



Founders Day Commission Regular Meeting

Dripping Springs Ranch Park Main Event Room

1042 Event Center Drive – Dripping Springs, Texas

Monday, January 13, 2025, at 6:30 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Commission Members

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Jerome Borges
Justin Cornett
Lisa Garza
Sharon Goss
Mark Handley
Scott Phillips
Kimberley Rutherford
Jordan Searle
Eric Strang
Thomas Toms
Michael Ward

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Assistant Director Emily Nelson
Community Events Coordinator Johnna Krantz
Content Marketing Specialist Stephanie Hartnett
Deputy City Attorney Aniz Alani
Maintenance Director Riley Sublett
Council Member Sherrie Parks

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during

Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

- 1. Discuss and consider approval of the December 9, 2024, Founders Day Commission regular meeting minutes.**

BUSINESS AGENDA

PARKS & COMMUNITY SERVICES DEPARTMENT REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 2. Community Events Coordinator Report**
Johnna Krantz, Community Events Coordinator

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 3. Arts & Crafts Committee**
Commissioners: Handley and Borges
Staff: Community Events Coordinator Johnna Krantz
- 4. Budget Committee**
Commissioner: Garza
Staff: Finance Director Shawn Cox
- 5. Carnival & Food Committee**
Commissioners: Goss, Warwick, and Phillips
- 6. Downtown Relations Committee**
Commissioners: Holtzendorf and Searle
Staff: Community Events Coordinator Johnna Krantz
- 7. Entertainment Committee**
Commissioners: Holtzendorf and Cornett
Staff: Community Events Coordinator Johnna Krantz
- 8. Parking & Transportation Committee**
Commissioners: Garza and Toms
Staff: Emergency Management Coordinator Roman Baligad and Community Events Coordinator Johnna Krantz
- 9. Parade Committee**
Commissioners: Holtzendorf and Rutherford
Staff: Community Events Coordinator Johnna Krantz

10. **Publicity Committee**
Commissioner: Ward
Staff: Content Marketing Specialist Stephanie Hartnett

11. **Safety, Security & Traffic Control Committee**
Commissioners: Handley and Strang
Staff: Emergency Management Coordinator Roman Baligad

12. **Sanitation Committee**
Commissioner: Phillips
Staff: Parks Maintenance Manager Patrick Baglietto

13. **Site Plan Committee**
Commissioner: Shindler
Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)

14. **Sponsorship & Hospitality Committee**
Commissioners: Cornett, Garza, and Ward
Staff: City Attorney Laura Mueller, Deputy City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

15. **Volunteer Committee**
Commissioner: Rutherford
Staff: Community Events Coordinator Johnna Krantz

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Founders Day Commission Meetings

January 27, 2025, @ 6:30 p.m.
 February 10, 2025, @ 6:30 p.m.
 February 24, 2025, @ 6:30 p.m.

City Council Meetings

January 21, 2025, @ 6:00 p.m.
 February 4, 2025, @ 6:00 p.m.
 February 18, 2025, @ 6:00 p.m.
 March 4, 2025, @ 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

*I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **January 9, 2025 at 5:00 p.m.***

Diana Boone, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Founders Day Commission Regular Meeting

Dripping Springs Ranch Park Main Event Room

1042 Event Center Drive – Dripping Springs, Texas

Monday, December 09, 2024, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Shindler called the meeting to order at 6:33 p.m.

Commission Members present were:

Jeff Shindler, Chair
 Clinton Holtzendorf, Vice Chair
 Susan Warwick, Secretary
 Jerome Borges
 Justin Cornett
 Lisa Garza
 Sharon Goss
 Mark Handley
 Scott Phillips
 Kimberley Rutherford
 Jordan Searle
 Eric Strang
 Thomas Toms

Commission Members absent were:

Michael Ward

Staff, Consultants, & Appointed/Elected Officials present were:

Community Events Coordinator Johnna Krantz
 Content Marketing Specialist Stephanie Hartnett
 Assistant Parks & Community Services Director Emily Nelson
 Council Member Sherrie Parks

A motion was made by Commissioner Holtzendorf to excuse tonight's absence of Commissioner Ward. Commissioner Garza seconded the motion which carried unanimously 12 to 0.

PRESENTATION OF CITIZENS

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agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No member of the public addressed the Commission.

MINUTES

- 1. Discuss and consider approval of the October 28, 2024, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Cornett to approve the October 28, 2024, Founders Day Commission regular meeting minutes with the correction that Commissioner Strang be removed from the Arts & Crafts committee. Commissioner Garza seconded the motion which carried unanimously 12 to 0.

BUSINESS AGENDA

- 2. Community Events Coordinator Report**
Johnna Krantz, Community Events Coordinator

Coordinator Krantz reported that the online registrations are set up now but while vendor applications are visible, only eligible sponsors can register for Arts & Crafts vendor booths at this time.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 3. Arts & Crafts Committee**
Commissioners: Handley and Borges
Staff: Community Events Coordinator Johnna Krantz

The committee has sent two emails to returning vendors that returning vendors may register for a booth beginning January 2, 2025.

- 3. Carnival & Food Committee**
Commissioners: Goss, Warwick, and Phillips

All is good.

5. Entertainment Committee*Commissioners: Holtzendorf and Cornett**Staff: Community Events Coordinator Johnna Krantz*

Committee is exploring bands to perform at the event.

6. Parade Committee*Commissioners: Rutherford and Holtzendorf**Staff: Community Events Coordinator Johnna Krantz*

No report given. Committee will meet tonight after the meeting.

7. Publicity Committee*Commissioners: Ward**Staff: Content Marketing Specialist Stephanie Hartnett*

No report given.

8. Sanitation Committee*Commissioners: Phillips, Shindler, and Holtzendorf**Staff: Parks Maintenance Manager Patrick Baglietto and Community Events Coordinator Johnna Krantz*

Committee will meet tonight after the meeting.

9. Safety, Security, & Traffic Committee*Commissioners: Handley and Strang**Staff: Emergency Management Coordinator Roman Baligad*

Committee will meet tonight after the meeting.

10. Site Plan Committee*Commissioners: Shindler**Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)*

The alley between the Mears Building and Vintage Soul will be available for pedestrian traffic only as bathrooms are being constructed in the alley. The bathrooms should be finished before the Founders Day event. We have no information on the start date of the construction in Roxie's parking lot.

11. Sponsorship Committee*Commissioners: Ward, Cornett, and Garza**Staff: Deputy City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz*

Coordinator Krantz reported that sponsorship letters have been emailed to returning and new sponsors.

12. Parking & Transportation Committee*Commissioners: Toms, Garza, and Shindler**Staff: Community Events Coordinator Johnna Krantz*

A representative from the DS Rotary Club will be invited to the next meeting to discuss shuttle bus options.

13. Volunteer Committee*Commissioners: Rutherford**Staff: Community Events Coordinator Johnna Krantz*

No report given.

14. Budget Committee*Commissioners: Garza**Staff: Finance Director Shawn Cox*

Commissioner Garza has the budget ready. Contact her if you need/want to see the budget, or if you have any questions.

15. Downtown Relations Committee*Commissioners: Holtzendorf and Searle**Staff: Community Events Coordinator Johnna Krantz*

Initial meeting of this new committee will occur tonight after the meeting.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

There was no closed session.

UPCOMING MEETINGS**Founders Day Commission Meetings**

January 13, 2025, at 6:30 p.m.

January 27, 2025, at 6:30 p.m.

February 10, 2025, at 6:30 p.m.

City Council Meetings

- December 17, 2024, at 6:00 p.m.
- January 7, 2025, at 6:00 p.m.
- January 21, 2025, at 6:00 p.m.
- February 4, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Strang to adjourn the meeting. Commissioner Holtzendorf seconded the motion which carried unanimously 12 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:05 p.m.

Committees remained after the meeting to work on their varied responsibilities.

<i>Susan Warwick</i>
<i>Susan Warwick, Founders Day Commission Secretary</i>