



DRIPPING SPRINGS
Texas

CITY COUNCIL REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, October 17, 2023 at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 6:00 p.m.

City Council Members present were:

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials present were:

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
Interim Deputy City Administrator/City Treasurer Shawn Cox
City Attorney Laura Mueller
People & Communications Director Lisa Sullivan
City Secretary Andrea Cunningham
IT Director Jason Weinstock
Planning Director Tory Carpenter
Parks & Community Services Director Andy Binz
DSRP Manager Emily Nelson

PLEDGE OF ALLEGIANCE

Mayor Foulds, Jr. led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments

until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

At the request of Council Member Tahuahua, Consent Agenda Item 2 will be considered separately.

- 1. Approval of the October 3, 2023, City Council regular meeting minutes.**
- 2. Approval of the Reappointment of at-large members Lara Dudek and Matthew Ordway, and the Appointment of Hays Trinity Groundwater Conservation District representative Barney Austin, to the Utility Commission for terms ending June 30, 2025. Sponsor: Mayor Bill Foulds, Jr.**
- 3. Approval of Job Descriptions for City Administrator, Deputy City Administrator I, Park Maintenance Worker, and Intermittent Programs and Event Support Specialist. Sponsor: Mayor Bill Foulds, Jr.**
- 4. Approval of a Donation Agreement between the City of Dripping Springs and Wild Birds Unlimited regarding the donation of birdseed and sponsorship signage to be placed at each bird blind. Sponsor: Council Member Wade King.**
- 5. Approval of the August 2024 Treasurer's Report.**

A motion was made by Council Member Parks to approve Consent Agenda Items 1 and 3 – 5. Council Member Tahuahua seconded the motion which carried unanimously 5 to 0.

A motion was made by Council Member Tahuahua to reappointment at-large members Lara Dudek and Matthew Ordway to the Utility Commission for terms ending June 30, 2025. Council Member Parks seconded the motion which carried unanimously 5 to 0.

A motion was made by Mayor Pro Tem to table consideration of the appointment of Hays Trinity Groundwater Conservation District representative Barney Austin. Council Member Crow seconded the motion which carried unanimously 5 to 0.

BUSINESS AGENDA

6. **Public hearing and consideration of approval of VAR2023-0006: an application for a Waiver to allow an accessory dwelling unit in front of the primary dwelling at 264 Charro Vista Drive. Applicant: Christian Bourguignon.**

a. **Applicant Presentation** – Applicant Christian Bourguignon presented the item.

b. **Staff Report** – Tory Carpenter presented the staff report which is on file. Staff recommends approval of the waiver application.

c. **Public Hearing** – Homeowner Aman Gautam spoke in favor of approving the waiver application.

d. **ADU Waiver** – A motion was made by Council Member Crow to approve VAR2023-0006: an application for a Waiver to allow an accessory dwelling unit in front of the primary dwelling at 264 Charro Vista Drive. Council Member King seconded the motion which carried unanimously 5 to 0.

7. **Public hearing and consideration of approval of an Ordinance amending Chapter 16: Public Ways and Places, Article 16.02: Parks and Recreation, in the City of Dripping Springs Code of Ordinances, to adopt regulations for the Dorian Zev Kweller Memorial Skatepark.**

a. **Staff Report** – Andy Binz presented the staff report which is on file. Staff recommends approval of the ordinance.

b. **Public Hearing** – No one spoke during the Public Hearing.

c. **Ordinance** – A motion was made by Mayor Pro Tem Manassian to approve an Ordinance amending Chapter 16: Public Ways and Places, Article 16.02: Parks and Recreation, in the City of Dripping Springs Code of Ordinances, to adopt regulations for the Dorian Zev Kweller Memorial Skatepark. Council Member Parks seconded the motion which carried unanimously 5 to 0.

Filed as Ordinance No. 2023-34

8. **Discuss and consider approval of the installation of Rules signage at the Dorian Zev Kweller Memorial Skatepark.**

Andy Binz presented the staff report which is on file. Staff recommends approval of the signage.

A motion was made by Council Member Parks to approve of the installation of Rules signage at the Dorian Zev Kweller Memorial Skatepark. Council Member King seconded the motion which carried unanimously 5 to 0.

9. **Public hearing and consideration of approval of an Ordinance amending Chapter 2 Administration and Personnel, Article 2.04: Boards, Commissions and Committees, Division 5. Dripping Springs Ranch Park Board of Directors, as it relates to membership.** *Sponsor: Council Member Sherrie Parks*

a. **Staff Report** – Emily Nelson presented the staff report which is on file. Staff recommends approval of the ordinance.

b. **Public Hearing** – No one spoke during the Public Hearing.

c. **Ordinance** – A motion was made by Council Member Parks to approve an Ordinance amending Chapter 2 Administration and Personnel, Article 2.04: Boards, Commissions and Committees, Division 5. Dripping Springs Ranch Park Board of Directors, as it relates to membership. Mayor Pro Tem Manassian seconded the motion which carried unanimously 5 to 0.

Filed as Ordinance No. 2023-35

10. **Discuss and consider the Appointment of Sean Casey to the Dripping Springs Ranch Park Board of Directors for a term ending September 30, 2025.** *Sponsor: Council Member Sherrie Parks*

Emily Nelson presented the staff report which is on file. Staff recommends approval of the appointment.

A motion was made by Mayor Pro Tem Manassian to approve of the appointment of Sean Casey to the Dripping Springs Ranch Park Board of Directors for a term ending September 30, 2025. Council Member Parks seconded the motion which carried unanimously 5 to 0.

11. **Public hearing and consideration of approval of a Resolution designating the Official Newspaper for the City of Dripping Springs for Fiscal Year 2023-2024.**

a. **Staff Report** – Andrea Cunningham presented the staff report which is on file.

b. **Public Hearing** – Dalton Sweat and Madi Telschow with the Dripping Springs Century News spoke in favor of the selection of the Dripping Springs Century News.

c. **Resolution** – a motion was made by Council Member King to approve a Resolution designating the Dripping Springs Century News as the Official Newspaper for the City of Dripping Springs for Fiscal Year 2023-2024. Council Member Crow seconded the motion which carried unanimously 5 to 0.

Filed as Resolution No. 2023-R34

12. **Public hearing and consideration of approval of an Ordinance Amending Chapter 2 Administration and Personnel, Article 2.03 Records, Division 2 Public Information Policy; and approval of the City's Public Information Act Policy.**

a. **Staff Report** – Andrea Cunningham presented the staff report which is on file. Staff recommends approval of the ordinance and policy.

b. Public Hearing – No one spoke during the Public Hearing.

c. Public Information Act Policy

d. Ordinance

A motion was made by Council Member Tahuahua to approve an Ordinance Amending Chapter 2 Administration and Personnel, Article 2.03 Records, Division 2 Public Information Policy; and approval of the City's Public Information Act Policy. Mayor Pro Tem Manassian seconded the motion which carried unanimously 5 to 0.

Filed as Ordinance No. 2023-36

13. Discuss and consider approval of the appointment of Shawn Cox to the Deputy City Administrator II position. Sponsor: Mayor Bill Foulds, Jr.

A motion was made by Mayor Pro Tem Manassian to approve of the appointment of Shawn Cox to the Deputy City Administrator II position. Council Member Parks seconded the motion which carried unanimously 5 to 0.

Council Member King stepped off the dais and exited the Council Chambers.

A motion was made by Mayor Pro Tem Manassian to adjourn into Executive Session under Texas Government Section 551.071, Consultation with City Secretary and 551.072, Deliberation of Real Property, and regarding Executive Session Agenda Items 14 – 17 and Consent Agenda Item 2. Council Member Parks seconded the motion which carried unanimously 4 to 0.

Council Member King returned the Council Chambers and took his seat at the dais.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

14. Consultation with Attorney regarding legal issues related to the South Regional Water Reclamation Project, Wastewater, and Amendment 2 Permits, Wastewater Service Area and Agreements, Water Service, Wastewater Fees, and related items. Consultation with Attorney, 551.071

15. Consultation with Attorney related to building inspection services. Consultation with Attorney, 551.071

16. Consultation with Attorney and Deliberation of Real Property regarding legal and real estate issues related to potential facility sites and street extensions and expansions. Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072

17. Consultation with City Attorney related to potential disannexation of certain areas in the Extraterritorial Jurisdiction. *Consultation with City Attorney, 551.071*

The City Council met in Executive Session from 6:50 – 7:26 p.m.

No vote or action was taken during the Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 7:26 p.m.

OPEN SESSION

The City Council considered tabled Consent Agenda Item 2. Lara Dudek and Matthew Ordway were reappointed earlier in the meeting.

- 2. Approval of the Reappointment of at-large members Lara Dudek and Matthew Ordway, and the Appointment of Hays Trinity Groundwater Conservation District representative Barney Austin, to the Utility Commission for terms ending June 30, 2025.**
Sponsor: Mayor Bill Foulds, Jr.

A motion was made by Council Member Crow to approve of the appointment of Hays Trinity Groundwater Conservation District representative Barney Austin to the Utility Commission for terms ending June 30, 2025. Mayor Pro Tem Manassian seconded the motion which carried 4 to 1, with Council Member Tahuahua opposed.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

November 7, 2023, at 6:00 p.m. (CC & BOA)
November 21, 2023, at 6:00 p.m. (CC)
December 5, 2023, at 6:00 p.m. (CC & BOA)
December 19, 2023, at 6:00 p.m. (CC)

Board, Commission & Committee Meetings

October 19, 2023, Farmers Market Committee at 1:00 a.m.
October 19, 2023, Emergency Management Commission at 12:00 p.m.
October 23, 2023, Transportation Committee at 3:30 p.m.
October 23, 2023, Founders Day Commission at 6:30 p.m.
October 24, 2023, Planning & Zoning Commission at 6:00 p.m.
October 25, 2023, Economic Development Committee at 4:00 p.m.
November 1, 2023, DSRP Board at 11:00 a.m.
November 2, 2023, Historic Preservation Commission at 4:00 p.m.
November 3, 2023, Parks & Recreation Commission at 6:00 p.m.

ADJOURN

A motion was made by Mayor Pro Tem Manassian to adjourn the meeting. Council Member Parks seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 7:27 p.m.

APPROVED ON: November 7, 2023



Bill Foulds, Jr., Mayor

ATTEST:



Andrea Cunningham, City Secretary

