



**CITY OF DOVER, DELAWARE
HISTORIC DISTRICT COMMISSION MEETING
Thursday, May 18, 2023 at 3:30 PM**

City Hall Conference Room, 15 Loockerman Plaza, Dover, Delaware

REVISED AGENDA

This Agenda has been Revised to include Item HI-23-01 Referral of Fence Permit #23-781 at 147 S. New Street under Review of Permits Referred to the Commission.

IN-PERSON and VIRTUAL MEETING NOTICE

The Historic District Commission, Meeting for May 18, 2023 will be held in the City Hall Conference Room. The public is welcome to attend in person. The Meeting will also be provided as a Virtual Meeting using WebEx audio/video conferencing system as an electronic means of communication. See the participation information below to join by phone or computer.

**PUBLIC PARTICIPATION INFORMATION
City of Dover Historic District Commission Meeting of May 18, 2023**

Join by Phone Dial: 1-650-479-3208

Access code: 253 151 69843 (Password: 36837432)

Join Online:

<https://bit.ly/HDCMeeting5182023>

Webinar Number: 2531 516 9843

Webinar Password: DoverHDC

If you are new to WebEx get the app now at <https://www.webex.com/> to be ready when the meeting starts. For problems accessing the meeting, please call the Planning Office at (302) 736-7196.

WELCOME

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Adoption of Minutes of November 10, 2022
2. Adoption of Minutes of January 19, 2023

COMMUNICATIONS & REPORTS

Summary of Activity

3. Summary of Applications 2022 and 2023
4. Summary of Architectural Review Certificates for 2023

Department of Planning & Inspections Updates

Education & Training Opportunities

5. Historic District Commission Training Session on *Advanced Historic Preservation Law & Procedures* - May 18, 2023 at 5:00pm. Sponsored by Preservation Delaware, Inc. and Division of Historical & Cultural Affairs.

NEW APPLICATIONS

NEW BUSINESS

Review of Permits Referred to Commission

6. HI-23-02 Referral of Fence Permit #23-781 at 147 S. New Street – Referral by the City Planner to the Historic District Commission for Review of Architectural Review Certification for a Fence Permit #23-781 for a 6-foot vinyl fence project along the south property line spanning from the restaurant building at 147 S. New Street to the building located on 231 W. Loockerman Street. The property is zoned C-2 (Central Commercial Zone) and subject to the H (Historic District Zone). The property is located on the east side of South New Street and north of (but not adjacent to) West Loockerman Street. The owner of record is Otis Brooks. Address: 147 S. New Street. Tax Parcel: ED-05-077.09-01-48.00-000. Council District 4.

Architectural Review Certification Process and the Historic District Zone

7. Review of Application and Review Processes for Architectural Review Certification and H (Historic District Zone) Designation

OLD BUSINESS

Certified Local Government (CLG) Program

Implementation of 2019 Comprehensive Plan

ADJOURN

Posted: May 9, 2023

Revised: May 17, 2023

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING