



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 07, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/88354808870>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 883 5480 8870

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for April 7, 2025
 - B. Approve the Council Regular Meeting Minutes for March 17, 2025
 - C. Approve Invoices in the Amount of \$371,464.82
 - D. Appointments - Jennifer Ludwick: KLSWA
 - E. Special Event - Town Crier Race

Motion to approve the Consent Calendar of April 7, 2025. – roll call vote
5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
6. **PUBLIC COMMUNICATION - WRITTEN**
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
 - A. SCA 2025 Presentation - Kristin Armstrong
 - B. Douglas Marina Renovations - Presentation (L. Nocerini)
 - C. Strategic Planning Session 2 - DPW & PD - Discussion (L. Nocerini)

D. FY24/25 Mill and Overlay Road Project Award (L. Nocerini)

Motion to approve awarding Site Works Solution, Inc. the 24-25 mill and overlay road projects in the amount of \$113,421.45, \$40,342.15 in engineering and contingencies, and amend the budget by \$16,636.41. - roll call vote

E. Resolution 08-2025 - 291 66th Street Property Sale (L. Nocerini)

Motion to adopt resolution 08-2025, authorizing the sale of the city-owned property located at 291 66th Street, Douglas, Michigan, to Jeffrey Roberts. - roll call vote

F. Resolution 09-2025 - Consumers Energy Lighting (S. Homyen)

Motion to adopt resolution 09-2025, authorizing the Consumers Energy change in standard lighting. - roll call vote

G. Resolution 10-2025 - Tri-Community Wildlife Committee Controlled Hunts (L. Nocerini)

Motion to adopt resolution 10-2025, approving the Tri-Community Wildlife Committees recommending of controlled hunts to manage the growing deer population. - roll call vote

H. Ordinance No. 04-2025 - CivicPlus Recodification Project Adoption - First Reading - No Action Required (L. Kasper)

I. Ordinance No. 05-2025 - 453 W Center Rezone - First Reading - No Action Required (S. Homyen)

J. Council Training Workshop - May 1, 2025 at 5:00pm (L. Nocerini)

Motion to approve scheduling the Council training workshop for May 1, 2025, at 5:00 PM. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 17, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North

2. **ROLL CALL:** By Deputy Clerk Raza
PRESENT
Mayor Cathy North
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Also Present City Manager Lisa Nocerini
Treasurer Jenn Tien
Police Chief Steve Kent
DPW Director Rick Zoet
Deputy City Clerk Dawn Raza
ABSENT
Councilmember Jerome Donovan

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North

4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for March 17, 2025
 - B. Approve the Council Regular Meeting Minutes for March 3, 2025
 - C. Approve Invoices in the Amount of \$42,650.96
 - D. Special Events - Douglas Duck Dash, Lakeshore Harvest Ride, SDACVB 7/5 & 7/26 Fireworks
 - E. Appointments - Ruth Crowe/DDA, Jenn Tien/KLSWA
Reappointment - Greg Freeman/KLSWA

- Motion by Balmer, second by Seabert, to approve the Consent Calendar of March 17, 2025. – Motion carried by unanimous roll call vote.*

5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY):** None

6. **PUBLIC COMMUNICATION – WRITTEN**
 - A. Charging Station - Letter
 - B. Food Trucks - Letter

7. UNFINISHED BUSINESS: None**8. NEW BUSINESS**

- A. Strategic Planning Session 1 - Water & Sewer (J. Tien/Plante Moran): Brian Camiller from Plante Moran attended via Zoom to discuss water and sewer infrastructure.
- B. Blue Star Trail Development Project - Public Input/Comments (L. Nocerini)

Public Comments – Verbal: No comments received
- C. Resolution No. 06-2025 - MNRTF Grant Application - Blue Star Pathway Project (L. Nocerini)

Motion by Balmer, second by Seabert, to adopt resolution 06-2025, authorizing the submission of the Michigan Natural Resources Trust Fund grant application. – Motion carried by unanimous roll call vote.

9. REPORTS

- A. Commission/Committee/Boards
 - 1. Planning Commission: meets on April 10
 - 2. Kalamazoo Lake Sewer Water: met prior
 - 3. Downtown Development Authority: meets Wednesday
 - 4. Kalamazoo Lake Harbor Authority: meets on March 11.
 - 5. Douglas Harbor Authority: No meeting
 - 6. Douglas Brownfield Authority: met to review progress
 - 7. Fire Board: met prior
 - 8. Community Recreation: No meeting
 - 9. Playground Committee: No meeting
 - 10. Tri-Community Wildlife Committee: met on March 5.
- B. Administration Report: City Manager Nocerini updated the council on several matters.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA): None

11. COUNCIL COMMENTS: Council Members Seabert, Balmer and Walker made final comments.

12. MAYOR’S REPORT/COMMENTS: Mayor North made final comments.

13. ADJOURNMENT

Motion by Seabert, second by Walker to adjourn the meeting.

Submitted by Dawn Raza, Deputy Clerk

Approved on this 7th day of April, 2025

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 17, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk

04/02/2025

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
Inv Ref#	Description	Entered By		
GL Distribution				

89674919				
50650	ABSOPURE WATER COMPANY	03/20/2025	04/07/2025	(4.00)
	PD WATER			
	101-301.000-740.000 SUPPLIES			(4.00)

89632983				
50651	ABSOPURE WATER COMPANY	02/14/2025	04/07/2025	34.00
	CITY HALL WATER			
	101-265.000-740.000 SUPPLIES			34.00

89667807				
50652	ABSOPURE WATER COMPANY	03/14/2025	04/07/2025	46.20
	DPW WATER			
	101-463.000-740.000 SUPPLIES			46.20

03-2025				
50747	ALEC SMITH	03/28/2025	04/07/2025	168.33
	UNIFORM ALLOWANCE			
	101-463.000-750.000 UNIFORMS			168.33

1ST QT 2025				
50738	MATT BALMER	03/27/2025	04/07/2025	400.00
	COUNCIL PAY & PLANNING COMMISSION			
	101-101.000-703.000 WAGES			300.00
	101-701.000-703.000 WAGES			100.00

407330				
50653	BROEKHUIS PLUMBING INC	03/21/2025	04/07/2025	2,640.00
	LEAD LINE REPLACEMENT 415 WATER ST			
	450-536.000-974.000 CONSTRUCTION			2,640.00

1ST QT 2025				
50741	PAUL BUSZKA	03/27/2025	04/07/2025	100.00
	PLANNING COMMISSION			
	101-701.000-703.000 WAGES			100.00

40241212#2				
50780	CARBON SIX CONSTRUCTION INC	03/31/2025	04/07/2025	156,824.35
	CONSTRUCTION APPLICATION #2			
	470-265.000-974.000 CONSTRUCTION			156,824.35

APRIL2025				
50654	COMCAST	03/13/2025	04/07/2025	412.58
	CITY HALL PHONES			
	101-265.000-851.000 TELEPHONE			412.58

APR2025				
50655	COMCAST	03/15/2025	04/07/2025	236.31
	POLICE PHONES			
	101-301.000-851.000 TELEPHONE			236.31

BESC - 24 - 020				
50732	CONSUMERS ENERGY	03/27/2025	04/07/2025	5,000.00
	BD BOND REFUND - ESCROW FOR 251 LAKESHORE			
	101-000.000-283.000 BESC - 24 - 020 - PROW24-024			5,000.00

202165833986					
50656	CONSUMERS ENERGY	03/19/2025	04/07/2025		292.50
	2993 BLUE STAR #100				
	101-265.000-922.000			UTILITIES	292.50

202165833987					
50657	CONSUMERS ENERGY	03/19/2025	04/07/2025		101.27
	2993 BLUE STAR #108				
	101-265.000-922.000			UTILITIES	101.27

205547404379					
50658	CONSUMERS ENERGY	03/18/2025	04/07/2025		56.00
	250 WILEY				
	213-753.000-922.000			UTILITIES	56.00

201364945349					
50659	CONSUMERS ENERGY	03/18/2025	04/07/2025		37.48
	147 CENTER				
	101-751.000-922.000			UTILITIES	37.48

204835523983					
50660	CONSUMERS ENERGY	03/13/2025	04/07/2025		189.78
	2993 BLUE STAR #101				
	101-265.000-922.000			UTILITIES	189.78

204835523982					
50661	CONSUMERS ENERGY	03/13/2025	04/07/2025		104.85
	2993 BLUE STAR #102				
	101-265.000-922.000			UTILITIES	104.85

205903366743					
50726	CONSUMERS ENERGY	03/20/2025	04/07/2025		41.69
	201 S WASHINGTON				
	594-597.000-922.000			UTILITIES	41.69

206081304167					
50749	CONSUMERS ENERGY	03/25/2025	04/07/2025		72.75
	25 MAIN ST				
	101-751.000-922.000			UTILITIES	72.75

206081304166					
50750	CONSUMERS ENERGY	03/25/2025	04/07/2025		575.67
	37 S WASHINGTON				
	101-751.000-922.000			UTILITIES	575.67

206081304165					
50751	CONSUMERS ENERGY	03/25/2025	04/07/2025		597.77
	486 WATER				
	101-265.000-922.000			UTILITIES	597.77

206525986984					
50752	CONSUMERS ENERGY	03/25/2025	04/07/2025		48.62
	503 W CENTER				
	101-463.000-922.000			UTILITIES	48.62

202343831680					
50753	CONSUMERS ENERGY	03/25/2025	04/07/2025		179.37
	86 CENTER ST				
	101-265.000-922.000			UTILITIES	179.37

202343831679					
50754	CONSUMERS ENERGY	03/25/2025	04/07/2025		173.93

47 CENTER					
101-301.000-922.000	UTILITIES				173.93
15431					
50823	D & L TRUCK AND TRAILER, LLC	04/01/2025	04/07/2025		662.60
	F600 DUMP TRUCK INSPECTION/OIL CHANGE				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS				662.60
03-2025					
50662	DAWN RAZA	03/19/2025	04/07/2025		259.99
	MILEAGE & MEAL REIMBURSEMENT				
101-215.000-861.000	MILEAGE REIMBURSEMENT				162.40
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING				97.59
64567					
50761	DENOYER CHEVROLET	03/25/2025	04/07/2025		121.45
	SERVICE 2022 CHEV SILVERADO				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS				121.45
1ST QT 2025					
50735	JEROME DONOVAN	03/27/2025	04/07/2025		250.00
	COUNCIL PAY				
101-101.000-703.000	WAGES				250.00
03-2025					
50663	MARIA DROZ	03/19/2025	04/07/2025		162.24
	BOARD OF REVIEW				
101-257.000-807.000	BOARD OF REVIEW				162.24
98878					
50810	DRUMMOND MARINE INC	03/28/2025	04/07/2025		2,140.00
	DOCK LADDERS				
594-597.000-820.000	MARINA OPERATIONS				2,140.00
MIHOL479453					
50770	FASTENAL COMPANY	03/14/2025	04/07/2025		90.41
	1/4 PWR 4MM HX				
101-463.000-740.003	BANNERS				90.41
MIHOL479452					
50771	FASTENAL COMPANY	03/14/2025	04/07/2025		231.27
	SAFETY VESTS				
101-463.000-740.000	SUPPLIES				231.27
MIHOL479713					
50772	FASTENAL COMPANY	03/24/2025	04/07/2025		403.71
	IND BAG - TWL ROLL				
101-265.000-740.000	SUPPLIES				403.71
MIHOL479835					
50812	FASTENAL COMPANY	03/27/2025	04/07/2025		57.82
	SAFETY VEST				
101-463.000-740.000	SUPPLIES				57.82
MIHOL479630					
50824	FASTENAL COMPANY	03/20/2025	04/07/2025		99.33
	SP TAP, SHCS, T190				
101-265.000-740.000	SUPPLIES				99.33
1ST QT 2025					
50736	GREGORY FREEMAN	03/27/2025	04/07/2025		300.00
	COUNCIL PAY				

101-101.000-703.000	WAGES			300.00
9240339				
50797	FREIGHTLINER OF GRAND RAPIDS	03/31/2025	04/07/2025	130,932.00
	2026 WESTER STAR			
660-902.000-979.000	CAPITAL OUTLAY			130,932.00
148875				
50760	GIVE EM A BRAKE SAFETY LLC	03/24/2025	04/07/2025	1,025.00
	RENTAL OF TRAFFICE CONTROL/ROAD CLOSURE EQUIP			
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			1,025.00
201948				
50664	GRAPHIX EMBROIDERY INC	03/20/2025	04/07/2025	150.52
	UNIFORMS - CLERKS @ PD			
101-301.000-750.000	UNIFORMS			150.52
53803				
50769	GRAPHIX EMBROIDERY INC	03/06/2025	04/07/2025	75.00
	DECAL			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			75.00
53912				
50829	GRAPHIX EMBROIDERY INC	04/01/2025	04/07/2025	20.00
	DECALS			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			20.00
1ST QT 2025				
50742	KELLI HENEGHAN	03/27/2025	04/07/2025	100.00
	PLANNING COMMISSION			
101-701.000-703.000	WAGES			100.00
466386				
50766	HOLLAND P.T.	03/19/2025	04/07/2025	211.05
	SOCKET, BULKHEAD, O-RING			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			211.05
299642				
50805	IHLE AUTO PARTS	03/31/2025	04/07/2025	59.29
	2016 CHEVY SILVERADO 1500 PARTS			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			59.29
299377				
50806	IHLE AUTO PARTS	03/20/2025	04/07/2025	29.98
	2.5 DEF			
660-903.000-860.000	GAS & OIL			29.98
299355				
50807	IHLE AUTO PARTS	03/19/2025	04/07/2025	9.66
	SIMONIZE TUFF STUFF			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			9.66
45072-10				
50764	IMPACT RECOVERY SYSTEMS INC	03/21/2025	04/07/2025	1,714.59
	OMEGAPOST, TUFF CURB			
202-463.000-746.000	TRAFFIC SIGNS & SERVICES			857.29
203-463.000-746.000	TRAFFIC SIGNS & SERVICES			857.30
03-2025				
50746	JEFFREY HANLIN	03/19/2025	04/07/2025	74.88
	BOARD OF REVIEW			
101-257.000-807.000	BOARD OF REVIEW			74.88

1ST QT 2025					
50737	JOHN O'MALLEY	03/27/2025	04/07/2025		350.00
	COUNCIL PAY & PLANNING COMMISSION				
	101-101.000-703.000	WAGES			250.00
	101-701.000-703.000	WAGES			100.00

03-2025					
50665	ROBERT JOON	03/19/2025	04/07/2025		162.24
	BOARD OF REVIEW				
	101-257.000-807.000	BOARD OF REVIEW			162.24

37WASHMAR25					
50667	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		180.90
	37 WASHINGTON				
	101-751.000-922.000	UTILITIES			180.90

201WASHMAR25					
50668	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		69.00
	201 WASHINGTON				
	594-597.000-922.000	UTILITIES			69.00

486WATERMAR25					
50669	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		78.04
	486 WATER				
	101-265.000-922.000	UTILITIES			78.04

26BAYOUMAR25					
50670	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		85.30
	26 BAYOU				
	101-751.000-922.000	UTILITIES			85.30

95BLUE101MAR25					
50671	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		172.70
	2995 BLUE STAR SUITE 101				
	101-265.000-922.000	UTILITIES			172.70

95BLUE102MAR25					
50672	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		172.75
	2995 BLUE STAR SUITE 102				
	101-265.000-922.000	UTILITIES			172.75

95BLUE106MAR25					
50673	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		69.64
	2995 BLUE STAR SUITE 106				
	101-265.000-922.000	UTILITIES			69.64

95CENTERMAR25					
50674	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		85.30
	455 CENTER				
	101-751.000-922.000	UTILITIES			85.30

47CENTERMAR25					
50675	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		25.30
	147 CENTER IRRIGATION				
	101-751.000-922.000	UTILITIES			25.30

86CENTERMAR25					
50676	KALAMAZOO LAKE SEWER & WATER	03/15/2025	04/07/2025		77.78
	86 CENTER				
	101-265.000-922.000	UTILITIES			77.78

47CENTERMAR25					

50677	KALAMAZOO LAKE SEWER & WATER 47 CENTER 101-301.000-922.000 UTILITIES	03/15/2025	04/07/2025	176.06

ALESHOREMAR25				176.06
50678	KALAMAZOO LAKE SEWER & WATER 50 LAKESHORE BATHROOM 101-751.000-922.000 UTILITIES	03/15/2025	04/07/2025	69.00

25MAINMAR25				69.00
50679	KALAMAZOO LAKE SEWER & WATER 25 MAIN DRINKING FOUNTAIN 101-751.000-922.000 UTILITIES	03/15/2025	04/07/2025	25.30

25MAINIRRMAR25				25.30
50680	KALAMAZOO LAKE SEWER & WATER 25 MAIN IRRIGATION 101-751.000-922.000 UTILITIES	03/15/2025	04/07/2025	126.50

10SCHULTZMAR25				126.50
50681	KALAMAZOO LAKE SEWER & WATER 3100 SCHULTZ 101-751.000-922.000 UTILITIES	03/15/2025	04/07/2025	63.25

03-2025				63.25
50682	LAURA KASPER MILEAGE & MEAL REIMBURSEMENT 101-215.000-861.000 MILEAGE REIMBURSEMENT	03/25/2025	04/07/2025	182.00

266221				182.00
50666	KERKSTRA RESTROOM SERVICE DOUGLAS BEACH 101-751.000-802.000 CONTRACTUAL	03/17/2025	04/07/2025	190.00

266701				190.00
50773	KERKSTRA RESTROOM SERVICE POINT PLEASANT MARINA 594-597.000-802.000 CONTRACTUAL	03/31/2025	04/07/2025	190.00

266702				190.00
50774	KERKSTRA RESTROOM SERVICE SCHULTZ PARK PLAYGROUND 101-751.000-802.000 CONTRACTUAL	03/31/2025	04/07/2025	305.00

266704				305.00
50775	KERKSTRA RESTROOM SERVICE SCHULTZ PARK BOAT LAUNCH 213-753.000-958.000 MISCELLANEOUS	03/31/2025	04/07/2025	115.00

266705				115.00
50776	KERKSTRA RESTROOM SERVICE UNION ST BOAT LAUNCH 101-751.000-802.000 CONTRACTUAL	03/31/2025	04/07/2025	115.00

266706				115.00
50777	KERKSTRA RESTROOM SERVICE VETERANS PARK 101-751.000-802.000 CONTRACTUAL	03/31/2025	04/07/2025	115.00

