



Utility Commission Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Thursday, November 20, 2025, at 4:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

Commission Members

Charlie Busbey, Chair
Barney Austin
Lara Dudek
Matthew Ordway
Zach West

Staff, Consultants, & Appointed/Elected Officials

Utilities Operations Manager Gray Lahrman
Utilities Coordinator Micaela Betts
Deputy City Secretary Maverick D. Coleman

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least six (6) copies; if six (6) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Consider approval of the May 5, 2025 Utility Commission regular meeting minutes.**
- 2. Consider approval of the July 17, 2025 Utility Commission regular meeting minutes.**

UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

3. Water & Wastewater Facility Report

BUSINESS AGENDA

4. Discuss and consider approval of the 2025 Utility Commission meeting calendar.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), 551.0761 (Deliberation Regarding Critical Infrastructure Facility), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Utility Commission Meetings

December 18, 2025, at 4:00 p.m.

City Council Meetings

December 2, 2025, at 6:00 p.m.

December 16, 2025, at 6:00 p.m.

January 6, 2025, at 6:00 p.m.

January 20, 2025, at 6:00 p.m.

February 3, 2025, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on November 12, 2025 at 4:30 PM

Diana Boone, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Utility Commission Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Thursday, May 15, 2025, at 4:00 PM

MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of Commissioners present, Chair Busbey called the meeting to order at 4:01 p.m.

Commission Members present were:

Charlie Busbey, Chair

Lara Dudek (*arrived at 4:04 p.m.*)

Matthew Ordway

Zach West

Commission Member absent was:

Barney Austin

Staff, Consultants, & Appointed/Elected Officials present were:

Utilities Director Dane Sorensen

Administrative Assistance Micaela Betts

Utilities Operations Manager Gray Lahrman

PRESENTATION OF CITIZENS

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No one spoke during the Presentation of Citizens.

MINUTES

1. Approval of the April 17, 2025, Utility Commission meeting minutes.

A motion was made by Commissioner Ordway and seconded by Commissioner West, to approve the April 17, 2025, meeting minutes. The motion to approve carried unanimously 3 to 0.

UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

2. Water & Wastewater Facility Report

This item was presented by Utilities Director Dane Sorensen. This report is intended for informational purposes only, no action was taken. Full report can be found on our website.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

The Commission did not meet in Closed Session.

UPCOMING MEETINGS

Utility Commission Meetings

June 12, 2025, @ 4:00 p.m.

July 17, 2025, @ 4:00 p.m.

August 21, 2025, @ 4:00 p.m.

City Council Meetings

May 20, 2025, @ 6:00 p.m.

June 3, 2025, @ 6:00 p.m.

June 17, 2025, @ 6:00 p.m.

ADJOURN

In accordance with standard parliamentary procedure, which allows the Chair to adjourn the meeting without a motion after the completion of all agenda items, Chair Busbey declared the meeting adjourned at 4:19 p.m.



Utility Commission Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Thursday, July 17, 2025, at 4:00 PM

Minutes

CALL TO ORDER & ROLL CALL

With a quorum of commissioners present, Chair Busbey called the meeting to order at 4:00 p.m.

Commission Members Present were:

Charlie Busbey, Chair
Barney Austin
Lara Dudek

Commission Members Absent were:

Matthew Ordway
Zach West

Staff, Consultants, & Appointed/Elected Officials Present were:

Utilities Director Dane Sorensen
Administrative Assistant Micaela Betts

PRESENTATION OF CITIZENS

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No one spoke during presentations of Citizens.

PRESENTATIONS

Presentations are for discussion only and no action shall be taken.

There were no presentations.

MINUTES

1. Approval of the May 15, 2025, Utility Commission meeting minutes.

Chair Busbey tabled the approval of the May 15, 2025, Utility Commission meeting minutes. This item will be added to the August 21, 2025, Utility Commission meeting agenda.

UTILITY REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

2. Water & Wastewater Facility Report

This item was presented by Utilities Director Dane Sorensen. This report is intended for informational purposes only; no action was taken. A full report can be found on our website.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

This commission did not meet in Closed Session.

ADJOURN

A motion was made by Commissioner Dudek and seconded by Commissioner Austin, to adjourn the meeting at 4:35 p.m. The motion to approve carried unanimously 3 to 0.



City of Dripping Springs

Post Office Box 384
511 Mercer Street
Dripping Springs, Texas 78620

Item 3.

