



City Council & Board of Adjustment Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street - Dripping Springs, Texas

Tuesday, August 06, 2024, at 6:00 PM

AGENDA

CALL TO ORDER & ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 4 Travis Crow

Council Member Place 5 Sherrie Parks

Staff, Consultants, & Appointed/Elected Officials

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

Deputy City Administrator Shawn Cox

City Attorney Laura Mueller

Deputy City Attorney Aniz Alani

City Secretary Diana Boone

IT Director Jason Weinstock

People & Communications Director Lisa Sullivan

Parks & Community Services Director Andy Binz

Utilities Director Dane Sorensen

Planning Director Tory Carpenter

Maintenance Director Riley Sublett

Accountant-Financial Analyst Caylie Houchin

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public that wishes to address the City Council on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the City Council that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the City Council must present the documents to the City Secretary or City Attorney providing at least seven (7) copies; if seven (7) copies are not provided, the City Council will receive the documents the following

day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Mayor may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

PROCLAMATIONS

Proclamations and Presentations are for discussion purposes only and no action shall be taken.

- 1. Proclamation of the City of Dripping Springs proclaiming the week of August 4-10, 2024 as "Farmers Market Week" in the City of Dripping Springs, Texas. Sponsor: Council Member Sherrie Parks**

PRESENTATIONS

Reports listed are on file and available for review upon request. The City Council may provide staff direction; however, no action shall be taken.

- 2. Presentation regarding the proposed Municipal Budget for Fiscal Year 2025.**

CONSENT AGENDA

The following items will be acted upon in a single motion and are considered to be ministerial or routine. No separate discussion or action on these items will be held unless pulled at the request of a member of the City Council or City staff.

- 3. Approval of the July 16, 2024 City Council meeting minutes.**
- 4. Approval of the reappointment of Marianne Simmons, Nikki Dahlin, Janet Musgrove, and Sherrie Parks terms ending June 30, 2026, and the reappointment of Gouri Johannsen as Committee Chair for a term of one (1) year.**
- 5. Approval of the Dripping Springs Youth Sports Association (DSYSA) recommendation to appoint Tyson Joe and Bryant Scheppler as DSYSA representatives for the Parks & Recreation Commission for terms ending June 30, 2026.**
- 6. Approval of the reappointment of Tammie Williamson, Douglas Shumway, and Evelyn Strong to the Planning & Zoning Commission for terms ending June 30, 2026**
- 7. Approval of the reappointment of Charlie Busbey and Zach West to the Utility Commission for a term ending June 30, 2026, and the Reappointment of Charlie Busbey as the Committee Chair for a term of one (1) year.**
- 8. Approval of a Professional Services Agreement between the City of Dripping Springs and AJR Media related to marketing for the Dripping Springs Visitors Bureau subject to appropriations. Sponsor: Council Member Sherrie Parks**

- 9. Approval of the Adult Softball Field Use Agreement between the City of Dripping Springs and Logan Lilly.** *Sponsor: Mayor Pro Tem Taline Manassian*
- 10. Approval of the authorization of City Staff to submit an application to the State Energy Conservation Office's Energy Efficiency and Conservation Block Grant Lighting and Retrofits Program for improvements at Dripping Springs Ranch Park.** *Sponsor: Council Member Sherrie Parks*

BUSINESS AGENDA

- 11. Discuss and consider approval of the Administrative Service Agreement with MissionSquare Retirement.** *Sponsor: Mayor Pro Tem Taline Manassian*
- 12. Discuss and consider approval of the authorization of City Staff to exceed \$50,000.00 worth of purchases from Atlas Utility Supply for the appropriation of water meters for resale to customers.** *Sponsor: Mayor Bill Foulds, Jr.*
- 13. Public hearing and consideration of ZA2024-003: an application for a Zoning Map Amendment and Conditional Overlay from Local Retail (LR) to Commercial Services (CS) for approximately 0.972 acres out of the North 40 subdivision located at 28501 Ranch Road 12.** *Applicant: Jon Thompson*
 - a. Applicant Presentation
 - b. Staff Report
 - c. Planning & Zoning Commission Report
 - d. Public Hearing
 - e. Zoning Ordinance
- 14. Discuss and consider budget approval of Village Grove proposed improvements on RR 12 pursuant to the Offsite Road Agreement.** *Applicant: Matthew Scrivener*
- 15. Discuss and consider approval of the Proposed Ad Valorem Tax Rate for 2024.**

CLOSED SESSION

The City Council has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

- 16. Consultation with Attorney and Deliberation Regarding Real Property related to TIRZ Priority Projects.** *Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072*

17. **Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, Wastewater Infrastructure Agreements, and related items.** *Consultation with Attorney, 551.071*

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

August 20, 2024, at 6:00 p.m.

September 3, 2024, at 6:00 p.m.

Board, Commission & Committee Meetings

August 12, 2024, TIRZ No.1 & No. 2 at 4:00 p.m.

August 14, 2024, DSRP Board at 11:00 a.m.

August 15, 2024, Farmers Market Committee at 10:00 p.m.

August 15, 2024, Emergency Management Commission at 12:00 p.m.

August 15, 2024, Utility Commission at 4:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on August 2, 2024 at 4:45 p.m.

Diana Boone, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



**PROCLAMATION
OF THE CITY OF DRIPPING SPRINGS
PROCLAIMING AUGUST 4 – 10, 2024, AS**

“Farmers Market Week”

- WHEREAS,** local farmers and ranchers provide citizens of Dripping Springs with access to healthful, locally and regionally produced foods through farmers markets, which are expanding and evolving to accommodate the demand for a diverse array of agricultural products; and,
- WHEREAS,** farmers markets and other agricultural direct marketing outlets provide infrastructure to assist in the distribution of farm and value-added products, thereby contributing approximately \$9 billion to the U.S. economy each year; and,
- WHEREAS,** farmers markets serve as significant outlets by which small-to-medium, newly beginning, and veteran agricultural producers market agricultural products, generating revenue that supports the sustainability of family farms and the revitalization of rural communities nationwide; and,
- WHEREAS,** the City of Dripping Springs recognizes the importance of expanding agricultural marketing opportunities that assist and encourage the next generation of farmers and ranchers; generate farm income to help stimulate business development and job creation; build community connections through rural and urban linkages; and more;

NOW, THEREFORE, BE IT PROCLAIMED by the City of Dripping Springs City Council:

1. In conjunction with the observance of National Farmers Market Week, and to further awareness of farmers market’s contributions to life in Dripping Springs, the week of August 4th through August 10th, 2024 shall be proclaimed as FARMERS MARKET WEEK in the City of Dripping Springs, and;
2. The City Council invites the Dripping Springs Community to visit the Dripping Springs Farmers Market on Wednesday, August 7th from 9am – noon at Dripping Springs Ranch Park.

Bill Foulds, Jr., Mayor

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
CITY - GENERAL FUND					
Balance Forward	3,712,517.47	3,804,637.39	92,119.92	3,804,637.39	2,476,930.21
Revenue					
AD Valorem	3,389,487.36	3,389,487.36	-	3,389,487.36	3,508,119.42
AV P&I	4,000.00	4,000.00	-	8,371.75	4,000.00
Sales Tax	3,800,000.00	3,800,000.00	-	4,500,000.00	4,500,000.00
Mixed Beverage	75,000.00	75,000.00	-	100,000.00	100,000.00
Alcohol Permits	9,000.00	9,000.00	-	8,000.00	6,500.00
Fire Inspections	50,000.00	50,000.00	-	65,000.00	50,000.00
Bank Interest	50,000.00	50,000.00	-	185,000.00	150,000.00
Development Fees:			-		
- Subdivision	638,875.00	638,875.00	-	400,000.00	295,100.00
- Site Dev	850,000.00	850,000.00	-	500,000.00	400,000.00
- Zoning/Signs/Ord	65,000.00	65,000.00	-	145,000.00	65,000.00
Building Code	1,500,000.00	1,500,000.00	-	1,500,000.00	1,500,000.00
Transportation Improvements Reimbursements	240,000.00	240,000.00	-	240,000.00	1,010,000.00
Solid Waste	45,000.00	45,000.00	-	68,000.00	55,000.00
Health Permits/Inspections	75,000.00	75,000.00	-	80,000.00	75,000.00
Municipal Court			-		
Other Income	40,000.00	40,000.00	-	40,000.00	40,000.00
TXF from Capital Improvements			-		
TXF DSRP On Call	10,400.00	10,400.00	-	10,400.00	
TXF from HOT			-	200,000.00	55,000.00
TXF from WWU			-		
TXF from TIRZ	100,558.00	100,558.00	-	100,558.00	-
TXF from Sidewalk Fund			-		29,000.00
FEMA	-	-	-	103,775.15	
CARES Act	-	-	-		
Opioid Abatement	-	-	-		
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	-	-		
Total	14,654,837.83	14,746,957.75	92,119.92	15,448,229.65	14,319,649.63
Expense					
Supplies	35,000.00	35,000.00	-	37,000.00	37,000.00
Office IT Equipment and Support	139,499.00	139,499.00	-	139,499.00	117,329.00
Software Purchase, Agreements and Licenses	192,000.00	192,000.00	-	192,000.00	275,405.76
Website	6,800.00	6,800.00	-	6,916.24	7,000.00
Communications Network/Phone	58,395.84	58,395.84	-	64,000.00	85,221.64
Miscellaneous Office Equipment	10,300.00	10,300.00	-	10,300.00	10,000.00
Utilities:			-		
- Street Lights	20,000.00	20,000.00	-	20,000.00	20,000.00
- Streets Water	4,000.00	4,000.00	-	4,000.00	4,000.00
- Office Electric	5,500.00	5,500.00	-	7,150.00	8,000.00
- Office Water	650.00	650.00	-	750.00	750.00
- DT Restroom Electric			-		2,000.00
- DT Restroom Water			-		2,000.00
- Stephenson Electric	1,500.00	1,500.00	-	1,000.00	1,500.00
- Stephenson Water	500.00	500.00	-	600.00	800.00
Transportation:			-		
- Improvement Projects	1,140,000.00	1,140,000.00	-	1,873,000.00	1,830,000.00
- Street & ROW Maintenance	211,005.00	211,005.00	-	125,000.00	215,075.00
- Street Improvements	660,000.00	660,000.00	-	575,000.00	616,948.00
Office Maintenance/Repairs	19,860.00	19,860.00	-	19,860.00	36,880.00
Stephenson Building Maintenance	550.00	550.00	-	550.00	2,500.00
Maintenance Equipment	8,500.00	8,500.00	-	8,500.00	115,500.00
Equipment Maintenance	6,750.00	6,750.00	-	6,750.00	17,750.00
Maintenance Supplies	6,500.00	6,500.00	-	6,500.00	6,500.00
Fleet Acquisition	361,000.00	361,000.00	-	325,000.00	50,000.00
Fleet Maintenance	78,020.00	78,020.00	-	78,020.00	103,600.00

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
					Item # 2.
City Hall Improvements	556,000.00	556,000.00	-	10,000.00	-
Maintenance Facility	-	-	-	-	-
Uniforms	17,500.00	17,500.00	-	17,500.00	17,500.00
Special Projects:			-		
- Family Violence Ctr	7,000.00	7,000.00	-	7,000.00	7,000.00
- Lighting Compliance	2,000.00	2,000.00	-	2,000.00	2,000.00
- Economic Development	5,000.00	5,000.00	-	5,000.00	5,000.00
- Records Management	1,220.00	1,220.00	-	1,220.00	720.00
- Government Affairs	-	-	-	-	50,000.00
- Stephenson Parking Lot Improvements			-		
- Stephenson Building Rehabilitation	92,025.00	92,025.00	-	120,317.59	-
- Planning Consultant	165,000.00	257,119.92	92,119.92	92,119.92	30,000.00
- Land Acquisition	10,000.00	10,000.00	-	67,500.00	10,000.00
- Downtown Bathroom	200,000.00	200,000.00	-	200,000.00	-
- City Hall Planning	20,000.00	20,000.00	-		
Public Safety:			-		
- Emergency Management Equipment	79,200.00	79,200.00	-	79,200.00	67,500.00
- Emergency Equipment Fire & Safety	996.00	996.00	-	996.00	611.00
- Emergency Mgt PR	2,000.00	2,000.00	-	2,000.00	3,000.00
- Emergency Equipment Maintenance & Service	12,102.00	12,102.00	-	12,102.00	12,299.00
- Emergency Management Other	-	-	-	-	
- Animal Control	3,400.00	3,400.00	-	3,400.00	3,400.00
Public Relations	15,300.00	15,300.00	-	15,300.00	15,000.00
Postage	3,500.00	3,500.00	-	5,500.00	4,500.00
TML Insurance:			-		
- Liability	27,277.00	27,277.00	-	27,277.00	33,908.00
- Property	48,810.00	48,810.00	-	54,000.00	67,191.00
- Workers' Comp	34,656.00	34,656.00	-	52,750.00	42,497.00
Dues, Fees, Subscriptions	31,500.00	31,500.00	-	90,114.00	74,462.85
Public Notices	2,000.00	2,000.00	-	3,500.00	2,600.00
City Sponsored Events			-		
Election	8,000.00	8,000.00	-	-	8,000.00
Salaries	3,238,716.65	3,238,716.65	-	2,914,844.99	3,835,117.00
Taxes	259,605.82	259,605.82	-	233,645.24	306,238.45
Benefits	279,323.88	279,323.88	-	251,391.49	352,994.00
Retirement	185,186.55	185,186.55	-	166,667.89	212,748.40
DSRP Salaries	540,752.60	540,752.60	-	540,752.60	293,829.00
DSRP Taxes	43,887.57	43,887.57	-	43,887.57	23,737.92
DSRP Benefits	66,694.30	66,694.30	-	66,694.30	39,501.29
DSRP Retirement	31,931.44	31,931.44	-	31,931.44	17,049.43
Professional Services:			-		
- Financial Services	37,500.00	37,500.00	-	47,620.00	37,500.00
- Engineering	70,000.00	70,000.00	-	70,000.00	70,000.00
- Special Counsel and Consultants	49,000.00	49,000.00	-	49,000.00	16,000.00
- Muni Court	15,500.00	15,500.00	-	8,000.00	15,500.00
- Bldg. Inspector	750,000.00	750,000.00	-	750,000.00	750,000.00
- Fire Inspector	40,000.00	40,000.00	-	65,000.00	40,000.00
- Health Inspector	60,000.00	60,000.00	-	45,000.00	-
- Architectural and Landscape Consultants	5,000.00	5,000.00	-	4,000.00	5,000.00
- Historic District Consultant	13,500.00	19,750.00	6,250.00	19,750.00	29,500.00
- Lighting Consultant	2,000.00	2,000.00	-	2,000.00	2,000.00
- Human Resource Consultant	28,306.00	28,306.00	-	35,000.00	38,200.00
Training/CE	84,158.93	84,158.93	-	84,158.93	86,029.00
Employee Engagement	20,000.00	20,000.00	-	20,000.00	20,000.00
Meeting Supplies	12,700.00	12,700.00	-	7,500.00	3,120.00
Code Publication	5,200.00	5,200.00	-	5,200.00	6,461.47
Mileage	2,000.00	2,000.00	-	1,000.00	2,000.00
Miscellaneous Office Expense	10,000.00	10,000.00	-	10,000.00	10,000.00
Bad Debt Expense	-	-	-	-	
Contingencies/Emergency Fund	50,000.00	50,000.00	-	50,000.00	62,000.00

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Coronavirus Local Fiscal Recovery Funds (CLFRF)			-		
Debt Payment 2024	367,000.00	367,000.00	-	-	486,041.67
TXF to Reserve Fund	500,000.00	500,000.00	-	500,000.00	500,000.00
TXF AV to TIF	668,644.77	528,625.00	(140,019.77)	499,865.31	575,566.14
TXF to TIRZ			-		
Sales Tax TXF to WWU	760,000.00	760,000.00	-	900,000.00	900,000.00
SPA & ECO D TXF	218,880.00	218,880.00	-	259,200.00	259,200.00
TXF to DSRP	-	-	-		
TXF to Capital Improvement Fund	300,000.00	300,000.00	-	-	-
TXF to Vehicle Replacement Fund	86,010.00	86,010.00	-	86,010.00	115,083.55
TXF to WWU			-		
TXF to Founders Day			-		
TXF to Farmers Market	16,679.31	16,679.31	-	16,057.18	16,542.01
Total	13,128,993.66	13,087,343.81	(41,649.85)	12,154,368.69	13,149,982.58

PARKS - GENERAL FUND

Revenue					
Sponsorships and Donations	5,000.00	5,000.00	-	2,600.00	5,500.00
City Sponsored Events			-		
Programs and Events	22,600.00	22,600.00	-	6,257.00	9,500.00
Community Service Permit Fees	1,800.00	1,800.00	-	340.00	1,800.00
Aquatics Program Income	55,300.00	55,300.00	-	55,300.00	41,750.00
Pool and Pavilion Rental	20,800.00	20,800.00	-	20,800.00	21,235.00
Park Rental Fees	6,000.00	6,000.00	-	11,468.00	6,000.00
Reimbursement of Utility Costs			-		
TXF from HOT Fund	-	-	-		16,500.00
TXF from Parkland Dedication	541,480.00	554,040.00	12,560.00	554,040.00	8,500.00
TXF from Parkland Development			-		
TXF from Landscaping Fund	3,000.00	3,000.00	-	3,000.00	60,000.00
Total Revenue	655,980.00	668,540.00	12,560.00	653,805.00	170,785.00

Expense					
Other	13,320.00	13,320.00	-	11,820.00	6,500.00
Park Consultants					
Dues Fees and Subscriptions	3,402.00	3,402.00	-	3,402.00	2,575.00
Advertising & Marketing	16,250.00	16,250.00	-	16,250.00	15,500.00
Total Other	32,972.00	32,972.00	-	31,472.00	24,575.00

Public Improvements

All Parks	156,500.00	156,500.00	-	156,500.00	172,000.00
Triangle Improvement	-	-	-		5,000.00
Rathgeber Improvements	215,000.00	215,000.00	-	215,000.00	-
Founders Park	597,000.00	597,000.00	-	570,000.00	185,000.00
Founders Pool			-		10,000.00
Skate Park	150,000.00	150,000.00	-	150,000.00	25,000.00
S & R Park	54,000.00	66,560.00	12,560.00	66,560.00	70,000.00
Charro Ranch Park	600.00	600.00	-	600.00	-
Total Improvements	1,173,100.00	1,185,660.00	12,560.00	1,158,660.00	467,000.00

Utilities					
Portable Toilets	7,250.00	7,250.00	-	7,250.00	10,000.00
Hays Trinity Groundwater Permit	-	-		-	150.00
Triangle Electric	500.00	500.00	-	500.00	500.00
Triangle Water	500.00	500.00	-	450.00	500.00
Ranch House Network/Phone	8,568.00	8,568.00	-	8,568.00	8,568.00
S&R Park Water	13,000.00	13,000.00	-	13,000.00	13,000.00
SRP Electric	2,500.00	2,500.00	-	2,500.00	2,500.00
FMP Pool/ Pavilion Water	6,000.00	6,000.00	-	6,000.00	5,300.00
FMP Pool//Electricity	5,000.00	5,000.00	-	5,200.00	4,500.00
Pool Phone/Network	3,040.00	3,040.00	-	4,400.00	2,500.00

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Item # 2.					
FMP Pool Propane	13,250.00	13,250.00	-	6,500.00	10,000.00
Total Utilities	59,608.00	59,608.00	-	54,368.00	57,518.00
Maintenance					
General Maintenance (All Parks)	9,000.00	9,000.00	-	9,000.00	25,000.00
Trail Washout repairs			-		
Equipment Rental	1,000.00	1,000.00	-	500.00	5,000.00
Founders Pool	36,000.00	36,000.00	-	36,000.00	21,000.00
Founders Park	17,740.00	17,740.00	-	17,740.00	26,000.00
Skate Park Maintenance	500.00	500.00	-	500.00	2,500.00
S&R	42,920.00	42,920.00	-	42,920.00	43,500.00
Charro Ranch Park	9,300.00	9,300.00	-	9,300.00	26,150.00
Triangle/ Veteran's Memorial Park	700.00	700.00	-	700.00	5,700.00
Rathgeber Maintenance			-		
Ranch Park Maintenance	-	-			17,000.00
Total Maintenance	117,160.00	117,160.00	-	116,660.00	171,850.00
Supplies					
General Parks	8,550.00	8,550.00	-	8,550.00	19,600.00
Charro Ranch Supplies	1,250.00	1,250.00	-	1,250.00	1,050.00
Founders Park Supplies	-	-	-		-
Founders Pool Supplies	40,075.00	40,075.00	-	40,075.00	26,200.00
Program and Events	10,950.00	10,950.00	-	10,950.00	10,950.00
DSRP & Ranch House Supplies			-		
Rathgeber Supplies	600.00	600.00	-	500.00	1,504.00
S&R Supplies	400.00	400.00	-	400.00	400.00
Total Supplies	61,825.00	61,825.00	-	61,725.00	59,704.00
Program Staff					
Camp Staff			-		-
Program Event Staff	27,801.76	27,801.76	-	27,801.76	16,840.00
Aquatics Staff	130,642.09	130,642.09	-	130,642.09	126,813.64
Total Staff Expense	158,443.85	158,443.85	-	158,443.85	143,653.64
Total Parks Expenditures	1,603,108.85	1,615,668.85	12,560.00	1,581,328.85	924,300.64
FOUNDERS DAY - GENERAL FUND					
Balance Forward	46,869.01	46,869.01	-	46,869.01	63,778.56
Revenue			-		
Craft booths/Business Booths	6,250.00	6,250.00	-	6,167.25	7,540.00
Food booths	1,300.00	1,300.00	-	1,575.00	1,500.00
BBQ cookers	4,600.00	4,600.00	-	4,950.00	5,115.00
Carnival	14,000.00	14,000.00	-	16,739.00	15,000.00
Parade	4,000.00	4,000.00	-	4,130.00	4,675.00
Sponsorship	90,000.00	90,000.00	-	118,900.00	100,000.00
Parking concession	1,000.00	1,000.00	-	1,522.12	500.00
Electric	3,300.00	3,300.00	-	3,600.00	3,000.00
Misc.			-		
TXF from General Fund			-		
Total	171,319.01	171,319.01	-	204,452.38	201,108.56
Expense					
Publicity	2,500.00	2,500.00	-	1,000.00	1,400.00
Porta-Potties	15,000.00	15,000.00	-	8,368.10	10,000.00
Security	35,000.00	35,000.00	-	37,621.65	38,000.00
Health, Safety & Lighting	30,500.00	30,500.00	-	27,078.02	17,500.00
Transportation	7,000.00	7,000.00	-	5,700.00	10,500.00
Barricades/Traffic Plan	6,500.00	6,500.00	-	8,130.00	21,500.00
Bands/Music/Sound	22,500.00	22,500.00	-	19,436.52	25,000.00
Clean Up	20,000.00	20,000.00	-	16,925.41	18,500.00

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
FD Event Supplies	7,750.00	7,750.00	-	4,431.40	1,000.00
Sponsorship	6,000.00	6,000.00	-	2,326.69	3,500.00
Parade	650.00	650.00	-	438.28	500.00
Tent, Tables & Chairs	4,400.00	4,400.00	-	6,992.75	7,000.00
Electricity	2,000.00	2,000.00	-	2,000.00	2,000.00
FD Electrical Setup	225.00	225.00	-	225.00	225.00
Contingencies	-	-	-		
Total expenses	160,025.00	160,025.00	-	140,673.82	156,625.00
Balance Forward	11,294.01	11,294.01	-	63,778.56	44,483.56

ECLIPSE - 2024

Revenue					
Sponsorships					
- Sunblock Party	20,000.00	20,000.00	-	20,302.50	-
- Glasses	5,000.00	5,000.00	-	-	-
- Misc. Sponsorships	5,000.00	5,000.00	-	-	-
Sales			-		
- Glasses	12,000.00	12,000.00	-	59,516.09	-
- T-Shirts	3,500.00	3,500.00	-	-	-
- Other	2,000.00	2,000.00	-	-	-
TXF from HOT	62,709.00	62,709.00	-	62,709.00	-
Total	110,209.00	110,209.00	-	142,527.59	-

Expense					
Merchandise					
- Glasses	14,139.00	14,139.00	-	43,619.73	-
- T-Shirts	2,500.00	2,500.00	-	-	-
- Stickers	1,000.00	1,000.00	-	-	-
- Other	6,000.00	6,000.00	-	-	-
Maintenance	32,670.00	32,670.00	-	31,231.00	-
Block Party	28,500.00	28,500.00	-	3,561.02	-
Other	25,400.00	25,400.00	-	17,301.30	-
Total expenses	110,209.00	110,209.00	-	95,713.05	-

CONSOLIDATED GENERAL FUND

Revenue					
City	14,654,837.83	14,746,957.75	92,119.92	15,448,229.65	14,319,649.63
Parks	655,980.00	668,540.00	12,560.00	653,805.00	170,785.00
Founders	171,319.01	171,319.01	-	204,452.38	201,108.56
Eclipse	110,209.00	110,209.00	-	142,527.59	-
Total	15,592,345.84	15,697,025.76	104,679.92	16,449,014.62	14,691,543.19
Expense					
City	13,128,993.66	13,087,343.81	(41,649.85)	12,154,368.69	13,149,982.58
Parks	1,603,108.85	1,615,668.85	12,560.00	1,581,328.85	924,300.64
Founders	160,025.00	160,025.00	-	140,673.82	156,625.00
Eclipse	110,209.00	110,209.00	-	95,713.05	-
Total Expense	15,002,336.50	14,973,246.65	(29,089.85)	13,972,084.41	14,230,908.22
Balance Forward	590,009.34	723,779.11	133,769.77	2,476,930.21	460,634.97

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	31,438.39	31,438.39	-	31,438.39	28,193.38
Revenue					
FM Sponsor	4,000.00	4,000.00	-	1,000.00	1,000.00
Grant Income	1,000.00	1,000.00	-	1,000.00	1,000.00
Booth Space	70,000.00	70,000.00	-	55,574.29	66,000.00
Applications	1,800.00	1,800.00	-	1,337.14	1,400.00
Membership Fee	2,000.00	2,000.00	-	2,100.00	2,200.00
Interest Income	1,300.00	1,300.00	-	1,836.38	1,800.00
Market Event/Merch.	1,000.00	1,000.00	-	200.00	

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Transfer from General Fund	16,679.31	16,679.31	-	16,057.18	16,542.01
Total	129,217.70	129,217.70	-	110,543.38	118,535.39

Expense

Advertising	4,700.00	4,700.00	-	3,700.00	4,700.00
Market Manager	56,968.21	56,968.21	-	57,300.00	60,468.30
Payroll Tax Expense	4,610.07	4,610.07	-	4,750.00	4,877.83
DSFM Benefits	6,676.72	6,676.72	-	6,750.00	7,904.55
Retirement	3,363.97	3,363.97	-	3,450.00	3,508.67
Entertainment& Activities	3,000.00	3,000.00	-	4,000.00	5,000.00
Dues Fees & Subscriptions	200.00	200.00	-	200.00	200.00
Training	100.00	100.00	-	100.00	100.00
Office Expense	200.00	200.00	-	200.00	200.00
Supplies Expense	-	-	-	-	-
Network & Phone	200.00	200.00	-	200.00	200.00
Cleaning & Maintenance	2,200.00	2,200.00	-	1,200.00	2,200.00
Other Expense	-	-	-	-	-
Capital Fund	-	-	-	-	-
Contingency Fund	500.00	500.00	-	500.00	500.00
Transfer to Reserve Fund	35,000.00	35,000.00	-	-	-
Total Expense	117,718.98	117,718.98	-	82,350.00	89,859.35
Balance Forward	11,498.72	11,498.72	-	28,193.38	28,676.04

PARKLAND DEDICATION FUND

Balance Forward	564,405.81	564,405.81	-	564,405.81	10,365.81
Revenue					
Parkland Fees	-	-	-	-	-
Total Revenue	564,405.81	564,405.81	-	564,405.81	10,365.81
Expense					
Park Improvements	541,480.00	554,040.00	12,560.00	554,040.00	-
TXF to AG Facility	-	-	-	-	-
Master Naturalists	-	-	-	-	-
Total Expenses	541,480.00	554,040.00	12,560.00	554,040.00	-
Balance Forward	22,925.81	10,365.81	(12,560.00)	10,365.81	10,365.81

PARKLAND DEVELOPMENT FUND

Balance Forward	-	-	-	-	-
Revenue					
Parkland Development Fees	-	-	-	-	-
Total Revenue	-	-	-	-	-
Expense					
Transfer to Parks	-	-	-	-	-
Total Expenses	-	-	-	-	-
Balance Forward	-	-	-	-	-

AG FACILITY FUND

Balance Forward	-	-	-	24,500.00	-
Revenue					
Ag Facility Fees	-	-	-	84,800.00	-
Total Revenues	-	-	-	109,300.00	-
Expense					
TXF to DSRP	-	-	-	109,300.00	-
Total Expense	-	-	-	109,300.00	-
Balance Forward	-	-	-	-	-

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
LANDSCAPING FUND					
Balance Forward	624,827.64	624,827.64	-	555,567.00	509,067.00
Revenue					
Tree Replacement Fees			-		
Total Revenues	624,827.64	624,827.64	-	555,567.00	509,067.00
Expense					
Sports and Rec Park	-	-	-	-	-
DSRP			-	-	-
FMP	3,000.00	3,000.00	-	3,000.00	-
Charro			-	-	-
Historic Districts			-	-	-
Professional Services			-	-	-
Tree Maintenance	25,000.00	41,200.00	16,200.00	41,200.00	25,000.00
City Hall Lawn and Tree Maintenance	2,300.00	2,300.00	-	2,300.00	2,300.00
Total Expense	30,300.00	46,500.00	16,200.00	46,500.00	27,300.00
Balance Forward	594,527.64	578,327.64	(16,200.00)	509,067.00	481,767.00
SIDEWALK FUND					
Balance Forward	1,497.00	1,497.00	-	29,828.96	29,828.96
Revenue					
Fees	-	-	-	-	-
Total Revenues	1,497.00	1,497.00	-	29,828.96	29,828.96
Expense					
Expense	-	-	-	-	29,000.00
Total Expense	-	-	-	-	29,000.00
Balance Forward	1,497.00	1,497.00	-	29,828.96	828.96
DRIPPING SPRINGS RANCH PARK OPERATING FUND					
Balance Forward	242,088.02	242,088.02	-	240,004.35	153,038.06
Revenue					
Stall Rentals	37,200.00	37,200.00	-	45,000.00	40,000.00
RV/Camping Site Rentals	19,000.00	19,000.00	-	26,605.00	21,000.00
Facility Rentals	113,500.00	113,500.00	-	145,000.00	125,000.00
Equipment Rental	6,000.00	6,000.00	-	15,500.00	8,000.00
Sponsorships & Donations	52,275.00	52,275.00	-	11,111.00	52,275.00
Merchandise Sales	22,065.20	22,065.20	-	28,000.00	22,065.20
Riding Permits	9,500.00	9,500.00	-	7,680.00	8,000.00
Staff & Misc. Fees	4,000.00	4,000.00	-	4,000.00	4,000.00
Cleaning Fees	25,000.00	25,000.00	-	25,160.00	25,000.00
General Program and Events:					
- Riding Series	35,000.00	35,000.00	-	32,500.00	35,000.00
- Coyote Camp	137,100.00	137,100.00	-	114,000.00	137,100.00
- Misc. Events	2,000.00	2,000.00	-	29,182.00	12,000.00
- Programing	15,100.00	15,100.00	-	37,940.84	53,000.00
- Concert Series			-		
- Ice Rink	329,425.00	320,625.00	(8,800.00)	119,206.00	229,169.00
- Ice Rink Merchandise			-	500.00	500.00
Consessions	-	-	-	987.50	
Other Income	500.00	500.00	-	1,400.00	500.00
Interest	2,000.00	2,000.00	-	7,500.00	4,500.00
TXF from Ag Facility			-	109,300.00	-
TXF from HOT	300,000.00	308,800.00	8,800.00	322,345.00	330,000.00
Total Revenue	1,351,753.22	1,351,753.22	-	1,322,921.69	1,260,147.26

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Expense					
Advertising	15,000.00	15,000.00	-	4,332.95	15,000.00
Office Supplies	10,000.00	10,000.00	-	3,500.00	10,000.00
Postage	-	-	-	-	-
DSRP On Call	10,400.00	10,400.00	-	10,400.00	-
Programing Staff	108,246.48	108,246.48	-	95,000.00	154,246.48
Network and Communications	14,518.00	14,518.00	-	16,500.00	9,414.00
IT Equipment & Support	5,000.00	5,000.00	-	5,000.00	3,000.00
Co-Sponsored Events	7,900.00	7,900.00	-	-	7,900.00
Sponsorship Expenses	2,100.00	2,100.00	-	-	2,100.00
Supplies and Materials	13,545.00	13,545.00	-	18,545.00	-
Uniforms	3,500.00	3,500.00	-	1,250.00	1,000.00
Ranch House Supplies	1,000.00	1,000.00	-	500.00	1,000.00
Dues, Fees and Subscriptions	5,127.50	5,127.50	-	5,127.50	5,127.50
Mileage	500.00	500.00	-	500.00	500.00
Equipment	20,000.00	20,000.00	-	20,000.00	5,000.00
House Equipment	-	-	-	-	-
Equipment Rental	2,000.00	2,000.00	-	3,500.00	3,000.00
Equipment Maintenance	25,000.00	25,000.00	-	25,000.00	25,000.00
Portable Toilets	2,500.00	2,500.00	-	960.00	960.00
Electric	60,000.00	60,000.00	-	69,000.00	60,000.00
Water	7,000.00	7,000.00	-	18,250.00	7,000.00
Septic	750.00	750.00	-	750.00	750.00
Lift Station Maintenance	12,000.00	12,000.00	-	20,000.00	12,000.00
Propane/Natural Gas	2,500.00	2,500.00	-	3,000.00	2,500.00
On Call Phone	-	-	-	-	-
Alarm	6,660.00	6,660.00	-	8,000.00	13,317.24
Stall Cleaning & Repair	4,000.00	4,000.00	-	4,200.00	4,000.00
Training and Education	12,400.00	12,400.00	-	7,126.85	-
General Program and Events:	-	-	-	-	-
- Riding Series	32,000.00	32,000.00	-	26,500.00	28,000.00
- Coyote Camp	16,000.00	16,000.00	-	16,000.00	12,000.00
- Misc. Events	700.00	700.00	-	24,709.44	700.00
- Programing	8,000.00	8,000.00	-	10,744.89	8,000.00
- Concert Series	-	-	-	-	-
- Ice Rink	242,719.40	242,719.40	-	291,319.76	229,169.00
Other Expense	20,000.00	20,000.00	-	5,000.00	10,000.00
Improvements	355,000.00	355,000.00	-	200,000.00	320,000.00
Tree Planting	-	-	-	-	-
Contingencies	50,000.00	50,000.00	-	68,625.00	30,000.00
Fleet Acquisition	-	-	-	-	-
Fleet Maintenance	5,500.00	5,500.00	-	1,500.00	3,000.00
General Maintenance and Repair	155,697.24	155,697.24	-	115,697.24	149,040.00
Grounds and General Maintenance	21,690.00	21,690.00	-	-	21,690.00
House Maintenance	10,000.00	10,000.00	-	5,000.00	5,000.00
HCLE	13,200.00	13,200.00	-	13,200.00	13,200.00
Merchandise	17,065.20	17,065.20	-	19,000.00	17,065.20
RV/Parking Lot	-	-	-	-	-
TXF to Vehicle Replacement Fund	32,145.00	32,145.00	-	32,145.00	31,906.08
Total Expenses	1,331,363.82	1,331,363.82	-	1,169,883.63	1,221,585.50
Balance Forward	20,389.40	20,389.40	-	153,038.06	38,561.76

HOTEL OCCUPANCY TAX FUND

Balance Forward	549,203.99	549,203.99	-	618,439.63	626,259.95
Revenues					
Hotel Occupancy Tax	800,000.00	800,000.00	-	1,105,664.55	900,000.00
Interest	7,200.00	7,200.00	-	18,000.00	7,200.00
Total	1,356,403.99	1,356,403.99	-	1,742,104.18	1,533,459.95

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Expenses					
Advertising	-	-	-		300.00
Christmas Lighting Displays	27,290.00	67,290.00	40,000.00	67,290.00	27,290.00
City Sponsored Events			-		
Historic Districts Marketing	-	-	-		
Signage	8,840.00	8,840.00	-	56,840.00	90,200.00
Arts	20,000.00	20,000.00	-	35,000.00	-
Lighting	-	-	-		
Dues and Fees	12,000.00	12,000.00	-	4,715.00	5,000.00
TXF to Debt Service	88,487.50	88,487.50	-	88,487.50	90,375.00
RV/ Parking Lot			-		
Software	8,000.00	8,000.00	-	5,500.00	5,000.00
TXF to General Fund	62,709.00	62,709.00	-	262,709.00	55,000.00
TXF to DSVB	233,072.73	233,072.73	-	233,072.73	550,000.00
TXF to Event Center	300,000.00	308,800.00	8,800.00	322,345.00	330,000.00
Grants	39,885.00	39,885.00	-	39,885.00	40,000.00
			-		
Total expenses	800,284.23	849,084.23	48,800.00	1,115,844.23	1,193,165.00
Balance Forward	556,119.76	507,319.76	(48,800.00)	626,259.95	340,294.95

VISITORS BUREAU

Balance Forward	-	-	-		
Revenue					20,396.45
Fees					
- Brewers Fest	1,000.00	1,000.00	-	900.00	1,000.00
- Wedding Showcase	14,000.00	14,000.00	-	8,796.68	9,000.00
Ticket Sales					
- Brewers Fest	12,000.00	12,000.00	-	16,609.00	17,000.00
- Dripping with Taste	5,000.00	5,000.00	-	5,271.69	-
- Songwriter's Festival	8,500.00	8,500.00	-	9,160.00	9,000.00
Merchandise					
- Brewers Fest	1,000.00	1,000.00	-	-	-
- Songwriters Festival	5,000.00	5,000.00	-	3,131.47	4,000.00
- Eclipse	2,000.00	2,000.00	-	-	-
Sponsorships & Donations					
- Songwriter's Festival	78,000.00	78,000.00	-	60,000.00	70,000.00
- Brewers Fest	-	-	-	1,000.00	1,000.00
- Stars in Dripping Springs	-	-	-	-	20,000.00
Grants	-	-	-		
TXF from HOT Fund	233,072.73	233,072.73	-	233,072.73	550,000.00
Other Revenues	-	-	-	9,390.02	9,000.00
Interest	-	-	-	5,000.00	5,000.00
Total	359,572.73	359,572.73	-	352,331.59	715,396.45

Expense					
Personnel					
- Salaries	144,350.00	144,350.00	-	115,480.00	142,604.40
- Taxes	11,546.78	11,546.78	-	9,237.42	11,413.24
- Benefits	13,430.08	13,430.08	-	10,744.06	15,863.70
- TMRS	8,523.87	8,523.87	-	6,819.10	8,274.62
Dues, Fees and Subscriptions	3,525.00	3,525.00	-	2,035.00	3,065.00
Advertising & Marketing	20,053.00	20,053.00	-	47,979.41	66,742.00
Supplies	1,800.00	1,800.00	-	2,096.00	2,500.00
IT Equipment & Support	-	-	-		
Software	25,260.00	25,260.00	-	25,260.00	21,960.00
Training & Education	3,000.00	3,000.00	-	3,725.00	8,800.00
Professional Services					
- Marketing Consultant	5,000.00	5,000.00	-	5,000.00	5,000.00
Utilities					