266703				115.00
50778	KERKSTRA RESTROOM SERVICE DOG PARK	03/31/2025	04/07/2025	115.00

101-751.000-802.000	CONTRACTUAL			115.00
266700				
50779	KERKSTRA RESTROOM SERVICE	03/31/2025	04/07/2025	190.00
	WADES BAYOU			
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL			190.00
1ST QT 2025				
50745	LAURA PETERSON	03/27/2025	04/07/2025	50.00
	PLANNING COMMISSION			
101-701.000-703.000	WAGES			50.00
49074405				
50683	MCCLLOUD SERVICES	03/14/2025	04/07/2025	54.00
	PEST CONTROL 415 WILEY			
101-265.000-802.000	CONTRACTUAL			54.00
49074414				
50684	MCCLLOUD SERVICES	03/14/2025	04/07/2025	54.00
	PEST CONTROL 486 WATER			
101-265.000-802.000	CONTRACTUAL			54.00
70894				
50759	MCNALLY ELEVATOR COMPANY, INC.	04/01/2025	04/07/2025	272.72
	ELEVATOR MAINTENANCE CITY HALL			
101-265.000-802.000	CONTRACTUAL			272.72
83106				
50782	MENARDS - SOUTH HAVEN	03/27/2025	04/07/2025	29.99
	DOCK EDGING			
202-463.000-746.000	TRAFFIC SIGNS & SERVICES			15.00
203-463.000-746.000	TRAFFIC SIGNS & SERVICES			14.99
50926				
50783	MENARDS-HOLLAND	03/14/2025	04/07/2025	161.37
	PAINT SUPPLIES			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			161.37
113242				
50762	MICHIGAN CRITICAL POWER	03/24/2025	04/07/2025	150.00
	SERVICE CALL - GENERATOR			
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			150.00
5409419752				
50685	MICHIGAN GAS UTILITIES	03/20/2025	04/07/2025	94.05
	415 WILEY #102			
101-265.000-922.000	UTILITIES			94.05
5409434306				
50686	MICHIGAN GAS UTILITIES	03/20/2025	04/07/2025	149.32
	415 WILEY #102			
101-265.000-922.000	UTILITIES			149.32
5412075451				
50687	MICHIGAN GAS UTILITIES	03/21/2025	04/07/2025	168.94
	86 CENTER			
101-265.000-922.000	UTILITIES			168.94
5410995195				
50688	MICHIGAN GAS UTILITIES	03/21/2025	04/07/2025	246.20
	47 W CENTER			
101-301.000-922.000	UTILITIES			246.20

5409036270					
50689	MICHIGAN GAS UTILITIES	03/20/2025	04/07/2025		318.80
	415 WILEY #108				
	101-265.000-922.000 UTILITIES				318.80
5413282894					
50729	MICHIGAN GAS UTILITIES	03/24/2025	04/07/2025		469.86
	486 WATER				
	101-265.000-922.000 UTILITIES				469.86
4184					
50690	MICHIGAN TWP. SERVICES ALLEGAN	03/10/2025	04/07/2025		12,454.50
	PERMIT FEES FEB 2025				
	101-701.000-804.000 CONTRACTUAL BUILDING INSPECTIO				12,454.50
53403					
50692	NEW DAWN LINEN SERVICE	03/17/2025	04/07/2025		45.52
	RUGS CITY HALL & PD				
	101-265.000-802.000 COMMERCIAL CLEANING				15.93
	101-301.000-802.000 COMMERCIAL CLEANING				29.59
54074					
50755	NEW DAWN LINEN SERVICE	03/31/2025	04/07/2025		45.52
	RUGS CITY HALL & PD				
	101-265.000-802.000 COMMERCIAL CLEANING				15.93
	101-301.000-802.000 COMMERCIAL CLEANING				29.59
1ST QT 2025					
50734	CATHY NORTH	03/27/2025	04/07/2025		300.00
	COUNCIL PAY & PLANNING COMMISSION				
	101-101.000-703.000 WAGES				300.00
912063					
50800	NYE UNIFORM COMPANY	03/25/2025	04/07/2025		138.00
	UNIFORM - REYES				
	101-301.000-750.000 UNIFORMS				138.00
2504-843901					
50809	OVERISEL LUMBER CO.	04/01/2025	04/07/2025		65.43
	LEAF STIHL BLOWER SUPPLIES				
	101-751.000-930.000 REPAIRS & MAINTENANCE: GENERAL				65.43
2503-840270					
50813	OVERISEL LUMBER CO.	03/18/2025	04/07/2025		72.60
	PAINT, HOOKS, UTILITY BOX, BIT				
	101-265.000-740.000 SUPPLIES				72.60
2503-842355					
50814	OVERISEL LUMBER CO.	03/26/2025	04/07/2025		8.19
	PAINT				
	101-265.000-740.000 SUPPLIES				8.19
2503-842883					
50815	OVERISEL LUMBER CO.	03/27/2025	04/07/2025		29.75
	TROWEL, CAULK, MORTAR				
	101-463.000-930.000 REPAIRS & MAINTENANCE: GENERAL				29.75
2503-841276					
50816	OVERISEL LUMBER CO.	03/21/2025	04/07/2025		253.28
	FASTENERS, TREATED LUMBER				
	213-753.000-930.000 REPAIRS & MAINTENANCE: GENERAL				253.28

2503-840647	50817	OVERISEL LUMBER CO. LOCKNUTS	03/19/2025	04/07/2025	0.35
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			0.35
2503-840607	50818	OVERISEL LUMBER CO. FASTENERS	03/19/2025	04/07/2025	1.78
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			1.78
2503-839768	50819	OVERISEL LUMBER CO. PAINT CONTAINER, INKZALL	03/15/2025	04/07/2025	4.53
	101-265.000-740.000	SUPPLIES			4.53
2503-839194	50820	OVERISEL LUMBER CO. FLAT WASHER, TORQUE MASTER	03/13/2025	04/07/2025	44.38
	202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			44.38
2504-844039	50821	OVERISEL LUMBER CO. WASHER/SCREWS LADDERS FOR MARINA	04/01/2025	04/07/2025	82.98
	594-597.000-820.000	MARINA OPERATIONS			82.98
2504-844040	50822	OVERISEL LUMBER CO. PACKOUT ROLLING TOOL BOX FOR SIGN TRAILER	04/01/2025	04/07/2025	159.00
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES			79.50
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			79.50
2504-844319	50826	OVERISEL LUMBER CO. FASTENERS, S HOOKS	04/02/2025	04/07/2025	22.81
	101-802.000-958.000	MISCELLANEOUS			22.81
1ST QT 2025	50743	PATRICIA C HANSON PLANNING COMMISSION	03/27/2025	04/07/2025	100.00
	101-701.000-703.000	WAGES			100.00
1ST QT 2025	50744	LOUISE PATTISON PLANNING COMMISSION	03/27/2025	04/07/2025	100.00
	101-701.000-703.000	WAGES			100.00
04-2025	50733	PITNEY BOWES INC POSTAGE	03/16/2025	04/07/2025	300.00
	101-215.000-901.000	POSTAGE			300.00
1027211247	50794	PITNEY BOWES INC POSTAGE METER LEASE	03/31/2025	04/07/2025	69.00
	101-215.000-802.000	CONTRACTUAL			69.00
1027192391	50795	PITNEY BOWES INC POSTAGE METER SERVICE AGREEMENT	03/30/2025	04/07/2025	111.25
	101-215.000-802.000	CONTRACTUAL			111.25
2275					

50693	PLAYGROUND PLASTICS DOUGLAS PARK PROJECT	02/25/2025	04/07/2025	4,036.39
	101-751.000-958.000 MISCELLANEOUS			4,036.39

10944616				
50694	PLUNKETT COONEY ATTY FEES - GENERAL THRU 2/28/25	03/17/2025	04/07/2025	332.50
	101-266.000-801.000 CONTRACTUAL ATTORNEY			227.50
	101-701.000-803.000 CONTRACTUAL CONSULTANT			105.00

10944618				
50695	PLUNKETT COONEY ATTY FEES SPECIALTY THRU 2/28/25	03/17/2025	04/07/2025	2,655.00
	101-266.000-801.000 CONTRACTUAL ATTORNEY			2,115.00
	101-000.000-283.000 ESCROW			540.00

87526				
50696	PREIN & NEWHOF STORMWATER CAPITAL IMPROVEMENT PLAN	03/10/2025	04/07/2025	299.00
	101-463.000-806.000 CONTRACTUAL ENGINEERING			299.00

87523				
50697	PREIN & NEWHOF 2025 ROAD IMPROVEMENTS	03/10/2025	04/07/2025	4,357.35
	202-463.000-806.000 CONTRACTUAL ENGINEERING			2,178.67
	203-463.000-806.000 CONTRACTUAL ENGINEERING			2,178.68

87629				
50698	PREIN & NEWHOF DOUGLAS LEAD LINE REPLACEMENT	03/10/2025	04/07/2025	436.75
	450-536.000-974.000 CONSTRUCTION			436.75

87605				
50699	PREIN & NEWHOF CENTER STREET DEVELOPMENT	03/10/2025	04/07/2025	404.00
	101-000.000-283.000 ESCROW			404.00

87613				
50700	PREIN & NEWHOF WESTSHORE PUD	03/10/2025	04/07/2025	728.00
	101-000.000-283.000 ESCROW			728.00

87623				
50701	PREIN & NEWHOF 319 FERRY	03/10/2025	04/07/2025	101.00
	101-000.000-283.000 ESCROW			101.00

87532				
50702	PREIN & NEWHOF GENERAL CONSULTING	03/10/2025	04/07/2025	2,118.00
	101-701.000-806.000 CONTRACTUAL ENGINEERING			712.00
	450-536.000-806.000 CONTRACTUAL ENGINEERING			703.00
	450-537.000-806.000 CONTRACTUAL ENGINEERING			703.00

0002165346				
50767	PURITY CYLINDER GASES INC BP ALUMINIZED FIBERGLASS GLOVES	03/13/2025	04/07/2025	48.53
	101-463.000-740.000 SUPPLIES			48.53

0002166087				
50768	PURITY CYLINDER GASES INC	03/14/2025	04/07/2025	52.16

	BROWGUARD VISOR; WELDING JACKET				
	101-463.000-740.000	SUPPLIES			52.16
94727013					
50765	QUALITY DOOR CO., INC.		03/20/2025	04/07/2025	420.00
	2BTN MULTI CODE TRANSMITTER				
	101-265.000-802.000	CONTRACTUAL			420.00
2994					
50763	RB MARINE SERVICES		03/25/2025	04/07/2025	480.00
	SHRINK WRAP CHRISTMAS DECORATIONS				
	101-802.000-958.000	MISCELLANEOUS			480.00
5071174191					
50801	RICOH U.S.A, INC.		04/01/2025	04/07/2025	608.86
	CITY HALL COPIES				
	101-265.000-802.000	CONTRACTUAL			608.86
60907527					
50827	ROSE PEST SOLUTIONS		03/26/2025	04/07/2025	163.00
	PEST CONTROL CITY HALL				
	101-265.000-802.000	CONTRACTUAL			163.00
60907548					
50828	ROSE PEST SOLUTIONS		03/26/2025	04/07/2025	53.00
	PEST CONTROL PD				
	101-301.000-802.000	CONTRACTUAL			53.00
2500000597					
50830	SAUGATUCK TOWNSHIP		03/31/2025	04/07/2025	476.00
	BLUE STAR TRAIL GRANT				
	101-701.000-803.000	CONTRACTUAL CONSULTANT			476.00
25-0000723					
50703	SAUGATUCK TWP FIRE DISTRICT		03/12/2025	04/07/2025	825.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			825.00
25-000726					
50748	SAUGATUCK TWP FIRE DISTRICT		03/26/2025	04/07/2025	700.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			700.00
25-0000727					
50831	SAUGATUCK TWP FIRE DISTRICT		03/31/2025	04/07/2025	350.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			350.00
16000					
50811	SCOTT'S LANDSCAPE MANAGMENT INC		03/31/2025	04/07/2025	879.20
	SNOW REMOVAL CONTRACT				
	202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING			439.60
	203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING			439.60
1ST QT 2025					
50739	NEAL SEABERT		03/27/2025	04/07/2025	300.00
	COUNCIL PAY & PLANNING COMMISSION				
	101-101.000-703.000	WAGES			250.00
	101-701.000-703.000	WAGES			50.00
9299-3					
50784	SHERWIN WILLIAMS		03/20/2025	04/07/2025	49.34

	PAINT				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			49.34
84790					
50798	SPECTRUM PRINTERS, INC		03/13/2025	04/07/2025	33.10
	MAY 2025 SCHOOL ELECTION SUPPLIES				
	101-262.000-740.000	SUPPLIES			33.10
6028420639					
50802	STAPLES CONTRACT & COMMERCIAL LLC		04/01/2025	04/07/2025	64.23
	STIR STICKS, COFFEE				
	101-265.000-740.000	SUPPLIES			64.23
6028420643					
50803	STAPLES CONTRACT & COMMERCIAL LLC		04/01/2025	04/07/2025	119.54
	CLEANING SUPPLIES				
	101-265.000-740.000	SUPPLIES			119.54
6028420641					
50804	STAPLES CONTRACT & COMMERCIAL LLC		04/01/2025	04/07/2025	36.99
	COPY PAPER				
	101-215.000-740.000	SUPPLIES			36.99
03-2025					
50691	SUSAN NELSON		03/19/2025	04/07/2025	199.68
	BOARD OF REVIEW				
	101-257.000-807.000	BOARD OF REVIEW			199.68
997781545-12					
50731	T-MOBILE USA		03/20/2025	04/07/2025	79.04
	AED DEVICES MARCH 25				
	101-265.000-802.000	CONTRACTUAL			79.04
04-2025					
50704	TODD MARTINSON		03/26/2025	04/07/2025	450.00
	PRIVATE ROAD ESCROW REFUND 589 CAMPBELL				
	101-000.000-283.000	ESCROW			450.00
890161					
50781	TRACTOR SUPPLY COMPANY		03/20/2025	04/07/2025	43.98
	LIVE TRAP				
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			43.98
VC3-195038					
50756	VC3 INC		03/31/2025	04/07/2025	255.50
	OFFICE LICENSES MARCH 2025				
	101-215.000-802.000	CONTRACTUAL			255.50
VC3-195039					
50757	VC3 INC		03/31/2025	04/07/2025	105.06
	CLOUD PROTECTION MARCH 2025				
	101-215.000-802.000	CONTRACTUAL			105.06
VC3-195040					
50758	VC3 INC		03/31/2025	04/07/2025	44.00
	EXCHANGE PLAN - PD MARCH 2025				
	101-301.000-802.000	CONTRACTUAL			44.00
6108380180					
50796	VERIZON WIRELESS		03/31/2025	04/07/2025	693.73
	CELL PHONES				
	101-215.000-851.000	TELEPHONE			44.51

101-301.000-851.000	TELEPHONE			258.27
101-463.000-851.000	TELEPHONE			215.84
101-701.000-851.000	TELEPHONE			86.09
101-172.000-851.000	TELEPHONE			44.51
101-101.000-851.000	TELEPHONE			44.51

1ST QT 2025				
50740 RANDY WALKER		03/27/2025	04/07/2025	300.00
COUNCIL PAY				
101-101.000-703.000	WAGES			300.00

11P119583				
50808 WESTERN MI FLEET PARTS		03/31/2025	04/07/2025	233.37
MAGNET FLAG HOLDER, AUTO SHUTOFF FUEL NOZZLE, MICROFIBER TOWELS				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			233.37

100012				
50705 WILLIAMS AND WORKS		03/17/2025	04/07/2025	1,650.00
PLANNING SERVICES				
101-000.000-283.000	ESCROW			1,265.00
101-701.000-803.000	CONTRACTUAL CONSULTANT			385.00

6170				
50825 WMCJTC		04/02/2025	04/07/2025	200.00
TASER INSTRUCTOR TRAINING				
101-301.000-718.001	TRAINING FUNDS ACT 302			200.00

R71376866				
50799 YOURMEMBERSHIP.COM INC		03/27/2025	04/07/2025	150.00
JOB POSTING				
101-215.000-900.000	PRINTING & PUBLISHING			150.00

723.998				
50730 ZEELAND COLLISION		03/26/2025	04/07/2025	12,997.42
INSURANCE CLAIM ON 2022 CHEV SILVERADO				
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			12,997.42

MEMBER SERVICE				

3042280157				
50712 ADOBE ACROBAT PRO		03/13/2025	04/07/2025	299.93
ADOBE				
101-172.000-740.000	SUPPLIES			22.50
101-215.000-740.000	SUPPLIES			137.97
101-701.000-740.000	SUPPLIES			70.48
101-463.000-740.000	SUPPLIES			68.98

7696698-2233858				
50717 AMAZON MARKETPLACE		02/20/2025	04/07/2025	149.95
SIGNS - FERRY ST CULVERT PROJECT				
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			149.95

2302842-6849023				
50718 AMAZON MARKETPLACE		02/26/2025	04/07/2025	40.68
LAPTOP STAND				
101-463.000-740.000	SUPPLIES			40.68

3327862-4632222				
50719 AMAZON MARKETPLACE		02/28/2025	04/07/2025	34.43
SAFETY VEST				
101-701.000-740.000	SUPPLIES			34.43

3119695-6207443	50720	AMAZON MARKETPLACE HARD HAT	02/28/2025	04/07/2025	33.88
	101-701.000-740.000	SUPPLIES			33.88
1976343-7352232	50721	AMAZON MARKETPLACE TOTE BAGS	03/13/2025	04/07/2025	279.99
	248-728.000-880.000	COMMUNITY PROMOTION			279.99
3030635-5461008	50722	AMAZON MARKETPLACE DDA TABLE SUPPLIES; NO WAKE ZONE SIGN	03/13/2025	04/07/2025	114.67
	248-728.000-880.000	COMMUNITY PROMOTION			94.69
	594-597.000-820.000	MARINA OPERATIONS			19.98
1382996-1457841	50723	AMAZON MARKETPLACE ENVELOPES	03/18/2025	04/07/2025	57.65
	101-701.000-740.000	SUPPLIES			57.65
0275405-6177829	50724	AMAZON MARKETPLACE DDA TABLE RUNNER	03/13/2025	04/07/2025	36.98
	248-728.000-880.000	COMMUNITY PROMOTION			36.98
1561184	50707	BRIMAR INDUSTRIES SIGNS FOR BEERY FIELD	03/11/2025	04/07/2025	91.61
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			91.61
964565456	50711	COMFORT INN CLERK INSTITUTE - RAZA	03/14/2025	04/07/2025	588.00
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			588.00
964563614	50713	COMFORT INN CLERK CONFERENCE - KASPER	03/16/2025	04/07/2025	0.00
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			621.60
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			(621.60)
WKS-2024-7648	50716	EGLE TRAINING - 2025 BROWNFIELD	02/28/2025	04/07/2025	30.00
	101-701.000-718.000	TRAINING FUNDS			30.00
25031708665925	50727	EGLE PRE-INSPECTION ON DECK AT VETERANS PLAZA	03/17/2025	04/07/2025	255.00
	101-751.000-802.000	CONTRACTUAL			255.00
LPET0248643	50715	GANNETT CLASSIFIED PUBLIC NOTICE - REZONING 453 CENTER	02/26/2025	04/07/2025	141.11
	101-701.000-900.000	PRINTING & PUBLISHING			141.11
300011933	50728	MICHIGAN ASSOC OF CHIEFS OF POLICE MEMBERSHIP DUES - KENT	03/05/2025	04/07/2025	115.00
	101-301.000-908.000	DUES/FEES/PUBLICATIONS			115.00