Staff Report from: Dane Sorensen

| | |
|--------------------------|---|
| Commission Meeting Date: | 11/20/2025 |
| Item Wording: | Update on Utilities for the month of October 2025 |
| Agenda Item Requestor: | Utility Commission |

Projects Under Construction:

Driftwood effluent line – Construction Started

Heritage – phase 4 on hold until discharge plant is operation

Village Grove –Construction has started; pump and haul plan pending approval

Carter Ranch – Construction started; Utility is being installed

Big Sky – TLAP field Phase 2 under construction

Upcoming projects:

Howard Ranch – Halted due to design issues

Cannon Ranch Regional Lift Station/ Heritage Lift Station – Design and easements

Cannon Ranch – Phase 3 and 4 under review

Anarene (Double L) – Water and Wastewater plans under review

Wild Ridge (Cynosure) – Water and Wastewater plans under review

Gateway Village - Plans under review

New Growth –Wastewater plans under review

South Regional Water Reclamation Expansion Project Update:

Design of discharge plant is currently being finalized. Contract engineers have identified last design elements that need updating, including SCADA, Headworks, TLAP plant tie in, and reuse Chlorine system. The items needed to be revisited do to product/ material updates, and strategic planning changes. We are on schedule to finalize design by

end of February 2026 and construction should start by April of 2026

Dripping Springs Retail Water Update:

Stage 2 watering restrictions are in place for all CODS water customers. WCP/DCP have been accepted by council on 8/5.

South Regional Water Reclamation Facility Operations Report.

The South Regional Water Reclamation Facility had one violations for the month of October 2026. On 10/14/2025 E coli results came back at 579 MPN. Ecoli samples before and after came back within permit limits. We believe non compliance was due to poor sampling technique.

Arrowhead Wastewater Plant Update:

Drip field expansion is being finalized. Work will soon start on the GST.

Arrowhead treatment facility had one violation for the month of October. Ecoli results on 10/7/2025 were 365 MPN. We believe this was due to issues with the chlorine feed system that was promptly repaired. Additional sampling was scheduled and tests have resulted in E coli levels far below permit limits.

Big Sky Wastewater Treatment Plant Update:

Big Sky Treatment Plant operated without any violations for the month of October.

Update on Reclaimed Water:

We have had great success with the Fill Station located at the plant. We had 165 hauls in October. Please see Wastewater Plant report for flow data.

| | |
|---|--|
| Commission Recommendations: | |
| Actions by Other Jurisdictions/Entities: | |
| Previous Action: | |
| Recommended Action: | |
| Alternatives/Options: | |
| Budget/Financial Impact: | |
| Attachments: | |
| Related Documents at City Hall: | |
| Public Notice Process: | |
| Public Comments: | |
| Enforcement Issues: | |
| Comprehensive Plan Element: | |
| Next Step/Schedule: | |

Dripping Springs Wastewater Plant Report

Month of October 2025

| Regional | Combined Flow | Plant TLAP | Caliterra | 210 Reuse | Cl2 residual | NTU |
|---------------|---------------|------------|-----------|-----------|--------------|------|
| Total | 8850.2 | 3324 | 2582.36 | 2943.84 | >1 | <3 |
| Daily Average | 295.00 | 111.00 | 86 | 102 | 7.89 | 1.43 |

| Arrowhead | Flow | Cl2 residual | BOD | TSS | E-coli |
|---------------|------|--------------|-----|-----|--------|
| Total | 1944 | >1 | <10 | <15 | <126 |
| Daily Average | 63 | 6.2 | 2.3 | 3 | 1.64 |

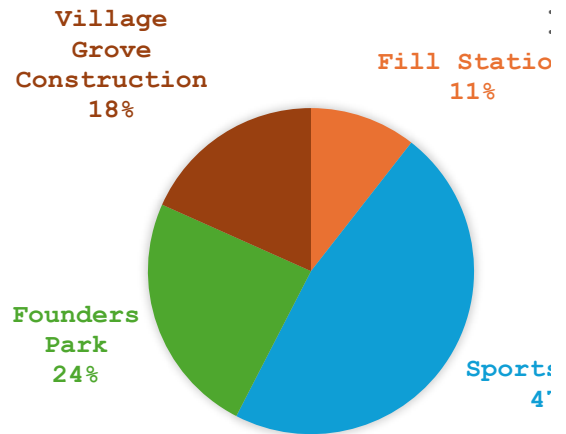
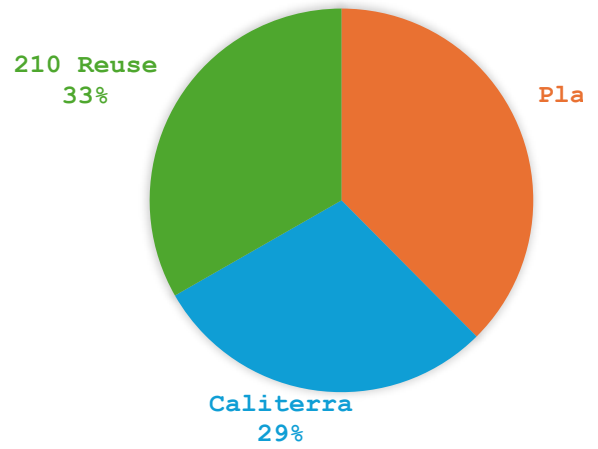
| Big Sky | Flow | Cl2 residual | BOD | TSS | E-coli |
|---------------|------|--------------|-----|-----|--------|
| Total | 889 | >1 | <20 | <20 | <126 |
| Daily Average | 29 | 7.3 | 1 | 0 | 7.5 |