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
- Water			-		
- Electricity	650.00	650.00	-	405.20	1,000.00
- Phone/Network			-		
Website	7,150.00	7,150.00	-	7,150.00	10,000.00
Office Maintenance/Repairs	13,740.00	13,740.00	-	13,740.00	10,700.00
Office Improvements	-	-	-	-	-
Postage	250.00	250.00	-	250.00	500.00
Other	7,214.00	7,214.00	-		-
Brewers Fest	7,680.00	7,680.00	-	17,358.60	17,675.00
Dripping with Taste	4,700.00	4,700.00	-	4,700.00	-
Songwriter's Festival	68,700.00	68,700.00	-	15,000.00	100,000.00
Wedding Showcases	13,000.00	13,000.00	-	4,955.35	2,000.00
Stars in Dripping Springs	-	-	-	-	40,000.00
Transfer to Capital	-	-	-	40,000.00	40,000.00
Total expenses	359,572.73	359,572.73	-	331,935.14	508,097.96
Balance Forward	-	-	-	20,396.45	207,298.49

UTILITY FUND

Balance Forward	6,393,898.25	7,196,505.62	802,607.37	7,196,505.52	6,139,976.41
Wastewater					
Revenue					
TXF from TWDB	14,715,000.00	14,715,000.00	-	150,000.00	-
Wastewater Service	1,478,767.68	1,478,767.68	-	1,478,767.68	1,672,883.25
Late Fees/Rtn check fees	9,600.00	9,600.00	-	13,762.85	9,000.00
Portion of Sales Tax	760,000.00	760,000.00	-	900,000.00	-
Delayed Connection Fees	5,000.00	5,000.00	-	17,500.00	5,000.00
Line Extensions			-		-
Transfer fees	-	-	-		-
Overuse fees	335,135.58	335,135.58	-	174,000.00	-
Reuse Fees	204,350.00	204,350.00	-	-	-
FM 150 WWU Line Reimbursement	60,000.00	60,000.00	-	5,000.00	-
Interest			-		-
Other Income			-		-
Water Income			-		-
Developer Reimbursed Costs	927,000.00	994,788.29	67,788.29	245,000.00	-
TXF from General Fund			-		-
Total Revenues	18,494,853.26	18,562,641.55	67,788.29	2,984,030.53	1,686,883.25

Expense

Administrative and General Expense:

- Regulatory Expense			-		-
- Planning and Permitting	5,000.00	5,000.00	-	35,000.00	-
Engineering:			-		
- Engineering & Surveying			-		-
- Construction Phase Services HR TEFS 1873-001	15,000.00	15,000.00	-	5,000.00	-
- Misc. Planning/Consulting 1431-001	35,000.00	35,000.00	-	13,000.00	-
- 2nd Amendment CIP 1881-001	20,000.00	20,000.00	-	-	-
- Sewer Planning CAD 1971-001	15,000.00	15,000.00	-	2,000.00	-
- Water Planning 1982-001	5,000.00	5,000.00	-	2,000.00	-
- FM 150 WWU Line 1989-001	60,000.00	60,000.00	-	5,000.00	-
- Parallel West Interceptor Design& Cost			-	-	-
- Caliterra Plan Review & construction Phase Services 19	35,000.00	35,000.00	-	5,000.00	-
- TLAP Renewal application 1732-001	10,000.00	10,000.00	-		-
- Arrowhead PR & Const. Phase Services - 1967-001	25,000.00	25,000.00	-	25,000.00	-
- Heritage PID PR & Cons. Phase Services - 1734-001	100,000.00	100,000.00	-	20,000.00	-
- Double L Planning & Const. Phase Services - 1743-001	75,000.00	75,000.00	-	15,000.00	-
- Cannon Tract - 1842-001	2,000.00	2,000.00	-	7,500.00	-
- Driftwood 522 PR & Const. Phase Services - 1900-001	75,000.00	75,000.00	-	40,000.00	-
- Big Sky PR & Const Phase Services - 1913-001	50,000.00	50,000.00	-	7,500.00	-

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
					Item # 2.
- Driftwood Creek PR & Const Phase Services - 1917-00	75,000.00	75,000.00	-	40,000.00	-
- Cannon/Cynosure/Double L Water CCN App. - 2007-00	5,000.00	5,000.00	-	-	-
- Cynosure-Wild Ridge - 2009-001	75,000.00	75,000.00	-	20,000.00	-
- Oryx Cannon 58 Plan Review & CPS - 60972-2	60,000.00	60,000.00	-	5,000.00	-
- New Growth Plan Review & CPS - 60972-2	60,000.00	60,000.00	-	5,000.00	-
- Cannon Ranch Gateway Village Plan Review & CPS - 60972-2	60,000.00	60,000.00	-	25,000.00	-
- TLAP Renewal application			-		-
System Operations and Maintenance:			-		
- Routine Operations	87,000.00	87,000.00	-	19,584.86	95,700.00
- Non-Routine Operations	85,800.00	85,800.00	-	31,744.67	94,400.00
- System Maintenance & Repair	24,000.00	166,270.14	142,270.14	166,270.14	30,000.00
- Chlorinator Maintenance	3,900.00	3,900.00	-	1,250.00	4,500.00
- Chlorinator Alarm	1,300.00	1,300.00	-	-	1,500.00
- Odor Control	26,000.00	26,000.00	-	-	28,600.00
- Meter Calibrations	2,730.00	2,730.00	-	850.00	3,500.00
- Lift Station Cleaning	27,300.00	27,300.00	-	35,000.00	35,000.00
- Jet Cleaning Collection lines	27,360.00	27,360.00	-	27,360.00	50,000.00
- Drip Field Lawn Maintenance	10,000.00	10,000.00	-	3,000.00	11,000.00
- Drip Field Maint & Repairs	20,000.00	20,000.00	-	7,500.00	30,000.00
- Drip Field Meter Box Replacement	-	-	-	-	-
- Lift Station repairs	27,300.00	27,300.00	-	5,000.00	35,000.00
- Autodialer Replacement	-	-	-	-	-
- Lift Station Preventative Maintenance	9,700.00	9,700.00	-	1,000.00	11,000.00
- WWTP Repairs/Pump Repairs	58,500.00	58,500.00	-	54,718.00	70,000.00
- Chemicals	15,000.00	15,000.00	-	8,797.50	16,500.00
- Electricity	80,000.00	80,000.00	-	58,303.50	88,000.00
- Laboratory Testing			-	-	16,000.00
- Sludge Hauling	150,000.00	150,000.00	-	109,929.00	165,000.00
- Phone/Network			-		-
- Supplies	28,500.00	28,500.00	-	18,708.00	-
- Wastewater Flow Measurement	9,000.00	9,000.00	-	9,000.00	-
- Backwash Flow Meter & Check valve	-	-	-	-	-
- Arrowhead Plant Operations			-	-	-
- Big Sky Plant Operations	-	-	-	-	-
Arrowhead Operations and Maintenance:			-		
- Routine Operations	23,250.00	23,250.00	-	9,834.00	26,000.00
- Non-Routine Operations	21,450.00	21,450.00	-	20,161.00	24,000.00
- Chlorinator Maintenance	1,500.00	1,500.00	-	-	1,750.00
- Chlorinator Alarm	1,000.00	1,000.00	-	-	1,100.00
- Meter Calibrations	1,200.00	1,200.00	-	850.00	1,400.00
- Lift Station Cleaning	3,000.00	3,000.00	-	3,000.00	6,000.00
- Drip Field Lawn Maintenance	44,000.00	44,000.00	-	-	44,000.00
- Drip Field Maint & Repairs	7,500.00	7,500.00	-	-	8,000.00
- Lift Station repairs	2,500.00	2,500.00	-	-	3,000.00
- Lift Station Preventative Maintenance	1,000.00	1,000.00	-	-	2,000.00
- WWTP Repairs/Pump Repairs	14,625.00	14,625.00	-	5,676.00	17,000.00
- Chemicals	13,000.00	13,000.00	-	9,780.00	14,300.00
- Electricity	20,000.00	20,000.00	-	11,343.00	22,000.00
- Sludge Hauling	39,000.00	39,000.00	-	51,226.00	50,000.00
- Capital Projects	2,029,109.57	2,029,109.57	-	500,000.00	-
- Arrowhead Plant Lease(s)					286,560.00
Big Sky Operations and Maintenance:					
- Routine Operations	23,250.00	23,250.00	-	-	23,250.00
- Non-Routine Operations	21,450.00	21,450.00	-	-	21,450.00
- Chlorinator Maintenance	1,500.00	1,500.00	-	-	1,500.00
- Chlorinator Alarm	1,000.00	1,000.00	-	-	1,000.00
- Meter Calibrations	1,200.00	1,200.00	-	-	1,200.00
- Lift Station Cleaning	3,000.00	3,000.00	-	-	3,000.00
- Drip Field Maint & Repairs	7,500.00	7,500.00	-	-	7,500.00
- Lift Station repairs	2,500.00	2,500.00	-	-	2,500.00

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
					Item # 2.
- Lift Station Preventative Maintenance	1,000.00	1,000.00	-	-	1,000.00
- WWTP Repairs/Pump Repairs	14,625.00	14,625.00	-	-	5,000.00
- Chemicals	13,000.00	13,000.00	-	-	13,000.00
- Electricity	20,000.00	20,000.00	-	-	20,000.00
- Sludge Hauling	39,000.00	39,000.00	-	-	39,000.00
- Supplies	7,500.00	7,500.00	-	-	-
Other Expense	85,000.00	85,000.00	-	40,000.00	-
Capital Projects:			-		-
- Road Reconstruction			-		-
- HRTreated Effluent Fill Station	200,000.00	200,000.00	-	-	-
- Parallel West Interceptor			-		-
- Arrowhead Drain Field	1,800,000.00	1,800,000.00	-	1,800,000.00	-
- Parallel West Interceptor			-		-
Other:			-		-
- Reimbursement to Caliterra Oversize of West Interceptc	-	670,464.62	670,464.62	670,464.62	-
TWDB Engineering:			-		-
- West Interceptor, SC, LS, FM and TE line 1950-001	150,000.00	150,000.00	-	45,000.00	-
- East Interceptor 1951-001	125,000.00	125,000.00	-	45,000.00	-
- Effluent HP 1952-001	175,000.00	175,000.00	-	20,000.00	-
- Reclaimed Water Facility 1953-001	5,000.00	5,000.00	-	5,000.00	-
- WWTP Design Assistance			-		-
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00	-	15,000.00	-
Miscellaneous:			-		-
- Consultants and Legal	230,000.00	230,000.00	-	40,000.00	-
TWDB Capital Projects:			-		-
- West Interceptor	2,000,000.00	2,000,000.00	-	-	-
- South Collector, LS and FM and TE Line	125,000.00	125,000.00	-	-	-
- East Interceptor	50,000.00	50,000.00	-	-	-
- Effluent Holding Pond	2,000,000.00	2,000,000.00	-	-	-
- WWTP	12,000,000.00	12,000,000.00	-	-	-
Transfer to General Fund			-	-	-
Transfer to Vehicle Replacement Fund	37,936.00	37,936.00	-	37,936.00	50,545.02
Total Expense	22,954,485.57	23,767,220.33	812,734.76	4,165,286.29	1,482,755.02

DEVELOPMENT/CAPITAL**Revenues**

Developer Reimbursed Costs	-	-	-	-	567,500.00
Portion of Sales Tax	-	-	-	-	900,000.00
Overuse fees	-	-	-	-	221,841.43
Line Extension Fees					-
Reuse Fees	-	-	-	-	-
FM 150 WWU Line Reimbursement	-	-	-	-	40,000.00
Other Income	-	-	-	-	40,000.00
PEC	-	-	-	-	130,000.00
ROW Fees	-	-	-	-	3,500.00
Cable	-	-	-	-	130,000.00
TX Gas Franchise Fees	-	-	-	-	4,250.00
Interest	-	-	-	-	180,000.00
Total Revenue	-	-	-	-	2,217,091.43

Expense

- Construction Phase Services HR TEFS 1873-001	-	-		-	15,000.00
- Misc. Planning/Consulting 1431-001			-		67,500.00
- 2nd Amendment CIP 1881-001	-	-		-	60,000.00
- Sewer Planning CAD 1971-001				-	15,000.00
- Water Planning 1982-001				-	5,000.00
- FM 150 WWU Line 1989-001			-	-	40,000.00
- Parallel West Interceptor Design& Cost				-	-
- Caliterra Plan Review & construction Phase Services 1930-002				-	15,000.00

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed	Item # 2.
- TLAP Renewal application 1732-001			-	-		
- Arrowhead PR & Const. Phase Services - 1967-001			-	-	10,000.00	
- Heritage PID PR & Cons. Phase Services - 1734-001			-	-	60,000.00	
- Double L Planning & Const. Phase Services - 1743-001			-	-	75,000.00	
- Cannon Tract - 1842-001			-	-	5,000.00	
- Driftwood 522 PR & Const. Phase Services - 1900-001			-	-	75,000.00	
- Big Sky PR & Const Phase Services - 1913-001			-	-	20,000.00	
- Driftwood Creek PR & Const Phase Services - 1917-001			-	-	35,000.00	
- Cannon/Cynosure/Double L Water CCN App. - 2007-001						
- Cynosure-Wild Ridge - 2009-001			-	-	25,000.00	
- Oryx Cannon 58 Plan Review & CPS - 60972-2			-	-	60,000.00	
- New Growth Plan Review & CPS - 60972-2			-	-	60,000.00	
- Cannon Ranch Gateway Village Plan Review & CPS - 60972-24			-	-	60,000.00	
- Effluent HP 1952-001 - Engineering	-	-	-	-	60,000.00	
- Effluent Holding Pond - Construction	-	-		-		
Other Expense	-	-	-			
- HRTreated Effluent Fill Station	-	-	-	-	200,000.00	
- Parallel West Interceptor	-	-	-	-	-	
- Arrowhead Drain Field	-	-	-	-	-	
- WWTP Water Supply				-	50,000.00	
- WWTP Road Repair				-	50,000.00	
- Arrowhead Capital Projects	-	-	-			
Total Expense	-	-	-	-	1,047,500.00	
TWDB PROJECT						
Revenues						
TXF from TWDB	-	-	-	-	21,005,000.00	
Total Revenue	-	-	-	-	21,005,000.00	
Expense						
TWDB Engineering:						
- West Interceptor, SC, LS, FM and TE line 1950-001	-	-	-	-	150,000.00	
- East Interceptor 1951-001	-	-	-	-	200,000.00	
- Reclaimed Water Facility 1953-001	-	-	-	-	25,000.00	
- WWTP Design Assistance	-	-	-	-		
- So Regional WW System Exp P&M 1923-001	-	-	-	-	30,000.00	
Miscellaneous:						
- Consultants and Legal	-	-	-	-	100,000.00	
TWDB Capital Projects:						
- West Interceptor	-	-	-	-	3,000,000.00	
- South Collector, LS and FM and TE Line	-	-	-	-	3,500,000.00	
- East Interceptor	-	-	-	-	-	
- WWTP	-	-	-	-	14,000,000.00	
Total Expense	-	-	-	-	21,005,000.00	
WATER						
Revenue						
Fees:						
- Tap Fees			-	-	-	
- Impact Fees			-	-	-	
- Meter Set Fees	5,000.00	5,000.00	-	4,000.00	3,000.00	
- Disconnect Fees			-	-	-	
- Equipment Fees	36,200.00	36,200.00	-	8,000.00	8,000.00	
- Inspection Fees	5,000.00	5,000.00	-	1,000.00	1,000.00	
Rates:			-			
- Base Rate	63,840.00	63,840.00	-	36,000.00	40,000.00	
- Usage	100,000.00	100,000.00	-	200,000.00	200,000.00	
- Penalties			-			

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Other Revenues	6,000.00	6,000.00	-	6,000.00	6,000.00
TXF from Wastewater Fund	-	-	-	-	-
Total Revenue	216,040.00	216,040.00	-	255,000.00	258,000.00

Expense

Administrative and General Expense:

- Regulatory Expense	-	-	-	-	-
- Planning and Permitting	-	-	-	-	-
System Operations and Maintenance:			-		
- Routine Operations	25,000.00	25,000.00	-	1,500.00	27,500.00
- Non Routine Operations	10,000.00	10,000.00	-	2,500.00	15,000.00
- System Maintenance & Repair	20,000.00	22,210.11	2,210.11	27,866.00	25,000.00
- Laboratory Testing	-	-	-	-	-
- Supplies	50,000.00	52,368.61	2,368.61	48,000.00	-
- Water Meters	-	-	-	-	60,000.00
Operating and Maintenance	-	-	-	-	-
Total Expense	105,000.00	109,578.72	4,578.72	79,866.00	127,500.00

ADMINISTRATION**Revenues**

PEC	130,000.00	130,000.00	-	180,000.00	-
ROW Fees	6,000.00	6,000.00	-	6,000.00	-
Cable	130,000.00	130,000.00	-	140,000.00	-
TX Gas Franchise Fees	3,000.00	3,000.00	-	4,298.84	-
Interest	60,000.00	60,000.00	-	185,000.00	-
TXF from General Fund	-	-	-	-	-
Total Revenue	329,000.00	329,000.00	-	515,298.84	-

Expense

Administrative and General Expense:

- Administrative/Billing Expense	352,560.00	352,560.00	-	164,000.00	66,000.00
- Legal Fees	50,000.00	50,000.00	-	37,500.00	55,000.00
- Auditing	10,000.00	10,000.00	-	10,000.00	10,000.00
- Software	15,313.00	15,313.00	-	15,313.00	7,000.00
- IT Equipment & Support	4,340.00	4,340.00	-	5,000.00	5,000.00
Systems Operations and Maintenance:					
- Phone/Network	16,250.00	16,250.00	-	16,250.00	18,000.00
- Equipment	53,000.00	53,000.00	-	33,748.00	320,000.00
- Equipment Maintenance	10,000.00	10,000.00	-	1,500.00	11,000.00
- Fleet Acquisition	62,000.00	62,000.00	-	63,236.00	50,000.00
- Fleet Maintenance	12,000.00	12,000.00	-	12,000.00	14,000.00
- Fuel	20,000.00	20,000.00	-	20,000.00	22,000.00
- Laboratory Testing	30,000.00	30,000.00	-	30,100.00	45,000.00
- SCADA	-	-	-	-	50,000.00
Supplies					43,500.00
Other Expense					
Uniforms	7,470.00	7,470.00	-	4,582.00	11,000.00
Training	13,305.00	16,330.51	3,025.51	6,000.00	20,000.00
Dispatch	3,000.00	3,000.00	-	3,000.00	3,000.00
Salaries	527,345.98	527,345.98	-	527,45.98	715,604.39
Overtime	-	-	-	-	48,672.00
Taxes	42,609.97	42,609.97	-	42,609.97	53,153.97
Benefits	59,572.49	59,572.49	-	59,572.49	78,530.48
Retirement	30,894.73	30,894.73	-	30,894.73	41,215.65
On Call	10,400.00	10,400.00	-	10,400.00	26,000.00
Total Expense	1,330,061.17	1,333,086.68	3,025.51	565,706.19	1,713,676.50

CONSOLIDATED UTILITY FUND**Revenue**

Balance Forward	6,393,898.25	7,196,505.62	802,607.37	7,196,505.52	6,139,199.19
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	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Development/Capital	-	-	-	-	2,217,091.43
TWDB Project	-	-	-	-	21,005,000.00
Wastewater	18,494,853.26	18,562,641.55	67,788.29	2,984,030.53	1,686,883.25
Water	216,040.00	216,040.00	-	255,000.00	258,000.00
Operations	329,000.00	329,000.00	-	515,298.84	-
Total	25,433,791.50	26,304,187.17	870,395.66	10,950,834.89	31,306,951.09
Expense					
Development/Capital	-	-	-	-	1,047,500.00
TWDB Project	-	-	-	-	21,005,000.00
Wastewater	22,954,485.57	23,767,220.33	812,734.76	4,165,286.29	1,482,755.02
Water	105,000.00	109,578.72	4,578.72	79,866.00	127,500.00
Operations	1,330,061.17	1,333,086.68	3,025.51	565,706.19	1,713,676.50
Total Expense	24,389,546.74	25,209,885.73	820,338.99	4,810,858.48	25,376,431.52
Balance Forward	1,044,244.76	1,094,301.43	50,056.67	6,139,976.41	5,930,519.57

TWDB FUND

Balance Forward	208.34	208.34	-	886.24	906.24
Revenues	14,715,000.00	14,715,000.00	-	-	21,005,000.00
Interest	-	-	-	20.00	20.00
Total revenue	14,715,208.34	14,715,208.34	-	906.24	21,005,926.24
Expenses					
Escrow Fees	-	-	-	-	-
Expenses	14,715,000.00	14,715,000.00	-	-	21,005,000.00
Total Expenses	14,715,000.00	14,715,000.00	-	-	21,005,000.00
Balance Forward	208.34	208.34	-	906.24	926.24

