



**CITY OF DOVER, DELAWARE
HISTORIC DISTRICT COMMISSION MEETING
Thursday, October 19, 2023 at 3:30 PM**

City Hall Conference Room, 15 Loockerman Plaza, Dover, Delaware

AGENDA

IN-PERSON and VIRTUAL MEETING NOTICE

The Historic District Commission, Meeting for October 19, 2023 will be held in the Call Hall Conference Room. The public is welcome to attend in person. The Meeting will also be provided as a Virtual Meeting using WebEx audio/video conferencing system as an electronic means of communication. See the participation information below to join by phone or computer.

**PUBLIC PARTICIPATION INFORMATION
City of Dover Historic District Commission Meeting of October 19, 2023**

Join by Phone Dial: 1-650-479-3208

Access code: 2530 126 2347 (Password: 36837432)

Join Online:

<https://bit.ly/HDCMeeting101923>

Webinar Number: 253 012 62347

Webinar Password: DoverHDC

If you are new to WebEx, get the app now at <https://www.webex.com/> to be ready when the meeting starts. For problems accessing the meeting, please call the Planning Office at (302) 736-7196.

WELCOME

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. Adoption of Minutes of July 20, 2023

COMMUNICATIONS & REPORTS

Summary of Activity

2. Summary of Applications 2022 and 2023
3. Summary of Architectural Review Certificates for 2023

Department of Planning & Inspections Updates

Projects & Studies Activities

4. Downtown Dover Pathways Study - Public Workshop, October 26, 2023 from 4:30pm to 6:30pm at Dover Public Library. See project webpage: <https://doverkentmpo.delaware.gov/downtown-dover-pathways/>
5. Update on C-2 Code Amendments Project for Potential Revisions to *Zoning Ordinance* for C-2 (Central Commercial Zone)

Education & Training Opportunities

6. A Future for the Past: Preservation Delaware's Annual Conference & Meeting on October 26-27, 2023

NEW BUSINESS

Review of Permits Referred to Commission

7. HI-23-04 Referral of Sign Permit #23-1462 at 32 W. Loockerman Street - Referral by the City Planner to the Historic District Commission for Review of Architectural Review Certification for Sign Permit #23-1462. The Permit proposes four (4) Window Signs totaling 258.75 square feet across four storefront window sections for two business tenants in the building. The property is zoned C-2 (Central Commercial Zone) and subject to the H (Historic District Zone). It is located on the south side of West Loockerman Street opposite the intersection with South Bradford Street. The property owner of record RVC One, LP and the applicant is Fears Promotions and Donnell Fears Salon for Men/Salon for Women. Address: 32 W. Loockerman Street. Tax Parcel: ED-05-077.09-04-13.00-000. Council District 4.
8. HI-23-05 Referral of Demolition Permit #23-1521 at 153 South Bradford Street – Referral by the City Planner to the Historic District Commission for Review of Architectural Review Certification for a Demolition Permit Application #23-1521. The project proposes partial demolition of the existing two-story masonry building by removal of the second floor and construction of a new roof system. The property is zoned C-2 (Central Commercial Zone) and subject to the H (Historic District Zone). The property is located on the east side of S. Bradford Street between W. Loockerman Street and Reed Street. The owner of record is JD Land Corporation. Address: 153 S. Bradford Street. Tax Parcel: ED-05-077.09-02-35.00-000. Council District 4. *Subject of Code Enforcement Case #23-3847 for condemnation.*

NEW APPLICATIONS - None

OLD BUSINESS

Certified Local Government (CLG) Program

Implementation of 2019 Comprehensive Plan

ADJOURN

Posted: October 12, 2023

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING