



DRIPPING SPRINGS
Texas

CITY COUNCIL WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, September 19, 2023 at 6:00 PM

AGENDA

CALL TO ORDER AND ROLL CALL

City Council Members

- Mayor Bill Foulds, Jr.
- Mayor Pro Tem Taline Manassian
- Council Member Place 2 Wade King
- Council Member Place 3 Geoffrey Tahuahua
- Council Member Place 4 Travis Crow
- Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

- City Administrator Michelle Fischer
- Deputy City Administrator Ginger Faught
- Interim Deputy City Administrator / City Treasurer Shawn Cox
- City Attorney Laura Mueller
- People & Communications Director Lisa Sullivan
- City Secretary Andrea Cunningham
- IT Director Jason Weinstock
- Parks & Community Services Director Andy Binz
- DSRP Manager Emily Nelson
- Community Events Coordinator Johnna Krantz
- Public Works Director Aaron Reed
- Building Official Shane Pevehouse

PLEDGE OF ALLEGIANCE

WORKSHOP

Workshop items are for discussion only and no action shall be taken.

- 1. Presentation and discussion regarding the proposed Municipal Budget for Fiscal Year 2024.**

CITY COUNCIL MEETING

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item

during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

- 2. Approval of the September 5, 2023, City Council special meeting minutes.**
- 3. Approval of the September 12, 2023, City Council special meeting minutes.**
- 4. Approval of the August 2024 Treasurer's Report**
- 5. Approval of a Donation Agreement between the City of Dripping Springs and the Hays-Caldwell Women's Center. Applicant: Melissa Rodriguez, Hays-Caldwell Women's Center**
- 6. Approval of a Professional Services Agreement with Keenan Smith for TIRZ Project Manager Services. Sponsor: Mayor Pro Tem Taline Manassian**
- 7. Approval of a 92 day extension to the Fiscal Year 2023 Hotel Occupancy Tax Grant Program Funding Agreement between the City of Dripping Springs and the Friends of the Pound House Foundation. Sponsor: Council Member Sherrie Parks.**
- 8. Approval of the job descriptions for Deputy City Administrator II, Code Enforcement Inspector Part-Time, Records Management & Municipal Court Clerk, Park Maintenance Manager, Dripping Springs Ranch Park Program Specialist, Administrative Assistant/Grant Administrator Public Works Department, and City Electrician. Sponsor: Mayor Bill Foulds, Jr.**

BUDGET

- 9. Public hearing and consideration of an Ordinance regarding an Amendment to the Fiscal Year 2022-2023 Budget.**

- a. Staff Report
- b. Public Hearing
- c. Ordinance

10. Public hearing and consideration of approval of an Ordinance of the City of Dripping Springs, Texas, adopting the 2023-2024 Fiscal Year Municipal Budget; funding municipal services and authorizing expenditures.

- a. Staff Report
- b. Public Hearing
- c. Budget Ordinance

11. Public hearing and consideration of approval of an Ordinance setting the 2023 Ad Valorem Tax and Levy at One Thousand Seven Hundred Seventy-Eight Ten Thousands Cents (\$0.1718) per one hundred (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits.

- a. Staff Report
- b. Public Hearing
- c. Tax Rate Ordinance

12. Discuss and consider approval of a Resolution ratifying the Municipal Budget for Fiscal Year 2023-2024; funding municipal purposes; authorizing expenditures; filing of budget; repealer; severability; effective date; and proper notice.

BUSINESS AGENDA

13. Discuss and consider approval of a Temporary Street Closure Permit Application from the Dripping Springs Lions Club to close portions of Mercer Street, College Street, San Marcos Street, and Old Fitzhugh Road on December 2, 2023. *Sponsor: Council Member Sherrie Parks*

14. Discuss and consider approval of a Temporary Street Closure Permit Application from the Dripping Springs Visitors Bureau to close portions of Mercer Street, San Marcos Street, and Old Fitzhugh Road on the weekend of October 20-22, 2023. *Sponsor: Council Member Sherrie Parks*

15. Discuss and consider approval of a Sponsorship Agreement with John Deere/Tellus Equipment Solutions for the purchase of one tractor and lease of one tractor for use at the Dripping Springs Ranch Park. *Sponsor: Council Member Sherrie Parks*

16. Discuss and consider approval of an Allocation of three (3) additional Wastewater LUEs for the Haydon Moss (Short Mama's) Project at 101 College Street. *Sponsor: Mayor Bill Foulds Jr.*

17. Discuss and consider approval of an Allocation of twenty-three (23) additional Wastewater LUEs for the Roxie's Project at 299 Mercer Street. *Sponsor: Mayor Bill Foulds Jr.*

18. Discuss and consider approval of the City of Dripping Springs 2024 Holiday Calendar.

- 19. Discuss and consider the Appointment of four (4) individuals to the Historic Preservation Commission for terms ending June 30, 2025.**

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.

- 20. Economic Development Committee Report**
Kim Fernea, EDC Chair

- 21. August Maintenance Report**
Craig Rice, Deputy Public Works Director

- 22. Planning Department Report**

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 23. Consultation with Attorney related to building inspection services.** *Consultation with Attorney, 551.071*
- 24. Consultation with Attorney regarding legal issues related to recently passed legislation.** *Consultation with Attorney , 551.071*
- 25. Consultation with Attorney regarding legal issues related to the Wholesale and Retail Water Service, South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, and related items.** *Consultation with Attorney, 551.071*

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

October 3, 2023, at 6:00 p.m. (CC & BOA)
October 17, 2023, at 6:00 p.m. (CC)
November 7, 2023, at 6:00 p.m. (CC & BOA)
November 21, 2023, at 6:00 p.m. (CC)

Board, Commission & Committee Meetings

September 21, 2023, Farmers Market Committee at 10:00 a.m.
September 21, 2023, Emergency Management Commission at 12:00 p.m.
September 25, 2023, Transportation Committee at 3:30 p.m.
September 26, 2023, Planning & Zoning Commission at 6:00 p.m.
September 27, 2023, Economic Development Committee at 4:00 p.m.

October 2, 2023, Parks & Recreation Commission at 6:00 p.m.
October 4, 2023, DSRP Board at 11:00 a.m.
October 5, 2023, Historic Preservation Commission at 4:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **September 15, 2023, at 12:15 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



DRIPPING SPRINGS
Texas

CITY COUNCIL SPECIAL MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Tuesday, September 05, 2023 at 5:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 5:30 p.m.

City Council Members present were:

- Mayor Bill Foulds, Jr.
- Council Member Place 2 Wade King
- Council Member Place 3 Geoffrey Tahuahua
- Council Member Place 4 Travis Crow
- Council Member Place 5 Sherrie Parks

City Council Member absent was:

- Mayor Pro Tem Taline Manassian

Staff, Consultants & Appointed/Elected Officials

- City Administrator Michelle Fischer
- Deputy City Administrator Ginger Faught
- Interim City Administrator / City Treasurer Shawn Cox
- City Attorney Laura Mueller
- People & Communications Director Lisa Sullivan
- City Secretary Andrea Cunningham
- IT Director Jason Weinstock
- Parks & Community Services Director Andy Binz
- Community Events Coordinator Johnna Krantz
- DSRP Manager Emily Nelson
- Public Works Director Aaron Reed
- Deputy Public Works Director Craig Rice
- Utilities Service Manager Dane Sorenson
- Building Official Shane Pevehouse
- Planning Director Tory Carpenter
- City Planner Warlan Rivera
- Planning & Zoning Commission Chair Mim James

WORKSHOP

Workshop items are for discussion only and no action will be taken.

Via unanimous consent, the City Council took the Workshop items out of order and discussed Item 2 first.

2. Presentation and discussion regarding the proposed Municipal Budget for Fiscal Year 2024.

Shawn Cox gave a presentation which is on file.

A motion was made by Council Member Tahuahua to adjourn into Executive Session under Texas Government Code Sections 551.071, Consultation with Attorney and 551.074 Deliberation of Personnel Matters, and regarding Executive Session Item 1. Council Member Parks seconded the motion which carried unanimously 4 to 0.

- 1. EXECUTIVE SESSION: Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, policies, and duties of Penny Appleman, Roman Baligad, Andrew Binz, Kevin Campbell, Tory Carpenter, Shawn Cox, Andrea Cunningham, Brandon Elliott, Melanie Engels, Fletcher Engstrom, Mark Escobedo, Manny Espinosa, Jose Esquivel, Ginger Faught, Michelle Fischer, Sesario Garza, Cathy Gieselman, Katherine Griego, Kyle Hagen, Wacey Hanger, Stephanie Hartnett, Johnathon Hill, Caylie Houchin, Robert Hutson, Alison Jamieson, Sheri Kapanka, Amy Kappler, Johnna Krantz, Charles Gray Lahrman, Samantha Larghe, Heron Longoria, Ryane Maceyra, Laura Mueller, Emily Nelson, Anthony Pennell, Shane Pevehouse, Cameron Queen, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Segovia, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, Lisa Sullivan, Andrew Thompson, Jason Weinstock, and Utility Services Manager. Consultation with Attorney, 551.071; Deliberation of Personnel Matters, 551.074**

The City Council met in Executive Session from 5:39 – 6:15 p.m.,

No vote or action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 6:15 p.m.

CITY COUNCIL

PLEDGE OF ALLEGIANCE

Council Member Tahuahua led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

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request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

PROCLAMATION

3. **Proclamation of the City of Dripping Springs proclaiming the months of September - November 2023 and March - May 2024, as "Lights Out Migratory Months" in the City of Dripping Springs, Texas. Sponsor: Council Member Sherrie Parks**

Council Member Parks read the proclamation and presented it to Parks & Community Services Director Andy Binz and Community Events Coordinator Johnna Krantz.

BUDGET

4. **Public hearing and consideration of approval regarding an Ordinance of the City of Dripping Springs, Texas, adopting the 2023-2024 Fiscal Year Municipal Budget; funding municipal services and authorizing expenditures.**

- a. **Staff Report** – Shawn Cox presented the staff report which is on file. Staff recommends postponement of the item to a date certain.

- b. **Public Hearing** – No one spoke during the Public Hearing.

- c. **Budget Ordinance** – A motion was made by Council Member Tahuahua to postpone to the September 19, 2023, City Council meeting the public hearing and consideration of approval regarding an Ordinance of the City of Dripping Springs, Texas, adopting the 2023-2024 Fiscal Year Municipal Budget; funding municipal services and authorizing expenditures. Council Member Parks seconded the motion which carried unanimously.

5. **Public Hearing regarding the Proposed 2023 Ad Valorem Tax and Levy of Two Thousand Ninety-Eight Ten-Thousands Cents (\$0.2098) per one hundred (\$100.00) of assessed valuation of all taxable property within the Corporate City Limits.**

- a. **Staff Report** – Shawn Cox presented the staff report.

- b. **Public Hearing** – No one spoke during the Public Hearing.

No action was taken regarding this item.

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

6. **Approval of the August 15, 2023, City Council workshop and regular meeting minutes.**
7. **Approval of the reimbursement agreement between the City of Dripping Springs, the Dripping Springs Skatepark Inc., and the Dripping Springs Community Foundation for the amount of \$75,000 toward the construction of the skatepark to be located at Founders Memorial Park. Sponsor: Council Member Wade King**
8. **Approval of a Reimbursement Agreement with M/I Homes related to the Shared Use Path on Roger Hanks Parkway. Applicant: Alex Granados, Kimley Horn**
9. **Approval of a Temporary Street Closure Permit Application to close Roger Hanks Parkway south of Lucy Loop to Creek Road for the 2023 Run by the Creek 5k & 10k on November 12, 2023. Applicant: Steve Mallett, Dripping Springs Running Club President.**

A motion was made by Council Member Parks to approve Consent Agenda Items 6 – 9. Council Member Crow seconded the motion which carried unanimously 4 to 0.

BUSINESS AGENDA

10. **Public hearing and consideration of approval of an Ordinance regarding CUP2023-0002: an application for a Conditional Use Permit to allow self-storage use at 1300 E US 290. Applicant: Ken Leonard, AAA Storage LLC**

a. Applicant Presentation – The applicant was not present.

b. Staff Report - Warlan Rivera presented the staff report which is on file. Staff recommends approval of the permit as presented.

c. Planning & Zoning Commission Report – Chair Mim James presented the report. The Commission recommended approval with conditions as presented in the staff report 7 to 0.

d. Public Hearing – Austin Powers spoke and addressed concerns with screening, water quality pond maintenance and noise/light pollution.

e. Ordinance – A motion was made by Council Member Parks to approve an Ordinance regarding CUP2023-0002: an application for a Conditional Use Permit to allow self-storage use at 1300 E US 290 with the following conditions:

- 1) Condition 4 include that screening must be stone or brick and as determined by Development Review Committee.
- 2) Condition 7 include compliance with Stormwater Pollution Prevention Plan and City Drainage Ordinance.

Council Member Crow seconded the motion which carried unanimously 4 to 0.

Filed as Ordinance No. 2023-28

- 11. Public hearing and consideration of approval of an Ordinance Amending Chapter 20, Article 20.06, Section 20.06.004 of the Dripping Springs Code of Ordinances adding a Rate for Reclaimed Water. Sponsor: Mayor Bill Foulds, Jr.**

a. Staff Report – Aaron Reed presented the staff report which is on file. Staff recommends approval of the ordinance.

b. Public Hearing – No one spoke during the Public Hearing.

c. Ordinance – A motion was made by Council Member Tahuahua to approve an Ordinance Amending Chapter 20, Article 20.06, Section 20.06.004 of the Dripping Springs Code of Ordinances adding a Rate for Reclaimed Water. Council Member King seconded the motion which carried unanimously 4 to 0.

Filed as Ordinance No. 2023-29

- 12. Discuss and consider approval of the Appointment of Dr. Holly Morris-Kuentz to the Economic Development Committee for a term ending June 30, 2025.**

A motion was made by Council Member Crow to appoint Dr. Holly Morris-Kuentz to the Economic Development Committee for a term ending June 30, 2025. Council Member Parks seconded the motion which carried unanimously 4 to 0.

- 13. Public hearing and consideration of approval of an Ordinance Amending Chapter 2 Administration and Personnel, Article 2.04 Boards, Commissions and Committee, Division 6 Transportation Committee, Sec. 2.04.155. - Membership; meetings. Sponsor: Mayor Bill Foulds, Jr.**

a. Staff Report – Andrea Cunningham presented the staff report which is on file. Staff recommends approval of the ordinance.

b. Public Hearing – No one spoke during the Public Hearing.

c. Ordinance – A motion was made by Council Member Parks to approve an Ordinance Amending Chapter 2 Administration and Personnel, Article 2.04 Boards, Commissions and Committee, Division 6 Transportation Committee, Sec. 2.04.155. - Membership; meetings. Council Member King seconded the motion which carried unanimously 4 to 0.

Filed as Ordinance No. 2023-30

- 14. Discuss and consider the Appointment of Elaine Cogburn to the Transportation Committee as the Dripping Springs Independent School District representative for a term ending June 30, 2025.**

A motion was made by Council Member Crow to appoint Elaine Cogburn to the Transportation Committee as the Dripping Springs Independent School District representative for a term ending June 30, 2025. Council Member Parks seconded the motion which carried unanimously 4 to 0.

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies. All reports are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.

Report is on file and available for review upon request.

15. Planning Department Report *Tory Carpenter, Planner Director*

A motion was made by Council Member Tahuahua to adjourn into Executive Session under Texas Government Code Section 551.071, Consultation with Attorney and regarding Executive Session Agenda Items 18 – 19. Council Member Crow seconded the motion which carried unanimously 4 to 0.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 16. Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, and related items.** *Consultation with Attorney, 551.071*
- 17. Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, policies, and duties of Penny Appleman, Roman Baligad, Andrew Binz, Kevin Campbell, Tory Carpenter, Shawn Cox, Andrea Cunningham, Brandon Elliott, Melanie Engels, Fletcher Engstrom, Mark Escobedo, Manny Espinosa, Jose Esquivel, Ginger Faught, Michelle Fischer, Sesario Garza, Cathy Gieselman, Katherine Griego, Kyle Hagen, Wacey Hanger, Stephanie Hartnett, Johnathon Hill, Caylie Houchin, Robert Hutson, Alison Jamieson, Sheri Kapanka, Amy Kappler, Johnna Krantz, Charles Gray Lahrman, Samantha Larghe, Heron Longoria, Ryane Maceyra, Laura Mueller, Emily Nelson, Anthony Pennell, Shane Pevehouse, Cameron Queen, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Segovia, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, Lisa Sullivan, Andrew Thompson, Jason Weinstock, and Utility Services Manager.** *Consultation with Attorney, 551.071; Deliberation of Personnel Matters, 551.074*
- 18. Consultation with Attorney regarding legal issues related to recently passed legislation.** *Consultation with Attorney , 551.071*
- 19. Consultation with Attorney related to building inspection services.** *Consultation with Attorney, 551.071*

The City Council met in Executive Session from 7:02 – 7:24 p.m.

No vote or action was taken during the Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 7:24 p.m.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

September 19, 2023, at 6:00 p.m. (CC)
 October 3, 2023, at 6:00 p.m. (CC & BOA)
 October 17, 2023, at 6:00 p.m. (CC)
 November 7, 2023, at 6:00 p.m. (CC)
 November 21, 2023, at 6:00 p.m. (CC & BOA)

Board, Commission & Committee Meetings

September 6, 2023, DSRP Board at 11:00 a.m.
 September 7, 2023, Historic Preservation Commission at 4:00 p.m.
 September 11, 2023, TIRZ No. 1 & No. 2 Board at 4:00 p.m.
 September 11, 2023, Founders Day Commission at 6:30 p.m.
 September 12, 2023, Planning & Zoning Commission at 6:00 p.m.
 September 13, 2023, Utility Commission at 4:00 p.m.

ADJOURN

A motion was made by Council Member Parks to adjourn the meeting. Council Member Crow seconded the motion which carried unanimously 4 to 0.

This special meeting adjourned at 7:24 p.m.

APPROVED ON: September 19, 2023

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



CITY COUNCIL SPECIAL MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Tuesday, September 12, 2023 at 5:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 5:32 p.m.

City Council Members present were:

Mayor Bill Foulds, Jr.
 Mayor Pro Tem Taline Manassian
 Council Member Place 2 Wade King
 Council Member Place 3 Geoffrey Tahuahua
 Council Member Place 4 Travis Crow
 Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials present were:

City Administrator Michelle Fischer
 Deputy City Administrator Ginger Faught
 Interim Deputy City Administrator / City Treasurer Shawn Cox

PLEDGE OF ALLEGIANCE

Council Member Tahuahua led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

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No one spoke during Presentation of Citizens.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

A motion was made by Mayor Pro Tem Manassian to adjourn into to Executive Session under Texas Government Code Section 551.071, Consultation with Attorney and regarding Executive Session Agenda Item 1. Council Member Tahuahua seconded the motion which carried unanimously 5 to 0.

1. **Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, policies, and duties of Penny Appleman, Roman Baligad, Andrew Binz, Kevin Campbell, Tory Carpenter, Shawn Cox, Andrea Cunningham, Brandon Elliott, Melanie Engels, Fletcher Engstrom, Mark Escobedo, Manny Espinosa, Jose Esquivel, Ginger Faught, Michelle Fischer, Sesario Garza, Cathy Gieselman, Katherine Griego, Kyle Hagen, Wacey Hanger, Stephanie Hartnett, Johnathon Hill, Caylie Houchin, Robert Hutson, Alison Jamieson, Sheri Kapanka, Amy Kappler, Johnna Krantz, Charles Gray Lahrman, Samantha Larghe, Heron Longoria, Ryane Maceyra, Laura Mueller, Emily Nelson, Anthony Pennell, Shane Pevehouse, Cameron Queen, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Segovia, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, Lisa Sullivan, Andrew Thompson, Jason Weinstock, and Utility Services Manager.**
Consultation with Attorney, 551.071; Deliberation of Personnel Matters, 551.074

The City Council met in Executive Session from 5:34 – 8:20 p.m.

No vote or action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Executive Session at 8:20 p.m.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

September 19, 2023, at 6:00 p.m. (CC)

October 3, 2023, at 6:00 p.m. (CC & BOA)

October 17, 2023, at 6:00 p.m. (CC)

November 7, 2023, at 6:00 p.m. (CC)

November 21, 2023, at 6:00 p.m. (CC & BOA)

Board, Commission & Committee Meetings

September 13, 2023, Utility Commission at 4:00 p.m.

ADJOURN

A motion was made by Mayor Pro Tem Manassian to adjourn the meeting. Council Member King seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 8:21 p.m.

APPROVED ON: September 19, 2023

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



DRIPPING SPRINGS
Texas

To: Mayor Bill Foulds, Jr. and City Council, City of Dripping Springs

From: Shawn Cox, Interim Deputy City Administrator 

Date: September 19, 2023

RE: August 2023 City Treasurer's Report

General Fund:

The General Fund, through August has collected \$11,108,385.11 in revenues for FY23. This is \$914,136.25 more than budgeted. These totals are included in the projected year-end budget.

General Fund revenues are in line with the adopted/projected year-end budget. Some line items of note include:

- 100-000-40001: Sales Tax – \$404,839.98 was received in Sales Tax, of which \$309,846.05 is considered City Revenues and not allocated to either the Wastewater Fund or through agreements. This represents an increase of 0.64% over August 2022 collections. The final sales tax deposit for FY23 has already been deposited and will be reflected in the September report. For FY23, the City collected \$4,504,457.99.
- 100-200-43000: Site Development Fees: – Through August \$819,219.34 has been collected. This is \$419,219.34 more than originally budgeted.
- 100-402-44003: Aquatic Fees – Through August, \$38,892.00 has been collected. This is \$9,492.00 more than budgeted for the year.

General Fund expenditures are in line with the projected year-end budget.

Utility Fund:

For June, **\$160,715.53** was collected in revenues from the Wastewater, Water & Operations divisions.

Utility Fund revenues are in line with the adopted/projected year-end budget. Some line items of note include:

- 400-300-43018: Wastewater Service Fees – For August, \$142,191.08 was collected, bringing the total collected through August to \$1,307,472.71. This is \$22,107.59 more than originally budgeted.
- 400-300-47009: Sales Tax – \$80,967.80 was collected in Sales Tax. The Budget Report attached shows that 799,703.40 was collected. This is an error and will be adjusted in the September report. Total collection through August total \$825,201.72.

Utility Fund expenditures are in line with the projected year-end budget.

Dripping Springs Ranch Park (DSRP):

DSRP received **\$218,914.28** in revenues for August. This does include the \$90,000.00 transfer in from the PEG Fund.

DSRP revenues are in line with the adopted/projected year-end budget. Some line items of note include:



DRIPPING SPRINGS Texas

- 200-401-43010: Stall Rental Fees – Through August, \$41,561.51 has been collected. This is \$4,361.51 more than was budgeted.
- 200-401-43013: Equipment Rental Fees – Through August, \$12,420.00 has been collected. This is \$6,420.00 more than was budgeted.
- 200-401-46006: Merchandise Sales – Through August, \$31,562.00 has been collected. This is \$10,496.80 more than was budgeted.

DSRP expenditures are in line with the projected year-end budget.

Banking:

On August 31st, the City’s cash balance was **\$29.07 Million**. This is a 3.8% decrease from the previous month’s cash balances. A total of **\$32,280.77** was collected in interest revenues for the month of August.





DRIPPING SPRINGS
Texas

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund							
Revenue							
Department: 000 - Undesignated							
100-000-40000	Ad Valorem Tax	2,559,204.88	2,559,204.88	7,977.72	2,569,363.82	10,158.94	100.40 %
100-000-40001	Sales Tax Revenue	3,800,000.00	3,800,000.00	404,839.48	4,126,009.10	326,009.10	108.58 %
100-000-40002	Mixed Beverage	75,000.00	75,000.00	8,701.22	92,257.88	17,257.88	123.01 %
100-000-40006	Ad Valorem Tax Penalty/Interest	4,000.00	4,000.00	635.84	8,469.05	4,469.05	211.73 %
100-000-41000	Solid Waste Franchise Fee	45,000.00	45,000.00	16,145.69	60,542.02	15,542.02	134.54 %
100-000-42000	Alcohol Permit Fees	6,852.50	6,852.50	280.00	7,832.50	980.00	114.30 %
100-000-46001	Other Revenues	40,000.00	40,000.00	-24,979.00	656,878.93	616,878.93	1,642.20 %
100-000-46002	Interest	50,000.00	50,000.00	12,424.36	115,740.26	65,740.26	231.48 %
100-000-46010	CARES Act	0.00	0.00	0.00	-119.17	-119.17	0.00 %
100-000-47001	Transfer from DSRP	10,400.00	10,400.00	0.00	0.00	-10,400.00	100.00 %
100-000-47005	Transfer from HOT Fund	2,404.33	2,404.33	0.00	0.00	-2,404.33	100.00 %
100-000-47010	Transfer from Wastewater Fund	4,066.66	4,066.66	0.00	0.00	-4,066.66	100.00 %
100-000-47013	Transfer From TIRZ	0.00	0.00	0.00	194,000.00	194,000.00	0.00 %
100-000-70016	Opioid Abatement	0.00	0.00	0.00	254.75	254.75	0.00 %
	Department: 000 - Undesignated Total:	6,596,928.37	6,596,928.37	426,025.31	7,831,229.14	1,234,300.77	18.71%
Department: 103 - Courts							
100-103-43028	Muni Court Fines/Special Fees	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
	Department: 103 - Courts Total:	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00%
Department: 105 - Communications							
100-105-46006	Merchandise	0.00	0.00	765.75	2,387.04	2,387.04	0.00 %
	Department: 105 - Communications Total:	0.00	0.00	765.75	2,387.04	2,387.04	0.00%
Department: 200 - Planning & Development							
100-200-42001	Health Permits/Inspections	75,000.00	75,000.00	5,250.00	77,235.00	2,235.00	102.98 %
100-200-43000	Site Development Fees	400,000.00	400,000.00	13,154.18	819,219.34	419,219.34	204.80 %
100-200-43002	Zoning Fees	65,000.00	65,000.00	615.00	35,580.00	-29,420.00	45.26 %
100-200-43030	Subdivision Fees	890,750.00	890,750.00	87,036.13	395,737.07	-495,012.93	55.57 %
	Department: 200 - Planning & Development Total:	1,430,750.00	1,430,750.00	106,055.31	1,327,771.41	-102,978.59	7.20%
Department: 201 - Building							
100-201-42007	Sign Permits	0.00	0.00	2,130.00	24,745.00	24,745.00	0.00 %
100-201-43029	Fire Inspections	50,000.00	50,000.00	8,368.08	105,668.22	55,668.22	211.34 %
100-201-43031	Building Code Fees	1,500,000.00	1,500,000.00	140,299.89	1,586,437.53	86,437.53	105.76 %
	Department: 201 - Building Total:	1,550,000.00	1,550,000.00	150,797.97	1,716,850.75	166,850.75	10.76%
Department: 400 - Parks & Recreation							
100-400-44000	Sponsorships & Donations	5,000.00	5,000.00	0.00	5,440.00	440.00	108.80 %
100-400-44001	Community Service Fees	1,800.00	1,800.00	25.00	640.00	-1,160.00	64.44 %
100-400-44002	Program & Event Fees	8,000.00	8,000.00	-3,704.40	13,645.05	5,645.05	170.56 %
100-400-44004	Park Rental Income	5,950.00	5,950.00	-530.00	3,148.50	-2,801.50	47.08 %
100-400-47002	Transfer from Parkland Dedication	107,000.00	107,000.00	0.00	0.00	-107,000.00	100.00 %
100-400-47003	Transfer from Landscaping Fund	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
100-400-47005	Transfer from HOT Fund	167,000.00	167,000.00	0.00	0.00	-167,000.00	100.00 %
100-400-47007	Transfer from General Fund	160,570.49	160,570.49	0.00	0.00	-160,570.49	100.00 %
	Department: 400 - Parks & Recreation Total:	456,320.49	456,320.49	-4,209.40	22,873.55	-433,446.94	94.99%
Department: 402 - Aquatics							
100-402-44003	Aquatic Fees	29,400.00	29,400.00	3,187.00	38,892.00	9,492.00	132.29 %
100-402-44004	Park Rental Income	16,950.00	16,950.00	0.00	21,203.00	4,253.00	125.09 %
	Department: 402 - Aquatics Total:	46,350.00	46,350.00	3,187.00	60,095.00	13,745.00	29.65%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 404 - Founders Day							
100-404-45000	FD Craft/Business Booths	6,250.00	6,250.00	0.00	9,870.00	3,620.00	157.92 %
100-404-45001	FD Food Booths	1,100.00	1,100.00	0.00	1,359.38	259.38	123.58 %
100-404-45002	FD BBQ Cooker Registration Fees	4,600.00	4,600.00	0.00	6,270.00	1,670.00	136.30 %
100-404-45003	FD Carnival	10,000.00	10,000.00	0.00	16,379.86	6,379.86	163.80 %
100-404-45004	FD Parade Registration Fees	3,750.00	3,750.00	0.00	4,360.00	610.00	116.27 %
100-404-45005	FD Sponsorships	82,500.00	82,500.00	0.00	107,000.00	24,500.00	129.70 %
100-404-45006	FD Parking Fees	1,700.00	1,700.00	0.00	1,078.98	-621.02	36.53 %
100-404-45007	FD Electric Fees	3,000.00	3,000.00	0.00	860.00	-2,140.00	71.33 %
Department: 404 - Founders Day Total:		112,900.00	112,900.00	0.00	147,178.22	34,278.22	30.36%
Revenue Total:		10,194,248.86	10,194,248.86	682,621.94	11,108,385.11	914,136.25	8.97%
Expense							
Department: 000 - Undesignated							
100-000-60000	Salaries	2,624,223.34	2,624,223.34	0.00	0.00	2,624,223.34	100.00 %
100-000-61000	Health Insurance	278,376.89	278,376.89	-10.00	361,047.08	-82,670.19	-29.70 %
100-000-61005	Federal Withholding	209,825.09	209,825.09	0.00	0.00	209,825.09	100.00 %
100-000-61006	TMRS	156,944.31	156,944.31	0.00	0.00	156,944.31	100.00 %
100-000-62009	Human Resources Consultant	15,000.00	15,000.00	0.00	10,406.24	4,593.76	30.63 %
100-000-63004	Dues, Fees & Subscriptions	41,337.95	41,337.95	7,270.96	49,913.49	-8,575.54	-20.74 %
100-000-63005	Training/Continuing Education	92,892.04	92,892.04	7,414.69	72,274.52	20,617.52	22.20 %
100-000-64000	Office Supplies	30,000.00	30,000.00	3,105.92	28,801.78	1,198.22	3.99 %
100-000-64004	Office Furniture and Equipment	6,000.00	6,000.00	0.00	5,306.72	693.28	11.55 %
100-000-66002	Postage & Shipping	3,200.00	3,200.00	74.82	3,219.89	-19.89	-0.62 %
100-000-68004	Animal Control	3,400.00	3,400.00	0.00	3,400.00	0.00	0.00 %
100-000-69002	Economic Development	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00 %
100-000-70001	Mileage	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-000-70002	Contingencies/Emergency Fund	50,000.00	50,000.00	15,000.00	15,000.00	35,000.00	70.00 %
100-000-70003	Other Expenses	10,000.00	10,000.00	0.00	3,565.05	6,434.95	64.35 %
100-000-90000	Transfer to Reserve Fund	500,000.00	500,000.00	0.00	0.00	500,000.00	100.00 %
100-000-90002	Transfer to TIRZ	355,961.65	355,961.65	363,837.20	363,837.20	-7,875.55	-2.21 %
100-000-90005	Transfer to DSRP	275,884.04	275,884.04	16,160.00	16,160.00	259,724.04	94.14 %
100-000-90011	Transfer to Capital Improvements	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00 %
100-000-90013	Transfer to Vehicle Replacement Fu	70,326.00	70,326.00	0.00	0.00	70,326.00	100.00 %
100-000-90015	Transfer to Farmers Marke	15,249.56	15,249.56	0.00	0.00	15,249.56	100.00 %
Department: 000 - Undesignated Total:		5,045,620.87	5,045,620.87	412,853.59	937,931.97	4,107,688.90	81.41%
Department: 100 - City Council/Boards & Commissions							
100-100-64003	Uniforms	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
100-100-69000	Family Violence Center	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
100-100-69008	Land Acquisition	10,000.00	10,000.00	5,000.00	10,000.00	0.00	0.00 %
Department: 100 - City Council/Boards & Commissions Total:		18,500.00	18,500.00	5,000.00	10,000.00	8,500.00	45.95%
Department: 101 - City Administrators Office							
100-101-60000	Regular Employees	0.00	0.00	36,629.73	435,414.43	-435,414.43	0.00 %
100-101-60002	Overtime	0.00	0.00	165.81	471.19	-471.19	0.00 %
100-101-61000	Health Insurance	0.00	0.00	1,799.84	19,842.42	-19,842.42	0.00 %
100-101-61001	Dental Insurance	0.00	0.00	138.96	1,563.30	-1,563.30	0.00 %
100-101-61002	Medicare	0.00	0.00	496.85	5,879.15	-5,879.15	0.00 %
100-101-61003	Social Security	0.00	0.00	2,124.41	22,415.10	-22,415.10	0.00 %
100-101-61004	Unemployment	0.00	0.00	0.00	576.00	-576.00	0.00 %
100-101-61006	TMRS	0.00	0.00	2,229.80	26,211.81	-26,211.81	0.00 %
Department: 101 - City Administrators Office Total:		0.00	0.00	43,585.40	512,373.40	-512,373.40	0.00%
Department: 102 - City Secretary							
100-102-60000	Regular Employees	0.00	0.00	9,923.94	105,292.52	-105,292.52	0.00 %
100-102-60001	Part-time Employees	0.00	0.00	0.00	8,672.05	-8,672.05	0.00 %
100-102-60002	Overtime	0.00	0.00	17.85	677.13	-677.13	0.00 %
100-102-61000	Health Insurance	0.00	0.00	1,185.62	11,003.86	-11,003.86	0.00 %
100-102-61001	Dental Insurance	0.00	0.00	69.48	642.69	-642.69	0.00 %
100-102-61002	Medicare	0.00	0.00	142.87	1,604.39	-1,604.39	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-102-61003	Social Security	0.00	0.00	610.88	6,860.09	-6,860.09	0.00 %
100-102-61004	Unemployment	0.00	0.00	0.00	357.52	-357.52	0.00 %
100-102-61006	TMRS	0.00	0.00	602.46	6,384.11	-6,384.11	0.00 %
100-102-62000	Municipal Election	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
100-102-62018	Code Publication	8,000.00	8,000.00	0.00	645.12	7,354.88	91.94 %
100-102-64003	Uniforms	0.00	0.00	0.00	45.00	-45.00	0.00 %
100-102-66003	Public Notices	6,000.00	6,000.00	0.00	5,067.21	932.79	15.55 %
100-102-69003	Records Management	1,220.00	1,220.00	60.00	660.00	560.00	45.90 %
100-102-70001	Mileage	0.00	0.00	0.00	366.55	-366.55	0.00 %
Department: 102 - City Secretary Total:		23,220.00	23,220.00	12,613.10	148,278.24	-125,058.24	-538.58%
Department: 103 - Courts							
100-103-60001	Part-time Employees	0.00	0.00	0.00	3,671.27	-3,671.27	0.00 %
100-103-61002	Medicare	0.00	0.00	0.00	53.25	-53.25	0.00 %
100-103-61003	Social Security	0.00	0.00	0.00	227.61	-227.61	0.00 %
100-103-61004	Unemployment	0.00	0.00	0.00	58.76	-58.76	0.00 %
100-103-62003	Muni Court Attorney/ Judge	15,500.00	15,500.00	0.00	6,370.54	9,129.46	58.90 %
Department: 103 - Courts Total:		15,500.00	15,500.00	0.00	10,381.43	5,118.57	33.02%
Department: 104 - City Attorney							
100-104-60000	Regular Employees	0.00	0.00	12,269.24	147,165.36	-147,165.36	0.00 %
100-104-60001	Part-time Employees	0.00	0.00	782.20	4,899.80	-4,899.80	0.00 %
100-104-61000	Health Insurance	0.00	0.00	600.48	7,205.76	-7,205.76	0.00 %
100-104-61001	Dental Insurance	0.00	0.00	34.74	416.88	-416.88	0.00 %
100-104-61002	Medicare	0.00	0.00	180.93	2,105.07	-2,105.07	0.00 %
100-104-61003	Social Security	0.00	0.00	773.58	9,000.70	-9,000.70	0.00 %
100-104-61004	Unemployment	0.00	0.00	12.52	222.40	-222.40	0.00 %
100-104-61006	TMRS	0.00	0.00	743.52	8,849.65	-8,849.65	0.00 %
100-104-62003	Special Counsel and Consultants	55,800.00	55,800.00	-46,221.42	-17,003.87	72,803.87	130.47 %
100-104-69004	Government Affairs	60,000.00	60,000.00	10,000.00	40,000.00	20,000.00	33.33 %
Department: 104 - City Attorney Total:		115,800.00	115,800.00	-20,824.21	202,861.75	-87,061.75	-75.18%
Department: 105 - Communications							
100-105-60000	Regular Employees	0.00	0.00	12,073.08	127,987.52	-127,987.52	0.00 %
100-105-61000	Health Insurance	0.00	0.00	1,207.56	11,257.32	-11,257.32	0.00 %
100-105-61001	Dental Insurance	0.00	0.00	69.48	642.69	-642.69	0.00 %
100-105-61002	Medicare	0.00	0.00	174.32	1,847.01	-1,847.01	0.00 %
100-105-61003	Social Security	0.00	0.00	745.38	7,897.39	-7,897.39	0.00 %
100-105-61004	Unemployment	0.00	0.00	0.00	288.03	-288.03	0.00 %
100-105-61006	TMRS	0.00	0.00	731.64	7,710.00	-7,710.00	0.00 %
100-105-66000	Website	6,625.00	6,625.00	0.00	6,676.25	-51.25	-0.77 %
100-105-66005	Public Relations	5,200.00	5,200.00	0.00	508.89	4,691.11	90.21 %
Department: 105 - Communications Total:		11,825.00	11,825.00	15,001.46	164,815.10	-152,990.10	-1,293.79%
Department: 106 - IT							
100-106-60000	Regular Employees	0.00	0.00	5,487.02	65,923.60	-65,923.60	0.00 %
100-106-61000	Health Insurance	0.00	0.00	608.68	7,013.68	-7,013.68	0.00 %
100-106-61001	Dental Insurance	0.00	0.00	34.74	399.51	-399.51	0.00 %
100-106-61002	Medicare	0.00	0.00	79.42	954.26	-954.26	0.00 %
100-106-61003	Social Security	0.00	0.00	339.60	4,080.42	-4,080.42	0.00 %
100-106-61004	Unemployment	0.00	0.00	0.00	144.01	-144.01	0.00 %
100-106-61006	TMRS	0.00	0.00	332.52	3,964.44	-3,964.44	0.00 %
100-106-64001	Office IT Equipment & Support	105,890.00	113,690.00	5,246.09	111,311.14	2,378.86	2.09 %
100-106-64002	Software	218,759.00	265,318.00	19,299.21	233,551.41	31,766.59	11.97 %
100-106-65000	Network/Phone	36,830.84	36,830.84	897.68	31,908.94	4,921.90	13.36 %
Department: 106 - IT Total:		361,479.84	415,838.84	32,324.96	459,251.41	-43,412.57	-10.44%
Department: 107 - Finance							
100-107-60000	Regular Employees	0.00	0.00	17,639.48	198,017.28	-198,017.28	0.00 %
100-107-60002	Overtime	0.00	0.00	0.00	508.69	-508.69	0.00 %
100-107-61000	Health Insurance	0.00	0.00	1,787.10	21,397.10	-21,397.10	0.00 %
100-107-61001	Dental Insurance	0.00	0.00	104.22	1,250.64	-1,250.64	0.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-107-61002	0.00	0.00	239.32	2,626.27	-2,626.27	0.00 %
100-107-61003	0.00	0.00	1,023.30	11,229.40	-11,229.40	0.00 %
100-107-61004	0.00	0.00	0.00	431.99	-431.99	0.00 %
100-107-61006	0.00	0.00	1,068.94	11,941.08	-11,941.08	0.00 %
100-107-62001	35,000.00	35,000.00	0.00	45,150.00	-10,150.00	-29.00 %
100-107-64003	300.00	300.00	0.00	0.00	300.00	100.00 %
100-107-67000	25,000.00	25,000.00	0.00	20,032.00	4,968.00	19.87 %
100-107-67001	41,000.00	41,000.00	0.00	45,701.00	-4,701.00	-11.47 %
100-107-67002	25,000.00	25,000.00	0.00	47,816.00	-22,816.00	-91.26 %
100-107-70001	0.00	0.00	0.00	179.14	-179.14	0.00 %
100-107-90003	760,000.00	760,000.00	799,703.40	1,464,964.44	-704,964.44	-92.76 %
100-107-90004	218,880.00	218,880.00	12,648.49	149,891.17	68,988.83	31.52 %
Department: 107 - Finance Total:	1,105,180.00	1,105,180.00	834,214.25	2,021,136.20	-915,956.20	-82.88%
Department: 200 - Planning & Development						
100-200-60000	0.00	0.00	15,465.14	188,084.96	-188,084.96	0.00 %
100-200-60002	0.00	0.00	54.45	388.23	-388.23	0.00 %
100-200-61000	0.00	0.00	1,219.40	16,323.27	-16,323.27	0.00 %
100-200-61001	0.00	0.00	69.48	937.98	-937.98	0.00 %
100-200-61002	0.00	0.00	217.28	2,639.42	-2,639.42	0.00 %
100-200-61003	0.00	0.00	929.05	11,285.77	-11,285.77	0.00 %
100-200-61004	0.00	0.00	0.00	432.00	-432.00	0.00 %
100-200-61006	0.00	0.00	940.50	11,320.68	-11,320.68	0.00 %
100-200-62002	70,000.00	70,000.00	14,337.50	17,368.75	52,631.25	75.19 %
100-200-62005	50,000.00	50,000.00	5,361.00	62,231.18	-12,231.18	-24.46 %
100-200-62006	5,000.00	5,000.00	0.00	2,250.00	2,750.00	55.00 %
100-200-62007	3,500.00	3,500.00	0.00	7,283.89	-3,783.89	-108.11 %
100-200-62010	250,000.00	250,000.00	23,352.90	147,043.78	102,956.22	41.18 %
100-200-64003	0.00	0.00	0.00	510.00	-510.00	0.00 %
100-200-70001	0.00	0.00	0.00	55.35	-55.35	0.00 %
Department: 200 - Planning & Development Total:	378,500.00	378,500.00	61,946.70	468,155.26	-89,655.26	-23.69%
Department: 201 - Building						
100-201-60000	0.00	0.00	26,755.62	291,118.50	-291,118.50	0.00 %
100-201-60002	0.00	0.00	478.76	5,942.53	-5,942.53	0.00 %
100-201-61000	0.00	0.00	3,548.40	37,221.67	-37,221.67	0.00 %
100-201-61001	0.00	0.00	208.44	2,184.28	-2,184.28	0.00 %
100-201-61002	0.00	0.00	390.37	4,259.51	-4,259.51	0.00 %
100-201-61003	0.00	0.00	1,669.20	18,213.61	-18,213.61	0.00 %
100-201-61004	0.00	0.00	0.00	985.82	-985.82	0.00 %
100-201-61006	0.00	0.00	1,650.41	17,837.19	-17,837.19	0.00 %
100-201-62004	750,000.00	750,000.00	20,862.50	946,543.15	-196,543.15	-26.21 %
100-201-62008	1,000.00	1,000.00	0.00	2,310.00	-1,310.00	-131.00 %
100-201-62014	40,000.00	40,000.00	0.00	57,560.35	-17,560.35	-43.90 %
100-201-64003	1,700.00	1,700.00	0.00	1,915.12	-215.12	-12.65 %
100-201-64008	0.00	0.00	0.00	110.81	-110.81	0.00 %
100-201-70001	0.00	0.00	0.00	458.29	-458.29	0.00 %
Department: 201 - Building Total:	792,700.00	792,700.00	55,563.70	1,386,660.83	-593,960.83	-74.93%
Department: 300 - Wastewater						
100-300-60000	0.00	0.00	7,046.16	99,056.71	-99,056.71	0.00 %
100-300-60002	0.00	0.00	0.00	381.23	-381.23	0.00 %
100-300-60003	0.00	0.00	0.00	2,800.00	-2,800.00	0.00 %
100-300-61000	0.00	0.00	598.66	8,466.74	-8,466.74	0.00 %
100-300-61001	0.00	0.00	34.74	490.70	-490.70	0.00 %
100-300-61002	0.00	0.00	93.56	1,373.57	-1,373.57	0.00 %
100-300-61003	0.00	0.00	400.04	5,873.17	-5,873.17	0.00 %
100-300-61004	0.00	0.00	0.00	144.00	-144.00	0.00 %
100-300-61006	0.00	0.00	427.00	6,139.17	-6,139.17	0.00 %
100-300-64003	2,360.00	2,360.00	0.00	1,575.13	784.87	33.26 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-300-71001	Transportation Improvement Proje	1,096,332.00	1,096,332.00	148,620.77	488,448.07	607,883.93	55.45 %
	Department: 300 - Wastewater Total:	1,098,692.00	1,098,692.00	157,220.93	614,748.49	483,943.51	44.05%
	Department: 304 - Maintenance						
100-304-60000	Regular Employees	0.00	0.00	28,518.35	308,466.03	-308,466.03	0.00 %
100-304-60002	Overtime	0.00	0.00	438.41	9,735.03	-9,735.03	0.00 %
100-304-60003	On Call Pay	0.00	0.00	800.00	9,600.00	-9,600.00	0.00 %
100-304-61000	Health Insurance	0.00	0.00	4,139.76	43,210.69	-43,210.69	0.00 %
100-304-61001	Dental Insurance	0.00	0.00	243.18	2,535.05	-2,535.05	0.00 %
100-304-61002	Medicare	0.00	0.00	422.57	4,647.19	-4,647.19	0.00 %
100-304-61003	Social Security	0.00	0.00	1,806.92	19,870.91	-19,870.91	0.00 %
100-304-61004	Unemployment	0.00	0.00	0.00	1,085.29	-1,085.29	0.00 %
100-304-61006	TMRS	0.00	0.00	1,803.26	19,727.78	-19,727.78	0.00 %
100-304-62305	Vandalism Repairs	0.00	0.00	0.00	-3,141.85	3,141.85	0.00 %
100-304-63000	Office Maintenance/Repairs	18,510.00	18,510.00	1,333.98	12,735.00	5,775.00	31.20 %
100-304-63001	Equipment Maintenance	5,500.00	5,500.00	5,775.85	6,825.43	-1,325.43	-24.10 %
100-304-63002	Fleet Maintenance	44,180.00	44,180.00	835.36	42,962.07	1,217.93	2.76 %
100-304-63008	Stephenson Building & Lawn Maint	6,000.00	6,000.00	0.00	127.65	5,872.35	97.87 %
100-304-63009	Street/ROW Maintenance	204,050.00	204,050.00	4,927.23	76,898.23	127,151.77	62.31 %
100-304-63018	Triangle/Veterans Park Maintenanc	0.00	0.00	74.76	74.76	-74.76	0.00 %
100-304-63023	General Maintenance	0.00	0.00	0.00	53.65	-53.65	0.00 %
100-304-64003	Uniforms	12,320.00	12,320.00	0.00	3,061.78	9,258.22	75.15 %
100-304-64004	Office Furniture and Equipment	0.00	0.00	0.00	349.98	-349.98	0.00 %
100-304-64006	Fleet Acquisition	50,000.00	50,000.00	0.00	34,117.75	15,882.25	31.76 %
100-304-64009	Maintenance Equipment	97,500.00	97,500.00	173.36	86,431.60	11,068.40	11.35 %
100-304-64010	Maintenance Supplies	5,100.00	5,100.00	815.78	4,017.73	1,082.27	21.22 %
100-304-65001	Street Electricy	20,000.00	20,000.00	2,015.21	16,217.85	3,782.15	18.91 %
100-304-65002	City Streets Water	4,000.00	4,000.00	563.70	3,100.45	899.55	22.49 %
100-304-65003	Office Electricy	5,500.00	5,500.00	679.27	4,975.63	524.37	9.53 %
100-304-65004	Office Water	650.00	650.00	85.27	487.82	162.18	24.95 %
100-304-65005	Stephenson Bldg Electric	1,500.00	1,500.00	76.50	766.11	733.89	48.93 %
100-304-65006	Stephenson Water	500.00	500.00	71.04	389.03	110.97	22.19 %
100-304-69001	Lighting Compliance	2,000.00	2,000.00	0.00	1,985.82	14.18	0.71 %
100-304-69006	Stephenson Bldg Improvements	210,000.00	210,000.00	1,200.00	14,800.00	195,200.00	92.95 %
100-304-69010	Downtown Bathroom	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
100-304-69011	City Hall Planning	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
100-304-71002	Street Improvements	693,707.99	693,707.99	13,464.50	188,728.97	504,979.02	72.79 %
100-304-71003	City Hall Improvements	500,000.00	500,000.00	47.20	8,567.80	491,432.20	98.29 %
	Department: 304 - Maintenance Total:	2,111,017.99	2,111,017.99	70,311.46	923,411.23	1,187,606.76	56.26%
	Department: 400 - Parks & Recreation						
100-400-60000	Regular Employees	0.00	0.00	11,566.38	134,099.90	-134,099.90	0.00 %
100-400-60001	Part-time Employees	13,400.00	13,400.00	0.00	0.00	13,400.00	100.00 %
100-400-60002	Overtime	0.00	0.00	6.60	75.90	-75.90	0.00 %
100-400-60005	Camp Staff	0.00	0.00	16,088.37	72,125.42	-72,125.42	0.00 %
100-400-60006	Camp Staff OT	0.00	0.00	16.29	157.67	-157.67	0.00 %
100-400-61000	Health Insurance	0.00	0.00	612.07	5,485.29	-5,485.29	0.00 %
100-400-61001	Dental Insurance	0.00	0.00	34.81	306.33	-306.33	0.00 %
100-400-61002	Medicare	0.00	0.00	400.48	2,984.72	-2,984.72	0.00 %
100-400-61003	Social Security	0.00	0.00	1,712.34	12,761.92	-12,761.92	0.00 %
100-400-61004	Unemployment	0.00	0.00	257.66	1,425.60	-1,425.60	0.00 %
100-400-61006	TMRS	0.00	0.00	701.32	8,073.34	-8,073.34	0.00 %
100-400-62011	Park Consultant	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
100-400-63004	Dues, Fees & Subscriptions	1,464.50	1,464.50	0.00	559.56	904.94	61.79 %
100-400-63010	Sports & Rec Park Lawn Mainten	0.00	0.00	0.00	8,900.00	-8,900.00	0.00 %
100-400-63011	Founders Park Lawn Maintenance	0.00	0.00	0.00	5,540.00	-5,540.00	0.00 %
100-400-63012	Charro Ranch Landscaping	0.00	0.00	0.00	4,265.00	-4,265.00	0.00 %
100-400-63013	General Parks Maintenance	1,000.00	1,000.00	158.27	895.45	104.55	10.46 %
100-400-63014	S&R Trail Maintenance	0.00	0.00	0.00	360.74	-360.74	0.00 %
100-400-63015	Founders Park/Pool Maintenance	50,740.00	50,740.00	370.94	7,453.04	43,286.96	85.31 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-400-63016	Sports & Rec Park Maintenance	31,420.00	31,420.00	22.48	3,062.43	28,357.57	90.25 %
100-400-63017	Charro Ranch Park Maintenance	7,250.00	7,250.00	0.00	222.57	7,027.43	96.93 %
100-400-63018	Triangle/Veterans Park Maintenan	700.00	700.00	0.00	298.30	401.70	57.39 %
100-400-63036	Skate Park Maintenance	500.00	500.00	0.00	0.00	500.00	100.00 %
100-400-63037	Rathgeber Maintenance	900.00	900.00	18.92	997.61	-97.61	-10.85 %
100-400-64005	Equipment Rental	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-400-64011	Park Supplies	8,550.00	8,550.00	0.00	3,040.20	5,509.80	64.44 %
100-400-64012	Charro Ranch Supplies	1,500.00	1,500.00	0.00	1,436.32	63.68	4.25 %
100-400-64013	Founders Park/Pool Supplies	0.00	0.00	373.67	12,617.51	-12,617.51	0.00 %
100-400-64014	Sports & Rec Park Supplies	400.00	400.00	0.00	3.30	396.70	99.18 %
100-400-64015	Park Program & Event Supplies	20,050.00	20,050.00	2,111.37	17,519.77	2,530.23	12.62 %
100-400-65007	Portable Toilets	7,250.00	7,250.00	605.00	6,525.00	725.00	10.00 %
100-400-65009	Triangle Electric	500.00	500.00	38.25	382.50	117.50	23.50 %
100-400-65010	Triangle Water	1,000.00	1,000.00	70.36	386.98	613.02	61.30 %
100-400-65011	Sports & Rec Park Water	13,000.00	13,000.00	-11,929.25	46,718.54	-33,718.54	-259.37 %
100-400-65012	Sports & Rec Park Electri	2,500.00	2,500.00	1,849.65	4,283.80	-1,783.80	-71.35 %
100-400-65013	FMP Pool/Pavilion Water	0.00	0.00	0.00	250.00	-250.00	0.00 %
100-400-65014	Founders Park/Pool Electri	0.00	0.00	0.00	2,892.98	-2,892.98	0.00 %
100-400-66001	Advertising	11,250.00	11,250.00	306.73	5,266.10	5,983.90	53.19 %
100-400-66004	City Sponsored Events	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-400-70003	Other Expenses	11,500.00	11,500.00	0.00	11,334.20	165.80	1.44 %
100-400-70007	Sponsored Events	0.00	0.00	0.00	1,760.00	-1,760.00	0.00 %
100-400-71004	All Parks Improvements	6,500.00	6,500.00	693.73	8,068.41	-1,568.41	-24.13 %
100-400-71005	Founders Park/Pool Improvmts	187,048.36	187,048.36	10,987.50	148,018.11	39,030.25	20.87 %
100-400-71006	Sports & Rec Park Improvements	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00 %
100-400-71007	Charro Ranch Improvements	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-400-71009	Triangle Improvements	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
100-400-71010	Rathgeber Improvements	110,000.00	110,000.00	18,834.32	18,834.32	91,165.68	82.88 %
100-400-71012	Skate Park Improvements	75,000.00	75,000.00	187.50	187.50	74,812.50	99.75 %
Department: 400 - Parks & Recreation Total:		747,422.86	747,422.86	56,095.76	559,576.33	187,846.53	25.13%
Department: 401 - DSRP							
100-401-60000	Regular Employees	485,020.13	485,020.13	36,296.43	400,138.79	84,881.34	17.50 %
100-401-60002	Overtime	0.00	0.00	41.46	4,104.84	-4,104.84	0.00 %
100-401-60003	On Call Pay	0.00	0.00	800.00	9,600.00	-9,600.00	0.00 %
100-401-61000	Health Insurance	73,071.07	73,071.07	4,145.31	45,440.09	27,630.98	37.81 %
100-401-61001	Dental Insurance	0.00	0.00	243.11	2,663.94	-2,663.94	0.00 %
100-401-61002	Medicare	0.00	0.00	502.55	5,706.53	-5,706.53	0.00 %
100-401-61003	Social Security	0.00	0.00	2,148.84	24,399.69	-24,399.69	0.00 %
100-401-61004	Unemployment	0.00	0.00	36.66	1,651.58	-1,651.58	0.00 %
100-401-61005	Federal Withholding	38,873.31	38,873.31	0.00	0.00	38,873.31	100.00 %
100-401-61006	TMRS	27,399.78	27,399.78	2,111.70	24,345.17	3,054.61	11.15 %
Department: 401 - DSRP Total:		624,364.29	624,364.29	46,326.06	518,050.63	106,313.66	17.03%
Department: 402 - Aquatics							
100-402-60000	Regular Employees	0.00	0.00	4,507.70	55,066.77	-55,066.77	0.00 %
100-402-60007	Aquatic Staff	77,043.15	77,043.15	17,152.67	70,074.52	6,968.63	9.05 %
100-402-61000	Health Insurance	0.00	0.00	591.54	7,097.06	-7,097.06	0.00 %
100-402-61001	Dental Insurance	0.00	0.00	34.74	416.88	-416.88	0.00 %
100-402-61002	Medicare	0.00	0.00	314.09	1,814.56	-1,814.56	0.00 %
100-402-61003	Social Security	0.00	0.00	1,342.95	7,758.83	-7,758.83	0.00 %
100-402-61004	Unemployment	0.00	0.00	274.47	1,265.21	-1,265.21	0.00 %
100-402-61006	TMRS	0.00	0.00	273.16	3,310.40	-3,310.40	0.00 %
100-402-63005	Training/Continuing Education	0.00	0.00	0.00	769.81	-769.81	0.00 %
100-402-63015	Founders Park/Pool Maintenance	16,000.00	16,000.00	403.23	18,440.77	-2,440.77	-15.25 %
100-402-64003	Uniforms	0.00	0.00	0.00	475.15	-475.15	0.00 %
100-402-64011	Park Supplies	0.00	0.00	0.00	14.99	-14.99	0.00 %
100-402-64013	Pool Supplies	24,705.00	24,705.00	0.00	15,725.28	8,979.72	36.35 %
100-402-65000	Network/Phone	1,650.00	1,650.00	0.00	960.38	689.62	41.80 %
100-402-65013	FMP Pool/Pavilion Water	6,000.00	6,000.00	1,109.20	3,532.06	2,467.94	41.13 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-402-65014	FMP Pool/Pavilion Electric	7,250.00	7,250.00	609.36	3,018.03	4,231.97	58.37 %
100-402-65019	Propane/Natural Gas	20,000.00	20,000.00	0.00	5,923.32	14,076.68	70.38 %
100-402-71011	Founders Pool Improvements	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Department: 402 - Aquatics Total:		154,148.15	154,148.15	26,613.11	195,664.02	-41,515.87	-26.93%
Department: 404 - Founders Day							
100-404-63019	FD Clean Up	5,500.00	5,500.00	0.00	7,055.70	-1,555.70	-28.29 %
100-404-63038	FD Transportation	4,500.00	4,500.00	0.00	6,564.00	-2,064.00	-45.87 %
100-404-64016	FD Event Supplies	5,000.00	5,000.00	-400.00	7,524.56	-2,524.56	-50.49 %
100-404-64017	FD Event Tent, Table, & Chairs	4,000.00	4,000.00	0.00	3,959.81	40.19	1.00 %
100-404-64018	FD Barricades	19,000.00	19,000.00	0.00	6,261.00	12,739.00	67.05 %
100-404-65007	Portable Toilets	12,000.00	12,000.00	0.00	13,590.00	-1,590.00	-13.25 %
100-404-65016	FD Electricity	6,400.00	6,400.00	0.00	9.98	6,390.02	99.84 %
100-404-66008	FD Parade	650.00	650.00	0.00	47.09	602.91	92.76 %
100-404-66009	FD Publicity	9,500.00	9,500.00	0.00	7,412.71	2,087.29	21.97 %
100-404-66010	Events, Entertainment & Activities	22,500.00	22,500.00	0.00	19,073.32	3,426.68	15.23 %
100-404-66012	FD Sponsorship	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
100-404-68005	FD Security	32,500.00	32,500.00	0.00	28,280.00	4,220.00	12.98 %
100-404-68006	FD Health, Safety & Lighting	15,500.00	15,500.00	0.00	26,922.05	-11,422.05	-73.69 %
100-404-70002	FD Contingencies	3,438.01	3,438.01	0.00	0.00	3,438.01	100.00 %
Department: 404 - Founders Day Total:		146,488.01	146,488.01	-400.00	126,700.22	19,787.79	13.51%
Department: 500 - Emergency Management							
100-500-60000	Regular Employees	0.00	0.00	5,676.93	68,284.64	-68,284.64	0.00 %
100-500-60003	On Call Pay	0.00	0.00	0.00	83.00	-83.00	0.00 %
100-500-61000	Health Insurance	0.00	0.00	15.94	189.38	-189.38	0.00 %
100-500-61001	Dental Insurance	0.00	0.00	34.74	416.88	-416.88	0.00 %
100-500-61002	Medicare	0.00	0.00	82.32	990.18	-990.18	0.00 %
100-500-61003	Social Security	0.00	0.00	351.97	4,233.60	-4,233.60	0.00 %
100-500-61004	Unemployment	0.00	0.00	0.00	144.01	-144.01	0.00 %
100-500-61006	TMRS	0.00	0.00	344.02	4,106.04	-4,106.04	0.00 %
100-500-64000	Office Supplies	0.00	0.00	0.00	225.22	-225.22	0.00 %
100-500-64003	Uniforms	500.00	500.00	0.00	0.00	500.00	100.00 %
100-500-68000	Emergency Management Equip	45,690.00	45,690.00	2,200.00	56,649.62	-10,959.62	-23.99 %
100-500-68001	Emergency Fire & Safety	611.00	611.00	0.00	1,490.63	-879.63	-143.97 %
100-500-68002	Emergency Management PR	2,000.00	2,000.00	0.00	2,499.00	-499.00	-24.95 %
100-500-68003	Emergency Equipment Maint	11,702.00	11,702.00	174.67	24,749.53	-13,047.53	-111.50 %
100-500-70003	Other Expenses	30,000.00	30,000.00	0.00	23,089.50	6,910.50	23.04 %
100-500-70015	Winter Storm Mara	0.00	0.00	0.00	108,278.69	-108,278.69	0.00 %
Department: 500 - Emergency Management Total:		90,503.00	90,503.00	8,880.59	295,429.92	-204,926.92	-226.43%
Expense Total:		12,840,962.01	12,895,321.01	1,817,326.86	9,555,426.43	3,339,894.58	25.90%
Fund: 100 - General Fund Surplus (Deficit):		-2,646,713.15	-2,701,072.15	-1,134,704.92	1,552,958.68	4,254,030.83	157.49%
Fund: 200 - Dripping Springs Ranch Park							
Revenue							
Department: 401 - DSRP							
200-401-42008	Riding Permit Fees	9,500.00	9,500.00	0.00	7,880.00	-1,620.00	17.05 %
200-401-43010	Stall Rental Fees	37,200.00	37,200.00	2,300.00	41,561.51	4,361.51	111.72 %
200-401-43011	RV Site Rental Fees	19,000.00	19,000.00	1,210.00	16,905.00	-2,095.00	11.03 %
200-401-43012	Facility Rental Fees	113,500.00	113,500.00	375.00	112,471.49	-1,028.51	0.91 %
200-401-43013	Equipment Rental Fees	6,000.00	6,000.00	0.00	12,420.00	6,420.00	207.00 %
200-401-43014	Staff & Miscellaneous Fees	4,000.00	4,000.00	0.00	4,414.23	414.23	110.36 %
200-401-43015	Cleaning Fees	25,000.00	25,000.00	350.00	21,678.43	-3,321.57	13.29 %
200-401-44000	Sponsorships & Donations	52,275.00	52,275.00	0.00	29.00	-52,246.00	99.94 %
200-401-44002	Program & Event Fees	0.00	0.00	0.00	240.00	240.00	0.00 %
200-401-44005	Coyote Camp	137,100.00	137,100.00	8,932.00	114,647.50	-22,452.50	16.38 %
200-401-44006	Riding Series	82,000.00	82,000.00	3,170.00	35,838.91	-46,161.09	56.29 %
200-401-44007	Miscellaneous Events	2,000.00	2,000.00	30.00	62,657.00	60,657.00	3,132.85 %
200-401-44008	Program Fees	15,100.00	15,100.00	4,036.50	19,806.50	4,706.50	131.17 %
200-401-46001	Other Revenues	500.00	500.00	0.00	-1,036.24	-1,536.24	307.25 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
200-401-46002 Interest	600.00	600.00	193.62	2,827.87	2,227.87	471.31 %
200-401-46006 Merchandise Sales	21,065.20	21,065.20	911.00	31,562.00	10,496.80	149.83 %
200-401-47004 Transfer from Ag Facility Fund	47,495.00	47,495.00	16,160.00	16,160.00	-31,335.00	65.98 %
200-401-47005 Transfer from HOT Fund	395,000.00	395,000.00	91,246.16	91,246.16	-303,753.84	76.90 %
200-401-47007 Transfer from General Fund	275,884.04	275,884.04	0.00	0.00	-275,884.04	100.00 %
200-401-47015 Transfer from PEG	0.00	0.00	90,000.00	90,000.00	90,000.00	0.00 %
Department: 401 - DSRP Total:	1,243,219.24	1,243,219.24	218,914.28	681,309.36	-561,909.88	45.20%
Revenue Total:	1,243,219.24	1,243,219.24	218,914.28	681,309.36	-561,909.88	45.20%