R852004601	50725	STICKER MULE	03/13/2025	04/07/2025	549.00
		DDA MAGNETS & STICKERS			
	248-728.000-880.000	COMMUNITY PROMOTION			549.00

4930455-1-60914	50714	US POSTAL SERVICE	03/12/2025	04/07/2025	6.83
		POSTAGE - SPECIMEN KIT			
	101-301.000-722.000	WORKERS COMPENSATION			6.83

VP_8NTS2ROJ	50710	VISTAPRINT	03/05/2025	04/07/2025	56.90
		CODE ENFORCEMENT CAR MAGNETS			
	101-701.000-740.000	SUPPLIES			56.90

8637662	50706	WYRICK CO	02/27/2025	04/07/2025	214.96
		PAINTING SUPPLIES			
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			214.96

8764854	50708	WYRICK CO	03/14/2025	04/07/2025	628.90
		PAINTING SUPPLIES			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			628.90

INV294252659	50709	ZOOM VIDEO COMMUNICATIONS, INC	02/24/2025	04/07/2025	31.98
		ZOOM MARCH 2025			
	101-101.000-958.000	MISCELLANEOUS			31.98

MEMBER SERVICE					3,757.45

ION CREDIT CARD					

20078	50785	B404	03/18/2025	04/07/2025	18.89
		MEAL - CLERKS CONFERENCE KASPER			
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			18.89

964563614	50786	COMFORT INN	03/21/2025	04/07/2025	621.60
		CLERKS CONFERENCE - KASPER			
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			621.60

04170659	50793	HARBOR FREIGHT TOOLS	03/21/2025	04/07/2025	194.98
		WET VAC & SERVICE JACK			
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			194.98

LPET0260971	50790	HOLLAND SENTINEL	03/17/2025	04/07/2025	149.64
		REZONING AD			
	101-701.000-900.000	PRINTING & PUBLISHING			149.64

LPET0262528	50791	HOLLAND SENTINEL	03/25/2025	04/07/2025	149.64
		ZONING AD - SWINGBRIDGE			
	101-701.000-900.000	PRINTING & PUBLISHING			149.64

03-2025	50792	LAKE VISTA SUPER VALU	03/20/2025	04/07/2025	33.57
		CHEESE			
	101-301.000-740.000	SUPPLIES			33.57

13770310				
50789	SIGNS.COM	03/17/2025	04/07/2025	187.93
	LAUNCH SIGNS			
101-751.000-930.006	UNIONS REPAIRS AND MAINT			62.64
213-753.000-958.000	MISCELLANEOUS			125.29

6095861-1				
50788	US POSTAL SERVICE	03/14/2025	04/07/2025	146.00
	STAMPS			
101-701.000-901.000	POSTAGE			146.00

INV298344816				
50787	ZOOM VIDEO COMMUNICATIONS, INC	03/24/2025	04/07/2025	31.98
	ZOOM APRIL 2025			
101-101.000-958.000	MISCELLANEOUS			31.98

TOTAL CREDIT CARD				1,534.23
# of Invoices: 181 # Due: 180 Totals:				371,468.82
# of Credit Memos: 1 # Due: 1 Totals:				(4.00)
Net of Invoices and Credit Memos:				371,464.82

 --- TOTALS BY FUND ---

101 - GENERAL FUND	64,360.37
202 - MAJOR STREET FUND	3,614.44
203 - LOCAL STREETS FUND	4,745.02
213 - SCHULTZ PARK LAUNCH RAMP	549.57
248 - DOWNTOWN DEVELOPMENT AUTHORITY	960.66
450 - WATER SEWER FUND	4,482.75
470 - MUNICIPAL BUILDING FUND	156,824.35
594 - DOUGLAS MARINA	2,733.65
660 - EQUIPMENT RENTAL FUND	133,194.01

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	8,488.00
101.000 - LEGISLATIVE	2,058.47
172.000 - MANAGER	67.01
215.000 - CLERK/TREASURER	2,880.76
257.000 - ASSESSING	599.04
262.000 - ELECTION	33.10
265.000 - BUILDING & GROUNDS	176,249.10
266.000 - ATTORNEY	2,342.50
301.000 - POLICE	2,296.81
463.000 - GENERAL STREETS & ROW	8,877.85
464.000 - GENERAL STREETS WINTER & ROW	879.20
536.000 - WATER SYSTEM	3,779.75
537.000 - SEWER SYSTEM	703.00
597.000 - DOUGLAS MARINA	2,543.65
597.001 - WADES BAYOU	190.00
701.000 - PLANNING & ZONING	17,663.32

728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	960.66
751.000 - PARKS & RECREATION	6,606.21
753.000 - LAUNCH RAMPS	549.57
802.000 - COMMUNITY PROMOTIONS	502.81
902.000 - DPW EQUIPMENT PURCHASES	130,932.00
903.000 - EQUIP. REPAIRS & MAINTENANCE	2,262.01



City of the Village of Douglas 86 W.
Center St.
PO Box 757
Douglas, MI 49406
PH: 269-857-1438

Received By: _____	Item 4D.
Sent To: _____	
Date: _____	
Appointed Date: _____	

BOARD and COMMISSION APPLICATION

Name: Jennifer Ludwick Date Submitted: 3/27/25

Address: 125 Harbor Ct

City / Zip: Douglas 49406

Phone: [REDACTED] E-Mail: [REDACTED]

- On which board or commission would you like to serve? Board of KLSWA
- Are you a registered voter in Douglas: YES NO
- Have you been a resident of the City of Douglas for at least one year? YES NO
- Occupation: Accountant
- Please indicate any relevant information which you think should be considered for your appointment to a board or commission: I was the Finance Director for two separate occassions for a total of 3 year at KLSWA
- Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board or commission? YES NO
If yes, please explain: _____
- Are you related to anyone who is currently on any board or commission? YES NO
If yes, to whom are you related? _____
- Are you presently indebted to the City of the Village of Douglas for overdue or personal property tax, special assessment, license fee or property lien? YES NO
If yes, please explain: _____
- Are you currently serving as an appointee to any other City of Douglas board or commission? YES NO
If yes, which board or commission? I have also applied to the Planning Committee, but not appointed at this time
- Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES NO
If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification.

- What kind of experience, education, community activities, organizations have you belonged to and how do you think your involvement would benefit the community? (Attach additional page if needed)
I hold an MBA and CPA. I currently am the Executive Director of Finance for Allegan County. I know the financials for KLSWA already

- Describe your understanding of the board or commission you are applying for: They oversee the KLSWA and approve all financial obligations for the Authority

- Why do you want to be appointed to this board or commission? _____
I believe I could have an impact on the Board with my familiarity with the organization

- Have you attended any meetings of the board or commission you are applying to? YES NO
- Have you reviewed the current meeting schedule of the indicated board(s) or commission(s) and determined that you can commit to regular meeting attendance and participation? YES NO

I understand this appointment will require substantial effort on my part and I am willing to devote the necessary time to carry out the responsibilities and requirements of the position.

Signature of the applicant

03/27/25
Date

Return Application to:
City of Douglas
86 W. Center St.
PO Box 757
Douglas, MI 49406-0757
Email: clerk@douglasmi.gov
Fax: 269-857-4751

For further information, please call the City Clerk’s Office at 269-857-1438.

Thank you for your interest in serving the City of the Village of Douglas.

ETHICAL PRINCIPLES FOR THE GOVERNMENT OF THE CITY OF THE VILLAGE OF DOUGLAS

1. *PRINCIPLE THAT THE PUBLIC OFFICE IS A PUBLIC TRUST.* Public servants shall treat public office as a public trust, using the powers and resources of public office only to advance public interests, and not to attain personal benefits or pursue any private interest incompatible with the public good.
2. *PRINCIPLE OF INDEPENDENT, OBJECTIVE JUDGMENT.* Public servants shall employ independent, objective judgment in performing their duties, deciding all matters on the merits, free from conflicts of interest and apparent improper influences.
3. *PRINCIPLE OF ACCOUNTABILITY.* Public servants shall assure that government is conducted openly, efficiently, equitably and honorably in a manner that permits the citizenry to make informed judgments and to hold government officials accountable.
4. *PRINCIPLE OF DEMOCRATIC LEADERSHIP.* Public servants shall honor and respect the principles and spirit of representative democracy and set a positive example of good citizenship by scrupulously observing the letter and spirit of laws and rules.
5. *PRINCIPLE OF RESPECTABILITY AND FITNESS FOR PUBLIC OFFICE:* Public servants shall safeguard public confidence in the integrity of government by being honest, fair, caring, and respectful, and by avoiding conduct which creates the appearance of impropriety.



CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone
www.douglasmi.gov
info@douglasmi.gov
\$50 Fee (Free for non-profit organizations)

Date Received: 3/12/25
CITY COUNCIL ACTION:
Approved _____ Denied _____ Date _____
POLICE DEPARTMENT ACTION:
Approved Denied _____ Date _____
DEPARTMENT OF PUBLIC WORKS ACTION:
Approved Denied _____ Date 3/12/25
Estimated Fees: _____

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 90 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Please see the City of Douglas' Event Policy for more information. **Required Authorizing Personnel Signatures page must be completed prior to submitting it to City Hall for Council approval.** A Cost Confirmation Form will be provided to the applicant/organization after application submittal. This form will outline the total estimated costs of the event. If the total estimated costs do not exceed \$3,000, then no payment will be required. However, should costs exceed this threshold, then the applicant/organization will be responsible for the additional charges above and beyond \$3,000.

APPLICANT/ORGANIZATION INFORMATION

Organization: Town Crier Races
Applicant Name: Susan Poolman PH: [REDACTED]
Street Address/P.O. Box: PO Box 1040
City/State/Zip Code: Douglas, MI 49406
E-mail: towncrierrace@gmail.com
CONTACT PERSON ON DAY OF EVENT: Susan Poolman PH: [REDACTED]

EVENT INFORMATION

Name of Event: Town Crier Race Event - 23rd Year
Location of Event: Event starts at SHS, then end in Downtown Dougals in front of Beery Field
Event Date(s): 06/14/2025 Start Time: 6:00am End Time: 11:00am
Estimated Date/Time for: Set-Up 06/14/2025 | 5:45am Clean-Up 11/11:30am
Anticipated Number of Attendees: 600-800 Anticipated Number of Volunteers: 30-50
Event Description: Our event proceeds provide a majority of the funding for the Saugatuck High School Cross Country and Track Teams, donating over \$115k since 2002. Our event delivers a fun and senic veiw of the Saugatuck/Douglas, MI area. The beauty of the lakeshore course makes it a favorite of runners year after year.

EVENT DETAILS

Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: 06/14/2025 @ 6am Street re-open date/time: 06/14/2025 @ 11:30am

Parade: (Use attached map to outline route) Parade Type: Pedestrian Vehicle

Parade start time: _____ Parade finish time: _____

MUSIC:

Will Music be provided during this event? Yes No

If yes, type of music proposed: Live Amplification Recorded Loudspeakers

Time music will begin: 7:30am end: 11/11:30am

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? Yes No

If yes, Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? Yes No

If yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)

Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way or on City property.

Please visit www.douglasmi.gov to obtain the 14 Day Temporary Sign Permit application.

FIREWORKS:

Will fireworks be a part of your event? Yes No

If yes, Provide Copy of Liability Insurance (Listing the City as additional insured)

Council Resolution will be Required – see City Clerk

TENTS/CANOPIES/BOOTHES:

Will tents/canopies be installed? Yes No

If yes, Tents – Quantity _____

Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field and Schultz Park)

Fill out the Tent Inspection form found at www.saugatuckfire.org and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.

Will booths be set up? Yes, Quantity _____ No

The City of Douglas does have tables and chairs available for rental through the Downtown Development Authority – see www.douglasmi.gov for application. Pick up and drop off are the responsibility of the applicant.

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City. See event fee schedule for associated costs.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment by a municipal employee?

Yes - We set up a meeting to discuss. We used 14 barricades last year, but not sure what type

- Trucks - Size _____ Qty _____
- Loaders - Tele or Regular
- Trailer - Size _____ Qty _____
- Traffic Control Trailer
- Bobcat UTV
- Tractor with Loader
- Barricades - Type A Qty _____
- Barricades - Concrete Qty _____
- Barricades - 3 Bar Qty _____
- Trash Receptacles - Qty 4
- Traffic Cones - Qty 10?
- Fencing - _____ feet
- Electric - Yes/No
- Water - Yes/No
- Additional Restroom Cleaning - Yes/No

- Approved
- Denied
- Approved with Conditions _____

Authorized Personnel Signature Richy L. Zoet Date: 3/12/25

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: _____

We believe so. We setup a meeting with everyone (city officials) to see what we need for the day of _____

- Approved
- Denied
- Approved with Conditions + 2 OFFICERS

Authorized Personnel Signature [Signature] Date: 03/25/2025

APPLICANT/ORGANIZATION CHECK LIST

- Completed Application
- Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, parade route, event signage, etc.)
- Certificate of Insurance (listing the City of Douglas as additional insured – once approved)
- Fireworks Resolution – 60 days in advance (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)
- Requirements for Tent Structures (if applicable)
- Department of Public Works Authorized Personnel Signature
- Police Department Authorized Personnel Signature
- Yes, I have read the City of Douglas' Event Policy

If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.
8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78.Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: Susan L. Poolman Date: 03/10/2025

Signature of Applicant: *Susan Poolman* Date: 03/10/2025

*This is what we had for
2023 and will update
as we get closer*

Item 4E.

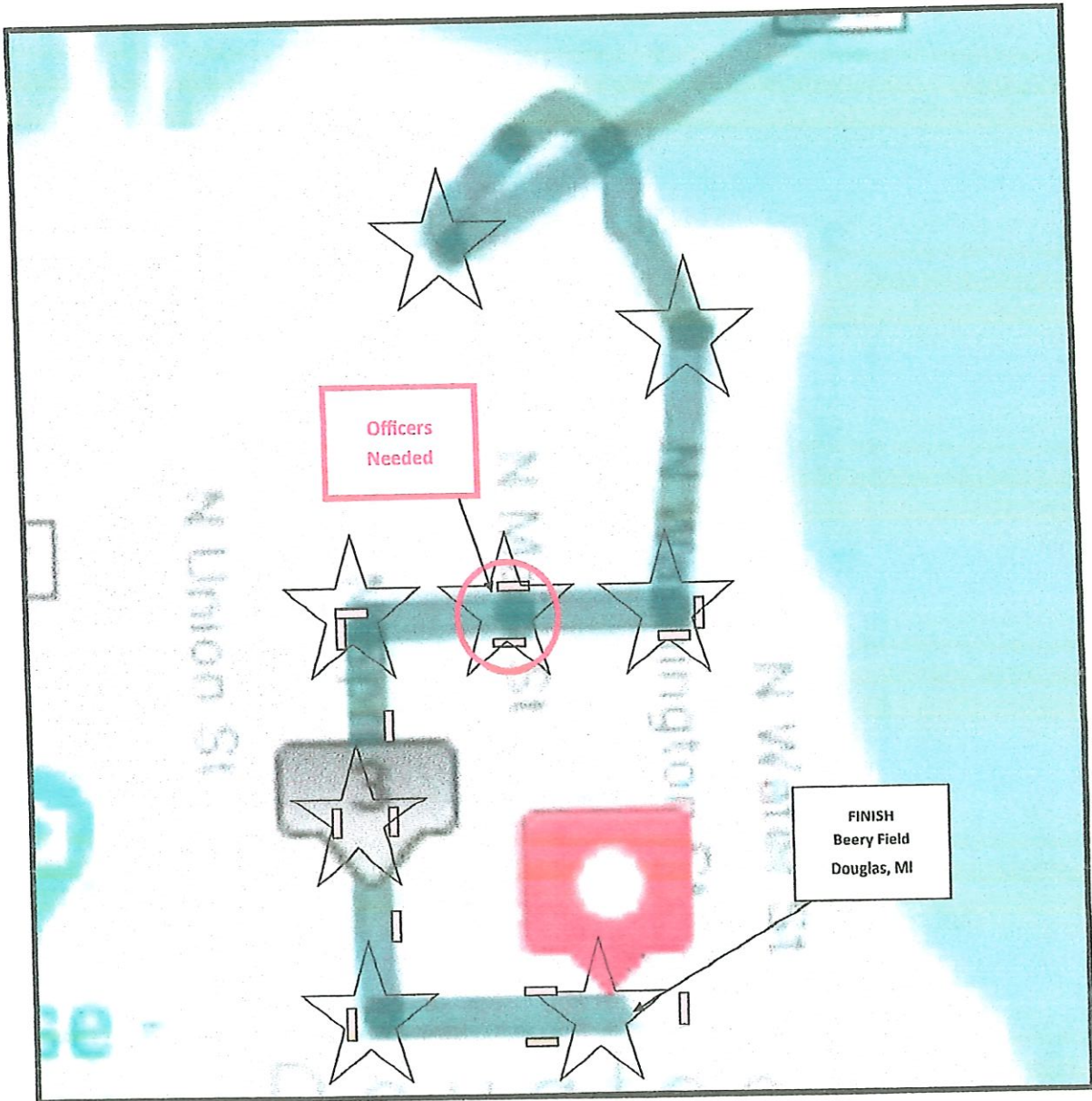
• **Douglas Notes**

- Cones will need to be setup night before so no one parks in the section of the finish line in front of Beery Field
 - Night officer to put cones out, Ricky will supply to them
 - Need on Borrowed Time side and Beery Field side
- J3 Timing will need power in downtown Douglas
 - They would setup on opposite side of Borrowed Time
 - See attached image of Downtown Douglas
- DPW to setup barricades according to our map
 - Should be setup in Douglas no later than 7:45am
- DPW to clean up and remove barricades after race event
- Water Station #3 (Bridge - Washington/Blue Star)
 - 1 Trash receptacle needed with bags
 - 3 Bar barricade and a no thru traffic sign
- Water Station #1 (Lakeshore & Wiley)
 - 1 Trash receptacle needed with bags
 - Fire Dpt setup - Sue to follow up on this
- Finish Line
 - 2 - 4 Trash receptacles needed
- Beery Field Bathrooms
 - Open at 7am
- We would need someone from the Downtown Douglas Authority to notify the businesses on Center St that are between Spring St and Washington St that the road is closed until 11/11:30am - *I can email them*
- Police Officers
 - It was mentioned that there are "Floating Officers" that could help during the event
- Need officials on the corner of Spring and Chestnut
- Interurban Transit
 - We'll have them picking up runners on the corner of Center & Washington starting at 8:30am and then on the half hour until Noon or sooner *and have a sandwich board w/ that for a Plu.*

