



# FOUNDERS DAY COMMISSION MEETING

## City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX  
Monday, February 14, 2022 at 6:30 PM

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## MINUTES

### CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:33 pm.

**Commission Members present were:**

Brenda Medcalf, Chair  
Darrell Debish  
Sharon Goss  
Clinton Holtzendorf  
Dee Marsh  
Michael Monaghan  
Danny Rowe  
Jeff Shindler  
Brian Varnell  
Susan Warwick

**Commission Members absent were:**

Jake Adams, Vice Chair  
Brian Daniel  
Larry Hans  
Brad Thomas

**Staff, Consultants & Appointed/Elected Officials present were:**

Parks & Community Services Director Kelly Schmidt  
Community Events Coordinator Caylie Houchin  
Council Member Sherrie Parks  
Emergency Management Coordinator Roman Baligad

A motion was made by Commissioner Debish to excuse tonight's absence of Commissioners Adams, Daniel, Hans and Thomas. Commissioner Monaghan seconded the motion which carried unanimously 9 to 0.

### PRESENTATION OF CITIZENS

*A member of the public who desires to address the Commission regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the Commission's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring assistance of a translator will be given twice*

*the amount of time as a member of the public who does not require the assistance of a translator to address the Board. It is the request of the Board that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speaker are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens for the City Secretary. By law no action may be taken during Presentation of Citizens.*

No one spoke during Presentation of Citizens.

## **MINUTES**

- 1. Discuss and consider approval of the January 24, 2022, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Debish to approve the January 24, 2022, Founders Day Commission regular meeting minutes. Commissioner Holtzendorf seconded the motion which carried unanimously 9 to 0.

## **BUSINESS**

- 2. Discuss and consider recommendation to City Council approving the 2022 Founders Day Traffic Control, Safety, and Security Plan.**

The 2022 Founders Day Traffic Control, Safety, and Security Plan was discussed, and changes were made to some items (mainly changing vendor and cook-off club exit times from a specific time to the time deemed safe by Hays County Sheriffs).

## **STANDING COMMITTEE REPORTS**

*The following reports relate to the administration and planning of the Founders Day Festival. The Commission may provide staff direction; however, no action may be taken.*

- 3. Arts & Crafts Committee**

*Commissioner Monaghan*

103 of 209 booths have been assigned.

- 4. Carnival & Food Committee**

*Commissioners Goss and Warwick*

All food vendor booth spots are committed. Advance tickets for the Carnival will be sold at all previous locations with one exception that South Star Bank will replace Cedar Valley Grocery.

- 5. Entertainment Committee**

*Commissioners Thomas and Daniel*

No report was given.

- 6. Parade Committee**

*Commissioners Medcalf and Holtzendorf*

The theme “Drippin’ Through the Decades”, details and rules, and application forms will be posted on the city website on March 1. Communications Director Sullivan will publicize information about the parade on social media.

**7. Publicity Committee**

*Commissioners Adams, Holtzendorf, Daniel, Marsh and Lisa Sullivan*

No report given.

**8. Sanitation Committee**

*Commissioner Hans*

No report given.

**9. Security Committee**

*Commissioners Medcalf and Debish*

Arrangements for bike racks have been made. The next Security meeting will be March 3.

**10. Site Plan Committee**

*Commissioners Monaghan, Shindler and Medcalf*

Work continues on maps for specific areas.

**11. Sponsorship & Underwriting Committee**

*Commissioners Adams, Debish, Daniel and Marsh*

Sponsorships have been coming in. Members are working to secure more sponsorships. Communications Director Sullivan is publicizing sponsors on social media.

**12. Traffic & Parking Committee**

*Commissioners Medcalf and Debish*

Discussed during Business item 2. TxDot approval for road closures has been secured.

**13. Volunteer Committee**

Sign-up Genius created for volunteers to sign up.

**UPCOMING MEETINGS**

**Founders Day Commission Meetings**

February 28, 2022, at 6:30 p.m.

March 14, 2022, at 6:30 p.m.

March 28, 2022, at 6:30 p.m.

April 11, 2022, at 6:30 p.m.

**City Council Meetings**

February 15, 2022, at 6:00 p.m.

February 22, 2022, at 5:00 p.m. (Waivers)

March 1, 2022, at 6:00 p.m. (CC & BOA)

March 15, 2022, at 6:00 p.m.

## **ADJOURN**

A motion was made by Commissioner Monaghan to adjourn the meeting. Commissioner Debish seconded the motion which carried unanimously 9 to 0.

This regular meeting of the Founders Day Commission was adjourned at 8:09 pm.

*Susan Warwick*

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Susan Warwick, Secretary  
Founders Day Commission