Expense

Department: 400 - Parks & Recreation

200-400-63035 Ranch House Maintenance	10,000.00	10,000.00	113.58	8,360.05	1,639.95	16.40 %
200-400-64024 Ranch House Supplies	1,000.00	1,000.00	25.21	609.02	390.98	39.10 %
200-400-64025 Ranch House Equipment	0.00	0.00	0.00	255.00	-255.00	0.00 %
Department: 400 - Parks & Recreation Total:	11,000.00	11,000.00	138.79	9,224.07	1,775.93	16.14%

Department: 401 - DSRP

200-401-60003 On Call Pay	10,400.00	10,400.00	0.00	0.00	10,400.00	100.00 %
200-401-60005 Camp Staff	108,246.48	108,246.48	426.86	804.89	107,441.59	99.26 %
200-401-61002 Medicare	0.00	0.00	6.19	11.67	-11.67	0.00 %
200-401-61003 Social Security	0.00	0.00	26.46	49.90	-49.90	0.00 %
200-401-61004 Unemployment	0.00	0.00	6.83	12.88	-12.88	0.00 %
200-401-63000 Building/Office Maintenance	0.00	0.00	8,498.21	56,465.14	-56,465.14	0.00 %
200-401-63001 Equipment Maintenance	25,000.00	25,000.00	3,314.06	21,932.48	3,067.52	12.27 %
200-401-63002 Fleet Maintenance	5,500.00	5,500.00	0.00	55.00	5,445.00	99.00 %
200-401-63003 Lawn Maintenance	0.00	0.00	0.00	13,610.00	-13,610.00	0.00 %
200-401-63004 Dues, Fees & Subscriptions	5,127.50	5,127.50	515.22	5,545.69	-418.19	-8.16 %
200-401-63005 Training/Continuing Education	9,500.00	9,500.00	0.00	7,741.06	1,758.94	18.52 %
200-401-63007 Mileage	0.00	0.00	0.00	31.44	-31.44	0.00 %
200-401-63023 General Maintenance	206,490.00	206,490.00	60,321.56	110,701.12	95,788.88	46.39 %
200-401-63024 Stall Cleaning & Repair	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
200-401-63028 Lift Station Maintenance	12,000.00	12,000.00	0.00	7,212.86	4,787.14	39.89 %
200-401-64000 Office Supplies	10,000.00	10,000.00	316.01	2,681.18	7,318.82	73.19 %
200-401-64001 IT Equipment	0.00	0.00	0.00	1,560.76	-1,560.76	0.00 %
200-401-64003 Uniforms	0.00	0.00	23.95	1,077.94	-1,077.94	0.00 %
200-401-64004 Office Furniture and Equipment	0.00	0.00	0.00	1,147.87	-1,147.87	0.00 %
200-401-64005 Equipment Rental	2,000.00	2,000.00	0.00	1,627.45	372.55	18.63 %
200-401-64007 Fleet Supplies	0.00	0.00	0.00	506.37	-506.37	0.00 %
200-401-64008 Fuel	0.00	0.00	0.00	2,881.48	-2,881.48	0.00 %
200-401-64010 Maintenance Supplies	0.00	0.00	0.00	49.97	-49.97	0.00 %
200-401-64011 Park Supplies	25,500.00	25,500.00	0.00	0.00	25,500.00	100.00 %
200-401-64015 Park Program & Event Supplies	0.00	0.00	142.98	240.98	-240.98	0.00 %
200-401-64020 Building Supplies	0.00	0.00	0.00	687.15	-687.15	0.00 %
200-401-64021 Merchandise	10,500.00	10,500.00	5,463.00	25,857.13	-15,357.13	-146.26 %
200-401-64023 Equipment	267,250.00	267,250.00	290.00	200,366.89	66,883.11	25.03 %
200-401-64026 Sponsorship Expenses	2,100.00	2,100.00	0.00	0.00	2,100.00	100.00 %
200-401-64027 Coyote Camp	16,000.00	16,000.00	2,804.36	19,538.08	-3,538.08	-22.11 %
200-401-64028 Riding Series	32,000.00	32,000.00	1,115.69	36,779.39	-4,779.39	-14.94 %
200-401-64029 Miscellaneous Events	700.00	700.00	0.00	15,312.50	-14,612.50	-2,087.50 %
200-401-64030 Programming	8,000.00	8,000.00	2,361.25	15,553.61	-7,553.61	-94.42 %
200-401-65000 Network/Phone	11,316.40	11,316.40	771.24	26,438.41	-15,122.01	-133.63 %
200-401-65004 Office Water	7,000.00	7,000.00	0.00	556.67	6,443.33	92.05 %
200-401-65005 Water	0.00	0.00	1,166.55	8,463.81	-8,463.81	0.00 %
200-401-65007 Portable Toilets	2,500.00	2,500.00	160.00	875.00	1,625.00	65.00 %
200-401-65008 Alarm	6,660.00	6,660.00	941.10	1,882.20	4,777.80	71.74 %
200-401-65017 Electricity	60,000.00	60,000.00	15,131.37	60,757.92	-757.92	-1.26 %
200-401-65018 Septic	750.00	750.00	0.00	0.00	750.00	100.00 %
200-401-65019 Propane/Natural Gas	2,500.00	2,500.00	0.00	2,261.43	238.57	9.54 %
200-401-65020 On Call Phone	501.60	501.60	0.00	0.00	501.60	100.00 %

Budget Report

For Fiscal: FY 2022-2023 Period Ending: Item 4. 3

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
200-401-66001	Advertising	17,750.00	17,750.00	0.00	4,846.44	12,903.56 72.70 %
200-401-66002	Postage & Shipping	0.00	0.00	0.00	11.98	-11.98 0.00 %
200-401-66004	City Sponsored Events	0.00	0.00	0.00	2,317.57	-2,317.57 0.00 %
200-401-70001	Mileage	500.00	500.00	0.00	26.13	473.87 94.77 %
200-401-70002	Contingencies/Emergency Fund	50,000.00	50,000.00	425.00	425.00	49,575.00 99.15 %
200-401-70003	Other Expenses	20,000.00	20,000.00	0.00	-257.63	20,257.63 101.29 %
200-401-70004	Hays County Livestock Board Agree	13,200.00	13,200.00	0.00	3,225.00	9,975.00 75.57 %
200-401-70007	Sponsored Events	7,900.00	7,900.00	0.00	314.38	7,585.62 96.02 %
200-401-70013	DSRP Sales Tax	0.00	0.00	0.00	2,673.35	-2,673.35 0.00 %
200-401-71008	DSRP Improvements	345,000.00	345,000.00	75,568.99	86,274.98	258,725.02 74.99 %
200-401-90013	Transfer to Vehicle Replacement Fu	29,595.00	29,595.00	0.00	0.00	29,595.00 100.00 %
	Department: 401 - DSRP Total:	1,335,486.98	1,335,486.98	179,796.88	751,135.52	584,351.46 43.76%
	Expense Total:	1,346,486.98	1,346,486.98	179,935.67	760,359.59	586,127.39 43.53%
	Fund: 200 - Dripping Springs Ranch Park Surplus (Deficit):	-103,267.74	-103,267.74	38,978.61	-79,050.23	24,217.51 23.45%
Fund: 400 - Utilities						
Revenue						
Department: 000 - Undesignated						
400-000-46001	Other Revenues	0.00	0.00	0.00	35,931.72	35,931.72 0.00 %
	Department: 000 - Undesignated Total:	0.00	0.00	0.00	35,931.72	35,931.72 0.00%
Department: 300 - Wastewater						
400-300-41001	PEC Franchise Fee	0.00	0.00	39,555.07	39,555.07	39,555.07 0.00 %
400-300-41002	ROW Fees	0.00	0.00	0.00	33.53	33.53 0.00 %
400-300-41003	Cable Franchise Fees	0.00	0.00	40,257.18	40,257.18	40,257.18 0.00 %
400-300-41004	Texas Gas Franchise Fees	0.00	0.00	7,082.13	11,975.95	11,975.95 0.00 %
400-300-43018	Wastewater Service Fees	1,285,365.12	1,285,365.12	142,191.08	1,307,472.71	22,107.59 101.72 %
400-300-43020	Late Fees	9,600.00	9,600.00	1,203.74	15,619.06	6,019.06 162.70 %
400-300-43021	Delayed Connection Fees	5,000.00	5,000.00	0.00	15,000.00	10,000.00 300.00 %
400-300-43023	Transfer Fees	9,000.00	9,000.00	0.00	0.00	-9,000.00 100.00 %
400-300-43024	Over Use Fees	150,000.00	150,000.00	16,023.70	155,147.29	5,147.29 103.43 %
400-300-46001	Other Revenues	95,000.00	95,000.00	0.00	0.00	-95,000.00 100.00 %
400-300-46002	Interest	0.00	0.00	9,438.99	15,114.10	15,114.10 0.00 %
400-300-47008	Transfer from TWDB	4,420,000.00	4,420,000.00	0.00	0.00	-4,420,000.00 100.00 %
400-300-47009	Sales Tax	760,000.00	760,000.00	799,703.40	1,464,964.44	704,964.44 192.76 %
	Department: 300 - Wastewater Total:	6,733,965.12	6,733,965.12	1,055,455.29	3,065,139.33	-3,668,825.79 54.48%
Department: 301 - Water						
400-301-43038	Meter Set Fees	0.00	0.00	250.00	2,325.00	2,325.00 0.00 %
400-301-43040	Water Base Rate	7,800.00	7,800.00	2,093.00	29,841.68	22,041.68 382.59 %
400-301-43041	Water Usage	150,000.00	150,000.00	12,955.75	93,102.51	-56,897.49 37.93 %
400-301-43043	Equipment Fee	0.00	0.00	1,448.00	2,584.00	2,584.00 0.00 %
400-301-43044	Inspection Fees	0.00	0.00	200.00	300.00	300.00 0.00 %
400-301-46001	Other Revenues	0.00	0.00	9,580.61	16,896.97	16,896.97 0.00 %
	Department: 301 - Water Total:	157,800.00	157,800.00	26,527.36	145,050.16	-12,749.84 8.08%
Department: 310 - Utility Operations						
400-310-41001	PEC Franchise Fee	130,000.00	130,000.00	0.00	129,474.40	-525.60 0.40 %
400-310-41002	ROW Fees	6,000.00	6,000.00	1,139.97	4,704.63	-1,295.37 21.59 %
400-310-41003	Cable Franchise Fees	130,000.00	130,000.00	0.00	120,819.57	-9,180.43 7.06 %
400-310-41004	Texas Gas Franchise Fee	3,000.00	3,000.00	0.00	0.00	-3,000.00 100.00 %
400-310-46002	Interest	0.00	0.00	0.00	62,229.83	62,229.83 0.00 %
400-310-47007	Transfer from General Fund	50,000.00	50,000.00	0.00	0.00	-50,000.00 100.00 %
	Department: 310 - Utility Operations Total:	319,000.00	319,000.00	1,139.97	317,228.43	-1,771.57 0.56%
	Revenue Total:	7,210,765.12	7,210,765.12	1,083,122.62	3,563,349.64	-3,647,415.48 50.58%
Expense						
Department: 300 - Wastewater						
400-300-60000	Regular Employees	0.00	0.00	3,520.00	83,475.45	-83,475.45 0.00 %
400-300-60002	Overtime	0.00	0.00	21.78	6,666.09	-6,666.09 0.00 %
400-300-60003	On Call Pay	0.00	0.00	0.00	2,600.00	-2,600.00 0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
400-300-61000	Health Insurance	0.00	0.00	588.76	12,997.80	-12,997.80	0.00 %
400-300-61001	Dental Insurance	0.00	0.00	34.74	765.25	-765.25	0.00 %
400-300-61002	Medicare	0.00	0.00	51.22	1,341.95	-1,341.95	0.00 %
400-300-61003	Social Security	0.00	0.00	218.99	5,738.05	-5,738.05	0.00 %
400-300-61004	Unemployment	0.00	0.00	0.00	238.65	-238.65	0.00 %
400-300-61006	TMRS	0.00	0.00	214.64	5,535.68	-5,535.68	0.00 %
400-300-62002	Engineering and Surveying	625,000.00	625,000.00	1,925.00	21,198.88	603,801.12	96.61 %
400-300-62019	Planning and Permitting	7,500.00	7,500.00	2,047.50	31,024.79	-23,524.79	-313.66 %
400-300-62020	Lab Testing	34,250.00	34,250.00	2,183.50	19,142.28	15,107.72	44.11 %
400-300-63001	Equipment Maintenance	0.00	0.00	0.00	37.48	-37.48	0.00 %
400-300-63002	Fleet Maintenance	0.00	0.00	0.00	129.32	-129.32	0.00 %
400-300-63003	Lawn Maintenance	0.00	0.00	0.00	789.00	-789.00	0.00 %
400-300-63004	Dues, Fees & Subscriptions	0.00	0.00	1,000.09	4,315.08	-4,315.08	0.00 %
400-300-63005	Training/Continuing Education	0.00	0.00	114.00	2,187.15	-2,187.15	0.00 %
400-300-63025	Wastewater Treatment Plant Maint	119,407.00	119,407.00	6,761.82	97,338.16	22,068.84	18.48 %
400-300-63026	Routine Operations	99,500.00	99,500.00	12,314.12	104,101.43	-4,601.43	-4.62 %
400-300-63027	Operations Non Routine	106,860.00	106,860.00	2,834.28	74,915.53	31,944.47	29.89 %
400-300-63028	Lift Station Maintenance	74,270.00	74,270.00	4,851.96	88,383.38	-14,113.38	-19.00 %
400-300-63029	Sanitary Sewer Line Maintenance	64,116.00	64,116.00	287.59	4,683.27	59,432.73	92.70 %
400-300-63030	Drip Field Maintenance	44,900.00	44,900.00	4,400.00	26,814.07	18,085.93	40.28 %
400-300-63031	Sludge Hauling	178,100.00	178,100.00	7,450.55	98,053.59	80,046.41	44.94 %
400-300-63033	Wastewater Flow Measurement	9,000.00	9,000.00	789.00	9,468.00	-468.00	-5.20 %
400-300-63034	Utility Operations	4,250.00	4,250.00	0.00	109.45	4,140.55	97.42 %
400-300-64001	IT Equipment & Support	0.00	0.00	0.00	549.00	-549.00	0.00 %
400-300-64003	Uniforms	0.00	0.00	0.00	1,334.90	-1,334.90	0.00 %
400-300-64010	Supplies	27,400.00	27,400.00	339.72	10,632.80	16,767.20	61.19 %
400-300-64022	Chemicals	16,440.00	16,440.00	3,475.26	12,719.29	3,720.71	22.63 %
400-300-64023	Equipment	0.00	0.00	0.00	983.18	-983.18	0.00 %
400-300-65000	Network/Phone	12,330.00	12,330.00	987.11	9,624.04	2,705.96	21.95 %
400-300-65017	Electric	109,600.00	109,600.00	7,569.51	70,047.19	39,552.81	36.09 %
400-300-70001	Mileage	0.00	0.00	0.00	166.88	-166.88	0.00 %
400-300-70003	Other Expenses	52,000.00	52,000.00	17,193.75	160,682.60	-108,682.60	-209.01 %
400-300-71000	Capital Projects	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00	100.00 %
400-300-72001	TWDB - Capital Projects	5,050,000.00	5,050,000.00	0.00	0.00	5,050,000.00	100.00 %
400-300-72002	TWDB - Engineering and Design	895,000.00	895,000.00	14,753.53	259,992.09	635,007.91	70.95 %
400-300-72003	TWDB - Special Counsel and Consul	0.00	0.00	6,892.05	41,761.49	-41,761.49	0.00 %
400-300-72004	TWDB - Misc.	175,000.00	175,000.00	0.00	3,653.03	171,346.97	97.91 %
400-300-72005	TWDB - Land Acquisition	0.00	0.00	3,000.00	65,287.57	-65,287.57	0.00 %
400-300-90006	Transfer to General Fund	4,066.66	4,066.66	0.00	0.00	4,066.66	100.00 %
400-300-90013	Transfer to Vehicle Replacement Fu	29,911.00	29,911.00	0.00	0.00	29,911.00	100.00 %
Department: 300 - Wastewater Total:		9,738,900.66	9,738,900.66	105,820.47	1,339,483.84	8,399,416.82	86.25%
Department: 301 - Water							
400-301-62020	Lab Testing	25,000.00	25,000.00	275.00	2,362.00	22,638.00	90.55 %
400-301-63026	Routine Operations	25,000.00	25,000.00	0.00	2,500.00	22,500.00	90.00 %
400-301-63027	Operations Non Routine	20,000.00	20,000.00	0.00	590.49	19,409.51	97.05 %
400-301-63032	Water Line Maintenance & Repair	20,000.00	20,000.00	1,542.64	1,542.64	18,457.36	92.29 %
400-301-64010	Supplies	50,000.00	50,000.00	5,850.00	59,065.07	-9,065.07	-18.13 %
Department: 301 - Water Total:		140,000.00	140,000.00	7,667.64	66,060.20	73,939.80	52.81%
Department: 310 - Utility Operations							
400-310-60000	Regular Employees	398,740.00	398,740.00	19,824.47	136,784.75	261,955.25	65.70 %
400-310-60002	Overtime	0.00	0.00	927.16	6,883.10	-6,883.10	0.00 %
400-310-60003	On Call Pay	10,400.00	10,400.00	1,160.88	6,763.73	3,636.27	34.96 %
400-310-61000	Health Insurance	56,988.71	56,988.71	2,376.08	17,482.86	39,505.85	69.32 %
400-310-61001	Dental Insurance	0.00	0.00	173.70	1,163.79	-1,163.79	0.00 %
400-310-61002	Medicare	0.00	0.00	309.48	2,125.71	-2,125.71	0.00 %
400-310-61004	Unemployment	0.00	0.00	21.23	663.12	-663.12	0.00 %
400-310-61005	Federal Withholding	33,063.21	33,063.21	0.00	0.00	33,063.21	100.00 %
400-310-61006	TMRS	24,650.69	24,650.69	1,327.89	9,110.54	15,540.15	63.04 %

Budget Report

For Fiscal: FY 2022-2023 Period Ending: Item 4. 3

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
400-310-62001 Financial Services	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
400-310-62003 Special Counsel and Consultants	250,000.00	250,000.00	11,956.25	37,079.92	212,920.08	85.17 %
400-310-62020 Lab Testing	0.00	0.00	0.00	3,267.75	-3,267.75	0.00 %
400-310-63001 Equipment Maintenance	10,000.00	10,000.00	0.00	738.70	9,261.30	92.61 %
400-310-63002 Fleet Maintenance	10,000.00	10,000.00	0.00	123.17	9,876.83	98.77 %
400-310-63005 Training/Continuing Education	9,254.00	9,254.00	608.75	4,700.70	4,553.30	49.20 %
400-310-63034 Utility Operations	69,000.00	69,000.00	52,832.50	58,041.46	10,958.54	15.88 %
400-310-64001 IT Equipment & Support	5,640.00	5,640.00	0.00	0.00	5,640.00	100.00 %
400-310-64002 Software	37,267.00	37,267.00	2,730.00	16,569.16	20,697.84	55.54 %
400-310-64003 Uniforms	5,000.00	5,000.00	503.97	2,458.07	2,541.93	50.84 %
400-310-64006 Fleet Acquisition	45,000.00	45,000.00	0.00	33,411.51	11,588.49	25.75 %
400-310-64008 Fuel	15,000.00	15,000.00	0.00	275.33	14,724.67	98.16 %
400-310-64023 Equipment	50,000.00	50,000.00	0.00	39,827.39	10,172.61	20.35 %
400-310-70003 Other Expenses	0.00	0.00	0.00	-15.96	15.96	0.00 %
Department: 310 - Utility Operations Total:	1,040,003.61	1,040,003.61	94,752.36	377,454.80	662,548.81	63.71%
Expense Total:	10,918,904.27	10,918,904.27	208,240.47	1,782,998.84	9,135,905.43	83.67%
Fund: 400 - Utilities Surplus (Deficit):	-3,708,139.15	-3,708,139.15	874,882.15	1,780,350.80	5,488,489.95	148.01%
Report Surplus (Deficit):	-6,458,120.04	-6,512,479.04	-220,844.16	3,254,259.25	9,766,738.29	149.97%

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund						
Revenue						
000 - Undesignated	6,596,928.37	6,596,928.37	426,025.31	7,831,229.14	1,234,300.77	18.71%
103 - Courts	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00%
105 - Communications	0.00	0.00	765.75	2,387.04	2,387.04	0.00%
200 - Planning & Development	1,430,750.00	1,430,750.00	106,055.31	1,327,771.41	-102,978.59	7.20%
201 - Building	1,550,000.00	1,550,000.00	150,797.97	1,716,850.75	166,850.75	10.76%
400 - Parks & Recreation	456,320.49	456,320.49	-4,209.40	22,873.55	-433,446.94	94.99%
402 - Aquatics	46,350.00	46,350.00	3,187.00	60,095.00	13,745.00	29.65%
404 - Founders Day	112,900.00	112,900.00	0.00	147,178.22	34,278.22	30.36%
Revenue Total:	10,194,248.86	10,194,248.86	682,621.94	11,108,385.11	914,136.25	8.97%
Expense						
000 - Undesignated	5,045,620.87	5,045,620.87	412,853.59	937,931.97	4,107,688.90	81.41%
100 - City Council/Boards & Commissions	18,500.00	18,500.00	5,000.00	10,000.00	8,500.00	45.95%
101 - City Administrators Office	0.00	0.00	43,585.40	512,373.40	-512,373.40	0.00%
102 - City Secretary	23,220.00	23,220.00	12,613.10	148,278.24	-125,058.24	-538.58%
103 - Courts	15,500.00	15,500.00	0.00	10,381.43	5,118.57	33.02%
104 - City Attorney	115,800.00	115,800.00	-20,824.21	202,861.75	-87,061.75	-75.18%
105 - Communications	11,825.00	11,825.00	15,001.46	164,815.10	-152,990.10	-1,293.79%
106 - IT	361,479.84	415,838.84	32,324.96	459,251.41	-43,412.57	-10.44%
107 - Finance	1,105,180.00	1,105,180.00	834,214.25	2,021,136.20	-915,956.20	-82.88%
200 - Planning & Development	378,500.00	378,500.00	61,946.70	468,155.26	-89,655.26	-23.69%
201 - Building	792,700.00	792,700.00	55,563.70	1,386,660.83	-593,960.83	-74.93%
300 - Wastewater	1,098,692.00	1,098,692.00	157,220.93	614,748.49	483,943.51	44.05%
304 - Maintenance	2,111,017.99	2,111,017.99	70,311.46	923,411.23	1,187,606.76	56.26%
400 - Parks & Recreation	747,422.86	747,422.86	56,095.76	559,576.33	187,846.53	25.13%
401 - DSRP	624,364.29	624,364.29	46,326.06	518,050.63	106,313.66	17.03%
402 - Aquatics	154,148.15	154,148.15	26,613.11	195,664.02	-41,515.87	-26.93%
404 - Founders Day	146,488.01	146,488.01	-400.00	126,700.22	19,787.79	13.51%
500 - Emergency Management	90,503.00	90,503.00	8,880.59	295,429.92	-204,926.92	-226.43%
Expense Total:	12,840,962.01	12,895,321.01	1,817,326.86	9,555,426.43	3,339,894.58	25.90%
Fund: 100 - General Fund Surplus (Deficit):	-2,646,713.15	-2,701,072.15	-1,134,704.92	1,552,958.68	4,254,030.83	157.49%
Fund: 200 - Dripping Springs Ranch Park						
Revenue						
401 - DSRP	1,243,219.24	1,243,219.24	218,914.28	681,309.36	-561,909.88	45.20%
Revenue Total:	1,243,219.24	1,243,219.24	218,914.28	681,309.36	-561,909.88	45.20%
Expense						
400 - Parks & Recreation	11,000.00	11,000.00	138.79	9,224.07	1,775.93	16.14%
401 - DSRP	1,335,486.98	1,335,486.98	179,796.88	751,135.52	584,351.46	43.76%
Expense Total:	1,346,486.98	1,346,486.98	179,935.67	760,359.59	586,127.39	43.53%
Fund: 200 - Dripping Springs Ranch Park Surplus (Deficit):	-103,267.74	-103,267.74	38,978.61	-79,050.23	24,217.51	23.45%
Fund: 400 - Utilities						
Revenue						
000 - Undesignated	0.00	0.00	0.00	35,931.72	35,931.72	0.00%
300 - Wastewater	6,733,965.12	6,733,965.12	1,055,455.29	3,065,139.33	-3,668,825.79	54.48%
301 - Water	157,800.00	157,800.00	26,527.36	145,050.16	-12,749.84	8.08%
310 - Utility Operations	319,000.00	319,000.00	1,139.97	317,228.43	-1,771.57	0.56%
Revenue Total:	7,210,765.12	7,210,765.12	1,083,122.62	3,563,349.64	-3,647,415.48	50.58%
Expense						
300 - Wastewater	9,738,900.66	9,738,900.66	105,820.47	1,339,483.84	8,399,416.82	86.25%
301 - Water	140,000.00	140,000.00	7,667.64	66,060.20	73,939.80	52.81%
310 - Utility Operations	1,040,003.61	1,040,003.61	94,752.36	377,454.80	662,548.81	63.71%

Budget Report

For Fiscal: FY 2022-2023 Period Ending: Item 4. 3

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense Total:	10,918,904.27	10,918,904.27	208,240.47	1,782,998.84	9,135,905.43	83.67%
Fund: 400 - Utilities Surplus (Deficit):	-3,708,139.15	-3,708,139.15	874,882.15	1,780,350.80	5,488,489.95	148.01%
Report Surplus (Deficit):	-6,458,120.04	-6,512,479.04	-220,844.16	3,254,259.25	9,766,738.29	149.97%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Fund	-2,646,713.15	-2,701,072.15	-1,134,704.92	1,552,958.68	4,254,030.83
200 - Dripping Springs Ranch Park	-103,267.74	-103,267.74	38,978.61	-79,050.23	24,217.51
400 - Utilities	-3,708,139.15	-3,708,139.15	874,882.15	1,780,350.80	5,488,489.95
Report Surplus (Deficit):	-6,458,120.04	-6,512,479.04	-220,844.16	3,254,259.25	9,766,738.29



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Laura Mueller, City Attorney

Council Meeting Date: September 19, 2023

Agenda Item Wording: Approve a donation agreement between the City of Dripping Springs and the Hays-Caldwell Women’s Center.

Applicant: Melissa Rodriguez, Hays-Caldwell Women’s Center

Agenda Item Requestor: Laura Mueller, City Attorney

Summary/Background: A donation agreement providing resources in the amount of \$7,000 dollars for the municipal public purpose of operating and maintaining the Hays-Caldwell Women’s Center. This was budgeted in the 2022-2023 budget.

Commission Recommendations: NA

Recommended Council Actions: Approve Donation agreement

Attachments: Donation Agreement between the City of Dripping Springs & the Hays-Caldwell Women’s Center

Next Steps/Schedule: Issue check to Hays-Caldwell Women’s Center

**DONATION AGREEMENT
BETWEEN THE CITY OF DRIPPING SPRINGS &
THE HAYS-CALDWELL WOMEN’S CENTER**

This Agreement by and between the City of Dripping Springs, Texas, a Type A, general-law municipality incorporated pursuant to the laws of the State of Texas and located in Hays County, Texas, (the “City”) and the Hays-Caldwell Women’s Center (“Donee”) providing for the requirements for and process of conveying and providing funding to a non-profit from the City.

The City is a general-law Type A municipality incorporated pursuant to the statutes of the State of Texas, and as such is authorized to provide funds, goods, and services for municipal public purposes to a community organization. The City has express authority to contract with other persons pursuant to section 51.014 of the Texas Local Government Code. The City acknowledges that the provision funding to offset its lost revenues which will allow the Donee to operate and be maintained for the good of the Dripping Springs community is for a public purpose.

The City agrees to provide resources in the amount of seven thousand dollars (\$7,000.00) to offset its lost revenues from the public health emergency of 2023-2024 which will allow it to operate and be maintained for the good of the Dripping Springs community.

Donee agrees to use the donation provided by the city, for the municipal public purpose of operating and maintaining the Hays-Caldwell Women’s Center. Donee agrees to not waste the donation, or any goods or services purchased with donated funds provided by the City and that the donation, or any goods or services purchased with donated funds may not be transferred, sold, given, or assigned to any other organization or other entity. The Donee shall keep records of the use of the donated funds/goods and shall provide access to the City of the information related to the use of the donated goods/funds upon request.

A. Contact Information

(1) Donor will at all times maintain the following points of contact:

Donee: Hays-Caldwell Women’s Center
 P.O. Box 234, San Marcos, Tx 78667-0234
 Email: cborremans@hcwc.org
 Phone Number: 512-396-3404

(2) The primary point of contact under this Agreement for the City shall be:

City Administrator: Michelle Fischer
Phone: (512) 858-4725
Email: mfischer@cityofdrippingsprings.com
Mailing Address: PO Box 384
Dripping Springs, Texas 78620-0384

B. Effective date

This agreement takes effect as soon as it is signed by both Parties.

C. Indemnification

DONEE AGREES TO INDEMNIFY AND HOLD THE CITY HARMLESS FROM ANY DAMAGES OCCURRING FROM THE ALLEGED NEGLIGENCE OF DONEE, ITS AGENTS, VOLUNTEERS, SERVANTS AND EMPLOYEES.

D. Transferability

Except as may otherwise be expressly provided herein, the rights and obligations created by this Agreement may not be transferred or assigned to another party without the express written consent of the City and Donor.

E. Governing Law

The laws of the State of Texas shall govern any disputes or conflicts that arise under the terms of this Agreement. The venue for all legal actions involving this Agreement shall be Hays County.

F. Entire Agreement

This document represents the entirety of the agreement between the City and Donor. No oral or other written contracts outside of this Agreement shall have any affect unless they are approved in writing by both parties and made a part of this Agreement.

Executed this, the ____ day of _____ 2023.

Donor: City of Dripping Springs:

Donee: Hays-Caldwell Women’s Center:

by: _____
Michelle Fischer, City Administrator

by: _____
Melissa Rodriguez, Chief Executive Officer

ATTEST:

Andrea Cunningham, City Secretary

June 30, 2023

Michelle Fischer-City Administrator
City of Dripping Springs
PO Box 384
Dripping Springs, Texas 78620

Dear Ms. Fischer,

We are requesting \$7,000 in support from the City of Dripping Springs to help underwrite critical services HCWC provides to local victims of family violence, sexual assault, and child abuse. **Last year we provided face-to-face services to 58 unduplicated Dripping Springs residents who were victims of family violence, sexual assault, or child abuse at a cost of over \$97,000.00.**

Currently, the average cost to our agency to serve one abuse victim is approximately \$1,686.00. This funding request to the City of Dripping Springs represents \$120.00 per client.

In order to bring in the most state and federal funding, we must demonstrate support from the area in which we serve. **It is essential that we are able to show that we have support from the City of Dripping Springs if we are to continue to be successful in receiving grant funds to serve local citizens in this increasingly competitive funding environment.**

The following page includes a summary of our agency and the services we provide. We appreciate the support we have received from the City of Dripping Springs in the past and understand very clearly our obligation to use these funds to benefit the citizens of Dripping Springs. Please contact me if I can provide any additional information or if you would like to tour our facilities. Thank you for your consideration.

Sincerely,

Melissa Rodriguez
Chief Executive Officer

Attachment

FY 2023-2024 Request for Financial Support-City of Dripping Springs Hays-Caldwell Women's Center HCWC

Mission

The purpose of the Hays-Caldwell Women's Center is to create an environment where violence and abuse are not tolerated in the communities we serve. The Center will provide education, violence prevention services, and crisis intervention to victims of family violence, dating violence, sexual assault, and child abuse. We will seek the support and resources necessary to achieve this mission.

Benefit to the City of Dripping Springs of HCWC Services in FY 2022:

- **A total of 58 Dripping Springs residents** received shelter, counseling, legal advocacy, and other face-to-face services to help them with issues of family violence, sexual assault, or child abuse.
- Roxanne's House (HCWC's Children's Advocacy Center) provided services to 20 children in Dripping Springs and 18 protective caregivers in Dripping Springs in FY2022.
- HCWC offers community presentations in Dripping Springs and participates in awareness events.

Services Provided by HCWC.

During the year ending September 30, 2022, HCWC provided face-to-face services to 2,269 (**58 Dripping Springs residents**) unduplicated victims of family violence, dating violence, sexual assault, and child abuse.

HCWC provides the following services free-of-charge to victims of domestic violence, dating violence, sexual assault & abuse, and child abuse:

- 24-hour HELpline answered by trained advocates
- Emergency shelter for women, men and their children who are victims of family violence and are facing homelessness as result of fleeing a life-threatening situation
- Legal advocacy
- Counseling and support groups
- Special programs and therapy for children who have witnessed violence in the home
- Assist victims in securing resources (e.g. Texas Crime Victims Compensation fund)
- Accompaniment to medical providers, law enforcement and legal proceedings
- Act as a liaison with appropriate agencies on behalf of clients
- Provide information and referral services
- 24-hour Hospital Emergency Advocate Response Team (HEARTeam)
- Accompaniment to medical providers, law enforcement and legal proceedings
- Liaison with appropriate agencies and coordination of Sexual Assault Task Force and the Multi-Disciplinary Team.
- Case management, trial preparation, video recorded forensic interviews

FY 2023-2024 Requested Amount & Plan for Funds

Fiscal Year 2023-2024

Request to the City of Dripping Springs..... \$7,000

Funds will be utilized to assist with the costs incurred with providing services to Dripping Springs victims including counseling and advocacy and providing shelter to displaced victims of domestic/sexual violence in the McCoy Family Shelter and providing Forensic Interviews to victims of child abuse from Dripping Springs.

We were grateful to receive \$7,000 from Dripping Springs last year and we are requesting level funding this year.

INVOICE

NO: CITYDS2023

City of Dripping Springs
P.O. Box 384
Dripping Springs TX 78620

-
-

ORDER DATE: 6/30/2023

PAY TO: Hays-Caldwell Women's Center
P.O. Box 234
San Marcos, TX 78667-0234

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
1		Compensation for services rendered to residents of Dripping Springs in 2022-2023 per 2023 Budgeted amount for Special Projects-Family Violence Center.		\$7,000
			Total:	\$ 7,000.00

Note: Mail Payment to Hays-Caldwell Women's Center, P.O.Box 234, San Marcos, TX 78667

InvForms, Rev5/08



Contract Cover Sheet

Item 6.

Number is first three letters of contractor with the date of approval. Ex: contract approved for HDR on Jan. 18, 2022 the number is HDR01182022. If administratively approved, use the date the contract is submitted to the city signator.

Contract Number	CLD09192023
Contractor with Contact Information	City Lights Design Alliance Attn: Keenan Smith, AIA PO Box 1166, Dripping Springs, TX 78620 (512) 659-5062
Effective Date	October 1, 2023
Termination Date	September 30, 2024
Renewal/ Termination Notice Date	September 1, 2024
Bid/Quotes/ Budgeted	Was hired when TIRZ was created.
Department	Administration
Council Meeting Date (if applicable)	09/19/2023

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made and entered into this, the 19th day of September 2023, and between the **City of Dripping Springs**, Texas (hereinafter referred to as the “City”) and **Keenan E. Smith**, AIA, dba: City Lights Design Alliance, (hereinafter referred to as the “Consultant”), is understood and agreed to be as set forth herein:

- 1. Description of Services:** Project Management, Staff Support, and Coordination Services for TIRZ #1 & #2 “Project Management” Selected Projects. Consultant shall assist the City by providing the described services for Project Management, Staff Support and Coordination Services for the Selected Projects proposed for TIRZ #1 & #2, Dripping Springs, TX 78620.

All services will be provided and performed at the City's sole direction. Professional Fees will be invoiced per the Compensation Schedule, not to exceed budgeted caps without prior authorization.

Project Management/ Staff Support & Coordination Services****

A) Project Management - TIRZ #1 & #2: (*for selected projects- tasks may vary)**

- (1) Project Team(s): Administer RFQ's; coordinate Team vetting & selection process; manage Team organization
- (2) Project Tasks, Studies & Plans: Administer RFPs; coordinate proposal & award process; oversee tasks, studies & plans; ensure schedules & budgets; direct deliverable products, cost estimates, reports, etc.

B) Liaison & Staff Support - to TIRZ Entities, partners & Stakeholders

- (1) TIRZ #1 & #2 Board of Directors (Staff Support, Board Meetings)
- (2) City of Dripping Springs (Liaison; Representation)
- (3) Hays County (Liaison; Representation)
- (4) Dripping Springs Community Library (Liaison; Representation)
- (5) Dripping Springs Independent School District (Liaison; Representation)
- (6) TIRZ Landowners & Developers (Liaison; Representation)

C) Coordination Services - with TIRZ Team(s)

- (1) TIRZ Administrator
- (2) TIRZ Financial Advisor
- (3) TIRZ Counsel (City Attorney)

- 2. Payment for Services:** The City will compensate Consultant at the rate of \$125 an hour for Project Coordination & Liaison Fees, on a Budgeted Average of 21 hrs./Mo., with a capped annual amount of \$31,500/yr. Additional services or fees may be agreed to in writing by both parties. Payment terms: Net due on receipt of monthly invoice.

3. Schedule:

- A) **Begin Services:** October 1, 2023
- B) **End Services:** September 30, 2024 (end of Fiscal Year)
- C) **Renewal Option:** Annually or as mutually agreed - rates to be negotiated.

- 4. Conditions and Termination:** Fees and Expenses are estimates strictly for the scope of work outlined. Any Addenda to Scope of Work, if approved and directed by City, are subject to billing at standard hourly fee schedule (above). Either party may terminate this agreement at any time upon thirty (30) days' written notice.
- 5. Exclusions:** Provision of construction documents; surveying, structural, electrical, civil, geo-technical or mechanical engineering services.
- 6. Limitations:** To the fullest extent permitted by law, the Consultant's total liability to the City for any and all injuries, claims, losses, expenses damages or claim expenses arising out of the Consultant's performance under this agreement, other than what is insurable by Consultant's insurance policies, shall not exceed the amount of the total fees paid to the Consultant. Such causes include, but not limited to, the Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty. The Consultant's liability does not extend to construction and design activities performed by third parties related to this Agreement.
- 7. Relationship of Parties:** It is understood by the parties that the Consultant is an independent contractor with respect to the City and not an employee of the City. The City will not provide fringe benefits, including health insurance benefits, paid vacation, or any employee benefit, for the benefit of the Consultant. The City may contract with other individuals or firms for project management services.
- 8. Conflicts of Interest:** During the period the Consultant is covered by this agreement, the Consultant will contact the City and TIRZ Board in writing if a potential conflict of interest with a third-party City may exist. If the TIRZ Board or the City Council finds that a project for a third-party City of the Consultant has a direct conflict with the TIRZs, the TIRZ Board or the City Council shall contact the Consultant in writing. If the conflict of interest cannot be resolved to either party's satisfaction, either the Consultant or the City Council may terminate this Agreement with seven (7) days' notice to the other party.
- 9. Mandatory Disclosures:** Texas law requires that vendors make certain disclosures. Prior to the effective date of this Contract, the Contractor has submitted to the City a copy of the Conflict of Interest Questionnaire form (CIQ Form) approved by the Texas Ethics Commission (Texas Local Government Code Chapter 176), and the Contractor shall file a Form 1295 Certificate of Interested Parties (Form 1295) approved by the Texas Ethics Commission (Texas Government Code Section 2252.908). The Contractor also confirms it is in compliance with all Texas requirements related to government contracts including: (1) no boycott of Israel; (2) not listed as a foreign terrorist organization by the Texas Comptroller of Public Accounts; (3) Contractor does not have a policy or practice of discriminating against firearm entities or firearm trade associations; (4) Contractor does not boycott energy companies; and Contractor is compliant with all other Texas laws including any additional disclosure requirements.
- 10. Injuries/Insurance:** Consultant acknowledges his obligation to obtain appropriate insurance coverage for the benefit of Consultant's employees, if any. Consultant waives the right to recover from the City for any injuries that Consultant and/or Consultant's employees may sustain while performing services under this Agreement. Consultant is to provide a copy of

insurance coverage to City at least ten (10) days prior to end of any existing coverage period if Consultant uses the services of any of Consultant's employees for the provision of services to the City.

11. Assignment: Consultant's obligation under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of City.

12. Notice: All notice required or permitted under this Agreement shall be in writing and shall be delivered either in person or deposited in the United States mail, postage prepaid, addressed as follows:

For the City:

City of Dripping Springs
Attn: City Administrator
PO Box 384
Dripping Springs, TX 78620
(512) 858-4725

For the Contractor:

City Lights Design Alliance
Attn: Keenan Smith, AIA
PO Box 1166
Dripping Springs, TX 78620
(512) 659-5062

13. Entire Agreement: This Agreement contains the entire Agreement of the parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes and prior written agreements between the parties.

14. Amendment: This agreement may be modified or amended only if the amendment is made in writing and is signed by both parties.

15. Severability: If any provision of this Agreement shall be held to be invalid or unenforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

16. Waiver of Contractual Right: The failure of any party to enforce any provision of this Agreement shall not be construed as a waiver of that party's right to subsequently enforce and compel strict compliance with every provision of the Agreement.

17. Applicable Law: The laws of the State of Texas shall govern this Agreement.

18. Venue: The venue for any and all legal disputes arising under this Agreement shall be Hays County, Texas.

[signature page follows]

CITY OF DRIPPING SPRINGS:

CITY LIGHTS DESING ALLIANCE:

Michelle Fischer, City Administrator

Keenan Smith, AIA, Owner

Date

Date

ATTEST:

Andrea Cunningham, City Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Michelle Fischer, City Administrator

Council Meeting Date: September 19, 2023

Agenda Item Wording: **Approval of a 92 day extension to the Fiscal Year 2023 Hotel Occupancy Tax Grant Program Funding Agreement between the City of Dripping Springs and the Friends of the Pound House Foundation.** *Sponsor: Council Member Sherrie Parks.*

Agenda Item Requestor: Janet L. Hermann, Treasurer, Friends of the Pound House Foundation

Summary/Background: The Friends of the Pound House Foundation has a Hotel Occupancy Tax Grant Program Funding Agreement with the City. It expires September 30, 2023. The agreement includes funding for exhibits, displays, and signage. These items are still in production and will not be completed by September 30th. Therefore, the Foundation has requested an extension to the agreement with a termination of December 31, 2023.

Commission Recommendations: N/A

Recommended Council Actions: Approve the extension to the agreement.

Attachments: Agreement extension, request letter, and grant funding agreement.

Next Steps/Schedule: If approved, notify Friends of the Pound House Foundation and execute extension.

**HOTEL OCCUPANCY TAX (HOT) GRANT PROGRAM
FUNDING AGREEMENT**

This amendment to the Funding Agreement originally made and entered into on November 15, 2022, between the City of Dripping Springs, Texas a general-law municipality located in Hays County, Texas (“City”), and Friends of the Pound House, is understood and agreed to be as amended herein.

AMENDMENT:

GRANT

The City hereby agrees to extend the duration of the Fiscal Year 2023 Hotel Occupancy Tax agreement originally ending on September 30, 2023, to December 31, 2023.

SERVICES

In exchange for the grant described above, Friends of the Pound House hereby agrees to utilize the extended duration for the purposes as described in Exhibit A, which directly enhance and promote tourism and the convention and hotel industry; advertise and promote the city and its vicinity; and enhance the arts, in which participants are tourists to the city.

This Amendment shall be incorporated into the Hotel Occupancy Tax (HOT) Grant Program Funding Agreement agreed and approved on or around September 19, 2023, between the City of Dripping Springs and the Friends of the Pound House.

WHEREFORE PREMISES AND CONSIDERATION ACCEPTED, AND HEREBY AGREED:

CITY OF DRIPPING SPRINGS:

FRIENDS OF THE POUND HOUSE:

Bill Foulds, Jr. Mayor

Betty Meyer, Vice President

ATTEST:

Andrea Cunningham, City Secretary

ATTACHMENT A



Friends of the Pound House Foundation
P.O. Box 1150
Dripping Springs, Texas 78620

September 12, 2023

Michelle Fischer, City Administrator ✓
Shawn Cox, Financial Director
City of Dripping Springs
511 Mercer Street
Dripping Springs, TX 78620

Received
SEP 12 2023

Re: Hot Grant 2022/2023

City of Dripping Springs

Dear Ms. Fischer and Mr. Cox:

I am the treasurer for Friends of the Pound House Foundation.

As you are no doubt aware, the historic farmstead has been undergoing extensive restoration in the past several years in large part thanks to grant funds received from the city. However, the timeline in completing the restoration has been largely out of our control and in the hands of various contractors with varying schedules. With the near completion of the restoration, we are now open for visitors, tours, and school and community activities.

With the restoration nearly complete, we are in the process of developing museum quality exhibits and displays, for which the hot grant award is providing the needed funds. However, many exhibits and displays must be custom made and there are necessarily delays in their completion. We anticipate that museum exhibits, displays and concomitant signage will be completed by year's end and hope to have a community celebration at that time.

For this reason, we are requesting an extension of time until December 31, 2023 in which to complete the process.

I can be reached by telephone (773-259-7324) or email (jlhermann@hotmail.com).

Very truly yours,

Janet L. Hermann, Treasurer
Friends of the Pound House Foundation



Friends of the Pound House Foundation
P.O. Box 1150
Dripping Springs, Texas 78620

September 12, 2023

Michelle Fischer, City Administrator ✓
Shawn Cox, Financial Director
City of Dripping Springs
511 Mercer Street
Dripping Springs, TX 78620

Received

SEP 12 2023

Re: Hot Grant 2022/2023

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Very truly yours,

Janet L. Hermann, Treasurer
Friends of the Pound House Foundation

**HOTEL OCCUPANCY TAX (HOT) GRANT PROGRAM
FUNDING AGREEMENT**

This Agreement made and entered into this, the 15th of November 2022, and between the **City of Dripping Springs**, Texas a general-law municipality located in Hays County, Texas (“City”), and **Friends of the Pound House Foundation**, (“Pound House”) is understood and agreed to be as set forth herein.

RECITALS:

WHEREAS, the City of Dripping Springs has been and remains a recognized destination for tourists, and as a result has developed a tourism industry which is beneficial to the City, its residents, and merchants; and

WHEREAS, the continued promotion and growth of the tourism industry will enhance the City, and insure to its benefit; and

WHEREAS, there is available a seven percent (7%) Hotel Occupancy Tax, authorized by state statute, the proceeds of which can be utilized by the City to promote tourism, and enhance the arts and historical preservation of the City; and

WHEREAS, the City Council has deemed it to be in the best interest of Dripping Springs to accomplish the goals as set forth above, and to enact and approve a seven percent (7%) Hotel-Motel Occupancy Tax, the proceeds of which can be devoted to the foregoing purposes; and

WHEREAS, the City Council deems it to be in the public interest to promote tourism and increased hotel occupancy through the execution of certain limited funding agreements that award grants financed by a portion of the proceeds from the collection of Hotel-Motel Occupancy Tax revenue; and

WHEREAS, the City's Hotel Occupancy Tax Committee reviewed various funding proposals and made a recommendation regarding the grant described herein; and

WHEREAS, the City Council approved the expenditure of the grant funds in the Fiscal Year 2023 Budget through the approval of Ordinance No. 2022-33 on September 20, 2022; and

WHEREAS, the City Council awarded and approved the grant of these funds at a properly-conducted public meeting held on September 20, 2022.

NOW, THEREFORE, BE IT MUTUALLY AGREED AS FOLLOWS:

1. PARTIES

The parties to this Agreement shall be the City of Dripping Springs (City), and the Friends of the Pound House Foundation, a nonprofit corporation organized under the laws of the State of Texas.

2. FINDINGS

The parties hereby agree that the project(s) described in the Recipient's funding application ("Attachment "A") promotes tourism.

3. GRANT

The City hereby agrees to transfer as a grant a portion of the Fiscal Year 2023 Hotel Occupancy Tax funds to Pound House for the following: advertising, solicitation, promotional programs; historical restoration and preservation projects and activities; and signage in an amount of Seventy-one thousand, one hundred and ninety-eight dollars (\$71,198.00). The grant shall be payable in one lump sum payment no later than 30 days after the date this Agreement is signed by both parties.

4. SERVICES

In exchange for the grant described above, Pound House hereby agrees to utilize the grant funds in the amount of Seventy-one thousand, one hundred and ninety-eight dollars (\$71,198.00) for the purposes as described in Attachment A.

5. REQUIREMENTS

- 5.1 Recipient must ensure that all Dripping Springs lodging and their current contact information are listed on information provided to visitors, registrants, vendors, and event attendees, including visitor and event websites, funded by the grant. Also, all Dripping Springs hoteliers must be made aware of the historic site and any event, have access to mailing lists, and have sufficient time to participate in the bidding process for both primary bookings and overflow.
- 5.2 If grant funds are used for advertising, the City Administrator must approve the final advertising copy prior to publishing or distribution for appropriate representation of the City of Dripping Springs, and local lodging.
- 5.3 Promotional materials using grant funds are required to include the appropriate City of Dripping Springs branding as provided by the City Administrator. Also, any event sponsor signage is required to include the appropriate City of Dripping Springs brand; and
- 5.4 Recipient must provide the City Administrator with two copies of all printed materials created with grant funds.

6. DURATION

This Agreement is commencing on December 1, 2022 and ending on September 30, 2023. Recipient must expend the grant funds during the term of this Agreement or remit the remaining balance back to the City.

7. TERMINATION

This Agreement may be terminated by either party prior to performance with or without cause upon written notification to the other party. After the Recipient has commenced performance of the obligations provided for in this Agreement, the City may terminate the Agreement only in instances of breach by the Recipient, at which time the Recipient shall reimburse to the City the amount of the grant not yet expended. If the Recipient terminates this Agreement after having received funds from the City, the Recipient shall reimburse the City the complete amount of the grant provided for herein.

8. ACCOUNTING

Prior to the expiration of this Agreement, an agent of the Recipient will submit a Post Event Report Form as provided by the City describing the status of the project and explaining how the grant funds were used. The report shall include expenditures covered by the funds provided by this Agreement, visitor attendance data from event surveys, and estimated number of visitors overnight stays due to the event/expenditure. Following submission of the Post Event Form, an agent of the Recipient may be required to attend a City Council meeting to personally account for the expenditures made in accordance with this Agreement, if requested to do so by the City Administrator.

9. CONTACTS

For purposes of this Agreement, communications may be sent as follows:

To the City:

City of Dripping Springs
Attn: Michelle Fischer
PO Box 384
Dripping Springs, TX 78620

To the Recipient:

Friends of the Pound House Foundation
Attn: Betty Meyer
PO Box 1150
Dripping Springs, TX 78620

10. INDEMNIFICATION

The Recipient hereby releases, indemnifies, and holds the City, its employees, and agents, harmless for any damages, injuries, or other claims resulting from Recipient’s actions or inactions, or the conduct of Recipient’s agents, employees, or contractors.

11. INCLUSIVENESS

This document represents the entire understanding between the parties. This Agreement may only be amended in writing with the mutual consent of the parties.

12. SEVERABILITY

If any sentence, clause, or portion of this Agreement is deemed unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

WHEREFORE PREMISES AND CONSIDERATION ACCEPTED, AND HEREBY AGREED:

CITY OF DRIPPING SPRINGS:

FRIENDS OF THE POUND HOUSE FOUNDATION:

Bill Foulds, Jr.
Bill Foulds, Jr., Mayor

Betty Meyer
Betty Meyer, Vice President,
Board of Trustees

November 15, 2022
Date

11/18/22
Date

ATTEST:

Andrea Cunningham
Andrea Cunningham, City Secretary



Attachment "A"

Pound House HOT Funding Application



Application Date: May 13, 2022

HOT GRANT FUNDING PROGRAM APPLICATION

Organizational Information

Name of Organization/Business: Friends of the Pound House Foundation
Address: PO Box 1150
City, State, Zip: Dripping Springs, TX 76820
Contact Name: Jenny Pack
Contact Phone/Email: info@phfmuseum.org
Website Address: phfmuseum.org
Type of Business/Organization: Museum
Non-Profit Status: 501c3
Tax ID Number: 742580000
Entity's Creation Date: January 1991

Purpose of Organization/Business:
Protect, preserve and develop the Pound House farmstead for the use, education, enjoyment and benefit of present and future generations. The PHF Museum is a living depiction of early life in the Texas Hill Country, providing historical education, a destination point for visitors and gathering place for the community.

Event/Project Information

Name of Event/Project: 2022-23 Sustaining preservation and special preservation projects; signage; and advertising
Date of Event/Project: 2022-23 fiscal year
Location of Event/Project: 419 Founders Park Road, Unit B Dripping Springs, TX 76820
Description of Event/project: All preservation including but not limited to: historic buildings, historic landmarks, historic structures and development, historic parks and open space, historic preservation for collectors, storage, etc.

B) Continuation of Interpretation and signage throughout the museum grounds to improve guest experience and inform outdoor exhibits. C) Advertising and promotional programs to attract to

Funding Amount Requested: \$71,198.00

How funds will be used, including itemized list of expenditures which can be attached separately:

Please see attached list

Percentage of Total Event/Project Cost Covered by HOT Funding: 50%

Please indicate which Category or Categories apply to the Funding Request, and list the Amount Requested under each category:

Convention Center or Visitor Information Center: construction, improvement, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers or both.

Amount requested under this category: _____

Registration of Convention Delegates: furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants

Amount requested under this category: _____

Advertising, Solicitation, Promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.

Amount requested under this category: \$4,000.00

Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry: the encouragement, promotion, improvement, and application of the arts that can be shown to have some direct impact on tourism and the hotel/convention industry. The impact may be that the art facility or event can show hotel nights that are booked due to their events or that guests at hotels attend the arts event. Eligible forms of art include instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tap and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms.

Amount requested under this category: _____

Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historical sites or museums.

Amount requested under this category: \$59,198.00

Expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists. The event must substantially increase economic activity at hotels within the city or its vicinity.

Amount requested under this category: _____

How many individuals are expected to participate in the sporting related event? _____

How many participants at the sporting related event are expected to be from another City or County? Quantify how the sporting related event will substantially increase economic activity at hotels within the city or its vicinity.

Funding transportation systems for transporting tourists from hotels to and near the city to any of the following destinations: 1) the commercial center of the city; 2) a convention center in the city; 3) other hotels in or near the city; and 4) tourist attractions in or near the city.

Amount requested under this category: _____

What sites or attractions will tourists be taken to by this transportation:

Will members of the general public (non-tourists) be riding on this transportation?

What percentage of the ridership will be local citizens?

Signage directing tourists to sights and attractions that are visited frequently by hotel guests in the municipality.

Amount requested under this category: \$8000.00

What tourist attractions will be the subject of the signs:

The interpretive signage will share information about our outdoor exhibits throughout the museum grounds. The signs will inform the guests' experience, share historical information and impact the depth of our tours.

Way-signage on the grounds will direct visitors where to go to find information, restrooms and various other facilities on the grounds. This is a continuation of our signage project from last year.

Promotion and Preservation of Dark Skies. Construction and maintenance of infrastructure and the purchase and installation of hardware that reduces light pollution and sky glow.

Amount requested under this category: _____

Describe Construction or Maintenance Project to include location, type of infrastructure and/or hardware to be installed:

All Funding Requests

Section must be completed for city to evaluate this application. Incomplete applications are subject to automatic denial.

How many years have you held this Event/Project: 19 year What is the expected attendance of the Event/Project: 50,000

How many people attending the Event/Project will use Dripping Springs hotels: UK

How many nights will the attendees be staying for the Event/Project: UK

Do you reserve a room block for this event/project at an area hotel and if so, for how many rooms and at which hotels?

List other years (over the last three years) that you have hosted your Event/Project with amount of HOT grant funding and the number of hotel rooms used:

<u>Month/Year Held</u>	<u>Grant Amount</u>	<u>Number of Hotel Rooms Used</u>
<u>2020-21</u>	<u>\$22,700.00</u>	<u>UK</u>
<u>2019-20</u>	<u>\$36,875.21</u>	<u>UK</u>

How will you measure the impact of your event on area hotel activity (e.g.; room block usage information, survey of hoteliers, etc)?

Farmers Market tracks weekly attendance and gathers information about out-of-town guests. DSPF also counts gate numbers and advertises to a wide geographic-span.

The museum also has data tracking metrics for all guests. We record guest count, residence zip code, method by which they found us, and whether they are staying the night in DS. Together, these inform a sound analysis of impact. We also will plan and implement a partnership

Please list other organization, government entities, and grants that have offered financial support to your event/project:

Humanities Texas, Summerlee Foundation, and the Texas Historical Foundation
We actively seek support through grants from local, state and government agencies.
FPHF is sustained entirely through grant funding and private donations.

Admission Fee for Event/Project: Free

Anticipated Net Profit, if any: \$0.00

Please list all promotion efforts your organization is coordinating, and the amount financially committed to each media outlet:

Newspaper: _____

Internet: _____
Radio: _____
TV: _____
Other Paid Advertising: _____

Number of Press Releases to Media: _____

Number of Direct Mailings to out-of-town recipients: _____

Other Promotions: _____

Will you include a link to the Dripping Springs Visitors Bureau or other source on your promotional handouts and in your website for booking hotel nights during this event/project? Yes, we already have the DSVB planning widget included on our website.

Will you negotiate a special rate or hotel/event package to attract overnight stays? Yes, this is in line with our plan to partner with hotels.

What new marketing initiatives will you utilize to promote hotel and convention activity for this event/project?

We currently offer brochures and rack cards encouraging hotel guests to visit the museum as part of their Dripping Springs experience.
We also plan to partner with other local businesses and hotels to pull together "historic DS packages " which incorporate other businesses/areas, such as downtown Mercer Street and the Mercer Street Walking tour map.

What geographical areas does your advertising and promotion reach?
Hays, Travis and Comal Counties. Some events target a broader audience state-wide. A significant number of our visitors are either from greater-Dallas area; Fredericksburg; San Antonio, or residence out of state.

How many individuals will your proposed marketing reach who are located in another city of county?
Unknown, but the digital marketing campaigns for our weekly and annual events reaches thousands.

If the funding requested is related to a permanent facility (e.g. museum, visitor center)?
Expected Attendance Monthly/Annually: 2,000 monthly/ 50,000 Annually

Percentage of those in attendance that are staying at area hotel/lodging facilities: UK

Completed application with required attachments must be submitted to the City of Dripping Springs:

By Mail to:

City of Dripping Springs
Attn: City Administrator
PO Box 384
Dripping Springs, TX 78620

In Person to:

City of Dripping Springs
City Hall
511 Mercer Street
City of Dripping Springs, TX 78620

Electronic Submission to:

mfischer@cityofdrippingsprings.com

I fully understand the Local HOT Grant Program Application and Guidelines established by the City of Dripping Springs. I intend to use this grant for the aforementioned Event/Project expenditure to forward the efforts of the City in *directly* enhancing and promoting tourism and the convention and hotel industry by attracting visitors from outside Dripping Springs into the city or its vicinity. I have attached to this application:

- proposed marketing plan for event/project
- schedule of activities for event/project
- a list of the organization/business board of directors
- proof of non-profit status (if applicable)
- proof of registered business with the State of Texas (if applicable), and

I understand that if I am awarded a Local HOT Grant by the City of Dripping Springs, I will be required to enter into a Local HOT Grant Program Agreement with the City and any deviation from the approved project and the Agreement may result in the partial or total withdrawal of the Local HOT Grant Program funds.

Friends of the Pound House Foundation

Business/Organization Name

May 13, 2022

Applicant's Signature

Date

POUND HOUSE FARMSTEAD

MAY 2022

MARKET STRATEGY

A Sense of Place

Pound House Farmstead is a Founder's museum and time capsule of a bygone era. We tell the story of Dripping Springs from the settlement of the first families in 1854 through to the late 1940's. Cultural heritage tourism is one of the best parts of the tourism industry, and is a powerful economic development tool. Museums play a major role not only in the wider sphere of arts, but also within tourism and leisure. PHF Museum offers distinctive draw, which surrounding communities lack.

Research + Development



- ★ **KNOW OUR TARGET MARKET**
Continued tracking of annual data to meet our visitors' needs
- ★ **INCREASE ENGAGEMENT**
Gate numbers have increased by 100-fold, now we want guests to discover more of the museum
- ★ **MARKET RESEARCH**
Professional consultants have been retained to improve visitor experience + draw more tourism

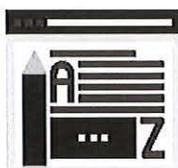
What are our goals?

- ✓ **FINISH RESTORATION + REPAIR TO PRESERVE THE HISTORIC HOUSE BUILDING**
- ✓ **IMPLEMENT PROFESSIONAL CONSULTATION ON IMPROVING VISITOR EXPERIENCE**
- ✓ **UPDATE + REFRESH EXHIBITS**
- ✓ **ATTRACT MORE VISITORS**
- ✓ **20TH ANNIVERSARY GRAND OPENING!**

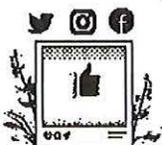
5 KEY ACTIONS TO REACH OUR GOALS

FUNDING

In addition to HOT Grants, we will continue robust grant acquisition and private donor funding to ensure the viability of our projects



UP OUR SOCIAL GAME



We will continue to grow our outreach and expand to broader markets with paid digital advertising of our own, in addition to 3rd party marketing plans. We will continue to broadcast through our newsletter, website and social platforms.

INFLUENCER MARKETING

We will continue to be able to expand our customer base, increase followers, and boost business through the digital marketing presence of our partners including Farmers Market, DS Visitor's Bureau, DS Pumpkin Fest and Hill Co. Monopoly.



MAP IT OUT



Our self-guided maps will be distributed locally. In addition, we will continue our participation in the Texas Hill Country Passport program, spanning multiple Texas counties

GAIN COLLABORATIONS



We will expand our brand awareness by continuing to build relationships with local entities who acquire our same values and vision.

WWW.PHFMUSEUM.ORG



Itemized List of Expenditures

HOT Grant 2022-23

ADVERTISING:

Texas Hill Country Monopoly	\$2,000.00
Vendor Booth	\$2000.00

PRESERVATION:

Collections Storage	\$3,900.00
Heritage Oak Tree Care	\$2,000.00
Tree trimming of all historic oak	\$1,680.00
Historic Rose Garden Maint.	\$1,500.00
Exhibit Development	\$25,200.00
Interior Building Repairs	\$14,420.00
Exterior Paint	\$4,050.00
Porch Repair	\$6,448.00

SIGNAGE:

Interpretative Signage (Grounds)	\$8,000.00
----------------------------------	------------



Client: 8119477

Printed on: 4/27/2022

Pound Farmstead
Attn: Jennifer Pack
419 Founders Park Road
Dripping Springs, TX 78620
Mobile Phone: 562-682-7909
E-Mail Address: pioneer@drpoundfarmstead.org

Bartlett Tree Experts
Jo Harris - Representative
2200 Old Ranch Road 12, Unit A
San Marcos, TX 78666
Business: 512-392-1089
Mobile Phone: 512-507-3971
Fax Number: 512-392-7398
E-Mail Address: jharris@bartlett.com

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Tree and Shrub Work

Removal

Dismantle the declining 1 Mulberry located at the left side of house. Leave stump as close to grade as possible. Remove resulting debris.

Amount: \$1,890.00

Tax: \$155.93

Natural Pruning

Species	Location
1 Feature Live Oak	rear of Building
1 Live Oak, <i>Quercus virginiana</i>	right of building
13 Live Oaks group	left side of property
2 Live Oaks group	left rear of building out side of the fence

Goals:

- Improve clearance over grade 8-10ft
- Improve clearance over drive 12-14 ft

Specifications:

- Reduce and/or remove live branches as needed, 2-6 inch diameter cut(s), 8-10ft of clearance from Grade
- Reduce and/or remove live branches as needed, 2-6 inch diameter cut(s), 12-14ft of clearance from Roadway
- Remove all debris

Arborist Notes:

- Note: remove 2-3 large dead lower limbs on the oaks

Amount: \$1,680.00

Client: 8119477

Printed on: 4/27/2022

	<i>Tax: \$138.60</i>

<i>Total for 'Tree and Shrub Work'</i>	<i>Amount: \$3,570.00</i>
	<i>Tax: \$294.53</i>

	<i>Total Amount: \$3,570.00</i>
	<i>Total Tax: \$294.53</i>

	<i>Total: \$3,864.53</i>

Please review the terms and conditions attached, which become part of the agreement, and sign and return one copy authorizing the program.

(Customer Signature)

(Date)

(Bartlett Representative - Jo Harris)

(Date)

* Sales tax added where applicable. Prices are guaranteed if accepted within thirty days.
All accounts are net payable upon receipt of invoice.
Work is done in accordance with ANSI A300 Tree Care Standards.

To access a certificate of liability insurance for Bartlett Tree Experts, please navigate to
<http://www.bartlett.com/BartlettCOL.pdf>

A Job Site Safety Analysis was completed for your property, please contact your arborist for further details.

Pinnacle Roofing Proposal

Date: 5/10/2022
 Invoice: 89117
 Customer ID: Pound House additions

12400 St. Highway 71 W.
 Suite 350-339
 Austin, Texas 78738
markwilhelm7779W@gmail.com

Bill To:
Pound House
 419-B Foundes Park Road
 Dripping Springs, Texas 78620

Description of Work

To furnish the labor and materials for the following job descriptions.	\$2,950.00
Whitewash the interior walls up to ceiling height, paint ceiling joists and above exposed wood a medium brown. DO NOT PAINT log or rock walls.	
Repair 7 ft. section of dividing wall in northeast room.	
Repair dry rot at cistern cap.	
Install insulation between rafters and in exterior wooden gables.	\$11,470.00
Install brown fiber insulation board against roof, over insulation and trim with wood where necessary.	
Ramp, breezeway and front porch decking replacement.	\$6,448.00
Remove old decking, install new decking with comparable size material for each area. Repair floor joists as needed.	
Paint exterior, same color scheme, and ramp, breezeway and front porch floors. EXCLUDE whitewashed log walls.	\$3,450.00
Cleanup and debris removal	\$600.00
Total	\$24,918.00

FPHF

SCHEDULE OF ACTIVITIES

TASKS



Interior Repairs + Restoration



Exhibit Prep + Grounds signage



Re-opening w/current exhibit



New exhibit development



New exhibit installation



20th Anniversary Grand re-opening



Friends of the Pound House Foundation**Board of Trustees 2022**

Betty Meyer, President
 8000 Mt. Sharp Road
 Wimberley, TX 78676
halbett13@aol.com
 512-431-7839

Miles Mathews, Past President
 144 Cats Eye Cove
 Dripping Springs, TX 78620
miles@hmvkglobal.com
 512-940-8554

Echo Uribe, Vice President
 3805 Lone Man Mountain Rd
 Wimberley, TX 78676
Poundfarm.echo@gmail.com
 512-796-7895

Janet Hermann, Treasurer
 365 Beckys Way
 Dripping Springs, TX 78620
jhermann@hotmail.com
 773-259-7324

Laura Kirk, Secretary
 629 Post Oak Dr.
 Dripping Springs, TX 78620
lbkirk@flash.net
 512-751-6902

Evan Webb
 1380 Pursley Rd.
 Dripping Springs, TX 78620
epwebb@gmail.com
 512-743-5846

Wanda Mauldin
 3716 Kandy Drive
 Austin, TX 78749
omesadieladywjm@gmail.com
 512-789-5135

Maggie Castleman
 4777 Bell Springs Road
 Dripping Springs, Texas 78620
 512-633-7298
momsiecastleman44@gmail.com

Emily Hummel
 12901 Staton Drive
 Austin, TX 78727
emhummm@gmail.com
 512-784-7975

Timothy Graves
 10305 Wildwood Hills Lane
 Austin, TX 78737
thgraves@icloud.com
 512-964-9425

Marilyn West
 1519 Trebled Waters Trail
 Driftwood, TX 78619
hereintexas@outlook.com
 562-253-2610

Rebekah Johnson, Junior Board Member
 267 Steamboat Crossing
 Dripping Springs, TX 78620
Rebekahjohnson721@gmail.com
 512-541-0523

Jenny Pack, Executive Director
 1519 Trebled Waters Trail
 Driftwood, TX 78619
pioneer@drpoundfarmstead.org
 562-682-7909



TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

SUSAN COMBS • COMPTROLLER • AUSTIN, TEXAS 78774

January 16, 2014

FRIENDS OF THE POUND HOUSE FOUNDATION
PO BOX 1150
DRIPPING SPGS, TX 78620-1150

According to the records of the Comptroller of Public Accounts, the following exemption(s) from Texas taxes apply to the above organization(s):

Franchise tax, as of 07-30-1990
Sales and use tax, as of 07-29-1991
(provide Texas sales and use tax exemption certificate [Form 01-339 \(Back\)](#) to vendor)
The entity is not exempt from hotel occupancy tax.

Texas taxpayer identification number: 17425800004

This exemption verification is not a substitute for the completed exemption certificates that are required when claiming exemption from Texas taxes. Vendors should be familiar with the requirements for accepting the certificates in good faith from their customers.

This exemption verification does not mean that the organization holds a permit for collecting or remitting any Texas taxes.

Exempt organizations must collect tax on most sales. For more information, please see our publication [Exempt Organizations, Sales and Purchases \(96-122\)](#). [Online registration is available.](#)

For information concerning sales taxpayer permit status, please use the [vendor search](#) we provide online.

Corporations that are registered in Texas with the Secretary of State must maintain a current registered agent and registered office address. Information is available from [Business and Nonprofit Forms page](#) of the [Secretary of State's Website](#). Additionally, out-of-state corporations, limited liability companies, or limited partnerships transacting business in Texas may need to file a Certificate of Authority or Registration with the Texas Secretary of State. More information is available from the [Foreign or Out-of-State Entities page](#) on the Secretary of State's Website.

Our publications and other helpful information are available on our [website](#). If you need more information, write to us at exempt.orgs@cpa.state.tx.us, or call us at (800) 252-5555.

CERTIFICATE OF INTERESTED PARTIES

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
 2022-883034

Date Filed:
 05/06/2022

Date Acknowledged:
 05/11/2022

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Friends of the Pound House Foundation
 Dripping Springs, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Dripping Springs

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

FPHF02012022
 Location Use Agreement

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

 Signature of authorized agent of contracting business entity
 (Declarant)



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Michelle Fischer, City Administrator

Council Meeting Date: September 19, 2023

Agenda Item Wording: **Approval of the job descriptions for Deputy City Administrator II, Code Enforcement Inspector Part-Time, Records Management & Municipal Court Clerk, Park Maintenance Manager, Dripping Springs Ranch Park Program Specialist, Administrative Assistant/Grant Administrator Public Works Department, and City Electrician. Sponsor: Mayor Bill Foulds, Jr.**

Agenda Item Requestor: Michelle Fischer, City Administrator

Summary/Background: Staff would like to post the open positions expected to be approved by City Council through the FY 2024 Budget on September 19th as soon as possible. We are asking that City Council approve the job descriptions for the positions expected to be hired in October and November. These positions are Deputy City Administrator II, Code Enforcement Inspector Part-Time, Records Management & Municipal Court Clerk, Park Maintenance Manager, Dripping Springs Ranch Park Program Specialist, Administrative Assistant/Grant Administrator Public Works Department, and City Electrician

Commission Recommendations: N/A

Recommended Council Actions: Approve the job descriptions

Attachments: Draft job descriptions

Next Steps/Schedule: Finalize the job descriptions, post jobs



DEPUTY CITY ADMINISTRATOR (II) FULL-TIME EXEMPT

A. GENERAL PURPOSE

The Deputy City Administrator (II) provides a variety of routine and complex administrative, financial, code compliance, and technical work in the administration of municipal government.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages and supervises assigned operations to achieve goals within available resources; plans and organizes daily workloads and staff assignments; reviews progress and directs changes as needed.
2. Assists in the development of short and long range plans; gathers, interprets, and prepares data for studies, reports, and recommendations; coordinates activities with other employees and agencies as needed.
3. Acts as Liaison with Solid Waste Provider, Pedernales Electric Cooperative, right-of-way franchise users including cable, telecommunications, and natural gas.
4. Oversees City's Finance, Information Technology, and Emergency Management Departments.
5. Oversees agreements, billing, and tracking of Utility Fees and Impact Fees.
6. Assists in carrying out Comprehensive Plan.
7. Assists in budget preparation and execution.
8. Oversees the City's economic development initiatives, agreements, and incentives, and acts as City staff liaison to the Economic Development Committee.
9. Reviews current trends and developments and assists in preparing revisions to City

ordinances and local regulations.

10. Performs research on ordinances as assigned in order to evaluate and recommend improvements to ordinances.
11. Responds to complex and sensitive development issues. Resolves complex and sensitive customer service issues, either personally, by telephone or in writing. Maintains records and documents of customer service issues and resolutions.
12. Attends City Council, Commission, Committee, and Board meetings as needed, including those held outside normal business hours.
13. Coordinates and oversees the work of consultants hired by the Council as relates to areas of oversight.
14. Assists in the administration and coordination of grants applied for and received by the City.
15. Serves as support staff for the Office of the Mayor and City Council.
16. Ensures cooperative working environment and responds to employee grievances.
17. Performs duties and responsibilities of the City Administrator and Deputy City Administrator (I) in their absence.
18. Acts as the City's Finance Director/City Treasurer.
19. Performs all other duties as assigned.

C. SUPERVISION

Works under the general direction of the City Administrator and Mayor.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

1. Requires a High School Diploma and a degree from an accredited four-year college or university or have five (5) years of progressively responsible municipal work or any equivalent combination of education and experience.
2. Possesses considerable knowledge of modern governmental accounting principles and practices, and public administration.
3. Ability to establish and maintain effective working relationships with employees, City officials, media, and general public.