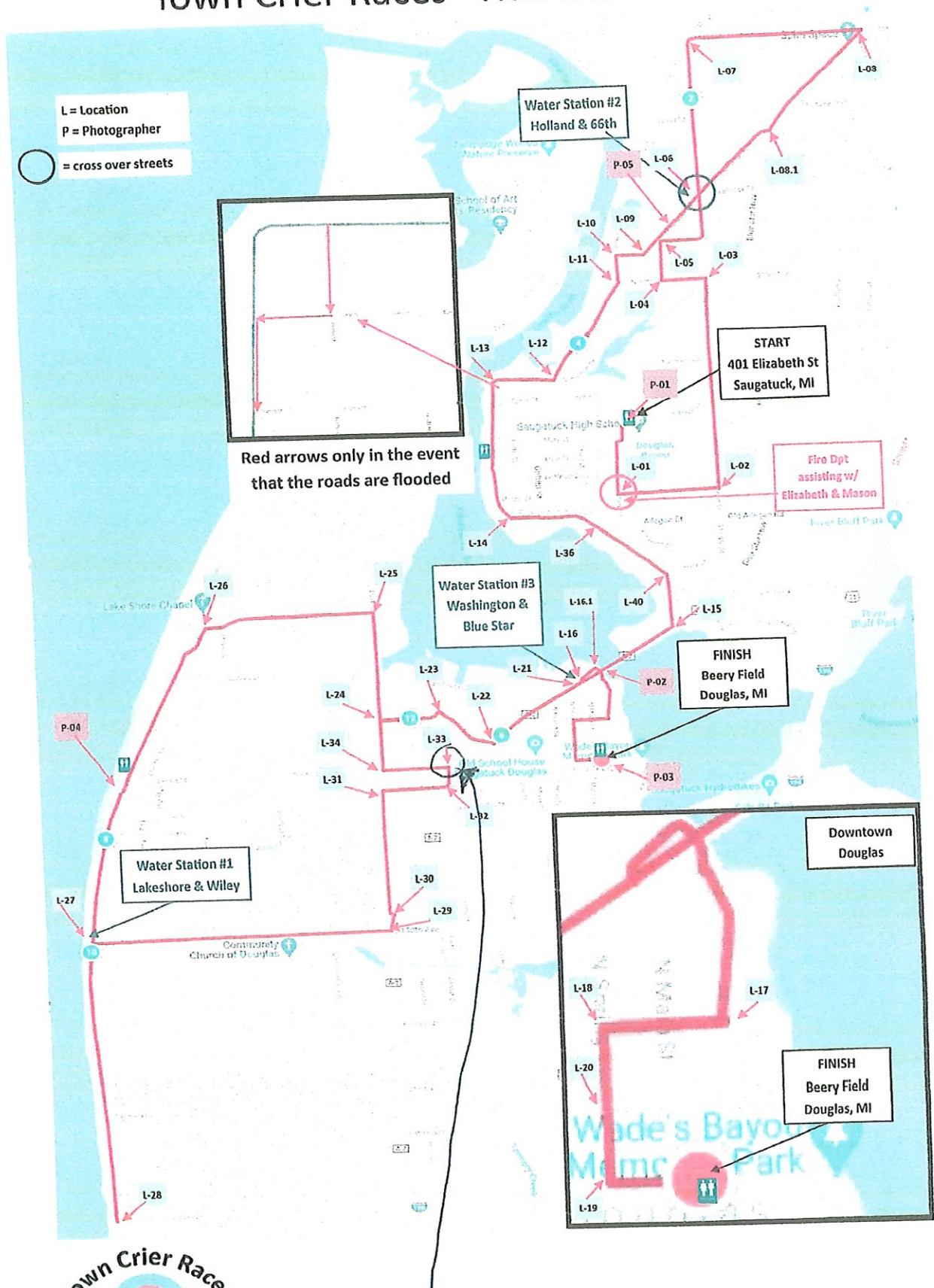
Downtown Douglas

- ▬ = barricade
- ▬ = partial barricade
- ☆ = volunteers

○ = Officers Needed



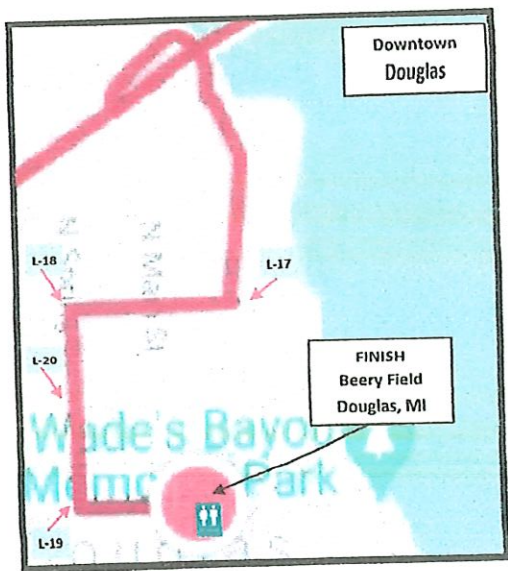
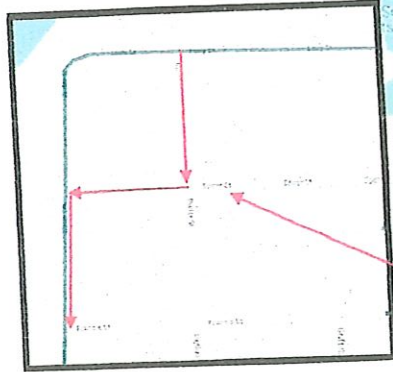
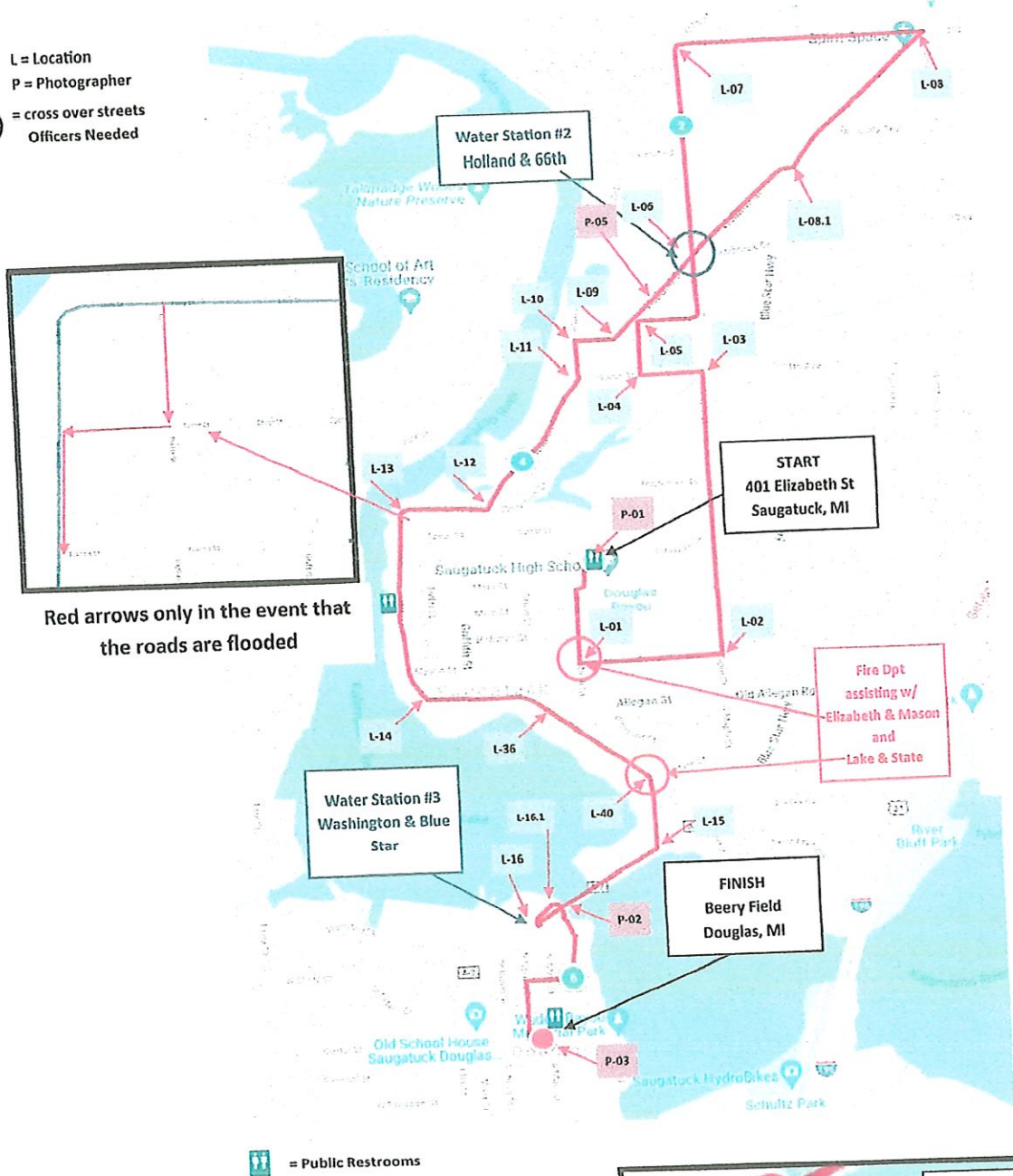
Town Crier Races - Half Marathon



L-33 needs an assist

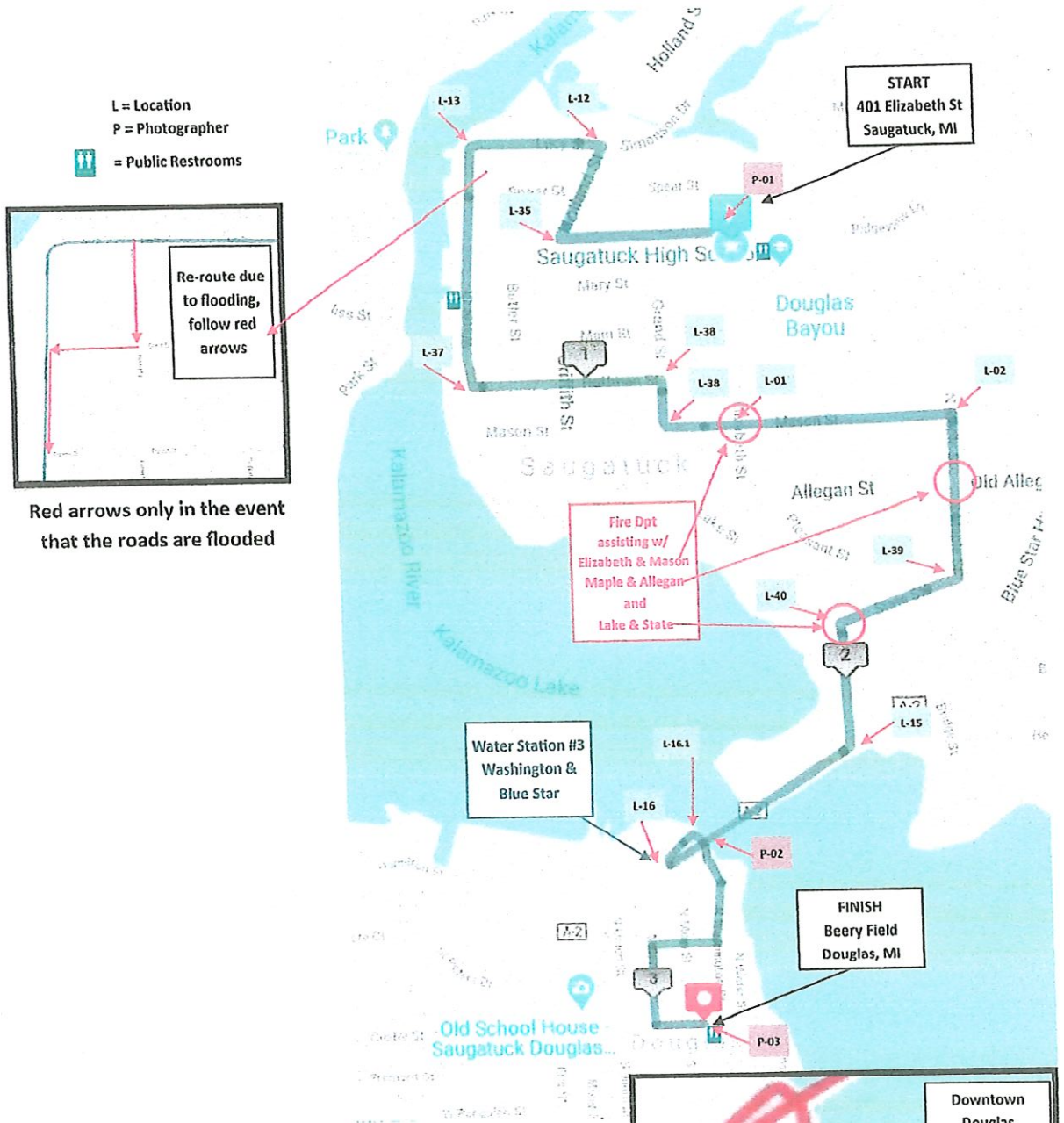
Town Crier Races - 10k

- L = Location
- P = Photographer
- = cross over streets
- = Officers Needed

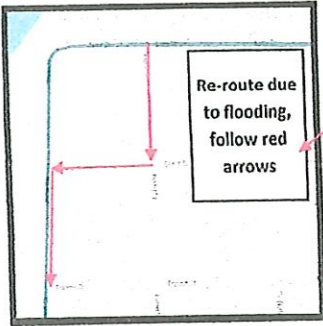


Town Crier Races - 5k

Item 4E.



L = Location
 P = Photographer
 = Public Restrooms



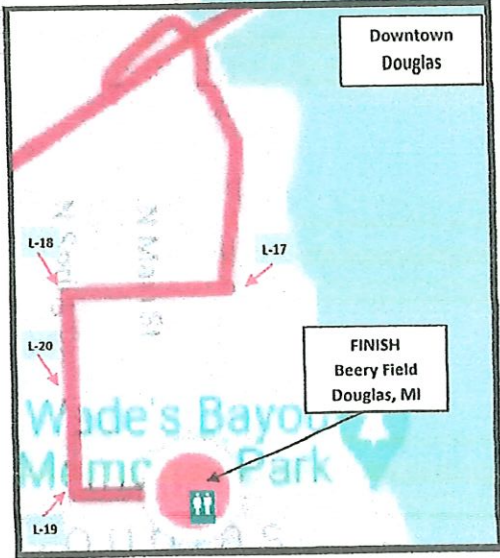
Re-route due to flooding, follow red arrows

Red arrows only in the event that the roads are flooded

Fire Dpt assisting w/ Elizabeth & Mason, Maple & Allegan and Lake & State

Water Station #3 Washington & Blue Star

FINISH Beery Field Douglas, MI





- #1 = Finish line gantry
- #2 = Food/Water Table
- #3 = Biggby Coffee
- #4 = Awards 10' x 10' Tent
- #5 = Kids Free Fun Run
- #6 = Amor Physical Therapy 10' x 10' Tent
- #7 = Holland Hospital Medical 10' x 10' Tent
- #8 = J3 Timing

Item 4E.

Thrive in 2025

To thrive is to grow vigorously, to flourish.

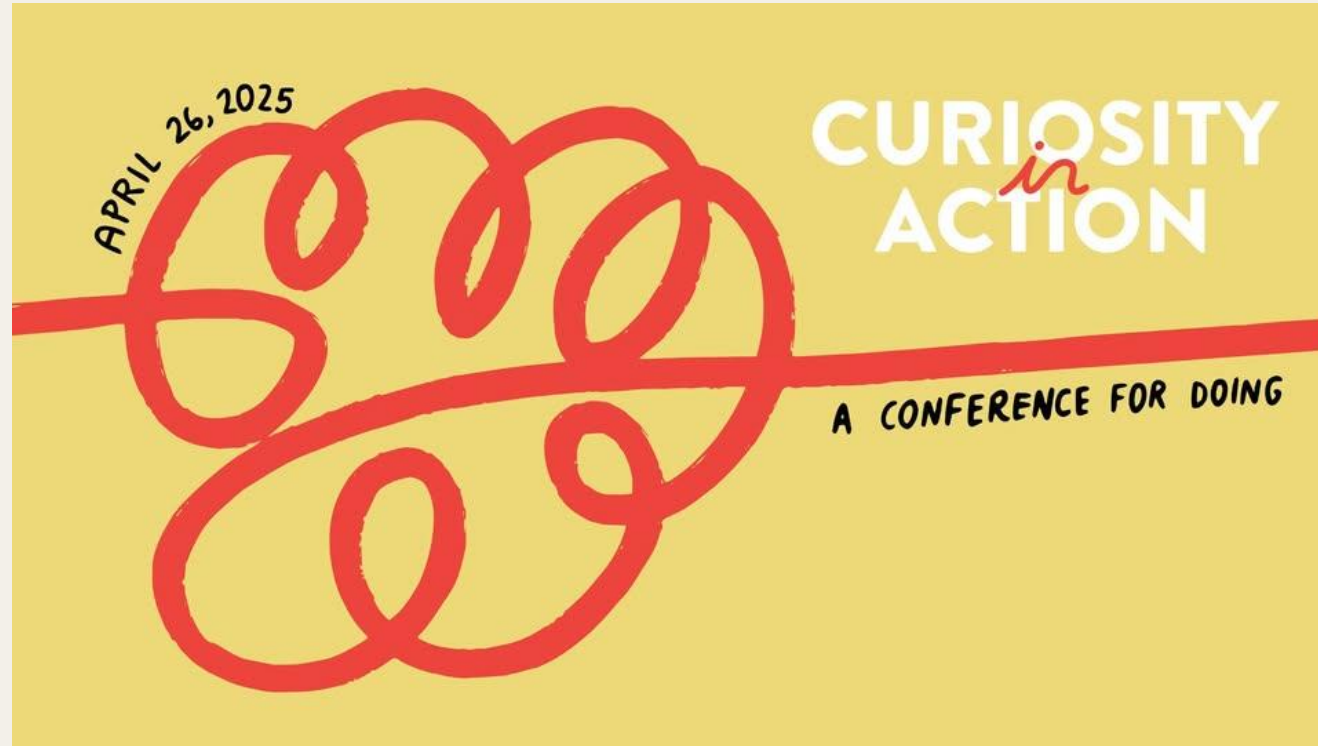


SAUGATUCK
CENTER FOR THE **ARTS**



Film for Families | Friday, March 21

Community Festival | Saturday, March 22



The intersection of the arts + wellness

Saturday, April 26

For educators, creatives, healthcare workers,
and lifelong learners!



Dixie Longate
Cherry Bombs + Bottle Rockets
May 22 + 23



Levi Kreis
An Evening with Levi Kreis
July 18

...and so much more

COME FROM AWAY

June 20 – July 13,
2025

WAITRESS

August 8 – 31, 2025

What we're up to behind the scenes

Arts-Based Educational Programming

March 10 - 21: Children's Film Festival

September – May: In School + Afterschool Programming
and Field Trips

June – August: Summer Camps + Classes

Year Round: Outreach Programming

In School + Afterschool + Outreach = **COST FREE**



Current Partners

Saugatuck Middle + High Schools

Douglas Elementary

Black River Schools

Fennville Middle School

Allendale High School

Jefferson Elementary (Holland)

Forest Hills Public Schools

CultureWorks

Zeeland Christian Schools

Glenn Public School

Ferry Elementary (Grand Haven)

Voyager Elementary (Grand Haven)

Innocademy (Zeeland)

Westward Elementary (Allegan)

Dawson Elementary (Allegan)

Hamilton Community Schools

L.E. White Middle School (Allegan)

Allegan High School

Pullman Elementary

Kazoo School (Kalamazoo)

Innocademy (Allegan)

Career Line Tech

Peach Plains Elementary (Ottawa)

Robinson Elementary (Ottawa)

Maple Grove Elementary

South Haven Public Schools

Covert Public Schools

Boys + Girls Clubs

Holland High School

Paw Paw Public Schools

Latin Americans United for Progress

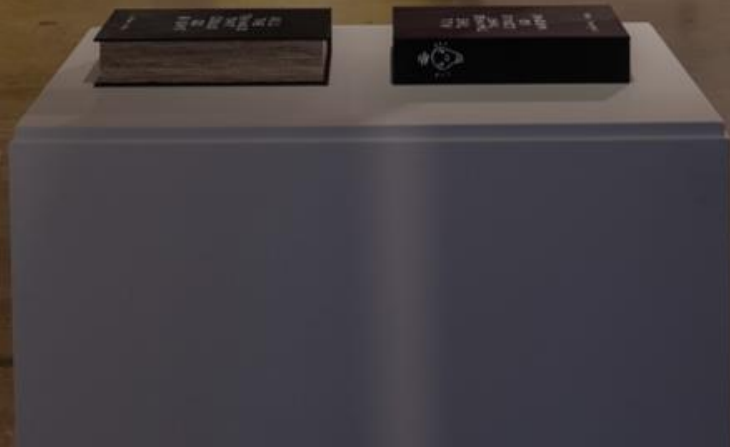


Item 8A.

The WiP Mobile Art Truck

Bringing arts-based programming to schools, festivals, events, and after-school programs throughout West Michigan.





Immersive Exhibitions



SCA Creative Fellow Caila Conklin /

Licensed music therapist (Corewell Health)

Using the power of music, Caila will engage our local community in creative experiences that encourage playful exploration of new skills and familiar favorites. The result: building community + creating connections!



SCA Resident Artist Zarah Resh /
in partnership with MSU's Impart Alliance

A Caregiver's Butterfly Garden
through January 9, 2026

Working in West Michigan with direct care workers to create a large, collaborative exhibition at the SCA in our garden.



Brad + Kristi Montague
We hope you fail better.
November 9, 2024 - May 16, 2025

John Pendleton
Sowing in Sorrow
June 2 - September 5

Kayla Powers
Flourish
November 8, 2025 - April 24, 2026



Plus,
Free Community Celebrations

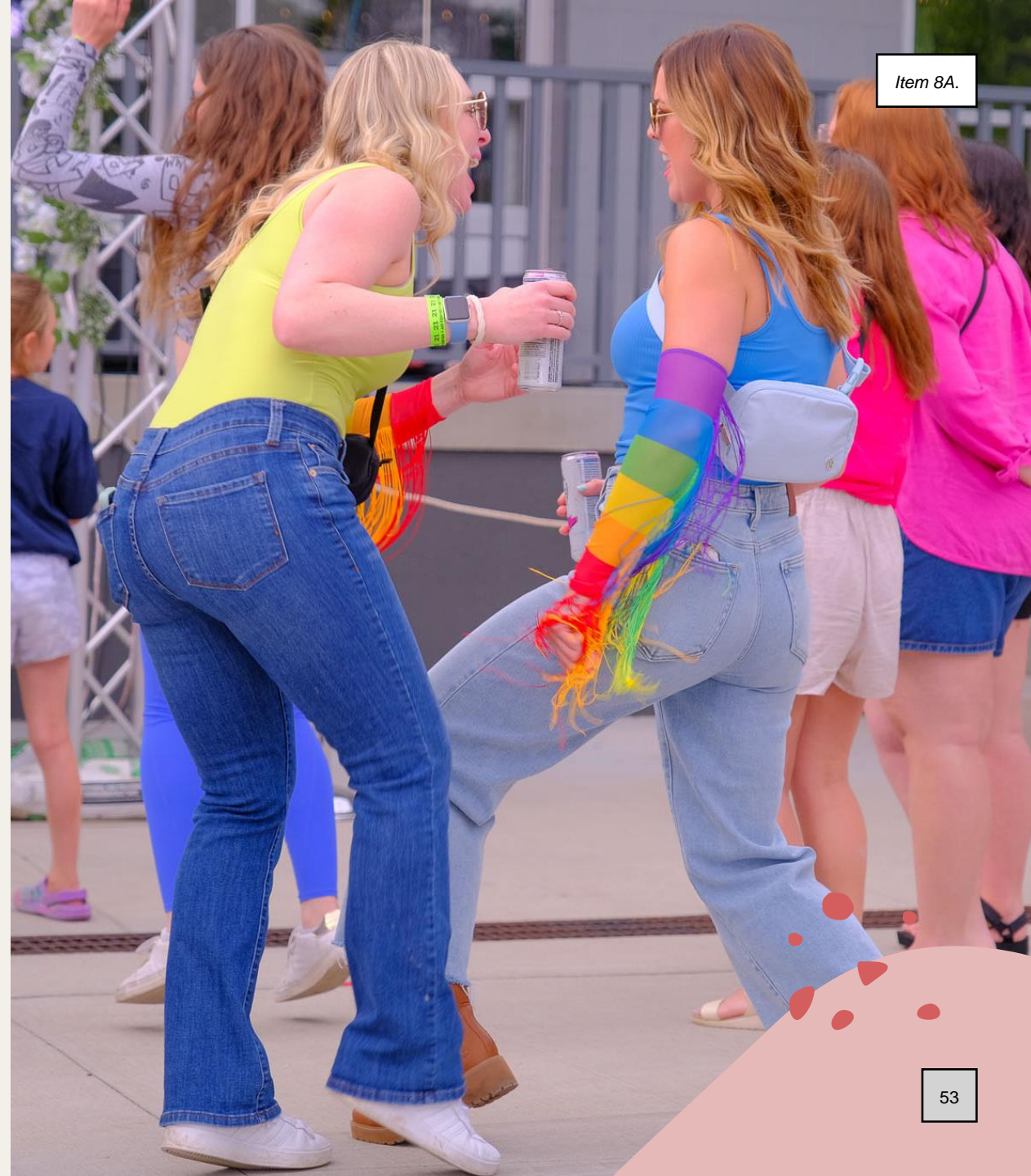
Jump into Summer

June 6 | 5 – 10 pm

FREE fun for all ages

Art and music collide

Featuring Wildermiss + DJ opener



Item 8A.

Fall Festival

November 8

FREE fun for all ages

Professional Artist Interactions



Interested in joining?

You can join the fun at the SCA by becoming a volunteer. Any interest, skill set, and availability can sign up to be involved. View our website for more information.



SAUGATUCK
CENTER FOR THE **ARTS**



MEMORANDUM
REGULAR CITY COUNCIL MEETING
April 7, 2025, at 6:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Douglas Marina Renovations Presentation

This past fall, the City of Douglas submitted an application to the Consumers Energy Foundation Grant for Douglas Marina Park improvements. Thankfully, the City was successful and was awarded \$100,000 to add a pavilion and accessible sidewalks. A component of the grant that was unfunded was public restrooms and a private shower facility for the slip holders. Bud Baty and Max Matteson then stepped in and offered to fund the remaining renovations as well as hiring the architect to help design the entire project, including the pavilion. These improvements aim to create a welcoming space for outdoor recreation, including small events, picnics, and other community activities.

After review from Council, City staff will issue a request for proposal for the work.

Presentation only.



CKC
Architect

P.O. Box 111
Douglas, MI 49406
616-886-1688

The Matteson / Baty Project
Douglas, MI 49406

Rendering

Preliminary
Not For Construction

Project Number: 2501
April 01, 2025

01 of 07

COPYRIGHT CKC Architect LLC, 2025



SITE PLAN
SCALE: 1" = 20'-0"

- A RESTROOMS
- B PAVILION
- C FIRE PIT



P.O. Box 111
Douglas, MI 49406
616-886-1688

The Matteson / Baty Project
Douglas, MI 49406

Site Plan

Preliminary
Not For Construction

Project Number: 2501
April 01, 2025

02 of 07

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P.O. Box 111
Douglas, MI 49406
616-886-1688

The Matteson / Baty Project
Douglas, MI 49406

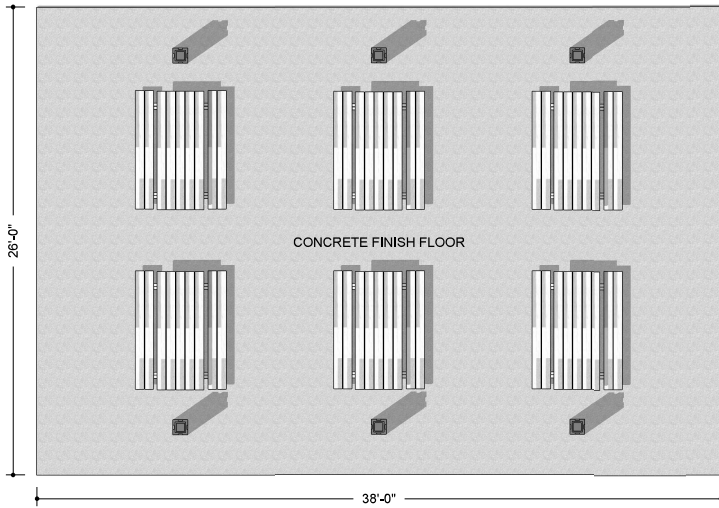
Pavilion Color Perspective

Preliminary
Not For Construction

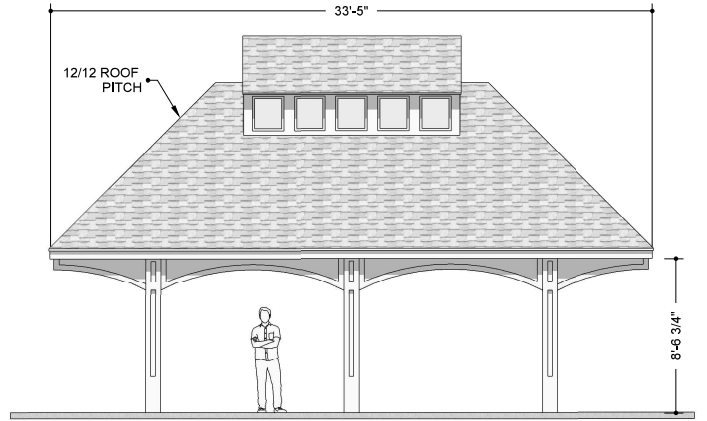
Project Number: 2501
April 01, 2025

03 of 07

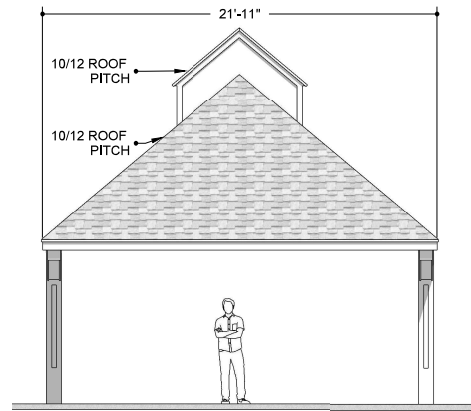
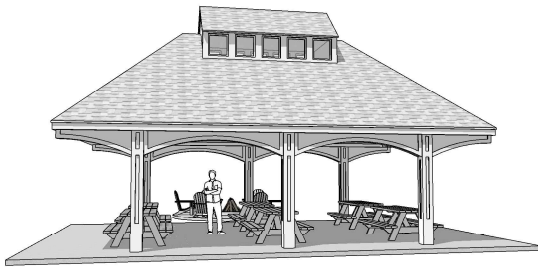
COPYRIGHT CKC Architect LLC. 2025



PLAN
SCALE: 3/16" = 1'-0"



FRONT ELEVATION
SCALE: 3/16" = 1'-0"



SIDE ELEVATION
SCALE: 3/16" = 1'-0"



P.O. Box 111
Douglas, MI 49406
616-886-1688

The Matteson / Baty Project
Douglas, MI 49406

Pavilion Plan / Elevations

Preliminary
Not For Construction

Project Number: 2501
April 01, 2025

04 of 07

COPYRIGHT CKC Architect LLC, 2025



P.O. Box 111
Douglas, MI 49406
616-886-1688

The Matteson / Baty Project
Douglas, MI 49406

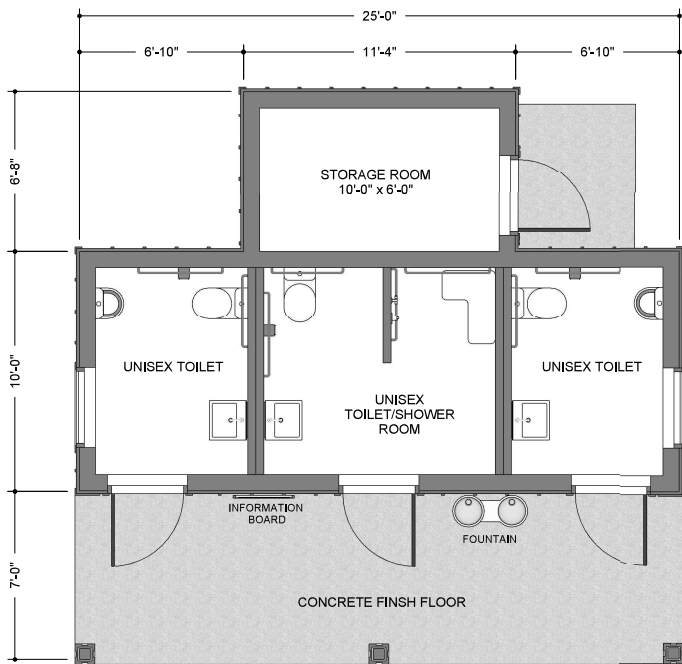
Restroom Color Perspective

Preliminary
Not For Construction

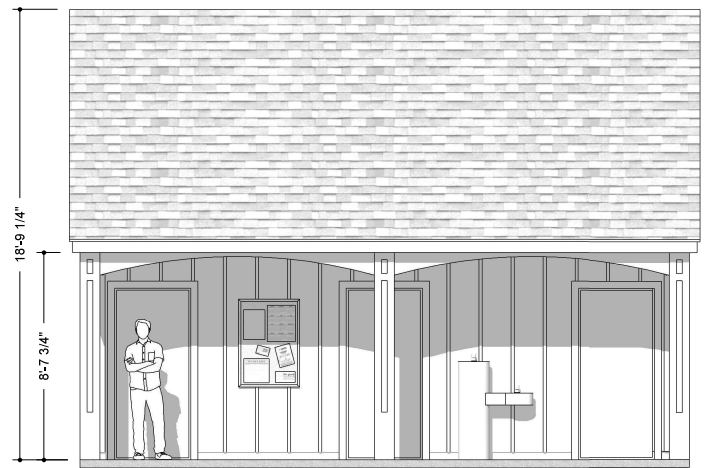
Project Number: 2501
April 01, 2025

05 of 07

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PLAN
SCALE: 1/4" = 1'-0"



NORTH ELEVATION
SCALE: 1/4" = 1'-0"

NOTE: CONCRETE BLOCK STRUCTURE. EXTERIOR FINISH IS PLYWOOD WITH CEDAR FINISH ON FURING STRIPS AND CEDAR BATTENS. INTERIOR FINISH IS PAINTED CONCRETE BLOCK. PROVIDE FLOOR DRAINS IN EACH ROOM. PAINTED METAL DOORS. PAINTED LOOK BEADBOARD CEILING. BLOCK WALL HEIGHT AT RESTROOMS IS 9'-8" ABOVE CONCRETE FLOOR. BLOCK WALL HEIGHT AT STORAGE ROOM IS 9'-0" ABOVE CONCRETE FLOOR.



P.O. Box 111
Douglas, MI 49406
616-886-1688

The Matteson / Baty Project
Douglas, MI 49406

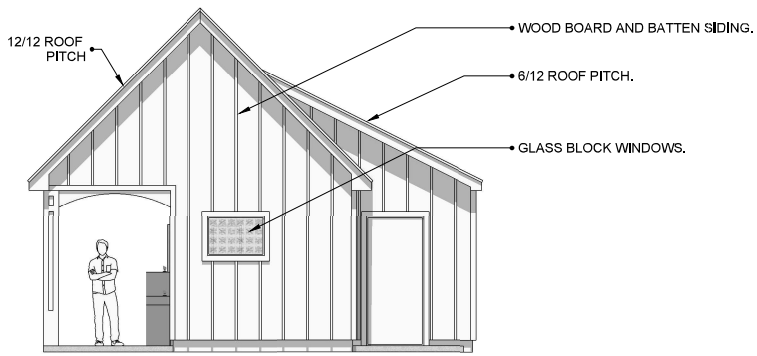
Restroom Plan / Front Elevation

Preliminary
Not For Construction

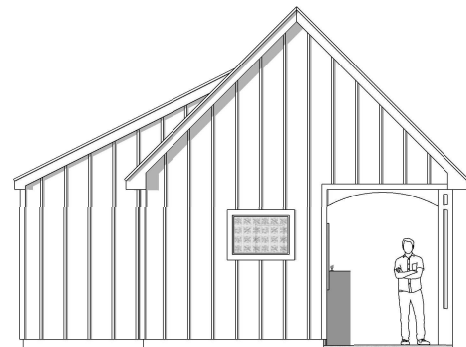
Project Number: 2501
April 01, 2025

06 of 07

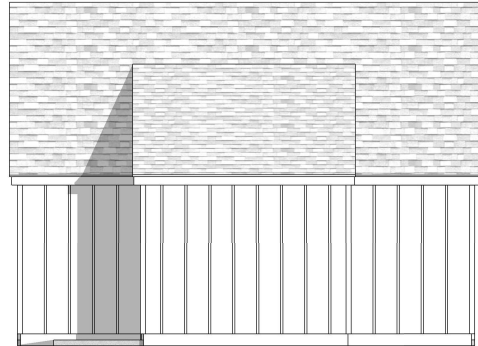
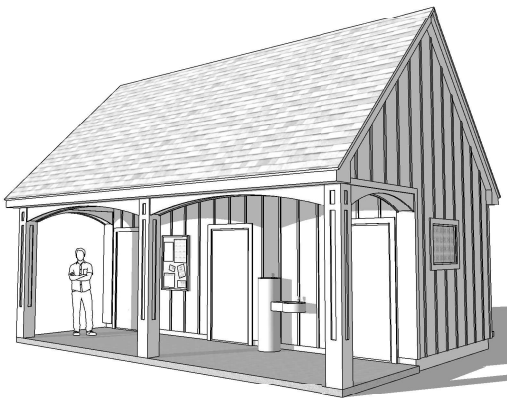
COPYRIGHT CKC ARCHITECT LLC, 2025



SIDE ELEVATION
SCALE: 3/16" = 1'-0"



SIDE ELEVATION
SCALE: 3/16" = 1'-0"



BACK ELEVATION
SCALE: 3/16" = 1'-0"



P.O. Box 111
Douglas, MI 49406
616-886-1688

The Matteson / Baty Project
Douglas, MI 49406

Restroom Elevations

Preliminary
Not For Construction

Project Number: 2501
April 01, 2025

07 of 07

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MEMORANDUM
REGULAR CITY COUNCIL MEETING
April 7, 2025, at 6:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: FY24/25 Mill and Overlay Road Project Award

The City solicited bids for the FY 24/25 mill and overlay road project. This project is in cooperation with the five-year road plan developed by Prein&Newhof of Holland.

The scope of work is to mill and overlay:

- Wiley Road from Blue Star Highway to approximately 360' West (scope to include storm drainage work)
- Fremont Street from Union Street to pavement change by Spring Street
- May Street from Center Street to pavement change by First Street

We don't have an anticipated timeline to begin construction; however, to avoid major construction during peak tourism season, we have asked the contractor to complete the project by June 30th if scheduling allows.

The following bids were received:

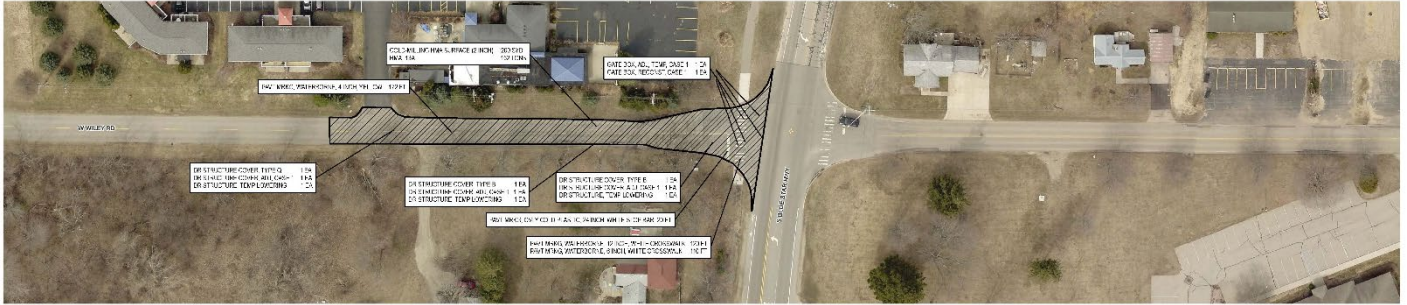
Site Works Solutions, Inc.	\$113,421.45
Michigan Paving and Materials Company	\$117,797.31
Brenner Excavating Inc.	\$124,861.70

Funds for this project have been budgeted in the FY 24-25 budget under:

Major Streets - General Streets & ROW – Capital Outlay Account 202-463-979	\$71,900
Local Streets - General Streets & ROW – Capital Outlay Account 203-463-979	<u>\$98,500</u>
	\$170,400

Engineering and contingency costs are estimated at \$40,342.15. Due to the major streets portion being over budget and the local streets portion being under budget, a budget amendment must be approved to move \$16,636.41 from local to major.

Sample Motion: I recommend City Council award Site Works Solution, Inc. the 24-25 mill and overlay road projects in the amount of \$113,421.45, \$40,342.15 in engineering and contingencies, and amend the budget by \$16,636.41.



WILEY ROAD
SCALE: 1" = 40'



FREMONT STREET
SCALE: 1" = 40'



MAY AVENUE
SCALE: 1" = 40'

**CITY OF THE VILLAGE OF DOUGLAS
RESOLUTION NO. 08-2025**

A RESOLUTION AUTHORIZING THE SALE OF CITY-OWNED PROPERTY LOCATED AT 291 66th STREET, DOUGLAS, MICHIGAN, TO JEFFREY ROBERTS

WHEREAS, the City of the Village of Douglas (the "City") is the owner of real property located at 291 66th Street, Douglas, Michigan 49406, in Allegan County (the "Property"); and

WHEREAS, the agreed-upon purchase price for the Property is Two Hundred Fifteen Thousand (\$215,000).

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of the Village of Douglas hereby approves the sale of the Property to Jeffrey Roberts for the amount of \$215,000, under terms and conditions deemed appropriate by the City Manager and legal counsel; and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute all necessary documents and take all appropriate actions to effectuate the sale of the Property; and

BE IT FURTHER RESOLVED, that the proceeds from the sale shall be used in accordance with City financial policies and designated allocations as determined by the City Council.

YEAS:

NAYS:

ABSENT:

ADOPTED this 7th day of April 2025.

Cathy North, Mayor
City of the Village of Douglas

Date

Laura Kasper, City Clerk
City of the Villages of Douglas

Date

To: City of the Village of Douglas City Council
Date: April 1, 2025
From: Sean Homyen, Planning & Zoning Administrator
RE: **Consumers Energy – Authorization for Change in Standard Lighting**



The Village of Friendliness – Since 1870

Consumers Energy is requesting to replace the center-span streetlight located in front of the Douglas Chamber of Commerce Building. The current light is a 40W LED on a center suspension, and they will be reinstalling the same 40W LED on a bracket. Consumers Energy has noted that this change will not affect the billing.

At the City Council meeting on April 7, 2025, the Council will make the decision to allow Consumers Energy to make the changes in the lighting services as provided in the Standard Lighting Contract between Consumers Energy and the City. The agreement/resolution is included with the memo.

Please feel free to reach out with any questions.



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 103035612912

Consumers Energy Company is authorized as of _____ by the City of DOUGLAS, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of DOUGLAS, dated 11/30/2018.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 11/30/2018 shall remain in full force and effect.

Notification Number(s): 1072647454

Comments: REPLACING CENTER SPAN ST LIGHT WITH A BRACKET STYLE LED

City of DOUGLAS

By: _____

(Signature)

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of DOUGLAS, dated 11/30/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF ALLEGAN

I, _____, clerk of the City of DOUGLAS do hereby certify that the foregoing resolution was duly adopted by the

commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (1) 40 watt LED White Center Suspension NA to Remove at location 2993 Blue Star Hwy;
- (1) 40 watt LED White Cobrahead NA to Install at location 2993 Blue Star Hwy;



MEMORANDUM
REGULAR CITY COUNCIL MEETING
April 7th, 2025, at 6:00 p.m.

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Passage of Tri-Community Wildlife Committee Resolution

The Tri-Community Wildlife Committee approved a resolution at its April 2, 2025, meeting recommending controlled hunts as a strategy to address the increasing deer population. The resolution outlines a structured approach to wildlife management, including coordination with state officials, a permitting system, and public education efforts.

The committee is now requesting that the Douglas City Council formally approve this resolution. Council approval would allow the committee to move forward with implementation planning in collaboration with neighboring communities.

Sample Motion: *Motion to adopt resolution 10-2025, approving the Tri-Community Wildlife Committee's resolution recommending controlled hunts to manage the growing deer population.*



TO: Tri-Community Wildlife Committee

FROM: Lisa Nocerini, City Manager/Liaison to the Committee

DATE: April 2nd, 2025

SUBJECT: Request for Passage of Resolution on Controlled Deer Hunt Recommendations

As the Tri-Community Wildlife Committee continues to evaluate responsible strategies for managing the local deer population, the next step is to formalize our recommendations in a resolution for consideration by the governing bodies of Douglas, Saugatuck, and Saugatuck Township.

At our next meeting, the committee will be asked to approve a resolution outlining our recommended next steps for controlled deer hunts. Once passed, this resolution will be sent to the City Councils of Douglas and Saugatuck and the Saugatuck Township Board for review and potential adoption.

This resolution will serve as an official statement of our findings and recommendations, helping guide policy decisions on deer management within the Tri-Community area. Your support in reviewing and passing this resolution is critical to ensuring a well-coordinated and effective approach moving forward.

The resolution has been approved by the attorney's in each community.

Sample Motion: *Approve a resolution, outlining recommended next steps for implementing controlled deer hunts as a management tool in the City of Douglas, City of Saugatuck, and Saugatuck Township*

RESOLUTION NO.10-2025**TCWC RECOMMENDATION TO THE CITY OF DOUGLAS CITY COUNCIL; CITY OF SAUGATUCK CITY COUNCIL; AND SAUGATUCK TOWNSHIP**

WHEREAS, the Tri-Community Wildlife Committee (TCWC) consists of representatives from the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township; and

WHEREAS, based on observations and community surveys, the Tri-Community Wildlife Committee has determined that there is a substantial overpopulation of deer within all three communities; and

WHEREAS, the Tri-Community Wildlife Committee recommends that the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township issue permits and facilitate controlled deer hunts using “Licensed Nuisance Wildlife Control Operators” (sharpshooters) authorized by the Michigan Department of Natural Resources (MDNR); and

WHEREAS, such hunts should take place with the permission of private landowners, including Homeowner Associations (HOAs), within their jurisdictions, with all associated costs and liabilities borne by the landowner(s) and/or HOA until the Tri-Community Wildlife Committee determines that the deer population has been brought under control; and

WHEREAS, the Tri-Community Wildlife Committee further recommends that each municipality facilitate and direct controlled deer hunts on publicly owned lands within their jurisdiction, subject to budgetary constraints, using Licensed Nuisance Wildlife Control Operators (sharpshooters) authorized by the MDNR until the Committee determines the deer population is under control; and

WHEREAS, to further manage the deer population, the Tri-Community Wildlife Committee recommends that the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township revise their existing ordinances to permit the discharge of archery equipment without a special permit, thereby allowing bow hunting of deer during the fall hunting season in accordance with all applicable State of Michigan hunting regulations; and

WHEREAS, while these controlled hunts may provide temporary relief for landowners facing immediate issues, they are not a long-term solution to the deer overpopulation problem; and

WHEREAS, to monitor the effectiveness of population control measures, the Tri-Community Wildlife Committee has authorized an annual deer population census each March using drone technology to establish a baseline for future assessments; and

WHEREAS, through extensive research, the Tri-Community Wildlife Committee has determined that neither deer contraception nor relocation programs are currently viable due to cost and logistical constraints.

THEREFORE, BE IT RESOLVED, that the City of the Village of Douglas, the City of Saugatuck, and Saugatuck Township formally recognize the recommendations of the Tri-Community Wildlife Committee and commit to working collaboratively to implement appropriate measures to manage the deer population, including but not limited to controlled hunts, ordinance revisions, and continued monitoring efforts; and

BE IT FURTHER RESOLVED that each municipality will endeavor to take the necessary steps to enact policies, allocate resources where feasible, and engage with relevant stakeholders to ensure the success of deer population management efforts in the best interest of public safety, ecological balance, and community well-being.

YEAS:

NAYS:

ABSENT:

ADOPTED this [XX] day of [Month], 2025.

Cathy North, Mayor
City of the Village of Douglas

Date

Laura Kasper, City Clerk
City of the Village of Douglas

Date



MEMORANDUM
REGULAR CITY COUNCIL MEETING
Monday, April 7, 2025

TO: City Council

FROM: Laura Kasper, City Clerk

SUBJECT: Ord No. 04-2025 - CivicPlus Recodification Project – First Reading

Codification is the process of collecting, organizing, and consolidating local government ordinances and regulations into a comprehensive and user-friendly platform, to provide an accessible, transparent, and organized repository of legal knowledge that empowers local officials, residents, and businesses to navigate the complexities of government regulations with ease.

Section 8.15 of the City Charter requires that at least every ten (10) years the council shall provide for preparing a general codification of all the city ordinances and resolutions having the effect of law. These matters of codification are simple maintenance items for the purposes described above. With the project now completed and the Code entitled "Code of Ordinances, City of Douglas, Michigan," published by CivicPlus, LLC, the Council is tasked with approving this adopting ordinance as a final step for launching the published code online. Additionally, it is required by law to hold a Public Hearing for any ordinance.

It is vital to remember that codification isn't a one-time endeavor; it's an ongoing commitment to keeping the city municipal code up to date and reflective of the evolving needs of the community. New ordinances, amendments, and repeals are a constant reality in local governance. The codification process ensures that these changes are seamlessly incorporated into the existing code, maintaining accuracy, accessibility, and legal compliance.

First Reading – No Council Action Required.

CITY OF THE VILLAGE OF DOUGLAS
ALLEGAN COUNTY MICHIGAN
ORDINANCE NO. 04-2025

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF DOUGLAS, MICHIGAN; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE CITY COUNCIL:

Section 1. The Code entitled "Code of Ordinances, City of Douglas, Michigan," published by CivicPlus, LLC, consisting of chapters 1 through 38, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before December 16, 2024, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished by a fine up to the maximum amount permitted or required by state law. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the city to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after December 16, 2024, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective 20 days after publication.

Passed and adopted by the _____ this _____ day of _____, _____.

Mayor

ATTEST:

City Clerk
1st Reading: April 7, 2025
2nd Reading: April 21, 2025
Council Action

Certificate of Adoption

I hereby certify that the foregoing is a true copy of the ordinance passed at the regular meeting of the city council, held on the _____ day of _____, _____.

City Clerk

To: City of the Village of Douglas City Council
Date: April 2, 2025
From: Sean Homyen, Planning & Zoning Administrator
RE: **453 Center St – Rezone Request from R-5 Multiple Family District to C-1 Village Commercial District**



The Village of Friendliness – Since 1870

Andrea Johnson-Wardynski is requesting to rezone 453 W Center St, from R-5 Multiple Family District to C-1 Village Commercial District. The purpose of this memorandum is to review the rezoning request pursuant to Article 28, Amendments, of the City of the Village of Douglas Zoning Ordinance.

Background and Request. The property at 453 Center Street is currently occupied by a two-story single-family home, currently zoned R-5, Multiple Family District. Based on the assessing records, the home was constructed in 1873. The applicant has inquired about converting a portion of the home facing Center Street to a commercial storefront for the purpose of selling Italian shaved ice.

Procedure. At the February 20, 2025, Planning Commission meeting, the Planning Commission made a favorable recommendation to the City Council to approve the request. At the April 7, 2025, City Council meeting, the first reading will take place, but no action will be taken. At the April 21, 2025, City Council public hearing, the Council will decide whether to approve, deny, or table the request. If the City Council approves the rezoning request, the applicant may then apply for site plan approval. At this stage, a site plan is not required to be submitted in conjunction with the request to rezone the property.



Parcel Ariel View

Rezoning Criteria. Section 28.06, Planning Commission Recommendations lists several factors which must be taken into consideration by the Planning Commission when reviewing a request to rezone. New and old zoning maps, along with the zoning districts were included with the packet to assist them with the review. The zoning maps, zoning districts, factors, and additional details can be found in the report dated February 14, 2025, prepared for the Planning Commission are included in this packet.

FINAL THOUGHTS. Council has recently updated the Master Plan to designate this area in the future as West Center Commercial. While this district has not yet been formally established through the Zoning Ordinance and Zoning Map, the proposed rezoning from R-5 Multiple Family District to C-1 Village Commercial District remains consistent with the intent and desired building types outlined in the new West Center Commercial designation under the Master Plan.

West Center Commercial



INTENT:

To allow for a mix of residential and small-scale commercial uses intended to serve adjacent neighborhoods, users of the Beach to Bayou Trail, and Lake Michigan beach goers. This future land use designation would allow for the retrofitting of ground-floor commercial in existing residential buildings and residential uses on main floors behind storefronts and on upper floors. Other uses may include live-work units, recreation service uses, micro-scale manufacturing and associated retail, small-scale retail, eating and drinking establishments, personal service establishments, professional and support offices. Other residential uses that would be ideal in this area are single and two-family homes, and retrofit of single-family homes to two- or three-unit missing middle homes.

