



PARKS & RECREATION COMMISSION REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Monday, October 03, 2022 at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Fushille called the meeting to order at 6:01 p.m.

Commission Members present were:

Paul Fushille, Chair
Olivia Barnard
Hope Boatright
Kristy Caldwell
Dustin Cloutier
Tara Satine

Commission Member absent was:

Matthew Fougerat, Vice Chair

Staff, Consultants & Appointed/Elected Officials

Parks & Community Services Director Andy Binz
City Attorney Laura Mueller
Planning Director Howard Koontz
DSRP Manager Emily Nelson
Aquatics & Programs Manager Mack Rusick
Community Events Coordinator Caylie Houchin
Farmers Market Manager Charlie Reed

PRESENTATION OF CITIZENS

A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. It is the request of the Commission that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentations of Citizens.

PRESENTATIONS

1. **Presentation on Open Meetings Act and Commission Roles and Responsibilities.** *City Attorney Laura Mueller*

Laura Mueller gave the presentation which is on file.

2. **Presentation regarding the 2045 Comprehensive Plan** *Planning Director, Howard Koontz*

Howard Koontz gave the presentation and reviewed how the plan is developed and utilized and where the plan currently is in its development.

3. **Presentation on the Parkland Dedication and Park Development Ordinance.** *Planning Director, Howard Koontz*

Howard Koontz gave the presentation which is on file.

MINUTES

4. **Discuss and consider approval of the September 19, 2022, Parks & Recreation Commission regular meeting minutes.**

A motion was made by Commissioner Cloutier to approve the September 19, 2022, Parks & Recreation Commission regular meeting minutes. Commissioner Boatright seconded the motion which carried unanimously 6 to 0.

BUSINESS

5. **Discuss and consider approval of a recommendation to amend the Master Fee Schedule for Parks & Recreation Fees.**

Andy Binz presented the staff report which is on file. Staff recommends approval of the amendments with corrections to the hourly rate to state “4 hour rate” and omitting specific time blocks.

A motion was made by Commissioner Barnard to recommend City Council approval of the amended Master Fee Schedule for Parks & Recreation fees with condition that staff correct spelling errors and the pavilion hourly rental rate be corrected as presented by staff. Commissioner Cloutier seconded the motion which carried unanimously 6 to 0.

REPORTS

The following reports relate to the planning and administration of the City's Parks & Recreation Program. The commission may provide staff direction; however, no action may be taken.

Reports are on file and available for review upon request.

- 6. Parks & Community Services Report**
Andrew Binz, PCS Director
- 7. Dripping Springs Ranch Park & Event Center Report**
Emily Nelson, DSRP Manager
- 8. Aquatics & Programs Report**
Mack Rusick, Aquatics & Programs Manager
- 9. Community Events Report**
Caylie Houchin, Community Events Coordinator
- 10. Farmers Market Report**
Charlie Reed, Farmers Market Manager

PARKS STANDING COMMITTEE REPORTS

The following reports relate to the administration of the City's Parks. The Commission may provide staff direction; however, no action may be taken.

- 11. Charro Ranch Park Committee**
Commissioners Paul Fushille and Matt Fougerat
- 12. Dripping Springs Ranch Park Committee**
Commissioner Hope Boatright
- 13. Founders Memorial Park Committee**
Commissioners Olivia Barnard and Dustin Cloutier
- 14. Sports & Recreation Park Committee**
Commissioners Dustin Cloutier and Tara Satine
- 15. Veterans Memorial Park Committee**
Commissioner Kristy Caldwell
- 16. Rathgeber Natural Resources Park Committee**
Commissioners Kristy Caldwell, Paul Fushille and Matthew Fougerat

EXECUTIVE SESSION

The Parks and Recreation Commission for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The Parks and Recreation Commission for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

The Commission did not meet in Executive Session.

UPCOMING MEETINGS

Parks & Recreation Commission Meetings

November 7, 2022, at 6:00 p.m.

December 5, 2022, at 6:00 p.m.

City Council Meetings

October 4, 2022, at 6:00 p.m.

October 18, 2022, at 6:00 p.m.

November 1, 2022, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Satine to adjourn the meeting. Commissioner Caldwell seconded the motion which carried unanimously 6 to 0.

This regular meeting adjourned at 8:18 p.m.