



DRIPPING SPRINGS
Texas

**CITY COUNCIL WORKSHOP
& REGULAR MEETING**
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Tuesday, November 15, 2022 at 6:00 PM

AGENDA

CALL TO ORDER AND ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
City Attorney Laura Mueller
City Treasurer Shawn Cox
People & Communications Director Lisa Sullivan
City Secretary Andrea Cunningham
IT Director Jason Weinstock
Planning Director Howard Koontz
Senior Planner Tory Carpenter
Public Works Director Aaron Reed
Deputy Public Works Director Craig Rice
Parks & Community Services Director Andrew Binz
DSRP Program Manager Caylie Houchin
Building Official Shane Pevehouse
TIRZ Project Manager Keenan Smith

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the

assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

WORKSHOP

Workshop items are for discussion only and no action will be taken.

- 1. Presentation on proposed Draft Landscape and Tree Preservation Ordinance.**

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

- 2. Approval of the November 1, 2022, City Council regular meeting minutes.**
- 3. Approval of a Hotel Occupancy Tax Grant Program Funding Agreement between the City of Dripping Springs and the Friends of the Pound House Foundation.**
- 4. Approval of a Hotel Occupancy Tax Grant Program Funding Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau.**
- 5. Approval of Parks & Community Services Sponsorship Program. Sponsor: Council Member Parks.**
- 6. Approval of the October 2022 City Treasurer's Report.**
- 7. Approval of a Resolution Approving Improvements and a Maintenance Bond for the Driftwood Subdivision West Water Connection.**
- 8. Approval of a Resolution Approving Improvements and a Maintenance Bond for Driftwood Club Core Phases 1 and 2.**
- 9. Approval to authorize the City Administrator to enter into and execute a Co-Sponsorship Agreement with Ashley Tullis for the public purpose of promoting tourism and civic engagement through the Christmas on Mercer Movie Night holiday event. Sponsor: Council Member Parks**
- 10. Approval of a Resolution Accepting Improvements and Approving and Accepting Maintenance Bond for Driftwood Club Core Phase 3 Water and Wastewater Improvements and Release of Construction Bond.**

11. **Approval of an updated agreement with new rates for engineering services with Burgess & Niple.** *Sponsor: Mayor Foulds, Jr.*

BUSINESS AGENDA

12. **Public hearing and consideration of Sign Variance Requests to allow an off-premises pole sign at 304 Mercer Street for Mercer Street Warehouse District, located at 330 Mercer Street.** *Applicant: Dean Erickson, Carter Core Fund.*
 - a. Applicant Presentation
 - b. Staff Report
 - c. Public Hearing
 - d. Sign Variance to allow an Off-Premises Sign
 - e. Sign Variance to allow a Pole Sign
13. **Discuss and consider approval of an Annexation Petition and direction to staff to negotiate an Annexation Agreement with owners to annex approximately 5.00 acres in the extraterritorial jurisdiction, situated in the GNRR Co Survey located at 4300 E US 290.** *Applicant: Daniel Besa.*
 - a. Applicant Presentation
 - b. Staff Report
 - c. Annexation Petition
14. **Discuss and consider approval of an Ordinance Amending Chapter 24. Building Regulations, Article 24.02. Technical and Construction Codes and Standards, Section 24.02.064. Permit Exemptions eliminating building permit requirement for sheds less than 200 square feet in area.** *Sponsor: Councilmember Tahuahua*
 - a. Staff Report
 - b. Public Hearing
 - c. Ordinance
15. **Discuss and consider approval of a Professional Services Agreement with Keenan Smith for Project Manager Services.** *Sponsor: Mayor Pro Tem Manassian.*
16. **Public hearing and consideration of approval of an Ordinance of the City of Dripping Springs, Texas amending the current 2021-2022 Fiscal Year Budget; Finding Municipal Purposes; Authorizing Expenditures.**
 - a. Staff Report
 - b. Public Hearing
 - c. Budget Amendment Ordinance
17. **Discuss and consider approval of a Contract between Brightly and the City of Dripping Springs to provide software solutions for permitting, planning, and code enforcement.**

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.

18. Planning Department Report

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 19. Consultation with City Attorney related to litigation regarding the South Regional Water Reclamation Project, Wastewater Permits, Code Enforcement, and related items.** *Consultation with City Attorney, 551.071*
- 20. Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, and duties of the Administrative Assistant (Receptionist), Utility Billing Clerk/Administrative Assistant, and Deputy City Secretary.** *Deliberation of Personnel Matters, 551.074*
- 21. Consultation with City Attorney related to legal issues regarding building inspections by the city's building inspection vendor.** *(551.071, Consultation with Attorney).*

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

December 6, 2022, at 6:00 p.m. (CC & BOA)

December 20, 2022, at 6:00 p.m. (CC)

January 3, 2022, at 6:00 p.m. (CC & BOA)

January 17, 2022, at 6:00 p.m. (CC)

Board, Commission & Committee Meetings

November 17, 2022, Farmers Market Committee at 10:00 a.m.

November 17, 2022, Emergency Management Commission at 12:00 p.m.

November 22, 2022, Planning & Zoning Commission at 6:00 p.m.

November 28, 2022, Transportation Committee at 3:30 p.m.

December 1, 2022, Historic Preservation Commission at 4:00 p.m.

December 5, 2022, Parks & Recreation Commission at 6:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **November 10, 2022, at 3:00 p.m.***

For City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.