DESIRED BUILDING TYPES:

- Retrofit mixed uses within existing homes with the option for commercial on the main floor and residential on upper floors and behind storefronts
- Small-scale service, retail, rental, and eating and drinking establishments that cater to surrounding residential neighborhoods, beach-goers, and users of the Beach to Bayou Trail
- Micro-scale manufacturing with associated on-site retail
- Live-work units
- Single and two-family homes.

RECOMMENDATION. The second reading on April 21, 2025, will be a public hearing. At this meeting Council should carefully consider any comments from the public, any new information provided by the applicant, and the analysis provided in this report and the report to the Planning Commission. At this time, staff is recommending to the City Council for the approval of the request to rezone the parcel located at 453 W. Center Street from R-5, Multiple Family District to C-1, Village Commercial District, based on the favorable recommendation from the Planning Commission to Council and the reports provided to Council. A draft ordinance to amend the zoning ordinance and map is provided for reference, as well as a suggested motion below.

SUGGESTED MOTION

I move to [approve / deny / table] the request made by Andrea Johnson-Wardynski for the amendment to the zoning ordinance and map in reference to a parcel of land located at 453 West Center Street (PPN 59-350-001-00), from R-5, Multiple Family District to C-1, Village Commercial District, based on the findings outlined in the staff report dated April 2, 2025, and February 14, 2025.

Please feel free to reach out with any questions.

To: City of the Village of Douglas Planning Commission
Date: February 14, 2025
From: Sean Homyen, Planning & Zoning Administrator
RE: **453 Center St – Rezone Request from R-5 Multiple Family District to C-1 Village Commercial District**



The Village of Friendliness – Since 1870

Andrea Johnson-Wardynski is requesting to rezone 453 W Center St, from R-5 Multiple Family District to C-1 Village Commercial District. The purpose of this memorandum is to review the rezoning request pursuant to Article 28, Amendments, of the City of the Village of Douglas Zoning Ordinance

Background and Request. The property at 453 Center Street is currently occupied by a two-story single-family home, currently zoned R-5, Multiple Family. Based on the assessing records, the home was constructed in 1873. The applicant has inquired about converting a portion of the home facing Center Street to a commercial storefront for the purpose of selling Italian shaved ice.

Procedure. The Planning Commission is tasked with reviewing the request to rezone the subject parcel and making a recommendation to the City Council to approve, deny, or table the request. If the City Council approves the rezoning request, the applicant can then apply for a site plan approval. At this stage, a site plan is not required to be submitted in conjunction with the request to rezone the property.



Parcel Ariel View

Review.

Application Completeness. Section 28.05 outlines the required information that must be submitted by the petitioner. Staff has determined that the application is complete enough for review

Rezoning Criteria. Section 28.06, Planning Commission Recommendations lists several factors which must be taken into consideration by the Planning Commission when reviewing a request to rezone. New and old Zoning Maps, along with the Zoning Districts are included with the packet to assist with the review. These factors are listed below, along with the analysis of each.

1. *In reviewing any application for an amendment to this Ordinance, the Planning Commission shall identify and evaluate all factors relevant to the application and shall report its findings in full along with its recommendations for disposition of the application, to the City Council within a reasonable period. The matters to be considered by the Planning Commission shall include, but shall not be limited to the following:*

a. What, if any, identifiable conditions related to the application have changed since the existing zoning district was established that justify the proposed amendment?

Remarks: Since the existing zoning district was established, several identifiable conditions have changed that justify the proposed amendment. Looking at the 1986 Zoning Map, we see that the area north of Center St consisted of a mix of industrial, vacant, and single-family residential parcels, while the south side had industrial, multi-family residential, vacant, and single-family residential parcels. However, by 1998, significant zoning changes occurred. North of Center St, parcels were rezoned to the C-1 Village Commercial District, while the south side was rezoned to the R-5 Multiple Family District, which remains in place today.

Over time, there has been a notable shift from residential to more commercial uses, especially on the north side of Center St. This transition is supported by infrastructure changes such as the addition of the Root Beer Barrel, a commercial establishment that has attracted more people to the area, and the completion of the Beach to Bayou Trail, which brings pedestrians and cyclists through the area, further supporting the area's growth as a commercial hub.

These developments and shifts in land use, including the movement towards more commercial activities and the improvement of transportation and pedestrian infrastructure, demonstrate the evolving character of the area and justify the proposed zoning amendment. The changes in land use, infrastructure, and the shift from residential to commercial uses make this amendment aligned with the current and future needs of the community.

b. What are the precedents and the possible effects of such precedents that might result from the approval or denial of the petition?

Remarks: The approval of the petition would not create a precedent, as it involves a zoning change that is permitted under the current zoning ordinance and is supported by the 2016 master plan. While there are examples, such as the Kirby House and 420 Satori, where commercial properties were historically used as homes, these instances do not establish a pattern of undesirable or unintended consequences. In this case, the rezone is consistent with the zoning framework, and thus, it would not set a negative precedent.

However, while this change may encourage other similar rezoning requests, it would not lead to a pattern of adverse impacts or unintended consequences. The potential effect of approving the petition would be part of a broader development pattern that aligns with the City's planning goals, rather than creating negative precedents. Denial of the petition, on the other hand, would likely limit potential development opportunities that are in line with the City's growth strategies, but it wouldn't create a harmful pattern either.

- c. *What is the impact of the amendment on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed amendment is adopted?*

Remarks: The amendment is not anticipated to negatively impact the City's ability to provide utilities or other public services such as fire and police services. There is, however, likely to be a higher demand for on-street parking. Any plans for the City to improve the Center Street right of way for the purpose of on-street parking may be considered sooner rather than later if the rezoning is approved.

- d. *Does the petitioned district change adversely affect environmental conditions or the rights of a neighboring property owner?*

Remarks: The petitioned district change does not adversely affect environmental conditions or the rights of neighboring property owners. There are no indications that the proposed rezone would impact property access or hinder the ability of adjacent property owners to use or sell their property. While the potential for increased traffic and noise due to future development is a possibility, this is not expected to interfere with property rights. Overall, the change does not present negative environmental or property rights impacts for neighboring landowners.

- e. *Is the class of uses permitted in the district appropriate for the location proposed to be rezoned?*

Remarks: The class of uses permitted in the proposed district appears to be appropriate for the location in question, particularly when considering the intent of the C-1 zoning district, which is designed to allow a mix of commercial and residential uses. Upon reviewing the list of permitted uses, none of the uses by right stand out as being wildly incompatible with the surrounding area. However, while the special land uses may require more careful consideration on a case-by-case basis, this is why they are categorized as such, allowing for flexibility and review by the City to ensure compatibility. In general, the uses permitted in C-1 seem suitable for the location, and there are no immediate concerns regarding major incompatibilities. The primary objective should be to ensure that land uses are compatible with the surrounding environment, and from this perspective, the proposed rezoning seems appropriate.

- f. Does the petitioned district change generally comply with the Tri-Community Comprehensive Plan or a subsequent document that guides land use and development decisions in the City of the Village of Douglas?

Remarks: The 2016 Master plan provides compatible and potentially compatible zoning districts for parcels. The future land use designation is currently R-5 Multiple Family District and the potentially compatible zoning district would be C-1 Village Commercial District.

Future Land Use Designation	Primary Compatible Zoning District(s)	Potentially Compatible Zoning District
Suburban Residential	R1	R1, R2
Compact Residential	R3	R1, R2
Urban Residential	R2	C1
City Center	C1	None*
Residential Mix	R5	C1
Waterfront Residential	R4	R5
Corridor Commercial	C2	C1
Light Industrial	L1	C2
Existing Parks and Open Space	Any	Any

* A zoning district which completely supports the vision of these land use categories does not currently exist; and should be included in a future form based code.

Future Land Use Designation from the 2016 Master Plan

- g. What is the ability of the property in question to be put to a reasonable economic use in the zoning district in which it is presently located?

Remarks: The property at 453 Center St, currently zoned R-5, can still be used as a single-family home, which is in line with the current zoning. However, the applicant's request to convert the property into a storefront could provide a more viable economic option, especially if the home isn't being fully utilized. Changing the zoning to allow for mixed-use could offer the opportunity for the property owner to generate income through retail, which wouldn't be possible under the current zoning.

RECOMMENDATION. At the upcoming public hearing, the Planning Commission should carefully consider any comments from the public, any new information provided by the applicant, and the analysis provided in this report. At this time, staff is recommending that the Planning Commission forward a favorable recommendation to the City Council for the approval of the request to rezone the parcel located at 453 W. Center Street from R-5, Multiple Family to C-1, Village Commercial, based on the findings listed in this report. A draft ordinance to amend the zoning ordinance and map is provided for reference, as well as a suggested motion below.

SUGGESTED MOTION

I move to recommend [approval / denial / tabling] the request made by Andrea Johnson-Wardynski for the amendment to the zoning ordinance and map in reference to a parcel of land located at 453 West Center Street (PPN 59-350-001-00), from R-5, Multiple Family District to C-1, Village Commercial District, based on the findings outlined in the staff report dated February 14, 2025.

Please feel free to reach out with any questions.

**ARTICLE 10:
C-1 VILLAGE CENTER DISTRICT**

Section 10.01 Intent of C-1 Village Center District

The intent of this District is to maintain and enhance the vitality of the Village Center, provide services in close proximity to one another, reinforce the relatively intense development pattern of retail and service establishments on the ground floor with residential accommodations above, reduce the need for on-site parking by encouraging pedestrian and bicycle connections to and from the Village Center, and to expand the employment base and residential population of the Village Center. The compact development pattern of the Village Center establishes a pedestrian-oriented environment and stresses urban and civic design while encouraging the reuse of existing buildings. The District provides standards to reinforce the unique physical character of downtown and establishes minimum criteria for building design compatibility while promoting amenities necessary to attract business, residents and visitors.

Section 10.02 District Summary

<p align="center"><u>A. Permitted Uses</u></p> <ul style="list-style-type: none"> ◆ Accessory Use, when accessory to permitted use ◆ Antique Store ◆ Art gallery ◆ Essential Public Services ◆ Library ◆ Museum ◆ Neighborhood Parks ◆ Office Building ◆ Outdoor Public Recreation ◆ Personal Service Establishment ◆ Professional Service Establishment ◆ Residential above Retail or Office ◆ Restaurant, Standard ◆ Retail Business or Retail Sales ◆ Showroom ◆ Studio for Performing/Visual Arts <p align="center"><u>B. Special Land Uses</u></p> <ul style="list-style-type: none"> ◆ Animal Grooming, subject to Section 26.03 ◆ Buildings associated w/ Public Facilities, subject to Section 26.29 ◆ Convalescent or Nursing Home, subject to Section 26.11 ◆ Hotel, subject to Section 26.22 ◆ Movie Theater, subject to Section 26.23 ◆ Place of Public Assembly, Large, subject to Section 26.26 ◆ Private Recreational Facilities, subject to 26.27 ◆ Residential, Ground Floor, subject to 26.13 ◆ Schools subject to Section 26.31 	<p align="center"><u>C. Site and Building Placement Standards</u></p> <p>Minimum Lot Area: 4,000 (square feet)</p> <p>Minimum Lot Frontage: 20 ft.</p> <p>Maximum Lot Coverage: 80%</p> <p>Minimum Setbacks:</p> <p style="padding-left: 40px;">Front: 0 ft</p> <p style="padding-left: 40px;">Side: 5 ft., except where a commercial building is placed directly upon the side lot line.</p> <p style="padding-left: 40px;">Rear: 5 ft., except where the rear yard abuts a side yard in a residential district the rear yard shall be 25 ft. The full width of a public alley between the rear yard of a lot and a side yard of a lot in a residential district may be considered part of the rear yard for setback computation.</p> <p align="center">(See Schedule of Regulations)</p>
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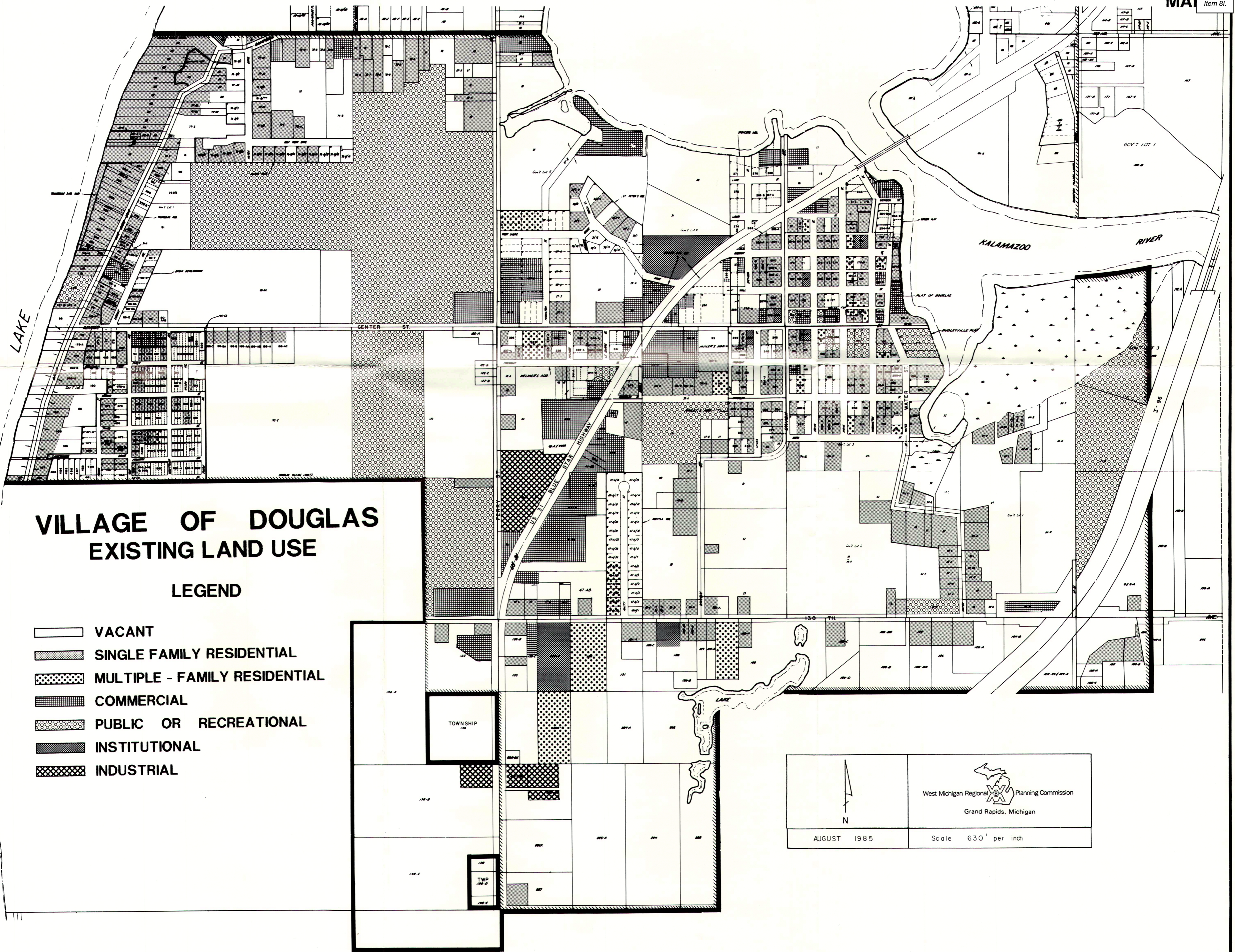
**ARTICLE 8:
R-5 MULTIPLE FAMILY DISTRICT**

Section 8.01 Intent

It is the intent of the R-5 Multiple Family District to provide for residential development densities within the City with mostly multi-family dwellings as presented in the Tri-Community Comprehensive Plan. It is the intent of this District to protect and encourage the multiple family residential character of the property in the District, to prohibit activities not compatible with the current and future intended character of the District, and to protect abutting districts from any unintended negative impacts from the development of this District.

