



# DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS

City of Dripping Springs

Banquet Hall, 1042 Event Center Drive

Wednesday, January 04, 2023 at 11:00 AM

---

## Agenda

### CALL TO ORDER AND ROLL CALL

#### Board Members

Todd Purcell, Chair  
Terry Polk, Vice Chair  
Pam Owens, Secretary  
Mike Carroll  
Penny Reeves

#### Staff, Consultants & Appointed/Elected Officials

DSRP Manager Emily Nelson  
DSRP Assistant Manager Lily Sellers  
DSRP Programs Manager Caylie Houchin

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

### MINUTES

- 1. Discuss and consider approval of the July 6, 2022, DSRP Board regular meeting minutes.**
- 2. Discuss and consider approval of the September 7, 2022, DSRP Board regular meeting minutes.**

### BUSINESS

- 3. Discuss and consider approval of the 2023 DSRP Board meeting calendar.**
- 4. Discuss and consider recommendation regarding a Co-Sponsorship Agreement with Dripping Springs Ag Boosters.**

- 5. Discuss and consider recommendation regarding a Rate Reduction Request by Dripping Springs Wild Game Dinner.**

## **REPORTS**

*The following reports relate to the planning and administration of the Dripping Springs Ranch Park & Event Center. The board may provide staff direction; however, no action may be taken.*

- 6. DSRP Monthly Managers Report, October - December 2022**  
*Emily Nelson, DSRP Manager*
- 7. DSRP Programs Monthly Report**  
*Caylie Houchin, DSRP Program Coordinator*

## **EXECUTIVE SESSION**

*The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

## **UPCOMING MEETINGS**

**DSRP Board Meetings**  
2023 Meetings TBD

**City Council Meetings**  
December 6, 2022, at 6:00 p.m.  
December 20, 2022, at 6:00 p.m.  
January 3, 2023, at 6:00 p.m.  
January 17, 2023, at 6:00 p.m.

## **ADJOURN**

## **TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING**

*All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes Annotated. In addition, the Board may consider a vote to excuse the absence of any Board Member for absence from this meeting.*

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com), on **December 29, 2022, at 4:00 p.m.***

---

*Michelle Fischer for City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*



# DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS

City of Dripping Springs

Banquet Hall, 1042 Event Center Drive

Wednesday, July 06, 2022 at 11:00 AM

## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Chair Purcell called the meeting to order at 11:08 a.m.

**Board Members present were:**

Todd Purcell, Chair  
Terry Polk, Vice Chair  
Pam Owens, Secretary  
Penny Reeves  
Mike Carroll

**Staff, Consultants & Appointed/Elected Officials present were:**

Parks & Community Services Director Andrew Binz  
DSRP Manager Emily Nelson  
DSRP Assistant Manager Lily Sellers  
Emergency Management Coordinator Roman Baligad  
Parks & Recreation Commissioner Hope Boatright

### 1. Introduction of Parks & Community Services Director Andrew Binz.

Andrew Binz introduced himself to the Board.

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No one spoke during Presentation of Citizens.

## MINUTES

### 2. Approval of the May 11, 2022, DSRP Board regular meeting minutes.

A motion was made by Board Member Reeves to approve the May 11, 2022, DSRP Board regular meeting minutes. Secretary Owens seconded the motion which carried unanimously 5 to 0.

## BUSINESS

### 3. Discuss and consider recommendation of a Use Agreement between the City of Dripping Springs and Hell Country Productions, Inc. for the use of Dripping Springs Ranch Park to host a Haunted House attraction.

Emily Nelson presented the staff report which is on file. Staff recommends approval of the agreement.

A motion was made by Board Member Reeves to recommend City Council approval of a Use Agreement between the City of Dripping Springs and Hell Country Productions, Inc. for the use of Dripping Springs Ranch Park to host a Haunted House attraction. Secretary Owens seconded the motion which carried unanimously 5 to 0.

### 4. Discuss and consider recommendation regarding an addendum to a Memorandum of Understanding (MOU) between the Hays County Office of Emergency Services and the City of Dripping Springs related to Emergency Sheltering at the Dripping Springs Ranch Park Event Center.

Roman Baligad presented the staff report which is on file. Staff recommends approval of the memorandum.

A motion was made by Board Member Carroll to recommend City Council approval of an addendum to a Memorandum of Understanding (MOU) between the Hays County Office of Emergency Services and the City of Dripping Springs related to Emergency Sheltering at the Dripping Springs Ranch Park Event Center. Board Member Reeves seconded the motion which carried unanimously 5 to 0.

## COMMITTEE REPORTS

*The following reports relate to the administration of the Dripping Springs Ranch Park Event Center. The Board may provide staff direction; however, no action may be taken.*

### 5. DSRP Manager Report

Report is on file and available for review upon request.

## EXECUTIVE SESSION

*The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074*

*(Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Board did not meet in Executive Session.

## **UPCOMING MEETINGS**

### **Dripping Springs Ranch Park Board Meetings**

August 3, 2022, at 11:00 a.m.

September 7, 2022, at 11:00 a.m.

October 5, 2022, at 11:00 a.m.

### **City Council & Board of Adjustment Meetings**

July 12, 2022, at 5:00 p.m. (CC)

July 19, 2022, at 6:00 p.m. (CC)

July 26, 2022, at 5:00 p.m. (CC)

August 2, 2022, at 6:00 p.m. (CC & BOA)

## **ADJOURN**

A motion was made by Board Member Reeves to adjourn the meeting. Board Member Carroll seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 11:34 a.m.

*Pam Owens*

---

Pam Owens, Secretary  
DSRP Board of Directors



# DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS

City of Dripping Springs

Banquet Hall, 1042 Event Center Drive

Wednesday, September 07, 2022 at 11:00 AM

## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Board present, Vice Chair Polk called the meeting to order at 11:17 a.m.

**Board Members present were:**

Terry Polk, Vice Chair  
Pam Owens, Secretary  
Penny Reeves  
Mike Carroll

**Board Member absent was:**

Todd Purcell, Chair

**Staff, Consultants & Appointed/Elected Officials**

DSRP Manager Emily Nelson  
DSRP Assistant Manager Lily Sellers

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Board regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Board's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No one spoke during Presentation of Citizens.

### BUSINESS

- 1. Discuss and consider recommendation regarding Amendments to the Dripping Springs Ranch Park Fee Schedule.**

A motion was made by Board Member Carroll to recommend City Council approval of Amendments to the Dripping Springs Ranch Park Fee Schedule. Board Member Reeves seconded the motion which carried unanimously 4 to 0.

**2. Discuss and consider recommendation regarding a Banner Co-Sponsorship Agreement with Texas Market Guide and Dripping Springs Helping Hands.**

A motion was made by Secretary Owens to recommend City Council approval of Banner Co-Sponsorship Agreement with Texas Market Guide and Dripping Springs Helping Hands. Board Member Carroll seconded the motion which carried unanimously 4 to 0.

**COMMITTEE REPORTS**

*The following reports relate to the administration of the Dripping Springs Ranch Park Event Center. The Board may provide staff direction; however, no action may be taken.*

Report is on file and available for review upon request.

**3. Dripping Springs Ranch Park Manager's Monthly Report**

*Emily Nelson, DSRP Manager*

**EXECUTIVE SESSION**

*The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Dripping Springs Ranch Park Board of Directors for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.*

The Board did not meet in Executive Session.

**UPCOMING MEETINGS**

**DSRP Board Meetings**

October 5, 2022, at 11:00 a.m.

November 2, 2022, at 11:00 a.m.

December 7, 2022, at 11:00 a.m.

**City Council Meetings**

September 13 2022, at 5:30 p.m.

September 20, 2022, at 6:00 p.m.

September 27, 2022, at 5:30 p.m.

**ADJOURN**

Via unanimous consent, the Board adjourned this regular meeting at 11:57 a.m.