IMPACT FUND

Bal Forward	2,391,506.74	2,391,506.74	-	3,415,797.87	843,610.61
Revenue					
Impact Fees	1,080,150.00	1,080,150.00	-	261,555.00	-
Impact Fee Deposits	-	-	-	-	-
Interest Income	45,000.00	45,000.00	-	90,000.00	45,000.00
Total	3,516,656.74	3,516,656.74	-	3,767,352.87	888,610.61
Expense					
TXF to Debt Service 2015	684,900.76	684,900.76	-	684,900.76	670,405.60
TXF to Debt Service 2019	1,043,553.00	1,043,553.00	-	1,043,553.00	1,073,533.00
TXF to Debt Service 2022	1,195,288.50	1,195,288.50	-	1,195,288.50	1,191,177.50
Total expense	2,923,742.26	2,923,742.26	-	2,923,742.26	2,935,116.10
Total Bal Forward	592,914.48	592,914.48	-	843,610.61	(2,046,505.49)

DEBT SERVICE FUND 2015

Bal Forward	845,626.75	845,626.75	-	849,232.36	860,634.56
Revenue					
TXF from Impact Fund	684,900.76	684,900.76	-	684,900.76	670,405.60
Interest	8,000.00	8,000.00	-	25,000.00	20,000.00
Total Revenue	1,538,527.51	1,538,527.51	-	1,559,133.12	1,551,040.16
Expenses					
Debt Payment 2015	698,498.56	698,498.56	-	698,498.56	684,900.76
Total Expense	698,498.56	698,498.56	-	698,498.56	684,900.76
Balance Forward	840,028.95	840,028.95	-	860,634.56	866,139.40

DEBT SERVICE FUND 2013

Bal Forward	102,323.72	102,323.72	-	102,534.04	125,534.04
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	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Revenue					
TXF from HOT	88,487.50	88,487.50	-	88,487.50	90,375.00
Interest			-	26,000.00	20,000.00
Total	190,811.22	190,811.22	-	217,021.54	235,796.54
Expense					
Tax Series 2013	91,600.00	91,600.00	-	91,600.00	88,487.50
Total Expenses	91,600.00	91,600.00	-	91,600.00	88,487.50
Balance Forward	99,211.22	99,211.22	-	125,421.54	147,309.04

DEBT SERVICE FUND 2019

Bal Forward	1,045,641.43	1,045,641.43	-	1,045,641.63	1,103,641.63
Revenue					
TXF from Impact Fees	1,043,553.00	1,043,553.00	-	1,043,533.00	1,073,533.00
Interest			-	28,000.00	20,000.00
Total	2,089,194.43	2,089,194.43	-	2,117,174.63	2,197,174.63
Expense					
Tax Series 2019	1,013,553.00	1,013,553.00	-	1,013,533.00	1,043,533.00
Total Expenses	1,013,553.00	1,013,553.00	-	1,013,533.00	1,043,533.00
Balance Forward	1,075,641.43	1,075,641.43	-	1,103,641.63	1,153,641.63

DEBT SERVICE FUND 2022

Bal Forward	1,195,288.50	1,195,288.50	-	1,195,288.50	1,195,168.50
Revenue					
TXF from Impact Fees	1,191,888.50	1,191,888.50	-	1,191,768.50	1,191,177.50
Interest	-	-			
Total	2,387,177.00	2,387,177.00	-	2,387,057.00	2,386,346.00
Expense					
Tax Series 2022	1,195,288.50	1,195,288.50	-	1,191,888.50	1,191,768.50
Total Expenses	1,195,288.50	1,195,288.50	-	1,191,888.50	1,191,768.50
Balance Forward	1,191,888.50	1,191,888.50	-	1,195,168.50	1,194,577.50

PEG FUND

Balance Forward	119,954.90	119,954.90		120,185.10	154,185.10
Revenues					
TWC	30,000.00	30,000.00		30,000.00	30,000.00
Interest Income	2,000.00	2,000.00		4,000.00	4,000.00
Total Revenues	151,954.90	151,954.90		154,185.10	188,185.10
Expense					
TXF to Event Center	-	-		-	-
Total Expense	-	-		-	-
Balance Forward	151,954.90	151,954.90		154,185.10	188,185.10

RESERVE FUND

Balance Forward	2,168,884.62	2,168,884.62	-	2,370,859.25	2,744,859.25
Revenue					
TXF from General Fund	300,000.00	300,000.00	-	300,000.00	300,000.00
Interest	23,000.00	23,000.00	-	74,000.00	75,000.00
Total	2,491,884.62	2,491,884.62	-	2,744,859.25	3,119,859.25

Expense					
Expense			-		

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Item # 2.					
Total Expense	-	-	-	-	-
Balance Forward	2,491,884.62	2,491,884.62	-	2,744,859.25	3,119,859.25
TIRZ 1					
Balance Forward	11,632.20	148,754.62	137,122.42	148,754.62	121,804.14
Revenues					
City AV	248,835.49	181,550.94	(67,284.55)	152,791.25	219,023.80
County AV	362,307.49	304,796.06	(57,511.43)	272,609.00	346,013.11
City for GAP Escrow					
Interest Income				21,600.00	20,000.00
EPS Reimbursements					
Total Revenue	622,775.18	635,101.62	12,326.44	595,754.87	706,841.05
Expense					
TIRZ Expense			-		
Project Management/Misc. Costs	16,000.00	16,000.00	-	16,000.00	16,000.00
Project Administration P3 Works	8,000.00	8,000.00	-	8,000.00	8,000.00
Legal Fees	-	-	-		
EPS			-		
MAS	21,000.00	21,000.00	-	-	-
HDR	170,625.00	269,625.00	99,000.00	269,625.00	52,500.00
TJKM - Grant Writing			-		
Buie - PR			-		
Misc. Consulting	176,750.00	176,750.00	-	100,000.00	155,000.00
Creation Cost Reimbursements			-		
TXF to GAP Escrow			-		
Stakeholder Reimbursement	80,325.73	80,325.73	-	80,325.73	-
Total Expense	472,700.73	571,700.73	99,000.00	473,950.73	231,500.00
Balance Forward	150,074.45	63,400.89	(86,673.56)	121,804.14	475,341.05
TIRZ 2					
Balance Forward	1,547,461.82	1,232,218.70	(315,243.12)	1,232,218.70	1,979,387.49
Revenue					
Interest Income	6,500.00		(6,500.00)	30,000.00	30,000.00
City AV	419,809.28	347,074.06	(72,735.22)	347,074.06	356,542.34
County AV	609,756.54	580,813.70	(28,942.84)	604,202.00	596,658.45
Total Revenue	2,583,527.64	2,160,106.46	(423,421.18)	2,213,494.76	2,962,588.28
Expense					
Project Management/Misc. Costs	16,000.00	16,000.00	-	16,000.00	16,000.00
Project Administration P3 Works	8,000.00	8,000.00	-	8,000.00	8,000.00
MAS	10,000.00	10,000.00	-	-	
HDR	56,875.00	89,875.00	33,000.00	89,875.00	17,500.00
Misc. Consulting	150,000.00	150,000.00	-	100,000.00	95,000.00
Creation Cost Reimbursements			-		
Stakeholder Reimbursement	20,232.27	20,232.27	-	20,232.27	-
Total Expense	261,107.27	294,107.27	33,000.00	234,107.27	136,500.00
Balance Forward	2,322,420.37	1,865,999.19	(456,421.18)	1,979,387.49	2,826,088.28
VEHICLE REPLACEMENT FUND					
Balance Forward	161,025.00	161,025.00	-	161,025.00	317,116.00
Revenue					
TXF from General Fund	86,010.00	86,010.00	-	86,010.00	115,083.55
TXF from DSRP	32,145.00	32,145.00	-	32,145.00	31,906.08
TXF from WWU	37,936.00	37,936.00	-	37,936.00	50,545.02
Total Revenue	317,116.00	317,116.00	-	317,116.00	514,650.65

	FY 2024 Adopted	FY 2024 Amended	Change	FY 2024 Projected	FY 2024 Proposed
Expense					
Vehicle Replacement			-	-	
Total Expense	-	-	-	-	-
Balance Forward	317,116.00	317,116.00	-	317,116.00	514,650.65

Item # 2.

FY 2025 Proposed Budget Amendments - General Fund

Fund	GL Number	Line Item	Proposed	Amended	Change	Notes
XXX	XXX-XXX-XXXXXX	Description	Included in Filed Budget: 7.16.24 Draft	Adjusted Figure included in 8.6.24 Draft		Information on what was changed, and how.

Revenues

100	N/A	Balance Forward	\$ 2,446,298.77	\$ 2,476,930.21	\$ 30,631.44	This increase is from updated FY24 projections.
			\$ 2,446,298.77	\$ 2,476,930.21	\$ 30,631.44	

Expenditures

	100-107-67000	- Liability	\$ 30,004.70	\$ 33,908.00	\$ 3,903.30	A 10% increase was included in the 7.16.24 draft until we received the new coverage costs. Current figures were provided by TML Risk Pool, the City's provider.
100	100-107-67001	- Property	\$ 59,400.00	\$ 67,191.00	\$ 7,791.00	A 10% increase was included in the 7.16.24 draft until we received the new coverage costs. Current figures were provided by TML Risk Pool, the City's provider.
	100-107-67002	- Workers' Comp	\$ 58,025.00	\$ 42,497.00	\$ (15,528.00)	A 10% increase was included in the 7.16.24 draft until we received the new coverage costs. Current figures were provided by TML Risk Pool, the City's provider.
100	100-000-62009	- Human Resource Consultant	\$ 15,000.00	\$ 38,200.00	\$ 23,200.00	Previous drafts did not include the annual costs for the City's insurance brokers.
100	100-400-63036	Skate Park Maintenance	\$ 500.00	\$ 2,500.00	\$ 2,000.00	\$2,000.00 was added to the \$500.00 included in previous drafts. This increase has been proposed due to recent events (necessary cleaning and site upkeep).
			\$ 162,929.70	\$ 184,296.00	\$ 21,366.30	

Total Savings \$ 9,265.14

FY 2025 Proposed Budget Amendments - DSRP

Fund	GL Number	Line Item	Proposed	Amended	Change	Notes
XXX	XXX-XXX-XXXXXX	Description	Included in Filed Budget: 7.16.24 Draft	Adjusted Figure included in 8.6.24 Draft		Information on what was changed, and how.

Revenues

200	N/A	Balance Forward	\$ 116,554.61	\$ 153,038.06	\$ 36,483.45	This increase is from updated FY24 projections.
200					\$ -	
200					\$ -	
200					\$ -	
200					\$ -	
200					\$ -	
200					\$ -	
200					\$ -	
200					\$ -	
			\$ 116,554.61	\$ 153,038.06	\$ 36,483.45	

Expenditures

200					\$ -	
			\$ -	\$ -	\$ -	

Total Savings \$ 36,483.45

FY 2025 Proposed Budget Amendments - Hotel Occupancy Tax

Fund	GL Number	Line Item	Proposed	Amended	Change	Notes
XXX	XXX-XXX-XXXXXX	Description	Included in Filed Budget: 7.16.24 Draft	Adjusted Figure included in 8.6.24 Draft		Information on what was changed, and how.

Revenues

300	N/A	Balance Forward	\$ 620,595.40	\$ 626,259.95	\$ 5,664.55	This increase is due to higher than projected HOT Revenues.
			\$ -	\$ -	\$ 5,664.55	

Expenditures

300					\$ -	
300					\$ -	
			\$ -	\$ -	\$ -	

Total Savings \$ 5,664.55

FY 2025 Proposed Budget Amendments - Utilities

Fund	GL Number	Line Item	Proposed	Amended	Change	Notes
XXX	XXX-XXX-XXXXXX	Description	Included in Filed Budget: 7.16.24 Draft	Adjusted Figure included in 8.6.24 Draft		Information on what was changed, and how.

Revenues

	N/A	Balance Forward			\$ -	
					\$ -	
					\$ -	
			\$ -	\$ -	\$ -	

Expenditures

	TBD	Arrowhead Plant Lease(s)	\$ -	\$ 286,560.00	\$ 286,560.00	The lease was originaly under Administration, and was only \$100,000.00. A second phase of the plan has been installed, requireing an increase.
	400-310-63034	- Administrative/Billing Expense	\$ 100,000.00	\$ 66,000.00	\$ (34,000.00)	This line item originally had the Arrowhead plant lease costs. These were moved to Operations. The balance is to cover our administrative billing costs (currently with DSWSC).
	TBD	Supplies	\$ -	\$ 43,500.00	\$ 43,500.00	This is a consolidation of all supply costs, which are being budgetd under Administration, due to their use across divisions. Previous drafts did not have funding in these line items, hence no other shown changes
					\$ -	
					\$ -	
					\$ -	
			\$ 100,000.00	\$ 396,060.00	\$ 296,060.00	

Total Savings \$ (296,060.00)



City Council Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street - Dripping Springs, Texas

Tuesday, July 16, 2024, at 6:00 PM

MINUTES

CALL TO ORDER & ROLL CALL

With a quorum of City Council members present, Mayor Foulds brought the meeting to order at 6:05p.m.

City Council Members

Mayor Bill Foulds, Jr.

Mayor Pro Tem Taline Manassian

Council Member Place 2 Wade King

Council Member Place 3 Geoffrey Tahuahua

Council Member Place 4 Travis Crow

Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer

Deputy City Administrator Ginger Faught

Deputy City Administrator Shawn Cox

City Attorney Laura Mueller

Deputy City Attorney Aniz Alani

City Secretary Diana Boone

Deputy City Secretary Cathy Gieselman

IT Director Jason Weinstock

People & Communications Director Lisa Sullivan

Parks & Community Services Director Andy Binz

Maintenance Director Riley Sublett

Utilities Director Dane Sorenson

Planning Director Tory Carpenter

Planning & Zoning Commission Chair Mim James

Planning & Zoning Vice Chair Tammie Williamson

DSRP Manager Emily Nelson

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Sherrie Parks.

PRESENTATION OF CITIZENS

A member of the public that wishes to address the City Council on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the City Council that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is

being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the City Council must present the documents to the City Secretary or City Attorney providing at least seven (7) copies; if seven (7) copies are not provided, the City Council will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Mayor may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

Jonathan Fitzgerald spoke concerning deed restrictions at Rathgeber Natural Resource Park.

PROCLAMATIONS & PRESENTATIONS

Proclamations and Presentations are for discussion purposes only and no action shall be taken.

1. **Proclamation of the City of Dripping Springs Recognizing the Dripping Springs, Texas Craft Brewing Industry, Celebrating Dripping Springs' Membership in the Texas Craft Brewers Guild Brew City, Texas Program, and Declaring July 16, 2024, as "Dripping Springs Brew City Day."** *Sponsor: Mayor Bill Foulds, Jr.*

Mayor Pro Tem Taline Manassian read the Brew City Proclamation and presented it to the 7 owners or representatives from the local craft brewing community that were in attendance.

Workshop items are for discussion purposes only and no action shall be taken. City Council may provide staff direction.

2. **Presentation and discussion regarding the proposed Municipal Budget for Fiscal Year 2025.**

Deputy City Administrator Shawn Cox presented the proposed budget for Transportation Improvements, Dripping Springs Visitors Bureau, and Hotel Occupancy Tax.

No action was taken. Presentation is on file.

CONSENT AGENDA

The following items will be acted upon in a single motion and are considered to be ministerial or routine. No separate discussion or action on these items will be held unless pulled at the request of a member of the City Council or City staff.

3. **Approval of the July 2, 2024 City Council meeting minutes.**
4. **Approval of an interlocal agreement with the Texas Municipal League Intergovernmental Risk Pool related to 2024-2025 Cyber Liability and Data Breach Response Coverage.** *Sponsor: Mayor Bill Foulds, Jr.*
5. **Approval of a Resolution Accepting Improvements and Approving a Maintenance Bond for Heritage Subdivision Phase 2 Streets, Wastewater, and Drainage.** *Applicant: Liberty Civil Construction, LLC.*

Filed as Resolution No. 2024-R13

6. **Approval of a Resolution approving an Assignment for the Heritage development from BobWhite Investments, LP to M/I Homes of Austin for the Development Agreement and related agreements.** *Applicant: BobWhite Investments*

Filed as Resolution No. 2024-R14

7. **Approval of the June 2024 Treasurer's Report.**

A motion to approve items 3-7 on the Consent Agenda was made by Council Member Parks and seconded by Council Member Tahuahua.

The motion to approve carried unanimously 5 to 0.

BUSINESS AGENDA

8. **Discuss and consider approval of an extension for the Conditional Use Permit for CUP2024-0003 to allow the continued use of a tent at 27950 Ranch Road 12.** *Applicant: Erin Banks, Banks & Associates*

a. Applicant Presentation

Applicant Erin Banks with Banks & Associates presented, requesting a 2 year extension of the Conditional Use Permit for the continued use of a tent.

b. Staff Report

Planning Director Tory Carpenter presented the staff report. Staff recommends approval of a 6 month extension with the following conditions:

1. The property shall adhere to all City codes.
2. The Conditional Use Permit shall expire on December 14, 2024.
3. If the tent on the site reaches a point where damages are visible, the tent shall be required to be replaced or repaired.
4. Delivery and pickups shall only be allowed between the hours of 7 a.m. and 7 p.m.
5. Delivery trucks shall limit traffic through the Grand Prairie subdivision.

c. Planning & Zoning Commission Report

The Planning & Zoning Commission report was presented by PZC Chair Mim James. The commission recommends approval of 2 year extension with the following conditions:

1. The property shall adhere to all City codes.
2. The Conditional Use Permit shall expire on March 14, 2026.
3. The applicant shall submit a complete building permit application by March 1 2025. If this condition is not met, the permit shall expire on March 1, 2025.
4. If the tent on the site reaches a point where damages are visible, the tent shall be required to be replaced or repaired.

5. Delivery and pickups shall only be allowed between the hours of 7 a.m. and 7 p.m.
6. Delivery trucks shall limit traffic through the Grand Prairie subdivision.

d. Public Hearing

No one spoke during public hearing

e. CUP Extension

A motion to approve the Conditional Use Permit extension with the conditions as recommended by the Planning & Zoning Commission was made by Mayor Pro Tem Manassian and seconded by Council Member Tahuahua.

The motion to approve carried unanimously 5 to 0.

9. Update on Dripping Springs Mountain Bike Club Use Agreement and Settlement Agreement. *Emily Nelson, Dripping Springs Ranch Park Manager.*

DSRP Manager Emily Nelson presented the update. No action was taken.

This item was moved to Closed Session for consultation with City Attorney (551.072)

10. Presentation, discussion, and consideration of possible action regarding the Downtown Restrooms Project and City Council direction to staff regarding procurement and funding. *Sponsor: Mayor Bill Foulds, Jr.*

City Attorney Laura Mueller presented council with various cost saving options for the project. Presentation is on file.

A motion was made by Mayor Pro Tem Manassian, and seconded by Council Member Parks, to move forward with own design built using Kevin Herron, maintaining as close to original Stephenson Way vision with every effort made to stay within budget.

The motion carried unanimously 5 to 0.

REPORTS

Reports listed are on file and available for review upon request. The City Council may provide staff direction; however, no action shall be taken.

CLOSED SESSION

The City Council has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel

Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

A motion was made by Mayor Pro Tem Manassian to move item 9 to Closed Session along with item 11. The motion was seconded by Council Member Tahuahua.

The City Council met in Closed Session from 7:33 p.m. to 8:11 p.m.

No action was taken during Closed Session.

- 11. Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, Wastewater Infrastructure Agreements, and related items. Consultation with Attorney, 551.071**

Open Session resumed at 8:11 p.m.

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Crow, to pull item 11 out of Closed Session. The motion carried unanimously 5 to 0.

A motion was made by Mayor Pro Tem Manassian and seconded by Council Member Parks, to direct staff to proceed with bidding for East interceptor, section one, and to keep renegotiating an agreement related to reimbursement. The motion carried unanimously 5 to 0.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings August 6, 2024, at 6:00 p.m.
August 20, 2024, at 6:00 p.m.
September 3, 2024, at 6:00 p.m.