4. Ability to communicate effectively verbally and in writing.
5. Ability to handle confidential and sensitive information while maintaining confidentiality.
6. Valid Texas Driver's License and good driving record (required).

E. TOOLS AND EQUIPMENT USED

Personal computer, including Microsoft Office; email; phone; printer; copy machine; and general office equipment.

F. SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee is frequently required to sit, talk, hear, use hands; and reach with hands and arms.
2. The employee is occasionally required to move around city hall and various locations throughout the City and nearby areas.
3. The employee must occasionally carry, lift, hold, push and/or pull up to fifty (50) pounds office supplies, files, equipment, and furniture.

G. WORK HOURS

This is a full-time position, forty (40) hours per week. Core work hours are between 8:00 am and 5:00 pm including one unpaid hour for lunch, Monday through Friday except holidays. Attendance at evening meetings and/or weekend events is required. This position is a full-time, exempt position and is eligible for compensatory time off as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works inside an office.
2. The noise level in the office work environment is usually mild.

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter, written agreement, and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact the City Administrator at (512) 858-4725.

***Please note:** This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter and/or Employment Agreement shall be read together in harmony. If there are conflicts between this Job Description, the Personnel Manual, and the employee's Offer Letter and/or Employment Agreement, the most specific term or condition of employment shall govern.*



DRIPPING SPRINGS
Texas

CODE ENFORCEMENT INSPECTOR
PART-TIME NON-EXEMPT

A. GENERAL PURPOSE

The Code Enforcement Inspector is responsible for on-site inspections of commercial and residential properties in the city’s jurisdiction, including: the investigation of potential violations, the enforcement of municipal codes, ordinances, and regulations (including providing notification of violations, providing compliance information to citizens, issuing stop work orders, violation notices, and citations, and maintaining required records and reports). The Code Enforcement Inspector also assists the City’s Sign Administrator in the review and issuance of sign permits.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages technical and administrative activities including investigation, inspection and enforcement of applicable city codes, ordinances, and regulations.
2. Investigates complaints of alleged code violations and ensures compliance by inspecting homes, buildings, vacant lots, and other properties to determine if violations exist.
3. Investigates complaints of violation of city code, ordinances, and related laws; issues courtesy notices, notices of violation, citations, correction notices, and stop work orders to ensure compliance; conducts follow-up investigations to ensure compliance with applicable codes and ordinances; documents violations; and testifies in court.
4. Seeks compliance with city ordinances from citizens, property owners, and businesses; acts as liaison between the complainants, alleged violators, and the city.
5. Schedules and conducts inspections for compliance with city codes and ordinances; documents discrepancies; writes reports; communicates results of inspections and conducts follow-up inspections.
6. Maintains accurate documentation and case files on all investigations, inspections, enforcement actions, and other job-related activities including accurate and detailed information regarding code compliance activities to substantiate violations.
7. Prepares evidence in support of legal action taken by the city; appears in court as

necessary; testifies at hearings and in court proceedings as required.

8. Interfaces and coordinates activities with other city departments, governmental agencies, and the private sector by working with city staff to determine compliance with various ordinances and codes.
9. Manages the sign permit procedures relating to the acceptance, review, and issuance of sign permits and variances.
10. Assists with debris removal as needed.
11. Must be generally available to respond to emergency “call outs” on code violations and construction projects.
12. Conducts construction inspections of site developments and subdivisions under private construction, as well as city public works projects, and determines compliance with code.
13. Conducts construction site inspections for compliance with site SWPPP and the city’s Water Quality Protection Ordinance.
14. Responds to and resolves public inquiries and complaints related to public works construction, development, and utility projects with excellent customer service.
15. Patrols assigned area in a city vehicle to identify and evaluate problem areas and/or ordinance violations; determines proper method to resolve violations.
16. Assists in researching, drafting, and rewriting municipal codes; participates in the development of forms and processes utilized to address various issues.
17. Provides public relations in a manner that fosters awareness and understanding of code enforcement goals and missions; builds public support; ensures valuable relationships in order to obtain the desired compliance with established codes, policies, and regulations.
18. Maintains high standards of accuracy in exercising duties and responsibilities.
19. Exercises immediate remedial action to correct any quality deficiencies that occur in areas of responsibility.
20. Maintains effective communication and interaction with City Council, City Administration, City Staff, Sheriff’s Department, Constables Office, other agencies, and the public.
21. Completes administrative duties by responding to phone calls, emails, public information requests; copies information; posts inspection information to the city’s records and permitting systems; compiles reports; maintains files; and prepares a variety

of written reports, memoranda, and correspondence.

22. Prepares and gives presentations to businesses or homeowner associations, as well as providing back-up assistance as inspector for the Public Works department.
23. Attends staff and board/commission/committee/City Council meetings as needed.
24. Assists coworkers with tasks in mailing, delivering of packets, and stop work orders.
25. Conducts daily compliance patrols.
26. Performs other related duties as assigned.

C. SUPERVISION

Works under the general direction of the Building Official.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

1. Requires a High School Diploma or GED Equivalent, and at least one (1) year of experience in construction, public works, code enforcement, or an equivalent combination of education and experience.
2. Ability to establish and maintain effective working relationships with employees, City officials, media, and general public; and ability to clearly and effectively communicate with employees, City officials, media, and general public.
3. Ability to communicate effectively verbally and in writing.
4. Ability to handle confidential and sensitive information while maintaining confidentiality.
5. Valid Texas Driver's License and good driving record (required).
6. Possession of, or ability to obtain, certification from the Code Enforcement Association of Texas as a Code Enforcement Officer II within one (1) year of hire.

E. TOOLS AND EQUIPMENT USED

Personal computer, including Microsoft Office; email; phone; tablet; printer; copy machine; motor vehicle; and mobile or portable radio.

F. SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodation may be made to perform the essential functions if needed.

1. Work is performed mostly in an outdoor setting visiting various land use developments, construction sites, or public works facilities. Hand-eye coordination is necessary to operate certain computers and various other pieces of City equipment.
2. While performing the duties of this job, the employee is regularly required to move around various sites throughout the City; communicate effectively; handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl.

G. WORK HOURS

This is a part-time, twenty-five (25) hour per week position. Core work hours will be set by the Building Official and will generally be between 8:00 am and 5:00 pm, including one unpaid hour for lunch, Monday through Friday, except holidays. Non-traditional work hours may be required and shall be coordinated with the Building Official or Deputy City Administrator. This is a part-time, non-exempt position and eligible for overtime as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Any overtime hours performed must be preapproved by the direct supervisor.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works outside on project sites and is occasionally exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.
2. The noise level in the office work environment is usually mild.

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact the City Administrator at (512) 858-4725.

Please note: This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Job Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.



RECORDS MANAGEMENT & MUNICIPAL COURT CLERK FULL-TIME NON-EXEMPT

A. GENERAL PURPOSE

Under the general direction of the City Secretary, responsible for planning, organizing, and coordinating the storage and maintenance of City records; provides support and/or training to employees and departments regarding records management policies, procedures, changes in laws and compliance with records management program; provides public access to records and record retrieval service to the Council, staff and general public. As the Municipal Court Clerk directs and monitors all operations of the Municipal Court to ensure efficient operation in the areas of collections, dockets, and warrants, complaints, summons, and citations.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Implements records retention efforts, including retention and destruction of records according to applicable schedules; communicates policies to employees.
2. Assists in the facilitation of updating and administering internal filing systems for City departments; provides records management assistance to all departments.
3. Assists with the development and maintenance of records retention and destruction for all City records; conducts inventories and audits.
4. Assists with compliance of the Texas Public Information Act; responds appropriately to requests received.
5. Assists with the transfer of expired City records for destruction according to statutory requirements; maintains records of all paper documents that have been destroyed.
6. Scan documents into the records management system; verify quality and legibility of all documents scanned.
7. Assists departments with maintenance of records; facilitates departmental records destruction through distribution and assistance of Destruction Schedules; accepts

records for destruction and facilitates the destruction of documents.

8. Assists with updates and maintenance of all current manuals and volumes maintained by the Office of the City Secretary to include but not limited to City Code of Ordinances, Resolutions, and Minutes.
9. Provides administrative support to the City Secretary; answers telephone calls and greets visitors, directs callers to the appropriate party.
10. Assists with the billing and permitting of Alcoholic Beverage Permits.
11. Responsible for customer service and monthly court reporting to the State.
12. Responsible for the preparation and filing of numerous court-related legal documents.
13. Responsible for implementing the policies the Judge establishes and for administering the non-judicial policies for the court and general court procedures.
14. Assist defendants as directed by court procedures.
15. Updates and maintains the Municipal Court case management databases and filing system.
16. Accepts and coordinates court payments with the Finance Department.
17. Generates necessary reports, conducts research to support court operations, and assists with special projects as assigned by supervisory personnel.
18. Prepares summons, court orders, and other court documents.
19. Acts as liaison with Hays County Constable who serves summons and acts as Court Bailiff.
20. Schedules court dates in coordination with the Municipal Court Judge, Prosecuting Attorney, and Bailiff.
21. Travels to various destinations in and out of the City.
22. Performs other duties as assigned by the City Secretary.

C. SUPERVISION

Works under the general direction of the City Secretary.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS:

High school diploma or GED equivalent, and two (2) years' experience in municipal records management, municipal court, public administration, or related field, or any equivalent combination of education and experience sufficient to successfully perform the essential functions of the job. Graduation from an accredited junior college, college or university with a degree preferred.

1. Skill in operating the listed tools and equipment.
2. Ability to establish and maintain effective working relationships with employees, City officials, and the general public.
3. Ability to communicate effectively orally and in writing.
4. Ability to type, file, sort documents, and post notices.
5. Ability to handle confidential and sensitive information while maintaining confidentiality.
6. Texas Municipal Clerk Certification or clerk experience preferred.
7. Skill, tact, and diplomacy as liaison between Mayor, City Council, City staff, Municipal Court Personnel, state, and county officials, and the general public.

E. TOOLS AND EQUIPMENT USED

Personal computer, including word processing and spreadsheet software; email, phone; and copy machine.

F. SPECIAL REQUIREMENTS

1. A valid state driver's license.
2. While performing the duties of this job, the employee is required to sit for extended periods of time and communicate orally with others. The employee is occasionally required to move about the building and travel to other locations.
3. The employee must be able to carry, lift, hold, push and/or pull up to 50 pounds of office supplies, files, equipment, and furniture.
4. While performing the duties of this job, the employee is regularly required to stand; sit; walk; talk or hear; handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is often required to climb or balance; stoop, kneel, crouch, or crawl.

G. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works inside an office.
2. The noise level in the office work environment is usually mild.

H. WORK HOURS

This is a part-time position with 20 hours per week required. Day and time of work is flexible but, employee must be present at least three (3) days per week. Work hours will be set by the City Secretary and will generally be between 8:00 am and 5:00 pm, including one unpaid hour for lunch, Monday through Friday, except holidays. Non-traditional work hours may be required and shall be coordinated with the City Secretary. This is a part-time non-exempt position and eligible for overtime as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Any overtime hours performed must be preapproved by the direct supervisor.

I. SALARY

Salary is commensurate with the position. Pay days are every other Friday or as otherwise determined by the “CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.”

J. BENEFITS

Benefits shall be in accordance with those outlined in the “CITY OF DRIPPING SPRINGS PERSONNEL MANUAL” and may be modified by the employee’s offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City’s employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact Michelle Fischer at (512) 858-4725.

***Please note:** This Position Description is not a contract, and shall not be construed to alter an employee’s at-will relationship. The terms and conditions of any employee’s position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee’s Offer Letter shall be read together in harmony. If there are conflicts between this Position Description, the Personnel Manual, and the employee’s Offer Letter, the most specific term or condition of employment*

shall govern.



PARK MAINTENANCE MANAGER FULL-TIME EXEMPT

A. GENERAL PURPOSE

The Park Maintenance Manager performs duties necessary to manage the daily operations of the Parks Maintenance division to ensure the proper operation of the City's public parks, common areas, open spaces, and facilities including Dripping Springs Ranch Park. This position is also responsible for the planning, coordination, scheduling, and supervision of Parks Maintenance employees in assigned, regularly scheduled, or special event duties; construction projects; and activities for landscaping, maintenance, and irrigation of City parks, common areas, and facilities. This position is also responsible for ensuring safe, quality parks, open spaces, and that facilities are made accessible to the public.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Responsible for the hiring, training, and evaluation of all Park Maintenance employees.
2. Reviews and approves timecards and timesheets for all Park Maintenance employees.
3. Serves as support role to fellow Park Maintenance Workers and leads by example.
4. Works with Ranch Park Manager and Assistant Manager with scheduling Park Maintenance Workers for optimal facility coverage, shift performance, and support during large events.
5. Conducts annual performance reviews for all Park Maintenance employees with assistance from the Assistant Park Maintenance Manager, Ranch Park Manager, and Ranch Park Assistant Manager.
6. Performs daily walk-through duties viewing the parks and facilities with a scrutinizing, detail-oriented lens.
7. Manages all heavy equipment operation safety training and record keeping for Park Maintenance staff.

8. Performs general daily maintenance duties and coordinates larger maintenance needs.
9. Is visible and available to assist during department programs and events.
10. Cleans restrooms, common areas, and seating areas, etc., within all parks and facilities.
11. Picks up and disposes of litter and glass.
12. Works in concert and as a team with Ranch Park Manager and Ranch Park Assistant Manager in all aspects of facility maintenance operations.
13. Reports all issues and concerns to Parks and Community Services Director.
14. Assists in development of annual maintenance, facilities, and equipment budget.
15. Oversee all volunteer work in parks including Hays County Master Naturalists, Hays County Master Gardeners, Boy Scout projects, and Girl Scout projects.
16. Oversee the Park Bench and Tree Dedication program.
17. Oversee the fleet management for the Parks and Community Services department.
18. Attends meetings as needed including but not limited to, City Council, Parks and Recreation Commission, and the Dripping Springs Ranch Park Board.
19. Performs other duties as assigned by Parks and Community Services Director.
20. Works cooperatively with the Public Works Maintenance staff including participating in required training and requesting assistance when necessary.

C. SUPERVISION

Works under the general direction of the Parks and Community Services Director. Supervises Assistant Park Maintenance Manager and Park Maintenance Workers.

D. EDUCATION, EXPERIENCE AND CERTIFICATIONS

1. High School Diploma or GED required. Bachelor's degree in Parks & Recreation, Physical Education, or related field preferred.
2. Five (5) years of progressively responsible experience in public parks and facilities work, to include four (4) years in a lead or supervisory capacity.
3. Must possess a valid Class C Texas Driver's License, clean driving record and working vehicle.
4. Standard First Aid and C.P.R. certifications or be able to obtain certifications within six (6) months of employment.

5. At least three (3) of the following industry-related licenses or certifications required, or obtained within one (1) year of hire:
 - i. Landscape Irrigator (TCEQ)
 - ii. Pesticide Applicator (TDA)
 - iii. Certified Pool Operator (Pool & Hot Tub Alliance)
 - iv. Aquatic Facility Operator (NRPA)
 - v. Certified Park & Recreation Professional (NRPA)
 - vi. Certified Playground Safety Inspector
 - vii. Arborist
6. Experience with managing contractual mowing agreements.
7. Experience in project management.
8. Ability to establish and maintain effective working relationships with employees, City officials, and general public.
9. Ability to handle confidential and sensitive information while maintaining confidentiality.

E. KNOWLEDGE, SKILLS, AND ABILITIES

1. Knowledge of landscaping and ground maintenance techniques.
2. Knowledge of materials, methods, standards, equipment, and tools used in park maintenance.
3. Knowledge of mechanical principles.
4. Skill in the use of hand tools (e.g., rakes, shovels, hammers, pliers, post hole digger, auger, etc.) and power equipment (e.g., chain saws, weed eater, blowers, power washers, nail guns, mowers, drills, grinders, saws, etc.).
5. Skill in the operation of equipment (e.g., tractor with front end loader, box blade, ATV, etc.).
6. Skills in general construction and plumbing.
7. Skill in making minor facility, tool, and equipment repairs.
8. Skill in providing customer service in a courteous and professional manner.
9. Skill in working safely.
10. Skill in communicating effectively (verbally as well as in writing) with team members, management, and general public.
11. Ability to work efficiently and independently with minimal supervision.

12. Ability to work in a team environment.
13. Ability to effectively communicate verbally and in writing.

F. TOOLS AND EQUIPMENT USED

Heavy equipment, including but not limited to front-end loader with box blade/arena drag, tractor, general maintenance equipment, phone, calculator, computer, printer, and related software.

G. SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to perform the essential functions if needed.

1. Work is performed in indoor and outdoor settings. Considerable outdoor work is required in the maintenance of all community parks, Dripping Springs Ranch Park and Event Center. Must be able to work outside in all weather conditions and be able to lift a minimum of 80 pounds.
2. While performing the duties of this job, the employee is regularly required to move around the facility to perform functions and assist visitors; communicate effectively, and operate objects, tools, or controls. The employee is often required to climb or balance, stoop, kneel, crouch, or crawl.
3. Must be able to distinguish colors when working with equipment, electrical panels, etc.; must be able to operate assigned vehicle or equipment.

H. WORK HOURS

This is a full time, exempt position. Forty (40) hour per week. Core work hours will be set by the Parks & Community Services Director. This position includes weekend hours, evening and night hours, holiday hours, and during emergencies as assigned year-round, and shares the responsibility for staffing the Event Center during these hours with Event Center staff. This is a full-time, exempt position and eligible for compensatory time in lieu of overtime, as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Any compensatory hours performed must be preapproved by the direct supervisor.

I. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works in outside weather conditions. Indoor and outdoor environments; exposure to extremes in weather condition; exposure to vibrations and noise; work on slippery or uneven surfaces, work

with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals.

2. The noise level in the work environment is usually moderate to loud.

J. SALARY

Salary is commensurate with the position. Pay days are those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

K. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

L. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership, or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange accommodation, we encourage you to contact Assistant City Administrator at (512) 858-4725.

***Please note:** This Job Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Position Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.*



DRIPPING SPRINGS RANCH PARK PROGRAM SPECIALIST FULL-TIME NON-EXEMPT

A. GENERAL PURPOSE

The DSRP Program Specialist develops and implements specialized recreational programs and activities for youth and adult participants. This position has direct oversight over the Coyote Kids Camp and Tween Scene programs.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Assists in the development, marketing, scheduling, implementing, conducting, and coordinating of Ranch Park activities, programs, and special events.
2. Responsible for the preparation and daily operations of the Coyote Kids Camp.
3. Responsible for the preparation and operation of the Tween Scene program.
4. Ensures all events and activities conform to appropriate safety rules.
5. Transports and/or accompanies program and event participants.
6. Coordinates with other organizations as needed.
7. Solicits donations/sponsorships for programs.
8. Performs day to day point of sale transactions utilizing current business operations software.
9. Completes and maintains forms, records, and reports.
10. Provides participants and the general public with information.

11. Ensures proper facility and equipment set up and maintenance.
12. Maintains inventory of supplies, tools, equipment, and prizes.
13. Maintains effective working relationships with employees, city officials, and the general public.
14. Maintains confidentiality and exercises prudent judgment on sharing of information.
15. Performs other tasks as assigned by the Ranch Park Manager or Ranch Park Program Coordinator.

C. SUPERVISION

Works under the general direction of the Dripping Springs Ranch Park Program Coordinator.

D. EDUCATION AND EXPERIENCE

1. Graduation with an associate degree from an accredited college or university in Recreation or a related field, plus one (1) year of experience related to the development and implementation of the assigned programs.
2. Experience may substitute for education up to a maximum of two (2) years.

E. TOOLS AND EQUIPMENT USED

Personal computer, including word processing and spreadsheet software, 10-key calculator, phone, copy/printer machines, and any other office equipment needed for this position. Employee shall be familiar with Civic Rec or shall be willing to be trained upon employment.

F. SPECIAL REQUIREMENTS

1. Must possess a valid Class C Texas Driver's License, clean driving record and working vehicle.
2. The employee is occasionally required to move about the park and Event Center and visit various sites throughout the City.
3. Standard First Aid and C.P.R. certifications desirable but not required.
4. Ability to establish and maintain effective working relationships with employees, City officials, and general public.
5. Ability to communicate effectively verbally and in writing.

6. Ability to handle confidential and sensitive information while maintaining confidentiality.
7. The employee must be able to lift up to fifty (50) pounds on an infrequent basis.

G. WORK HOURS

This is a full-time, non-exempt position. Forty (40) hours per week. Core work hours will be set by the Ranch Park Manager or the Ranch Park Program Coordinator. This position includes weekend hours, evening and night hours, and Holiday hours as assigned year-round and shares the responsibility for staffing the Event Center during these hours with the park and Event Center staff. This position is non-exempt and eligible for overtime pursuant to the needs of the City, if the employee works more than forty (40) hours in a seven (7) day work period, and at the direction of the Ranch Park Manager or the Ranch Park Program Coordinator. Any overtime hours performed must be preapproved by the Ranch Park Manager or the Ranch Park Program Coordinator.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee regularly works in outside weather conditions. Indoor and outdoor environments; exposure to extremes in weather condition; exposure to vibrations and noise; work on slippery or uneven surfaces, work with electricity; work with and around heavy machinery, work in or near vehicle traffic; exposure to dust and fumes from motorized equipment; possible exposure to toxic chemicals.
2. The noise level in the work environment is usually moderate to loud.

I. SALARY

Pay days are every other Friday, or as otherwise determined by the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, disability, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership, or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, sexual orientation, or marital status is prohibited. If you would like to arrange for accommodations, we encourage you to contact Ginger Faught at (512) 858-4725.

***Please note:** This Position Description is not a contract and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Position Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.*



**ADMINISTRATIVE ASSISTANT/
GRANT ADMINISTRATOR
PUBLIC WORKS DEPARTMENT
FULL-TIME NON-EXEMPT**

A. GENERAL PURPOSE

The Administrative Assistant/Grant Administrator performs general administrative and clerical assistance to the Public Works Department related to the development and coordination of the department's daily operations and various activities. Analyzes, conducts, and coordinates assigned grant and special projects, and acts as project manager on assigned grant and special programs.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Manages telephone communications including answering the phone, transferring and screening calls, and taking messages.
2. Copies, scans, and emails documents.
3. Files and retrieves documents, records, and reports.
4. Schedules appointments for Public Works Department staff.
5. Assists in preparation of City Council, Commissions, Committee, and Boards meeting packet materials.
6. Oversees the organization and maintenance of files for the Public Works Department; serves as the department's Records Management Liaison.
7. Prepares memos, letters, presentations, and other documents using the computer, including spreadsheets, databases, or presentation software.

8. Assists in responding to public information requests in compliance with the Texas Public Information Act.
9. Assists in coordinating the department's procurement activities.
10. Plans travel itineraries and makes travel arrangements for Public Works Department staff.
11. Assists with planning, coordinating, and monitoring special programs or projects as assigned.
12. Maintains effective working relationships with employees, City officials, and the general public.
13. Maintains confidentiality.
14. Travels to various destinations in and out of the City.
15. Performs other tasks as assigned by the Public Works Director.
16. Identifies outside funding sources to locate eligible grant programs, creating and maintaining a database of opportunities available and history of applications and subsequent application scoring.
17. Investigates grant requirements, available funding, feasibility, and eligibility for specific grant programs and discusses the grant programs with the City Staff and officials.
18. Prepares applications for grant funding requests following grant requirements including preparing resolutions, project narratives, and project budgets, and obtains letters of support and commitment. Assembles required documentation for the application.
19. Attends and sometimes conducts public hearings for citizen participation in grants and special programs.
20. Attends grant and special project pre-construction meetings, and meetings with stakeholders as necessary.
21. Tracks grant and special project funding in the accounting software utilized by the City and managing project revenues and expenditures for audit purposes.
22. Establishes and maintains working relationships with grant and special project administrators, engineers, contractors, and auditors.

23. Satisfies grant reporting and project administration requirements set out in the grant programs or funding source rules, submitting required documentation and status reports or coordinates those submissions when utilizing third party vendors.
24. Provides details to City Finance Department to set up needed accounts; ensures purchases move forward; monitors grant accounts; and creates or reviews grant-required performance reports.
25. Develops and maintains grants management tools, such as funding trackers, reporting calendars, and compliance guideline documents, and ensures the appropriate staff and consultants are aware of these timelines.
26. Monitors and coordinates the administration of post-award grants to ensure that budgeting and administrative policies, procedures, and agency requirements are being followed.

C. SUPERVISION

Works under the general direction of the Public Works Director.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

Must possess a High School Diploma or GED PLUS. Graduation from an accredited junior college, college, or university with a degree; or Four (4) years of progressively responsible municipal work, secretarial work, executive administrative work, grant administration; or any equivalent combination of education and progressively responsible experience, with additional work experience substituting for the required education on a year for year basis.

Must be able to listen and communicate clearly (both in writing and verbally), and possess exceptional grammar, spelling, and proofreading skills. Proficiency in Microsoft Office including Word, PowerPoint, and Excel required.

E. TOOLS AND EQUIPMENT USED

Personal computer including word processing and spreadsheet software, 10-key calculator, phone, copy machine, fax machine and any other new equipment needed for this position.

F. SPECIAL REQUIREMENTS

1. A valid state driver's license.

- 2. While performing the duties of this job, the employee is required to sit for extended periods of time and communicate verbally with others in a clear and effective manner. The employee is occasionally required to walk.
- 3. The employee must be able to carry, lift, hold, push and/or pull up to fifty (50) pounds of officesupplies, files, equipment, and furniture.

G. WORK HOURS

This is a Full-time, forty (40) hour per week position. Core work hours are between 8:00 am and 5:00 pm including one unpaid hour for lunch, Monday through Friday, except holidays as determined by the City Holiday Calendar. This position is non-exempt and eligible for overtime pursuant to the needs of the City and at the direction of the Public Works Director. Any overtime hours performed must be preapproved by the Public Works Director.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to perform the essential functions if needed.

- 1. While performing the duties of this job, the employee regularly works inside an office.
- 2. The noise level in the office work environment is usually mild.

I. SALARY

Salary is commensurate with the position. Pay days are every other Friday, or as otherwise determined by the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee’s offer letter and subsequent revisions to the MANUAL.

K. EQUAL OPPORTUNITY EMPLOYER

The City’s employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you

would like to arrange for accommodations, we encourage you to contact Ginger Faught at (512) 858-4725.

Please note: *This Position Description is not a contract, and shall not be construed to alter an employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Position Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.*



CITY ELECTRICIAN FULL-TIME NON-EXEMPT

A. GENERAL PURPOSE

The City Electrician performs a wide variety of journey level technical and specialized assignments in the design, fabrication, installation, maintenance, and repair of highly complex electrical equipment including electrical distribution systems, motors and specialized electrical equipment found in the City's wastewater collection system, treatment plant, water distribution system, parks and facilities; to maintain and repair high voltage distribution and control systems, switchgear and large motors; and to perform a variety of technical tasks relative to assigned area of responsibility. The City's utilities operate 24 hours a day, 365 days a year.

B. ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Installs, maintains, repairs, and researches a variety of supervisory controls and replacement electrical components that are part of advanced wastewater treatment processes such as aeration, filtration, disinfection, de-chlorination, sludge dewatering, and odor control, and an environmental laboratory.
2. Performs wiring required for the installation of electronic equipment; installs high voltage underground cables in conduits; and splices high and low voltage cables utilizing hand taping and pre-molded splice kits.
3. Design, install, maintain, repair, test and construct electrical assemblies.
4. Troubleshoots high voltage electrical systems, controls, and related process equipment
5. Provides technical support for other work groups within Public Works.
6. Specifies, installs, programs, and repairs various types of variable frequency motor drive systems.
7. Fabricates, maintains, installs, services, and calculates power load distributions to various motors and related equipment.
8. Implements preventive maintenance and repair on motors, panels, blowers, pumps,

generators, clarifier drives, and low voltage irrigation systems.

9. Troubleshoots and performs inspections, preventive maintenance, and repairs on industrial switchgear and high voltage equipment such as transformers, breakers, circuits, switches, relays, regulators, and distribution panels.
10. Specifies, installs, and inspects various types of conduit; isolates breakers and switches for major repairs; and coordinates repairs and scheduled outages with operations staff.
11. Writes standards and operating procedures; analyzes the performance of existing equipment, and evaluates options for future equipment installations.
12. Works on energized and de-energized circuits.
13. Uses proper safety equipment including hot sticks, rubber blankets, rubber gloves, hard hats safety glasses, hearing protection, and safety shoes.
14. Uses aerial lifts, scaffolding, and ladders. Operates crane truck.
15. Performs maintenance and repair on commercial and industrial building lighting and environmental control systems.
16. Maintains accurate records of work performed, materials used, and associated costs.
17. Builds and maintains positive working relationships with co-workers, other City employees, vendors, and the public using principles of good customer service.
18. Must be present at site at work when scheduled and on time; arrives at meetings and appointments on time.
19. Observes and follows safety and security procedures; reports potentially unsafe conditions; uses equipment and materials properly.
20. Responds to emergencies.
21. Must be able to multi-task to meet all productive standards and complete assignments and work in a timely manner.
22. Performs other duties as assigned.

C. SUPERVISION

Works under the general direction of the Utilities Services Manager.

D. EDUCATION, EXPERIENCE, AND CERTIFICATIONS

1. Requires a High School Diploma or GED Equivalent.
2. Knowledge of design, installation, maintenance, and repair of industrial electrical systems.

3. Possession of an Electrical Workers apprenticeship certificate, or equivalent, is desirable.
4. Sufficient journey level electrical maintenance experience in a heavy industrial environment, with emphasis on work on high voltage (480-21,000 volts) systems, to demonstrate possession of the knowledge and abilities listed above. Experience in the maintenance and repair of electronic control systems is desirable.
5. TCEQ wastewater operator license preferred.
6. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
7. Ability to establish and maintain effective working relationships with employees, City officials, media, and general public.
8. Ability to communicate effectively orally and in writing.
9. Ability to use Microsoft Word, Excel, and Outlook for reporting and communications.
10. Valid Texas Driver's License and good driving record required.

E. TOOLS AND EQUIPMENT USED

Personal computer, including Microsoft Office; email; phone; printer; copy machine; SCADA; laboratory equipment; crane truck; backhoe; mower; string trimmer; motor vehicle; and mobile or portable radio; and general maintenance and electrical equipment.

F. SPECIAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to perform the essential functions if needed.

1. Work is performed mostly in field settings. Considerable outdoor work is required in the maintenance of various City facilities. Must be able to work outside in all weather conditions and be able to lift a minimum of eighty (80) pounds.
2. While performing the duties of this job, the employee is regularly required to stand; sit; walk; talk or hear; handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is often required to climb or balance; stoop, kneel, crouch, or crawl.
3. Must be able to distinguish colors when working with equipment, electrical panels, etc.; must be able to operate assigned vehicle or equipment.
4. Must live within 45 minutes of normal travel time to Dripping Springs, Texas. Will be required to be on-call.

G. WORK HOURS

This is a full-time, non-exempt forty (40) hour per week position. Core work hours are between 8:00 am and 5:00 pm, including one unpaid hour for lunch, Monday through Friday, except holidays. This is a full-time position and eligible for overtime pay as described in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL. Additional hours on nights, weekends, holidays, and during emergencies will be needed in this position subject to the direction of the Public Works Director, Deputy Public Works Director, Utilities Services Manager, or Deputy City Administrator. Any overtime hours performed must be preapproved by the direct supervisor.

H. WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to perform the essential functions if needed.

1. While performing the duties of this job, the employee is regularly exposed to high, precarious places; microorganisms found in sewage; waterborne diseases; outside weather conditions; extreme cold; extreme heat and risk of electrical shock. The employee is frequently exposed to fumes or airborne particles and toxic or caustic chemicals. The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; explosives; risk of radiation and vibration.
2. The noise level in the work environment is usually moderate.

I. SALARY

Salary is commensurate with the position. Pay days will be the days as listed in the current CITY OF DRIPPING SPRINGS PERSONNEL MANUAL.

J. BENEFITS

Benefits shall be in accordance with those outlined in the CITY OF DRIPPING SPRINGS PERSONNEL MANUAL, as may be modified by the employee's offer letter and subsequent revisions to the Manual.

K. EQUAL OPPORTUNITY EMPLOYER

The City's employment decisions are made without regard to race, color, religion, sex, age, national origin, sexual orientation, handicap, or marital status. Discrimination or harassment against any person in recruitment, examination, appointment, training, promotion, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations, membership or non-membership in employee organizations, or because of race, color, national origin, age, disability, veteran status, sex, or marital status is prohibited. If you would like to arrange for accommodation, we encourage you to contact the City Administrator at (512) 858-4725.

Please note: This Job Description is not a contract and shall not be construed to alter an

employee's at-will relationship. The terms and conditions of any employee's position with the City may be altered by the City Council at any time. To the extent reasonably possible, this Job Description, the Personnel Manual, and the employee's Offer Letter shall be read together in harmony. If there are conflicts between this Job Description, the Personnel Manual, and the employee's Offer Letter, the most specific term or condition of employment shall govern.

CITY OF DRIPPING SPRINGS

ORDINANCE NO. 2023-_____

BUDGET AMENDMENT

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS AMENDING THE CURRENT 2022-2023 FISCAL YEAR BUDGET; FINDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Dripping Springs (“City Council”) seeks to amend and otherwise modify the City’s budget for Fiscal Year 2022-2023; and

WHEREAS, the City has had a need to adjust line items in the funds identified in the 2022-2023 Fiscal Year Budget; and

WHEREAS, the City Council finds that the proposed Budget Amendment is for legitimate municipal purposes, and thus is statutorily authorized by Texas Local Government Code section 102.010; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the city and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Section 101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt an ordinance amending the current budget.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council, that:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein. The City of Dripping Springs’ budget for Fiscal Year 2022-2023 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Ordinance for all intents and purposes.

2. BUDGET AMENDMENTS

The City of Dripping Springs' budget for Fiscal Year 2022-2023 shall read in accordance with *Attachment "A"*, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Budget changes include:

Consolidated General Fund Amendments:

Revenues:

- Total revenues for the Consolidated General Fund have increased by **\$1,344,719.61** (from \$14,636,275.73 to \$15,980,995.34).

Expenditures:

- Total expenditures for the Consolidated General Fund have decreased by **\$625,542.48** (from \$12,894,020.35 to \$12,268,477.87).

As a result of these amendments there will be a Balance Forward of **\$3,712,517.47**.

Dripping Springs Farmers Market:

Revenues:

- Total revenues for the Dripping Springs Farmers Market have increased by **\$17,512.84** (from \$129,831.15 to \$147,343.99).

Expenditures:

- Total expenditures for the Dripping Springs Farmers Market have decreased by **\$1,907.03** (from \$117,812.63 to \$115,905.60).

As a result of these amendments there will be a Balance Forward of **\$31,438.39**.

Parkland Dedication Fund:

Revenues:

- Total revenues for the Parkland Dedication Fund have increased by **\$516,152.00** (from \$155,253.81 to \$671,405.81).

Expenditures:

- There is no change in expenditures for the Parkland Dedication Fund.

As a result of these amendments there will be a Balance Forward of **\$564,405.81**.

Ag Facility Fund:**Revenues:**

- Total revenues for the Ag Facility Fund have decreased by **\$31,335.00** (from \$47,495.00 to \$16,150.00).

Expenditures:

- Total expenditures for the Ag Facility Fund have decreased by **\$31,335.00** (from \$47,495.00 to \$16,150.00).

As a result of these amendments a there will be a Balance Forward of **\$0.00**.

Landscaping Fund:**Revenues:**

- Total revenues for the Landscaping Fund have increased by **\$179,120.00** (from \$468,342.55 to \$647,462.55).

Expenditures:

- Total expenditures for the Landscaping Fund have decreased by **\$5,665.09** (from \$28,300.00 to \$22,634.91).

As a result of these amendments there will be a Balance Forward of **\$624,827.64**.

Sidewalk Fund:**Revenues:**

- Total revenues for the Sidewalk Fund have increased by **\$68,960.00** (from \$102,536.00 to \$171,496.00).

Expenditures:

- Total expenditures for the Sidewalk Fund have increased by **\$169,999.00** (from \$0.00 to \$169,999.00)

As a result of these amendments there will be a Balance Forward of **\$1,497.00**.

Dripping Springs Ranch Park Operating Fund:

Revenues:

- Total revenues for the Dripping Springs Ranch Park Operating Fund have decreased by **\$186,821.75** (from \$1,544,505.22 to \$1,731,326.97).

Expenditures:

- Total expenditures for the Dripping Springs Ranch Park Operating Fund have decreased by **\$7,248.03** (from \$1,496,486.98 to \$1,489,238.95)

As a result of these amendments a there will be a Balance Forward of **\$242,088.02**.

Hotel Occupancy Tax Fund:

Revenues:

- Total revenues for the Hotel Occupancy Tax Fund have increased by **\$125,935.93** (from \$1,293,227.36 to \$1,419,163.29).

Expenditures:

- Total expenditures for the Hotel Occupancy Tax Fund have decreased by **\$222,703.03** (from \$1,092,662.33 to \$869,959.30)

As a result of these amendments there will be a Balance Forward of **\$549,203.99**.

Consolidated Utility Fund:

Revenues:

- Total revenues for the Consolidated Utility Fund have decreased by **\$5,569,769.49** (from \$15,414,480.25 to \$9,844,710.76).

Expenditures:

- Total expenditures for the Wastewater Utility Fund have decreased by **\$7,493,091.76** (from \$10,918,904.27 to \$3,425,812.51)

As a result of these amendments there will be a Balance Forward of **\$6,418,898.25**.

Impact Fund:**Revenues:**

- Total revenues for the Impact Fund have increased by **\$444,917.42** (from \$6,090,183.94 to \$6,535,101.6).

Expenditures:

- There is no change in expenditures for the Impact Fund.

As a result of these amendments there will be a Balance Forward of **\$2,391,506.74**.

Debt Service Fund 2015:**Revenues:**

- Total revenues for the Debt Service Fund 2015 have increased by **\$286.85** (from \$1,556,571.66 to \$1,556,858.51).

Expenditures:

- There is no change in expenditures for the Debt Service Fund 2015.

As a result of these amendments a there will be a Balance Forward of **845,626.75**.

Debt Service Fund 2013:**Revenues:**

- Total revenues for the Debt Service Fund 2013 have decreased by **\$56.28** (from \$191,885.00 to \$191,828.72).

Expenditures:

- There is no change in expenditures for the Debt Service Fund 2013.

As a result of these amendments there will be a Balance Forward of **\$102,323.72**.

Debt Service Fund 2019:**Revenues:**

- Total revenues for the Debt Service Fund 2019 have decreased by **\$12,034.53** (from \$2,041,228.96 to \$2,029,194.43).

Expenditures:

- There is no change in expenditures for the Debt Service Fund 2019.

As a result of these amendments there will be a Balance Forward of **\$1,045,641.43**.

Debt Service Fund 2022:

Revenues:

- Total revenues for the Debt Service Fund 2022 have decreased by **\$41,980.18** (from \$2,431,563.06 to \$2,389,582.88).

Expenditures:

- Total expenditures for the Debt Service 2022 Fund have decreased **\$20,868.68** (from \$1,215,163.06 to \$1,194,294.38).

As a result of these amendments there will be a Balance Forward of **\$1,195,288.50**.

PEG Fund:

Revenues:

- Total revenues for the PEG Fund have increased by **\$6,846.72** (from \$203,108.18 to \$209,954.90).

Expenditures:

- Total expenditures for the PEG Fund have increased **\$90,000.00** (from \$0.00 to \$90,000.00).

As a result of these amendments a there will be a Balance Forward of **\$119,954.90**.

Reserve Fund:

Revenues:

- Total revenues for the Reserve Fund have increased by **\$5,510.57** (from \$2,163,374.05 to \$2,168,884.62).

Expenditures:

- There is no change in expenditures for the Reserve Fund.

As a result of these amendments a there will be a Balance Forward of **\$2,168,884.62**.

TIRZ I Fund:**Revenues:**

- Total revenues for the TIRZ I Fund have decreased by **\$3,251.90** (from \$692,708.05 to \$689,456.15).

Expenditures:

- Total expenditures for the TIRZ I Fund have decreased by **\$25,500.00** (from \$694,323.95 to \$668,823.95)

As a result of these amendments there will be a Balance Forward of **\$20,632.20**.

TIRZ II Fund:**Revenues:**

- Total revenues for the TIRZ II Fund have increased by **\$443,693.49** (from \$1,333,253.38 to \$1,776,946.87).

Expenditures:

- Total expenditures for the TIRZ II Fund have decreased by **\$7,500.00** (from \$232,985.05 to \$225,485.05)

As a result of these amendments a there will be a Balance Forward of **\$1,551,461.82**.

3. REPEALER

To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. NOTICE TO COUNTY

The City Secretary has hereby been directed to file this Budget Amendment in the office of the County Clerk in Hays County pursuant to Chapter 102 of the Local Government Code.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 20th day of September, 2022 by a vote of ___ (*ayes*) to ___ (*nays*) to ___ (*abstentions*) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

by: _____
Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

	FY 2023 Adopted	FY 2023 Projected	Change
CITY - GENERAL FUND			
Balance Forward	4,408,438.85	4,408,438.85	
Revenue			
AD Valorem	2,559,204.88	2,569,363.82	10,158.94
AV P&I	4,000.00	8,469.05	4,469.05
Sales Tax	3,800,000.00	4,504,457.99	704,457.99
Mixed Beverage	75,000.00	92,257.88	17,257.88
Alcohol Permits	6,852.50	7,832.50	980.00
Fire Inspections	50,000.00	106,000.00	56,000.00
Bank Interest	50,000.00	125,000.00	75,000.00
Development Fees:			-
- Subdivision	890,750.00	398,027.07	(492,722.93)
- Site Dev	400,000.00	988,906.15	588,906.15
- Zoning/Signs/Ord	65,000.00	63,000.00	(2,000.00)
Building Code	1,500,000.00	1,615,000.00	115,000.00
Transportation Improvements Reimbursements	-	-	-
Solid Waste	45,000.00	60,452.02	15,452.02
Health Permits/Inspections	75,000.00	80,000.00	5,000.00
Municipal Court	1,000.00	-	(1,000.00)
Other Income	40,000.00	40,000.00	-
TXF from Capital Improvements		-	-
TXF DSRP On Call	10,400.00	10,400.00	-
TXF from HOT	2,404.33	2,404.33	-
TXF from WWU	4,066.66	4,066.66	-
TXF from TIRZ		194,000.00	194,000.00
TXF from Sidewalk Fund		169,999.00	
FEMA			-
CARES Act			-
Opioid Abatement	-	254.75	
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	-	-
Total	13,987,117.23	15,448,330.07	1,461,212.84
Expense			
Supplies	30,000.00	32,000.00	2,000.00
Office IT Equipment and Support	105,890.00	115,000.00	9,110.00
Software Purchase, Agreements and Licenses	218,759.00	265,318.00	46,559.00
Website	6,625.00	6,676.25	51.25
Communications Network/Phone	36,830.84	36,830.84	-
Miscellaneous Office Equipment	6,000.00	6,000.00	-
Utilities:			
- Street Lights	20,000.00	17,500.00	(2,500.00)
- Streets Water	4,000.00	3,500.00	(500.00)
- Office Electric	5,500.00	5,750.00	250.00
- Office Water	650.00	500.00	(150.00)

	FY 2023 Adopted	FY 2023 Projected	Change
- Stephenson Electric	1,500.00	1,000.00	(500.00)
- Stephenson Water	500.00	450.00	(50.00)
Transportation:			
- Improvement Projects	1,096,332.00	1,266,331.00	169,999.00
- Street & ROW Maintenance	204,050.00	204,050.00	-
- Street Improvements	693,707.99	693,707.99	-
Office Maintenance/Repairs	18,510.00	18,510.00	-
Stephenson Building Maintenance	6,000.00	500.00	(5,500.00)
Maintenance Equipment	97,500.00	97,500.00	-
Equipment Maintenance	5,500.00	7,000.00	1,500.00
Maintenance Supplies	5,100.00	5,100.00	-
Fleet Acquisition	50,000.00	35,000.00	(15,000.00)
Fleet Maintenance	44,180.00	51,000.00	6,820.00
City Hall Improvements	500,000.00	10,000.00	(490,000.00)
Uniforms	12,320.00	12,320.00	-
Special Projects:			
- Family Violence Ctr	7,000.00	7,000.00	-
- Lighting Compliance	2,000.00	2,000.00	-
- Economic Development	5,000.00	5,000.00	-
- Records Management	1,220.00	720.00	(500.00)
- Government Affairs	60,000.00	60,000.00	-
- Stephenson Parking Lot Improvements			
- Stephenson Building Rehabilitation	210,000.00	210,000.00	-
- OFR Grant Writer	-		-
- Planning Consultant	250,000.00	250,000.00	-
- Land Acquisition	10,000.00	10,000.00	-
- Downtown Bathroom	200,000.00	-	(200,000.00)
- City Hall Planning	30,000.00	10,000.00	(20,000.00)
Public Safety:			
- Emergency Management Equipment	45,690.00	57,000.00	11,310.00
- Emergency Equipment Fire & Safety	611.00	1,750.00	1,139.00
- Emergency Mgt PR	2,000.00	2,500.00	500.00
- Emergency Equipment Maintenance & Service	11,702.00	25,000.00	13,298.00
- Emergency Management Other	30,000.00	30,000.00	-
- Animal Control	3,400.00	3,400.00	-
Public Relations	5,200.00	5,200.00	-
Postage	3,200.00	3,500.00	300.00
TML Insurance:			
- Liability	25,000.00	20,032.00	(4,968.00)
- Property	41,000.00	45,701.00	4,701.00
- Workers' Comp	25,000.00	47,816.00	22,816.00
Dues, Fees, Subscriptions	41,337.95	52,000.00	10,662.05
Public Notices	6,000.00	6,000.00	-
City Sponsored Events	5,000.00		(5,000.00)
Election	8,000.00	-	(8,000.00)

	FY 2023 Adopted	FY 2023 Projected	Change
Salaries	2,624,223.34	2,415,000.00	(209,223.34)
Taxes	209,825.09	202,000.00	(7,825.09)
Benefits	278,376.89	268,000.00	(10,376.89)
Retirement	156,944.31	151,000.00	(5,944.31)
DSRP Salaries	485,020.13	440,000.00	(45,020.13)
DSRP Taxes	38,873.31	40,000.00	1,126.69
DSRP Benefits	73,071.07	67,500.00	(5,571.07)
DSRP Retirement	27,399.78	27,500.00	100.22
Professional Services:			
- Financial Services	35,000.00	35,150.00	150.00
- Engineering	70,000.00	35,000.00	(35,000.00)
- Special Counsel and Consultants	55,800.00	35,000.00	(20,800.00)
- Muni Court	15,500.00	10,000.00	(5,500.00)
- Bldg. Inspector	750,000.00	1,000,000.00	250,000.00
- Fire Inspector	40,000.00	84,800.00	44,800.00
- Health Inspector	50,000.00	70,000.00	20,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00	-
- Historic District Consultant	3,500.00	7,300.00	3,800.00
- Lighting Consultant	1,000.00	2,500.00	1,500.00
- Human Resource Consultant	15,000.00	13,000.00	(2,000.00)
Training/CE	92,892.04	92,892.04	-
Employee Engagement	-	-	-
Meeting Supplies	-	-	-
Code Publication	8,000.00	8,000.00	-
Mileage	2,000.00	2,000.00	-
Miscellaneous Office Expense	10,000.00	10,000.00	-
Bad Debt Expense	-	-	-
Contingencies/Emergency Fund	50,000.00	35,000.00	(15,000.00)
Coronavirus Local Fiscal Recovery Funds (CLFRF)			
Debt Payment 2024	-	-	-
TXF to Reserve Fund	500,000.00	500,000.00	-
TXF AV to TIF	355,961.65	363,837.20	7,875.55
TXF to TIRZ	-	-	-
Sales Tax TXF to WWU	760,000.00	900,891.60	140,891.60
SPA & ECO D TXF	218,880.00	259,456.78	40,576.78
TXF to DSRP	275,884.04	275,884.04	-
TXF to Capital Improvement Fund	300,000.00	300,000.00	-
TXF to Vehicle Replacement Fund	70,326.00	70,326.00	-
TXF to WWU	-	-	-
TXF to Founders Day	-	-	-
TXF to Farmers Market	15,249.56	15,249.56	-
Total	11,791,542.99	11,488,450.30	

PARKS - GENERAL FUND**Revenue**

	FY 2023 Adopted	FY 2023 Projected	Change
Sponsorships and Donations	2,000.00	5,440.00	3,440.00
City Sponsored Events	3,000.00	-	(3,000.00)
Programs and Events	8,000.00	13,645.05	5,645.05
Community Service Permit Fees	1,800.00	1,000.00	(800.00)
Aquatics Program Income	29,400.00	38,892.00	9,492.00
Pool and Pavilion Rental	16,950.00	21,203.00	4,253.00
Park Rental Fees	5,950.00	3,148.50	(2,801.50)
Reimbursement of Utility Costs	-	-	-
TXF from HOT Fund	167,000.00	-	(167,000.00)
TXF from Parkland Dedication	107,000.00	107,000.00	-
TXF from Parkland Development			
TXF from Landscaping Fund	1,000.00	1,000.00	-
TXF from Contingency Funds			-
TXF from DSRP			-
TXF from CLFRF	160,570.49	160,570.49	-
Total Revenue	502,670.49	351,899.04	
Expense			
Other	11,500.00	11,500.00	-
Park Consultants	10,000.00	5,000.00	(5,000.00)
Dues Fees and Subscriptions	1,464.50	1,464.50	-
Advertising & Marketing	11,250.00	11,250.00	-
Total Other	34,214.50	29,214.50	
Public Improvements			
All Parks	6,500.00	8,100.00	1,600.00
Triangle Improvement	17,000.00	-	(17,000.00)
Rathgeber Improvements	110,000.00	110,000.00	-
Founders Park	187,048.36	187,048.36	-
Founders Pool	1,500.00	1,500.00	-
Skate Park	75,000.00	-	(75,000.00)
S & R Park	150,000.00	-	(150,000.00)
Charro Ranch Park	1,000.00	1,000.00	-
Total Improvements	548,048.36	307,648.36	
Utilities			
Portable Toilets	7,250.00	7,250.00	-
Triangle Electric	500.00	500.00	-
Triangle Water	1,000.00	500.00	(500.00)
Ranch House Network/Phone			-
S&R Park Water	13,000.00	13,000.00	-
SRP Electric	2,500.00	2,500.00	-
FMP Pool/ Pavilion Water	6,000.00	4,500.00	(1,500.00)
FMP Pool//Electricity	7,250.00	6,500.00	(750.00)
Pool Phone/Network	1,650.00	1,650.00	-

	FY 2023 Adopted	FY 2023 Projected	Change
FMP Pool Propane	20,000.00	10,000.00	(10,000.00)
Total Utilities	59,150.00	46,400.00	
Maintenance			
General Maintenance (All Parks)	1,000.00	1,000.00	-
Trail Washout repairs	-	-	-
Equipment Rental	1,000.00	1,000.00	-
Founders Pool	16,000.00	19,000.00	3,000.00
Founders Park	50,740.00	50,740.00	-
Skate Park Maintenance	500.00	-	(500.00)
S&R	31,420.00	31,420.00	-
Charro Ranch Park	7,250.00	7,250.00	-
Triangle/ Veteran's Memorial Park	700.00	700.00	-
Rathgeber Maintenance	900.00	1,050.00	150.00
Total Maintenance	109,510.00	112,160.00	
Supplies			
General Parks	8,550.00	8,550.00	-
Charro Ranch Supplies	1,500.00	1,500.00	-
Founders Park Supplies	-	-	-
Founders Pool Supplies	24,705.00	29,764.34	5,059.34
Program and Events	20,050.00	20,050.00	-
DSRP & Ranch House Supplies	-	-	-
Rathgeber Supplies	-	-	-
S&R Supplies	400.00	400.00	-
Total Supplies	55,205.00	60,264.34	5,059.34
Program Staff			
Camp Staff	-	-	-
Program Event Staff	13,400.00	13,400.00	-
Aquatics Staff	77,043.15	77,043.15	-
Total Staff Expense	90,443.15	90,443.15	
Total Parks Expenditures	896,571.01	646,130.35	5,059.34
FOUNDERS DAY - GENERAL FUND			
Balance Forward	33,588.01	33,588.01	-
Revenue			
Craft booths/Business Booths	6,250.00	9,870.00	3,620.00
Food booths	1,100.00	1,359.38	259.38
BBQ cookers	4,600.00	6,270.00	1,670.00
Carnival	10,000.00	16,379.86	6,379.86
Parade	3,750.00	4,360.00	610.00
Sponsorship	82,500.00	107,000.00	24,500.00
Parking concession	1,700.00	1,078.98	(621.02)

Item 9.

Attachment "A"

Item 9.

	FY 2023 Adopted	FY 2023 Projected	Change
Electric	3,000.00	860.00	(2,140.00)
Misc.			-
TXF from General Fund			-
Total	146,488.01	180,766.23	

	FY 2023 Adopted	FY 2023 Projected	Change
Expense			
Publicity	9,500.00	7,412.71	(2,087.29)
Porta-Potties	12,000.00	13,590.00	1,590.00
Security	32,500.00	28,280.00	(4,220.00)
Health, Safety & Lighting	15,500.00	26,922.05	11,422.05
Transportation	4,500.00	6,564.00	2,064.00
Barricades/Traffic Plan	19,000.00	6,261.00	(12,739.00)
Bands/Music/Sound	22,500.00	19,073.32	(3,426.68)
Clean Up	5,500.00	7,055.70	1,555.70
FD Event Supplies	5,000.00	7,524.56	2,524.56
Sponsorship	6,000.00	5,197.00	(803.00)
Parade	650.00	47.09	(602.91)
Tent, Tables & Chairs	4,000.00	3,959.81	(40.19)
Electricity	1,800.00	2,009.98	209.98
FD Electrical Setup	4,600.00		(4,600.00)
Contingencies	3,438.01		(3,438.01)
Total expenses	146,488.01	133,897.22	
Balance Forward	-	46,869.01	

CONSOLIDATED GENERAL FUND

Revenue			
City	13,987,117.23	15,448,330.07	1,461,212.84
Parks	502,670.49	351,899.04	(150,771.45)
Founders	146,488.01	180,766.23	34,278.22
Eclipse	-	-	-
Total	14,636,275.73	15,980,995.34	1,344,719.61
Expense			
City	11,791,542.99	11,488,450.30	(303,092.69)
Parks	896,571.01	646,130.35	(250,440.66)
Founders	146,488.01	133,897.22	(12,590.79)
Eclipse	-	-	-
Total Expense	12,834,602.01	12,268,477.87	(566,124.14)
Balance Forward	1,801,673.72	3,712,517.47	1,910,843.76

	FY 2023 Adopted	FY 2023 Projected	Change
DRIPPING SPRINGS FARMERS MARKET			
Balance Forward	49,380.56	49,380.56	-
Revenue			-
FM Sponsor	5,000.00	4,000.00	(1,000.00)
Grant Income	1,000.00	1,000.00	-
Booth Space Applications	54,600.00	71,467.20	16,867.20
Membership Fee	750.00	1,800.00	1,050.00
Interest Income	2,600.00	2,000.00	(600.00)
Market Event/Merch.	200.00	1,395.64	1,195.64
Transfer from General Fund	1,000.00	1,000.00	-
	15,300.59	15,300.59	-
Total	129,831.15	147,343.99	
Expense			
Advertising	3,000.00	-	(3,000.00)
Market Manager	52,679.65	57,633.46	4,953.81
Market Specialist			-
Payroll Tax Expense	4,281.99	4,281.99	-
DSFM Benefits	8,125.04	8,264.24	139.20
Retirement	3,173.95	3,173.95	-
Entertainment& Activities	3,000.00	3,000.00	-
Dues Fees & Subscriptions	200.00	200.00	-
Market Event	500.00	500.00	-
Training	200.00	100.00	(100.00)
Office Expense	300.00	700.58	400.58
Supplies Expense	4,000.00	145.26	(3,854.74)
Network & Phone	252.00	206.12	(45.88)
Cleaning & Maintenance	-	-	-
Other Expense	2,600.00	2,200.00	(400.00)
Capital Fund	-		-
Contingency Fund	500.00	500.00	-
Transfer to Reserve Fund	35,000.00	35,000.00	-
Total Expense	117,812.63	115,905.60	
Balance Forward	12,018.52	31,438.39	

	FY 2023 Adopted	FY 2023 Projected	Change
PARKLAND DEDICATION FUND			
Balance Forward	155,253.81	155,253.81	-
Revenue			-
Parkland Fees	-	516,152.00	516,152.00
Total Revenue	155,253.81	671,405.81	
Expense			
Park Improvements	107,000.00	107,000.00	-
TXF to AG Facility			
Master Naturalists			
Total Expenses	107,000.00	107,000.00	
Balance Forward	48,253.81	564,405.81	
PARKLAND DEVELOPMENT FUND			
Balance Forward	-	-	
Revenue			
Parkland Development Fees			
Total Revenue	-	-	
Expense			
Transfer to Parks			
Total Expenses	-	-	
Balance Forward	-	-	
AG FACILITY FUND			
Balance Forward	-	-	
Revenue			
Ag Facility Fees	47,495.00	16,160.00	(31,335.00)
Total Revenues	47,495.00	16,160.00	
Expense			
TXF to DSRP	47,495.00	16,160.00	(31,335.00)
Total Expense	47,495.00	16,160.00	
Balance Forward	-	-	
LANDSCAPING FUND			
Balance Forward	468,342.55	440,042.55	(28,300.00)
Revenue			-
Tree Replacement Fees		207,420.00	207,420.00
Total Revenues	468,342.55	647,462.55	

	FY 2023 Adopted	FY 2023 Projected	Change
Expense			-
Sports and Rec Park	-	-	-
DSRP			-
FMP	-	-	-
Charro	1,000.00	1,000.00	-
Historic Districts	25,000.00	19,334.91	(5,665.09)
Professional Services	-	-	-
Tree Maintenance			-
City Hall Lawn and Tree Maintenance	2,300.00	2,300.00	-
Total Expense	28,300.00	22,634.91	
Balance Forward	440,042.55	624,827.64	

	FY 2023 Adopted	FY 2023 Projected	Change
SIDEWALK FUND			
Balance Forward	102,536.00	102,536.00	
Revenue			
Fees	-	68,960.00	
Total Revenues	102,536.00	171,496.00	
Expense			
Expense	-	169,999.00	
Total Expense	-	169,999.00	
Balance Forward	102,536.00	1,497.00	

	FY 2023 Adopted	FY 2023 Projected	Change
DRIPPING SPRINGS RANCH PARK OPERATING FUND			
Balance Forward	151,285.98	380,344.93	229,058.95
Revenue			
Stall Rentals	37,200.00	43,000.00	5,800.00
RV/Camping Site Rentals	19,000.00	24,000.00	5,000.00
Facility Rentals	113,500.00	116,000.00	2,500.00
Equipment Rental	6,000.00	12,420.00	6,420.00
Sponsorships & Donations	52,275.00	1,000.00	(51,275.00)
Merchandise Sales	21,065.20	33,590.00	12,524.80
Riding Permits	9,500.00	8,500.00	(1,000.00)
Staff & Misc. Fees	4,000.00	5,525.00	1,525.00
Cleaning Fees	25,000.00	22,445.00	(2,555.00)
General Program and Events:			
- Riding Series	82,000.00	36,692.00	(45,308.00)
- Coyote Camp	137,100.00	137,100.00	-
- Misc. Events	2,000.00	43,687.00	41,687.00
- Programing	15,100.00	26,834.00	11,734.00
- Concert Series			
- Ice Rink	-	-	
Other Income	500.00	145.00	(355.00)
Interest	600.00	3,000.00	2,400.00
TXF from Ag Facility	47,495.00	16,160.00	(31,335.00)
TXF from HOT	395,000.00	455,000.00	60,000.00
TXF for RV/ Parking Lot HOT			
TXF from General Fund			
TXF from Landscape Fund			
TXF from PEG		90,000.00	90,000.00
TXF from General Fund CLFRF	275,884.04	275,884.04	-
Total Revenue	1,394,505.22	1,731,326.97	
Expense			
Advertising	17,750.00	10,000.00	(7,750.00)
Office Supplies	10,000.00	2,500.00	(7,500.00)
Postage	-	-	-
DSRP On Call	10,400.00	10,400.00	-
Camp Staff	108,246.48	80,000.00	(28,246.48)
Network and Communications	11,316.40	30,316.40	19,000.00
IT Equipment & Support	-	-	-
Co-Sponsored Events	7,900.00	2,000.00	(5,900.00)
Sponsorship Expenses	2,100.00	-	(2,100.00)
Supplies and Materials	25,500.00	5,500.00	(20,000.00)
Uniforms	-	1,500.00	1,500.00
Ranch House Supplies	1,000.00	500.00	(500.00)
Dues, Fees and Subscriptions	5,127.50	5,127.50	

	FY 2023 Adopted	FY 2023 Projected	Change
Mileage	500.00	150.00	(350.00)
Equipment	267,250.00	267,250.00	-
House Equipment			-
Equipment Rental	2,000.00	1,627.45	(372.55)
Equipment Maintenance	25,000.00	25,000.00	-
Portable Toilets	2,500.00	1,000.00	(1,500.00)
Electric	60,000.00	70,000.00	10,000.00
Water	7,000.00	10,500.00	3,500.00
Septic	750.00	750.00	-
Lift Station Maintenance	12,000.00	7,500.00	(4,500.00)
Propane/Natural Gas	2,500.00	2,500.00	-
On Call Phone	501.60	-	(501.60)
Alarm	6,660.00	4,000.00	(2,660.00)
Stall Cleaning & Repair	4,000.00	2,500.00	(1,500.00)
Training and Education	9,500.00	8,200.00	(1,300.00)
General Program and Events:			-
- Riding Series	32,000.00	33,000.00	1,000.00
- Coyote Camp	16,000.00	17,500.00	1,500.00
- Misc. Events	700.00	76,532.60	75,832.60
- Programing	8,000.00	15,000.00	7,000.00
- Concert Series			-
- Ice Rink	-		-
Other Expense	20,000.00	300.00	(19,700.00)
Improvements	345,000.00	385,000.00	40,000.00
Tree Planting			-
Contingencies	50,000.00	25,000.00	(25,000.00)
Fleet Acquisition	-		-
Fleet Maintenance	5,500.00	1,000.00	(4,500.00)
General Maintenance and Repair	184,800.00	294,800.00	110,000.00
Grounds and General Maintenance	21,690.00	21,690.00	-
House Maintenance	10,000.00	9,000.00	(1,000.00)
HCLE	13,200.00	5,000.00	(8,200.00)
Merchandise	10,500.00	27,000.00	16,500.00
RV/Parking Lot			-
TXF to Vehicle Replacement Fund	29,595.00	29,595.00	-
Total Expenses	1,346,486.98	1,489,238.95	
Total Bal Forward	48,018.24	242,088.02	

	FY 2023 Adopted	FY 2023 Projected	Change
HOTEL OCCUPANCY TAX FUND			
Balance Forward	439,566.31	483,467.36	43,901.05
Revenues			
Hotel Occupancy Tax	700,000.00	924,195.93	224,195.93
Interest	240.00	11,500.00	11,260.00
Total	1,139,806.31	1,419,163.29	
Expenses			
Advertising	2,100.00	7,529.55	5,429.55
Christmas Lighting Displays	45,000.00	7,925.00	(37,075.00)
City Sponsored Events			-
Historic Districts Marketing	2,800.00	2,800.00	-
Signage	44,560.00	27,560.00	(17,000.00)
Arts	20,000.00	-	(20,000.00)
Lighting	150,000.00	-	(150,000.00)
Dues and Fees	8,000.00	11,346.75	3,346.75
TXF to Debt Service	91,600.00	91,600.00	-
RV/ Parking Lot			-
Software			-
TXF to General Fund	2,404.33		(2,404.33)
TXF to DSVB			
TXF to Event Center	395,000.00	455,000.00	60,000.00
Grants	291,198.00	266,198.00	(25,000.00)
Total expenses	1,052,662.33	869,959.30	
Balance Forward	87,143.98	549,203.99	

**FY 2023
Adopted**

**FY 2023
Projected**

Change

	FY 2023 Adopted	FY 2023 Projected	Change
UTILITY FUND			
Balance Forward	6,028,715.13	6,012,207.19	(16,507.94)
Wastewater			
Revenue			
TXF from TWDB	4,420,000.00	280,000.00	(4,140,000.00)
Wastewater Service	1,285,365.12	1,400,000.00	114,634.88
Late Fees/Rtn check fees	9,600.00	16,000.00	6,400.00
Portion of Sales Tax	760,000.00	900,891.60	140,891.60
Delayed Connection Fees	5,000.00	15,000.00	10,000.00
Line Extensions			-
Transfer fees	9,000.00	-	(9,000.00)
Overuse fees	150,000.00	165,000.00	15,000.00
Reuse Fees			-
FM 150 WWU Line Reimbursement	60,000.00	5,000.00	(55,000.00)
Interest			-
Other Income	35,000.00		(35,000.00)
Water Income			-
Developer Reimbursed Costs	2,175,000.00	471,000.00	(1,704,000.00)
TXF from General Fund			
Total Revenues	8,908,965.12	3,252,891.60	
Expense			
Administrative and General Expense:			
- Regulatory Expense	4,250.00		(4,250.00)
- Planning and Permitting	7,500.00	30,000.00	22,500.00
Engineering:			
- Engineering & Surveying			-
- Construction Phase Services HR TEFS 1873-001	35,000.00	35,000.00	-
- Misc. Planning/Consulting 1431-001	20,000.00	23,000.00	3,000.00
- 2nd Amendment CIP 1881-001	30,000.00	5,000.00	(25,000.00)
- Sewer Planning CAD 1971-001	15,000.00	2,000.00	(13,000.00)
- Water Planning 1982-001	15,000.00	1,000.00	(14,000.00)
- FM 150 WWU Line 1989-001	60,000.00	5,000.00	(55,000.00)
- Parallel West Interceptor Design& Cost			-
- Caliterra Plan Review & construction Phase Services 19	35,000.00	10,000.00	(25,000.00)
- TLAP Renewal application 1732-001	50,000.00	25,000.00	(25,000.00)
- Arrowhead PR & Const. Phase Services - 1967-001	10,000.00	25,000.00	15,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001	75,000.00	40,000.00	(35,000.00)
- Double L Planning & Const. Phase Services - 1743-001	50,000.00	40,000.00	(10,000.00)
- Cannon Tract - 1842-001	40,000.00	1,000.00	(39,000.00)
- Driftwood 522 PR & Const. Phase Services - 1900-001	60,000.00	45,000.00	(15,000.00)
- Big Sky PR & Const Phase Services - 1913-001	60,000.00	25,000.00	(35,000.00)
- Driftwood Creek PR & Const Phase Services - 1917-001	45,000.00	40,000.00	(5,000.00)
- Cannon/Cynosure/Double L Water CCN App. - 2007-00	5,000.00	5,000.00	

	FY 2023 Adopted	FY 2023 Projected	Change
- Cynosure-Wild Ridge - 2009-001	20,000.00	35,000.00	15,000.00
- Oryx Cannon 58 Plan Review & CPS - 60972-2	-	5,000.00	5,000.00
- New Growth Plan Review & CPS - 60972-2	-	5,000.00	5,000.00
- Cannon Ranch Gateway Village Plan Review & CPS - 6	-	35,000.00	35,000.00
- TLAP Renewal application			-
System Operations and Maintenance:			-
- Routine Operations	73,600.00	130,000.00	56,400.00
- Non-Routine Operations	78,000.00	106,860.00	28,860.00
- System Maintenance & Repair	24,000.00	127,500.00	103,500.00
- Chlorinator Maintenance	3,000.00	3,000.00	-
- Chlorinator Alarm	1,000.00	-	(1,000.00)
- Odor Control	20,000.00	10,000.00	(10,000.00)
- Meter Calibrations	2,100.00	2,100.00	-
- Lift Station Cleaning	21,000.00	28,000.00	7,000.00
- Jet Cleaning Collection lines	22,800.00	22,800.00	-

	FY 2023 Adopted	FY 2023 Projected	Change
- Drip Field Lawn Maintenance	10,000.00	10,000.00	-
- Drip Field Maint & Repairs	20,000.00	20,000.00	-
- Drip Field Meter Box Replacement	5,000.00	5,000.00	-
- Lift Station repairs	21,000.00	56,000.00	35,000.00
- Autodialer Replacement	17,500.00	17,500.00	-
- Lift Station Preventative Maintenance	7,000.00	-	(7,000.00)
- WWTP Repairs/Pump Repairs	45,000.00	90,000.00	45,000.00
- Chemicals	12,000.00	15,000.00	3,000.00
- Electricity	80,000.00	80,000.00	-
- Laboratory Testing	25,000.00	30,000.00	5,000.00
- Sludge Hauling	130,000.00	120,000.00	(10,000.00)
- Phone/Network	9,000.00	-	(9,000.00)
- Supplies	20,000.00	22,500.00	2,500.00
- Wastewater Flow Measurement	9,000.00	10,257.00	1,257.00
- Backwash Flow Meter & Check valve	22,000.00	6,000.00	(16,000.00)
- Arrowhead Plant Operations	148,225.00	-	(148,225.00)
- Big Sky Plant Operations	69,948.00	-	(69,948.00)
Arrowhead Operations and Maintenance:			
- Routine Operations			
- Non-Routine Operations			
- Chlorinator Maintenance			
- Chlorinator Alarm			
- Meter Calibrations			
- Lift Station Cleaning			
- Drip Field Lawn Maintenance			
- Drip Field Maint & Repairs			
- Lift Station repairs			
- Lift Station Preventative Maintenance			
- WWTP Repairs/Pump Repairs			
- Chemicals			
- Electricity			
- Sludge Hauling			
- Supplies			
- Capital Projects			
Other Expense	52,000.00	52,000.00	-
Capital Projects:			
- Road Reconstruction			
- HRTreated Effluent Fill Station	200,000.00	5,000.00	(195,000.00)
- Parallel West Interceptor	-	-	-
- Arrowhead Drain Field	1,800,000.00	-	(1,800,000.00)
Other:			
- Reimbursement to Caliterra Oversize of West Intercepto	-	652,733.00	652,733.00
TWDB Engineering:			
- West Interceptor, SC, LS, FM and TE line 1950-001	250,000.00	45,000.00	(205,000.00)
- East Interceptor 1951-001	400,000.00	75,000.00	(325,000.00)

	FY 2023 Adopted	FY 2023 Projected	Change
- Effluent HP 1952-001	200,000.00	125,000.00	(75,000.00)
- Reclaimed Water Facility 1953-001	15,000.00	5,000.00	(10,000.00)
- WWTP Design Assistance			-
- So Regional WW System Exp P&M 1923-001	30,000.00	10,000.00	(20,000.00)
Miscellaneous:			-
- Consultants and Legal	175,000.00	145,000.00	(30,000.00)
TWDB Capital Projects:			-
- West Interceptor	3,500,000.00	-	(3,500,000.00)
- South Collector, LS and FM and TE Line			-
- East Interceptor	25,000.00	-	(25,000.00)
- Effluent Holding Pond	1,500,000.00	-	(1,500,000.00)
- WWTP	25,000.00	-	(25,000.00)
Transfer to General Fund	4,066.66		(4,066.66)
Transfer to Vehicle Replacement Fund	29,911.00	29,911.00	-
Total Expense	9,738,900.66	2,494,161.00	

FY 2023
AdoptedFY 2023
Projected

Change

WATER**Revenue**

Fees:

- Tap Fees			
- Impact Fees			
- Meter Set Fees		2,375.00	2,375.00
- Disconnect Fees			
- Equipment Fees		2,584.00	2,584.00
- Inspection Fees		300.00	300.00

Rates:

- Base Rate	7,800.00	30,000.00	22,200.00
- Usage	150,000.00	100,000.00	(50,000.00)
- Penalties			

Other Revenues

16,896.97 16,896.97

TXF from Wastewater Fund

- -

Total Revenue**157,800.00 152,155.97****Expense**

Administrative and General Expense:

- Regulatory Expense	-	-	
- Planning and Permitting	-	-	

System Operations and Maintenance:

- Routine Operations	25,000.00	10,000.00	(15,000.00)
- Non Routine Operations	20,000.00	10,000.00	(10,000.00)
- System Maintenance & Repair	20,000.00	5,000.00	(15,000.00)
- Laboratory Testing	25,000.00	5,000.00	(20,000.00)
- Supplies	50,000.00	62,000.00	12,000.00

Operating and Maintenance

- -

Total Expense**140,000.00 92,000.00****OPERATIONS****Revenues**

PEC	130,000.00	165,405.00	35,405.00
ROW Fees	6,000.00	5,000.00	(1,000.00)
Cable	130,000.00	161,076.00	31,076.00
TX Gas Franchise Fees	3,000.00	11,975.00	8,975.00
Interest		84,000.00	84,000.00
TXF from General Fund	50,000.00	-	

Total Revenue**319,000.00 427,456.00****Expense**

Administrative and General Expense:

- Administrative/Billing Expense	66,000.00	66,000.00	
- Legal Fees	250,000.00	250,000.00	

	FY 2023 Adopted	FY 2023 Projected	Change
- Auditing	10,000.00	10,000.00	-
- Software	37,267.00		
- IT Equipment & Support	5,640.00	5,640.00	-
Systems Operations and Maintenance:			
- Phone/Network		11,200.00	11,200.00
- Equipment	50,000.00	50,000.00	-
- Equipment Maintenance	10,000.00	10,000.00	-
- Fleet Acquisition	45,000.00	33,411.51	(11,588.49)
- Fleet Maintenance	10,000.00	10,000.00	-
- Fuel	15,000.00	15,000.00	-
- Laboratory Testing			
Other Expense			
Uniforms	5,000.00	4,000.00	(1,000.00)
Training	9,254.00	8,000.00	(1,254.00)
Dispatch	3,000.00	3,000.00	-
Salaries	398,740.00	275,000.00	(123,740.00)
Taxes	33,063.21	25,000.00	(8,063.21)
Benefits	56,988.71	35,000.00	(21,988.71)
Retirement	24,650.69	18,000.00	(6,650.69)
On Call	10,400.00	10,400.00	-
Total Expense	1,040,003.61	839,651.51	

CONSOLIDATED UTILITY FUND**Revenue**

Balance Forward	6,028,715.13	6,012,207.19	(16,507.94)
Wastewater	8,908,965.12	3,252,891.60	(5,656,073.52)
Water	157,800.00	152,155.97	(5,644.03)
Operations	319,000.00	427,456.00	108,456.00
Total	15,414,480.25	9,844,710.76	

Expense

Wastewater	9,738,900.66	2,494,161.00	(7,244,739.66)
Water	140,000.00	92,000.00	(48,000.00)
Operations	1,040,003.61	839,651.51	(200,352.10)
Total Expense	10,918,904.27	3,425,812.51	
Balance Forward	4,495,575.98	6,418,898.25	

Item 9.

	FY 2023 Adopted	FY 2023 Projected	Change
TWDB FUND			
Balance Forward	208.34	-	(208.34)
Revenues	4,420,000.00	280,000.00	(4,140,000.00)
Interest			
Total revenue	4,420,208.34	280,000.00	
Expenses			
Escrow Fees			
Expenses	4,420,000.00	280,000.00	(4,140,000.00)
Total Expenses	4,420,000.00	280,000.00	
Balance Forward	208.34	-	
IMPACT FUND			
Bal Forward	4,390,183.94	4,436,041.36	45,857.42
Revenue			
Impact Fees	1,670,000.00	2,049,060.00	379,060.00
Impact Fee Deposits			
Interest Income	30,000.00	50,000.00	20,000.00
Total	6,090,183.94	6,535,101.36	
Expense			
TXF to Debt Service 2015	698,498.56	698,498.56	-
TXF to Debt Service 2019	1,013,533.00	1,013,533.00	-
TXF to Debt Service 2022	2,431,563.06	2,431,563.06	-
Total expense	4,143,594.62	4,143,594.62	
Total Bal Forward	1,946,589.32	2,391,506.74	
DEBT SERVICE FUND 2015			
Bal Forward	850,073.10	850,359.95	286.85
Revenue			
TXF from Impact Fund	698,498.56	698,498.56	-
Interest	8,000.00	8,000.00	-
Total Revenue	1,556,571.66	1,556,858.51	
Expenses			
Debt Payment 2015	711,231.76	711,231.76	-
Total Expense	711,231.76	711,231.76	
Balance Forward	845,339.90	845,626.75	
DEBT SERVICE FUND 2013			
Bal Forward	99,085.00	99,028.72	(56.28)
Revenue			

	FY 2023 Adopted	FY 2023 Projected	Change
TXF from HOT	91,600.00	91,600.00	-
Interest	1,200.00	1,200.00	-
Total	191,885.00	191,828.72	
Expense			
Tax Series 2013	89,505.00	89,505.00	-
Total Expenses	89,505.00	89,505.00	
Balance Forward	102,380.00	102,323.72	

	FY 2023 Adopted	FY 2023 Projected	Change
DEBT SERVICE FUND 2019			
Bal Forward	1,015,695.96	1,015,661.43	(34.53)
Revenue			
TXF from Impact Fees	1,013,533.00	1,013,533.00	-
Interest	12,000.00		
Total	2,041,228.96	2,029,194.43	
Expense			
Tax Series 2019	983,553.00	983,553.00	-
Total Expenses	983,553.00	983,553.00	
Balance Forward	1,057,675.96	1,045,641.43	
DEBT SERVICE FUND 2022			
Bal Forward	-	-	-
Revenue			
TXF from Impact Fees	2,431,563.06	2,389,582.88	(41,980.18)
Interest	-	-	
Total	2,431,563.06	2,389,582.88	
Expense			
Tax Series 2022	1,215,163.06	1,194,294.38	(20,868.68)
Total Expenses	1,215,163.06	1,194,294.38	
Balance Forward	1,216,400.00	1,195,288.50	
PEG FUND			
Balance Forward	174,408.18	175,739.55	1,331.37
Revenues			
TWC	27,000.00	32,215.35	5,215.35
Interest Income	1,700.00	2,000.00	300.00
Total Revenues	203,108.18	209,954.90	
Expense			
TXF to Event Center	-	90,000.00	90,000.00
Total Expense	-	90,000.00	
Balance Forward	203,108.18	119,954.90	

	FY 2023 Adopted	FY 2023 Projected	Change
RESERVE FUND			
Balance Forward	1,845,374.05	1,845,884.62	510.57
Revenue			
TXF from General Fund	300,000.00	300,000.00	-
Interest	18,000.00	23,000.00	5,000.00
Total	2,163,374.05	2,168,884.62	

Expense			
Expense			-
Total Expense	-	-	
Balance Forward	2,163,374.05	2,168,884.62	

TIRZ 1			
Balance Forward	195,162.56	354,256.51	159,093.95
Revenues			
City AV	115,297.54	121,169.56	5,872.02
County AV	215,354.00	214,030.08	(1,323.92)
City for GAP Escrow	-		
Interest Income	3,000.00		(3,000.00)
EPS Reimbursements			
Total Revenue	528,814.10	689,456.15	

Expense			
TIRZ Expense			
Project Management/Misc. Costs	32,000.00	15,750.00	(16,250.00)
Project Administration P3 Works	16,000.00	10,000.00	(6,000.00)
Legal Fees	12,000.00	-	(12,000.00)
EPS			
MAS	30,000.00	-	(30,000.00)
HDR	478,000.00	358,500.00	(119,500.00)
TJKM - Grant Writing	-		
Buie - PR	-		-
Misc. Consulting	5,000.00	-	(5,000.00)
Creation Cost Reimbursements			
TXF to GAP Escrow	-		-
Stakeholder Reimbursement	-	284,573.95	284,573.95
Total Expense	573,000.00	668,823.95	
Balance Forward	(44,185.90)	20,632.20	

TIRZ 2			
Balance Forward	653,378.27	1,100,268.33	446,890.06
Revenue			

	FY 2023 Adopted	FY 2023 Projected	Change
Interest Income	2,000.00	7,500.00	5,500.00
City AV	240,664.11	242,667.64	2,003.53
County AV	437,211.00	426,510.90	(10,700.10)
Total Revenue	1,333,253.38	1,776,946.87	
Expense			
Project Management/Misc. Costs		15,750.00	15,750.00
Project Administration P3 Works		8,000.00	8,000.00
MAS		0.00	-
HDR		119,500.00	119,500.00
Misc. Consulting	-	-	-
Creation Cost Reimbursements			
Stakeholder Reimbursement		82,235.05	82,235.05
Total Expense	-	225,485.05	
Balance Forward	1,333,253.38	1,551,461.82	

Item 9.

	FY 2023 Adopted	FY 2023 Projected	Change
VEHICLE REPLACEMENT FUND			
Balance Forward	31,193.00	31,193.00	-
Revenue			
TXF from General Fund	70,326.00	70,326.00	-
TXF from DSRP	29,595.00	29,595.00	-
TXF from WWU	29,911.00	29,911.00	-
Total Revenue	161,025.00	161,025.00	
Expense			
Vehicle Replacement			-
Total Expense	-	-	
Balance Forward	161,025.00	161,025.00	

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2023-___

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, ENACTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2023-2024; FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; FILING OF BUDGET; REPEALER; SEVERABILITY; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of the City of Dripping Springs (“City Council”) seeks to enact and otherwise approve the City’s budget for Fiscal Year 2023-2024; and

WHEREAS, the new fiscal year commences for the City of Dripping Springs (“City”) on October 1, 2023; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and thus is statutorily authorized by Texas Local Government Code Chapter 102 of the Local Government Code; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Section 101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

The City’s budget for Fiscal Year 2023-2024 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Ordinance for all purposes.

3. REPEALER

To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. FILING THE BUDGET

The City Secretary is hereby directed to file the budget on the website of the City and in the City’s official records.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also proved as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 19th day of September, by the following City Council of Dripping Springs roll call vote:

Mayor Pro Tem Manassian	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member King	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Tahuahua	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Crow	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Parks	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



City of Dripping Springs Fiscal Year 2023-24 Budget Cover Page

This budget will raise more total property taxes than last year’s budget by \$820,123.54, which is a 31.92% percent increase, and of that amount \$445,377.12 is tax revenue to be raised from new property added to the tax roll this year.

Dripping Springs City Council Recorded Roll Call Vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

Property Tax Rate Comparison

	Fiscal Year 2022-2023	Fiscal Year 2022-2023
Property Tax Rate	\$0.1778/100	\$0.1718/100
No-new-revenue Tax Rate	\$0.1512/100	\$0.1546/100
No-new-revenue Maintenance & Operations Tax Rate	\$0.1512/100	\$0.1546/100
Voter Approval Tax Rate	\$0.1778/100	\$0.1718/100
Debt Rate	\$0.0000/100	\$0.0000/100

City Debt Obligations

Total debt obligation for City of Dripping Springs secured by property taxes: \$0.00

Newspaper Notices:

In 2022-2023 Fiscal Year the City expended \$5,067.21 on public notices through September 14, 2023. In 2023-2024 Fiscal Year the City has budgeted \$6,000.00 for public notices.

Legislative Services

In the 2022-2023 Fiscal Year the City expended \$60,000.00 for legislative services. In the 2023-2024 Fiscal Year the City has budgeted \$0.00 for legislative services.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
CITY - GENERAL FUND			
Balance Forward	4,408,438.85	4,408,438.85	3,712,517.47
Revenue			
AD Valorem	2,559,204.88	2,569,363.82	3,389,487.36
AV P&I	4,000.00	8,469.05	4,000.00
Sales Tax	3,800,000.00	4,504,457.99	3,800,000.00
Mixed Beverage	75,000.00	92,257.88	75,000.00
Alcohol Permits	6,852.50	7,832.50	9,000.00
Fire Inspections	50,000.00	106,000.00	50,000.00
Bank Interest	50,000.00	125,000.00	50,000.00
Development Fees:			
- Subdivision	890,750.00	398,027.07	638,875.00
- Site Dev	400,000.00	988,906.15	850,000.00
- Zoning/Signs/Ord	65,000.00	63,000.00	65,000.00
Building Code	1,500,000.00	1,615,000.00	1,500,000.00
Transportation Improvements Reimbursements	-	-	240,000.00
Solid Waste	45,000.00	60,452.02	45,000.00
Health Permits/Inspections	75,000.00	80,000.00	75,000.00
Municipal Court	1,000.00	-	-
Other Income	40,000.00	40,000.00	40,000.00
TXF from Capital Improvements	-	-	-
TXF DSRP On Call	10,400.00	10,400.00	10,400.00
TXF from HOT	2,404.33	2,404.33	-
TXF from WWU	4,066.66	4,066.66	-
TXF from TIRZ	-	194,000.00	100,558.00
TXF from Sidewalk Fund	-	169,999.00	-
FEMA	-	-	-
CARES Act	-	-	-
Opioid Abatement	-	254.75	-
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	-	-
Total	13,987,117.23	15,448,330.07	14,654,837.83
Expense			
Supplies	30,000.00	32,000.00	35,000.00
Office IT Equipment and Support	105,890.00	115,000.00	139,499.00
Software Purchase, Agreements and Licenses	218,759.00	265,318.00	192,000.00
Website	6,625.00	6,676.25	6,800.00
Communications Network/Phone	36,830.84	36,830.84	58,395.84
Miscellaneous Office Equipment	6,000.00	6,000.00	10,300.00
Utilities:			
- Street Lights	20,000.00	17,500.00	20,000.00
- Streets Water	4,000.00	3,500.00	4,000.00
- Office Electric	5,500.00	5,750.00	5,500.00
- Office Water	650.00	500.00	650.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item 10.
- Stephenson Electric	1,500.00	1,000.00	1,500.00	
- Stephenson Water	500.00	450.00	500.00	
Transportation:				
- Improvement Projects	1,096,332.00	1,266,331.00	1,140,000.00	
- Street & ROW Maintenance	204,050.00	204,050.00	211,005.00	
- Street Improvements	693,707.99	693,707.99	660,000.00	
Office Maintenance/Repairs	18,510.00	18,510.00	19,860.00	
Stephenson Building Maintenance	6,000.00	500.00	550.00	
Maintenance Equipment	97,500.00	97,500.00	8,500.00	
Equipment Maintenance	5,500.00	7,000.00	6,750.00	
Maintenance Supplies	5,100.00	5,100.00	6,500.00	
Fleet Acquisition	50,000.00	35,000.00	399,000.00	
Fleet Maintenance	44,180.00	51,000.00	78,020.00	
City Hall Improvements	500,000.00	10,000.00	556,000.00	
Uniforms	12,320.00	12,320.00	17,500.00	
Special Projects:				
- Family Violence Ctr	7,000.00	7,000.00	7,000.00	
- Lighting Compliance	2,000.00	2,000.00	2,000.00	
- Economic Development	5,000.00	5,000.00	5,000.00	
- Records Management	1,220.00	720.00	1,220.00	
- Government Affairs	60,000.00	60,000.00	-	
- Stephenson Parking Lot Improvements				
- Stephenson Building Rehabilitation	210,000.00	210,000.00	92,025.00	
- OFR Grant Writer	-			
- Planning Consultant	250,000.00	250,000.00	165,000.00	
- Land Acquisition	10,000.00	10,000.00	10,000.00	
- Downtown Bathroom	200,000.00	-	200,000.00	
- City Hall Planning	30,000.00	10,000.00	20,000.00	
Public Safety:				
- Emergency Management Equipment	45,690.00	57,000.00	79,200.00	
- Emergency Equipment Fire & Safety	611.00	1,750.00	996.00	
- Emergency Mgt PR	2,000.00	2,500.00	2,000.00	
- Emergency Equipment Maintenance & Service	11,702.00	25,000.00	12,102.00	
- Emergency Management Other	30,000.00	30,000.00	-	
- Animal Control	3,400.00	3,400.00	3,400.00	
Public Relations	5,200.00	5,200.00	15,300.00	
Postage	3,200.00	3,500.00	3,500.00	
TML Insurance:				
- Liability	25,000.00	20,032.00	27,277.00	
- Property	41,000.00	45,701.00	48,810.00	
- Workers' Comp	25,000.00	47,816.00	34,656.00	
Dues, Fees, Subscriptions	41,337.95	52,000.00	31,500.00	
Public Notices	6,000.00	6,000.00	2,000.00	
City Sponsored Events	5,000.00			
Election	8,000.00	-	8,000.00	141

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Salaries	2,624,223.34	2,415,000.00	3,293,816.65
Taxes	209,825.09	202,000.00	264,072.97
Benefits	278,376.89	268,000.00	285,439.89
Retirement	156,944.31	151,000.00	188,168.37
DSRP Salaries	485,020.13	440,000.00	540,752.60
DSRP Taxes	38,873.31	40,000.00	43,887.57
DSRP Benefits	73,071.07	67,500.00	66,694.30
DSRP Retirement	27,399.78	27,500.00	31,931.44
Professional Services:			
- Financial Services	35,000.00	35,150.00	37,500.00
- Engineering	70,000.00	35,000.00	70,000.00
- Special Counsel and Consultants	55,800.00	35,000.00	49,000.00
- Muni Court	15,500.00	10,000.00	15,500.00
- Bldg. Inspector	750,000.00	1,000,000.00	750,000.00
- Fire Inspector	40,000.00	84,800.00	40,000.00
- Health Inspector	50,000.00	70,000.00	60,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00	5,000.00
- Historic District Consultant	3,500.00	7,300.00	13,500.00
- Lighting Consultant	1,000.00	2,500.00	2,000.00
- Human Resource Consultant	15,000.00	13,000.00	28,306.00
Training/CE	92,892.04	92,892.04	84,158.93
Employee Engagement	-	-	20,000.00
Meeting Supplies	-	-	12,700.00
Code Publication	8,000.00	8,000.00	5,200.00
Mileage	2,000.00	2,000.00	2,000.00
Miscellaneous Office Expense	10,000.00	10,000.00	10,000.00
Bad Debt Expense	-	-	-
Contingencies/Emergency Fund	50,000.00	35,000.00	50,000.00
Coronavirus Local Fiscal Recovery Funds (CLFRF)			
Debt Payment 2024	-	-	367,000.00
TXF to Reserve Fund	500,000.00	500,000.00	500,000.00
TXF AV to TIF	355,961.65	363,837.20	668,644.77
TXF to TIRZ	-	-	-
Sales Tax TXF to WWU	760,000.00	900,891.60	760,000.00
SPA & ECO D TXF	218,880.00	259,456.78	218,880.00
TXF to DSRP	275,884.04	275,884.04	-
TXF to Capital Improvement Fund	300,000.00	300,000.00	300,000.00
TXF to Vehicle Replacement Fund	70,326.00	70,326.00	86,010.00
TXF to WWU			
TXF to Founders Day			
TXF to Farmers Market	15,249.56	15,249.56	16,679.31
Total	11,791,542.99	11,488,450.30	13,235,658.65

