Meeting
 - 12/17/24 Regular Meeting

Emergency Management Coordinator Report

09/21/2023

Roman Baligad

Completed

- Disaster Management
 - Amended Annexes B and C- G of the Basic Plan.
 - Ham radio tower- Installed cable hoops on the tower.

Planned for action

- Disaster Management
 - HAM radio tower- Commission member Gordon Dewitt working on mounting antennas.
 - Review Annexes H - L of the Basic Plan.

Short Term plans

- Disaster Management
 - Review Basic Plan Annexes
- Safety & Security
 - Plan for and respond to this year's eclipse event.
 - Review of Run by the Creek road closure plan.
 - Review of Pumpkin Festival safety and security plan.
 - Hays County Mitigation Plan

Long Term plans

- Safety & Security
 - Plan for and respond to 2024 total eclipse event.
- Disaster Management
 - Hire an Emergency Management Specialist (FY 2024).
 - Preparing Christmas on Mercer safety, security, and road closure plan.

-----End of report -----