



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 16, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/84981574347>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 849 8157 4347

- 1. CALL TO ORDER:** By Mayor
- 2. ROLL CALL:** By Clerk
- 3. PLEDGE OF ALLEGIANCE:** Led by Mayor
- 4. CONSENT CALENDAR**
 - A.** Approve the Council Meeting Agenda for January 16, 2024
 - B.** Approve the Council Regular Meeting Minutes for January 3, 2024
 - C.** Approve Invoices in the amount of \$36,285.80

Motion to approve the Consent Calendar of January 16, 2024 – roll call vote
- 5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**
- 6. PUBLIC COMMUNICATION - WRITTEN**
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
 - A.** Appointments/Reappointments
Appointments - Lauren Vonk/DDA, Greg Freeman/KLSWA, Fran Ray/Fire Board
Reappointments - Robert Sapita/DBRA
 - B.** Deer Harvest Report - Discussion Item (R. Rank)
 - C.** Tri-Community Parks and Recreation Master Plan - Second Reading - Public Hearing (L. Nocerini)

Motion to open the public hearing for the Tri-Community Parks and Recreation Master Plan. - roll call

vote

1. Administration Comments
2. Public Comments
3. Council Comments

Motion to close the public hearing for the Tri-Community Parks and Recreation Master Plan. - roll call vote

D. Resolution 1-2024 - Tri-Community Parks and Recreation Master Plan (L. Nocerini)

Motion to adopt Resolution 1-2024, approving the Tri-Community Parks and Recreation Master Plan. - roll call vote

E. Resolution 03-2024 - Leaf and Brush Policy (L. Nocerini)

Motion to adopt Resolution 03-2024, providing the leaf and brush policy for the residents of Douglas. - roll call vote

F. Ord. 01-2024 Real Property Surplus - 6825 W Wiley Road - First Reading (L. Nocerini)

G. Beery Field Tower Report (L. Nocerini)

Motion to approve the City Administration to move forward with obtaining quotes to demolish the tower at Beery Field. - roll call vote

H. Douglas Clock Donation (L. Nocerini)

Motion to approve the acceptance of the Douglas clock donation agreement subject to the City Attorney review and approval. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Administration Reports

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
WEDNESDAY, JANUARY 03, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor

2. ROLL CALL: By Clerk

PRESENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Fran Ray

Also Present

City Manager Lisa Nocerini

City Clerk Laura Kasper

3. PLEDGE OF ALLEGIANCE: Led by Mayor

4. CONSENT CALENDAR

A. Approve the Council Meeting Agenda for January 3, 2024

B. Approve the Council Regular Meeting Minutes for December 18, 2023

C. Approve the Council Closed Session Meeting Minutes for December 18, 2023

D. Approve Invoices in the amount of \$62,954.98

E. Meeting Schedule

F. Appointments/Reappointments – Item pulled out for discussion.

Motion by Seabert, second by O'Malley, to approve the Consent Calendar of January 3, 2024, as amended.

Motion carried by unanimous roll call vote.

5. APPOINTMENTS/REAPPOINTMENTS

Appointments - Patty Hanson/Planning Commission, Chuck Gustafson/Interurban Transit Authority, Cathy North/Downtown Development Authority/Brownfield Redevelopment Authority/Douglas Harbor Authority, Greg Freeman/Zoning Board of Appeals, Fran Ray/Kalamazoo Lake Harbor Authority, Jerry Donovan/Kalamazoo Lake Harbor Authority

Reappointments - Rob Joon/Board of Review, Mike Hurley/Douglas Harbor Authority

Motion by Seabert, second by Freeman, to approve the board/commission/committee appointments and reappointments. Motion carried by unanimous roll call vote.

Patty Hanson was present and thanked Council for appointing her to Planning Commission. Phyllis Yff, Executive Director of the Interurban Transit Authority was present, and spoke on behalf of the appointment of Chuck Gustafson to the Interurban Transit Authority.

6. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES): No communication received.

7. PUBLIC COMMUNICATION – WRITTEN: No communication received.

8. UNFINISHED BUSINESS

- A. Westshore PUD - Approval to Ratify Execution of the Open Space Easements Agreement - David Keast (Tabled 12/18/23)

Motion by Seabert, second by O'Malley, to ratify execution of the Open Space Easements relating to the Westshore PUD executed by the Mayor and Clerk on November 22, 2023. – Motion carried by unanimous roll call vote.

9. NEW BUSINESS

- A. Park and Recreation draft plan - 1st reading – City Manager, Lisa Nocerini gave an update on the process. The City Council reviewed the draft plan as part of the 30-day review requirement at the December 18th City Council meeting. Changes given at that meeting were not yet made to the plan attached in the packet. Viridis is gathering all changes during the 30-day review opportunity and will incorporate them for final approval at the second reading of the required public hearing.

10. REPORTS

- A. Commission/Committee/Boards
1. Planning Commission – Will meet next week
 2. Kalamazoo Lake Sewer Water – Councilmember tours of the facility were completed.
 3. Downtown Development Authority – Met week prior. Gateway sign project is moving forward, and upcoming budget discussions on next agenda.
 4. Kalamazoo Lake Harbor Authority – No meeting
 5. Douglas Harbor Authority – No meeting
 6. Douglas Brownfield Authority – No meeting
 7. Fire Board – No meeting
 8. Community Recreation – No meeting
 9. Playground Committee – No meeting
- B. Administration Reports – City Manager, Lisa Nocerini updated Council on current items – DDA electrical upgrades item will come to Council for possible cost share. A joint meeting of Council and Brownfield Redevelopment Authority will be held in February with Williams and Works to review public input results, and the findings will be distributed after. ABM is meeting with the Treasurer and Manager for updates on the Wiley property. City Manager Nocerini reminded Council with the upcoming budget that consideration needs to be made for the ongoing City projects and repairs. Additionally, she is compiling a report on critical needs that will be a priority. She also mentioned that the deer culling has ended and will provide an update with details. The Water Committee is working on compacity sharing with Saugatuck Township, and active efforts of the City recognized by EGLE for extension.

11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES): No communication received.

- 12. COUNCIL COMMENTS:** Donovan was thankful for the extra diligence on the Westshore item. Ray appreciated the extra information provided on the Westshore item. O'Malley wished everyone a happy new year. Freeman was grateful for the clarity Mr. Keast provided him regarding Westshore. Seabert wished everyone a happy new year.
- 13. MAYOR'S REPORT/COMMENTS:** Mayor North wished everyone a happy new year and is looking forward to tackling all the projects in the new year.
- 14. ADJOURNMENT:**

Motion by Seabert, second by Freeman, to adjourn the meeting.

Approved on this 16th day of January 2024

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 3, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk

01/11/2024

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
EXP CHECK RUN DATES 01/16/2024 - 01/16/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt
8917709				
47493	ABSOPURE WATER COMPANY DPW WATER 101-463.000-740.000	01/22/2024	01/16/2024	50.75
	SUPPLIES			50.75
1-1-24				
47474	ALLEGAN CO TREASURER MOBILE HOME TAXES 101-000.000-230.000	01/01/2024	01/16/2024	230.00
	DUE TO OTHER GOVERNMENTS			230.00
5221				
47504	BURNETT & KASTRAN PROFESSIONAL SERVICES POLICE 101-301.000-801.003	01/04/2024	01/16/2024	516.00
	CONTRACTUAL ATTORNEY PROSECUTER			516.00
4TH QTR 23				
47537	PAUL BUSZKA PC PAY 101-701.000-703.000	12/31/2023	01/16/2024	100.00
	WAGES			100.00
1-5-24				
47507	COMCAST 486 WATER 101-463.000-851.000	01/05/2024	01/16/2024	335.01
	TELEPHONE			335.01
201364266092				
47508	CONSUMERS ENERGY 37 WASHINGTON - BEERY FIELD RESTROOMS 101-751.000-922.000	12/27/2023	01/16/2024	427.28
	UTILITIES			427.28
201364266091				
47509	CONSUMERS ENERGY DPW 101-265.000-922.000	12/27/2023	01/16/2024	302.07
	UTILITIES			302.07
205012853383				
47510	CONSUMERS ENERGY 49406 LED LIGHT RD 101-463.000-925.000	01/01/2024	01/16/2024	781.63
	STREET LIGHTS			781.63
205813696047				
47511	CONSUMERS ENERGY STREET LIGHTS 101-463.000-925.000	01/01/2024	01/16/2024	1,320.15
	STREET LIGHTS			1,320.15
205813696036				
47512	CONSUMERS ENERGY TRAFFIC LIGHTS 101-463.000-925.000	01/01/2024	01/16/2024	12.72
	STREET LIGHTS			12.72
204745891984				
47513	CONSUMERS ENERGY 86 CENTER ROW DOWNTOWN LIGHTS AND ELECTRICAL 101-463.000-922.000	01/06/2024	01/16/2024	229.90
	UTILITIES			229.90