Board, Commission & Committee Meetings
July 17, 2024, Parks and Recreation Commission at 6:00 p.m.
July 18, 2024, Farmers Market Committee at 10:00 a.m.
July 18, 2024, Emergency Management Commission at 12:00 p.m.
July 18, 2024, Utility Commission at 4:00 p.m.
July 22, 2024, Transportation Committee at 3:30 p.m.

ADJOURN

A motion to adjourn the meeting was made by Mayor Pro Tem Manassian and seconded by Council Member Tahuahua. The motion to adjourn carried unanimously 5 to 0.

The City Council meeting adjourned at 8:13 p.m.

APPROVED On:

Bill Foulds, Jr., Mayor

ATTEST:

Diana Boone, City Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Council Meeting Date: August 6, 2024

Agenda Item Wording: Approval of the reappointment of Marianne Simmons, Nikki Dahlin, Janet Musgrove, and Sherrie Parks terms ending June 30, 2026, and the reappointment of Gouri Johannsen as Committee Chair for a term of one (1) year.

Agenda Item Requestor: Diana Boone, City Secretary

FMC Member Responsibilities

Summary/Background: **Section 6.05.002:** The purpose of the Dripping Springs Farmers Market Committee (the committee") is to: Fulfill the mission of the market; Provide oversight of the market in order to make recommendations related to the market; and Serve as an advisory body for the city council.

Section 6.05.006: The committee is advisory only. They have no authority to make decisions binding on the city. The authority of the committee will include: To make recommendations to the city council regarding market operations; To evaluate the market to identify means of making improvements; To make recommendations related to the drafting and implementation of all rules and procedures for the market to the city council; To assist city staff with the operations of the market, in addition to preparations and post-event recovery of the site; To make recommendations to city council regarding budget for the farmers market and expenditures related to appropriated funds; To perform other duties as established in the rules and regulations for market operations, as enacted by the city council; The committee's work and work product will be subject to the Public Information Act, Texas Government Code chapter 552.

Member Selection

Section 6.05.005(c): Every year, city staff will prepare a slate of nominees for city council consideration. Committee members shall be appointed by majority vote of the city council. Committee members may be residents or business owners in the city limits or ETJ or within 150 miles of the city limits. At least two committee members must be market vendors of which one shall be an agricultural producer. Although not strictly required, preference for committee membership shall be given to persons who raise, grow or make food products, or artists who make crafts from agricultural products.

Membership Requirements

Resident or business owner located in the City Limits or ETJ, or within 150 miles of the city limits. At least two members must be market vendors

Officer Appointments

The chair shall be appointed by the city council from among the membership. A vice-chair shall be selected by the committee members. In the absence of the chair or vice-chair, the remaining committee members may select a person among themselves to preside over a meeting.

Gouri Johannsen has served as the chair of the committee for several years and would like to be considered to continue as the chair.

Membership

The committee shall have eight members who shall serve two-year terms. Members may be reappointed with no limitation on the number of terms one member may serve.

Current Members

Member	Term
Gour Johanssen, Chair	06/30/25
Marianne Simmons	06/30/24
Teresa Strube	06/30/25
Nikki Dahlin	06/30/24
Claudia Oney	06/30/25
Janet Musgrove	06/30/24
Erika Fritz	06/30/25
Sherrie Parks	06/30/24

Vacancies and Applicants

There are four (4) members with terms that expired June 30, 2024, and no vacancies. All members with expiring terms have requested reappointment. There was one (1) new applicant that met requirements.

**Commission
Recommendations:**

Commission recommends the reappointment of all expired members.

**Staff
Recommendation:**

Staff recommends approval of the reappointment of Marriane Simmons, Nikki Dahlin, Janet Musgrove, and Sherrie Parks for terms ending June 30, 2026, and the reappointment of Gouri Johannsen as the committee chair for a term of one (1) year.

Next Steps/Schedule:

1. Inform reappointed members and applicants
2. Update website

Nomination Letter



Joseph Wright <vicepresident@dsysa.org>

To Diana Boone; Cathy Gieselman

Cc Ty Kilgore; Tyson Joe; Bryant Scheppler; Holly Newman; Kristi Spence



Thu 6/27/2024 8:27 AM

Hello Cathy and Diana,

The DSYSA Executive Committee has selected Tyson Joe and Bryant Scheppler to represent DSYSA on the Parks and Recreation Commission. Tyson leads our Baseball programs and Bryant leads our soccer programs. These are the two largest sports programs we have that utilize the city parks consistently. Both of these gentlemen are well acquainted with the parks system and with Andrew Binz (and his team). We feel they will contribute a lot to the commission as fitting representatives of DSYSA, as the city continues to grow.

Both are included in this email, feel free to contact them directly for any additional information you may need.

Thank you,

Joe Wright
Vice President, DSYSA



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Council Meeting Date: August 6, 2024

Agenda Item Wording: **Approval of the Dripping Springs Youth Sports Association (DSYSA) recommendation to appoint Tyson Joe and Bryant Scheppler as DSYSA representatives for the Parks & Recreation Commission for terms ending June 30, 2026.**

Agenda Item Requestor: Diana Boone, City Secretary

Summary/Background: **Member Responsibilities**

Section 2.04.066 (a): The commission shall act generally in an advisory capacity to the city council in the acquisition, development, utilization, operation, improvement, equipment and maintenance of all park playgrounds and recreational areas owned or controlled by the city.

Member Selection

Section 2.04.064

- (a) Composition. The commission shall be composed of eight members who are known to be interested in parks and public recreation and the proper use of leisure time of the people of the city. The members shall serve without pay.
- (b) DSISD. Two members of the commission shall be nominated by the DSISD, and each such nominee shall be appointed by the council to a two-year term of office. Each such member must reside within the boundaries of the DSISD.
- (c) City. Four members of the commission shall be appointed to a two-year term of office by the council. One of the three members may be a city councilmember. Each such member must reside within the city limits, the ETJ, or the boundaries of the DSISD.
- (d) DSYSA. Two members of the commission shall be nominated by the Dripping Springs Youth Sports Association (DSYSA), and each such nominee shall be appointed by the council to a two-year term of office. Each such member must reside within the city limits, the ETJ, or the boundaries of the DSISD.

Membership Requirements

- DSISD Representatives are recommended by vote of the DSISD Board.
- City Representations must reside in the city limits, ETJ, or DSISD boundaries
- DSYSA Representatives are recommended by the DSYSA Board

Officer Appointments

The members of the commission shall nominate a person to serve annually as chairperson of the commission. The chairperson shall appoint a vice-chairperson.

Membership

The commission shall be composed of eight members who are known to be interested in parks and public recreation and the proper use of leisure time of the people of the city. The members shall serve without pay.

Current Membership

Member	Term	Seat Description
Paul Fushille, Chair	06/30/25	City, At-Large
Olivia Barnard	06/30/26	DSISD Representative
Thomas Lengel	06/30/26	DSISD Representative
Hope Boatright	06/30/26	City, At-Large
Kristy Caldwell	06/30/25	City, At-Large
Dustin Cloutier <i>resigned</i>	06/30/24	DSYSA Representative
Joe Wright <i>resigned</i>	06/30/24	DSYSA Representative
Tyson Joe <i>new</i>	06/30/26	DSYSA Representative
Bryant Scheppler <i>new</i>	06/30/26	DSYSA Representative

Vacancies and Applicants

There were a total of six (6) members whose seats expired June 30, 2024. The City Council has already approved the re-appointments of current members as well as a new DSISD Representative to take the place of former Vice Chair Matthew Fougerat. We recently received 2 recommendations from DSYSA to take the place of Dustin Cloutier and Joe Wright who have submitted their resignation.

We also received 3 applications that met the criteria for appointment.

**Commission
Recommendation:**

The commission recommends the appointment as recommended by DSYSA

**Staff
Recommendation:**

Staff recommends the appointment of Tyson Joe and Bryant Scheppler as the DSYSA representatives for terms ending June 30, 2026.

Attachments:

1. Applications
2. Recommendation

Next Steps/Schedule:

1. Inform applicants of Council decision
2. Update website
3. Send welcome letter and calendar invites
4. Introduction email to Commission



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Council Meeting Date: August 6, 2023

Agenda Item Wording: **Approval of reappointment of Tammie Williamson, Douglas Shumway, and Evelyn Strong to the Planning & Zoning Commission for terms ending June 30, 2026**

Agenda Item Requestor: Diana Boone, City Secretary

Summary/Background: **Member Responsibilities**

The P&Z shall have all the rights, powers, privileges and authority authorized and granted by the city council and through the statutes of the State of Texas authorizing and granting cities the power of zoning and subdivision regulation as found in chapters 211 and 212 of the Texas Local Government Code, as may be amended.

The P&Z shall be an advisory body and adjunct to the city council and shall make recommendations regarding amendments to the comprehensive plan, changes of zoning, zoning ordinance amendments, and zoning to be given to newly annexed areas, and shall make recommendations regarding the approval of plats of subdivisions as may be submitted to it for review and other planning related matters delegated to the P&Z by the city council.

Member Selection

There is created, in accordance with chapter 211 of the Texas Local Government Code, the "planning and zoning commission," hereafter sometimes referred to as the "P&Z," which shall consist of seven members. A minimum of two of the members shall be residents and registered voters of the City of Dripping Springs. As many as two of the members may be ETJ residents who are registered voters of Hays County. The remaining three members of the P&Z shall be at-large and may either be residents and registered voters of the City of Dripping Springs, or ETJ residents who are registered voters of Hays County.

Membership Requirements

1. Registered voter of Hays County
2. City or ETJ resident

Officer Appointments

The city council shall appoint a chairman from among the membership of the P&Z. The P&Z shall elect from among its membership, a vice-chairperson. The P&Z may elect from among its membership a secretary. Each officer shall hold office for one year or until replaced. The P&Z, at its first meeting on or after June, shall select all the positions.

The P&Z shall also select a member to serve as representative on the Transportation Committee.

Membership

The Commission shall consist of seven members. A minimum of two of the members shall be residents and registered voters of the City of Dripping Springs. As many as two of the members may be ETJ residents who are registered voters of Hays County. The remaining three members of the P&Z shall be at-large, and may either be residents and registered voters of the City of Dripping Springs, or ETJ residents who are registered voters of Hays County.

Members of the P&Z may serve simultaneously on any other city board or commission, except for the city council or the board of adjustment.

Current Members

Member	Term	Background
Mim James, Chair	6/30/25	Oil & Gas
Tammie Williamson, Vice Chair	06/30/24	Planning
Christian Bourguignon	6/30/25	General Contractor
Eugene Foster	6/30/25	Business Owner
Evelyn Strong	06/30/24	Real Estate
Douglas Shumway	06/30/24	Attorney
Doug Crosson	6/30/25	Real Estate/Development

Seat Expirations

There are three (3) members with terms that expire June 30, 2024.

- Tammie Williamson
- Evelyn Strong
- Doug Shumway
- Mim James (Chair reappointment)

Vacancies and Applicants

All current members requested reappointment.

We also have four (4) applications on file that meet the criteria for appointment.

**Commission
Recommendations:**

The commission recommends the reappointment of Tammie Williamson, Evelyn Strong, and Douglas Shumway for terms ending June 30, 2026; and the reappointment of Mim James as Chair for a one (1) year term.

**Staff
Recommendations:**

Staff recommends the reappointment of Mim James as the Planning & Zoning Commission Chair for a term of one (1) year and the reappointment of Tammie Williamson, Evelyn Strong, and Douglas Shumway for terms ending June 30, 2026.

Next Steps/Schedule:

1. Inform applicants not appointed
2. Update website



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Diana Boone, City Secretary

Council Meeting Date: August 6, 2024

Agenda Item Wording: **Approval of the Reappointment of Charlie Busbey and Zach West to the Utility Commission for a term ending June 30, 2026, and the Reappointment of Charlie Busbey as the Committee Chair for a term of one (1) year.**

Agenda Item Requestor: Diana Boone, City Secretary

Summary/Background: The Utility Commission is a five-member advisory commission tasked with representing various citizen groups and their interests as part of the City Council's greater discussion of transportation, planning, and improvements. The Utility Commission shall assist the City in Wastewater Plant operations and reuse plans (including expansion), achieving the City's goal of 100% beneficial use and assisting the City with procedures and policies related to retail water services provided by the City.

Members of the Utility Commission are appointed by City Council with two members being nominated by the Hays Trinity Groundwater Conservation District (HTGCD), and where at least two members shall be residents of the City Limits. Members are appointed to serve a two year term.

Current Commission

<i>Member</i>	<i>Term</i>	<i>Seat Description</i>
Charlie Busbey, Chair	06/30/24	At-Large
Lara Dudek	06/30/25	At-Large
Zach West	06/30/24	HTGCD Representative
Barney Austin	06/30/25	HTGCD Representative
Matthew Ordway	06/30/25	At-Large

Vacancies and Applicants

We received two (2) new applications for Utilities Commission.

**Commission
Recommendation:**

The commission recommends the reappointment of Charlie Busbey and Zach West; and the reappointment of Charlie Busbey as Chair.

**Recommended
Council Actions:**

Staff recommends the reappointment of Charlie Busbey and Zach West for terms ending June 30, 2026; and the reappointment of Charlie Busbey as the Chair of the Commission for a one (1) year term.

Next Steps/Schedule:

1. Update website
2. Notify commission of reappointments

Contract Cover Sheet

Contract Number	AJR208062024 <small>Use first three letters of contractor and date of approval. Ex: contract approved for HDR on Jan.18, 2022 the Contract number is HDR20220118. If administratively approved, use the date the contract is submitted to the city signator.</small>
Contractor with Contact Information	Company: AJR Media Group POC: Connie Blair Address: 25132 Oakhurst Dr, #201, Spring, TX 77386 Phone Number: 512-524-0750
Effective Date	October 1, 2024
Termination Date	September 30, 2025
Renewal/ Termination Notice Date	
Bid/Quotes/ Budgeted	Datafy Subscription and Target Marketing \$12,500 Social Media Advertising Plan \$35,500 TOTAL \$49,000 Proposed 2024-2025 Budget Advertising and Marketing
Department	Tourism Bureau
Reporting Requirements	Insurance Certificate: <input type="checkbox"/> YES <input type="checkbox"/> NA Conflict Disclosure: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NA 1295 Reporting: <input type="checkbox"/> YES <input type="checkbox"/> NA Other Reporting Requirements:
Council Meeting Date (if applicable)	



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrew Binz, Director of Parks & Community Services

Council Meeting Date: August 6, 2024

Agenda Item Wording: Discuss and consider approval of the Adult Softball Field Use Agreement between the City of Dripping Springs and Logan Lilly.

Agenda Item Requestor: Taline Manassian

Summary/Background: Logan Lilly has traditionally used the adult softball fields at the Sports and Recreation Park for a Thursday night adult softball league. City staff will not be providing any assistance or staff for these games. This agreement will only be for use of the fields and lights. This agreement is time sensitive as the league would like to get started on Thursday, August 8th. Staff is requesting authorization to allow this use and to finalize a use agreement with this group.

Commission Recommendations: N/A

Recommended Council Actions: Approval of use and authorize staff to finalize agreement.

Attachments: 2024 Fall Adult Softball Field Use Agreement - Logan Lilly

Next Steps/Schedule: Execute the Agreement.

USE AGREEMENT

Sports and Recreation Park Adult Softball Fields

This Use Agreement (the "Agreement") is entered into on this ____ day of _____, 2024, by and between the City of Dripping Springs, Texas, a Type-A General Law Municipality (the "City"), and Logan Lilly, an Individual (the "User").

WHEREAS, the User is an individual who wishes to provide for an adult softball league at Sports and Recreation Park;

WHEREAS, the City agrees to allow the User and the adult softball teams to use the adult softball fields for their games;

WHEREAS, the City and the User wish to set forth the terms of the User's use of the adult softball fields in this Use Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and User agree as follows:

1. Grant of Use

The City grants User the right to use the designated portions of Sports and Recreation Park as set out in this Agreement, specifically the Adult Softball Fields.

2. Access to Facilities

- (a) User shall have access to two fields from 6 p.m. to 10 p.m. every Thursday Night from August 8th – September 26th.
- (b) If there is an emergency such as inclement weather, public health emergency, or an unforeseen circumstance, the City may decide to close the fields or limit access to the Park on impacted days. If the fields or Park are closed, the City will work with the user to reschedule the canceled game during the season.

3. Insurance

The User must maintain commercial general liability insurance coverage of at least \$5,000,000 per occurrence, listing the City as an additional insured. The User shall provide proof of such insurance to the City and ensure that the policy includes a provision requiring thirty (30) days' notice to the City prior to any cancellation or change in terms of the policy.

4. Payments by User

The User is responsible for ensuring payment of field rental fees, including electricity, prior to league play at the cost of field fees and electricity.

5. League Resources

The User will provide all equipment needed for the games as well as providing for and compensating, as needed, scorekeepers and umpires.

6. Waivers

The User will collect signed waivers substantially in the form set out in Attachment “A” for each participant in field use to the City prior to the person’s participation in the league. Electronic copies of the waivers will be accepted, as well as hard copies, so long as hard copies are provided within seven (7) business days of signature. Copies can be provided electronically to the Director of Parks and Community Services at abinz@cityofdrippingsprings.com and in hard copy at City Hall at 511 Mercer Street, Dripping Springs, Texas 78620. Any participant without a signed waiver cannot use the fields.

7. Compliance with Rules

The User will ensure compliance with all park rules, all Adult Softball League rules, and all direction from City Staff and officials, shall ensure that no one without a city parking pass will park on the grass adjacent to the fields, but shall use marked parking places. Any parking outside marked parking places shall incur the cost of damage to the grass up to \$100 per night. Any deviation from compliance with these rules, including unauthorized parking, can result in immediate suspension or termination of the use agreement without refund other than the deposit if not needed for damages or cleanup.

8. City Responsibilities

- (c) City shall not collect individual fees, hire scorekeepers or umpires, or create schedules for games.
- (d) City will collect trash in city cans. Any trash outside of city cans will be the responsibility of user and will result in damages charge or deduction in deposit if left behind after field use.
- (e) City will ensure fields and lights are usable for each night of play.

9. Rental Fees and Payment

- (a) Total Rental Fees per Season will be as follows:

- (i) Field Fees: (2 fields x \$50/day x 8 days) = \$800

- (ii) Electricity Fees: (use of lighting and scoreboard): (2 fields x \$75/day x 8 days) = \$1,200

Total Fees Per Season due to the City of Dripping Springs = \$2,000

- (b) Deposit: (to be used for damage to grass for unauthorized parking, additional cleanup after field use, or any damages): \$200/season
- (c) Payment of up to \$100 per game if excessive cleaning is needed after use of field. Documentation of need for excessive cleaning will be provided to user prior to charge of fee.
- (d) Additional use of fields shall be subject to City's fee schedule.
- (e) Payment shall occur in full for each season on or before the second Friday of each season (i.e., August 15, 2024).

10. No Property Rights Conveyed

It is specifically agreed that nothing herein is intended to convey any real property rights of the fields to the User.

11. Release of Liability

The City assumes no responsibility for any property placed by the User or any User member, agent, participant, or guest, at the fields or in the Park or any part thereof, and THE CITY IS HEREBY EXPRESSLY RELEASED AND DISCHARGED FROM ANY AND ALL LIABILITY FOR ANY LOSS, INJURY, OR DAMAGE TO PERSONS OR PROPERTY THAT MAY BE SUSTAINED BY REASON OF THE USE OF THE FIELDS, PARK, AND RELATED FACILITIES UNDER THIS AGREEMENT.

12. Assumption of Liability

The User accepts full responsibility for protecting property and equipment and assume any and all liability for repairs or replacement necessitated by any damage done to fields, equipment, or other property used by the User.

13. As-Is Premises

The User accepts the premises as-is. User may not change any part of the fields or layout of its related facilities unless it receives prior written approval from the Programs and Aquatics Manager or the Parks and Community Services Director for the proposed changes.