**PARKS - GENERAL FUND
Revenue**

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Sponsorships and Donations	2,000.00	5,440.00	5,000.00
City Sponsored Events	3,000.00	-	
Programs and Events	8,000.00	13,645.05	22,600.00
Community Service Permit Fees	1,800.00	1,000.00	1,800.00
Aquatics Program Income	29,400.00	38,892.00	55,300.00
Pool and Pavilion Rental	16,950.00	21,203.00	20,800.00
Park Rental Fees	5,950.00	3,148.50	6,000.00
Reimbursement of Utility Costs	-		
TXF from HOT Fund	167,000.00	-	-
TXF from Parkland Dedication	107,000.00	107,000.00	541,480.00
TXF from Parkland Development			
TXF from Landscaping Fund	1,000.00	1,000.00	3,000.00
TXF from Contingency Funds			
TXF from DSRP			
TXF from CLFRF	160,570.49	160,570.49	-
Total Revenue	502,670.49	351,899.04	655,980.00
Expense			
Other	11,500.00	11,500.00	13,320.00
Park Consultants	10,000.00	5,000.00	
Dues Fees and Subscriptions	1,464.50	1,464.50	3,402.00
Advertising & Marketing	11,250.00	11,250.00	16,250.00
Total Other	34,214.50	29,214.50	32,972.00
Public Improvements			
All Parks	6,500.00	8,100.00	156,500.00
Triangle Improvement	17,000.00	-	-
Rathgeber Improvements	110,000.00	110,000.00	215,000.00
Founders Park	187,048.36	187,048.36	597,000.00
Founders Pool	1,500.00	1,500.00	
Skate Park	75,000.00	-	150,000.00
S & R Park	150,000.00	-	54,000.00
Charro Ranch Park	1,000.00	1,000.00	600.00
Total Improvements	548,048.36	307,648.36	1,173,100.00
Utilities			
Portable Toilets	7,250.00	7,250.00	7,250.00
Triangle Electric	500.00	500.00	500.00
Triangle Water	1,000.00	500.00	500.00
Ranch House Network/Phone			8,568.00
S&R Park Water	13,000.00	13,000.00	13,000.00
SRP Electric	2,500.00	2,500.00	2,500.00
FMP Pool/ Pavilion Water	6,000.00	4,500.00	6,000.00
FMP Pool//Electricity	7,250.00	6,500.00	5,000.00
Pool Phone/Network	1,650.00	1,650.00	3,040.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item 10.
FMP Pool Propane	20,000.00	10,000.00	13,250.00	
Total Utilities	59,150.00	46,400.00	59,608.00	
Maintenance				
General Maintenance (All Parks)	1,000.00	1,000.00	9,000.00	
Trail Washout repairs	-			
Equipment Rental	1,000.00	1,000.00	1,000.00	
Founders Pool	16,000.00	19,000.00	36,000.00	
Founders Park	50,740.00	50,740.00	17,740.00	
Skate Park Maintenance	500.00	-	500.00	
S&R	31,420.00	31,420.00	42,920.00	
Charro Ranch Park	7,250.00	7,250.00	9,300.00	
Triangle/ Veteran's Memorial Park	700.00	700.00	700.00	
Rathgeber Maintenance	900.00	1,050.00		
Total Maintenance	109,510.00	112,160.00	117,160.00	
Supplies				
General Parks	8,550.00	8,550.00	8,550.00	
Charro Ranch Supplies	1,500.00	1,500.00	1,250.00	
Founders Park Supplies		-	-	
Founders Pool Supplies	24,705.00	29,764.34	40,075.00	
Program and Events	20,050.00	20,050.00	10,950.00	
DSRP & Ranch House Supplies				
Rathgeber Supplies			600.00	
S&R Supplies	400.00	400.00	400.00	
Total Supplies	55,205.00	60,264.34	61,825.00	
Program Staff				
Camp Staff	-			
Program Event Staff	13,400.00	13,400.00	27,801.76	
Aquatics Staff	77,043.15	77,043.15	130,642.09	
Total Staff Expense	90,443.15	90,443.15	158,443.85	
Total Parks Expenditures	896,571.01	646,130.35	1,603,108.85	
FOUNDERS DAY - GENERAL FUND				
Balance Forward	33,588.01	33,588.01	46,869.01	
Revenue				
Craft booths/Business Booths	6,250.00	9,870.00	6,250.00	
Food booths	1,100.00	1,359.38	1,300.00	
BBQ cookers	4,600.00	6,270.00	4,600.00	
Carnival	10,000.00	16,379.86	14,000.00	
Parade	3,750.00	4,360.00	4,000.00	
Sponsorship	82,500.00	107,000.00	90,000.00	
Parking concession	1,700.00	1,078.98	1,000.00	144

Attachment "A"

Item 10.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Electric	3,000.00	860.00	3,300.00
Misc.			
TXF from General Fund			
Total	146,488.01	180,766.23	171,319.01

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Expense			
Publicity	9,500.00	7,412.71	2,500.00
Porta-Potties	12,000.00	13,590.00	15,000.00
Security	32,500.00	28,280.00	35,000.00
Health, Safety & Lighting	15,500.00	26,922.05	30,500.00
Transportation	4,500.00	6,564.00	7,000.00
Barricades/Traffic Plan	19,000.00	6,261.00	6,500.00
Bands/Music/Sound	22,500.00	19,073.32	22,500.00
Clean Up	5,500.00	7,055.70	20,000.00
FD Event Supplies	5,000.00	7,524.56	7,750.00
Sponsorship	6,000.00	5,197.00	6,000.00
Parade	650.00	47.09	650.00
Tent, Tables & Chairs	4,000.00	3,959.81	4,400.00
Electricity	1,800.00	2,009.98	2,000.00
FD Electrical Setup	4,600.00		225.00
Contingencies	3,438.01		-
Total expenses	146,488.01	133,897.22	160,025.00
Balance Forward	-	46,869.01	11,294.01

ELCIPSE - 2024**Revenue**

Sponsorships			
- Sunblock Party			20,000.00
- Glasses			5,000.00
- Misc. Sponsorships			5,000.00
Sales			
- Glasses			12,000.00
- T-Shirts			3,500.00
- Other			2,000.00
TXF from HOT			62,709.00
Total	-	-	110,209.00

Expense

Merchandise			
- Glasses			14,139.00
- T-Shirts			2,500.00
- Stickers			1,000.00
- Other			6,000.00
Maintenance			32,670.00
Block Party			28,500.00
Other			25,400.00
Total expenses	-	-	110,209.00

CONSOLIDATED GENERAL FUND**Revenue**

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
City	13,987,117.23	15,448,330.07	14,654,837.83
Parks	502,670.49	351,899.04	655,980.00
Founders	146,488.01	180,766.23	171,319.01
Eclipse	-	-	110,209.00
Total	14,636,275.73	15,980,995.34	15,592,345.84
Expense			
City	11,791,542.99	11,488,450.30	13,235,658.65
Parks	896,571.01	646,130.35	1,603,108.85
Founders	146,488.01	133,897.22	160,025.00
Eclipse	-	-	110,209.00
Total Expense	12,834,602.01	12,268,477.87	15,109,001.49
Balance Forward	1,801,673.72	3,712,517.47	483,344.35

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
DRIPPING SPRINGS FARMERS MARKET			
Balance Forward	49,380.56	49,380.56	31,438.39
Revenue			
FM Sponsor	5,000.00	4,000.00	4,000.00
Grant Income	1,000.00	1,000.00	1,000.00
Booth Space	54,600.00	71,467.20	70,000.00
Applications	750.00	1,800.00	1,800.00
Membership Fee	2,600.00	2,000.00	2,000.00
Interest Income	200.00	1,395.64	1,300.00
Market Event/Merch.	1,000.00	1,000.00	1,000.00
Transfer from General Fund	15,300.59	15,300.59	16,679.31
Total	129,831.15	147,343.99	129,217.70
Expense			
Advertising	3,000.00	-	4,700.00
Market Manager	52,679.65	57,633.46	56,968.21
Market Specialist			
Payroll Tax Expense	4,281.99	4,281.99	4,610.07
DSFM Benefits	8,125.04	8,264.24	6,676.72
Retirement	3,173.95	3,173.95	3,363.97
Entertainment & Activities	3,000.00	3,000.00	3,000.00
Dues Fees & Subscriptions	200.00	200.00	200.00
Market Event	500.00	500.00	-
Training	200.00	100.00	100.00
Office Expense	300.00	700.58	200.00
Supplies Expense	4,000.00	145.26	-
Network & Phone	252.00	206.12	200.00
Cleaning & Maintenance	-	-	2,200.00
Other Expense	2,600.00	2,200.00	-
Capital Fund	-		
Contingency Fund	500.00	500.00	500.00
Transfer to Reserve Fund	35,000.00	35,000.00	35,000.00
Total Expense	117,812.63	115,905.60	117,718.98
Balance Forward	12,018.52	31,438.39	11,498.72

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
PARKLAND DEDICATION FUND			
Balance Forward	155,253.81	155,253.81	564,405.81
Revenue			
Parkland Fees	-	516,152.00	-
Total Revenue	155,253.81	671,405.81	564,405.81
Expense			
Park Improvements	107,000.00	107,000.00	541,480.00
TXF to AG Facility			
Master Naturalists			
Total Expenses	107,000.00	107,000.00	541,480.00
Balance Forward	48,253.81	564,405.81	22,925.81
PARKLAND DEVELOPMENT FUND			
Balance Forward	-	-	-
Revenue			
Parkland Development Fees			
Total Revenue	-	-	-
Expense			
Transfer to Parks			
Total Expenses	-	-	-
Balance Forward	-	-	-
AG FACILITY FUND			
Balance Forward	-	-	-
Revenue			
Ag Facility Fees	47,495.00	16,160.00	
Total Revenues	47,495.00	16,160.00	-
Expense			
TXF to DSRP	47,495.00	16,160.00	
Total Expense	47,495.00	16,160.00	-
Balance Forward	-	-	-
LANDSCAPING FUND			
Balance Forward	468,342.55	440,042.55	624,827.64
Revenue			
Tree Replacement Fees		207,420.00	
Total Revenues	468,342.55	647,462.55	624,827.64

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Expense			
Sports and Rec Park	-	-	-
DSRP			
FMP	-	-	3,000.00
Charro	1,000.00	1,000.00	
Historic Districts	25,000.00	19,334.91	
Professional Services	-	-	
Tree Maintenance			25,000.00
City Hall Lawn and Tree Maintenance	2,300.00	2,300.00	2,300.00
Total Expense	28,300.00	22,634.91	30,300.00
Balance Forward	440,042.55	624,827.64	594,527.64

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
SIDEWALK FUND			
Balance Forward	102,536.00	102,536.00	1,497.00
Revenue			
Fees	-	68,960.00	-
Total Revenues	102,536.00	171,496.00	1,497.00
Expense			
Expense	-	169,999.00	-
Total Expense	-	169,999.00	-
Balance Forward	102,536.00	1,497.00	1,497.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
DRIPPING SPRINGS RANCH PARK OPERATING FUND			
Balance Forward	151,285.98	380,344.93	242,088.02
Revenue			
Stall Rentals	37,200.00	43,000.00	37,200.00
RV/Camping Site Rentals	19,000.00	24,000.00	19,000.00
Facility Rentals	113,500.00	116,000.00	113,500.00
Equipment Rental	6,000.00	12,420.00	6,000.00
Sponsorships & Donations	52,275.00	1,000.00	52,275.00
Merchandise Sales	21,065.20	33,590.00	22,065.20
Riding Permits	9,500.00	8,500.00	9,500.00
Staff & Misc. Fees	4,000.00	5,525.00	4,000.00
Cleaning Fees	25,000.00	22,445.00	25,000.00
General Program and Events:			
- Riding Series	82,000.00	36,692.00	35,000.00
- Coyote Camp	137,100.00	137,100.00	137,100.00
- Misc. Events	2,000.00	43,687.00	2,000.00
- Programing	15,100.00	26,834.00	15,100.00
- Concert Series			
- Ice Rink	-	-	329,425.00
Other Income	500.00	145.00	500.00
Interest	600.00	3,000.00	2,000.00
TXF from Ag Facility	47,495.00	16,160.00	
TXF from HOT	395,000.00	455,000.00	300,000.00
TXF for RV/ Parking Lot HOT			
TXF from General Fund			
TXF from Landscape Fund			
TXF from PEG		90,000.00	
TXF from General Fund CLFRF	275,884.04	275,884.04	
Total Revenue	1,394,505.22	1,731,326.97	1,351,753.22
Expense			
Advertising	17,750.00	10,000.00	15,000.00
Office Supplies	10,000.00	2,500.00	10,000.00
Postage	-	-	-
DSRP On Call	10,400.00	10,400.00	10,400.00
Camp Staff	108,246.48	80,000.00	108,246.48
Network and Communications	11,316.40	30,316.40	14,518.00
IT Equipment & Support	-	-	5,000.00
Co-Sponsored Events	7,900.00	2,000.00	7,900.00
Sponsorship Expenses	2,100.00	-	2,100.00
Supplies and Materials	25,500.00	5,500.00	13,545.00
Uniforms	-	1,500.00	3,500.00
Ranch House Supplies	1,000.00	500.00	1,000.00
Dues, Fees and Subscriptions	5,127.50	5,127.50	5,127.50

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Mileage	500.00	150.00	500.00
Equipment	267,250.00	267,250.00	20,000.00
House Equipment			
Equipment Rental	2,000.00	1,627.45	2,000.00
Equipment Maintenance	25,000.00	25,000.00	25,000.00
Portable Toilets	2,500.00	1,000.00	2,500.00
Electric	60,000.00	70,000.00	60,000.00
Water	7,000.00	10,500.00	7,000.00
Septic	750.00	750.00	750.00
Lift Station Maintenance	12,000.00	7,500.00	12,000.00
Propane/Natural Gas	2,500.00	2,500.00	2,500.00
On Call Phone	501.60	-	-
Alarm	6,660.00	4,000.00	6,660.00
Stall Cleaning & Repair	4,000.00	2,500.00	4,000.00
Training and Education	9,500.00	8,200.00	12,400.00
General Program and Events:			
- Riding Series	32,000.00	33,000.00	32,000.00
- Coyote Camp	16,000.00	17,500.00	16,000.00
- Misc. Events	700.00	76,532.60	700.00
- Programing	8,000.00	15,000.00	8,000.00
- Concert Series			
- Ice Rink	-		242,719.40
Other Expense	20,000.00	300.00	20,000.00
Improvements	345,000.00	385,000.00	355,000.00
Tree Planting			
Contingencies	50,000.00	25,000.00	50,000.00
Fleet Acquisition	-		-
Fleet Maintenance	5,500.00	1,000.00	5,500.00
General Maintenance and Repair	184,800.00	294,800.00	155,697.24
Grounds and General Maintenance	21,690.00	21,690.00	21,690.00
House Maintenance	10,000.00	9,000.00	10,000.00
HCLE	13,200.00	5,000.00	13,200.00
Merchandise	10,500.00	27,000.00	17,065.20
RV/Parking Lot			
TXF to Vehicle Replacement Fund	29,595.00	29,595.00	32,145.00
Total Expenses	1,346,486.98	1,489,238.95	1,331,363.82
Total Bal Forward	48,018.24	242,088.02	20,389.40

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
HOTEL OCCUPANCY TAX FUND			
Balance Forward	439,566.31	483,467.36	549,203.99
Revenues			
Hotel Occupancy Tax	700,000.00	924,195.93	800,000.00
Interest	240.00	11,500.00	7,200.00
Total	1,139,806.31	1,419,163.29	1,356,403.99
Expenses			
Advertising	2,100.00	7,529.55	-
Christmas Lighting Displays	45,000.00	7,925.00	27,290.00
City Sponsored Events			
Historic Districts Marketing	2,800.00	2,800.00	-
Signage	44,560.00	27,560.00	8,840.00
Arts	20,000.00	-	20,000.00
Lighting	150,000.00	-	-
Dues and Fees	8,000.00	11,346.75	12,000.00
TXF to Debt Service	91,600.00	91,600.00	88,487.50
RV/ Parking Lot			
Software			8,000.00
TXF to General Fund	2,404.33		62,709.00
TXF to DSVB			475,957.38
TXF to Event Center	395,000.00	455,000.00	300,000.00
Grants	291,198.00	266,198.00	39,885.00
Total expenses	1,052,662.33	869,959.30	1,043,168.88
Balance Forward	87,143.98	549,203.99	313,235.11

FY 2023
AdoptedFY 2023
AmendedFY 2023
Proposed**VISITORS BUREAU****Balance Forward**

-

Revenue

Fees			
- Brewers Fest			1,000.00
- Wedding Showcase			14,000.00
Ticket Sales			
- Brewers Fest			12,000.00
- Dripping with Taste			5,000.00
- Songwriter's Festival			8,500.00
Merchandise			
- Brewers Fest			1,000.00
- Songwriters Festival			5,000.00
- Eclipse			2,000.00
Sponsorships & Donations			
- Songwriter's Festival			78,000.00
Grants			-
TXF from HOT Fund			475,957.38
Total	-	-	602,457.38

Expense

Personnel			
- Salaries			144,350.00
- Taxes			11,546.78
- Benefits			13,430.08
- TMRS			8,523.87
Dues, Fees and Subscriptions			5,325.00
Advertising & Marketing			164,092.00
Supplies			1,800.00
IT Equipment & Support			15,210.00
Software			26,540.00
Training & Education			13,000.00
Professional Services			
- Marketing Consultant			5,000.00
Utilities			
- Water			
- Electricity			650.00
- Phone/Network			
Website			39,885.00
Office Maintenance/Repairs			13,740.00
Postage			250.00
Other			7,214.00
Brewers Fest			7,680.00
Dripping with Taste			4,700.00

Attachment "A"

Item 10.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Songwriter's Festival			68,700.00
Wedding Showcases			13,000.00
Total expenses	-	-	564,636.73
Balance Forward	-	-	37,820.65

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
UTILITY FUND			
Balance Forward	6,028,715.13	6,012,207.19	6,418,898.25
Wastewater			
Revenue			
TXF from TWDB	4,420,000.00	280,000.00	14,715,000.00
Wastewater Service	1,285,365.12	1,400,000.00	1,478,767.68
Late Fees/Rtn check fees	9,600.00	16,000.00	9,600.00
Portion of Sales Tax	760,000.00	900,891.60	760,000.00
Delayed Connection Fees	5,000.00	15,000.00	5,000.00
Line Extensions			
Transfer fees	9,000.00	-	-
Overuse fees	150,000.00	165,000.00	335,135.58
Reuse Fees			204,350.00
FM 150 WWU Line Reimbursement	60,000.00	5,000.00	60,000.00
Interest			
Other Income	35,000.00		
Water Income			
Developer Reimbursed Costs	2,175,000.00	471,000.00	927,000.00
TXF from General Fund			
Total Revenues	8,908,965.12	3,252,891.60	18,494,853.26
Expense			
Administrative and General Expense:			
- Regulatory Expense	4,250.00		
- Planning and Permitting	7,500.00	30,000.00	5,000.00
Engineering:			
- Engineering & Surveying			
- Construction Phase Services HR TEFS 1873-001	35,000.00	35,000.00	15,000.00
- Misc. Planning/Consulting 1431-001	20,000.00	23,000.00	35,000.00
- 2nd Amendment CIP 1881-001	30,000.00	5,000.00	20,000.00
- Sewer Planning CAD 1971-001	15,000.00	2,000.00	15,000.00
- Water Planning 1982-001	15,000.00	1,000.00	5,000.00
- FM 150 WWU Line 1989-001	60,000.00	5,000.00	60,000.00
- Parallel West Interceptor Design& Cost			
- Caliterra Plan Review & construction Phase Services 19	35,000.00	10,000.00	35,000.00
- TLAP Renewal application 1732-001	50,000.00	25,000.00	10,000.00
- Arrowhead PR & Const. Phase Services - 1967-001	10,000.00	25,000.00	25,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001	75,000.00	40,000.00	100,000.00
- Double L Planning & Const. Phase Services - 1743-001	50,000.00	40,000.00	75,000.00
- Cannon Tract - 1842-001	40,000.00	1,000.00	2,000.00
- Driftwood 522 PR & Const. Phase Services - 1900-001	60,000.00	45,000.00	75,000.00
- Big Sky PR & Const Phase Services - 1913-001	60,000.00	25,000.00	50,000.00
- Driftwood Creek PR & Const Phase Services - 1917-001	45,000.00	40,000.00	75,000.00
- Cannon/Cynosure/Double L Water CCN App. - 2007-00	5,000.00	5,000.00	5,000.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
- Cynosure-Wild Ridge - 2009-001	20,000.00	35,000.00	75,000.00
- Oryx Cannon 58 Plan Review & CPS - 60972-2	-	5,000.00	60,000.00
- New Growth Plan Review & CPS - 60972-2	-	5,000.00	60,000.00
- Cannon Ranch Gateway Village Plan Review & CPS - 6	-	35,000.00	60,000.00
- TLAP Renewal application			
System Operations and Maintenance:			
- Routine Operations	73,600.00	130,000.00	87,000.00
- Non-Routine Operations	78,000.00	106,860.00	85,800.00
- System Maintenance & Repair	24,000.00	127,500.00	24,000.00
- Chlorinator Maintenance	3,000.00	3,000.00	3,900.00
- Chlorinator Alarm	1,000.00	-	1,300.00
- Odor Control	20,000.00	10,000.00	26,000.00
- Meter Calibrations	2,100.00	2,100.00	2,730.00
- Lift Station Cleaning	21,000.00	28,000.00	27,300.00
- Jet Cleaning Collection lines	22,800.00	22,800.00	27,360.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed	Item 10.
- Drip Field Lawn Maintenance	10,000.00	10,000.00	10,000.00	
- Drip Field Maint & Repairs	20,000.00	20,000.00	20,000.00	
- Drip Field Meter Box Replacement	5,000.00	5,000.00	-	
- Lift Station repairs	21,000.00	56,000.00	27,300.00	
- Autodialer Replacement	17,500.00	17,500.00	-	
- Lift Station Preventative Maintenance	7,000.00	-	9,700.00	
- WWTP Repairs/Pump Repairs	45,000.00	90,000.00	58,500.00	
- Chemicals	12,000.00	15,000.00	15,000.00	
- Electricity	80,000.00	80,000.00	80,000.00	
- Laboratory Testing	25,000.00	30,000.00		
- Sludge Hauling	130,000.00	120,000.00	150,000.00	
- Phone/Network	9,000.00			
- Supplies	20,000.00	22,500.00	28,500.00	
- Wastewater Flow Measurement	9,000.00	10,257.00	9,000.00	
- Backwash Flow Meter & Check valve	22,000.00	6,000.00	-	
- Arrowhead Plant Operations	148,225.00	-		
- Big Sky Plant Operations	69,948.00	-	-	
Arrowhead Operations and Maintenance:				
- Routine Operations			23,250.00	
- Non-Routine Operations			21,450.00	
- Chlorinator Maintenance			1,500.00	
- Chlorinator Alarm			1,000.00	
- Meter Calibrations			1,200.00	
- Lift Station Cleaning			3,000.00	
- Drip Field Lawn Maintenance			44,000.00	
- Drip Field Maint & Repairs			7,500.00	
- Lift Station repairs			2,500.00	
- Lift Station Preventative Maintenance			1,000.00	
- WWTP Repairs/Pump Repairs			14,625.00	
- Chemicals			13,000.00	
- Electricity			20,000.00	
- Sludge Hauling			39,000.00	
- Supplies			7,500.00	
- Capital Projects			2,029,109.57	
Other Expense	52,000.00	52,000.00	85,000.00	
Capital Projects:				
- Road Reconstruction				
- HRTreated Effluent Fill Station	200,000.00	5,000.00	200,000.00	
- Parallel West Interceptor	-			
- Arrowhead Drain Field	1,800,000.00	-	1,800,000.00	
Other:				
- Reimbursement to Caliterra Oversize of West Intercepto	-	652,733.00		
TWDB Engineering:				
- West Interceptor, SC, LS, FM and TE line 1950-001	250,000.00	45,000.00	150,000.00	
- East Interceptor 1951-001	400,000.00	75,000.00	125,000.00	

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
- Effluent HP 1952-001	200,000.00	125,000.00	175,000.00
- Reclaimed Water Facility 1953-001	15,000.00	5,000.00	5,000.00
- WWTP Design Assistance			
- So Regional WW System Exp P&M 1923-001	30,000.00	10,000.00	30,000.00
Miscellaneous:			
- Consultants and Legal	175,000.00	145,000.00	230,000.00
TWDB Capital Projects:			
- West Interceptor	3,500,000.00	-	2,000,000.00
- South Collector, LS and FM and TE Line			125,000.00
- East Interceptor	25,000.00	-	50,000.00
- Effluent Holding Pond	1,500,000.00	-	2,000,000.00
- WWTP	25,000.00	-	12,000,000.00
Transfer to General Fund	4,066.66		
Transfer to Vehicle Replacement Fund	29,911.00	29,911.00	37,936.00
Total Expense	9,738,900.66	2,494,161.00	22,797,960.57

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
WATER			
Revenue			
Fees:			
- Tap Fees			
- Impact Fees			
- Meter Set Fees		2,375.00	5,000.00
- Disconnect Fees			
- Equipment Fees		2,584.00	36,200.00
- Inspection Fees		300.00	5,000.00
Rates:			
- Base Rate	7,800.00	30,000.00	63,840.00
- Usage	150,000.00	100,000.00	100,000.00
- Penalties			
Other Revenues		16,896.97	6,000.00
TXF from Wastewater Fund	-	-	-
Total Revenue	157,800.00	152,155.97	216,040.00
Expense			
Administrative and General Expense:			
- Regulatory Expense	-	-	-
- Planning and Permitting	-	-	-
System Operations and Maintenance:			
- Routine Operations	25,000.00	10,000.00	25,000.00
- Non Routine Operations	20,000.00	10,000.00	10,000.00
- System Maintenance & Repair	20,000.00	5,000.00	20,000.00
- Laboratory Testing	25,000.00	5,000.00	-
- Supplies	50,000.00	62,000.00	50,000.00
Operating and Maintenance	-	-	-
Total Expense	140,000.00	92,000.00	105,000.00
OPERATIONS			
Revenues			
PEC	130,000.00	165,405.00	130,000.00
ROW Fees	6,000.00	5,000.00	6,000.00
Cable	130,000.00	161,076.00	130,000.00
TX Gas Franchise Fees	3,000.00	11,975.00	3,000.00
Interest		84,000.00	60,000.00
TXF from General Fund	50,000.00	-	-
Total Revenue	319,000.00	427,456.00	329,000.00
Expense			
Administrative and General Expense:			
- Administrative/Billing Expense	66,000.00	66,000.00	352,560.00
- Legal Fees	250,000.00	250,000.00	50,000.00

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
- Auditing	10,000.00	10,000.00	10,000.00
- Software	37,267.00		3,046.00
- IT Equipment & Support	5,640.00	5,640.00	4,340.00
Systems Operations and Maintenance:			
- Phone/Network		11,200.00	16,250.00
- Equipment	50,000.00	50,000.00	53,000.00
- Equipment Maintenance	10,000.00	10,000.00	10,000.00
- Fleet Acquisition	45,000.00	33,411.51	62,000.00
- Fleet Maintenance	10,000.00	10,000.00	12,000.00
- Fuel	15,000.00	15,000.00	20,000.00
- Laboratory Testing			30,000.00
Other Expense			
Uniforms	5,000.00	4,000.00	7,470.00
Training	9,254.00	8,000.00	13,305.00
Dispatch	3,000.00	3,000.00	3,000.00
Salaries	398,740.00	275,000.00	527,345.98
Taxes	33,063.21	25,000.00	42,609.97
Benefits	56,988.71	35,000.00	59,572.49
Retirement	24,650.69	18,000.00	30,894.73
On Call	10,400.00	10,400.00	10,400.00
Total Expense	1,040,003.61	839,651.51	1,317,794.17

CONSOLIDATED UTILITY FUND**Revenue**

Balance Forward	6,028,715.13	6,012,207.19	6,418,898.25
Wastewater	8,908,965.12	3,252,891.60	18,494,853.26
Water	157,800.00	152,155.97	216,040.00
Operations	319,000.00	427,456.00	329,000.00
Total	15,414,480.25	9,844,710.76	25,458,791.50

Expense

Wastewater	9,738,900.66	2,494,161.00	22,797,960.57
Water	140,000.00	92,000.00	105,000.00
Operations	1,040,003.61	839,651.51	1,317,794.17
Total Expense	10,918,904.27	3,425,812.51	24,220,754.74
Balance Forward	4,495,575.98	6,418,898.25	1,238,036.76

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
TWDB FUND			
Balance Forward	208.34	208.34	208.34
Revenues	4,420,000.00	280,000.00	14,715,000.00
Interest			
Total revenue	4,420,208.34	280,208.34	14,715,208.34
Expenses			
Escrow Fees			
Expenses	4,420,000.00	280,000.00	14,715,000.00
Total Expenses	4,420,000.00	280,000.00	14,715,000.00
Balance Forward	208.34	208.34	208.34
IMPACT FUND			
Bal Forward	4,390,183.94	4,436,041.36	2,391,506.74
Revenue			
Impact Fees	1,670,000.00	2,049,060.00	1,080,150.00
Impact Fee Deposits			
Interest Income	30,000.00	50,000.00	45,000.00
Total	6,090,183.94	6,535,101.36	3,516,656.74
Expense			
TXF to Debt Service 2015	698,498.56	698,498.56	684,900.76
TXF to Debt Service 2019	1,013,533.00	1,013,533.00	1,043,553.00
TXF to Debt Service 2022	2,431,563.06	2,431,563.06	1,195,288.50
Total expense	4,143,594.62	4,143,594.62	2,923,742.26
Total Bal Forward	1,946,589.32	2,391,506.74	592,914.48
DEBT SERVICE FUND 2015			
Bal Forward	850,073.10	850,359.95	845,626.75
Revenue			
TXF from Impact Fund	698,498.56	698,498.56	684,900.76
Interest	8,000.00	8,000.00	8,000.00
Total Revenue	1,556,571.66	1,556,858.51	1,538,527.51
Expenses			
Debt Payment 2015	711,231.76	711,231.76	698,498.56
Total Expense	711,231.76	711,231.76	698,498.56
Balance Forward	845,339.90	845,626.75	840,028.95
DEBT SERVICE FUND 2013			
Bal Forward	99,085.00	99,028.72	102,323.72
Revenue			

Attachment "A"

Item 10.

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
TXF from HOT	91,600.00	91,600.00	88,487.50
Interest	1,200.00	1,200.00	
Total	191,885.00	191,828.72	190,811.22
Expense			
Tax Series 2013	89,505.00	89,505.00	91,600.00
Total Expenses	89,505.00	89,505.00	91,600.00
Balance Forward	102,380.00	102,323.72	99,211.22

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
DEBT SERVICE FUND 2019			
Bal Forward	1,015,695.96	1,015,661.43	1,045,641.43
Revenue			
TXF from Impact Fees	1,013,533.00	1,013,533.00	1,043,553.00
Interest	12,000.00		
Total	2,041,228.96	2,029,194.43	2,089,194.43
Expense			
Tax Series 2019	983,553.00	983,553.00	1,013,553.00
Total Expenses	983,553.00	983,553.00	1,013,553.00
Balance Forward	1,057,675.96	1,045,641.43	1,075,641.43
DEBT SERVICE FUND 2022			
Bal Forward	-	-	1,195,288.50
Revenue			
TXF from Impact Fees	2,431,563.06	2,389,582.88	1,191,888.50
Interest	-	-	-
Total	2,431,563.06	2,389,582.88	2,387,177.00
Expense			
Tax Series 2022	1,215,163.06	1,194,294.38	1,195,288.50
Total Expenses	1,215,163.06	1,194,294.38	1,195,288.50
Balance Forward	1,216,400.00	1,195,288.50	1,191,888.50
PEG FUND			
Balance Forward	174,408.18	175,739.55	119,954.90
Revenues			
TWC	27,000.00	32,215.35	30,000.00
Interest Income	1,700.00	2,000.00	2,000.00
Total Revenues	203,108.18	209,954.90	151,954.90
Expense			
TXF to Event Center	-	90,000.00	
Total Expense	-	90,000.00	-
Balance Forward	203,108.18	119,954.90	151,954.90

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
RESERVE FUND			
Balance Forward	1,845,374.05	1,845,884.62	2,168,884.62
Revenue			
TXF from General Fund	300,000.00	300,000.00	300,000.00
Interest	18,000.00	23,000.00	23,000.00
Total	2,163,374.05	2,168,884.62	2,491,884.62

Expense			
Expense			
Total Expense	-	-	-
Balance Forward	2,163,374.05	2,168,884.62	2,491,884.62

TIRZ 1			
Balance Forward	195,162.56	354,256.51	20,632.20
Revenues			
City AV	115,297.54	121,169.56	248,835.49
County AV	215,354.00	214,030.08	362,307.49
City for GAP Escrow	-		
Interest Income	3,000.00		
EPS Reimbursements			
Total Revenue	528,814.10	689,456.15	631,775.18

Expense			
TIRZ Expense			
Project Management/Misc. Costs	32,000.00	15,750.00	16,000.00
Project Administration P3 Works	16,000.00	10,000.00	8,000.00
Legal Fees	12,000.00	-	-
EPS			
MAS	30,000.00	-	30,000.00
HDR	478,000.00	358,500.00	170,625.00
TJKM - Grant Writing	-		
Buie - PR	-		
Misc. Consulting	5,000.00	-	176,750.00
Creation Cost Reimbursements			
TXF to GAP Escrow	-		
Stakeholder Reimbursement	-	284,573.95	80,325.73
Total Expense	573,000.00	668,823.95	481,700.73
Balance Forward	(44,185.90)	20,632.20	150,074.45

TIRZ 2			
Balance Forward	653,378.27	1,100,268.33	1,551,461.82
Revenue			

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
Interest Income	2,000.00	7,500.00	6,500.00
City AV	240,664.11	242,667.64	419,809.28
County AV	437,211.00	426,510.90	609,756.54
Total Revenue	1,333,253.38	1,776,946.87	2,587,527.64
Expense			
Project Management/Misc. Costs		15,750.00	16,000.00
Project Administration P3 Works		8,000.00	8,000.00
MAS		0.00	10,000.00
HDR		119,500.00	56,875.00
Misc. Consulting	-	-	150,000.00
Creation Cost Reimbursements			
Stakeholder Reimbursement		82,235.05	20,232.27
Total Expense	-	225,485.05	261,107.27
Balance Forward	1,333,253.38	1,551,461.82	2,326,420.37

	FY 2023 Adopted	FY 2023 Amended	FY 2023 Proposed
VEHICLE REPLACEMENT FUND			
Balance Forward	31,193.00	31,193.00	161,025.00
Revenue			
TXF from General Fund	70,326.00	70,326.00	86,010.00
TXF from DSRP	29,595.00	29,595.00	32,145.00
TXF from WWU	29,911.00	29,911.00	37,936.00
Total Revenue	161,025.00	161,025.00	317,116.00
Expense			
Vehicle Replacement			
Total Expense	-	-	-
Balance Forward	161,025.00	161,025.00	317,116.00

FY 2024 Proposed Tax Rates

City	Current Rate			Proposed Rate			Change	% of Change
	M&O	I&S	Total	M&O	I&S	Total		
Bee Cave	-	0.02000	0.02000		0.02000	0.02000	-	0.00%
Lakeway	0.09710	0.03190	0.12900	0.10450	0.03950	0.14400	0.01500	11.63%
West Lake Hills	0.10610	0.04430	0.15040	0.11780	0.06080	0.17860	0.02820	18.75%
Fredericksburg	0.16997	0.02586	0.19582	0.16864	0.01275	0.18139	(0.01444)	-7.37%
Rollingwood	0.09510	0.08450	0.17960	0.10320	0.09510	0.19830	0.01870	10.41%
Dripping Springs	0.17780	-	0.17780	0.17180	0.03796	0.20976	0.03196	17.98%
Horseshoe Bay	0.21361	0.05639	0.27000	0.19770	0.07230	0.27000	-	0.00%
Buda	0.09260	0.24970	0.34230	0.08820	0.24970	0.33790	(0.00440)	-1.29%
Lago Vista	0.29590	0.13240	0.42830	0.29890	0.11500	0.41390	(0.01440)	-3.36%
Liberty Hill	0.29351	0.16105	0.45456	0.29351	0.16105	0.45456	-	0.00%
Kyle	0.29660	0.21160	0.50820	0.27920	0.19010	0.46930	(0.03890)	-7.65%
Boerne	0.38700	0.06400	0.45100	0.35820	0.11840	0.47660	0.02560	5.68%
Bastrop	0.31660	0.19620	0.51280	0.30940	0.19620	0.50560	(0.00720)	-1.40%
Pflugerville	0.26820	0.21310	0.48130	0.24850	0.28770	0.53620	0.05490	11.41%
Marble Falls	0.21000	0.34770	0.55770	0.20090	0.33910	0.54000	(0.01770)	-3.17%
Burnett	0.50220	0.11090	0.61310	0.50220	0.11090	0.61310	-	0.00%
Bulverde	0.17080	-	0.17080	0.16750		0.16750	(0.00330)	-1.93%
Dripping Springs	0.17780	-	0.17780	0.17180	0.03796	0.20976	0.03196	17.98%
Live Oak	0.28308	0.12714	0.41022	0.27421	0.11158	0.38579	(0.02443)	-5.96%
Hutto	0.27388	0.14810	0.42198	0.26848	0.13363	0.40211	(0.01987)	-4.71%
Elgin	0.36431	0.18035	0.54466	0.36327	0.13497	0.49824	(0.04643)	-8.52%
Taylor	0.45338	0.19557	0.64895	0.36065	0.26812	0.62877	(0.02018)	-3.11%

Salary Survey Cities

Other Cities

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2023-_____

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, APPROVING THE AD VALOREM TAX RATE AND LEVY OF ONE THOUSAND SEVEN HUNDRED EIGHTEEN TEN-THOUSANDTHS CENTS (\$0.1718) PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE CITY LIMITS OF THE CITY; PROVIDING FOR PENALTIES AND INTEREST; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; SEVERABILITY; SAVINGS CLAUSE; PUBLICATION AND EFFECTIVE DATE

WHEREAS, a budget appropriating revenues generated for the use and support of the municipal government of the City of Dripping Springs (“City”) has been approved and adopted by the City Council of the City of Dripping Springs (“City Council”) as required by Chapter 102 of the Texas Local Government Code; and

WHEREAS, a notice of the hearing on a proposed tax revenue increase was published in the City’s official newspaper on August 24, 2023; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary of proper for carrying out a power granted by to the City; and

WHEREAS, the tax rate exceeds the no-new-revenue tax rate and was passed by a greater than a sixty percent (60%) of the members of the governing body; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to adopt an ordinance establishing an ad valorem tax rate.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. APPROVAL OF TAX RATE & LEVY

That there be and is hereby levied and shall be assessed and collected for the year , on all taxable property, real, personal and mixed, situated within the city limits of the City, and not exempt the Constitution of the State and valid state laws, an ad valorem tax rate of One Thousand Seven Hundred Eighteen Ten-Thousandths cents (\$0.1718) on each One Hundred Dollars (\$100.00) assessed value of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenses and budge of the municipal government of the City (maintenance and operations (M&O)), a tax rate of One Thousand Seven Hundred Eighteen Ten-Thousandths cents (\$0.1718) on each One Hundred Dollars (\$100.00) assessed value of taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 31.92 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

- (b) The City Secretary shall cause the following notice to be posted on the homepage of the City's internet website:

THE CITY OF DRIPPING SPRINGS, TEXAS ADOPTED A TAX RATE THAT WILL EFFECTIVELY BE RAISED BY SEVENTEEN POINT SIX PERCENT (31.92%) AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,00.00 HOME BY APPROXIMATELY \$ 0.00.

2. PENALTY & INTEREST

All taxes shall become a lien upon the property against which assessed and the City Tax Assessor/Collector for the City of Dripping Springs, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, or the payment of said taxes, penalty and interest for the general fund of the City of Dripping Springs, Texas.

3. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

4. SEVERABILITY CLAUSE

That is any section, subsection, paragraph, clause, phrase, or provision of this Ordinance shall be judged invalid or held unconstitutional, the same shall not affect the validity of this Ordinance as a whole or provision thereof, other than the part so decided to be invalid or unconstitutional.

5. SAVINGS CLAUSE

That all previous budget ordinances shall remain in full force and effect, save and except as amended by this Ordinance.

6. PUBLICATION CLAUSE

The City Secretary of the City of Dripping Springs, Texas, is hereby directed to public in the Official Newspaper of the City of Dripping Springs, the caption, and effective date clause of this Ordinance as required by Texas Local Government Code §52.011.

7. EFFECTIVE DATE

The necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this Ordinance shall take effect immediately from and after its passage as the law in such provides.

8. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, 19th day of September 2023, by the following City Council of Dripping Springs roll call vote:

Mayor Pro Tem Manassian	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member King	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Tahuahua	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Crow	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>
Council Member Parks	_____	<i>for</i>	_____	<i>against</i>	_____	<i>abstain</i>	_____	<i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

CITY OF DRIPPING SPRINGS

RESOLUTION No. 2023-R__

A RESOLUTION OF THE CITY OF DRIPPING SPRINGS, TEXAS,
RATIFYING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2023-2024;
FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES;
FILING OF BUDGET; REPEALER; SEVERABILITY; EFFECTIVE DATE;
AND PROPER NOTICE

WHEREAS, the City of Dripping Springs City Council (“City Council”) seeks to enact and otherwise approve the City of Dripping Springs’ (“City”) budget for Fiscal Year 2023-2024; and

WHEREAS, the new fiscal year commences for the City on October 1, 2023; and

WHEREAS, the Budget as adopted raises more total property taxes than last year’s budget by \$820,123.54, which is a thirty-one point ninety-two percent (31.92%) increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$445,377.12; and

WHEREAS, Local Government Code § 102.007 requires the City ratify the Budget by a separate vote; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and complies with Texas Local Government Chapter 102; and

WHEREAS, pursuant to Texas Local Government Code §51.001 the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code §101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget (*Attachment “A”*).

NOW, THEREFORE, BE IT by the City Council of the City of Dripping Springs, Texas, that:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Resolution by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

The City’s budget for Fiscal Year 2023-2024 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Resolution for all intents and purposes.

3. REPEALER

To the extent reasonably possible, resolutions and ordinances are to be read together in harmony. However, all resolutions and ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of these clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Resolution.

5. FILING OF THE BUDGET

The City Secretary is hereby directed to file the budget on the website of the City and in the City’s official records.

6. EFFECTIVE DATE

This Resolution shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

COUNCIL MEMBER _____ MOTIONED TO APPROVE THIS RESOLUTION, WHICH WAS SECONDED BY COUNCIL MEMBER _____. THE MOTION TO APPROVE RESOLUTION NO. 2023-R___ CARRIED RECEIVING THE VOTE: __ (AYES), __ (NAYS), AND __ (ABSTENTIONS).

PASSED & APPROVED, this the 19th day of September 2023, by the following roll call vote of the City Council of Dripping Springs, Texas.

Mayor Pro Tem Manassian	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member King	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Tahuahua	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Crow	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Parks	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Johnna Krantz, Community Events Coordinator

Council Meeting Date: September 19, 2023

Agenda Item Wording: **Discuss and consider approval of a Temporary Street Closure Permit Application from the Dripping Springs Lions Club to close portions of Mercer Street, College Street, San Marcos Street, and Old Fitzhugh Road on December 2, 2023.**

Agenda Item Sponsor: Council Member Sherrie Parks

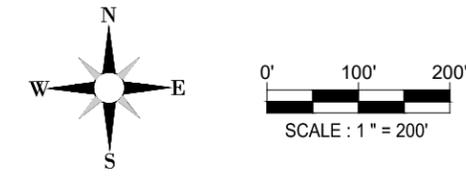
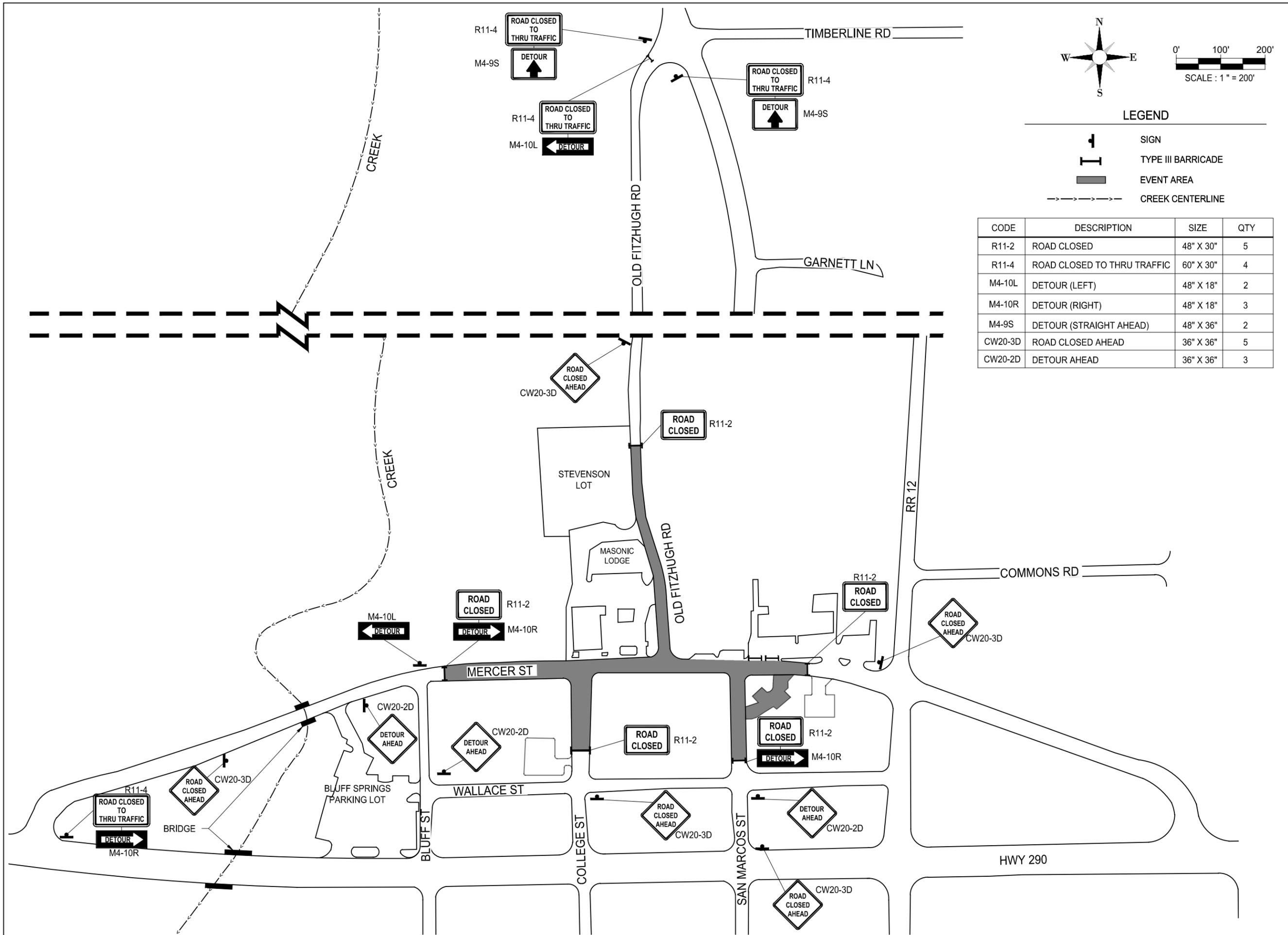
Summary/Background: This Traffic Control Plan (TCP) has been prepared to promote safety and convenience. The City will temporarily close portions of portions of the downtown area to through-traffic for public safety during the 2023 Christmas on Mercer event. This plan is based on the City's prior successful experience with traffic control during similar downtown events and festivals.