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78620**

**Submitted By:** Andrea Cunningham, City Secretary

**Meeting Date:** December 7, 2022

**Agenda Item Wording:** **Discuss and consider approval of the 2023 DSRP Board meeting calendar.**

**Agenda Item Requestor:** Emily Nelson, DSRP Manager

**Summary/Background:** Each year the DSRP Board annual meeting calendar is drafted according to the committee's meeting frequency and the approved City Holiday and Closures Calendar.

Attached for approval is the 2023 DSRP Board Meeting Calendar with meetings highlighted in green. There are no meetings on approved holidays/closures; however, the July meeting is the day after a holiday, and it is recommended that this meeting be rescheduled.

**Recommended Committee Actions:** It is the committee's pleasure to reschedule any meeting on this calendar. Staff does recommend rescheduling the July meeting and approving the calendar with any changes.

**Attachments:**

1. Approved City Holiday and Closure calendar with DSISD and Hays County holidays.
2. Draft 2023 DSRP Board Meeting Calendar

**Next Steps/Schedule:**

1. Incorporate approved calendar into final meeting calendar.
2. Update city website for meetings, add meeting room calendar and send calendar invites to board, staff, consultants, and council members.
3. Distribute final calendar to board and staff.

# 2023

# City of Dripping Springs Holiday Calendar

Use spinner to change the calendar year

## JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

## MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## MAY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## JULY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 01/02/23** New Year's Day
- 01/16/23** Martin Luther King Jr. Day
- 02/20/23** Presidents' Day
- 05/29/23** Memorial Day
- 07/04/23** Independence Day
- 09/04/23** Labor Day
- 10/09/22** Columbus Day
- 11/10/23** Veterans Day
- 11/23/23** Thanksgiving Day
- 11/24/23** Thanksgiving Holiday
- 12/22/23** Christmas Eve
- 12/25/23** Christmas Day
- 12/29/23** New Year's Eve

### DSISD and Hays County Holidays

- 3/13-17/23** DSISD Spring Break
- 04/10/23** Hays County Easter
- 06/19/23** Hays County Juneteenth
- 11/20-24/23** DSISD Thanksgiving Break
- 11/22-24/23** Hays County Thanksgiving Holiday
- 12/18-29/23** DSISD Winter Break
- 12/22-25/23** Hays County Christmas Holiday

### Staff Development / Quarterly Meetings

- 03/02/23** Staff Development / Quarterly Meeting
- 06/01/23** Staff Development / Quarterly Meeting
- 09/07/23** Staff Development / Quarterly Meeting
- 12/07/23** Staff Development / Quarterly Meeting

# 2023 DSRP Board Meeting Calendar

*Use spinner to change the calendar year*

### JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

### MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### MAY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### JULY

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### CODS Holidays

- 01/02/23** New Year's Day
- 01/26/23** Martin Luther King Jr. Day
- 02/20/23** Presidents' Day
- 05/29/23** Memorial Day
- 07/04/23** Independence Day
- 09/04/23** Labor Day
- 10/09/22** Columbus Day
- 11/10/23** Veterans Day
- 11/23/23** Thanksgiving Day
- 11/24/23** Thanksgiving Holiday
- 12/22/23** Christmas Eve
- 12/25/23** Christmas Day
- 12/29/23** New Year's Eve

### DSRP Board Meetings

*Meeting Frequency: 1st Wednesday each month*

*Meeting Time: 11:00 a.m.*

*Meeting Location: Ranch Park Event Center*

- 01/04/23** Regular Meeting
- 02/01/23** Regular Meeting
- 03/01/23** Regular Meeting
- 04/05/23** Regular Meeting
- 05/03/23** Regular Meeting
- 06/07/23** Regular Meeting
- 07/05/23** Regular Meeting
- 08/02/23** Regular Meeting
- 09/06/23** Regular Meeting
- 10/04/23** Regular Meeting
- 11/01/23** Regular Meeting
- 12/06/23** Regular Meeting



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

---

**Submitted By:** Emily Nelson, Dripping Springs Ranch Park Manager

---

**DSRP Board Meeting Date:** January 4, 2023

**Agenda Item Wording:** Discuss and consider recommendation regarding a Co-Sponsorship Agreement with Dripping Springs Ag Boosters.

**Agenda Item Requestor:** Emily Nelson

---

**Summary/Background:** Dripping Springs Ranch Park and Dripping Springs Ag Boosters has a long history of working together. The agreement needed a complete updating so that it is relevant to current DSRP operations.

Highlighted Changes:

- Facility Rental Fees change from free to 50% discount
- Other facility fees remain at 100%
- Allows Ag Boosters to sell shavings at livestock events (when requested). You guys will keep \$1.00 per bag. We will do a shavings count before and after and then invoice for what is missing (meaning that you will want something watching the shavings)
- Requires bathroom porters for large attendance events
- Removes ability for DSRP to request 3 volunteers for every non-profit and/or livestock show
- Removes the \$125 charge for all kitchen repairs

**Staff Recommendation:** Staff recommends the DSRP Board to consider recommending the updated version of the agreement.

**Attachments:** DRAFT: Dripping Springs Ag Boosters Co-Sponsorship Agreement

**Next Steps/Schedule:** If DSRP Board recommends, present to City Council.



DRIPPING SPRINGS RANCH PARK

USE AGREEMENT

This Use Agreement (together with all Exhibits and attachments specifically described herein, the "Agreement") by and between the City of Dripping Springs, Texas, a Type A, general-law municipality incorporated pursuant to the laws of the State of Texas and located in Hays County, Texas, (the "City") and the Dripping Springs Vocational Ag Boosters Association, Inc., a domestic nonprofit corporation, (the "Ag Boosters") providing for the terms of use of the Dripping Springs Ranch Park Events Center and other park amenities (the "DSRP Premises" or the "DSRP").

WHEREAS, the City is a Type A, general-law municipality incorporated pursuant to the statutes of the State of Texas; and

~~WHEREAS, WHEREAS the City has express authority to contract with other persons pursuant to section 51.014 of the Texas Local Government Code; and~~

WHEREAS, the City has express authority to contract with other persons pursuant to Section 51.014 of the Texas Local Government Code; and

WHEREAS, the City of Drippings Springs ("City") enacted a Policy for Use of DSRP ("Policy") which sets out standards and guidelines for allowing entities to use Dripping Springs DSRP at no charge or at a reduced rate; and

WHEREAS, the City Council determines that Ag Boosters meets the standards set forth in the Policy; and

WHEREAS, the City of Dripping Springs finds that the use of DSRP by the Ag Boosters is for the public purpose of providing an event that will serve the local community and benefit the residents of the City; and

WHEREAS, the City Council finds that the following provisions are reasonable and necessary for the use of DSRP by the Ag Boosters.

NOW THEREFORE, for and in consideration of the mutual covenants and obligations hereinafter set forth, and for other good and valuable consideration the City and Ag Boosters herein bargain, covenant, and agree with one another as follows:

A. **Purpose:** This Agreement serves as a statement or exchange of promises between the City and the Ag Boosters. It is enacted to provide clear responsibilities and duties for the use of DSRP by Ag Boosters to ensure that the use of DSRP by the Ag Boosters benefits the public, and specifically, the residents of Dripping Springs.

Formatted: Underline

Formatted: Underline

Formatted: Centered

Formatted: Centered, Right: 1.4"

Commented [AH1]: Is the Copyright and Sponsorship Agreement an addendum to this Contract? An Exhibit?