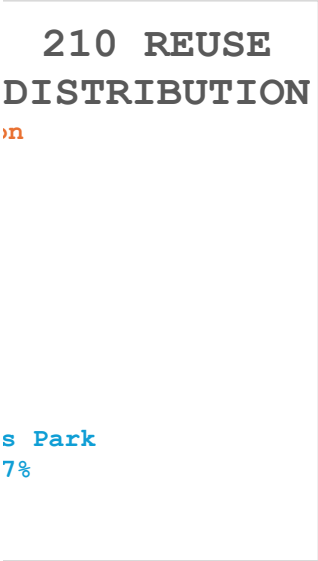
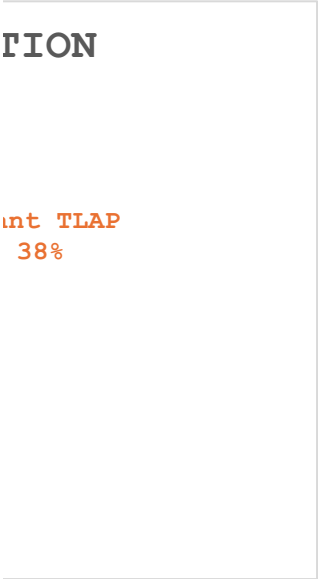
| 210 Reuse | Fill Station | Sports Park | Founders Park | Village Grove Construction |
|---------------|--------------|-------------|---------------|----------------------------|
| Total | 319 | 1422 | 729 | 554 |
| Daily Average | 45.88 | 45.88 | 23.5 | 17.88 |

Flow is in 1000's gallons

| BOD | TSS | E-coli |
|------|------|--------|
| <5 | <5 | <20 |
| 2.33 | 0.75 | 2.46 |

REGIONAL FLOW DISTRIBUTION







STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Maverick Coleman, Deputy City Secretary

Commission Meeting Date: November 21, 2024

Agenda Item Wording: **Discuss and consider approval of the 2025 Utility Commission meeting calendar.**

Agenda Item Requestor: Ginger Faught, Deputy City Administrator

Summary/Background: Each year the City Secretary prepares the next year's meeting calendar for approval by the Commission. Meeting dates are scheduled using the frequency as stated in the Commission ordinance. The Utility Commission ordinance calls for monthly meetings which are currently scheduled for 4:00 p.m., the 3rd Thursday of each month.

Attached for review is the proposed 2026 meeting calendar with approved city holidays; UC meetings are highlighted in green. The **March** meeting falls during the week DSISD will be on Spring Break. The commission may still hold the meeting during the normally scheduled date or can choose to move the meeting to another date. Meetings may be rescheduled throughout the year as the Commission sees fit.

Commission Recommendations: Staff recommends approval of the 2026 calendar. **Should there be any changes to meeting dates, please provide for those changes in a motion.**

Attachments: UC 2026 Proposed Calendar

Next Steps/Schedule: Update all UC 2026 meeting calendars.

2026 Utility Commission Meeting Calendar

JANUARY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 13 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

FEBRUARY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |

MARCH

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

APRIL

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 7 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

MAY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

JUNE

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 5 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 25 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

JULY

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

AUGUST

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

SEPTEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

OCTOBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

NOVEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

DECEMBER

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |



DRIPPING SPRINGS
Texas

CODS HOLIDAY

Utility Commission Meeting Dates

MEETING DATES:

01/15/26 UC Meeting

02/19/26 UC Meeting

03/19/26 UC Meeting

04/16/26 UC Meeting

05/21/26 UC Meeting

06/18/26 UC Meeting

07/16/26 UC Meeting

08/20/26 UC Meeting

09/17/26 UC Meeting

10/15/26 UC Meeting

11/19/26 UC Meeting

12/17/26 UC Meeting