14. Termination

- (a) Either party may terminate this Agreement without cause upon the terminating party giving the non-terminating party fourteen (14) day written notice.
- (b) This Agreement may be immediately suspended or terminated by the City if any rules, ordinances, or directions are violated by the User, or the User's participants, guests, agents, or members.

15. Indemnification

USER AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY, ITS AGENTS, SERVANTS, AND EMPLOYERS, FROM AND AGAINST ANY AND ALL CLAIMS FOR DAMAGES OR INJURIES TO PERSONS OR PROPERTY ARISING OUT OF OR INCIDENT TO THEIR USE OF, OR THE USE AND OCCUPANCY OF THE FIELDS BY THE USER OR PARTICIPANTS, AND THE USER DOES HEREBY ASSUME ALL LIABILITY AND RESPONSIBILITY FOR INJURIES, CLAIMS OR SUITS FOR DAMAGES TO PERSONS OR PROPERTY WHATSOEVER KIND OR CHARACTER, WHETHER REAL OR ASSERTED, OCCURRING DURING THE TERM OF THIS AGREEMENT IN CONNECTION WITH THE USE OR OCCUPANCY OF THE FIELDS BY USER OR ITS AGENTS, SERVANTS, EMPLOYEES, CONTRACTORS OR SUBCONTRACTORS, MEMBERS, GUESTS, PARTICIPANTS.

16. Assignment

The User shall not assign this Agreement, or any rights, obligations, duties, discounts, or entitlements created under this Agreement to any other person or entity.

17. Notice

All notice required or permitted under this Agreement shall be in writing and shall be delivered either in person or deposited in the United States mail, postage prepaid, addressed as follows:

For the City:

Attention: City Administrator
City of Dripping Springs City
P.O. Box 384
Dripping Springs, TX 78620

For the User:

Logan Lilly
252 Lost Mine Peak Lane
Dripping Springs, TX 78620
Loganlilly33@gmail.com
512-750-7380

Either party may change such address from time to time by providing written notice to the other in the manner set forth above. Notice is deemed to have been received three (3) days after deposit in U.S. mail.

18. Miscellaneous

- (a) **Entire Agreement.** This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations, or agreements, whether written or oral.
- (b) **Amendment.** This Agreement may only be amended in writing signed by both parties.
- (c) **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

(d) **Severability.** If any provision of this Agreement is held to be invalid, illegal, or unenforceable, the remaining provisions shall continue in full force and effect.

(e) **Waiver.** No waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom enforcement is sought. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

THE CITY:

City of Dripping Springs

THE USER:

Michelle Fischer
City Administrator

Logan Lilley

Date

Date

ATTACHMENT “A”: Participant Waiver and Release of Liability Agreement

Participant’s Name

Address

Date of Birth

City, State, ZIP

Email Address

Phone Number

Acknowledgment and Assumption of Risk

I, the undersigned participant, understand that participation in the Dripping Springs Adult Softball Association adult softball league, including but not limited to training, practice sessions, competitions, and related volunteer work (the “Activities”) involves inherent risks of injury, including but not limited to personal injury, property damage, and death. I acknowledge that participation in the Activities is voluntary and that I assume all risks associated with the Activities.

Waiver and Release

In consideration of being allowed to participate in the Activities, I AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF DRIPPING SPRINGS, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES (THE “CITY”) AGAINST AND FROM ANY AND ALL CLAIMS, LIABILITIES, DEMANDS, ACTIONS, OR CAUSES OF ACTION, INCLUDING BUT NOT LIMITED TO CLAIMS OF NEGLIGENCE, INCLUDING REASONABLE ATTORNEY’S FEES AND COSTS, WHICH MAY ARISE FROM MY PARTICIPATION IN THE ACTIVITIES.

Participant’s Signature

Date



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Garrett Osborne, Grant Administrator

Council Meeting Date: 08/06/2024

Agenda Item Wording: **Approval for City Staff to Apply for the Energy Efficiency and Conservation Block Grant (EECBG) with the State Energy Conservation Office (SECO) for Energy Conservation Improvements at Dripping Springs Ranch Park Event Center.** *Sponsor: Council Member Sherrie Parks*

Agenda Item Requestor:

Summary/Background: The City of Dripping Springs City staff are requesting approval to apply for a grant from the State Energy Conservation Office (SECO) under the Energy Efficiency and Conservation Block Grant (EECBG) Lighting Retrofits program. The grant may fund up to \$250,000 for critical energy efficiency improvements at the Dripping Springs Ranch Park Event Center, which serves both as a community event space and as the local emergency shelter during disasters. No City match is required.

This is a reimbursement-based grant. The City will be required to submit a minimum of two reimbursement requests to SECO as part of the reimbursement request process. Awarded contracts will have a 12-month completion term, and the City must begin performance of contract on or about 8/31/2024 and be completed no later than 8/31/2025.

Recommended Council Actions: City staff recommends approval.

Next Steps/Schedule: City staff will submit the application to SECO and bring the contract back to Council if application is approved.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Caylie Houchin; Accountant/Financial Analyst

Council Meeting Date: August 6, 2024

Agenda Item Wording: Discuss and consider approval of Administrative Service Agreement with MissionSquare Retirement.

Agenda Item Requestor: Caylie Houchin; Accountant/Financial Analyst

Summary/Background: Based on feedback from City employees gathered in the May survey, we began exploring options for retirement savings opportunities for City staff members. Formerly known as the ICMA (International City/County Management Association) Retirement Corporation, Mission Square Retirement was originally created as an organization dedicated exclusively to the retirement needs of public sector employees. Today MissionSquare Retirement serves 9,200 public service employers and 1.9 million participant accounts. Mission Square Retirement was chosen based on its utilization in numerous cities across the state.

This program will be offered to full-time City employees as an additional, optional method to save and invest for retirement with tax advantages. Contributions are made pre-tax through payroll deductions and are only taxed upon withdrawal. The program will cost the City \$25 per enrolled employee per year, amounting to a current maximum annual cost of \$1725.00 if every full-time employee participates. The program is similar to a 401K but is a 457 plan based on our governmental status.

Staff Recommendation: Approve MissionSquare agreement.

Attachments: Final draft of the Administrative Service Agreement.

Next Steps/Schedule: Contact MissionSquare representative and give an update on the Council's decision. The final draft will be signed by Michelle Fischer via DocuSign, sent by MissionSquare. Employees will be educated on the program and invited to participate.

ADMINISTRATIVE SERVICES AGREEMENT

for

City of Dripping Springs

Type: **457**

Account #: **305489**

MissionSquare
RETIREMENT

ADMINISTRATIVE SERVICES AGREEMENT

This Administrative Services Agreement ("Agreement"), made as of this day, (please enter date) _____, (herein referred to as the "Inception Date"), between the International City Management Association Retirement Corporation doing business as MissionSquare Retirement ("MissionSquare"), a nonprofit corporation organized and existing under the laws of the State of Delaware, and the **City of Dripping Springs** ("Employer"), an **Entity** organized and existing under the laws of the State of **Texas** with an office at **511 Mercer Street, Dripping Springs, Texas 78620**.

RECITALS

Employer acts as public plan sponsor of a retirement plan ("Plan"), and in that capacity, has responsibility to obtain administrative services and investment alternatives for the Plan;

VantageTrust is a group trust established and maintained in accordance with New Hampshire Revised Statutes Annotated section 391:1 and Internal Revenue Service Revenue Ruling 81-100, 1981-1 C.B. 326, which provides for the commingled investment of retirement funds;

MissionSquare, or its wholly owned subsidiary, acts as investment adviser to VantageTrust Company, LLC, the Trustee of VantageTrust;

MissionSquare has designed, and VantageTrust Company offers, a series of separate funds (the "Funds") for the investment of plan assets as referenced in the Funds' principal disclosure documents, which are the Disclosure Memorandum and the Fact Sheets (together, "MissionSquare Disclosures"); and

MissionSquare provides a range of services to public employers for the operation of employee retirement plans including, but not limited to, communications concerning investment alternatives, account maintenance, account recordkeeping, investment and tax reporting, transaction processing, and benefit disbursement.

AGREEMENTS

1. Appointment of MissionSquare

Employer hereby appoints MissionSquare as administrator of the Plan to perform all nondiscretionary functions necessary for the administration of the Plan. The functions to be performed by MissionSquare shall be those set forth in Exhibit A to this Agreement.

2. Adoption of VantageTrust

Employer has adopted the Declaration of Trust of VantageTrust Company and agrees to the commingled investment of assets of the Plan within VantageTrust. Employer agrees that the investment, management, and distribution of amounts deposited in VantageTrust shall be subject to the Declaration of Trust, as it may be amended from time to time and shall also be subject to terms and conditions set forth in disclosure documents (such as the MissionSquare Disclosures or Employer Bulletins) as those terms and conditions may be adjusted from time to time.

3. Employer Duty to Furnish Information

Employer agrees to furnish to MissionSquare on a timely basis such information as is necessary for MissionSquare to carry out its responsibilities as Administrator of the Plan, including information needed to allocate individual participant accounts to Funds in VantageTrust, and information as to the employment status of participants, and participant ages, addresses, and other identifying information (including tax identification numbers). Employer also agrees that it will notify MissionSquare in a timely manner regarding changes in staff as it relates to various roles. Such notification is to be completed through the plan sponsor website. MissionSquare shall be entitled to rely upon the accuracy of any information that is furnished to it by a responsible official of the Employer or any information relating to an individual participant or beneficiary that is furnished by such participant or beneficiary, and MissionSquare shall not be responsible for any error arising from its reliance on such information. MissionSquare will provide reports and account information to the Employer through the plan sponsor website.

Employer is required to send in contributions through the plan sponsor website. Alternative electronic methods may be allowed but must be approved by MissionSquare for use. Contributions may not be sent through paper submittal documents.

To the extent Employer selects third-party investment options that do not have profile information provided to MissionSquare through MissionSquare's electronic data feeds from external sources (such as Morningstar) or the third-party investment option providers, the Employer is responsible for providing to MissionSquare timely investment option updates for disclosure to Plan participants. Such updates may be provided to MissionSquare through the Employer's investment consultant or other designated representative.

4. MissionSquare Representations and Warranties

MissionSquare represents and warrants to Employer that:

- (a) MissionSquare is a non-profit corporation with full power and authority to enter into this Agreement and to perform its obligations under this Agreement. The ability of MissionSquare, or its wholly owned subsidiary, to serve as investment adviser to VantageTrust Company is dependent upon the continued willingness of VantageTrust Company for MissionSquare, or its wholly owned subsidiary, to serve in that capacity.
- (b) MissionSquare is an investment adviser registered as such with the U.S. Securities and Exchange Commission under the Investment Advisers Act of 1940, as amended.
- (c) MissionSquare shall maintain and administer the Plan in accordance with the requirements for eligible deferred compensation plans under Section 457 of the Internal Revenue Code and other applicable federal law; provided, however, that MissionSquare shall not be responsible for the eligible status of the Plan in the event that the Employer directs MissionSquare to administer the Plan or disburse assets in a manner inconsistent with the requirements of Section 457 or otherwise causes the Plan not to be carried out in accordance with its terms. Further, in the event that the Employer uses its own customized plan document, MissionSquare shall not be responsible for the eligible status of the Plan to the extent affected by terms in the Employer's plan document that differ from those in MissionSquare's model plan document. MissionSquare shall not be responsible for monitoring state or local law applicable to retirement plans or for administering the Plan in compliance with local or state

requirements regarding plan administration unless Employer notifies MissionSquare of any such local or state requirements.

5. Employer Representations and Warranties

Employer represents and warrants to MissionSquare that:

- (a) Employer is organized in the form and manner recited in the opening paragraph of this Agreement with full power and authority to enter into and perform its obligations under this Agreement and to act for the Plan and participants in the manner contemplated in this Agreement. Execution, delivery, and performance of this Agreement will not conflict with any law, rule, regulation or contract by which the Employer is bound or to which it is a party.
- (b) Employer understands and agrees that MissionSquare's sole function under this Agreement is to act as recordkeeper and to provide administrative, investment or other services at the direction of Plan participants, the Employer, its agents or designees in accordance with the terms of this Agreement. Under the terms of this Agreement, MissionSquare does not render investment advice, is neither the "Plan Administrator" nor "Plan Sponsor" as those terms are defined under applicable federal, state, or local law, and does not provide legal, tax or accounting advice with respect to the creation, adoption or operation of the Plan and its related trust. MissionSquare does not perform any service under this Agreement that might cause MissionSquare to be treated as a "fiduciary" of the Plan under applicable law, except, and only, to the extent that MissionSquare provides investment advisory services to individual participants enrolled in Guided Pathways Advisory Services.
- (c) Employer acknowledges and agrees that MissionSquare does not assume any responsibility with respect to the selection or retention of the Plan's investment options. Employer shall have exclusive responsibility for the Plan's investment options, including the selection of the applicable share class.
- (d) Employer acknowledges that certain such services to be performed by MissionSquare under this Agreement may be performed by an affiliate or agent of MissionSquare pursuant to

one or more other contractual arrangements or relationships, and that MissionSquare reserves the right to change vendors with which it has contracted to provide services in connection with this Agreement without prior notice to Employer.

- (e) Employer approves the use of its Plan in MissionSquare external media, publications and materials. Examples include press releases announcements and inclusion of the general plan information in request for proposal responses.

6. Participation in Certain Proceedings

The Employer hereby authorizes MissionSquare to act as agent, to appear on its behalf, and to join the Employer as a necessary party in all legal proceedings involving the garnishment of benefits or the transfer of benefits pursuant to the divorce or separation of participants in the Plan. Unless Employer notifies MissionSquare otherwise, Employer consents to the disbursement by MissionSquare of benefits that have been garnished or transferred to a former spouse, current spouse, or child pursuant to a domestic relations order or child support order.

7. Compensation and Payment

- (a) **Plan Administration Fee.** The amount to be paid for plan administration services under this Agreement shall be **0.55%** per annum of the amount of Plan assets invested in VantageTrust. Such fee shall be computed based on average daily net Plan assets in VantageTrust.
- (b) **Compensation for Management Services to VantageTrust Company, Compensation for Advisory and other Services to the MissionSquare Funds Class M and Payments from Third-Party Investment Options.** Employer acknowledges that, in addition to amounts payable under this Agreement, MissionSquare, or its wholly owned subsidiary, receives fees from VantageTrust Company for investment advisory services and plan and participant services furnished to VantageTrust Company. Employer further acknowledges that MissionSquare, including certain of its wholly owned subsidiaries, receives compensation for advisory and other services furnished to the MissionSquare Funds Class M, which serve as the underlying portfolios of a number of Funds offered through VantageTrust. For a MissionSquare Fund

Class R that invests substantially all of its assets in a third-party mutual fund not affiliated with MissionSquare, MissionSquare or its wholly owned subsidiary receives payments from the third-party mutual fund families or their service providers in the form of 12b-1 fees, service fees, compensation for sub-accounting and other services provided based on assets in the underlying third-party mutual fund. These fees are described in the MissionSquare Disclosures and MissionSquare's fee disclosure statement. In addition, to the extent that third-party options are included in the investment line-up for the Plan, MissionSquare receives administrative fees from its third-party settlement and clearing agent for providing administrative and other services based on assets invested in third-party investment options; such administrative fees come from payments made by third-party investment options to the settlement and clearing agent.

- (c) **Participant Fee.** A **\$25 (\$6.25 quarterly)** annual account administration fee per each Accountholder's account will be charged and invoiced to the Employer quarterly. Any invoiced amounts unpaid and outstanding after 30 days of invoice to the Employer shall be withdrawn from Plan assets.
- (d) **Redemption Fees.** Redemption fees imposed by outside investment options in which Plan assets are invested are collected and paid to the investment option by MissionSquare. MissionSquare remits 100% of redemption fees back to the specific investment option to which redemption fees apply. These redemption fees and the individual investment option's policy with respect to redemption fees are specified in the prospectus for the individual investment option and referenced in the MissionSquare Disclosures.
- (e) **Payment Procedures.** All payments to MissionSquare pursuant to Section 7(a) shall be paid out of the Plan assets held by VantageTrust or received from third-party investment options or their service providers in connection with Plan assets invested in such third-party investment options, to the extent not paid by the Employer. All payments to MissionSquare pursuant to Section 7(c) shall be paid directly by Employer and shall not be deducted from Plan Assets. The amount of Plan assets administered by MissionSquare shall be adjusted as required to reflect any such payments as are made from the Plan. In the event that the

Employer agrees to pay amounts owed pursuant to this Section 7 directly, any amounts unpaid and outstanding after 30 days of invoice to the Employer shall be withdrawn from Plan assets.

The compensation and payment set forth in this Section **7** are contingent upon the Employer's use of MissionSquare's plan sponsor website system for contribution processing and submitting contribution funds by ACH or wire transfer on a consistent basis over the term of this Agreement.

8. Indemnification Responsibility

MissionSquare shall not be responsible for any acts or omissions of any person with respect to the Plan or its related trust, other than MissionSquare in connection with the administration or operation of the Plan. ~~Employer shall indemnify MissionSquare against, and hold MissionSquare harmless from, any and all loss, damage, penalty, liability, cost, and expense, including without limitation, reasonable attorney's fees, that may be incurred by, imposed upon, or asserted against MissionSquare by reason of any claim, regulatory proceeding, or litigation arising from any act done or omitted to be done by any individual or person with respect to the Plan or its related trust, excepting only any and all loss, damage, penalty, liability, cost or expense resulting from MissionSquare's negligence, bad faith, or willful misconduct.~~

9. Term

This Agreement shall be in effect and commence on the date all parties have signed and executed this Agreement, with the Employer signing through DocuSign ("Inception Date"). This Agreement may be terminated without penalty by either party on sixty days advance notice in writing to the other; provided however, that the Employer understands and acknowledges that, in the event the Employer terminates this Agreement (or replaces the MissionSquare PLUS Fund of VantageTrust, as an investment option in its investment line-up), MissionSquare retains full discretion to release Plan assets invested in the MissionSquare PLUS Fund in an orderly manner over a period of up to 12 months from the date MissionSquare receives written notification from the Employer that it has made a final and binding selection of a replacement for MissionSquare as administrator of the Plan (or a replacement investment option for the MissionSquare PLUS Fund).

10. Amendments and Adjustments

- (a) This Agreement may be amended by written instrument signed by the parties.
- (b) MissionSquare may modify this agreement by providing 60 days' advance written notice to the Employer prior to the effective date of such proposed modification. Such modification shall become effective unless, within the 60-day notice period, the Employer notifies MissionSquare in writing that it objects to such modification.
- (c) The parties agree that enhancements may be made to administrative services under this Agreement. The Employer will be notified of enhancements or reduction in fees through electronic messages or special mailings.

11. Notices

Unless otherwise provided in this Agreement, all notices required to be delivered under this Agreement shall be in writing and shall be delivered, mailed, e-mailed or faxed to the location of the relevant party set forth below or to such other address or to the attention of such other persons as such party may hereafter specify by notice to the other party.

MissionSquare: Legal Department, MissionSquare, 777 North Capitol Street, N.E., Suite 600, Washington, D.C., 20002-4240

Facsimile; (202) 962-4601

Employer: at the office set forth in the first paragraph hereof, or to any other address, facsimile number or e-mail address designated by the Employer to receive the same by written notice similarly given.

Each such notice, request or other communication shall be effective: (i) if given by facsimile, when transmitted to the applicable facsimile number and there is appropriate confirmation of receipt; (ii) if given by mail or e-mail, upon transmission to the designated address with no indication that such address is invalid or incorrect; or (iii) if given by any other means, when actually delivered at the aforesaid address.

12. Complete Agreement

This Agreement shall constitute the complete and full understanding and sole agreement between MissionSquare and Employer relating to the object of this Agreement and correctly sets forth the complete rights, duties and obligations of each party to the other as of its date. This Agreement supersedes all written and oral agreements, communications or negotiations among the parties. Any prior agreements, promises, negotiations or representations, verbal or otherwise, not expressly set forth in this Agreement are of no force and effect.

13. Titles

The headings of Sections of this Agreement and the headings for each of the attached Exhibits are for convenience only and do not define or limit the contents thereof.

14. Incorporation of Exhibits

All Exhibits (and any subsequent amendments thereto), attached hereto, and referenced herein, are hereby incorporated within this Agreement as if set forth fully herein.

15. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of **Texas**, applicable to contracts made in that jurisdiction without reference to its conflicts of laws provisions.

In Witness Whereof, the parties hereto certify that they have read and understand this Agreement and all Exhibits attached hereto and have caused this Agreement to be executed by their duly authorized officers as of the Inception Date first above written.

CITY OF DRIPPING SPRINGS

By _____
Signature/Date

By _____
Name and Title (Please Print)

**THE INTERNATIONAL CITY MANAGEMENT
ASSOCIATION RETIREMENT CORPORATION
doing business as MISSIONSQUARE
RETIREMENT**

By _____
Erica McFarquhar
Assistant Secretary

An execution copy will be provided via DocuSign

Exhibit A

Administrative Services

The administrative services to be performed by MissionSquare under this Agreement shall be as follows:

- (a) Participant enrollment services are provided online. Employees will enroll online through a secure site or the Employer will enroll employees through the plan sponsor website.
- (b) Establishment of participant accounts for each employee participating in the Plan for whom MissionSquare receives appropriate enrollment instructions. MissionSquare is not responsible for determining if such Plan participants are eligible under the terms of the Plan.
- (c) Allocation in accordance with participant directions received in good order of individual participant accounts to investment options offered under the Plan.
- (d) Maintenance of individual accounts for participants reflecting amounts deferred, income, gain or loss credited, and amounts distributed as benefits.
- (e) Maintenance of records for all participants for whom participant accounts have been established. These files shall include enrollment instructions (provided to MissionSquare through the participant website or the plan sponsor website), beneficiary designation instructions and all other documents concerning each participant's account.
- (f) Provision of periodic reports to the Employer through the plan sponsor website. Participants will have access to account information through Participant Services, Voice Response System, the participant website, and text access, and through quarterly statements that can be delivered electronically through the participant website or by postal service.
- (g) Communication to participants of information regarding their rights and elections under the Plan.
- (h) Making available Participant Services Representatives through a toll-free telephone number from 8:30 a.m. to 9:00 p.m. Eastern Time, Monday through Friday (excluding holidays and days on which the securities markets or MissionSquare are closed for business (including emergency closings)), to assist participants.

- (i) Making available access to MissionSquare's website, to allow participants to access certain account information and initiate certain plan transactions at any time. The participant website is normally available 24 hours a day, seven days a week except during scheduled maintenance periods designed to ensure high-quality performance.
- (j) Maintaining the security and confidentiality of client information through a system of controls including but not limited to, as appropriate: restricting plan and participant information only to those who need it to provide services, software and hardware security, access controls, data back-up and storage procedures, non-disclosure agreements, security incident response procedures, and audit reviews.
- (k) Making available access to MissionSquare's plan sponsor web site to allow plan sponsors to access certain plan information and initiate plan transactions such as enrolling participants and managing contributions at any time. The plan sponsor website is normally available 24 hours a day, seven days a week except during scheduled maintenance periods designed to ensure high-quality performance.
- (l) Distribution of benefits as agent for the Employer in accordance with terms of the Plan. Participants who have separated from service can request distributions through the participant website or via form.
- (m) MissionSquare is authorized by the Employer to (a) determine whether a domestic relations order is an acceptable qualified domestic relations order under the terms of the Plan and (b) establish a separate account record for the alternate payee and provide for the investment and distribution of assets held thereunder.
- (n) Loans may be made available on the terms specified in the Loan Guidelines, if loans are adopted by the Employer. Participants can request loans through the participant website.
- (o) MissionSquare is authorized by the Employer to establish an unallocated plan level expense account to function as the Administrative Allowance, to be invested as Employer directs.
- (p) MissionSquare will determine appropriate delivery method (electronic and/or print) for plan sponsor/participant communications and education based on a number of factors (audience, effectiveness, etc.)



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78602

Submitted By: Dane Sorensen, Utilities Director

Council Meeting Date: 08/06/2024

Agenda Item Wording: **Discuss and consider approval to authorize City Staff to exceed \$50,000.00 worth of purchases from Atlas Utility Supply for the appropriation of water meters for resale to customers. Sponsor: Mayor Bill Foulds, Jr.**

Agenda Item Requestor: Dane Sorensen, Utilities Director

Summary/Background: The City of Dripping Springs provides water to several subdivisions in the area. On 12/7/2021 City Council selected Atlas Utility as the vendor to provide cellular enabled water meters to the city. Since then, city staff has been utilizing the vendor to obtain meters and build out the water system integrating the cellular technology with the City's utility billing system. City staff is needing to purchase more meters to meet the demand of the growing system, the cost of which will exceed \$50,000.00. This item is to ensure compliance with State law and the City's purchasing policy. This item is budgeted and is a pass-through cost for the city.

Commission Recommendations: N/A

Recommended Council Actions: City Staff recommends authorizing city staff to exceed \$50,000.00 worth of purchases from Atlas Utility.

Attachments: N/A

Next Steps/Schedule: Continue using Atlas Utilities to acquire water meters.



City Council Planning Department Staff Report

Item # 13.

City Council meeting: August 6, 2024
Project Number: ZA2024-0033
Project Planner: Tory Carpenter, AICP - Planning Director

Item Details

Property Location: 28501 RR 12
Legal Description: North 40, Section 2, Lot 1A
Applicant: Jon Thompson
Property Owner: Britton Hughs
Request: Zoning amendment from Local Retail "LR" to Commercial Services "CS" with a Conditional Overlay to allow a Water Hauling Business



Background

Per Ch. 30 Exhibit A, §3.10-3.12

- **LR – Local Retail:** *The LR, local retail district is established to provide areas for low intensity, specialized retail sales that are intended to service local neighborhoods, citizens, and visitors of the city. Bed-and-breakfasts are permitted within local retail districts. General, office, regional commercial, or commercial services uses should not be permitted.*

The applicant is requesting a zoning amendment to Commercial Services “CS”

- **CS – Commercial Services:** *The commercial services (CS) district is intended to provide a location for commercial and service-related establishments, such as wholesale product sales, welding, and contractors shops, plumbing shops, automotive repair or painting services, upholstery shops, and other similar commercial uses. Uses in this district may utilize open storage areas that are screened from public view.*

The subject property is currently vacant and has frontage on Ranch Road 12, Brookside Street, and Summit Drive. The property is currently split between two separate zoning district, Commercial Services (CS) and Local Retail (LR). This zoning amendment is to have a consistent zoning district across the entire property. The applicant intends to construct a building and area for truck storage associated with the H202U water hauling business. Staff found that the closest use identified in the land use chart is a “contractors office (with outside storage)” which is allowed with a conditional overlay.

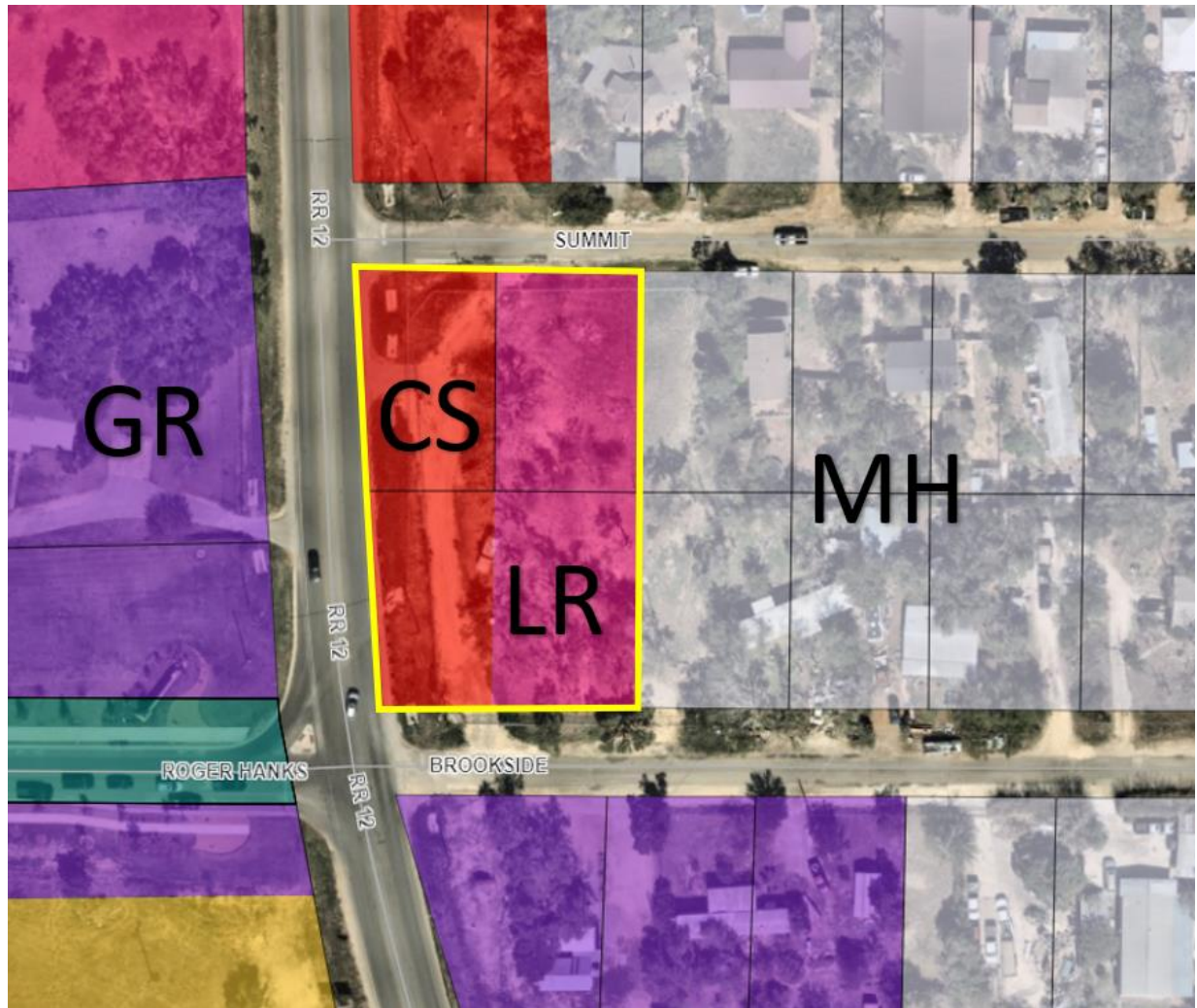
The applicant first applied for a zoning amendment to Commercial Services in 2023. At their meeting on November 28, 2023 the Planning & Zoning Commission cited concerns regarding the breadth of uses allowed by right in the Commercial Services zoning district. The commission unanimously recommended denial of the zoning amended and directed to applicant to reapply with a Conditional Overlay. This straight zoning request was withdrawn by the applicant prior to Council action.

With this being an application for a Conditional Overlay, the Planning & Zoning Commission and City Council may add standards which exceed the base zoning requirements, as well as only allow certain uses on the property. A Conditional Overlay cannot be used to deviate from any minimum standards of the code.

Analysis			
	LR	CS	Differences between LR & CS
Max Height	2 stories / 40 feet	2 stories / 40 feet	None
Min. Lot Size	5,000 square feet	8,000 square feet	300 square feet more
Min. Lot Width	50 feet	80 feet	30 feet more
Min. Lot Depth	100 feet	100 feet	None
Min. Front/Side/Rear Yard Setbacks	15 feet / 10 feet / 10 feet*	25 feet / 15 feet / 25 feet*	10 feet / 5 feet / 15 feet more
Impervious Cover	60%	70%	10% more

*When adjacent to a single-family district, including MH, the minimum building setback is 30 feet.

Surrounding Properties



The current zoning and existing uses of the adjacent properties to the north, south, east, and west are outlined in the table below:

Direction	Zoning District	Existing Use	Future Land Use
North	CS/MH	Vacant / Single Family Residence	Not Identified on Future Land Use Map
East	MH	Residences	
South	GR	General Retail	
West	GR	Mobile Home Park	

Approval Criteria for Zoning Amendment (Chapter 30 Zoning, Exhibit A, Sec 2.28.1 and 2.28.2)

2.28.2 The Planning & Zoning Commission and the City Council shall consider the following factors:

Factors	Staff Comments
1. whether the proposed change will be appropriate in the immediate area concerned;	This zoning change is consistent with other zoning districts along Ranch Road 12. While there are residences in a MH zoning district adjacent to the property, there is an increased setback of 30 feet.
2. their relationship to the general area and the City as a whole;	This zoning change would allow for various office / retail uses and is consistent with nearby properties on Ranch Road 12.
3. whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers, and other utilities to the area;	The property is not within any existing or proposed City Plans.
4. the amount of undeveloped land currently classified for similar development in the vicinity and elsewhere in the City, and any special circumstances which may make a substantial part of such undeveloped land unavailable for development;	This request would not make other land unavailable for development.
5. the recent rate at which land is being developed in the same zoning classification, particularly in the vicinity of the proposed change;	Land with the same zoning classification has been developing rapidly.
6. how other areas designated for similar development will be, or are unlikely to be, affected if the proposed amendment is approved;	No areas designated for commercial development will be affected by this proposed amendment.
7. whether the proposed change treats the subject parcel of land in a manner which is significantly different from decisions made involving other, similarly situated parcels; and	Approval of this zoning amendment would not be significantly different from decisions made involving other similar parcels.
8. any other factors which will substantially affect the public health, safety, morals, or general welfare.	None noted.

Planning & Zoning Commission Recommendation

At their meeting on July 26, 2024, the Planning & Zoning Commission voted to recommend **approval** of the zoning amendment and conditional overlay as outlined with the with the following standards:

1. The location of the building and parking area shall generally be consistent with the site plan provided with this request.
2. The building setback along the eastern property line shall be 80 feet.
3. The applicant must provide a 8-foot masonry screening in the form of stone or brick as best determined by the Development Review Committee along the eastern property boundary consistent with section 5.10.1 of the Zoning Ordinance.
4. The only use permitted on the property shall be “Contractors Office (with outside storage).”
5. The driveway access along Summit Drive shall be gated for fire access only.
6. Truck arrival and departure shall only be allowed between the hours of 7:00am to 7:00pm.
7. Vehicle maintenance, including oil changes, tire replacement, etc., shall not be performed on the site.

Council Consideration

2.35.1 Council Review: Every application or proposal which is recommended for approval or approval with conditions by the P&Z shall be automatically forwarded, along with the P&Z's recommendation, to the city council for setting and holding of public hearing thereon following appropriate public hearing notification, as prescribed in subsection 2.32. The city council may then approve the request, approve it with conditions, or disapprove it by a simple majority vote of the city council members present and voting, except where super majority is required as listed below.

2.36.1 After a public hearing is held before the city council regarding the zoning application, the city council may:

- (a) Approve the request in whole or in part;*
- (b) Deny the request in whole or in part;*
- (c) Continue the application to a future meeting, specifically citing the city council meeting to which it was continued; or*
- (d) Refer the application back to the P&Z for further study.*

Public Notification

A legal notice advertising the public hearing was placed in the Dripping Springs Century-News, signs were posted on the-site, notice was placed on the City Website, and all property owners within a 300-foot radius of the site were notified of the zoning map amendment. Staff received one letter in opposition of the request.

Attachments

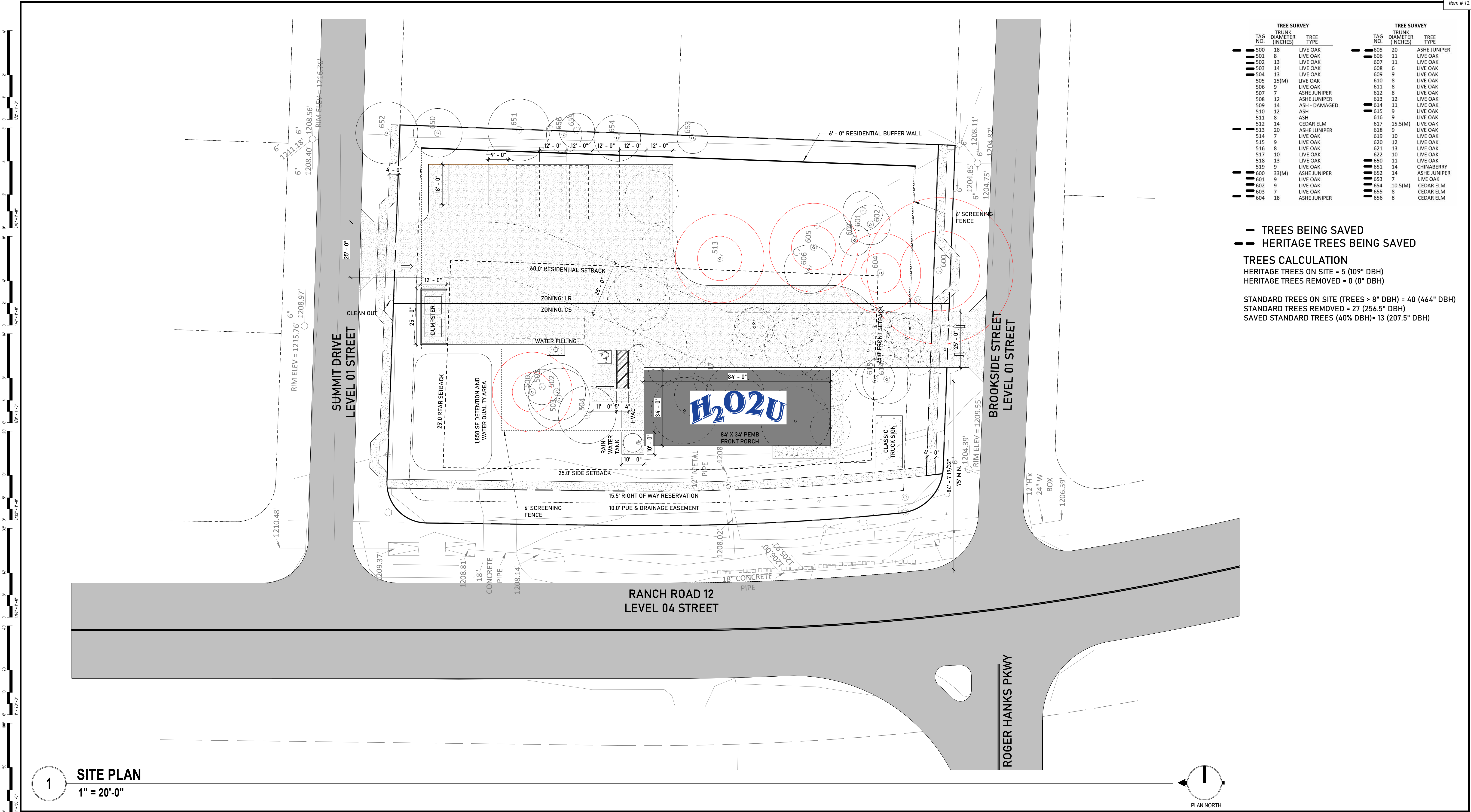
Exhibit 1 – Zoning Amendment Application

Exhibit 2 – Zoning Amendment and Conditional Overlay Application

Exhibit 2 – Site plan and renderings

Exhibit 3 – Opposition Letter

Recommended Action:	Approval of the requested Zoning Amendment and Conditional Overlay standards as presented above.
Alternatives/Options:	Denial of the zoning map amendment.
Budget/Financial Impact:	All fees have been paid.
Public Comments:	One written response.
Enforcement Issues:	N/A



CITY OF DRIPPING SPRINGS**ORDINANCE No. _____**

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS ("CITY"), REZONING THE PROPERTY TO COMMERCIAL SERVICES AND ADOPTING A CONDITIONAL USE OVERLAY; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; EFFECTIVE DATE; AUTHORIZING THE CITY ADMINISTRATOR TO NOTE THE CHANGE ON THE OFFICIAL ZONING MAP OF THE CITY; PROPER NOTICE & MEETING.