Formatted: Indent: Left: 0.06"

Formatted: Justified, Indent: Left: 0.06", Space Before: 0 pt

## B. Obligations of the Parties:

### (1) Use of DSRP

- (a) Ag Boosters Fall Classic Stock Show. The City agrees to allow the Ag Boosters to use the DSRP Event Center to hold the Ag Booster Fall Classic Stock Show at ~~no charge~~50% discount on facility rental fees. The City understands and agrees that Ag Boosters will use the DSRP Event Center for the Ag Booster Fall Classic Stock Show the ~~t~~third weekend of each November for a total of four (4) days, including two (2) days to set up for the event, and two (2) days to conduct the event.
- (b) Additional Weekends. The City agrees to allow the Ag Boosters to use the DSRP Event Center for two additional weekend events for a total of four (4) days at ~~no charge~~50% discount on facility rental fees. Ag Boosters understands and agrees that the dates for use of DSRP for the weekend events will depend on availability in accordance with Subsection (c) below. If Ag Boosters assigns the weekend to another organization. They are required to follow all requirements of this agreement.
- (c) Scheduling. Ag Boosters agrees and understands that in the event that Ag Boosters is scheduled to utilize DSRP during a time when another person or entity who is willing and required to pay 100% rates for use of DSRP wishes to schedule an event, where the schedule request is made at least thirty (30) days prior to the scheduled Ag Booster event, the City and the Ag Boosters will schedule the Ag Boosters event around the paying entities' event. Both parties understand that once the Ag Boosters event is scheduled, the City may not move the Ag Boosters event without the consent of Ag Boosters.
- (d) Service to the Community. The Ag Boosters agree that the use of DSRP will be in furtherance of its service to the community of the City of Dripping Springs.

Formatted: List Paragraph, Space Before: 0 pt

Formatted: List Paragraph, Space Before: 0 pt

### (2) Concession Stand

- (a) Operation of Concession Stand. The City agrees to allow the Ag Boosters the option to operate, supply with concessions, and maintain the concession stand at DSRP when an entity scheduled to use DSRP requests that the City provide those services at a 50% discount on facility rental fees. The City agrees to allow the Ag Boosters to retain all profits generated from concessions sold when the Ag Boosters operate the concession stand and provide all supplies, goods, and services in accordance with this subsection.

**(3) Maintenance and Repair of DSRP Rental Fee Responsibilities:**

(a) ~~Dripping Springs Ag Boosters will be responsible for for upkeep, maintenance and repair of kitchen equipment up to \$125 per repair. If repairs are needed over \$125 the City will be responsible for those repairs, facility rental fees at a 50% discount.~~

~~(b) Ag Boosters shall be required to pay all other facility fees like custodial fees, for equipment fees, and staff fees for event setup or breakdown at no discount, premises utilized.~~

~~(c) For events with a large attendance, Ag Boosters will be required to hire a bathroom porter.~~

~~(d) For livestock shows, Ag Boosters shall be required to purchase shavings from DSRP.~~

~~(e) For livestock shows, Ag Boosters shall be required to pay stall and pen cleaning fees, as necessary upon facility manager's sole discretion.~~

~~(f) Ag Boosters shall be responsible for staffing fees and after hours fees, if applicable, when~~

- ~~• The rental period is more than twelve (12) hours including setup and breakdown;~~
- ~~• The event ends after midnight; or~~
- ~~• The event requires more than two (2) staff members~~

~~(g) All RV and Stall Reservations are the responsibility of DSRP staff.~~

~~(b) Ag Boosters shall be required to pay all custodial fees utilized during an event.~~

~~(c) For livestock shows, Ag Boosters shall be required to purchase shavings from DSRP and pay stall cleaning fees.~~

~~(4) Shavings: Ag Boosters may sell shavings at Livestock shows when requested by DSRP staff at the rate specified on the fee schedule. Fee includes sales tax. DSRP will provide Ag Boosters an inventory count of the shavings prior to the event. An inventory count will be conducted post event and DSRP will invoice Ag Boosters for the shavings sales minus the amount Ag Boosters retains. Ag Boosters will keep \$1.00/bag sold. DSRP is responsible for paying all sales tax.~~

~~(5) Preparation for Events: Ag Boosters agrees to coordinate and provide volunteers to assist at Non Profit and/or Ag Related events held at DSRP pursuant to this Agreement. This service includes, but is not limited to providing at least three (3) volunteers to prepare DSRP for an event when such services are requested by the City. Ag Boosters shall be responsible for staffing fees and after hours fees, if applicable, when if:~~

**Commented [AH2]:** Can delete but want to pay custodial fee

**Commented [EN3R2]:** Strike this. They do have to pay custodial even if they are only providing concessions for other events. It is \$150/event.

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Normal, Indent: Left: 0"

**Formatted:** Character scale: 100%

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Indent: Left: 0.08", Hanging: 0.25", Right: 0", Line spacing: single, No bullets or numbering, Tab stops: Not at 0.58"

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Indent: Left: 0.08", Hanging: 0.25", Right: 0", Line spacing: single, No bullets or numbering, Tab stops: Not at 0.58"

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Indent: Left: 0.08", Hanging: 0.25", Right: 0", Line spacing: single, No bullets or numbering, Tab stops: Not at 0.58"

**Formatted:** Character scale: 100%

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Indent: Left: 0.08", Hanging: 0.25", Right: 0", Line spacing: single, No bullets or numbering, Tab stops: Not at 0.58"

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Right: 0", Line spacing: single, Tab stops: Not at 0.58"

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Normal, Indent: Left: 0.32", No bullets or numbering

**Formatted**

**Formatted:** Font: 12 pt, Font color: Custom Color(49,49,52)

**Formatted:** Strikethrough

**Formatted:** Strikethrough, Character scale: 100%

~~(4) (a) The rental period is more than twelve (12) hours;~~

~~(b) The event ends after midnight; or~~

~~(a) The event requires more than two (2) staff members. The rental period is more than twelve (12) hours;~~

~~(b) The rental period is after midnight; or~~

~~(c) The event requires more than two (2) staff members.~~

**(6) Care of Premises:** Ag Boosters agrees that each time DSRP is used by Ag Boosters, Ag Boosters will ensure that DSRP is left in as clean and orderly state as before each meeting. Ag Boosters agrees not to injure, mar, or in any manner deface any part of the DSRP premises and/or property and agrees not to cause or permit anything to be injured, marred, or defaced. Without the written consent of the City, nothing shall be affixed to the building, furnishings, or fixtures and no flammable materials may be brought on Dripping Springs DSRP premises unless the City is notified in advance that such material will be brought on DSRP premises.

~~(5)(7) Insurance: AG Boosters shall assume all risk and liability for accidents and damages that may occur to persons or property during AG Booster events under this Agreement. AG Booster shall not be covered by the City's liability carrier. AG Booster shall, at its own and sole expense, acquire and maintain insurance coverage with insurers licensed to do business in the State of Texas and acceptable to the City for the full term of this Agreement. AG Boosters shall comply with all insurance requirements . AG Boosters shall notify the City in writing within thirty (30) days of any material change or cancellation of coverage.~~

**C. Contact Information**

(1) Ag Boosters will at all times maintain the following points of contact:

Dripping Springs Ag Boosters  
Attn: ~~Mark~~  
~~Coffman~~ Stephanie  
~~Kirkey~~  
~~300 Sullivan Ridge~~  
~~P.O Box 1008~~  
~~Dripping Springs,~~  
~~Dripping Springs, TX~~  
~~78620 TX 78620~~  
~~Phone: 512-848-~~  
~~0260 863-447-6878~~  
~~Email:~~

Formatted: Strikethrough

Formatted: Indent: Left: 0.32", No bullets or numbering

Formatted: Indent: Left: 0.58", No bullets or numbering

Commented [EN4]: Event and/or Event Breakdown running past midnight will incur after hour charges.

Formatted: Strikethrough

Formatted: Strikethrough

Formatted: Font: 12 pt, Font color: Custom Color(49,49,52), Strikethrough

Formatted: Normal, No bullets or numbering

Formatted: Strikethrough

Formatted: Indent: Left: 0.33"

Formatted: Font color: Custom Color(49,49,52), Character scale: 100%

Formatted: Indent: Left: 0.32", No bullets or numbering

Commented [AH5]: List insurance reqs or attach Exhibit.

