



TIRZ No. 1 & No. 2 Board of Directors Regular Meeting

Dripping Springs City Hall

511 Mercer Street – Dripping Springs, Texas

Monday, June 09, 2025, at 4:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the board members present, Chair Starcher called the meeting to order at 4:01 p.m.

Board Members Present:

Place 2 Craig Starcher, Chair

Place 3 Taline Manassian, Vice Chair

Place 4 Miles Mathews

Place 5 Missy Atwood (arrived @ 4:09 p.m.)

Place 6 Susan Kimball

Place 7 Walt Smith

Advisory Member Bob Richardson (arrived @ 4:05 p.m.)

Board Members Absent:

Place 1 Ryan Thomas

Staff, Consultants & Appointed/Elected Officials present were:

City Administrator Michelle Fischer

City Attorney Laura Mueller

City Secretary Diana Boone

TIRZ Project Manager Keenan Smith, AIA

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No one spoke during Presentation of Citizens.

MINUTES

1. **Consider approval of the May 12, 2025 TIRZ No. 1 & No. 2 Board meeting minutes.**

A motion was made by Board Member Mathews and seconded by Board Member Kimball, to approve May 12, 2025 meeting minutes with corrections to items 4 and 7, changing the vote total from 7 to 6. The motion to approve carried unanimously 5 to 0. Board Member Atwood arrived late and did not vote.

BUSINESS AGENDA

2. **Discuss and consider approval of a Resolution of Support for the City's TxDOT Transportation Alternatives Grant Application for Citywide High Visibility Crosswalks.** *Leslie Pollack*

3. **Discuss and consider approval of a Resolution of Support for the City's TxDOT Transportation Alternatives Grant Application for an ADA Transition Plan.** *Leslie Pollack*

Items 2 and 3 were presented and voted on together.

A motion was made by Board Member Smith and seconded by Board Member Mathews, to approve Resolutions of Support for the City's TxDOT Transportation Alternatives Grant Applications. The motion to approve carried unanimously 5 to 0. Board Member Atwood did not vote.

4. **Discuss and consider approval of recommendation from the Budget Subcommittee regarding the TIRZ No. 1 & No. 2 Board recommended budget for Fiscal Year 2025-2026.** *Shawn Cox, Deputy City Administrator*

Board Member Atwood arrived at 4:09 p.m.

A motion was made by Board Member Mathews and seconded by Board Member Atwood, to approve the recommendation from the Budget Subcommittee. The motion to approve carried unanimously 6 to 0.

5. **Update regarding TIRZ Priority Projects.** *Leslie Pollack, Transportation Engineer; Chad Gilpin, City Engineer; Keenan Smith, TIRZ Project Manager*

Keenan Smith presented the updates. No action was taken.

- a. Stephenson Building & Downtown Parking Lot
- b. Old Fitzhugh Road

6. **Discuss and consider approval of a recommendation to City Council for the appointment to Place 2 of the TIRZ No. 1 & No. 2 Board for an unexpired term ending December 31, 2025.**

A motion was made by Board Member Kimball and seconded by Board Member Mathews, to approve the recommendation to City Council for the appointment of Jessy Milner to the TIRZ No.1 & No.2 Board, effective in August. The motion to approve carried unanimously 6 to 0.

7. **Discuss and consider approval of a recommendation to City Council for the appointment of the TIRZ No. 1 & No. 2 Board chair.**

A motion was made by Board Member Kimball and seconded by Vice Chair Manassian, to approve the recommendation to City Council for the appointment of Ryan Thomas as Chair of the TIRZ No.1 & No.2 Board. The motion to approve carried unanimously 6 to 0.

CLOSED SESSION

The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

The Board did not meet in Closed Session.

ADJOURN

A motion was made by Board Member Smith and seconded by Board Member Atwood, to adjourn the meeting. The motion carried unanimously 6 to 0.

The meeting adjourned at 5:02 p.m.