202076178434					
47514	CONSUMERS ENERGY	12/27/2023	01/16/2024		189.76
	POLICE				
	101-301.000-922.000	UTILITIES			189.76
205902731746					
47515	CONSUMERS ENERGY	01/06/2024	01/16/2024		113.10
	26 BAYOU DR				
	101-751.000-922.000	UTILITIES			113.10
201364266093					
47516	CONSUMERS ENERGY	12/27/2023	01/16/2024		84.67
	25 MAIN ST BEERY FIELD BALL FIELD				
	101-751.000-922.000	UTILITIES			84.67
204745891985					
47517	CONSUMERS ENERGY	01/06/2024	01/16/2024		59.69
	198 WASHINGTON - BRIDGE LIGHTING				
	101-463.000-922.000	UTILITIES			59.69
204745891986					
47518	CONSUMERS ENERGY	01/06/2024	01/16/2024		55.66
	11 BLUESTAR HWY SIGN NORTH ENTERANCE				
	101-463.000-922.000	UTILITIES			55.66
203322034567					
47519	CONSUMERS ENERGY	12/27/2023	01/16/2024		38.58
	503 W CENTER - CENTER ST LIGHTS				
	101-463.000-922.000	UTILITIES			38.58
204745891983					
47520	CONSUMERS ENERGY	01/06/2024	01/16/2024		37.76
	251 CENTER ST SIGN WEST ENTRANCE				
	101-463.000-922.000	UTILITIES			37.76
204745891987					
47521	CONSUMERS ENERGY	01/06/2024	01/16/2024		31.39
	50 LAKE SHORE DOUGLAS BEACH				
	101-751.000-922.000	UTILITIES			31.39
01/05/2024					
47464	CORELOGIC CENTRALIZED REFUNDS	01/05/2024	01/16/2024		1,514.55
	2023 Win Tax Refund 59-020-009-00				
	703-000.000-275.000	DUE TO TAX PAYERS			1,514.55
146269					
47465	CREXENDO BUSINESS SOLUTIONS	01/08/2024	01/16/2024		310.86
	DOUGLAS POLICE PHONE SYSTEM				
	101-301.000-851.000	TELEPHONE			310.86
4THQTR23					
47529	JEROME DONOVAN	12/31/2023	01/16/2024		375.00
	COUNCIL PAY				
	101-101.000-703.000	WAGES			375.00
10-987180					
47522	ECONO SIGNS, LLC	12/27/2023	01/16/2024		2,413.39
	TRAFFIC POLES AND SIGNS				
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES			1,206.70
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			1,206.69
23-5323					
47469	ELECTION SOURCE	01/01/2024	01/16/2024		615.00
	ANNUAL MAINTENANCE				

	101-262.000-930.000	REPAIRS & MAINTENANCE: GENERAL		615.00
4TH QTR 23				
47535	GREGORY FREEMAN	12/31/2023	01/16/2024	300.00
	COUNCIL PAY			
	101-101.000-703.000	WAGES		300.00
01/05/2024				
47462	HALL DANIEL P	01/05/2024	01/16/2024	1,156.82
	2023 Win Tax Refund 59-016-001-00			
	703-000.000-275.000	DUE TO TAX PAYERS		1,156.82
4TH QTR 23				
47538	KELLI HENEGHAN	12/31/2023	01/16/2024	100.00
	PC PAY			
	101-701.000-703.000	WAGES		100.00
286871				
47483	IHLE AUTO PARTS	01/08/2024	01/16/2024	59.99
	HAND TOOL			
	101-751.000-977.000	EQUIPMENT		59.99
286859				
47484	IHLE AUTO PARTS	01/08/2024	01/16/2024	25.98
	DIESEL EXHAUST PURIFICATION			
	660-903.000-860.000	GAS & OIL		25.98
286634				
47485	IHLE AUTO PARTS	12/28/2023	01/16/2024	12.96
	BROKEN SWITCH			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		12.96
286755				
47486	IHLE AUTO PARTS	01/03/2024	01/16/2024	121.49
	ASPHALT TRAILER BATTERY			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		121.49
286749				
47523	IHLE AUTO PARTS	01/03/2024	01/16/2024	63.94
	ASPHALT TRAILER REPAIRS			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		63.94
4TH QTR23				
47532	JOHN O'MALLEY	12/31/2023	01/16/2024	400.00
	COUNCIL AND PC PAY			
	101-101.000-703.000	WAGES		300.00
	101-701.000-703.000	WAGES		100.00
R201105640:01				
47499	K&R TRUCK REPAIRS	12/29/2023	01/16/2024	1,012.87
	DOT INSPECTION			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		1,012.87
R201105679:01				
47500	K&R TRUCK REPAIRS	12/29/2023	01/16/2024	1,239.63
	DOT INSPECTION			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		1,239.63
415WILEYNOV23				
47424	KALAMAZOO LAKE SEWER & WATER	12/15/2023	01/16/2024	48.33
	415 WILEY BUILDING			
	101-265.000-922.000	UTILITIES		48.33
4TH QTR 23				
47540	KEN KUTZEL	12/31/2023	01/16/2024	50.00

