



Founders Day Commission Regular Meeting

Dripping Springs Ranch Park Main Event Room

1042 Event Center Drive – Dripping Springs, Texas

Monday, December 09, 2024, at 6:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair Shindler called the meeting to order at 6:33 p.m.

Commission Members present were:

Jeff Shindler, Chair
Clinton Holtzendorf, Vice Chair
Susan Warwick, Secretary
Jerome Borges
Justin Cornett
Lisa Garza
Sharon Goss
Mark Handley
Scott Phillips
Kimberley Rutherford
Jordan Searle
Eric Strang
Thomas Toms

Commission Members absent were:

Michael Ward

Staff, Consultants, & Appointed/Elected Officials present were:

Community Events Coordinator Johnna Krantz
Content Marketing Specialist Stephanie Hartnett
Assistant Parks & Community Services Director Emily Nelson
Council Member Sherrie Parks

A motion was made by Commissioner Holtzendorf to excuse tonight's absence of Commissioner Ward. Commissioner Garza seconded the motion which carried unanimously 12 to 0.

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak regarding issues not on the

agenda and two (2) minutes per item on the agenda, and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

No member of the public addressed the Commission.

MINUTES

- 1. Discuss and consider approval of the October 28, 2024, Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Cornett to approve the October 28, 2024, Founders Day Commission regular meeting minutes with the correction that Commissioner Strang be removed from the Arts & Crafts committee. Commissioner Garza seconded the motion which carried unanimously 12 to 0.

BUSINESS AGENDA

- 2. Community Events Coordinator Report**
Johnna Krantz, Community Events Coordinator

Coordinator Krantz reported that the online registrations are set up now but while vendor applications are visible, only eligible sponsors can register for Arts & Crafts vendor booths at this time.

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

- 3. Arts & Crafts Committee**
Commissioners: Handley and Borges
Staff: Community Events Coordinator Johnna Krantz

The committee has sent two emails to returning vendors that returning vendors may register for a booth beginning January 2, 2025.

- 3. Carnival & Food Committee**
Commissioners: Goss, Warwick, and Phillips

All is good.

5. Entertainment Committee

Commissioners: Holtzendorf and Cornett

Staff: Community Events Coordinator Johnna Krantz

Committee is exploring bands to perform at the event.

6. Parade Committee

Commissioners: Rutherford and Holtzendorf

Staff: Community Events Coordinator Johnna Krantz

No report given. Committee will meet tonight after the meeting.

7. Publicity Committee

Commissioners: Ward

Staff: Content Marketing Specialist Stephanie Hartnett

No report given.

8. Sanitation Committee

Commissioners: Phillips, Shindler, and Holtzendorf

Staff: Parks Maintenance Manager Patrick Baglietto and Community Events Coordinator Johnna Krantz

Committee will meet tonight after the meeting.

9. Safety, Security, & Traffic Committee

Commissioners: Handley and Strang

Staff: Emergency Management Coordinator Roman Baligad

Committee will meet tonight after the meeting.

10. Site Plan Committee

Commissioners: Shindler

Staff: City Maintenance Director Riley Sublett (Electrical Setup and Road Closures)

The alley between the Mears Building and Vintage Soul will be available for pedestrian traffic only as bathrooms are being constructed in the alley. The bathrooms should be finished before the Founders Day event. We have no information on the start date of the construction in Roxie's parking lot.

11. Sponsorship Committee

Commissioners: Ward, Cornett, and Garza

Staff: Deputy City Attorney Aniz Alani, and Community Events Coordinator Johnna Krantz

Coordinator Krantz reported that sponsorship letters have been emailed to returning and new sponsors.

12. Parking & Transportation Committee

Commissioners: Toms, Garza, and Shindler

Staff: Community Events Coordinator Johnna Krantz

A representative from the DS Rotary Club will be invited to the next meeting to discuss shuttle bus options.

13. Volunteer Committee

Commissioners: Rutherford

Staff: Community Events Coordinator Johnna Krantz

No report given.

14. Budget Committee

Commissioners: Garza

Staff: Finance Director Shawn Cox

Commissioner Garza has the budget ready. Contact her if you need/want to see the budget, or if you have any questions.

15. Downtown Relations Committee

Commissioners: Holtzendorf and Searle

Staff: Community Events Coordinator Johnna Krantz

Initial meeting of this new committee will occur tonight after the meeting.

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

There was no closed session.

UPCOMING MEETINGS

Founders Day Commission Meetings

January 13, 2025, at 6:30 p.m.

January 27, 2025, at 6:30 p.m.

February 10, 2025, at 6:30 p.m.

City Council Meetings

December 17, 2024, at 6:00 p.m.

January 7, 2025, at 6:00 p.m.

January 21, 2025, at 6:00 p.m.

February 4, 2024, at 6:00 p.m.

ADJOURN

A motion was made by Commissioner Strang to adjourn the meeting. Commissioner Holtzendorf seconded the motion which carried unanimously 12 to 0.

This regular meeting of the Founders Day Commission was adjourned at 7:05 p.m.

Committees remained after the meeting to work on their varied responsibilities.

<i>Susan Warwick</i>
<i>Susan Warwick, Founders Day Commission Secretary</i>