



FOUNDERS DAY COMMISSION MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, January 24, 2022 at 6:30 PM

Agenda

CALL TO ORDER AND ROLL CALL

Commission Members

Brenda Medcalf, Chair
Jake Adams, Vice Chair
Susan Warwick, Secretary
Brian Daniel
Darrell Debish
Sharon Goss
Larry Hans
Clinton Holtzendorf
Dee Marsh
Michael Monaghan
Danny Rowe
Jeff Shindler
Brad Thomas
Brian Varnell

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Kelly Schmidt
Community Events Coordinator Caylie Houchin

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the January 10, 2022, Founders Day Commission regular meeting minutes.**

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 2. Arts & Crafts Committee**
Commissioner Monaghan
- 3. Carnival & Food Committee**
Commissioners Goss and Warwick
- 4. Entertainment Committee**
Commissioners Thomas and Daniel
- 5. Parade Committee**
Commissioners Medcalf and Holtzendorf
- 6. Publicity Committee**
Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan
- 7. Sanitation Committee**
Commissioner Hans
- 8. Security Committee**
Commissioners Medcalf and Debish
- 9. Site Plan Committee**
Commissioners Monaghan, Shindler and Medcalf
- 10. Sponsorship & Underwriting Committee**
Commissioners Adams, Debish, Daniel and Marsh
- 11. Traffic & Parking Committee**
Commissioners Medcalf and Debish
- 12. Volunteer Committee**

UPCOMING MEETINGS

Founders Day Commission Meetings

February 14, 2022, at 6:30 p.m.
February 28, 2022, at 6:30 p.m.
March 14, 2022, at 6:30 p.m.
March 28, 2022, at 6:30 p.m.

City Council Meetings

February 1, 2022, at 6:00 p.m.
February 15, 2022, at 6:00 p.m.

March 1, 2022, at 6:00 p.m.
March 15, 2022, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **January 21, 2022, at 12:15 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



FOUNDERS DAY COMMISSION MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, January 10, 2022 at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:34 pm.

Commission Members present were:

Brenda Medcalf, Chair
 Jake Adams, Vice Chair
 Brian Daniel
 Darrell Debish
 Sharon Goss
 Clinton Holtzendorf
 Michael Monaghan
 Brian Varnell
 Susan Warwick
 Dee Marsh
 Jeff Shindler

Commission Members absent were:

Larry Hans
 Danny Rowe
 Brad Thomas

Staff, Consultants & Appointed/Elected Officials present were:

Parks & Community Services Director Kelly Schmidt
 Community Events Coordinator Caylie Houchin
 City Council Member Place 5 Sherrie Parks

A motion was made by Commissioner Debish to excuse tonight's absence of Commissioners Hans, Rowe and Thomas. Commissioner Adams seconded the motion which carried unanimously 10 to 0.

PRESENTATION OF CITIZENS

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the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.

No one spoke during the Presentation of Citizens.

MINUTES

- 1. Discuss and consider approval of the December 13, 2021, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Daniel to approve to approve the December 13, 2021, Founders Day regular meeting minutes with the correction to the unanimous vote to adjourn the meeting of 11 to 0 (not 11 to 1). Commissioner Debish seconded the motion which carried unanimously 10 to 0.

BUSINESS

- 2. Discuss and consider possible action regarding Shuttles related to the 2022 Founders Day Event.** *Presenter: Joe Peterson, Dripping Springs Rotary Club*

After much discussion, a motion was made by Commissioner Debish to authorize Dripping Springs Rotary Club (Joe Peterson, President) to spend up to \$4000 to hire two buses and drivers to provide shuttle service from Dripping Springs High School parking lot to the Founders Day event on Saturday, April 23, 2022, and to ask Communications Director Sullivan to greatly publicize the free parking at the high school and the shuttle service. Commissioner Holtzendorf seconded the motion which carried 8 to 2, with Vice Chair Adams and Commissioner Marsh opposed.

STANDING COMMITTEE REPORTS

The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.

- 3. Arts & Crafts Committee**
Commissioner Monaghan

Applications were emailed to previous Arts & Crafts vendors and many vendors are returning. Applications for new vendors will be posted on the city website this month.

- 4. Carnival & Food Committee**
Commissioners Goss and Warwick

The carnival will return. All food vendors slots are filled.

- 5. Entertainment Committee**
Commissioners Thomas and Daniel

Templates for the contracts for entertainers are needed so that contracts can be prepared.

6. Parade Committee

Commissioners Medcalf and Holtzendorf

Rules and applications will be posted soon.

7. Publicity Committee

Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan

We will ask Communications Director Sullivan to publicize the free parking at the high school and the shuttle service on Saturday of the event.

8. Sanitation Committee

Commissioner Hans

No report was given.

9. Security Committee

Commissioners Medcalf and Debish

The Security Committee met with City of DS Emergency Management Coordinator Roman Baligad today before this meeting to go over security for the event. Commissioner Debish reported on security matters (number of officers, hard closures, check points, etc.).

10. Site Plan Committee

Commissioners Monaghan, Shindler and Medcalf

The site maps are ready.

11. Sponsorship & Underwriting Committee

Commissioners Adams, Debish, Daniel and Marsh

The “Accepting Sponsorships” banner will be placed at the triangle at 12 and 290. Hope is for \$70,000 in sponsorships by March 4 deadline.

12. Traffic & Parking Committee

Commissioners Medcalf and Debish

Possible Uber, Lyft, and shuttle bus drop-off locations were discussed.

13. Volunteer Committee

Volunteer lists have been and will continue to be turned in to Events Coordinator Caylie Houchin.

UPCOMING MEETINGS**Founders Day Commission Meetings**

January 24, 2022, at 6:30 p.m.

February 14, 2022, at 6:30 p.m.

February 28, 2022, at 6:30 p.m.

City Council Meetings

January 11, 2022, at 5:00 p.m. (Waivers)

January 18, 2022, 6:00 p.m. (CC)

January 25, 2022, at 5:00 p.m. (Waivers)

ADJOURN

A motion was made by Commissioner Daniel to adjourn the meeting. Commissioner Adams seconded the motion which carried unanimously 10 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:57 pm.

Susan Warwick

Susan Warwick, Secretary
Founders Day Commission