	ZBA PAY				
	101-701.000-703.000	WAGES			50.00
229163					
47502	KENT COMMUNICATIONS		01/09/2024	01/16/2024	747.00
	POSTAGE FOR ASSESSMENTS				
	101-257.000-901.000	POSTAGE			747.00
2513					
47490	LAKESHORE OUTDOORS LLC		01/09/2024	01/16/2024	27.00
	BRUSH REMOVAL				
	101-463.000-802.000	CONTRACTUAL			27.00
23739					
47527	MENARDS-HOLLAND		01/03/2024	01/16/2024	390.92
	101-265.000-740.000	SUPPLIES			25.48
	101-463.000-740.000	SUPPLIES			33.94
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			68.22
	101-802.000-958.000	MISCELLANEOUS			263.28
4027					
47543	MICHIGAN TWP. SERVICES ALLEGAN		01/08/2024	01/16/2024	6,316.35
	DECEMBER PERMITS				
	101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO			6,316.35
33600					
47466	NEW DAWN LINEN SERVICE		01/08/2024	01/16/2024	42.78
	COMMERCIAL CLEANING				
	101-265.000-802.000	COMMERCIAL CLEANING			15.01
	101-301.000-802.000	COMMERCIAL CLEANING			27.77
4TH QTR23					
47531	CATHY NORTH		12/31/2023	01/16/2024	425.00
	COUNCIL AND ZBA PAY				
	101-101.000-703.000	WAGES			375.00
	101-701.000-703.000	WAGES			50.00
340607600001					
47468	ODP BUSINESS SOLUTIONS		11/27/2023	01/16/2024	68.90
	OFFICE SUPPLIES				
	101-215.000-740.000	SUPPLIES			68.90
347226411001					
47470	ODP BUSINESS SOLUTIONS		12/21/2023	01/16/2024	72.10
	OFFICE SUPPLIES				
	101-215.000-740.000	SUPPLIES			72.10
347237583001					
47471	ODP BUSINESS SOLUTIONS		12/21/2023	01/16/2024	3.29
	OFFICE SUPPLIES				
	101-215.000-740.000	SUPPLIES			3.29
343346853001					
47476	ODP BUSINESS SOLUTIONS		12/29/2023	01/16/2024	140.35
	POLICE SUPPLIES				
	101-301.000-740.000	SUPPLIES			140.35
343406183001					
47477	ODP BUSINESS SOLUTIONS		11/29/2023	01/16/2024	22.27
	POLICE SUPPLIES				
	101-301.000-740.000	SUPPLIES			22.27
343406184001					

47478	ODP BUSINESS SOLUTIONS	11/29/2023	01/16/2024	18.40
	POLICE SUPPLIES			
	101-301.000-740.000	SUPPLIES		18.40

2401-726805				
47482	OVERISEL LUMBER CO.	01/04/2024	01/16/2024	19.66
	POLICE SUPPLIES			
	101-301.000-740.000	SUPPLIES		19.66

2401-727664				
47489	OVERISEL LUMBER CO.	01/08/2024	01/16/2024	27.46
	CITY HALL DOOR WORK			
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		27.46

2401-727732				
47491	OVERISEL LUMBER CO.	01/08/2024	01/16/2024	(12.99)
	RETURNS			
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		(12.99)

2401-727120				
47492	OVERISEL LUMBER CO.	01/05/2024	01/16/2024	2.49
	FLAG POLE REPAIR			
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		2.49

2401-726859				
47498	OVERISEL LUMBER CO.	12/04/2023	01/16/2024	55.53
	HAND TOOLS			
	101-751.000-977.000	EQUIPMENT		55.53

