



**CITY OF DOVER, DELAWARE
HISTORIC DISTRICT COMMISSION MEETING
Thursday, January 19, 2023 at 3:30 PM**

City Hall Conference Room, 15 Loockerman Plaza, Dover, Delaware

AGENDA

VIRTUAL MEETING NOTICE

The Historic District Commission, Meeting for January 19, 2023 will be held in the City Hall Conference Room. The public is welcome to attend in person. Meeting will also be provided as a Virtual Meeting using WebEx audio/video conferencing system as an electronic means of communication. See participation information below to join by phone or computer.

PUBLIC PARTICIPATION INFORMATION

City of Dover Historic District Commission Meeting of January 19, 2023

Dial: +1-650-479-3208

Event number/Access code: 2535 252 6567

Event password: DoverHDC

Event Address: <https://bit.ly/HDCMeeting1192023>

If you are new to WebEx get the app now at <https://www.webex.com/> to be ready when the meeting starts. For problems accessing the meeting, please call the Planning Office at (302) 736-7196.

Written comments are accepted via mail to the City of Dover – Historic District Commission, P.O. Box 475 Dover, DE 19903 and via email at CompPlan@dover.de.us.

WELCOME

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Adoption of Minutes of November 10, 2022

COMMUNICATIONS & REPORTS

Summary of Activity

2. Summary of Applications 2021 and 2022
3. Summary of Architectural Review Certificates for 2022

Department of Planning & Inspections Updates

4. Historic Preservation Grant Opportunities

NEW APPLICATIONS

5. HI-23-01 Lands of Shank Shack, LLC Parking Lot Improvements at 34 The Green – Public Hearing and Review for Action on the Architectural Review Certification associated with parking lot reconfiguration and parking improvements at 34 The Green. The property is zoned RGO (General Residence and Office Zone) and is subject to the H (Historic District Overlay Zone). The project is also associated with the future redevelopment of the western portion of the existing parking lot area (now located on adjoining parcel) that will be part of the Kent County Family Courthouse project; the adjoining area was previously part of the subject parcel and is zoned IO (Institutional and Office Zone) and subject to the H (Historic District Zone). The property located in the southwest corner of The Green and is south of Bank Lane. The owner of record is Shank Shack, LLC. Address: 34 The Green. Tax Parcel: ED-05-077.09-03-35.00-000. The related parcel located on South Governors Avenue owned by the State of Delaware is Tax Parcel ED-05-077.09-03-36.00-000. Council District 4.
Minor Lot Line Adjustment Plan MI-21-09 is associated with this property.

NEW BUSINESS

Review of Permits Referred to Commission

OLD BUSINESS

Certified Local Government (CLG) Program

Implementation of 2019 Comprehensive Plan

ADJOURN

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING