



## **TIRZ No. 1 & No. 2 Board of Directors Regular Meeting**

*City of Dripping Springs Council Chambers*

*511 Mercer Street – Dripping Springs, Texas*

*Monday, December 11, 2023, at 4:00 PM*

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### **MINUTES**

#### **CALL TO ORDER AND ROLL CALL**

With a quorum of the Board present, Chair Edwards called the meeting to order at 4:01 p.m.

#### **Board Members present were:**

Place 1 Dave Edwards, Chair

Place 2 Craig Starcher

Place 5 Missy Atwood

Place 6 Susan Kimball

Place 7 Walt Smith

Advisory Member Bob Richardson

#### **Board Members absent were:**

Place 3 Taline Manassian, Vice Chair

Place 4 James Alexander

#### **Staff, Consultants & Appointed/Elected Officials present were:**

City Administrator Michelle Fischer

Deputy City Administrator Shawn Cox

City Attorney Laura Mueller

Planning Director Tory Carpenter

Deputy City Secretary Cathy Gieselman

TIRZ Project Manager Keenan Smith, AIA

#### **PRESENTATION OF CITIZENS**

*A member of the public that wishes to address the Board on any issue, regardless of whether it is posted on this agenda, may do so during Presentation of Citizens. It is the request of the Board that individuals wishing to speak on agenda items with a public hearing hold their comments until the item is being considered. Individuals are allowed two (2) minutes each to speak and may not cede or pool time. Those requiring the assistance of a translator will be allowed additional time to speak. Individuals are not required to sign in; however, it is encouraged. Individuals that wish to share documents with the Board must present the documents to the City Secretary or City Attorney providing at least nine (9) copies; if nine (9) copies are not provided, the Board will receive the documents the following day. Audio Video presentations will not be accepted during Presentation of Citizens. By law no action shall be taken during*

*Presentation of Citizens; however, the Chair may provide a statement of specific factual information, recitation of existing policy, or direction or referral to staff.*

No one spoke during Presentation of Citizens.

## **PRESENTATIONS**

*Presentations are for discussion only and no action shall be taken.*

No presentations.

## **MINUTES**

- 1. Discuss and consider approval of the November 13, 2023, TIRZ No. 1 & No. 2 Board regular meeting minutes.**

A motion was made by Board Member Smith to approve the November 13, 2023, TIRZ No. 1 & No. 2 Board regular meeting minutes. Board Member Starcher seconded the motion which carried unanimously 5 to 0.

## **BUSINESS AGENDA**

- 2. Update and discussion regarding priority projects and initiatives.**

Keenan Smith presented the staff reports regarding projects and initiatives.

- a. Old Fitzhugh Road Project** – Report is on file
- b. Stephenson Building / Parking Lot** – Schedule will be provided at the January regular meeting.
- c. Downtown Drainage Studies Project** - Shawn Cox provided updates on the status of the Downtown Drainage Project. There is \$200,000 budgeted for this project; anticipated completion is this time next year.

- 3. Discussion regarding TIRZ Board No. 1 & No. 2 seat expirations.**

- a. At-Large Seat (1)** – Chair Edwards noted that James Alexander asked not to be reappointed to the Board when his term is up. At this time, there is one applicant scheduled to interview for the At-Large Seat. Board Member Smith said there was another possible applicant; Michelle Fischer will follow up with the applicant and get back with Chair Edwards.
- b. Hays County Representative (Susan Kimball)** – Board Member Smith will put the nomination of Susan Kimball on the December 19<sup>th</sup> Hays County agenda for approval and will provide the City Secretary with the minutes of that meeting for the file.

## **EXECUTIVE SESSION**

*The Commission has the right to adjourn into executive session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Executive Session item will be taken in Open Session.*

The Board did not meet in Executive Session.

## **UPCOMING MEETINGS**

### **TIRZ No. 1 & No. 2 Board Meetings**

January 8, 2024, at 4:00 p.m.

February 12, 2024, at 4:00 p.m.

March 18, 2024, at 4:00 p.m.

### **City Council Meetings**

December 19, 2023, at 6:00 p.m.

January 2, 2024, at 6:00 p.m.

January 16, 2024, at 6:00 p.m.

February 6, 2024, at 6:00 p.m.

## **ADJOURN**

A motion was made by Board Member Smith to adjourn the meeting. Board Member Starcher seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 4:27 p.m.