



**CITY OF DOVER, DELAWARE
HISTORIC DISTRICT COMMISSION MEETING
Thursday, July 20, 2023 at 3:30 PM**

City Hall Conference Room, 15 Loockerman Plaza, Dover, Delaware

AGENDA

IN-PERSON and VIRTUAL MEETING NOTICE

The Historic District Commission, Meeting for July 20, 2023 will be held in the City Hall Conference Room. The public is welcome to attend in person. The Meeting will also be provided as a Virtual Meeting using WebEx audio/video conferencing system as an electronic means of communication. See the participation information below to join by phone or computer.

**PUBLIC PARTICIPATION INFORMATION
City of Dover Historic District Commission Meeting of July 20, 2023**

Join by Phone Dial: 1-650-479-3208

Access code: 2536 902 1615 (Password: 36837432)

Join Online:

<https://bit.ly/HDCMeeting72023>

Webinar Number: 2536 902 1615

Webinar Password: DoverHDC

If you are new to WebEx, get the app now at <https://www.webex.com/> to be ready when the meeting starts. For problems accessing the meeting, please call the Planning Office at (302) 736-7196.

Written comments are accepted via email to the City of Dover - Historic District Commission. P.O. Box 475 Dover DE 19903 and via email at Compplan@dover.de.us.

WELCOME

1. Welcome to New Historic District Commission member - Ellen H. Richardson and Reappointments of Ann B. Horsey and Mary T. Mason.

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Adoption of Minutes of May 18, 2023

COMMUNICATIONS & REPORTS

Summary of Activity

3. Summary of Applications 2022 and 2023
4. Summary of Architectural Review Certificates for 2022

Department of Planning & Inspections Updates

NEW APPLICATIONS

NEW BUSINESS

Review of Permits Referred to Commission

5. HI-23-03 Referral of Sign Permit #23-987 at 43 The Green – Referral by the City Planner to the Historic District Commission for Review of Architectural Review Certification for a Sign Permit #23-987 for a 9-square-foot informational kiosk sign inside the fenced property to the left of John Bell House at 43 The Green. This will be a cork board with a locking plastic cabinet for the posting of information relating to activities with the First State Heritage Park. The property is zoned RG-O (General Residence and Office Zone) and subject to the H (Historic District Zone). The property is located on the southeast corner of The Green. The owner of record is the State of Delaware. Address: associated with 43 The Green; placement location is 45 The Green. Tax Parcel: ED-05-077.09-05-29.00-000. Council District 4.

Revised Request for Architectural Review Certificate

6. HI-22-03 New Courthouse at South Governors Avenue and West Water Street: Revision for Fence Alternative – Update on Revision for Fence Alternative and Review of Architectural Review Certification for this expanded use of six-foot metal fencing in parking lot area. This is associated with the Site Development Plan Application to permit the construction of a five-story 105,259 GFA government building to serve as the new Kent County Family Court. The proposal also includes a five-story Parking Structure (425 vehicle parking spaces), parking lot, and other site improvements. The consolidated property consists of total of 3.7499 +/- acres. The property is zoned IO (Institutional and Office Zone) and subject to the SWPOZ (Source Water Protection Overlay Zone), as well as the H (Historic District Zone). The property is located on the east side of South Governors Avenue between West Water Street and Bank Lane. The owner of record is the State of Delaware. Addresses: 415 S. Governors Avenue (Parking Garage), and 445 S. Governors Avenue (Courthouse). Tax Parcel; ED-05-077.09-03-37.00-000. Council District 4. *Architectural Review Certification for HI-22-03 was recommended for approval by the Historic District Commission on April 11, 2022 and granted approval by the Planning Commission on June 21, 2022.*

OLD BUSINESS

Certified Local Government (CLG) Program

Implementation of 2019 Comprehensive Plan

ADJOURN

Posted: July 13, 2023

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(e)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING