



## **TIRZ No. 1 & No. 2 Board of Directors Regular Meeting**

*City of Dripping Springs Council Chambers*

*511 Mercer Street – Dripping Springs, Texas*

*Monday, September 09, 2024, at 4:00 PM*

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# **MINUTES**

### **CALL TO ORDER AND ROLL CALL**

With a quorum of Board members present, Chair Starcher called the meeting to order at 4:00 p.m.

#### **Board Members:**

Place 1 Craig Starcher, Chair

Place 3 Taline Manassian, Vice Chair

Place 2 Dave Edwards

Place 4 Miles Mathews

Place 5 Missy Atwood ***arrived at 4:10***

Place 6 Susan Kimball

Place 7 Walt Smith ***absent***

Advisory Member Bob Richardson

#### **Staff, Consultants & Appointed/Elected Officials**

City Administrator Michelle Fischer

Deputy City Administrator Shawn Cox

City Attorney Laura Mueller

City Secretary Diana Boone

City Engineer Chad Gilpin

TIRZ Project Manager Keenan Smith, AIA

TIRZ Administrator Jon Snyder

### **PRESENTATION OF CITIZENS**

*A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the agenda and two (2) minutes per item on the agenda and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least eight (8) copies; if eight (8) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however,*

*the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

No one spoke during the Presentation of Citizens.

## **MINUTES**

### **1. Approve minutes for the August 12, 2024 TIRZ No.1 & No.2 meeting.**

A motion was made by Board Member Edwards and seconded by Board Member Mathews, to approve the TIRZ No. 1 & No. 2 meeting minutes for August 12, 2024. The motion to approve carried 5 to 0, with Board Member Atwood not present to vote during this item.

## **BUSINESS AGENDA**

### **2. Discuss and consider action on a TIRZ funding policy and expenditures as it relates to financing of Priority Projects. *Shawn Cox, Deputy City Administrator***

This item was presented by Deputy City Administrator Shawn Cox. Presentation is on file.

A motion was made by Board Member Mathews and seconded by Board Member Kimball, to accept the policy as presented.

The motion to accept the policy carried unanimously 6 to 0.

### **3. Update on Downtown Road, Sidewalk, and Drainage Master Plan. *Chad Gilpin, City Engineer***

City Engineer Chad Gilpin gave an update on projects. No action was taken.

### **4. Update regarding TIRZ Priority Projects. *Leslie Pollack, Transportation Engineer; Chad Gilpin, City Engineer***

No action was taken during the Priority Projects update.

#### **a. Stephenson Building**

City Administrator Michelle Fischer gave an update on construction cost which included a revised total cost after and estimated savings of \$220,010.

#### **b. Old Fitzhugh Road**

Leslie Pollack with HDR gave an update on the Old Fitzhugh Road project. Presentation is on file.

#### **c. Downtown Restrooms**

City Engineer Chad Gilpin gave an update and mentioned that finalized bid package was ready for publication.

d. Downtown Parking

Leslie Pollock with HDR gave an update which included a cost estimate. Presentation is on file.

## CLOSED SESSION

*The Board has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.*

5. **Consultation with Attorney and Deliberation Regarding Real Property related to TIRZ Priority Projects.** *Consultation with Attorney, 551.071; Deliberation Regarding Real Property, 551.072*

The Board did not meet in Closed Session

## ADJOURN

A motion to adjourn the meeting was made by Board Member Mathews and seconded by Board Member Kimball. The motion to adjourn the meeting carried unanimously 6 to 0.

The meeting adjourned at 5:07 p.m.

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*Diana Boone, City Secretary*

*This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.*