The 2023 TCP will close Mercer Street from Bluff Street to Wells Fargo Bank. College Street will be closed from Mercer to Wallace Street. A portion of San Marcos Street will be closed between Wallace and Mercer. Old Fitzhugh Road will be closed to through traffic at Ranch Road 12, and closed to event traffic from the Stevenson Building Lot to Mercer Street.

Staff Recommendation: Approval of the Temporary Street Closure request for the 2023 Christmas on Mercer event on December 2, 2023.

Attachments: 2023 Christmas on Mercer TCP

Next Steps/Schedule: Issue the Temporary Road Closure Permit.



LEGEND

- SIGN
- TYPE III BARRICADE
- EVENT AREA
- CREEK CENTERLINE

CODE	DESCRIPTION	SIZE	QTY
R11-2	ROAD CLOSED	48" X 30"	5
R11-4	ROAD CLOSED TO THRU TRAFFIC	60" X 30"	4
M4-10L	DETOUR (LEFT)	48" X 18"	2
M4-10R	DETOUR (RIGHT)	48" X 18"	3
M4-9S	DETOUR (STRAIGHT AHEAD)	48" X 36"	2
CW20-3D	ROAD CLOSED AHEAD	36" X 36"	5
CW20-2D	DETOUR AHEAD	36" X 36"	3

Item 13.
GILPIN
 ENGINEERING COMPANY
 T.B.P.L.S. Firm Registration # 10193770
 T.B.P.E. Firm Registration # F-8266
 9701 BRODIE LANE #203
 AUSTIN, TX 78748
 PH: 512.220.8100

ENGINEER'S SEAL:

 CHAD GILPIN
 91800
 LICENSED PROFESSIONAL ENGINEER
 14 September 23

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REVISIONS:

NO.	REVISION	DATE

DATE: 09/14/2023
 DESIGNED BY: RP
 CHECKED BY: CG
 PROJ #: TCP 2023-001



PROJECT:
CHRISTMAS ON MERCER 2023

SHEET TITLE:
TRAFFIC CONTROL PLAN



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Johnna Krantz, Community Events Coordinator

Council Meeting Date: September 19, 2023

Agenda Item Wording: **Discuss and consider approval of a Temporary Street Closure Permit Application from the Dripping Springs Visitors Bureau to close portions of Mercer Street, San Marcos Street, and Old Fitzhugh Road on the weekend of October 20-22, 2023.**

Agenda Item Sponsor: Council Member Sherrie Parks

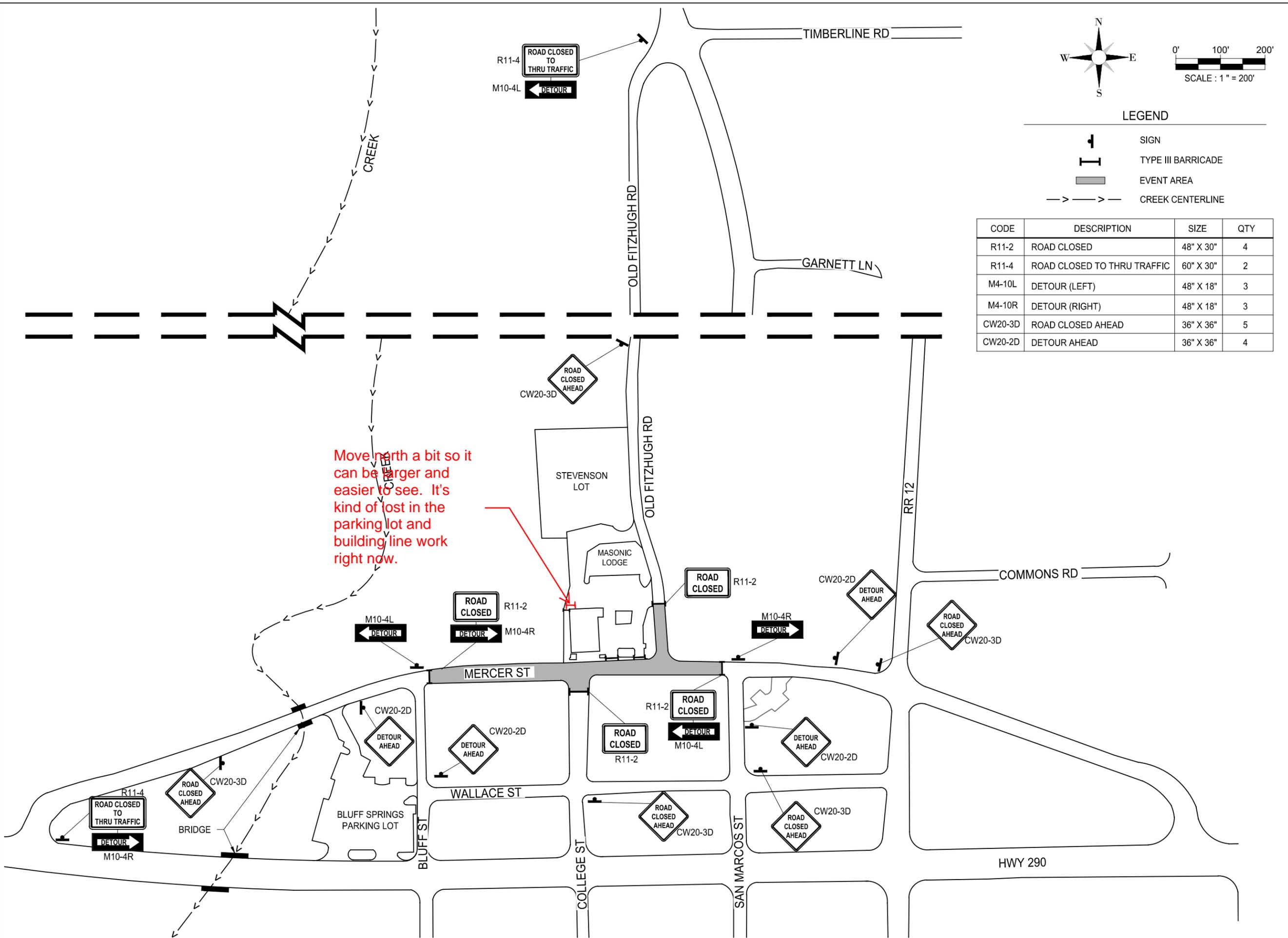
Summary/Background: The 2023 Dripping Springs Songwriters Festival will take place downtown from October 20 – October 22, with an estimated attendance of 5,000 people. The festival will occupy portions of Mercer Street and Old Fitzhugh Road, as well as 8 walkable downtown venues. The 2023 Songwriters Festival Traffic Control Plan is based on the City’s prior successful experience with similar downtown events and festivals, and is proposed in the interest of public traffic management and pedestrian safety.

This year, roads will only be closed Saturday and Sunday of the festival. Mercer Street will be closed from Bluff to San Marcos, and Old Fitzhugh Road will be closed from Mercer to the parking lot entrance south of the Masonic Lodge. Barricades near the Stevenson Building will be adjusted for better visibility. Handicapped parking will be located in the Wells Fargo Bank parking lot. There will be no road closures on Friday, October 20.

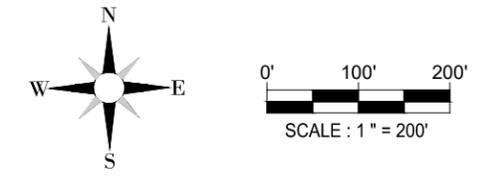
Staff Recommendation: Approval of the Temporary Street Closure request for the 2023 Christmas on Mercer event on December 2, 2023.

Attachments: 2023 Songwriters Festival TCP – Sat-Sun

Next Steps/Schedule: Issue the Temporary Road Closure Permit.



Move north a bit so it can be larger and easier to see. It's kind of lost in the parking lot and building line work right now.



LEGEND

-  SIGN
-  TYPE III BARRICADE
-  EVENT AREA
-  CREEK CENTERLINE

CODE	DESCRIPTION	SIZE	QTY
R11-2	ROAD CLOSED	48" X 30"	4
R11-4	ROAD CLOSED TO THRU TRAFFIC	60" X 30"	2
M4-10L	DETOUR (LEFT)	48" X 18"	3
M4-10R	DETOUR (RIGHT)	48" X 18"	3
CW20-3D	ROAD CLOSED AHEAD	36" X 36"	5
CW20-2D	DETOUR AHEAD	36" X 36"	4

Item 14.
GILPIN
 ENGINEERING COMPANY
 T.B.P.L.S. Firm Registration # 10193770
 T.B.P.E. Firm Registration # F-8266
 9701 BRODIE LANE #203
 AUSTIN, TX 78748
 PH: 512.220.8100

ENGINEER'S SEAL:

 7 September 23

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REVISIONS:

NO.	REVISION	DATE

DATE: 09/07/2023
 DESIGNED BY: RP
 CHECKED BY: CG
 PROJ #: TCP 2023-001



PROJECT:
 SONGWRITERS
 FESTIVAL
 2023

SHEET TITLE:
 TRAFFIC CONTROL
 PLAN



Dripping Spring Songwriters Festival

September 22, 2023

To: NEIGHBORS OF THE DOWNTOWN HISTORIC DISTRICTS

NOTIFICATION OF EVENT: October 20-22, 2023 at 8 Venues in the Historic Downtown Districts

We will be holding the 9th annual Dripping Springs Songwriters Festival on Friday, October 20 – Sunday, October 22. This is the notification of the event.

We expect to draw 5,000 people to the Historic Downtown Districts throughout the 3-day festival. The Festival starts on Friday, October 20th at 12 pm and ends Sunday, October 22nd by 6pm. All events will take place in 8 venues in the Historic Downtown Districts on Mercer Street and on Old Fitzhugh Road: The Barber Shop, Acopon Brewing Co., Mazama Coffee Co., Hudson's on Mercer, The Warehouse District, Sidecar Tasting Room, Haus of Jayne and Dog & Bone. Each venue will be providing restrooms, food and beverages to the festival attendees. Additional portable toilets and handwashing stations will be near the venues. Off-duty constables have been hired for traffic and crowd control.

The shows will end by 6pm on Friday and by 8:00pm on Saturday and 5pm on Sunday. The artists will be playing instruments that will be run through a PA system. We have volunteers that will make sure that all trash is picked up and properly disposed of during the Festival.

On Saturday, October 21, the City will close Mercer Street at 6am from N. Bluff Street to N. San Marcos Street until 8pm on Sunday, October 22. We will set up a stage in front of the old Dripping Springs Rental on Sunday for a final afternoon of music from 2-6pm. Traffic flow will not be obstructed on any surrounding streets (San Marcos or Bluff).

We will host songwriters from across the United States and internationally to perform for the Festival and we hope to bring in hundreds of new visitors to the City. City and school parking lots will be used for the event.

There's going to be a lot of talent in Dripping Springs, please come out and enjoy the FREE Festival!!!

Please contact me if you have questions or need more information.

We appreciate your hospitality to the Festival participants.

Lisa Sullivan
 People and Communications Director
 City of Dripping Springs & Dripping Springs Visitors Bureau
 511 Mercer Street
 512-858-4725



STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78602

Submitted By: Emily Nelson, Dripping Springs Ranch Park Manager

City Council Meeting Date: September 19, 2023

Agenda Item Wording: **Discuss and consider approval of a Sponsorship Agreement with John Deere/Tellus Equipment Solutions for the purchase of one tractor and lease of one tractor for use at the Dripping Springs Ranch Park.**

Agenda Item Requestor: *Council Member Sherrie Parks*

Summary/Background: After over a year of negotiation and building relationships, Tellus John Deere presented Dripping Springs Ranch Park with a Tractor Sponsorship proposal.

Dripping Springs Ranch Park will purchase a John Deere tractor for \$75,464.64. That total will decrease after trading in both Kioti Tractors (\$22,000 and \$23,000) for a total value of \$45,000, we will pay a total of \$30,464.64 for our new John Deere tractor.

Tellus John Deere will supply Dripping Springs Ranch Park another tractor as the sponsorship tractor. They will rotate that tractor to a new model every 150 hours of use. This agreement will be in place for 2 years. All specific terms are available in the attached sponsorship agreement.

Staff Recommendation: Staff does recommend a tractor sponsorship agreement with Tellus John Deere. DSRP Board was unable to vote due to not meeting a quorum for the September meeting. Chair Todd Purcell supports the agreement.

Attachments: Tellus John Deere Purchase/Trade-in Proposal
 Tellus John Deere Tractor Sponsorship Agreement

Next Steps/Schedule: Execute Contract

Dripping Springs Ranch Park Tractor Sponsorship & Purchase Agreement

THIS AGREEMENT made this the _____ day of September, 2023, by and with John Deere hereinafter called the “*Sponsor*”, and the CITY OF DRIPPING SPRINGS hereinafter called “*City*” (also both individually referred to as the “*Party*” or collectively as “*Parties*”) acting herein by its Mayor, Bill Foulds, Jr. hereunto duly authorized.

WHEREAS, the Sponsor will sell for purchase below fair market value at a cost of \$30,464.64, including a trade-in value of \$45,000 for Kioti equipment, a 5100E with loader tractor to the City of Dripping Springs to be used at Dripping Springs Ranch Park (“Ranch Park”) for their events; and

WHEREAS, the Sponsor will lease at no charge a 5100E no loader tractor to the City of Dripping Springs to be used at Dripping Springs Ranch Park (“Ranch Park”) for their events; and

WHEREAS, the tractors are equipment needed for the operation of the Ranch Park for the citizens of the City; and

WHEREAS, the City agrees to provide the placement of signage and event benefits to the Sponsor.

WITNESSETH, that the Sponsor and the City for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Sponsorship. The Sponsor shall sell required equipment, including a tractor for use at Ranch Park by the City.

ARTICLE 2. Sponsor’s Duties

1. **Required Equipment.** The Sponsor shall sell a 5100E with loader to the City and take two Kioti RX7320 tractors in trade in partial payment for the 5100E with loader. The Sponsor shall lease a 5100 E with no loader to the City at no cost. The Sponsor shall exchange the leased tractor upon each 150 hours of use. During the lease, the Sponsor shall provide a replacement tractor any time either tractor requires off-site repair/maintenance.
2. **Purchase.** The City shall purchase the tractor from the Sponsor for thirty thousand dollars four hundred sixty-four dollars and sixty-four cents (\$30,464.64) as shown in the attached invoice in Attachment “A” in addition to the trade in tractors.
3. **Logos.** The Sponsor shall provide the desired logos to the City within seven (7) days of execution of this Agreement. Sponsor may change logos at any time, but the City will

only fund one set of logo signs at Ranch Park. Signage will be allowed on the John Deere tractors.

ARTICLE 3. City's Duties

1. **Signage.** The City shall allow the placement of signs at Dripping Springs Ranch Park at mutually agreed locations. No sign or banner shall be larger than 4 x 8 square feet and the City shall provide and place the signs within thirty (30) days of receipt of usable logo from the Sponsor.
2. **Social Media and Website.** The City shall place the logo and link of the Sponsor on the Dripping Springs Ranch Park Facebook Page and Ranch Park Web Page for the term of this Contract. Logos and links shall be placed within fourteen (14) days of receipt of usable logo from the Sponsor.
3. **Display of Equipment.** City Co-Sponsored events and other requested events the Sponsor shall be given space to display the tractors. The placement shall be mutually agreed to by Ranch Park staff and the Sponsor to avoid issues related to access and safety of events and shall be completed after the regular set up of any event.
4. **Liability Coverage.** The City will ensure an appropriate amount of liability coverage for the leased tractor. In addition, the City will be responsible for all physical damage to the leased tractor and for any tractors that are loaned to the City.
5. **Maintenance.** The City will maintain both tractors including purchasing parts and arranging for a Tellus technician.
6. **Additional benefits.** The City will provide up to six (6) tickets to each City Co-Sponsored Event upon request of the Sponsor. The events include Ranch Park Riding Series, Dripping Springs Rodeo, Ice Rink, and other similar events. In addition, the City will provide access to the Ranch Park facilities for use by Sponsor for training up to four (4) times a year on Mondays through Thursdays. Each training includes use of a facility for up to 12 hours. All requests must be made at least thirty (30) days prior to use. Use will be at no charge. Any other fees including staffing, cleaning, or other additional fees, if used, are not included in the discount.

ARTICLE 4. Miscellaneous Provisions

1. **Term.** The term of this agreement is twenty-four (24) months.
2. **Non-assignability.** Neither the City nor the Board shall assign any interest in this Agreement without the prior written consent of the other Party.
3. **Amendment.** This Agreement embodies the entire agreement between the Parties and may not be modified unless in writing and executed by all Parties.

- 4. **Warranty.** The Sponsor agrees to remedy all defects appearing in the equipment that are not strictly related to wear and tear for the period of this Agreement, and further agrees to indemnify and save the City harmless from any costs encountered in remedying such defects.
- 5. **Termination.** The City or the Sponsor may terminate this Agreement: (a) for a breach of any term in this Agreement upon thirty (30) days prior written notice to the other party if the other party fails to perform any material obligation under this Agreement, and such failure is not cured within thirty (30) days of receipt of written notice of default; or (b) by the mutual written consent of both the City and the Sponsor.
- 6. **Notice.** Any notice and/or statement required or permitted by this Agreement, shall be deemed to be given and delivered when deposited in the United States mail, certified with return receipt requested, postage prepaid, addressed to the appropriate Party at the following addresses, or such other address as amended by providing notice to the other party at the addresses below:

If to the City:

Emily Nelson
 DSRP Manager
 Dripping Springs Ranch Park
 511 Mercer Street/P.O. Box 384
 Dripping Springs, Texas 78620

If to the Sponsor

Caitlin Angelmyer
 canglemyer@tellusequip.com
 Tellus Equipment Solutions
 13220 W Highway 290
 Austin, Texas 78737

- 5. **Force Majeure.** No party to this Agreement shall be deemed in violation if it is prevented from timely performing any of its obligations by reason of labor disputes, acts of God, acts of the public enemy, acts of superior governmental authority, or other circumstances for which the party is not responsible or which is not in its control.
- 6. **Law & Venue.** This Agreement shall be governed by the laws of the State of Texas. The venue for any disputes arising under this Agreement shall be Hays County, Texas.
- 7. **Severability.** If the final judgment of a court of competent jurisdiction invalidates any part of this Agreement, then the remaining parts shall be enforced, to the extent possible, consistent with the intent of the Parties as evidenced by this Agreement.
- 7. **Entire Agreement.** This Agreement constitutes the entire agreement of the Parties and supersedes any and all prior understandings, or oral or written agreements, between the Parties on this subject matter.

City of Dripping Springs, Texas

Sponsor-Tellus Equipment Solutions

By: _____

By: _____

Michelle Fischer, City Administrator

Date: _____

Date: _____

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
 - Signature on all LOIs and POs with a signature line
 - Contract name or number; or JD Quote ID
 - Sold to street address
 - Ship to street address (no PO box)
 - Bill to contact name and phone number
 - Bill to address
 - Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
 - Membership number if required by the contract

For any questions, please contact:**Caitlan Anglemyer**

Tellus Equipment Solutions
13220 W Highway 290
Austin, TX 78737

Tel: 737-910-4800

Email: canglemyer@tellusequip.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

Quote Id: 29293321

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Tellus Equipment Solutions
13220 W Highway 290
Austin, TX 78737
737-910-4800

Prepared For:

Proposal For:

Delivering Dealer:

Caitlan Anglemyer

Tellus Equipment Solutions
13220 W Highway 290
Austin, TX 78737

Quote Prepared By:

Caitlan Anglemyer
canglemyer@tellusequip.com

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Tellus Equipment Solutions
 13220 W Highway 290
 Austin, TX 78737
 737-910-4800

Quote Summary

Prepared For:

Delivering Dealer:
Tellus Equipment Solutions
 Caitlan Anglemyer
 13220 W Highway 290
 Austin, TX 78737
 Phone: 737-910-4800
 canglemyer@tellusequip.com

**USED EQUIPMENT SOLD AS IS WHERE IS.
 NO WARRANTY IS WRITTEN OR IMPLIED
 UNLESS REMAINING FACTORY WARRANTY
 IS TRANSFERABLE.
 CONSULT YOUR SALES TEAM FOR
 DETAILS.**

Quote ID: 29293321
Created On: 25 July 2023
Last Modified On: 07 August 2023
Expiration Date: 26 July 2023

Equipment Summary	Suggested List	Selling Price	Qty	=	Extended
JOHN DEERE 5100E CAB TRACTOR FT4 - 1P05100ECP6072920 Contract: TX BuyBoard Grounds Mtns Equip, Irrigation 706-23 (PG 67 CG 70) Price Effective Date:	\$ 84,897.22	\$ 69,615.72	1	=	\$ 69,615.72
2022 JOHN DEERE 520M Loader - 1P0520MXCND093333 Contract: TX BuyBoard Grounds Mtns Equip, Irrigation 706-23 (PG 67 CG 70) Price Effective Date:	\$ 7,596.00	\$ 5,848.92	1	=	\$ 5,848.92
Equipment Total					\$ 75,464.64

Trade In Summary	Qty	Each	Extended
2018 KIOTI RX7320 - UW5000101 PayOff	1	\$ 22,000.00	\$ 22,000.00
Total Trade Allowance			\$ 0.00
2018 KIOTI RX7320 PayOff	1	\$ 23,000.00	\$ 23,000.00
			\$ 0.00

Salesperson : X _____

Accepted By : X _____

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Tellus Equipment Solutions
 13220 W Highway 290
 Austin, TX 78737
 737-910-4800

Total Trade Allowance	\$ 23,000.00
Trade In Total	\$ 45,000.00

Quote Summary

Equipment Total	\$ 75,464.64
Trade In	\$ (45,000.00)
SubTotal	\$ 30,464.64
Est. Service Agreement Tax	\$ 0.00
Total	\$ 30,464.64
Balance Due	\$ 30,464.64

Selling Equipment

Quote Id: 29293321 **Customer Name:**
ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 Tellus Equipment Solutions
 13220 W Highway 290
 Austin, TX 78737
 737-910-4800

JOHN DEERE 5100E CAB TRACTOR FT4 - 1P05100ECP6072920

Equipment Notes: 7807 LB 2023

Suggested List *
Hours: 0

\$ 84,897.22

Stock Number: 84000541

Selling Price *
Contract: TX BuyBoard Grounds Mtnc Equip, Irrigation
 706-23 (PG 67 CG 70)

\$ 69,615.72

Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
697SP	JOHN DEERE 5100E TRACTOR CAB	1	\$ 76,482.00	18.00	\$ 13,766.76	\$ 62,715.24	\$ 62,715.24
Standard Options - Per Unit							
182A	LESS AUTOTRAC/ GREENSTAR HAR.	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
183A	JDLINK CAPABLE	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	UNITED STATES COUNTRY	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	5E FT4 PR ENGLISH OM	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
0500	LESS PACKAGE	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
1383	5E FT4 24/12 TRANSMISSION	1	\$ 1,809.00	18.00	\$ 325.62	\$ 1,483.38	\$ 1,483.38
1725	LOADER PREP PACKAGE	1	\$ 2,041.00	18.00	\$ 367.38	\$ 1,673.62	\$ 1,673.62
1950	LESS APPLICATION	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
2050	5E FT4 CAB STD	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
2120	AIR SUSPENSION SEAT	1	\$ 871.00	18.00	\$ 156.78	\$ 714.22	\$ 714.22
3025	EXHAUST CORNER POST CAB	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
3320	DUAL REAR SCV	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
3420	DUAL MID SCV	1	\$ 1,524.00	18.00	\$ 274.32	\$ 1,249.68	\$ 1,249.68
5112	18.4-30 IN.8PR R1BIAS	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	FRONT AXLE MFWD	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
6118	12.4-24 IN.8PR R1BIAS	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 6,245.00		\$ 1,124.10	\$ 5,120.90	\$ 5,120.90
Technology Options/Non-Contract/Open Market							
1880	LESS RECEIVER	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
1900	LESS DISPLAY	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00

Selling Equipment

Quote Id: 29293321 **Customer Name:**
ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 Tellus Equipment Solutions
 13220 W Highway 290
 Austin, TX 78737
 737-910-4800

Technology Options Total		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market					
R127764	Weight, front suitcase 43 kg (95 lb) quantity of one	10	\$ 153.26	18.00	\$ 27.59 \$ 1,256.70 \$ 1,256.70
R262449	Front Weight Support, 55kg (121 lb)	1	\$ 637.62	18.00	\$ 114.77 \$ 522.85 \$ 522.85
Dealer Attachments Total			\$ 2,170.22		\$ 390.67 \$ 1,779.55 \$ 1,779.55
Value Added Services Total			\$ 0.00		\$ 0.00 \$ 0.00
Total Selling Price			\$ 84,897.22		\$ 15,281.53 \$ 69,615.69 \$ 69,615.69

Original Factory Build Codes

Code	Description
0202	UNITED STATES COUNTRY
0409	5E FT4 PR ENGLISH OM
0500	LESS PACKAGE
1383	5E FT4 24/12 TRANSMISSION
1725	LOADER PREP PACKAGE
182A	LESS AUTOTRAC/ GREENSTAR HAR.
183A	JDLINK CAPABLE
1880	LESS RECEIVER
1900	LESS DISPLAY
1950	LESS APPLICATION
2050	5E FT4 CAB STD
2120	AIR SUSPENSION SEAT
3025	EXHAUST CORNER POST CAB
3320	DUAL REAR SCV
3420	DUAL MID SCV
5112	18.4-30 IN.8PR R1BIAS
6040	FRONT AXLE MFWD
6118	12.4-24 IN.8PR R1BIAS

2022 JOHN DEERE 520M Loader - 1P0520MXCND093333

Selling Equipment

Quote Id: 29293321 **Customer Name:**
ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 Tellus Equipment Solutions
 13220 W Highway 290
 Austin, TX 78737
 737-910-4800

Equipment Notes: 1178 LB 2022	Suggested List *
Hours: 0	\$ 7,596.00
Stock Number: 84000387	Selling Price *
Contract: TX BuyBoard Grounds Mtnc Equip, Irrigation 706-23 (PG 67 CG 70)	\$ 5,848.92

Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
14B0P	2022 JOHN DEERE 520M STD FARM LOADER	1	\$ 9,593.00	23.00	\$ 2,206.39	\$ 7,386.61	\$ 7,386.61
Standard Options - Per Unit							
0202	USA	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	OPERATORS MANUEAL ENGLISH	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0500	LESS PACKAGE	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1995	LESS MOUNTING FRAMES	1	\$ -1,541.00	23.00	\$ -354.43	\$ -1,186.57	\$ -1,186.57
2510	520M NSL 2 FUNCTION	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4547	2FN OIL LINES	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5995	LESS HOOD GUARD	1	\$ -437.00	23.00	\$ -100.51	\$ -336.49	\$ -336.49
6995	LESS BALLAST BOX	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
7710	SKID STEER CARRIER	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
8144	1850MM BUC SKID STEER CARR	1	\$ -19.00	23.00	\$ -4.37	\$ -14.63	\$ -14.63
Standard Options Total			\$ -1,997.00		\$ -459.31	\$ -1,537.69	\$ -1,537.69
Total Selling Price			\$ 7,596.00		\$ 1,747.08	\$ 5,848.92	\$ 5,848.92

Original Factory Build Codes

Code	Description
0202	USA
0409	OPERATORS MANUAL ENGLISH
0500	LESS PACKAGE
1995	LESS MOUNTING FRAMES
2510	520M NSL 2 FUNCTION
4547	2FN OIL LINES, H & PARTS
5995	LESS HOOD GUARD

Selling Equipment

Quote Id: 29293321 **Customer Name:**

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Tellus Equipment Solutions
13220 W Highway 290
Austin, TX 78737
737-910-4800

6995	LESS BALLAST BOX
7710	SKID STEER CARRIER
8144	1850MM BUC SKID STEER CARR

Trade-in

Quote Id: 29293321

Customer Name:
ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

2018 KIOTI RX7320	
SN# UW5000101	
Machine Details	
Description	Net Trade Value
2018 KIOTI RX7320	\$ 22,000.00
SN# UW5000101	
Your Trade In Description	
Additional Options	
Hour Meter Reading	980
Total	\$ 22,000.00

2018 KIOTI RX7320	
Machine Details	
Description	Net Trade Value
2018 KIOTI RX7320	\$ 23,000.00
Stock Number :	
Your Trade In Description	
Additional Options	
Hour Meter Reading	1080
PayOff	\$ 0.00
Total	\$ 23,000.00



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Director

Council Meeting Date: September 19, 2023

Agenda Item Wording: **Discuss and Consider Approval of an Allocation of Three (3) Additional Wastewater LUEs for the Short Mama’s Project at 101 S. College.**
Sponsor: Mayor Bill Foulds Jr.

Agenda Item Requestor: John Wilkinson

Summary/Background: The applicant is proposing to a project for the Historic District to add 1090 sq. ft. of office space, 36 seats of restaurant use, and 177 sq. ft. of retail. The applicant’s Engineer has provided an LUE memo which has been reviewed and approved by our Wastewater Engineer. The memo shows the project would use 3.58 LUEs of wastewater. This location currently has 1 LUE. The applicant is requesting the additional 3 LUEs from the City. The Historic Downtown district between Mercer St. and Hwy 290 has an allocated 60 LUEs so there is plenty of capacity set aside in this area. The Dripping Springs Water Supply Corporation has agreed to serve this project with water.

The applicant must pay impact fees at time of connection or within 6 months of this allocation, whichever is sooner. Delayed connection fees will begin to be charged at the time of this allocation. If LUEs are not being utilized within 6 months of allocation, they will be revoked.

**Commission
 Recommendations:**

**Recommended
 Council Actions:** Staff recommends approval.

Attachments: LUE memo.

Next Steps/Schedule:



September 01, 2023

Short Mama’s House
c/o John Wilkinson
101 College Street
Dripping Springs, TX 78620
jbhwilkinson@gmail.com

Subject: Short Mama’s House – LUE Memo

The following is Core Design’s revised estimate for the required water demand per day based on the updated floor plan/use designation, with the following assumptions:

- 25% of the designated Assembly Restaurant space (707 sf) will be dedicated to limited retail;
- Office area includes potential future use for the Carriage House;

Proposed Use	Area	Seats	Units	Demand
Office	1090		0.035 gal/sf	38.15
Restaurant		36	20 gal/seat	720
Retail	177		0.07 gal/sf	12.39
				770.54

Updated calculated demand is 770.54 gal/day which equates to 3.58 LUE’s for the proposed site. The demands listed in the table above were taken from the attached SAWS (San Antonio Water System) water demand worksheet. A copy of this worksheet has been attached for your reference.



San Antonio Water System
Infrastructure Planning Equivalent Dwelling Unit (EDU) Calculation Sheet

Subdivision Name: _____ Plat I.D. # _____

The estimated Average Sewer Flows or Equivalent Dwelling Units that are shown on the SAWS Infrastructure Planning Application for Subdivision Plat Review has been calculated by one of the following methods:

- Equivalent Dwelling Units (EDU) calculation sheet.
Engineering Study using actual consumption data from similar facilities based on twelve month data also submitted for review.
Calculate estimated sewer discharge utilizing accepted SAWS referenced material.
Unknown land use will be calculated at four (4) EDU's per acre.

SAWS has established recommended guidelines to be employed for future discharge calculations which are shown next to the referenced facility. The numbers shown, for each type of development, are based on flow rate table measurements from TCEQ regulations, ASCE Manuals on Engineering Practice, EPA Technology Transfer Manuals, Uniform Plumbing Code fixture unit count and other Wastewater Engineering texts. All applicants will use these guidelines to calculate average daily flows or EDU's.

SAWS will accept sewage flow calculations for any proposed development which is derived through an engineering study of actual measured sewer flows for similar facilities in lieu of the above criteria to determine the total estimated average daily flow or EDU's for the proposed development. The undersigned acknowledges that these EDU calculations represent the intended use of the plat.

Types of Development: Identify all types of development that will be part of the proposed project and complete the related information listed for each to calculate as Estimated Average Daily Flow (EADF) or Equivalent Dwelling Units (EDU's). Note: One (1) EDU equals 200 gallons per day as average sewage flow and 290 gallons per day for average water flow. (Circle type of units used - EADF or EDU's)

Single Family Homes (1 EDU/Lot) [] Manufactured Homes (1 EDU/Pad) [] Number Lots _____ Number Pads _____ EADF or EDU's _____

Apartments [] Duplexes [] Town Homes [] Condominiums [] (0.5 EDU/Unit) Total Number of Units _____ EADF or EDU's _____

Schools: Elementary [] (5 gal/student) [] Middle (8 gal/student) [] High School (10 gal/student) [] University/College/Other (10gal/student)

Number of Students _____ Number of Faculty & Staff _____ EADF or EDU's _____

Hotel [] (100 gal/room) Motel [] (50 gal/room) Number of Rooms _____ Number of Staff _____ Swimming Pool _____ EADF or EDU's _____

Hospital (250 gal/bed) [] Nursing Home (100 gal/bed) [] other _____ Number of Beds _____ Number of Staff _____ EADF or EDU's _____

Commercial [] Industrial [] TDBBE Type of Product _____ Water Consumption _____ Effluent Discharged _____

Number of Employees _____ Number of Fixtures _____ EADF or EDU's _____

Contact SAWS Wastewater Compliance Division if a portion of the flow is industrial wastewater. Phone 233-3557

Office Building [] (0.035 gal/sf) Building Square Footage _____ Number of employees _____ EADF or EDU's _____

Storage [] Climate Control (1 EDU) [] Office Space less than 2,500 Sq. Ft. (1 EDU) EADF or EDU's _____

Warehouse Building Office Space Sq. Ft. _____ (0.07 gal/sf) Storage Space Sq. Ft. _____ (0.007 gal/sf)

Number of Employees _____ (25 gal/employee) EADF or EDU's _____

Medical Building [] (0.15 gal/sf) Building Square Footage _____ Number of employees _____ EADF or EDU's _____

Restaurant [] Cafeteria [] (20 gal/seat) Number of Seats _____ Business Hours _____ EADF or EDU's _____

Fast Food [] (5 EDU's per facility) Type of Food Served _____ EADF or EDU's _____

Health Club [] Recreational Facility [] TDBBE Building Square Footage _____ Customers per day _____

Swimming Pool Size _____ Seats in Snack Bar _____ Number of Restrooms _____ Number of Showers _____ EADF or EDU's _____

Department Store/Retail Store (0.07 gal/sf) Type of Store _____ Building Sq. Ft. _____ Number of Customers _____ (5gpd/customer)

Number of Employees _____ (25 gpd/employee) Number of Customers per day _____ (5 gpd/customer) EADF or EDU's _____

Grocery Store [] Food Store [] Convenience Stores [] TDBBE Building Square Footage _____ Number of Employees _____

Business Hours _____ Number of Customer _____ Fuel Service _____ EADF or EDU's _____

Laundries Number of Machines _____ (200 gal/machine) Business Hours _____ EADF or EDU's _____

Churches [] Auditoriums [] Seating Capacity _____ (5 gal/seat) Number Rest Rooms _____ Number of Fixtures _____ EADF or EDU's _____

Car Wash [] TDBBE [] Number of Bays _____ (1.5 EDU's per Bay) Number Cars per Day _____ EADF or EDU's _____

Automated Car Wash [] TDBBE Gal per wash _____ Effluent discharged per wash _____ Number Cars per Day _____

(Specifications Required) EADF or EDU's _____

Service stations [] 1 EDU Gas Station [] 2 EDU's Grocery/Takeout Food [] 15 EDU's Car Wash EADF or EDU's _____

Theatre (1.5 gal/seat) Number of seats _____ Number of Employees _____ EADF or EDU's _____

Other Type of Development Proposed Land Use _____ Building Square Footage _____ Number of Employees _____

Number of Customers _____ Number of seats _____ Number of Fixtures _____ Business Hours _____ EADF or EDU's _____

Calculation work space: (Please type or print in ink). Calculation sheet must be signed and sealed by a Professional Engineer if other form of calculation not shown on this sheet is utilized.

Dotted grid area for calculation work space.

Additional Information: _____

If additional space is needed add a separate sheet, on letterhead, and attach it to this sheet at time of submittal. This form must be completely filled out and submitted with an original signature. No other form will be accepted.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Aaron Reed, Public Works Director

Council Meeting Date: September 19, 2023

Agenda Item Wording: **Discuss and Consider Approval of an Allocation of Twenty Three (23) Additional Wastewater LUEs for the Roxy's Project at 299 W. Mercer.**
Sponsor: Mayor Bill Foulds Jr.

Agenda Item Requestor: Applicant: Scott Roberts

Summary/Background: The applicant is proposing a project for the Historic District to add a restaurant with 276 seats at 299 W. Mercer St. The applicant's Engineer has provided an LUE memo which has been reviewed and approved by our Wastewater Engineer. The memo shows the project would use 23.3 LUEs of wastewater. The site currently has 1 LUE. The applicant is requesting the additional 23 LUEs from the City. The Historic Downtown district between Mercer St. and Hwy 290 has an allocated 60 LUEs so there is capacity set aside in this area. The EDC supports this project and allocation of wastewater.

The applicant must pay impact fees at time of connection or within 6 months of this allocation, whichever is sooner. Delayed connection fees will begin to be charged at the time of this allocation. Building permits must be applied for within 6 months of this allocation, and COs must be issued within a year of commencement of construction or the LUEs will be revoked.

**Commission
 Recommendations:**

**Recommended
 Council Actions:** Staff recommends approval.

Attachments: EDC Letter of Support
 LUE Memo From WW Engineer

Next Steps/Schedule:

November 4, 2022

Dear Mayor Bill Foulds and City Council Members,

I write on behalf of the City of Dripping Springs Economic Development Committee. As you know, our twelve member group is tasked with representing various citizen groups on matters pertaining to the development and strengthening of our community's economy. A measure of success on this front is job creation and business growth that contributes to the overall improvement of the wider social and natural environment of Dripping Springs.

At our October meeting, the Committee learned about the proposed building remodel and addition to 299 Mercer Street to accommodate a restaurant, Roxie's. We were intrigued with the overall concept of the project which made this applicant uniquely compelling. Particularly with:

- The intentionality to preserve and honor our community's heritage and history.
- The focus on the adaptive reuse of a space within the historic district.
- The ability to provide a gathering space broadening the sense of community.
- The deep community connection and focus on celebrating the legacy of local cuisine.
- The further advancement of making the historic downtown district a tourist destination.
- The manner in which it will compliment and further benefit the existing downtown businesses and beyond.

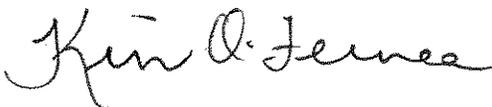
This project appears to achieve this while contributing further to the economic success and vitality of our beloved downtown district, anchored by and around Mercer Street.

We understand that wastewater allocation will be an item for consideration. Upon review of the history of the City's strategy for its wastewater policy, Council at that time and beyond, very wisely allocated wastewater capacity for services which influence and encourage desirable community growth patterns for preferred development zones. The Historic Downtown Core was then and has always been seen as a priority focus for economic development.

It is also important to note Roxie's is positioned to serve as an instrumental economic driver further catalyzing many initiatives that have been central to the City's Comprehensive Plan, both past and current trends identified in the ongoing Reimagine Dripping Springs effort. Roxie's will fill a need for more dining options that will enhance the effort to transform our downtown into a thriving destination for residents and tourists.

The Committee unanimously voted to support and humbly recommend Council support this project, including the approval for its necessary allocation of wastewater. We see this project as a true economic driver stimulating growth and success for our Downtown Core.

Sincerely,



Kim Fernea

Chair, Economic Development Committee

Committee Members: Becky Atkins, Robert Avera, Rex Baker, Russell Collins, Tiffany Duncan, Melanie Fenelon, Whit Hanks, Susan Kimball, John Kroll, Taline Manassian (Council Representative), Keenan Smith

From: [Ginger Faught](#)
To: [Aron Reed](#)
Subject: FW: Wastewater Service for 299 Mercer Street: Roxie's
Date: Friday, September 15, 2023 10:14:37 AM

From: Robby Callegari <robbly.callegari@burgessniple.com>
Sent: Thursday, October 13, 2022 9:19 AM
To: Ginger Faught <GFaught@cityofdrippingsprings.com>
Cc: Aaron Reed <areed@cityofdrippingsprings.com>; Abe Van Vleck
 <Abe.VanVleck@burgessniple.com>
Subject: RE: Wastewater Service for 299 Mercer Street: Roxie's

I looked at this 3 different ways, COA criteria, TCEQ 217 criteria, and COH criteria

COA – LUE Conversion is 1 LUE/200 SF
 5,775 SF/200 = 28.9 LUEs
 245 GPD/LUE x 28.9 LUEs = 7,074 GPD

TCEQ 217 – LUE conversion is Restaurant with Bar or Cocktail Lounge is 9-12 Gallons/Meal
 Total Seats = 168 + 108 = 276 Seats
 Assume 80% of Seats are occupied = 221 Seats
 Meals served/day for lunch and dinner (no breakfast) = 442 Meals/Day
 11 Gallons/Meal x 442 Seats = 4,862 GPD
 5,862 / 215 GPD/LUE = 22.6 LUEs

COH – LUE Conversion is 0.0033 Service Unit/SF for Full Service Restaurant
 5,775 SF x 0.0033 Service Unit x 250 GPD/Service Unit = 4,764 GPD

Assume the Restaurant will produce about 5,000 GPD of Wastewater with no Serving Breakfast
 5,000 GPD/ 215 GPD/LUE = 23.3 LUEs

Thanks. Robby

Robert Callegari, P.E.
Austin South Engineering Section Director

Burgess & Niple, Inc.
 512-432-1000
 512-914-5885 Cell
burgessniple.com



From: Ginger Faught <GFaught@cityofdrippingsprings.com>

Sent: Wednesday, October 12, 2022 3:12 PM
To: Robby Callegari <robbly.callegari@burgessniple.com>
Cc: Aaron Reed <areed@cityofdrippingsprings.com>
Subject: FW: Wastewater Service for 299 Mercer Street: Roxie's

From: Ginger Faught
Sent: Wednesday, September 28, 2022 2:36 PM
To: Aaron Reed <areed@cityofdrippingsprings.com>
Subject: FW: Wastewater Service for 299 Mercer Street

See below—Roxie's information.

From: Silver Garza <silvergarza@sbcglobal.net>
Sent: Monday, September 26, 2022 3:21 PM
To: Ginger Faught <GFaught@cityofdrippingsprings.com>
Subject: Wastewater Service for 299 Mercer Street

Ginger,

We are requesting wastewater service for a 5,775 sf restaurant in the name of Roxie's, LLC. The restaurant is programmed for 168 indoor seats and 108 outdoor seats. It will be serviced by 4 unisex bathrooms.

Please let me know if you require any additional information.

Thanks
Silver Garza

Note:

These electronic documents are provided by Burgess & Niple (B&N) as a convenience to our clients.

It is our professional opinion that this electronic information provides information current as of the date of its release. Any use of this information is at the sole risk and liability of the user. The user is responsible for updating information to reflect any changes in the information following the preparation date of this transmittal.

The delivery of this information in electronic format is for the benefit of the owner for whom the services have been performed. Nothing in the transfer should be construed to provide any right to third parties to rely on the information provided, or that the use of this information implies the review and approval of Burgess & Niple.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted: Lisa Sullivan, People & Communications Director

Council Meeting Date: September 19, 2023

Agenda Item Wording: Discuss and consider approval of 2024 City of Dripping Springs Holiday Calendar.

Agenda Item Requestor: Lisa Sullivan

Summary/Background: This is to approve the 2024 holiday calendar.

Changes to the calendar:

- We have added June 19, as both the County and State have that as a holiday.
- We have marked April 8 (the eclipse) as a one-time holiday for 2024. We will need a lot of help that day, but there are non-essential employees that will not be needed. With traffic and not knowing about the internet/network connectivity, we want to make this a holiday.

The proposed calendar is attached.

Also attached are the holiday calendars for Hays and the State. Hays has 16 days, and the State has 15.

Our proposed shows 15 days (this includes the one-time 2024 holiday of the eclipse).

Commission Recommendations: N/A

Recommended Council Actions: Approve the 2024 City of Dripping Springs Holiday Calendar

Attachments: Proposed CODS 2024 Holiday Calendar
Calendars of the State and Hays County

Next Steps/Schedule: Issue approved calendar and enter holidays on City website calendar

Hays County 2023 Holiday Calendar

New Year’s Holiday – January 2, 2023

Martin Luther King, Jr. Day – January 16, 2023

President’s Day – February 20, 2023

Good Friday – April 7, 2023

Memorial Day – May 29, 2023

Juneteenth – June 19, 2023

Independence Day – July 4, 2023

Labor Day – September 4, 2023

Indigenous Peoples Day/Columbus Day – October 9, 2023

Veterans Day – November 10, 2023

Thanksgiving – November 22, 23 and 24, 2023

Christmas – December 22, 25 and 26, 2023

Hays County Holidays - 2023 2024 calendar not out yet.

Total number: 16 Days

State Holidays - 2024

Total number: 15 Days

Skeleton Crew Holidays

A state agency must have enough state employees on duty to conduct business during the skeleton crew holidays listed. Compensatory time off during the 12-month period following the holiday worked will be allowed for this duty.

Optional Holidays

A state employee is entitled to observe Rosh Hashanah, Yom Kippur, Good Friday, and Cesar Chavez Day in lieu of any state holiday where a skeleton crew is required.