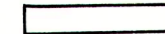





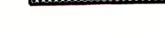
Section 8.02 District Summary



<p align="center"><u>A. Permitted Uses</u></p> <ul style="list-style-type: none"> ◆ Accessory Use, when accessory to permitted use ◆ Dwelling, Multi-Family (Subject to City of Douglas Design Guidelines for Multi-Family Development) ◆ Dwelling, One Family ◆ Dwelling, Two Family ◆ Essential Public Services ◆ Child Family Day Care Home ◆ Neighborhood Parks ◆ Outdoor Public Recreation <p align="center"><u>B. Special Land Uses</u></p> <ul style="list-style-type: none"> ◆ Adult Foster Care/Child Foster Family Facility , subject to Section 26.01 ◆ Bed & Breakfast, subject to Section 26.05 ◆ Buildings associated w/ Public Facilities, subject to Section 26.29 ◆ Cemeteries/Mausoleum, subject to Section 26.07 ◆ Child Care Center/Adult Day Care Facility, subject to Section 26.08 ◆ Convalescent or Nursing Home, subject to Section 26.11 ◆ Place of Public Assembly Large, subject to Section 26.26 ◆ Residential use of an Accessory Building, subject to Section 26.30 ◆ Schools subject to Section 26.31 	<p align="center"><u>C. Site and Building Placement Standards</u></p> <table border="0"> <tr> <td>Minimum Lot Area:</td> <td>One family</td> <td>7,920</td> </tr> <tr> <td>(square feet)</td> <td>Two family</td> <td>15,000</td> </tr> <tr> <td></td> <td>Multi-Family</td> <td>20,000</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Minimum Lot Frontage:</td> <td>One family</td> <td>66 ft.</td> </tr> <tr> <td></td> <td>Two family</td> <td>80 ft.</td> </tr> <tr> <td></td> <td>Multi-Family</td> <td>100 ft</td> </tr> <tr> <td>Maximum Lot Coverage:</td> <td></td> <td>35%</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Minimum Setbacks:</td> <td></td> <td></td> </tr> <tr> <td> Front:</td> <td></td> <td>25 ft</td> </tr> <tr> <td> Side:</td> <td>7 ft min/15 ft total</td> <td></td> </tr> <tr> <td> Side: Multi-Family</td> <td></td> <td>20 ft each</td> </tr> <tr> <td> Rear:</td> <td></td> <td>35 ft.</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Minimum Floor Area:</td> <td></td> <td></td> </tr> <tr> <td> One Family</td> <td></td> <td>1,000 sq. ft.</td> </tr> <tr> <td> Two Family</td> <td></td> <td></td> </tr> <tr> <td> One Bedroom</td> <td></td> <td>650 sq. ft.</td> </tr> <tr> <td> Two Bedroom</td> <td></td> <td>750 sq. ft.</td> </tr> <tr> <td> Three Bedroom</td> <td></td> <td>900 sq. ft.</td> </tr> <tr> <td> Each additional</td> <td></td> <td>+100 sq. ft.</td> </tr> <tr> <td>Maximum Principal Building Height:</td> <td></td> <td>28 ft.</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td colspan="3">(See Schedule of Regulations)</td> </tr> </table>	Minimum Lot Area:	One family	7,920	(square feet)	Two family	15,000		Multi-Family	20,000				Minimum Lot Frontage:	One family	66 ft.		Two family	80 ft.		Multi-Family	100 ft	Maximum Lot Coverage:		35%				Minimum Setbacks:			Front:		25 ft	Side:	7 ft min/15 ft total		Side: Multi-Family		20 ft each	Rear:		35 ft.				Minimum Floor Area:			One Family		1,000 sq. ft.	Two Family			One Bedroom		650 sq. ft.	Two Bedroom		750 sq. ft.	Three Bedroom		900 sq. ft.	Each additional		+100 sq. ft.	Maximum Principal Building Height:		28 ft.				(See Schedule of Regulations)		
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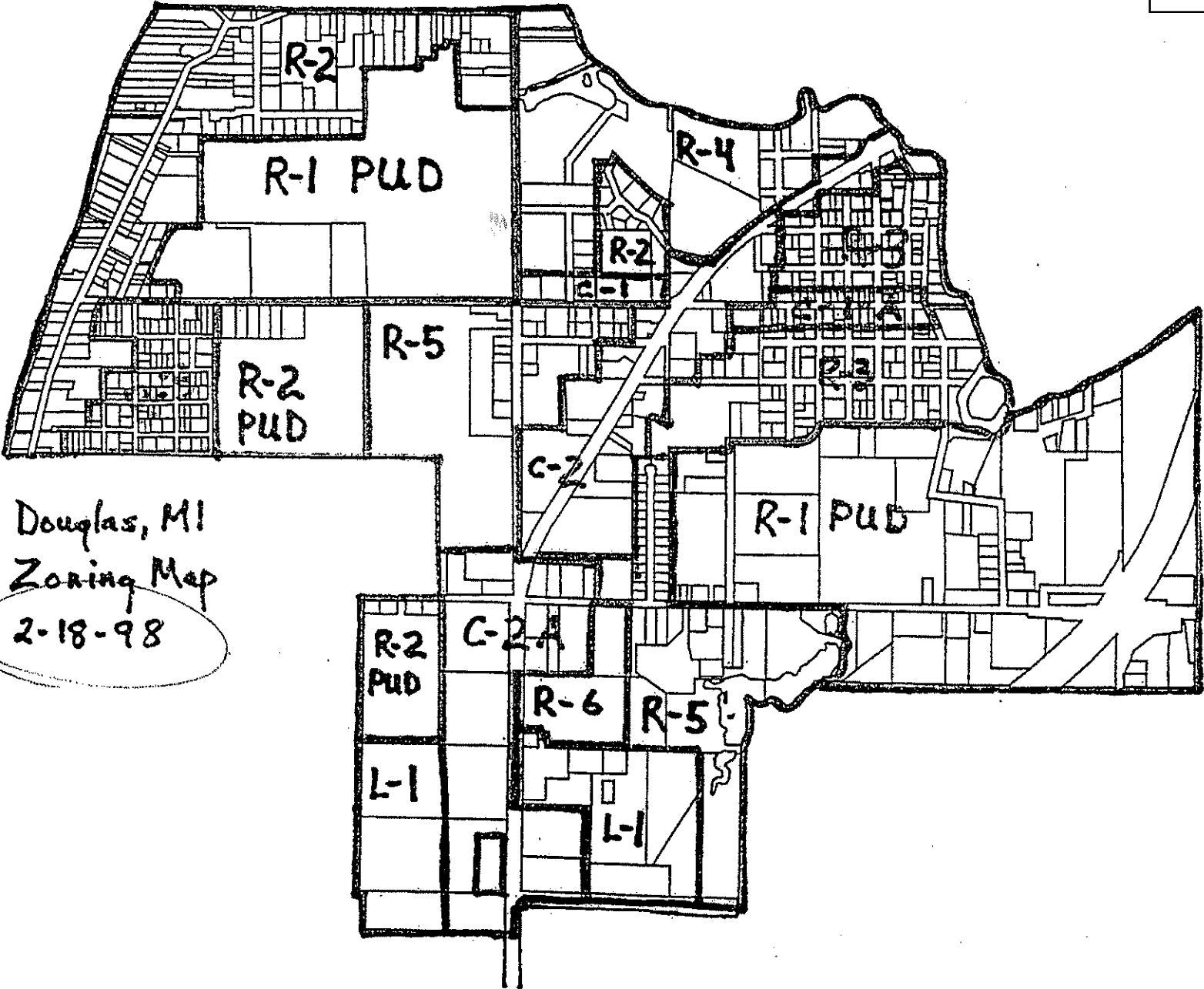


VILLAGE OF DOUGLAS EXISTING LAND USE

LEGEND

-  VACANT
-  SINGLE FAMILY RESIDENTIAL
-  MULTIPLE - FAMILY RESIDENTIAL
-  COMMERCIAL
-  PUBLIC OR RECREATIONAL
-  INSTITUTIONAL
-  INDUSTRIAL

 N	 West Michigan Regional Planning Commission Grand Rapids, Michigan
	AUGUST 1985 Scale 630' per inch



#145

Douglas, MI
Zoning Map
2-18-98

Major =
 Center St. to B. Star
 Wiley St.
 B. Star Highway
 main St - Ctr → B.S
 66th to sign
 water to

City of the Village of Douglas

Official ZONING MAP

As amended through 7/1/2005

ALLEGAN COUNTY, MICHIGAN



Zoning Legend

LABEL	ZONING DISTRICT	ACREAGE	% AREA
C-1	Village Commercial District	5.8	.6
C-1A	Village Center Commercial District	7.7	.8
C-2	General Commercial District	50.1	5.0
C-2A	Special Commercial District	68.2	6.9
L-1	Light Industrial District	63.3	6.4
R-1	Residential District	303.7	30.5
R-2	Residential District	194.4	19.5
R-3	Neighborhood Conservation District	84.9	8.5
R-4	Harbor Residential District	73.2	7.4
R-5	Multiple Family District	125.3	12.6
R-6	Mobile Home Park District	18.6	1.9
		995.2	

Generalized Zoning Legend for Adjacent Jurisdictions

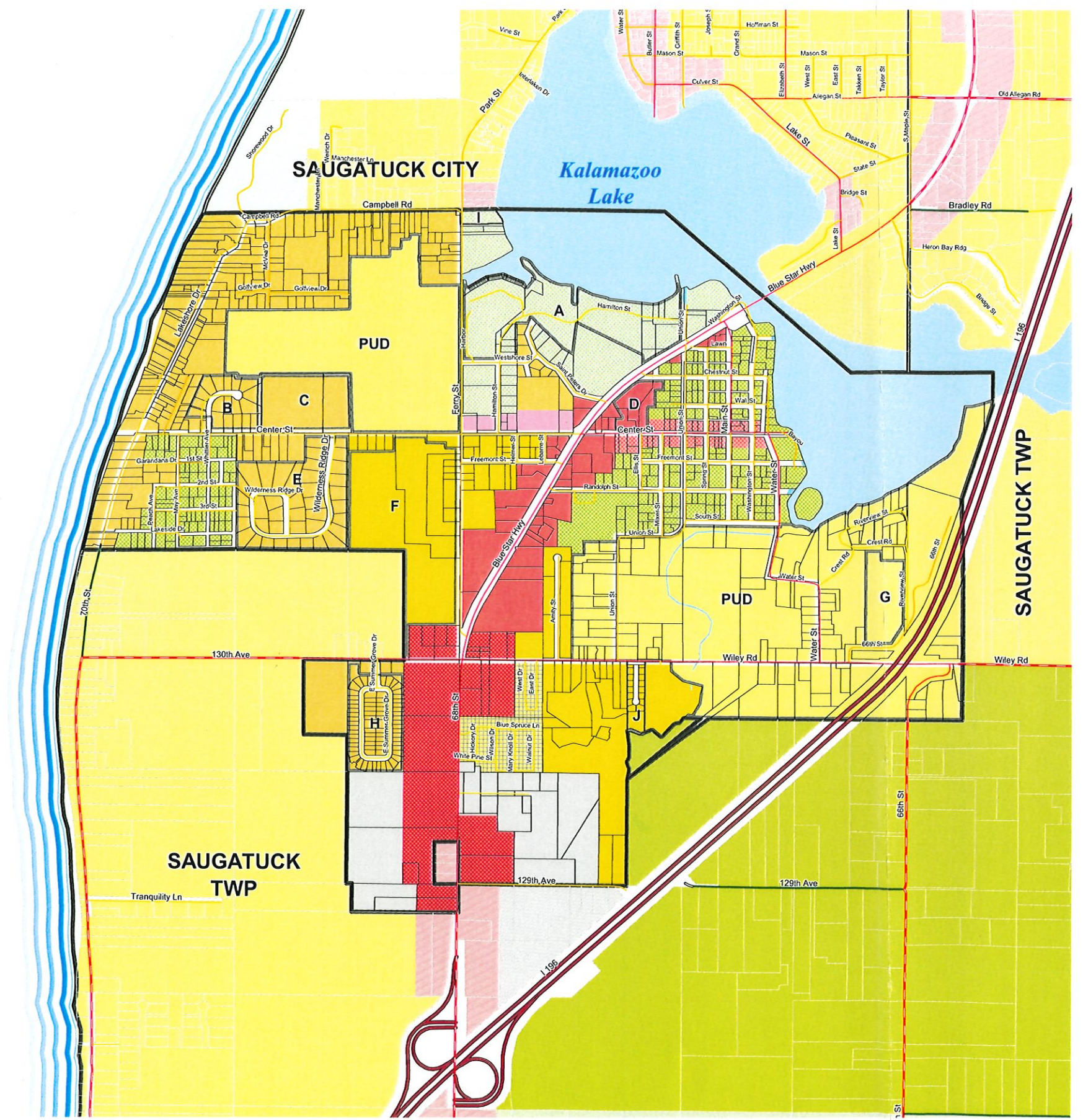
- Agricultural
- Commercial
- Government
- Industrial
- Open Space
- Residential
- Right of Way
- Rural
- Water

Planned Unit Developments (PUD's)

- A - Tower Marine
- B - Wildwood Lane
- C - Westshore Woods
- D - Harbor Village
- E - Wilderness Ridge
- F - Beachside Village
- G - Parkside Landing
- H - Summer Grove
- I - Singapore Harbor
- J - Cider Hill



Allegan County Land Information Services assumes no liability for results or conclusions drawn from the use of this data.

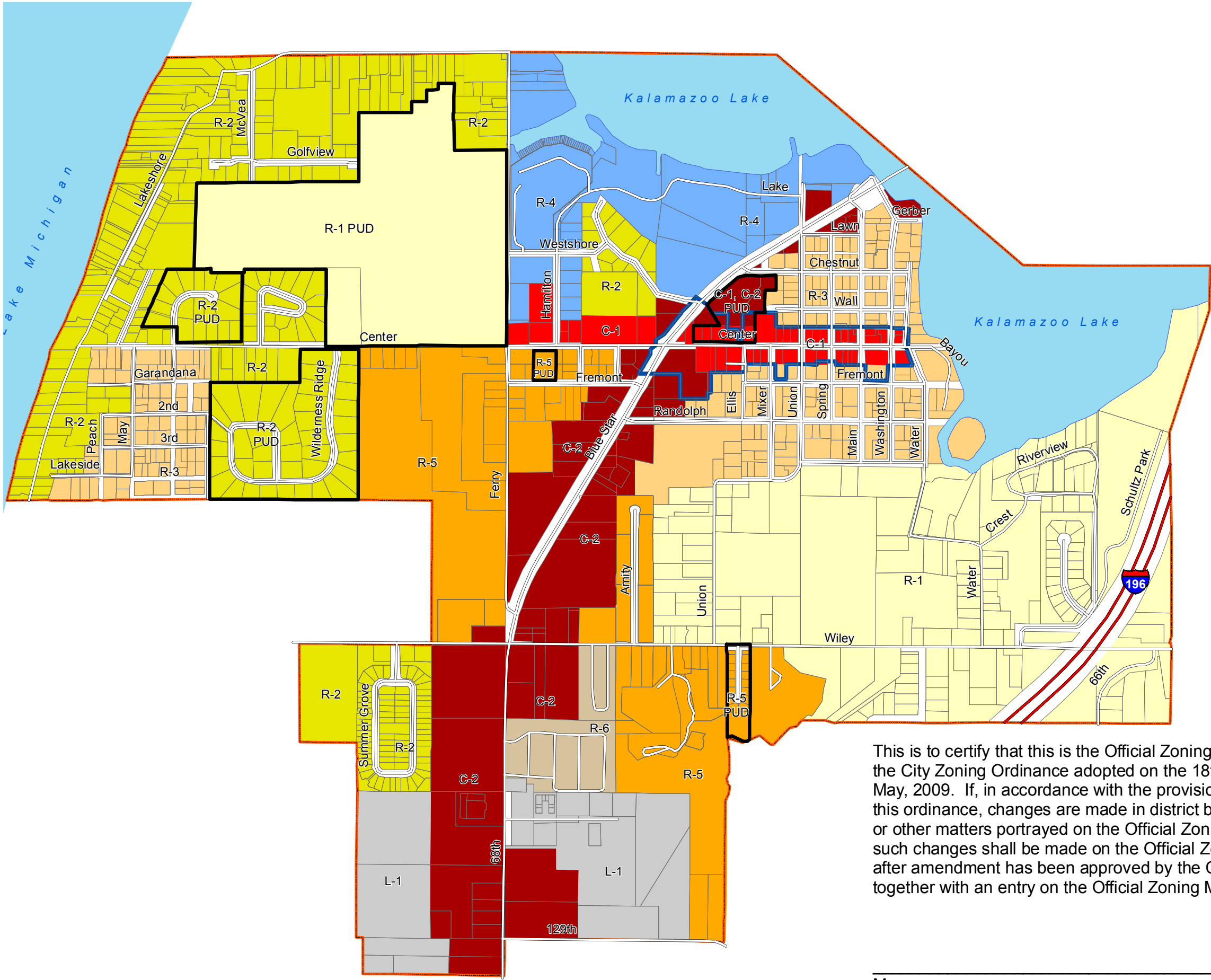


DOUGLAS

Allegan County, Michigan

Zoning Map

Effective Date:
July 16, 2014

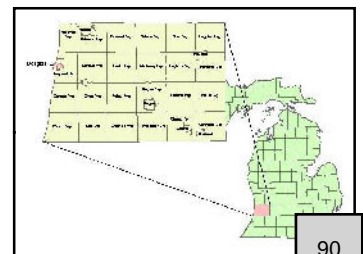


- PUD Overlays
- DDA Boundary
- R-1, Residential District
- R-2, Residential District
- R-3, Neighborhood Conservation District
- R-4, Harbor Residential District
- R-5, Multiple Family District
- R-6, Mobile Home Park District
- C-1, Village Commercial District
- C-2, General Commercial District
- L-1, Light Industrial District

This is to certify that this is the Official Zoning Map of the City Zoning Ordinance adopted on the 18th day of May, 2009. If, in accordance with the provisions of this ordinance, changes are made in district boundaries or other matters portrayed on the Official Zoning Map, such changes shall be made on the Official Zoning Map after amendment has been approved by the City Council together with an entry on the Official Zoning Map.

Mayor

Clerk



CITY OF THE VILLAGE OF DOUGLAS

ALLEGAN COUNTY, MICHIGAN

ORDINANCE NO.05-2025

AN ORDINANCE TO AMEND THE ZONING ORDINANCE AND ZONING MAP OF THE CITY OF THE VILLAGE OF DOUGLAS TO REZONE 453 W CENTER ST FROM R-5 MULTIPLE FAMILY DISTRICT TO C-1 VILLAGE COMMERCIAL DISTRICT

PREAMBLE

WHEREAS, the City of the Village of Douglas received on behalf of Andrea Johnson-Wardynski (“Applicant”) an application to rezone 453 W Center Street (P.P.N. 03-59-350-001-00), from its current zoning in the R-5 Multiple Family District to the C-1 Village Commercial District, located, in Douglas, Michigan;

WHEREAS, pursuant to Article 28 of the Douglas Zoning Ordinance, changing a zoning designation constitutes an amendment to the Official Zoning Map of the City of the Village of Douglas, requiring a public hearing by the Planning Commission and Approval by City Council;

WHEREAS, pursuant to and in compliance with Act 110 of 2006 of the Public Acts of Michigan, being the Zoning Enabling Act as amended, the Planning Commission conducted a public hearing on February 20, 2025.

THE CITY OF THE VILLAGE OF DOUGLAS HEREBY ORDAINS:

The City of the Village of Douglas Zoning Ordinance, adopted in 2009, as amended, is hereby amended as follows:

SECTION 1. AMENDMENT. The zoning designation of the parcel located at 453 W Center St (03-59-350-001-00) legally described below is hereby changed from R-5 Multiple Family Residential to C-1 Village Commercial District.

LEGAL DESCRIPTION

LOTS 1 & 2 BLOCK 1 HELMER'S ADDITION (2017)

SECTION 2. SEVERABILITY AND CAPTIONS. This Ordinance and the various parts, sections, subsections, sentences, phrases and clauses thereof are hereby declared severable. If any part, section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid by a court of competent

jurisdiction, the remainder of this Ordinance shall not be affected thereby. The captions included at the beginning of each Section are for convenience only and shall not be considered a part of this Ordinance.

SECTION 3. REPEAL. Any existing ordinance or resolution that is inconsistent or conflicts with this Ordinance is hereby repealed to the extent of any such conflict or inconsistency.

SECTION 4. EFFECTIVE DATE. This Ordinance is ordered to take effect upon the expiration of seven (7) days following publication of adoption in the Commercial Record, a newspaper having general circulation in the City, under the provisions of 2006 Public Act 110, except as may be extended under the provisions of such Act.

Ordinance Offered by:

Ordinance Supported by:

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED ON THIS ____ DAY OF APRIL 2025

Cathy North, Mayor

Laura Kasper, City Clerk

Ordinance Adoption Date: April ____, 2025 (to be published within 15 days of adoption)

Ordinance Effective Date: April ____, 2025 (20 days after publication)