Formatted: Indent: Left: 1.08", First line: 0", Right: 4.06", Space Before: 0.65 pt, Line spacing: Multiple 1.14 li

~~effman1970@gmail.com~~  
~~com~~  
~~dsagboosters@gmail.com~~  
~~om~~

(2) The primary point of contact under this Agreement for the City shall be:

(3) Dripping Springs Ranch Park  
Attn: DSRP Manager, ~~Lynne Dickinson~~ Emily Nelson  
PO Box 384  
Dripping Springs, TX 78620  
Phone: 512-894-~~2046~~2390  
Email:  
~~ldickinson@citvofdrrippingsprings.com~~ enelson@citvofdrrippingsprings.com

Formatted: Indent: Left: 1.09", No bullets or numbering

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Normal, Space Before: 0.4 pt

**D. Term and Termination:** The term of this Agreement shall be for three (3) years. Either party may terminate this agreement by giving written notice thirty (30) days prior to termination for any reason. This agreement may also be terminated at any time for cause if either party breaches any provision of this agreement.

**E. Effective date:** This agreement takes effect ~~August 13, 2019~~ ~~October~~ ~~January~~ ~~2023~~.

**F. Indemnification:** **AG BOOSTERS, ITS AGENTS AND/OR EMPLOYEES (AG BOOSTER GROUP) SHALL INDEMNIFY, RELEASE AND HOLD THE CITY, THE CITY'S AGENTS, EMPLOYEES, AND/OR VOLUNTEERS (CITY GROUP) HARMLESS FROM ANY AND ALL CLAIMS WITHOUT REGARD TO THE CAUSE OR CAUSES THEREOF OR THE NEGLIGENCE OF ANY PARTY, ARISING FROM THE AG BOOSTERS GROUP'S PARTICIPATION AT DRIPPING SPRINGS DSRP, INCLUDING BUT NOT LIMITED TO DEATH, ILLNESS, DISEASE, PERSONAL INJURY AND LOST OR DAMAGE TO ANY PROPERTY OF ANY MEMBER OF AG GROUP PROPERTY.**

Formatted: Font: Bold

Formatted: Font: Bold, Character scale: 100%

**F.**

**NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, UNDER NO CIRCUMSTANCES, WHETHER UNDER BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR ANY OTHER THEORY OF LIABILITY SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT, INCIDENTAL, EXEMPLARY, ENHANCED, TREBLE (STATUTORY OR EQUIVALENT), OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF**

Formatted: Font: Bold

Formatted: Normal, Indent: Left: 0.34", Right: 0.09", Space Before: 0.05 pt, Line spacing: Multiple 1.09 li, Tab stops: 0.34", Left

Formatted: Font: Times New Roman, 12 pt

**BUSINESS OPPORTUNITY OR LOSS OF PROSPECTIVE REVENUE, ARISING OUT OF THIS AGREEMENT OR ANY WORK OR SERVICES PERFORMED OR TO BE PERFORMED HEREUNDER.**

Formatted: Font: 12 pt

**G. Transferability:** Except as may otherwise be expressly provided herein, the rights and obligations created by this Agreement may not be transferred or assigned to another party without the express written consent of the City and Ag Boosters. Any assignment, if permitted, shall not relieve either party from obligations hereunder.

**H. Governing Law:** The laws of the State of Texas shall govern any disputes or conflicts that arise under the terms of this Agreement. The venue for all legal actions involving this Agreement shall be Hays County.

Formatted: Font: Bold, Font color: Custom Color(49,49,49), Character scale: 100%

**H.**

Formatted: Indent: Left: 0.35", No bullets or numbering

**I. Reports of Incidents:** Within twenty-four (24) hours upon occurrence, Ag Boosters shall provide, in writing, to the City notice and details of any accidents or occurrences resulting in injuries to persons, property, or pollution arising in any way from Ag Boosters activities at DSRP.

Formatted: Font: Bold

Formatted: Font: 12 pt, Bold, Font color: Custom Color(49,49,49)

**J. Entire Agreement:** This document represents the entirety of the agreement between the City and the Ag Boosters. No oral or other written contracts outside of this Agreement shall have

Formatted: Normal, No bullets or numbering

Formatted: Font: 12 pt

Formatted: List Paragraph, Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.1" + Indent at:

Formatted: Font: 11 pt

Formatted: Indent: Left: 0.1", Hanging: 0.25", Right: 0", Line spacing: single, Tab stops: Not at 0.35"

Formatted: Font: 11 pt

Formatted: Font: 11 pt, Not Bold, Font color: Auto

**J.** any affect unless they are approved in writing by both parties and made a part of this Agreement.

Formatted: List Paragraph, Space Before: 0 pt, Line spacing: single, Numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0.1" + Indent at: 0.35"

**K.** **Other Documents:** The City and Ag Boosters agree to execute such further documents, and to take such further acts, as may be necessary or required to carry out the terms of this Agreement.

**L.** **Amendments:** This Agreement may be amended only by an instrument in writing signed by the City and the Ag Boosters.

**M.** **Severability:** The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person or circumstance shall ever be held by any agency or court of competent jurisdiction to be unenforceable, invalid or unlawful for any reason, the remainder of this Agreement shall not be affected thereby.

~~EXECUTED this, the 1st day of \_\_\_\_\_, 2019.~~

~~CITY OF DRIPPING SPRINGS:~~

~~DRIPPING SPRINGS AG BOOSTERS:~~

  
\_\_\_\_\_  
Todd Purcell, Mayor

  
\_\_\_\_\_  
Mark Coffman, President

~~ATTEST:~~

  
\_\_\_\_\_  
Andrea Cunningham, City Secretary

~~EXECUTED this, the \_\_\_\_\_ day of \_\_\_\_\_, 2023.~~

CITY OF DRIPPING SPRINGS

Formatted: Font: 10 pt

Formatted: Footer, Line spacing: single

Formatted: Font: 11 pt

Bill Foulds, Mavor

DRIPPING SPRINGS AG BOOSTERS:

Mark Coffman Stephanie Kirkey, President

Formatted: Font: 10 pt

Formatted: Footer, Line spacing: single

Formatted: Font: 11 pt



**STAFF REPORT**  
**City of Dripping Springs**  
**PO Box 384**  
**511 Mercer Street**  
**Dripping Springs, TX 78602**

---

**Submitted By:** Emily Nelson, Dripping Springs Ranch Park Manager

---

**DSRP Board Meeting Date:** January 4, 2023

**Agenda Item Wording:** Discuss and consider recommendation regarding a Rate Reduction Request from the Dripping Springs United Methodist Church for the Dripping Springs Wild Game Dinner.

**Agenda Item Requestor:** Emily Nelson

---

**Summary/Background:** Dripping Springs United Methodist Church is hosting its 33<sup>rd</sup> Annual Dripping Springs Wild Game Dinner at Dripping Springs Ranch Park on February 18<sup>th</sup>. They will be utilizing the Main Event Room, Main Concession Kitchen, Vendor Hall, and Arena.

They are requesting a 35% discount which is more than the 25% non-profit discount that they already qualify for.

**Staff Recommendation:** Staff does not recommend additional discounts over our 25% non-profit discount.

**Attachments:** Wild Game Dinner Rate Reduction Request  
Wild Game Dinner Rental Agreement

**Next Steps/Schedule:** If DSRP Board recommends, present to City Council.

Organization Name: Dripping Springs Wild Game Dinner  
 Organization Authorized Agent: John "Matt" Rogers  
 Contact Phone: (512) 784-3517 Contact Email: texasrogersmatt@gmail.com

Event Name: 2023 DS Wild Game Dinner  
 Event Dates Requested: Feb: 18 2023

Brief Summary of Event/Needs: Community fundraiser for charities in the area that represent the community's greatest need. This will be our 33<sup>rd</sup> year serving dripping springs. See more at: www.dswdg.com

Reduction Rate Requested:  10%  25%  Other Amount: 35% (amounts above 25% must receive DSRP Board approval.)

**Non-Profit Qualifications**

**Non-profit:** an Entity that is classified as a non-profit under the United States Internal Revenue Code. The city may require any information necessary to determine whether an organization is non-profit for purpose of this exemption.

A. The requestor is a non-profit entity as defined above. 501 (c) (3): DSUMC is a 503c, but WGD isn't

B. The requestor meets at least two additional criteria listed below for reduced fees.

- The Entity has an office or branch located in the City. DSUMC
- The Entity has a history of providing financial support to the City.
- The Entity has a history of supporting City events by advertising for such City events, volunteering at such City events, or co-sponsoring City events.
- The Entity has a good-faith and demonstrated need for financial assistance.
- The use of DSRP by the Entity furthers a project that has been approved by the City Council.
- The Entity has no adequate alternative space to use.
- The Entity's use of DSRP is to serve as a place for multiple civic groups, charitable organizations and/or political subdivisions to meet together.
- The Entity's use of the DSRP will not pose a realistic threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City.
- The Entity's use of the DSRP will not create an undue, continuing financial burden on the City, a result of which is to create a public obligation that outweighs the public benefits.

Authorized Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

## APPLICANT INFORMATION

Lessee/Company Name: Dripping Springs Wild Game Dinner  
 Designated Event Spokesperson: John "Matt" Rogers  
 Address: 28900 Ranch Road 12 City/State/Zip Dripping Springs, TX 78620  
 Phone #: (512) 277-4971 Alternate Phone #: (512) 784-3517  
 Email: texasrogersmatt@gmail.com

## EVENT INFORMATION

Name of Event: D.S. Wild Game Dinner 2023 Website dsugd.com  
 Event Start Date: Feb 18<sup>th</sup> (Actual Rental, including set up)  
 Event End Date: Feb 18<sup>th</sup> (Actual Rental, including break down)  
 Event Start Time: 5:00 AM \*Event End Time: 10:00 PM

**\*All music & alcohol consumption must end by 10PM. No exceptions.**

Description of Event: Fundraiser for the dripping springs community. All proceeds come back to the dripping springs area to fund (e.g. Helping Hands, HomeTown Mission, Senior Center, broadened horizons, mission work)  
 Expected Attendance for Event: 400-500 people

**Times and Types of Use:** (Please be specific and list all times the space is needed, including deliveries & set-up. Failure to list all set up times & dates and event times could result in the building not being accesible or staff unavailable at your desired times. Full Day (12 hours), Half Day (6 hours). This must include set-up and breakdown times needed. Additional Per hour rates are available to Full and Half day rentals.

Set Up dates and times?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Special Requests? Need Stage



# DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

## SOUND & AUDIO/VISUAL EQUIPMENT

Will there be loudspeakers, live music or any activity which involves amplification equipment or devices of any kind?  YES  NO If yes, please describe: 1-2 microphones for actoneer

Will you use DSRP Sound System/Microphones?  YES  NO

Will you use the projector/screen in the Special Event Room?  YES  NO

Will you need a sound/AV Tech (additional fee TBD) prior to or during your event?  YES  NO

If you answered 'YES' to any of the above, please state your specific needs for sound/AV: \_\_\_\_\_

## SPECIAL ELECTRICAL NEEDS

(Special electrical needs will result in additional fees)

Do you have special electrical needs/set up?  YES  NO

If YES, special electrical needs must be submitted to DSRP no later than 30 days in advance of the event. Failure to make this submittal could hinder your electrical needs being met by the facility. Please describe special electrical needs in detail: \_\_\_\_\_

## ALCOHOLIC BEVERAGES

\*Please see Facilities Rental Policy regarding alcoholic beverage service, consumption & security requirements

Will alcohol be served at your event?  YES  NO

Will alcohol be sold at your event?  YES  NO

If alcohol is to be sold at your event, you must provide a copy of your Texas Alcoholic Beverage Commission Permit and a copy of the Certificate of Liability Insurance with at least \$1,000,000.00 (One-Million Dollars and Zero Cents) coverage for personal and property injuries.

TABC License Number: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Received by: \_\_\_\_\_

WWW.DRIPPINGSPRINGSRANCHPARK.COM

PHONE: 512-894-2390

PHYSICAL ADDRESS: 1042 EVENT CENTER DRIVE  
DRIPPING SPRINGS, TEXAS 78620

MAILING ADDRESS: PO Box 384  
DRIPPING SPRINGS, TEXAS 78620



# DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

Certificate of Liability Insurance Provided (Must list Dripping Springs Ranch Park/City of Dripping Springs as Certificate Holder & Additional Named Insured):  YES  NO

Approved for Alcohol Sales:  YES  NO

City Staff Signature of Approval: X \_\_\_\_\_

## GENERAL LIABILITY INSURANCE

Certificate of Liability Insurance Provided (Must list Dripping Springs Ranch Park/City of Dripping Springs as Certificate Holder & Additional Named Insured):  YES  NO

## CONCESSION SALES

Would you like to request concession sales at your event?  YES  NO

## SPECIAL SET-UP or DIRT NEEDS

(Special set-up & dirt needs will result in additional fees)

Do you have special set-up needs or special dirt needs?  YES  NO

If YES, special set-up needs or special dirt needs must be submitted to DSRP no later than 30 days in advance of the event. Failure to make this submittal could hinder your set-up and/or dirt needs being met by the facility.

Please describe special set-up and/or dirt needs in detail: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

## DRIPPING SPRINGS RANCH PARK FACILITIES RENTAL POLICY

(approved 12/10/19)

**POLICIES AND PARK RULES FOR USE OF THE EVENT CENTER AND OUTDOOR ARENA COMPLEX ARE ATTACHED. PLEASE READ THOROUGHLY BEFORE RESERVING THE FACILITIES. YOU WILL BE REQUIRED TO ADHERE TO ALL POLICIES AND PARK RULES. FAILURE TO ADHERE TO POLICIES AND PARK RULES COULD RESULT IN EVENT CANCELLATION, FINES AND ALL PAYMENTS AND DEPOSITS BEING FORFEITED.**

The following information includes: (1) definitions of rental categories; and (2) general policies and rules for use of the Dripping Springs Ranch Park Event Center and Outdoor Arena ("DSRP Event Center and Outdoor Arena"). In this document, the City of Dripping Springs is referred to as the "City". The Dripping Springs Ranch Park Event Center Manager ("DSRP Manager") will be the contact for all events at the Dripping Springs Ranch Park Event Center and Outdoor Arena. Please contact the DSRP Manager for details.

### DSRP EVENT CENTER DEFINITIONS

#### Event Center Facility Rental

Fee includes use of the large indoor arena, small arena, lights, announcer's booth, public address system, chutes, panels, warm up arena and common/ vendor areas; 12,000 sq. ft meeting space & 6,000 sq. Ft. meeting space, Concession Kitchen. The fee does not include any facilities not listed here. Additional Custodial Fees required.

#### Event Center Large Indoor Arena Rental

Fee includes use of large indoor arena, lights, announcer's booth, public address system, chutes, panels, and warm up arena. The fee does not include any facilities not listed here. Additional Custodial Fees required.

#### Event Center Small Indoor Arena Rental

Fee includes use of small indoor arena, lights, announcer's booth, public address system, chutes, panels, and warm up arena. The fee does not include any facilities not listed here. Additional Custodial Fees required.

#### Large Special Event Room Rental

Fee includes the 12,000 sq. ft. meeting space is available in conjunction with other events, or for stand-alone events. The fee does not include any facilities not listed here. Additional Custodial Fees required.

#### Small Special Event Room Rental

Fee includes the 6,000 sq. ft. meeting space is available in conjunction with other events, or for stand-alone events. The fee does not include any facilities not listed here. Additional Custodial Fees required.

#### Vendor Hall/Front Porch Rental

Fee includes the 19,000 sq. ft. covered area in the Event Center is available in conjunction with other events, or for stand-alone events. The fee does not include any facilities not listed here. Additional Custodial Fees required.

#### Event Center Stalls

Stalls are available for rent at the Event Center. Any horse that remains at the facility overnight must be in a fee for use stall or tied up at the trailer or in a portable pen adjacent to your primitive camp site (Grounds fee will apply if tied adjacent to primitive camp site, in a portable pen or tied to trailer). Tying horses to the stalls is prohibited. Tying horses to your trailer at your RV campsite or erecting a portable pen at your RV campsite is prohibited. Tying or placing horses in any livestock pens, rough stock pens or cattle pens is prohibited. Rental period is 24 hours, noon to noon daily. Users may pay the fee at the Dripping Springs Ranch Park or may pay directly the Lessee/event holder who is responsible for remitting payment to the City. Using the stalls without renting this amenity will result in forfeiture of event deposit. DSRP requires that each stall have a minimum of 2 bags of shavings per stall. Shavings are not included in the stall rental price but are available for purchase at

WWW.DRIPPINGSRINGSRANCHPARK.COM

PHONE: 512-894-2390

PHYSICAL ADDRESS: 1042 EVENT CENTER DRIVE  
DRIPPING SPRINGS, TEXAS 78620

MAILING ADDRESS: PO BOX 384  
DRIPPING SPRINGS, TEXAS 78620



# DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

Dripping Springs Ranch Park. No outside shavings are allowed. Event Managers/Show managers have the option to do their own stall check-ins and remit payment to DSRP for stalls and shavings at DSRP rates.

### RV Sites

Rental period is 2PM-10AM daily. Electricity and water are included in fee. Campers may pay the Ranch Park staff or the Lessee/event holder responsible for remitting payment to the City. Maximum stay is 7 days. Event Managers/Show managers have the option to do their own RV check-ins and remit payment to DSRP for RVs at DSRP rates.

### Concession Stand Rental

The Concession stand is available for rent during events. If Lessee requires a concessionaire, contact DSRP Manager. The fee does not include any facilities not listed here. Additional Custodial Fees required.

### Concession Kitchen Rental

The Concession Kitchen is available for rent during events. If Lessee requires a concessionaire, contact DSRP Manager. The fee does not include any facilities not listed here. Additional Custodial Fees required.

### Tables and Chairs

The DSRP Event Center has a limited number of 8-foot-long rectangular tables and folding chairs available for rent during events.

### Arena Prep

DSRP will provide personnel on site to prepare the arena dirt before the rental time period as needed. Cost is included in rental fee. Lessees who wish to work the dirt themselves during the event will be required to: 1) bring their own equipment; 2) attend a scheduled orientation with event center staff; 3) provide proof of \$1,000,000.00 of liability insurance coverage to cover personal and property injury/damages to, including but not limited to, any portion of the arena, including the base layer of the arena floor. All equipment brought in by outside parties must be approved by the event center staff prior to use in the arena. Said equipment should be well maintained and in good working order. The DSRP equipment is available for use during events for a fee. Before use each operator must be cleared by staff on equipment use and sign the DSRP Equipment Use Waiver.

## OUTDOOR ARENA COMPLEX DEFINITIONS

Dripping Springs Ranch Park also has an outdoor arena available for rental. Amenities include the riding arena, a round pen, and arena lights.

### Lessee

Person or entity leasing the Event Center and/or the Outdoor Arena (aka: event holder, show manager, etc.).

### Outdoor Riding Arena & Round Pen Rental

The arena is 250 x 150 sq ft. This arena can be used in conjunction with events at the Event Center or as a standalone rental. The arena has lighting for evening use, announcer's booth, and public address system. An outdoor round pen is included in the rental of the riding arena for warm-up and training horses. The fee does not include any facilities not listed here. Additional Custodial Fees required.



## DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

### POLICIES FOR USE: Dripping Springs Ranch Park Event Center & Outdoor Arena

1. **No GLASS** containers are allowed on premises of the Dripping Springs Ranch Park and Event Center. This includes all outdoor spaces. **Failure for lessee and guests to comply with this policy will result in a \$500 fine and immediate cancellation of your event.**
2. When renting the special event rooms or any other areas of the facility it is the event holder's responsibility to supervise all children. Persons under the age of 18 years authorized to be in a park facility must always be accompanied by an adult. The ratio of minors to adults shall be no less than one adult for every eight minors. **Failure to follow these guidelines could result in immediate cancellation of event.**
3. **Facility Rental Period:** Full Day (12 hours), Half Day (6 hours). This must include set-up and breakdown times needed. Per hour rates are available to Full and Half day rentals.
4. **Multiple Day Events:** Parties booking for multiple day events will pay the 12-hour rate per day. Clean up must be done by 12:00 midnight of the last day of booking or the per hour charge will apply to additional clean-up time.
5. **Parties booking individual areas** of the Dripping Springs Ranch Park and Event Center (Vendor Hall/Front Porch, Special Event Rooms, etc.) are subject to being rescheduled or offered another space to hold their event if a party requests booking the entire facility 45 days or more from the individual area booking. In order to guarantee a reservation with no restrictions, the entire Event Center must be reserved.
6. **No Sublease:** No subleasing of any area of the Dripping Springs Ranch Park Event Center or Outdoor Arena Complex is allowed, excluding vendors related to your event. The City requires knowledge of all the parties it deals with so it can assure that all parties are made aware of the requirements. An association or group that rents the arena and stalls and rents the stalls to its participants will not be considered as subleasing.
7. **Event Scheduling:** Bookings may be made up to eighteen (18) months in advance of the proposed event. Please contact the DSRP Manager for information and booking of the facilities. Reservations for the Outdoor Arena may be rescheduled or refunded due to weather conditions at the discretion of the City. Recurring events have the option to book multiple years in advance.
8. **Event Scheduling:** DSRP retains the right to refuse booking an event of a competing or similar nature within 45 days of an event already booked.
9. **Events with amplified music** must end at midnight and is restricted to 65 decibels or less. One hour will be given to clean up and exit after the event, but the music must end at midnight. Events with alcohol must cease alcohol consumption at midnight. If the premises are not vacated within the 1-hour clean up time, a per hour charge will be incurred. This 1-hour clean up time counts towards the 12 hour or 6 hour rental time frame.
10. **Payment:** A \$250 non-refundable deposit that credits toward your rental fees is due to reserve any dates. Remaining fees are due sixty (60) days prior to your event. The estimated charges are determined using the rental form that is completed prior to securing a confirmed date. If additional amenities or facilities are added or deleted at a later date, additional fees or refunds may apply. Events cancelled more than sixty (60) days prior to the first day/date of the scheduled event will receive a refund minus the \$250.00 deposit. Events cancelled between thirty (30) and sixty (60) days prior to the first day/date of the scheduled event will receive a fifty (50%) percent refund. Events cancelled less than thirty (30) days prior to the first scheduled day/date of the event will receive **NO** refund. **A \$25.00 NSF fee will be assessed for all returned checks.**
11. **Security Deposit:** A credit card must be placed on file as a security deposit. To avoid charges, Lessee agrees to leave the premises in as good or better condition than that which existed prior to their usage: such determination is at the sole discretion of the City. All trash must be disposed of properly.



## DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

City representative will conduct a walk-through of the premises with the Lessee prior to the event to ensure that all facilities are in working order. An authorized City representative shall complete a walk-through with the Lessee following the event to determine and notify the Lessee of any damages and/or charges. Any damage repair incurred by the City will be charged to the card on file at actual cost.

12. **Insurance:** Event Lessee and any alcoholic beverage vendor must each provide a copy of its certificate of liability insurance, with a separate endorsement listing the City and DSRP as an additional insured, in the amount of \$1,000,000.00, insuring against any and all claims for personal injury, death, and/or property damage relating to the event and the Dripping Springs Ranch Park Event Center and Outdoor Arena.
13. **Indemnification:** City shall not be liable to Lessee or Lessee's employees, agents or invitees, or to any other person or entity, for any injury to person or property on or about the DSRP Event Center and Outdoor Arena caused by the negligence or misconduct of Lessee, its employees, or agents. Lessee and all vendors shall indemnify City and hold City harmless from any loss, expense or claims arising out of any such injury.
14. **Alcoholic Beverages:** No sale of alcoholic beverages will be allowed at the DSRP Event Center and Outdoor Arena without the prior written approval of the City. Lessees and/or vendors selling alcoholic beverages must be a holder of a current/valid Texas Alcoholic Beverage Commission ("TABC") license and must provide the City a copy of said TABC license/permit a minimum of two (2) business days prior to the event.
15. **Security and Emergency Medical Services ("EMS"):** Lessee shall be solely responsible for providing a reasonable number of Security and EMS personnel, at the City's discretion, before, during, and after the event to help maintain order, to regulate traffic control, and/or to provide any other security/safety functions that the City determines to be necessary. Lessee shall be responsible for the actions and safety of Lessee or any of Lessee's guests, patrons, or anyone on or around the DSRP Event Center and Outdoor Arena premises as a result of the event, including without limitation protecting such persons from injury or death and protecting Lessee's and City's property or the property of such persons, including any vendors, from loss or damage. Lessee shall arrange for such security and EMS personnel at its own expense and advise the City of actions taken. The City must approve the Lessee plan for security and safety a minimum of three (3) business days before the first day/date of the event. The event cannot take place without prior written approval from the City.

**Emergency Medical Technicians** are required at each event where there is a substantial risk of injury to the contestants or audience. Need is determined on an event by event basis by Staff. Securing and/or notifying EMT and Paramedics is the responsibility of the event holder.

**The establishment of Security** requirements for an event will be determined by Staff. These guidelines are established for the protection of life and property while events are in progress and may include officers before, during or after events. All security officers will be arranged for and managed by the event holder. Security and/or Law Enforcement must be present prior to the beginning of the event and must remain until all crowds and traffic are dispersed and evacuated. See below for guidelines-final plan must be approved by Staff.



## DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

**All Events with alcohol must have security present.** Events with up to 250 attendees must have one licensed security personnel. 250-500 attendees require 2 licensed security personnel. Attendance of over 500 persons requires 3 licensed security personnel.

Other events may be required to have security, even if no alcohol is served or consumed, depending on attendance and type of event.

17. **Release of Liability Waivers:** The Lessee is responsible for copying waivers and obtaining signatures from each participant prior to participation in the event. Signed waivers must be returned to Dripping Springs Ranch Park Staff no later than seven (7) business days after an event is completed. A copy of the City's waiver may be obtained from Dripping Springs Ranch Park or on the Ranch Park's website.
18. **Special Event Food Vendors:** Special events that will have food vendors must obtain a Special Events Food Vendor permit from the City of Dripping Springs. Please contact Kyle DeHart, City of Dripping Springs Environmental Health & City Inspector for more information.
19. **Concessions:** Please contact [dsrpevents@cityofdrippingsprings.com](mailto:dsrpevents@cityofdrippingsprings.com) to inquire about concessions availability.
20. **Overnight RV Camping:** Overnight RV camping is permitted. Refer to the Fee Schedule for pricing. Campers may pay the DSRP Staff or the Lessee/event manager responsible for remitting payment to the City. There is a Dump Station on the property available for use with paid RV Fee. There is no discharge of grey water on the property and spills at the Dump Station will be the responsibility of the RV owner.
21. **Overnight Primitive Camping:** Overnight primitive camping is permitted. Refer to the Fee Schedule for pricing. Campers may pay the DSRP staff or the Lessee/event manager responsible for remitting payment to the City. Please note that the Park does not have electrical hook-ups for campers.
22. **Toilets:** The Event Center houses sixteen women's toilets, nine men's toilets and three urinals. The new addition houses eight women's toilets, five men's toilets and three urinals. There is one portable toilet available for the Outdoor Arena. In cases where the existing restroom facilities will be inadequate, the Lessee is responsible for renting additional toilets. Please see guidelines.

**Special Event Toilet Calculator**

		Maximum Attendance*										
Number of Hours		100	250	500	1,000	2,000	3,000	4,000	5,000	6,000	7,000	8,000
1		1	2	2	3	4	10	10	12	17	20	24
2		1	2	3	4	8	12	16	20	27	32	39
3		1	2	3	5	10	15	19	24	34	38	47
4		1	2	4	6	11	16	22	27	38	41	54
5		2	2	4	6	12	18	24	29	41	42	58
6		2	3	4	7	13	18	25	31	42	46	62
7		2	3	4	7	13	19	25	32	46	46	64
8		2	3	4	7	14	20	27	33	46	46	66

\*If alcohol is being served, we recommend increasing the number of restrooms for your event. Please keep in mind that this is an estimated number of restrooms needed. You may need more, or less depending on your specific needs.

## DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

24. **Parking:** Parking at DSRP event center is free to Lessee and its participants. The City may choose to charge for parking at other hosted events. If your event attendance is expected to be exceed 500 attendees, Lessee will be required to submit a parking plan to DSRP management no later than 30 days prior to event. Parking Plans, parking requirements or parking lot attendants may be required, and this determination is at the sole discretion of DSRP management.
25. **Equipment:** Show production equipment provided by the Lessee must be removed by Lessee from the arena or other fields no later than end of rental period. All City equipment such as orange cones or other equipment provided by the City must be returned to original placement following use. All leasable equipment is noted on the Rate Schedule. DSRP can arrange for additional equipment or services through outside sources at rates to be quoted upon request.
26. **Orange Cones:** If Available the City will have, free of charge, 36" tall orange traffic cones should the Lessee request them for an event. Lessee is responsible for notifying the City at least five days prior to event, providing the number of cones needed. Lessee is also responsible for placing cones where needed and returning them to their original location. Lost/damaged cones will be replaced at Lessee expense.
27. **Coggins Lab Accession Log:** Lessee is required to comply with the Texas Animal Health Control ("TAHC") regulations. Current Coggins Lab Accessions are required for all horses on DSRP property.
28. **General Park Rules:** General park rules for the City apply at the DSRP Event Center and Outdoor Arena. Campfires, glass containers, or fireworks are NOT permitted at the DSRP Event Center and Outdoor Arena complex or in the general park area. If you have questions about other general park rules, please refer to the Parks link on the City of Dripping Springs website at [www.cityofdrippingsprings.com](http://www.cityofdrippingsprings.com) or contact City Hall at 512-858-4725.
29. **No alterations of any structure** will be allowed and there will be no glue, wire, screws, or nails attached to or embedded into the walls or ceilings for any reason.
30. **No signs or banners** shall be placed in the DSRP Event Center and Outdoor Arena without the consent of the DSRP Manager. No signs or banners shall be placed over an existing banner or exit sign.
31. It is the responsibility of the Lessee to remove all event related items (i.e. banners, signs, decorations, etc.) at the end of the event. DSRP will not be responsible for any items left behind.
32. **No smoking on or around** the DSRP Event Center and Outdoor Arena.
33. No alcoholic beverages permitted on or around the DSRP Event Center and Outdoor Arena unless: (a) purchased on site from approved vendor possessing appropriate licensing from TABC, or (b) provided free of charge by a Lessee to invited guests at a private function that is not open to the general public.
34. **Dogs must be on leash at all times** on or around the DSRP Event Center and Outdoor Arena. Owners must pick up after dogs or may be asked to leave the premises.
35. **Special Needs:** If you find that your event requires services or has needs not addressed in this document or rental forms, please contact the DSRP Manager to discuss.
36. **Planning Setups (Floor Plans):** DSRP staff will assist with arrangements for set up of your event. This assistance includes helping you plan the floor plans and layout for your event. All efforts will be made to ensure no detail is overlooked.
37. **Floor Plan, layout, dirt needs & electrical needs and parking plan:** The floor plan, event layout, dirt needs and electrical need and parking plans are due to DSRP no later than 30 days prior to the event. Failure to do so could hinder DSRP from meeting layout and electrical needs. Changes made after this 30-day deadline may result in additional fees.
38. **DSRP has wifi internet available.** A password is required for access.
39. **Please keep DSRP staff informed of any deliveries** for your event. DSRP cannot accept responsibility for liability or loss. Lessees must arrange for security for items shipped in advance. DSRP does not arrange return shipping for any item, this is the Lessees responsibility.



## DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

41. **DSRP will provide trashcans and liners for events.** Lessee is responsible for utilizing these cans throughout your event. Your custodial fee covers staff changing out trash throughout your event. All bulk trash items must be removed by Lessee. If not removed and disposed of an additional clean up fee may be assessed.
42. **The DSRP Lobby is not a rental space.** It is a common area which serves as the entrance and restroom access for concurrent events. No Lessee will be permitted to conduct events in the Lobby that would interfere with other events occurring within DSRP.
43. **Any space is rented as is;** 'four walls'; any changes or modifications could result in additional fees. Please refer to fee schedule. Personnel necessary for normal building operations will be on duty. If additional staff is needed for your event there will be additional staff fees.
44. **Each event will have a designated spokesperson.** Any communications before and during the event must come through the designated spokesperson.

\*\*Parties booking individual areas of the Dripping Springs Ranch Park and Event Center (Vendor Hall/Front Porch, Special Event Rooms, Indoor/Outdoor Arenas, etc.) are subject to being rescheduled or offered another space to hold their event if a party requests booking the entire facility 45 days or more from the individual area booking. In order to guarantee a reservation with no restrictions, the entire Event Center must be reserved.

To ensure no other events will take place during your event, you must book the entire Event Center.

The floor plan, event layout, dirt needs, electrical needs and parking plans are due to DSRP no later than 30 days prior to the event. Failure to do so could hinder DSRP from meeting floor plan, event layout, dirt needs, electrical needs and parking needs. Changes made after this 30 day deadline may result in additional fees.

The decision as to whether or not a proposed event or activity is appropriate for the desired space at the Dripping Springs Ranch Park and Event Center rests with the DSRP Manager.

DRIPPING SPRINGS  
**RANCH  
 PARK**

Item 5.

**DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT**

**EVENT NAME:** 2023 Wild Game Dinner **FEES** **EVENT DATE:** 2/18/2023

**Rental Space(s) Requested**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Entire DSRP Park             | <input checked="" type="checkbox"/> Main Event Room Main | <input type="checkbox"/> Catering Kitchen-New Expansion |
| <input type="checkbox"/> Entire DSRP Facility         | <input checked="" type="checkbox"/> Concession Kitchen   | <input type="checkbox"/> Outdoor Arena                  |
| <input checked="" type="checkbox"/> Main Indoor Arena | <input type="checkbox"/> Livestock Arena-New Expansion   | <input type="checkbox"/> Outdoor Trails                 |
| <input checked="" type="checkbox"/> Exhibit Hall      | <input type="checkbox"/> Small Event Room-New Expansion  | <input type="checkbox"/> Field (4 total) How many?      |

*\$250 Non-refundable deposit is due to reserve dates. Full payment due ninety (90) days prior to the event.*

**RENTAL SPACE FEE AMOUNT:** \$1500 + \$75 + \$400 + \$175 + \$900 + \$300 *13 hrs MER 17 hr VH 12 hr Arena 12 hr Kitchen - 25% non-profit discount*

**ADD ONS & FEES:** Custodial \$1000 + Stage \$150

**TOTAL RENTAL FEES:** \$3,662.50 **BALANCE DUE ON RENTAL FEES:** \$3,412.50 *250 deposit paid 12/8/22*

**Please read and initial/date below:**

*Damage Deposit (Refundable) \$500 due Jan 18 2023*

Initial: JMR Date 12-6 I have read and understand the policies, terms and conditions on the preceding pages required for rental of the park.

Initial: JMR Date 12-6 I understand that failure to comply with any of the policies, terms and conditions outlined in this agreement could result in forfeiture of my rental date, rental fees, security deposit and possible fines.

Initial: JMR Date 12-6 Damages to the rental space, facilities or any part of Dripping Springs Ranch Park Property exceeding the amount of the collected security deposit will be assessed at a cost plus 15% administrative fee.

Initial: JMR Date 12-6 Other fees may be assessed on an event basis depending on special requirements and requests from lessee.

WWW.DRIPPINGSRINGSRANCHPARK.COM  
 PHONE: 512-894-2390

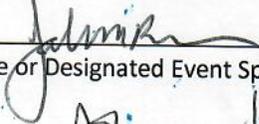
**PHYSICAL ADDRESS:** 1042 EVENT CENTER DRIVE  
 DRIPPING SPRINGS, TEXAS 78620  
**MAILING ADDRESS:** PO BOX 384  
 DRIPPING SPRINGS, TEXAS 78620



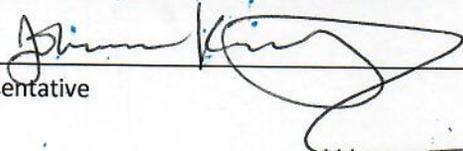
# DRIPPING SPRINGS RANCH PARK FACILITY RENTAL AGREEMENT

**Please read and sign below:**

I have read and agree to the terms and conditions stated in the Policies and General Park Rules for the Dripping Springs Ranch Park and Event Center and/or Outdoor Arena Complex, and Ranch House/Grounds and do hereby request the use of the facilities as outlined in this Agreement. As the authorized event agent, I shall be the responsible contact for my group, organization, membership, and/or event. Lessee hereby agrees to indemnify and hold harmless the City of Dripping Springs, and its officers and employees from and against any and all liabilities for any injury to person or property which may be suffered by me or by my party arising out of or in any way connected with participation in the rental noted above. By signing below, I declare I have read, understand, and agree to abide by the existing said Policies and Park Rules. I understand that I may request to have a copy of the Policies and Park Rules for my possession.

  
\_\_\_\_\_  
Lessee or Designated Event Spokesperson Signature

12-6-22  
Date Signed

  
\_\_\_\_\_  
City Representative

12-8-22  
Date Signed

**\*\*\*CASH AND CHECKS ARE ACCEPTED\*\*\***

**Please make checks payable to; DSRP; and hand deliver to 1042 Event Center Drive, Dripping Springs, Texas 78620 OR mail to DSRP, PO Box 384, Dripping Springs, Texas 78620. Contact DSRP Manager for more information.**

Emily Nelson, DSRP Event Center Coordinator, [jkrantz@cityofdrippingsprings.com](mailto:jkrantz@cityofdrippingsprings.com)

# MANAGER REPORT



Written by Emily Nelson

## HIGHLIGHTS

**Sept:** A very busy month with rental during the week and weekends. New Maintenance Team Member, Fletcher Engstrom, joins the team. Emily attends National Recreations and Park Association in Phoenix, Arizona.

**Oct:** A full calendar of events like Moto-Extreme Circus and Big Tex Gun Show. The 2nd annual Haunted House was a success with 1465 attendees. Our Family Friendly Community Hayride was a huge success. The DSRP Riding Series Hunter/Jumper Show sold out.

**Nov:** Grape Camp 2022 returned and had a smooth event. Hosted a new Horse Vaulting Expo event. AV update project making headway after product availability delays. New team member, Kyle Hagen, joins the DSRP Maintenance Team. Caylie Houchin joins the DSRP team as Program Coordinator.

**Dec:** Vintage Market Days had a record attendance. They were very pleased with the team. Coyote Kids Winter Break camp had a full enrollment at 20 kids and despite the weather kids had an excellent experience. Thank you, Caylie! Currently interviewing for our DSRP Facility Rental Coordinator position. DSRP Riding Series Holiday Classic Dressage Show sold out and earned a lot of attendee kudos. Thank you, Lily!!

# HIGHLIGHTS AND PREVIEWS



“

I am really impressed with the Ranch Park staff this year. They are anticipating our needs and really attentive. It is the best year yet. Thank you!

--Vintage Market Days

”



## Coming Soon in January

**New Life Church Services**  
Every Sunday

**4H Point Show**  
January 7

**Bobcat Classic**  
January 14-15

**Big Tex Gun Show**  
January 14-15

**HCLE Horse Show**  
January 21

**HCLE Livestock Show**  
January 23-29