State Holiday Schedule for Fiscal Year 2024

Holiday	Agency Status	Date	Day of Week
New Year’s Day	All agencies closed	1-01-24	Monday
Martin Luther King Jr. Day	All agencies closed	1-15-24	Monday
Confederate Heroes Day	Skeleton crew required	1-19-24	Friday
Presidents’ Day	All agencies closed	2-19-24	Monday
Texas Independence Day		3-02-24	Saturday
Good Friday	Optional holiday	3-29-24	Friday
Cesar Chavez Day		3-31-24	Sunday
San Jacinto Day		4-21-24	Sunday
Memorial Day	All agencies closed	5-27-24	Monday
Emancipation Day	Skeleton crew required	6-19-24	Wednesday
Independence Day	All agencies closed	7-04-24	Thursday
LBJ Day	Skeleton crew required	8-27-24	Tuesday
Labor Day	All agencies closed	9-02-24	Monday
Rosh Hashanah	Optional holiday	10-03-24	Thursday
Rosh Hashanah	Optional holiday	10-04-24	Friday
Yom Kippur		10-12-24	Saturday
Veterans Day	All agencies closed	11-11-24	Monday
Thanksgiving Day	All agencies closed	11-28-24	Thursday
Day after Thanksgiving	All agencies closed	11-29-24	Friday
Christmas Eve Day	All agencies closed	12-24-24	Tuesday
Christmas Day	All agencies closed	12-25-24	Wednesday
Day after Christmas	All agencies closed	12-26-24	Thursday



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Council Meeting Date: September 19, 2023

Agenda Item Wording: **Discuss and consider the Appointment of four (4) individuals to the Historic Preservation Commission for terms ending June 30, 2025.**

Agenda Item Requestor: Michelle Fischer, City Administrator & Commission Liaison

Summary/Background: The Historic Preservation Commission (HPC) is a 7 member commission tasked with making recommendations to City Council regarding Historic Preservation Items including but not limited to designation of historic places, preparation of historic district guidelines and review of concept site plans with all historic zoning districts. The HPC is also responsible for the review and approval or denial of Certificates of Appropriateness in the Historic Districts.

Members of the HPC are those that have an interest in historic preservation and expertise related to those activities. There are no residency or professional requirements, however, the city does seek to appoint residents of the city limits or ETJ and those in the categories listed below:

- Architect, Planner, or Design Professional
- Historian, Anthropologist Geographer or Archaeologist
- Licensed Real Estate broker or appraiser
- Attorney at Law
- Historic District Business or Property Owner
- Member of the Hays Historical Society

Vacancies

There are 4 members with expiring terms as highlighted in the Current Membership Chart. With the exception of Nichole Prescott, all expiring members have requested reappointment.

Expiring members were notified in April and applications were accepted through August – 3 applications were received for the 1 open seat. Chair Dean Erickson, Vice Chair Ashley Bobel and Mayor Pro Tem Taline Manassian conducted interviews of the applicants.

Current Membership

Chair, Dean Erickson	06/30/2024	HD Business Owner
Vice Chair, Ashley Bobel	06/30/2023	Real Estate Broker
Delbert Bassett	06/30/2023	Hays Historical Society Member
Minnie Glosson-Needham	06/30/2024	Historian
Haley Hunt	06/30/2024	HD Business Owner
Steve Mallet	06/30/2023	HD Property Owner
Nichole Prescott	06/30/2023	Historic Preservation Professor

Slate of Candidates

Ashely Bobel, Incumbent	City	Real Estate Broker
Delbert Bassett	ETJ	Hays Historical Society
Steve Mallet	City	HD Property Owner
Alan Hutchinson	City	Portfolio Manager
Micah Gutierrez	Hays County	Real Estate Broker
Richard Moore	City	Architect

**Commission
Recommendations:**

Chair Erickson recommends the reappointment of Ashley Bobel, Delbert Bassett and Steve Mallet; and the appointment of Richard Moore for terms ending June 30, 2025.

**Recommended
Council Actions:**

Staff recommends city council appoint four individuals of their choosing.

Attachments:

1. Chair Recommendation
2. Resignation & Reappointment Requests
3. New Applicants

Next Steps/Schedule:

1. Send welcome letter to new appointee
2. Notify reappointed members
3. Inform commission of appointments
4. Update website
5. Email individuals not selected

City of Dripping Springs Economic Development Committee

Meeting Date: Wednesday, August 23, 2023 at 4:00 PM

In attendance: Kim Fernea, Susan Kimball, Becky Atkins, Robert Avera, Rex Baker, Russell Collins, Whit Hanks, Council Member Sherrie Parks

Staff, Consultant in attendance: City Administrator, Michelle Fischer and City Attorney, Laura Mueller

Community member in attendance: Ashley Tullis

AGENDA:

1. LEGISLATIVE UPDATE: City Attorney, Laura Mueller, presented a Legislative Update.
 - a. Same report that is on file was presented to Council.
2. CHAIR REPORT, Kim Fernea
 - a. Superintendent Holly Morris-Kuentz has been invited to join this committee. She should be appointed by Council soon.
 - b. In April, Council adopted a resolution declaring a need for a regional housing authority and entered into an agreement with the Texas Housing Foundation.
 - i. Dave Edwards will be invited to attend our meetings to provide reports and progress on this effort.
3. CITY COUNCIL MONTHLY REPORT: Council Member Sherrie Parks
July and August, 2023
 - a. Board of Adjustment unanimously denied a variance for 249 Sportsplex Dr to allow a reduction in the parking requirement (medical office space requires more parking spots)
 - b. Council unanimously approved reappointment of Kim Fernea, Becky Atkins, Melanie Fenelon and Whit Hanks, and the appointment of Lucy Hansen to the EDC; and the appointment of Kim Fernea as chair.
 - c. Council unanimously approved a lease agreement for a wastewater plant expansion at Arrowhead Ranch.
 - d. Proposed ad valorem tax rate was set at .2098 specifically for the purpose of giving council time to make decisions on the budget. This is not the final adopted tax rate for the 2023-2024 year.
 - e. A budget amendment was passed to replace the fixtures and bulbs in the DSRP arena due to falling bulbs.
 - f. Council approved an Eclipse Display at Veterans Memorial Park. This display will be a large mock-up set of Eclipse glasses to serve as a photo spot and advertisement for the October and April eclipses.
 - g. Dripping Springs Ranch Park will be hosting an ice rink for the holiday season, Dec. 7 – Jan. 7. This ice rink will be like the one in Bee Caves and will be a great family activity.
 - h. Roger Hanks Parkway between Hwy 290 and RR 12 opened the week before school started. Per Aaron Reed: “I am hearing good news that the traffic is much better on 290. There has been a significant backup at the intersection of Roger Hanks and RM 12 with vehicles trying to make the left turn to go North on RM 12. We have requested a warrant study from TxDOT to see if a signal is warranted at that location. The signal has already been designed by Heritage and the donation agreement with TxDOT is nearly complete.”
4. TIRZ PROJECTS REPORT: Vice Chair Susan Kimball
 - a. Old Fitzhugh Rd is full steam ahead - currently working on engineering and drainage plans

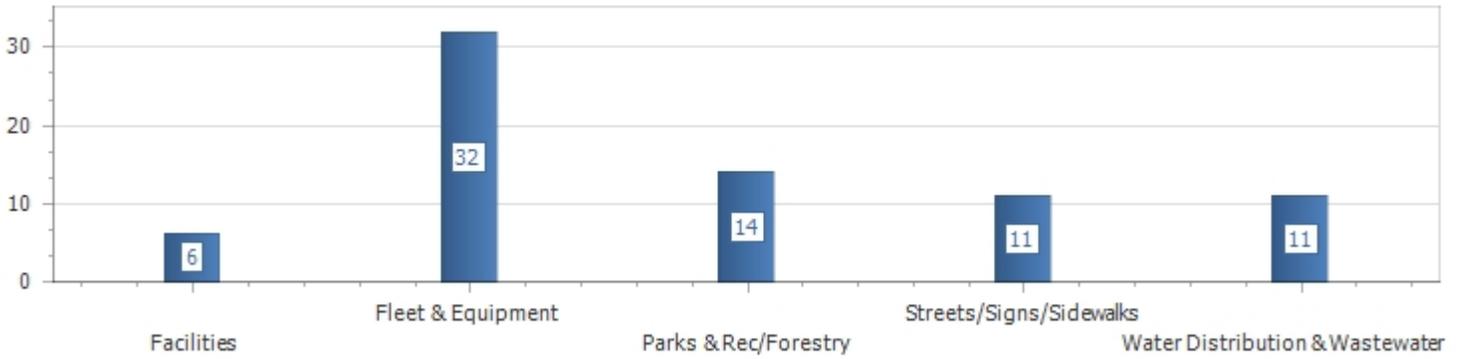
5. EMERGENCY SERVICES DISTRICT REPORT: Committee Member Robert Avera
 - a. Closed on E Mt Gainor property, and will eventually co-locate with ISD
 - b. ESDI-Driftwood on Hwy 150 – will house EMS & fire
6. CHAMBER OF COMMERCE REPORT, Vice Chair Susan Kimball
 - a. Luncheon was today with over 100 attending. Topic was Chat GPT for business
 - b. Leadership Class 7 will be kicking off soon

Next Meeting: September 27, 2023 at 4:00 PM

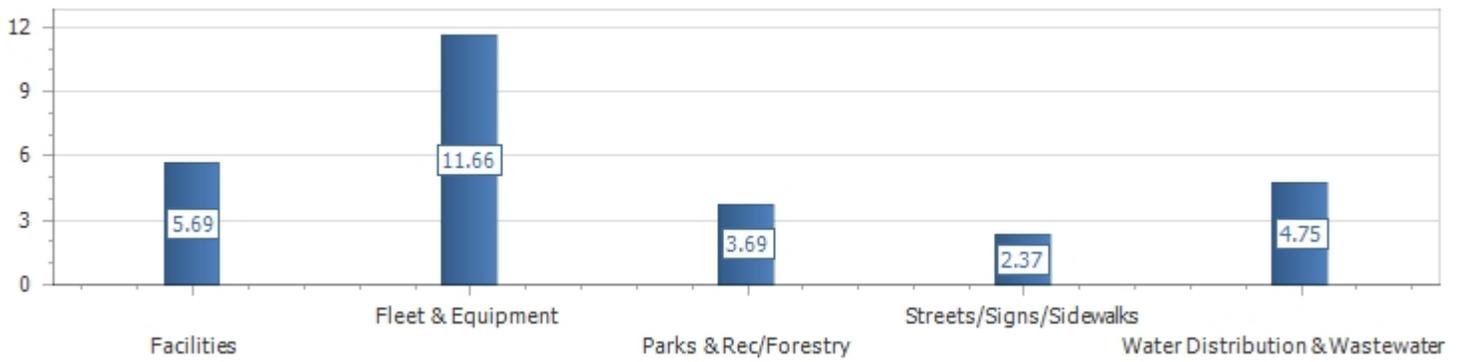
Completed WOs by Site Analysis

Date Printed: 09/06/2023

Total



Average days to close



Site	Total	Average days to close
Facilities	6	5.69
Fleet & Equipment	32	11.66
Parks & Rec/Forestry	14	3.69
Streets/Signs/Sidewalks	11	2.37
Water Distribution & Wastewater	11	4.75

Report Parameters

Filter:

Search:

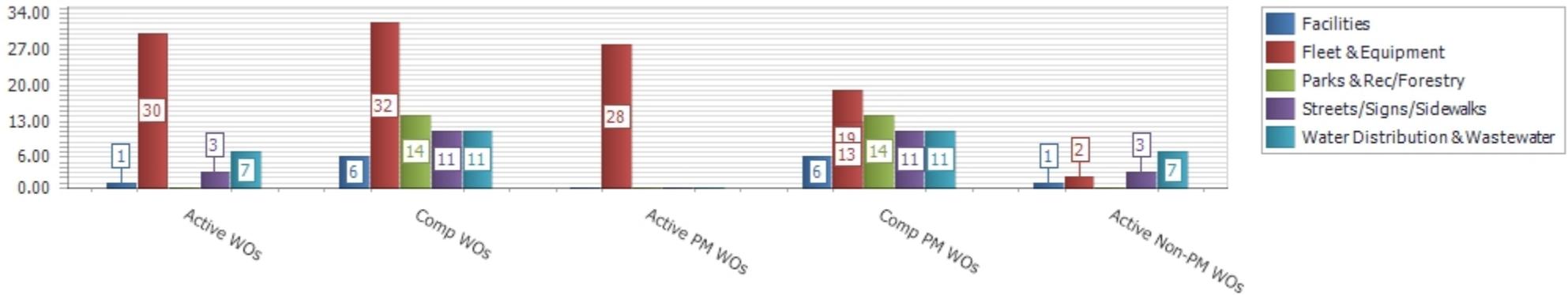
Advanced Filters: [Originated] Between '08/01/2023' And '08/31/2023'

Tags:

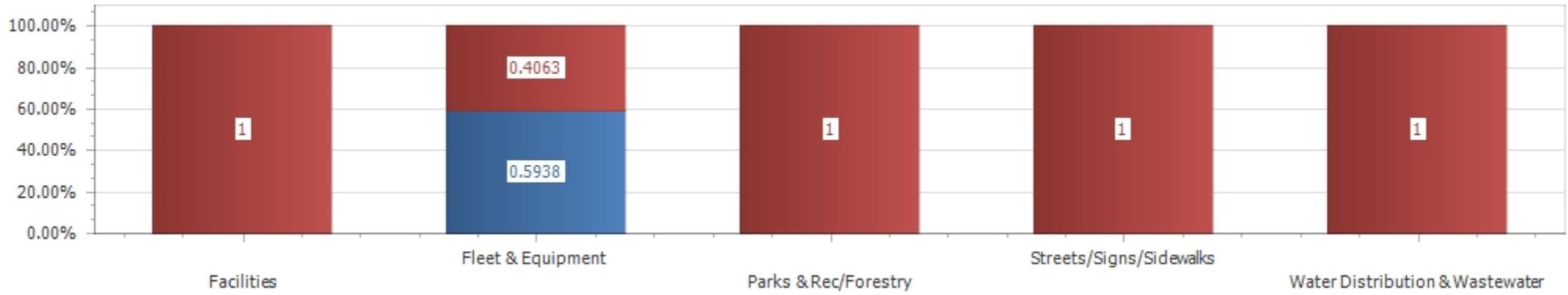
Site Comparison

Item 21.

Date Printed: 09/06/2023



PM vs Non-PM Comp. WOs



Site	Region	Active WOs	Comp WOs	Active PM WOs	Comp PM WOs	Active Non-PM WOs	Comp Non-PM WOs	WO Cost \$	WO Hours	Avg Cost \$	Avg Hours
Facilities	Dripping Springs	1	6	0	0	1	6	343.26	18.50	49.04	2.64
Fleet & Equipment	Dripping Springs	30	32	28	19	2	13	2592.39	40.00	41.81	0.65
Parks & Rec/Forestry	Dripping Springs	0	14	0	0	0	14	669.62	32.38	47.83	2.31
Streets/Signs/Sidewalks	Dripping Springs	3	11	0	0	3	11	2457.82	138.33	175.56	9.88
Water Distribution & Wastewater	Dripping Springs	7	11	0	0	7	11	451.37	34.35	25.08	1.91

Report Parameters

Filter:

Search:

Site Comparison

Item 21.

Date Printed: 09/06/2023

Page 2 of 2

Site	Region	Active WOs	Comp WOs	Active PM WOs	Comp PM WOs	Active Non-PM WOs	Comp Non-PM WOs	WO Cost \$	WO Hours	Avg Cost \$	Avg Hours
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Advanced Filters: [Originated] Between '08/01/2023' And '08/31/2023'

Tags:

Work Order #	Title	WO Status
00886	SRP branches	Completed
00885	Vehicle maintenance	Completed
00884	Quarterly staff meeting help	New Work Order
00883	Elk Electric - Hays St. L/S 1 Control Panel	New Work Order
00882	Clean weirs at Regional Plant	New Work Order
00881	Drip Field leak in field 48 - Regional	New Work Order
00880	Signage - Bearcat Canyon	Void
00879	SRP Trail tree trimming	Closed
00878	Dumpster trailer new inspection sticker	Completed
00877	PW002-3000mi PM	Void
00876	Clean Drip Skid Filters - Arrowhead	Completed
00875	Message Board Signs	Completed
00874	Add Cold Mix to Shoulder on Golden Eagle and Shane	New Work Order
00873	Set Water Meter 173 Klein Court	Completed
00872	PW002-3000mi PM	Void
00871	Update tags on speedy bleacher	Completed
00870	Tires	Completed
00869	Esperanza retention pond clean up	Completed
00868	Road closer signs	Completed
00867	VMP - Banners	Completed
00866	Sparky's back window is leaking water	Completed
00865	Tree trimming at Charro Ranch Park.	Completed
00864	SRP branches	Completed
00863	PW004-7500hr PM	Void
00862	Toilet Seat Repair - SRP	Completed
00861	MD003 Headlight	Completed
00860	SRP baseball concession	Completed
00859	City hall tstats	Completed
00858	Ranch park , BigAss Fan	Completed
00857	zone 16 at Arrowhead drip fields	New Work Order
00856	Zone 44 and zone 43	In Progress
00855	Put 1 in gate valve on arrowhead waste after plant	Completed
00854	Replace Tire MD003	Completed
00853	Dear Hall - Roaches	Completed
00852	Kibo Ridge street sign install	Parts on Order
00851	MD006 tire	Completed
00850	Sportsplex sidewalk tree/brush trimming	Completed
00849	Set T-posts	Completed
00848	Drip Filter Cleaning Arrowhead	Completed
00847	Wastewater Manhole cover at Sports and Rec park	Completed
00846	The gate that goes to the chemical feeders is sag	Completed
00845	City hall ac	Completed
00844	Stephenson building clean up	Completed
00843	Paint Spray Parking Lot At SRP	Completed
00842	sparky's rear tire has low pressure.	Completed

00841	Branch Removal Near Mazamas	Completed
00840	Traffic Sign to DSRP	Completed
00839	Kawasaki Mule 4000 - shocks worn	Completed
00838	PW002-7500hr PM	Completed
00837	PW002-15000hr PM	Completed
00836	PW002-3000hr PM	Completed
00835	MD003-7500-Oil Change	Completed
00834	MD002-25000 mile PM	In Progress
00833	WW-Ferris 3200z Center Spindle bearing	In Progress
00832	We have bad bearings in the spindle on the center	In Progress
00831	Parts order	Completed
00830	Kioti Utv Ranch Park - battery	Completed
00829	Texas flag founders pool	Completed
00828	Drip Filters cleaning	New Work Order
00827	Mercer Street Crosswalk Replacement	Completed
00826	North 40 Drainage clean up	Completed
00825	Yellow Bell Run drainage repairs	In Progress
00824	Roadkill to be picked up	Completed
00823	Handicap sign down - FMP	Completed
00822	Landscaping - Mercer St	Completed
00821	Adjust Clay Valves at Driftwood	Completed
00820	Speedy bleachers tags	Completed
00819	Weed Control - Rob Shelton	Completed
00818	Missing stop sign - Counts Estates/Blue Ridge	Completed
00817	Install PVC sleeves for tools at WWTP's	Completed
00816	Hays St. and ISD SCADA Repair Alterman	New Work Order
00815	The outlets in the Pool Front office keep tripping	Completed
00814	Organize Xmas Decorations	Completed
00813	SRP broken outlet	Completed
00812	Mow/Weed-eat Arrowhead Inside Plant	Completed
00811	Flush and Bac-t samples at Driftwood Golf & Ranch	Completed
00810	PCS Kawasaki UTV1-250hr PM	New Work Order
00809	PCS Kawasaki UTV1-500hr PM	New Work Order
00808	PCS Kawasaki UTV1-250hr PM	New Work Order
00807	PCS-Kubota-Trctr-800hr MP	Closed
00806	PCS-Kubota-Trctr-600hr PM	Closed
00805	PCS-Kubota-Trctr400hr PM	New Work Order
00804	PCS-Kubota-Trctr-200hr PM	New Work Order
00803	PCS-Kubota-Trctr-100hr PM	New Work Order
00802	PCS Kubota Trctr-50hr PM	Void
00801	PCS Kioti Trctr2-100hr PM	New Work Order
00800	PCS Kioti Trctr2-200hr PM	New Work Order
00799	PCS Kioti Trctr2-200hr/1y PM	New Work Order
00798	PCS Kioti Trctr2-400hr PM	New Work Order
00797	PCS Kioti Trctr2-400hr/1y PM	New Work Order
00796	PCS Kioti Trctr2-50hr PM	New Work Order
00795	PCS Kioti Trctr2-600hr PM	New Work Order
00794	PCS Kioti Trctr2-800hr PM	New Work Order

00793	PCS Kioti Trctr1-400hr/1y PM	New Work Order
00792	PCS Kioti Trctr1-200hr/1y PM	New Work Order
00791	PCS Kioti Trctr1-800hr PM	New Work Order
00790	PCS Kioti Trctr1-600hr	New Work Order
00789	PCS Kioti Trctr1-400hr PM	New Work Order
00788	PCS Kioti Trctr1-200hr PM	New Work Order
00787	PCS Kioti Trctr1-100hr PM	New Work Order
00786	PCS Kioti Trctr1-50hr PM	New Work Order
00785	PCS John Deere UTV2-400hr/2y	New Work Order
00784	PCS John Deere UTV2-200hr/2y	New Work Order
00783	PCS John Deere UTV2-100hr/1y PM	New Work Order
00782	PCS John Deere UTV2-50hr/1y	New Work Order
00781	PCS John Deere UTV-1000hr PM	Completed
00780	PCS John Deere UTV-1000hr/2y PM	Completed
00779	PCS John Deere UTV-800hr/2y PM gator	Completed
00778	PCS John Deere UTV-400hr/2y gator	Completed
00777	PCS John Deere UTV-200hr/1y PM gator	New Work Order
00776	PCS John Deere UTV-50hr gator	Completed
00775	PW004-20000-Replace Cabin Air Filter	Completed
00774	PW004-7500-Tire Rotation	Completed
00773	PW004-Oil Change	Completed
00772	PW002-3000-Oil Change	Void
00771	PW001-30000-Replace Fuel Filters (Engine & Frame)	Completed
00770	PW001-30000-Replace Engine Air Filter	Completed
00769	PW Bobcat MT85-100hr PMs	Completed
00768	PW Bobcat MT85-50hr PMs	Completed
00767	PW Bobcat MT85-F50hr-Replace Engine Oil and Filter	Completed
00766	Temp. stop sign to be installed	Completed

Maintenance and Facilities Work Order Report

Aug-23

Priority	Origin	Source Asset	Source User
Critical - ASAP	Non-PM		John Hill
Medium - 3-7 days	Non-PM	MD006 - 2022 GMC 2500 - 4413	Robert Hutson
Medium - 3-7 days	Non-PM		Andrew Thompson
Medium - 3-7 days	Non-PM		Gray Lahrman
High - 1-3 days	Non-PM		Gray Lahrman
Medium - 3-7 days	Non-PM		Anthony Pennell
Medium - 3-7 days	Non-PM		John Hill
Medium - 3-7 days	Non-PM		Sonny Garza
Medium - 3-7 days	Non-PM	PCS-Texas Pride Dmp Trlr-4868	Manny Espinosa
Medium - 3-7 days	PM	PW002 - 2022 Chevy 1500 - 4311	Craig Rice
High - 1-3 days	Non-PM		Cameron Queen
Medium - 3-7 days	Non-PM		John Hill
Medium - 3-7 days	Non-PM		John Hill
Critical - ASAP	Non-PM		Cameron Queen
Medium - 3-7 days	PM	PW002 - 2022 Chevy 1500 - 4311	Craig Rice
Low - 7-15 days	Non-PM	PCS-Speedy Bleacher-0391	Manny Espinosa
Medium - 3-7 days	Non-PM	MD006 - 2022 GMC 2500 - 4413	Robert Hutson
Medium - 3-7 days	Non-PM		Sonny Garza
Critical - ASAP	Non-PM		John Hill
Medium - 3-7 days	Non-PM		John Hill
High - 1-3 days	Non-PM	AD001 - 2014 Chevy Spark - 4197	John Hill
Low - 7-15 days	Non-PM		Robert Hutson
Medium - 3-7 days	Non-PM		John Hill
Medium - 3-7 days	PM	PW004 - 2019 Ford F-150 - XXXX	Craig Rice
Medium - 3-7 days	Non-PM		John Hill
Medium - 3-7 days	Non-PM	MD003 - 2019 Ford F-150 - 0865	Andrew Thompson
Medium - 3-7 days	Non-PM		Robert Hutson
Medium - 3-7 days	Non-PM		Robert Hutson
Medium - 3-7 days	Non-PM		Sonny Garza
Medium - 3-7 days	Non-PM		Anthony Pennell
Medium - 3-7 days	Non-PM		Anthony Pennell
Medium - 3-7 days	Non-PM		Anthony Pennell
Medium - 3-7 days	Non-PM	MD003 - 2019 Ford F-150 - 0865	Andrew Thompson
Critical - ASAP	Non-PM		Sonny Garza
Low - 7-15 days	Non-PM		John Hill
Critical - ASAP	Non-PM	MD006 - 2022 GMC 2500 - 4413	Sonny Garza
Medium - 3-7 days	Non-PM		John Hill
High - 1-3 days	Non-PM		Cameron Queen
High - 1-3 days	Non-PM		Cameron Queen
High - 1-3 days	Non-PM		Aaron Reed
Low - 7-15 days	Non-PM		Sonny Garza
Critical - ASAP	Non-PM		Sonny Garza
High - 1-3 days	Non-PM		Sonny Garza
Medium - 3-7 days	Non-PM		Andrew Thompson
Medium - 3-7 days	Non-PM	AD001 - 2014 Chevy Spark - 4197	John Hill

Medium - 3-7 days	Non-PM		Andrew Thompson
Low - 7-15 days	Non-PM		Andrew Thompson
Low - 7-15 days	Non-PM	WW-Kawasaki UTV-7321	Sonny Garza
Medium - 3-7 days	PM	PW002 - 2022 Chevy 1500 - 4311	Robert Hutson
Medium - 3-7 days	PM	PW002 - 2022 Chevy 1500 - 4311	Robert Hutson
Medium - 3-7 days	PM	PW002 - 2022 Chevy 1500 - 4311	Robert Hutson
	PM	MD003 - 2019 Ford F-150 - 0865	Andrew Thompson
	PM	MD002 - 2018 Ford F-350 - 4183	Craig Rice
Medium - 3-7 days	Non-PM	WW-Ferris 3200Z-2634	Robert Hutson
Low - 7-15 days	Non-PM	WW-Ferris 3200Z-2634	Sonny Garza
Medium - 3-7 days	Non-PM	PW-Graco LnStrpr-XXXX	Craig Rice
Medium - 3-7 days	Non-PM	PCS-Kioti UTV-0024	Sonny Garza
High - 1-3 days	Non-PM		Robert Hutson
Medium - 3-7 days	Non-PM		Anthony Pennell
Medium - 3-7 days	Non-PM		Andrew Thompson
Medium - 3-7 days	Non-PM		Robert Hutson
Medium - 3-7 days	Non-PM		Sonny Garza
Critical - ASAP	Non-PM		Sonny Garza
Low - 7-15 days	Non-PM		John Hill
Medium - 3-7 days	Non-PM		John Hill
High - 1-3 days	Non-PM		Wacey Henager
Medium - 3-7 days	Non-PM	PCS-Speedy Bleacher-0440	Sonny Garza
Medium - 3-7 days	Non-PM		John Hill
Critical - ASAP	Non-PM		Robert Hutson
Medium - 3-7 days	Non-PM		Gray Lahrman
Medium - 3-7 days	Non-PM		Gray Lahrman
High - 1-3 days	Non-PM		Sonny Garza
High - 1-3 days	Non-PM		Cameron Queen
Medium - 3-7 days	Non-PM		Andrew Thompson
High - 1-3 days	Non-PM		Cameron Queen
High - 1-3 days	Non-PM		Cameron Queen
Medium - 3-7 days	PM	PCS-Kawasaki Mule UTV-XXXX	Robert Hutson
Medium - 3-7 days	PM	PCS-Kawasaki Mule UTV-XXXX	Robert Hutson
Medium - 3-7 days	PM	PCS-Kawasaki Mule UTV-XXXX	Robert Hutson
Medium - 3-7 days	PM	PCS-Kubota Trctr-8080	Sonny Garza
Medium - 3-7 days	PM	PCS-Kubota Trctr-8080	Sonny Garza
Medium - 3-7 days	PM	PCS-Kubota Trctr-8080	Andrew Thompson
Medium - 3-7 days	PM	PCS-Kubota Trctr-8080	Andrew Thompson
Medium - 3-7 days	PM	PCS-Kubota Trctr-8080	Andrew Thompson
Medium - 3-7 days	PM	PCS-Kubota Trctr-8080	Sonny Garza
Medium - 3-7 days	PM	PCS-Kioti Trctr-0101	Sonny Garza
Medium - 3-7 days	PM	PCS-Kioti Trctr-0101	Sonny Garza
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Medium - 3-7 days	PM	PCS-Kioti Trctr-0049	Sonny Garza
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Medium - 3-7 days	PM	PCS-John Deere UTV-0819	John Hill
Medium - 3-7 days	PM	PCS-John Deere UTV-0819	John Hill
Medium - 3-7 days	PM	PCS-John Deere UTV-0819	John Hill
Medium - 3-7 days	PM	PCS-John Deere UTV-0819	John Hill
Medium - 3-7 days	PM	PCS-John Deere UTV-0093	Sonny Garza
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Medium - 3-7 days	PM	PCS-John Deere UTV-0093	John Hill
Medium - 3-7 days	PM	PCS-John Deere UTV-0093	Sonny Garza
Medium - 3-7 days	PM	PW004 - 2019 Ford F-150 - XXXX	Robert Hutson
Medium - 3-7 days	PM	PW004 - 2019 Ford F-150 - XXXX	Robert Hutson
Medium - 3-7 days	PM	PW004 - 2019 Ford F-150 - XXXX	Craig Rice
Medium - 3-7 days	PM	PW002 - 2022 Chevy 1500 - 4311	Craig Rice
Medium - 3-7 days	PM	PW001 - 2019 Ford F-150 - 9837	Andrew Thompson
Medium - 3-7 days	PM	PW001 - 2019 Ford F-150 - 9837	Andrew Thompson
Medium - 3-7 days	PM	PW-Bobcat MT85-9347	Craig Rice
Medium - 3-7 days	PM	PW-Bobcat MT85-9347	Craig Rice
Medium - 3-7 days	PM	PW-Bobcat MT85-9347	Craig Rice
Critical - ASAP	Non-PM		Sonny Garza

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Subdivision Project Name	City Limits / ETJ	Location	Description	Status
SUB2021-0065 Heritage Phase 2 Final Plat	CL	Sportsplex Drive (Heritage Development)	162 Lots on 69.999 acres, 160 of which are residential with an average lot size of 0.143 acres	Waiting on Resubmittal
SUB2022-0002 Hays Street Subdivision	CL	102 Bluff Street	Subdivision of 6 residential lots in the Historic District	Approval with conditions
SUB2022-0009 Driftwood Subdivision Phase 3 Preliminary Plat	ETJ	17901 FM 1826	Preliminary Plat for 14 lots: 12 Residential, 1 Commercial, 1 Industrial	Approved with conditions
SUB2022-0012 Driftwood Sub Ph 3 Sec 1 FP	ETJ	17901 FM 1826	Final Plat for 1 Commercial Lot	Waiting for Resubmittal
SUB2022-0013 Driftwood Sub Ph 3 Sec 2 FP	ETJ	17901 FM 1826	FP for 11 single-family residential lots, 1 open space lot, and 1 private street lot on 34.67 acres	Waiting for Resubmittal
SUB2021-0011 Double L Phase 1 Prelim Plat	ETJ	1.5 miles N of US 290 & RR 12	PP for 243 residential units and 1 amenity center	Approval with Conditions
SUB2022-0028 Parten Ranch Phase 8	ETJ	End of Bird Hollow near Tricking Brook Road Intersection	90 Lot Subdivision	Approved with conditions
SUB2022-0033 The Ranch at Caliterra	ETJ	Premier Park Loop	Preliminary plat of the Carter tract with 243 lots	Approved with conditions
SUB2022-0036 Driftwood Creek FM 150 12 Treated Effluent and 10 Raw Wastewater Forcemains Ph I and II	ETJ	FM 150	12 inch treated effluent line and 10 inch wastewater forcemains to connect with Dripping Springs WWTP	Approved with conditions
SUB2022-0039 Village Grove Preliminary Plat	CL	Sports Park Rd	Village Grove PDD. This is 112.40 acres including 207 lots, 511 residential units, and 6.82 acres will be commercial	Waiting for Resubmittal
SUB2022-0040 102 S Bluff St CP	CL	Hays st	Construction Plans for 7 lots. Six of wch are residential and 1 will be landscaping	Approved with conditions
SUB2022-0041 Hays St Preliminary Plat	CL	Hays st	Preliminary Plat for 7 lots. Six of wch are residential and 1 will be landscaping	Approval with conditions
SUB2022-0042 Silver Creek Subdivision	ETJ	Silver Creek Rd	70-acre tract to be developed into a 28 single family lots with access, paving, on-site sewage, water supply well, and an undisturbed open space	Approved with conditions
SUB2022-0043 Howard Ranch Sec 4 Lots 62 & 63 AP	ETJ	590 Cypress Creek Dr	An amending plat to remove a site parking area from the single family lot. This request is by the property owner.	Waiting for Resubmittal
SUB2022-0046 Kali Kate	ETJ	4550 FM 967	City of Dripping Springs and City of Buda Interlocal Agreement	Waiting for Resubmittal
SUB2022-0047 Ariza West 290	ETJ	13900 W US Highway 290	The Final Plat for an apartment complex	Approval with Conditions
SUB2022-0048 Wild Ridge Phase 1 CP	CL	E US 290	Construction plans for phase 1 of Wild Ridge	Waiting for Resubmittal
SUB2022-0049 Serenity Hills	ETJ	1111 HAYS COUNTRY ACRES ROAD	50 Lot subdivision in Dripping Springs ETJ	Approval with conditions
SUB2022-0050 North 40, Section 2, Block B, Lots 1, 2, 29, and 30	CL	28501 RR 12	Amending Plat to combine 4 lots into 1	Under Review
SUB2022-0052 Village Grove Phase 1 CP	CL	Sports Park Rd	The construction plans for phase 1 of the Village Grove development	Waiting for Resubmittal
SUB2023-0001 Village Grove Phase 2B CP	CL	Sports Park Rd	Residential townhome infrastructure improvements. Construction of 16 Townhome lots and roadways.	Waiting for Resubmittal
SUB2023-0003 The Ranch at Caliterra CP	ETJ	Soaring Hill Rd at HC Carter Way	Construction Plans for the Carter tract.	Waiting for Resubmittal
SUB2023-0005 Skylight Hills Prelim	ETJ	13001 & 13111 High Sierra	Creating 11 residential lots in the ETJ	Waiting for Resubmittal
SUB2023-0006 Wild Ridge Phase 1 FP	CL	E US 290	Approximately 62.1 acres to include 136 residential lots, roadways, and a commercial lot	Waiting for Resubmittal
SUB2023-0007 Skylight Hills Construction Plans	ETJ	13001 & 13111 High Sierra	Creating the infrastructure of 11 residential lots	Waiting for Resubmittal
SUB2023-0008 Silver Creek Subdivision Construction Plans	ETJ	Silver Creek Rd	29 Single family residential lots with access, paving, OSSF, water supply well, and open space	Approval with conditions
SUB2023-0012 Springlake Lot 57 Replat	ETJ	100 Oakview Dr	Subdivide the existing tract of land into two newly platted tracts of land.	Approval with conditions
SUB2023-0011 Big Sky Ranch Phase 3 AP	CL	171 Sue Peak Loop	Amending plat to accommodate builders larger home designs.	Approval with Conditions
SUB2023-0016 520 Matzig Replat	ETJ	520 Matzig Cove	Modify drainage easement.	Approval with conditions
SUB2023-0018 Cannon Ranch Phase 2 Final Plat	CL	Rushmore Drive at Lone Peak Way	Subdivide into 100 lots.	Under Review
SUB2023-0020 Driftwood Golf and Ranch Club, Phase 4 Final Plat	ETJ	Driftwood Ranch Drive	Subdivide into 20 lots.	Waiting for Resubmittal
SUB2023-0021 Driftwood Golf and Ranch Club Phase Four Subdivision CP	ETJ	Driftwood Ranch Drive	Paving, drainage, water, wastewater subdivision constructions plans.	Approval with conditions
SUB2023-0022 Cannon Ranch Phase 2 CP	CL	Rushmore Drive at Lone Peak Way	97 single family residential lots and 3 open space lots including construction of public roadways, utilities and storm drain infrastructure.	Waiting for Resubmittal
SUB2023-0023 Re-Subdivision Lot 2, Driftwood 967 Phase One CP	ETJ	FM 967 at FM 1826	Subdivide one large lot into 5 residential lots, 2 commercial lots, 2 open space lots and 2 private streets.	Approval with conditions
SUB2023-0024 Caliterra Phase 5 Section 13 Construction Plans	ETJ	Kelsey Lane	11 single family lots.	Waiting for Resubmittal
SUB2023-0027 Bush Ranch, Phase 1, Lots 1 & 2 Amending Plat	ETJ	235 & 295 LedgeStone Drive	Adjust a common property line.	Approval with Conditions
SUB2023-0028 Arrowhead Commercial Final Plat	CL	US Hwy 290 W	Subdividing 6.6 acres as 1 lot.	Waiting for Resubmittal
SUB2023-0030 Trailhead Market Parking, Fire Lane & Water Improvements	CL	249 Sportsplex Drive	Construct 16,250 sq. ft. pervious concrete parking lot, two fire hydrants, grading and fire lane striping.	Waiting for Resubmittal
SUB2023-0033 Heritage Phase 2 Construction Plans Revision	CL	Sportsplex Drive	165 lots, streets, water, wastewater, grading and water quality improvements.	Waiting for Resubmittal
SUB2023-0031 Gateway Village Preliminary Plat	CL	1201 US 290 West	307 lots on 97.44 acres	Under Review
SUB2023-0034 Lunaroya Subdivision Final Plat	ETJ	Silver Creek Rd	28 single family large residential lots with on site sewage for each lot	Under Review
SUB2023-0035 Parten Ranch Phase 6 & 7 Final Plat	ETJ	600 Two Creeks Lane	122 single family lots and 4 drainage/open space lots	Waiting for Resubmittal
SUB2023-0036 Caliterra Phase 5 Section 13 Final Plat	ETJ	Carentan Cove at Kelsey Lane	11 single family lots	Under Review
SUB2023-0037 Amending Plat of Final Subdivision Plat of Roger Hanks Park	CL	US 290 at Roger Hanks Pkwy	Redesign to include north bound turn lane on Roger Hanks Pkwy, Improvements to Hamilton Crossing and Lake Lucy Loop	Waiting for Resubmittal
SUB2023-0038 The Ranch at Caliterra Final Plat	ETJ	HC Carter Way	234 single family lots on 200.024 acres	Under Review
SUB2023-0039 Wild Ridge Phase 2 Construction Plans	CL	Shadow Ridge Parkway	142 single family lots, minor arterial and local roadways, 2 water quality ponds, utilities, lift station, parkland and open space	Under Review
SUB2023-0040 Amending Lots 31 & 32 in Bunker Ranch Phase 1	ETJ	687 Bunker Ranch Rlvd		Under Review

ADMINISTRATIVE APPROVAL PROJECTS				
Site Development Project Name	City Limits / ETJ	Location	Description	Status
SD2021-0005 Dripping Springs WWTP Expansion	CL	23127 FM 150 W	Expansion of the Wastewater treatment plant	HOLD
SD2021-0021 RR 12 Commercial Kitchen	CL	28707 RR 12	Commercial kitchen that will support a catering business, no on-site dining is proposed	Approved w/ Conditions
SD2021-0013 Dreamland	ETJ			Waiting on resubmittal
SD2021-0030 Belterra Townhomes	ETJ	Belterra	Seven townhome units with associated parking, sidewalk, utilities, and drainage	Waiting on resubmittal
SD2021-0033 Bell Springs Business Park, Sec 1&2 Rev	ETJ	4955 Bell Springs	A revision for minor adjustments on site layouts, rainwater, and overall drainage & water quality	Waiting on resubmittal
SD2022-0001 Julep Commercial Park	ETJ	Northeast corner of W US 290 and Trautwein Rd	11.27 acre site of mixed-use commercial buildings with supporting driveways, water quality and detention pond, rainwater harvesting, and other utilities	Waiting on resubmittal
SD2022-0010 Wenty's Wine Bar	ETJ	5307 Bell Springs Rd	Wine bar and associated improvements	Waiting on resubmittal
SD2022-0007 Heritage Effluent Line Stage II Extension	CL	511 Mercer Street	Extension of the existing 12" effluent line north along RR12, along with an 8" effluent line that spans from Rob Shelton, across Hwy 290, and north to Heritage Stage 2	Waiting on resubmittal
SD2022-0013 DS Flex Business Park	CL	28513 RR 12	Construction of two shell buildings with accompanying site improvements	Waiting on resubmittal
SD2022-0011 Skybridge Academy	CL	519 Old Fitzhugh Road	Remodel/repurpose of existing historic structures, add new construction to tie together the house and garage with additional parking and revised driveway	Approved w/ Conditions
SD2022-0014 Bell Springs Site Plan (Travis Flake)	ETJ	5307 Bell Springs Rd	Office and Warehouse with drives, parking, waterline connection, and pond	Approved w/ Conditions
SD2022-0018 Office 49	ETJ	241 Frog Pond Lane	The construction of eleven office buildings of varying sizes along with the related paving, grading, drainage, and utility improvements.	Waiting on resubmittal
SD2022-0019 Double L Ranch, Phase 1	ETJ	RR 12	Construction of water, wastewater, drainage and paving improvements for 244 single family lots.	Waiting on resubmittal
SD2022-0020 Merigian Studios	ETJ	105 Daisy Lane	Art studio with driveway, parking, and external structures	Approved w/ Conditions
SD2022-0024 4400 US 290 SP	ETJ	4400 US 290	7 Commercial Buildings in the ETJ	Waiting on resubmittal
SD2022-0025 Hardy Drive	ETJ	2901 US 290	Construction of a road for the Hardy and Bunker Ranch development to meet fire code	Under Review
SD2022-0027 Sawyer Ranch Lot 3A	CL	13341 W US 290	Lot 3A of the Sawyer Ranch at US 290 development. This consists of commercial buildings with parking, sidewalks, and utilities.	Approved
SD2022-0031 WHIM Corporate Site Plan	CL	27950 RR12	The construction of the corporate HQ for WHIM along with the site improvements needed and as shown in the site plan.	Under Review
SD2022-0039 Big Sky Ranch WWTP	CL	Sue Peaks Loop	Temporary Wastewater Treatment Plan and subsurface area drip disposal system to serve Big Sky Development	Waiting on resubmittal
SD2022-0041 Dripping Springs Urgent Care	CL	164 Belterra Village Way	Ground up development of an urgent care facility within the Belterra Commercial District	Approved w/ Conditions
SD2022-0042 Suds Brothers Car Wash	CL	610 W Hwy 290	Rapid car wash facility	Approved w/ Conditions
SD2023-0002 Fitzhugh Corners	ETJ	15310 Fitzhugh Road	A 13,908 sq ft building with site improvements	Waiting on Resubmittal
SD2023-0004 Austin Ridge Bible Church Revision	ETJ	31330 Ranch Road 12	Removal of the existing old house, the addition of 3 portable buildings and pavilion; additional parking.	Waiting on resubmittal
SD2023-0006 DS Vet Clinic	CL	Cortaro Dr & RR 12	2 Phase Site Development Plan with 3,957sf veterinarian clinic with paving, drainage and utility infrastructure	Waiting on resubmittal
SD2023-0007 Phase 4A Drip Irrigation System Improvements	ETJ	2581 E Hwy 290	The project is Phase 4A of the drip disposal fields and consists of 14.76 acres of drip irrigation fields only.	Approved w/ Conditions
SD2023-0008 102 Rose Drive	CL	102 Rose Dr	Construction of tow additional duplexes w/ accompanying site improvements	Waiting on resubmittal
SD2023-0009 Paloma	CL	235 Sports Park Rd	Adding improvements to the site	Waiting on resubmittal
SD2023-0010 Creek Road Horse Farms	CL/ETJ	1225 Creek Rd	Horse training facility with covered riding arena, barn, storage building and open-air riding.	Waiting on resubmittal
SD2023-0011 Amazing Explorers Academy	ETJ	Ledgestone	Daycare facility, including driveways, parking areas; and water, wastewater, and stormwater facilities.	Waiting on resubmittal
SD2023-0012 Ariza 290 West	ETJ	13900 W US Highway 290	Multifamily residential.	Waiting on resubmittal
SD2023-0013 10 Federal	ETJ	3975 US 290	Enclosed storage facility	Waiting on resubmittal
SD2023-0014 BR Dripping Springs	CL	27010 RR 12	3 commercial buildings with parking, stormwater and water quality.	Waiting on Resubmittal
SD2023-0015 Silver Creek Hotel	ETJ	12800 Silver Creek Road	Hotel with parking, utilities, drives, detention and water quality.	Waiting on Resubmittal
SD2023-0016 Ledgestone Daycare	ETJ	12400 US Hwy 290	Daycare building with parking and drives in Ledgestone Commercial Development	Waiting on Resubmittal
SD2023-0017 OroBianco Mobile Food Unit - Driveways	CL	27713 RR 12	Driveway for gelato food truck.	Waiting on Resubmittal
SD2023-0018 Sunset Canyon Storage Facility	ETJ	950 S. Sunset Canyon Drive	Proposed storage facility with associated parking and drive.	Under Review
SD2023-0019 3980 US 290 Warehouse	ETJ	3980 US 290	Construction of 4 - 5k sq ft Warehouse/office buildings	Under Review

<i>Ongoing Projects</i>	
Comprehensive Plan	Meetings with DTJ
Cannon Mixed-Use	Pending resubmittal
PDD2023-0001 Madelynn Estates	New PDD
PDD2023-0002 Southern Land	New PDD

In Administrative Completeness	Filing Date
ADMIN2023-59 Graveyard Cellars	18-Sep
ADMIN2023-61 Gautam Custom Residence	18-Sep
ADMIN2023-60 Cowboy Church Subdivision	25-Sep
SUB2022-0052 Village Grove Phase 1 Construction Plans	25-Sep
ADMIN2022-0066 Hardy Construction Plans	25-Sep
SUB2023-0021 Driftwood Golf and Ranch Club Phase Four Subdivision Construction Plans	10-Oct
SUB2021-0065 Heritage Phase 2 Final Plat	10-Oct