WHEREAS, the City Council of the City of Dripping Springs ("City Council") seeks to promote orderly land use and development within the City; and

WHEREAS, the subject tract is currently zoned Local Retail (LR) and Commercial Services (CS) without conditional overlay; and

WHEREAS, the City Council finds to be reasonable and necessary the adoption of an amended conditional use overlay to the tract in addition to the rezoning, described more fully in *Attachment "B"* and totaling approximately .972 acres; and

WHEREAS, the City Council recognizes changed conditions and circumstances in the particular location; and

WHEREAS, the City Council finds that the zoning change is compatible with the surrounding area and with the City's Zoning Ordinance and Comprehensive Plan; and

WHEREAS, after notice and hearing required by law, a public hearing was held before the Dripping Springs Planning and Zoning Commission on July 23, 2024, to consider the proposed amendment and the Planning and Zoning Commission recommended approval of the proposed change with staff conditions; and

WHEREAS, after public hearing held by the City Council on August 6, 2024, the City Council voted to approve the recommendation of the Planning and Zoning Commission; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Chapter 211 of the Texas Local Government Code, the City has the authority to zone and rezone property; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Dripping Springs:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as expressly set forth herein.

2. ENACTMENT

A tract of land totaling approximately .972 acres and described more fully in *Attachment "A"*, will have a conditional use overlay that limits certain development standards on the property. The use overlay is described in *attachment "B"*.

3. REPEALER

All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage.

6. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, a public hearing was held, and that public notice of the time, place and Purpose of said hearing and meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED & APPROVED this, the ____ day of _____, 2024, by a vote of _____(ayes) to _____(nays) to _____(abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

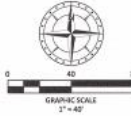
by: _____

Bill Foulds, Jr., Mayor

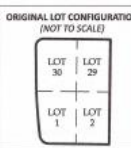
ATTEST:

Diana Boone, City Secretary

Attachment "A" Plat



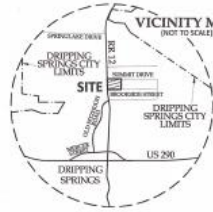
ORIGINAL LOT CONFIGURATION (NOT TO SCALE)



LEGEND

- 1/2" IRON ROD FOUND
- 1/4" IRON ROD FOUND
- WHITECAP SURVEY - CAP SET
- PUE PUBLIC UTILITY EASEMENT
- DE DRAINAGE EASEMENT
- LOT BOUNDARY LINE
- ADJACENT BOUNDARY LINE
- EASEMENT LINE
- OPHTER OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TX

VICINITY MAP (NOT TO SCALE)



**AMENDING PLAT OF
LOTS 1-2, 29-30, BLOCK B,
THE NORTH FORTY
ADDITION, SECTION TWO
& RESUBDIVISION OF LOT 25,
THE NORTH FORTY
ADDITION, SECTION ONE**

**STATE OF TEXAS
COUNTY OF HAYS**

KNOW ALL MEN BY THESE PRESENTS:

THAT BRITTON HUGHES, OWNER OF LOTS 1, 2, 29, AND 30, BLOCK B, NORTH FORTY ADDITION SECTION TWO AND RESUBDIVISION OF LOT 25, THE NORTH FORTY ADDITION, SECTION ONE, AS RECORDED BY VOLUME 2, PAGE 17 OF THE PLAT RECORDS, HAYS COUNTY, TEXAS, COMEYED IN INSTRUMENT NO. 23031562 OF THE OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS, DO HEREBY AMEND SAID LOTS 1, 2, 29, AND 30, BLOCK B, IN ACCORDANCE WITH THE MAP OR PLAT ATTACHED HERETO, TO BE KNOWN AS:

AMENDING PLAT OF LOTS 1, 2, 29, AND 30, BLOCK B, NORTH FORTY ADDITION SECTION TWO AND RESUBDIVISION OF LOT 25, THE NORTH FORTY ADDITION, SECTION ONE

AND DO HEREBY DEDICATE TO THE PUBLIC THE USE OF ALL STREETS AND EASEMENTS SHOWN HEREON, SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS HERETOFORE GRANTED AND NOT RELEASED.

WITNESS MY HAND AND SEAL THIS 13th DAY OF SEPTEMBER, 2024 A.D.

BRITTON HUGHES
911 U.S. HWY 290
DRIPPING SPRINGS, TX 78020

BEFORE ME, THE UNDERSIGNED AUTHORITY PERSONALLY APPEARED BRITTON HUGHES, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SHOWN AND DISCLOSED TO THIS INSTRUMENT, AND ACKNOWLEDGED TO ME THAT THEY HAVE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED, AND IN THE CAPACITY THEREIN STATED.

WITNESS MY HAND AND SEAL OF OFFICE, THIS 13th DAY OF SEPTEMBER, 2024 A.D.

ROBERT PUBLIC, CLERK OF HAYS COUNTY, TEXAS
11/1/23

EXPIRATION DATE: _____

STATE OF TEXAS
COUNTY OF HAYS

APPROVED, THIS 13th DAY OF SEPTEMBER, 2024 A.D., BY THE CITY OF DRIPPING SPRINGS, TEXAS.

ARCHIELE FISCHER, CITY ADMINISTRATOR

STATE OF TEXAS
COUNTY OF HAYS

I, ELAINE CARDENAS, CLERK OF HAYS COUNTY, TEXAS DO HEREBY CERTIFY THAT THE FOLLOWING INSTRUMENT OF WRITING AND ITS CERTIFICATES OF AUTHENTICATION WERE FILED FOR RECORD IN MY OFFICE ON THE 13th DAY OF SEPTEMBER, 2024 A.D., AT 8:22 O'CLOCK P.M. AND HAVE BEEN RECORDED ON THE 13th DAY OF SEPTEMBER, 2024 A.D., AT 8:22 O'CLOCK P.M. IN INSTRUMENT NO. 23031562, PLAT RECORDS OF HAYS COUNTY, TEXAS.

ELAINE CARDENAS, CLERK OF HAYS COUNTY, TEXAS

SURVEYOR'S CERTIFICATION:
I, WILLIAM R. PERKINS, HEREBY CERTIFY THAT THIS PLAT WAS PREPARED FROM AN OWN THE HAVING SURVEY OF THE PROPERTY SHOWN HEREON, CONDUCTED UNDER MY SUPERVISION, AND THAT THE CORNER MONUMENTS SHOWN WERE FOUND OR PLACED UNDER MY SUPERVISION.

WILLIAM R. PERKINS
REGISTERED PROFESSIONAL LAND SURVEYOR
NO. 6550 - STATE OF TEXAS

DATE: 9/6/23

LOT AREA SUMMARY
LOT 1 - 0.971 AC.
R.O.W. DEDICATION - 0.026 AC.

CURVE	ARC	RADIUS	DELTA	BEARING	CHORD
C1	31.47'	21.24'	84°53'37"	N47°49'57"W	28.67'
C2	124.49'	1,098.89'	06°29'27"	N04°54'08"W	124.42'
C3	28.10'	18.00'	91°21'58"	N44°03'46"E	25.76'
C4	28.82'	21.24'	77°45'05"	N44°15'41"W	26.66'

LINE	BEARING	LENGTH
L1	N06°05'27"W	7.42'

PLAT NOTES:

- BEARING BASIS IS GRID NORTH, TEXAS COORDINATE SYSTEM, NAD83 (2011) SOUTH CENTRAL ZONE. UNITS = US SURVEY FEET.
- THIS PROPERTY LIES WITHIN ZONE "T", AS IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ACCORDING TO FEMA MAP NO. RECORDED, DATED SEPTEMBER 2, 2005. ALL LOTS ARE OUTSIDE OF A 100-YEAR FLOODPLAIN. THIS INSTRUMENT IS DERIVED SOLELY UPON THE ABOVE LISTED FEMA MAP AND IS NOT A GUARANTEE THE SUBJECT TRACT WILL OR WILL NOT FLOOD.
- THIS SUBDIVISION IS SUBJECT TO ALL GENERAL NOTES AND COVENANTS AND RESTRICTIONS RECORDED IN VOLUME 2, PAGE 17 PLAT RECORDS, HAYS COUNTY, TEXAS, AND ALSO IN VOLUME 917, PAGE 556, OFFICIAL PUBLIC RECORDS, HAYS COUNTY, TEXAS.
- THIS SUBDIVISION IS IN THE CONTINUING ZONE TO THE EDWARDS AQUIFER; THIS SUBDIVISION IS NOT IN THE RECHARGE ZONE TO THE EDWARDS AQUIFER.
- THIS SUBDIVISION LIES WITHIN THE HAYS TRINITY GROUNDWATER CONSERVATION DISTRICT.
- THIS SUBDIVISION LIES WITHIN THE BOUNDARIES OF THE CITY LIMITS OF THE CITY OF DRIPPING SPRINGS.
- WASTEWATER TREATMENT FOR THIS SUBDIVISION IS TO BE PROVIDED BY DRIPPING SPRINGS CITY WASTEWATER SYSTEM.
- THIS DEVELOPMENT SHALL COMPLY WITH THE CITY OF DRIPPING SPRINGS LIGHTING ORDINANCE.
- IN ORDER TO PROMOTE SAFE USE OF ROADWAYS AND PRESERVE THE CONDITIONS OF PUBLIC ROADWAYS, NO DRIVEWAY CONSTRUCTION ON ANY LOT WITHIN THIS SUBDIVISION SHALL BE PERMITTED TO ACCESS ONTO A PUBLICLY DEDICATED HIGHWAY UNLESS A CITY DRIVEWAY PERMIT HAS BEEN ISSUED BY THE CITY OF DRIPPING SPRINGS.
- THIS SUBDIVISION LIES WITHIN HAYS COUNTY ESD #1 AND ESD #6.
- ALL UTILITIES, WHEN REQUIRED SHALL COMPLY WITH THE CURRENT CITY OF DRIPPING SPRINGS STANDARDS.
- BUILDING SETBACKS SHALL COMPLY WITH THE CITY OF DRIPPING SPRINGS ORDINANCES.
- WATER UTILITY SERVICES SHALL BE SUPPLIED BY DRIPPING SPRINGS WATER SUPPLY CORPORATION.

WHITECAP SURVEY COMPANY
WHITECAP SURVEY COMPANY, LLC
TBP'S FIRM NO. 1019404
PO BOX 1228
DRIPPING SPRINGS, TX 78020
(817) 658-0700
EMAIL: INFO@WHITECAPSURVEY.COM

Attachment “B”

City of Dripping Springs

CODE OF ORDINANCES

CHAPTER 30: ZONING

EXHIBIT A

1.1. Applicability

This Ordinance shall apply solely to the following tracts, which shall herein be referred to as the subject property:

Tract:

Approximately .972 acres of land being Lot 1A, Block B, North Forty Addition.

1.2. Base Zoning District

Except as provided in section 1.3 (below), the subject property shall be governed by the rules applying in Commercial Services – (CS) zoning district.

1.3. Overlay

1.3.1. The Conditional Overlay is hereby effectuated upon the subject property. The boundary of the Overlay District shall be coterminous with the perimeter of the subject property.

1.3.2. The location of the building and parking area shall generally be consistent with the site plan attached as Attachment “1” to this ordinance.

1.3.3. The building setback along the eastern property line shall be 80 feet.

1.3.4. The applicant must provide an 8-foot masonry screening in the form of stone or brick as best determined by the Development Review Committee along the eastern property boundary consistent with section 5.10.1 of the Zoning Ordinance.

1.3.5. The only use permitted on the property shall be “Contractors Office (with outside storage).”

1.3.6. The driveway access along Summit Drive shall gated for fire access only.

City of Dripping Springs
Ordinance No

ZA2024-0003

1.3.7. Truck arrival and departure shall only be allowed between the hours of 7:00am to 7:00pm.

1.3.8. Vehicle maintenance, including oil changes, tire replacement, etc., shall not be performed on the site.

DRAFT

CUP2024-001
North Forty, Sec 2, Block B, Lot 1A
H2O2U (Britton Hughes)
June 20, 2024

- Hours of Operation – 8:00a.m. to 5:00 p.m.
- H2O2U owns 5 water trucks but operates 2 most of the time; 3 stay parked until business demands the use of another truck.
- All trucks are 2021 models are newer, so no old equipment / trucks
- The big building is used to store his biggest truck(s) which has less usage. They've only accumulated 15,000 miles in 2 years in usage.
- His equipment maintenance is performed by Drippin' Diesel which is not in the city limits; his tire work (replacement; tire repair) is done by Wagner Tires which is in the city limits on US 290 east of Roger Hanks Parkway.
- His trucks fill with water onsite on the way out in the morning and use other filling points in the field.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Laura Mueller, City Attorney; Leslie Pollack, Transportation Engineer

Council Meeting Date: August 6, 2024

Agenda Item Wording: **Discuss and consider budget approval of Village Grove proposed improvements on RR 12 pursuant to the Offsite Road Agreement.** *Applicant: Matthew Scrivener*

Agenda Item Requestor: Matthew Scrivener

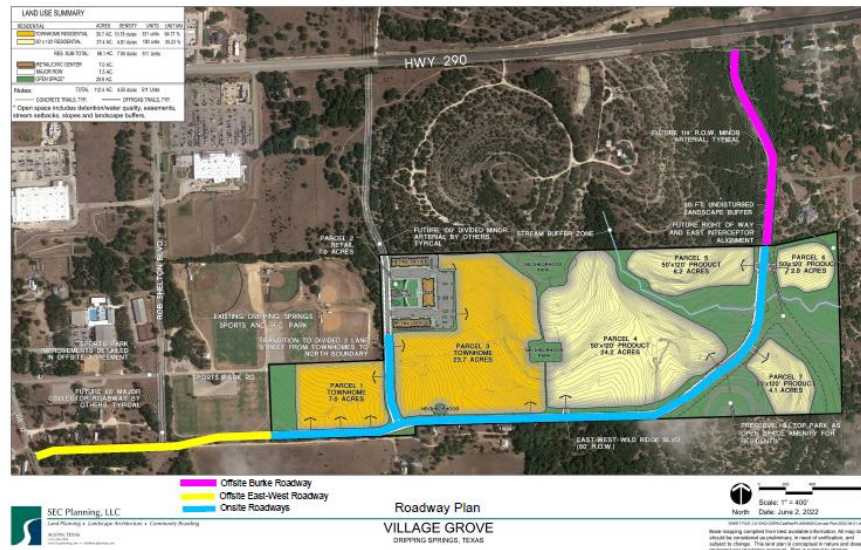
Summary/Background: During the Offsite Road Agreement negotiation process, the Village Grove Development Team has had on-going conversations with City staff, two meetings before the Development Agreement Working Group, three meetings before the City's Transportation Committee, and two meetings with TxDOT to discuss transportation improvements associated with the development. Three alternate connectivity scenarios were considered for the development to align with the City's Transportation Master Plan. The final, preferred scenario includes a minor arterial roadway (Village Grove Parkway) constructed between RM 12, south of the PDD 11 Development, to US 290, aligning with the signalized intersection at Wild Ridge Boulevard. The alignment provides a direct route between RM 12 and US 290 without bisecting the city's Sports & Recreation Park. Village Grove Parkway will ultimately be a four-lane arterial but is proposed to be initially constructed as a two-lane minor arterial with left-turn lanes at key intersections to meet development demands. Right of Way will be provided for future connectivity of Village Grove Parkway to the south on the eastern side of the development, in alignment with the Transportation Master Plan. The traffic signal at RM 12 and Sports Park Road will be relocated to RM 12 and Village Grove Parkway. The Development will also provide for a future two-lane north/south arterial (Market Hills Drive) between US 290 and Lone Peak Way, east of Rob Shelton Boulevard and DS Sports & Rec Park, which is also detailed in the city's Transportation Master Plan.

The transportation improvements to be constructed by Village Grove are those that provide additional roadway capacity and much needed relief to the RM 12 & US 290 intersection. These improvements align with the City's transportation priorities. A two-lane roadway is needed to meet the traffic demands of the Village Grove development, but ultimately a four-lane roadway is needed for the demands of the area to accommodate future growth.

The Village Grove Development has agreed to the following:

1. Design and construction of Village Grove Parkway as a two-lane minor arterial with left-turn lanes from US 290 through the development to RM 12. The construction of this two-lane arterial, between Rob Shelton Boulevard to RM 12, will be partially reimbursed by the City after the City receives and approves the budget for said roadway.
2. Design and construction of two-lane minor arterial roadway, referred to as Market Hills Drive, between Wild Ridge Boulevard on southern border to the southern border of the 7-acre civic site.
3. Reserve 114' of Right of Way along Village Grove Parkway from US 290 to southern border of development for future expansion to a four-lane roadway.
4. Design and construction of the fourth leg of a traffic signal at US 290 and Wild Ridge Boulevard / Village Grove Parkway.
5. **At the June 7, 2022 meeting, the Developer proposed that the City partially fund the connection between Rob Shelton and the RM 12 as well as fund the RM 12 Intersection improvements. The Owner then agreed to fully fund the connection between Rob Section and RM 12. The Developer will be reimbursed up to the amount of cost of the RM 12 Intersection Improvements through reuse fee rebates and third-party proportionate share, if TIAs for other property owners/developers occurs.**

The transportation improvements proposed to be constructed by the Village Grove development are those that provide additional roadway capacity. These improvements align with the City's transportation priorities as shown in the adopted Transportation Master Plan. The construction of a two-lane minor arterial roadway (Village Grove Parkway) provides needed mobility in this quadrant of the City and provides strategic connectivity to Wild Ridge Boulevard north of US 290. Collectively, the transportation improvements in the Offsite Road Agreement with Village Grove met the Development's proportional share identified in the proposed TIA and the dedication of Right of Way assists with future transportation capacity needs.



RRM 12 Intersection Improvements

The City and Village Grove negotiated that the City would assist in funding the RM 12 intersection improvements while the Village Grove Development would fund the remainder of the improvements. In order to move forward with the RM 12 improvements, the City needs to approve their budget.

These improvements include:

- (A) the removal of the existing traffic signal at the intersection of RM 12 and Sports Park Road and the placement of the traffic signal at RM 12 and Village Grove Parkway;
- (B) a westbound right turn lane on Village Grove Parkway at RM 12;
- (C) a northbound right turn lane on RM 12 at Village Grove Parkway; and
- (D) an eastbound left turn lane on Village Grove Parkway at Rob Shelton; and
- (E) restriction of Sports Park Road at RM 12 to right-in, right-out operations.

The budget provided is for **\$2,315,169.24**. Costs align with the proposed construction plan. The drainage infrastructure required for the construction of the northbound right-turn lane on RM 12 at Village Grove Parkway is expensive. This is one part of the budget we will work on with the Developer with the above number being a cap.

The City's reimbursement would include the reimbursement of reuse fees for the development. Each LUE is \$1,675. The development currently has plans to have 428 lots which is a reimbursement towards the budget of \$716,900. The remainder is to be paid over the next ten years from other developments that have a proportionate share of the improvements. No other city fees will be paid towards the improvements.

**Commission
Recommendations:** N/A

**Recommended
Council Actions:** Approval of the Budget.

Attachments: Offsite Road Agreement, Exhibits.

Next Steps/Schedule: If approved, the City should enter into a reimbursement agreement that aligns with the Offsite Road Agreement that includes reimbursement through reuse fees and reimbursement from other developers who benefit from the improvements.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Shawn Cox, Deputy City Administrator

Council Meeting Date: Tuesday, August 6, 2024

Agenda Item Wording: Discuss and consider approval of the Proposed Ad Valorem Tax Rate for 2024.

Agenda Item Requestor: Shawn Cox, Deputy City Administrator

Summary/Background:

The City's current Ad Valorem Tax Rate is set at \$.1718 per one-hundred dollars (\$100.00) valuation. For consideration is the approval of the proposed tax rate for 2024. At the time of posting, the City has not received its 2024 Tax Rate Calculation Worksheet, which will calculate the "No-ne-revenue", Voter-approval" and "De minimis" tax rates. Historically, the City has adopted the "Voter-approval tax rate," which is anticipated to be lowered for 2024. The completed calculation worksheet is anticipated to be delivered prior to the Council meeting. Once a proposed rate is approved, the next step will be to post the public hearing notice.

We have tentatively scheduled the tax rate public hearing for September 3, 2024. Based on this timeline, a notice of the public hearing will be posted in the paper on August 15, 2024.

Commission Recommendations: N/A

Recommended Council Actions: The Deputy City Administrator anticipates recommending Council approve setting the Proposed Ad Valorem Tax Rate for 2024 at "Voter-approval Tax Rate".

Attachments: N/A

Next Steps/Schedule:

- Publication of Public Hearing Notice
- Adoption of Tax Rate