



Founders Day Commission Regular Meeting

City of Dripping Springs Council Chambers

511 Mercer Street – Dripping Springs, Texas

Monday, February 12, 2024, at 6:30 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Commission Members

Brenda Medcalf, Chair
Darrell Debish, Vice Chair
Susan Warwick, Secretary
Brian Daniel
Lisa Garza
Sharon Goss
Mark Handley
Clinton Holtzendorf
Dee Marsh
Michael Monaghan
Jeff Shindler
Brad Thomas
Brian Varnell

Staff, Consultants, & Appointed/Elected Officials

Parks & Community Services Director Andy Binz
Community Events Coordinator Johnna Krantz
Content Marketing Specialist Stephanie Hartnett
Deputy Public Works Director Craig Rice
Emergency Management Coordinator Roman Baligad
Deputy City Administrator Shawn Cox

PRESENTATION OF CITIZENS

A member of the public that wishes to address the Commission on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Commission that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Commission must present the documents to the City Secretary or City Attorney providing at least fifteen (15) copies; if fifteen (15) copies are not provided, the Commission will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.

MINUTES

1. **Discuss and consider approval of the January 22, 2024, Founders Day Commission regular meeting minutes.**

BUSINESS AGENDA

2. **Discuss and consider City Council recommendation regarding the 2024 Founders Day Festival Traffic Control Plan.**
3. **Discuss and consider possible action regarding the layout for Roxie's Parking Lot, located at 299 Mercer Street, for the 2024 Founders Day Festival.**
4. **Discussion regarding Sanitation Services for the 2024 Founders Day Festival to include trash management, street sweeping, and parade barrier set up assistance.**
5. **Discuss and consider possible action regarding a 3-week radio ad spot with Sun Radio regarding 2024 Founders Day Festival sponsorship opportunities.**
6. **Discuss and consider possible action regarding the selection of a vendor and the quantity and placement of tents, tables, and chairs for the 2024 Founders Day Festival.**
7. **Discuss and consider approval of the 2024 Founders Day Festival Parade Theme.**
8. **Discuss and consider approval of refund requests related to the cancelled 2023 parade entries.**

COMMITTEE REPORTS

Reports are for purposes of planning and providing staff direction for activities related to the Founders Day Event, and no action shall be taken.

9. **Arts & Crafts Committee**
Commissioner Monaghan
10. **Carnival & Food Committee**
Commissioners Goss and Warwick
11. **Entertainment Committee**
Commissioners Daniel, Holtzendorf and Thomas
12. **Parade Committee**
Commissioners Medcalf and Varnell
13. **Publicity Committee**
Commissioners Daniel, Holtzendorf, Marsh and Thomas
14. **Sanitation Committee**
Commissioners Debish, Holtzendorf and Shindler

15. **Security Committee**
Commissioners Debish, Handley and Medcalf
16. **Site Plan Committee**
Commissioners Debish, Medcalf, Monaghan and Shindler
17. **Sponsorship & Underwriting Committee**
Commissioners Daniel, Debish and Marsh
18. **Traffic Committee**
Commissioners Debish and Medcalf
19. **Volunteer Committee**
Community Events Coordinator Johnna Krantz
20. **Budget Committee**
Commissioners Garza and Medcalf, and Community Events Coordinator Johnna Krantz

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Founders Day Commission Meetings

February 26, 2024, at 6:30 p.m.

March 11, 2024, at 6:30 p.m.

March 25, 2024, at 6:30 p.m.

April 20, 2024, at 6:30 p.m.

City Council Meetings

February 20, 2024, at 6:00 p.m.

March 5, 2024, at 6:00 p.m.

March 19, 2024, at 6:00 p.m.

April 2, 2024, at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall,

*located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on **February 9, 2024, at 4:00 p.m.***

Andrea Cunningham, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.