4TH QTR 23				
47539	LOUISE PATTISON	12/31/2023	01/16/2024	150.00
	PC AND ZBA PAY			
	101-701.000-703.000	WAGES		150.00

105941				
47475	PM ENVIRONMENTAL, INC	01/05/2024	01/16/2024	3,163.75
	EPA GRANT WORK			
	243-000.000-802.243	BLIGHT REMOVAL		3,163.75

4TH QTR 23				
47541	TARUE PULLEN	12/31/2023	01/16/2024	50.00
	ZBA PAY			
	101-701.000-703.000	WAGES		50.00

4TH QTR 23				
47533	FRANCES A RAY	12/31/2023	01/16/2024	100.00
	COUNCIL PAY			
	101-101.000-703.000	WAGES		100.00

0240-009457651				
47524	REPUBLIC SERVICES #240	12/31/2023	01/16/2024	598.50
	REFUSE PICKUP			
	101-463.000-802.003	CONTRACTUAL- REFUSE		492.93
	101-265.000-802.000	CONTRACTUAL		105.57

5068685605				
47481	RICOH U.S.A, INC.	01/01/2024	01/16/2024	521.65
	QUARTERLY CITY HALL COPIES			
	101-265.000-802.000	CONTRACTUAL		521.65

4THQTR 23				
47530	ROBERT NAUMANN	12/31/2023	01/16/2024	100.00
	COUNCIL PAY			
	101-101.000-703.000	WAGES		100.00

60871173					
47495	ROSE PEST SOLUTIONS	12/22/2023	01/16/2024		157.00
	PEST CONTROL MARINA				
	594-597.000-802.000	CONTRACTUAL			157.00
60871172					
47496	ROSE PEST SOLUTIONS	12/22/2023	01/16/2024		157.00
	PEST CONTROL CITY HALL				
	101-265.000-802.000	CONTRACTUAL			157.00
60871196					
47497	ROSE PEST SOLUTIONS	12/22/2023	01/16/2024		51.00
	PEST CONTROL POLICE				
	101-301.000-802.000	CONTRACTUAL			51.00
23-638					
47467	SAUGATUCK TWP FIRE DISTRICT	12/26/2023	01/16/2024		200.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			200.00
4TH QTR 23					
47542	BILL SCHUMACHER	12/31/2023	01/16/2024		50.00
	ZBA PAY				
	101-701.000-703.000	WAGES			50.00
13795					
47501	SCOTT'S LANDSCAPE MANAGMENT INC	12/26/2023	01/16/2024		904.00
	STOCK FOR FIXING ROAD EDGES				
	202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			452.00
	203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			452.00
4TH QTR 23					
47534	NEAL SEABERT	12/31/2023	01/16/2024		400.00
	COUNCIL AND PC PAY				
	101-101.000-703.000	WAGES			300.00
	101-701.000-703.000	WAGES			100.00
94403585					
47525	SHELL FLEET PLUS	01/07/2024	01/16/2024		995.45
	SHELL DPW				
	660-903.000-860.000	GAS & OIL			995.45
94401199					
47526	SHELL FLEET PLUS	01/07/2024	01/16/2024		1,099.69
	SHELL POLICE				
	101-301.000-860.000	GAS & OIL			1,099.69
77271					
47472	SPECTRUM PRINTERS, INC	12/31/2023	01/16/2024		372.16
	ELECTION SUPPLIES				
	101-262.000-740.000	SUPPLIES			372.16
794159					
47487	TRACTOR SUPPLY COMPANY	01/03/2024	01/16/2024		67.95
	ASPHALT TRAILER FUEL				
	101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			67.95
01/05/2024					
47463	TRANQUIL RD LLC	01/05/2024	01/16/2024		100.00
	2023 Win Tax Refund 59-020-005-30				
	703-000.000-275.000	DUE TO TAX PAYERS			100.00
130924					
47528	VC3 INC	11/27/2023	01/16/2024		1,440.00

LABOR TO SETUP/INSTALL NEW STAFF COMPUTERS					
101-265.000-979.000	CAPITAL OUTLAY				1,440.00
4TH QTR 23					
47536	RANDY WALKER	12/31/2023	01/16/2024		300.00
	COUNCIL PAY				
101-101.000-703.000	WAGES				300.00
12-28-23					
47503	WILCOX NEWSPAPERS	01/09/2024	01/16/2024		325.50
	NOTICES				
101-701.000-900.000	PRINTING & PUBLISHING				325.50
Purchase Card Vendor: 10071 CARDMEMBER SERVICE					
113-2156925-3956205					
47505	AMAZON MARKETPLACE	01/05/2024	01/16/2024		81.18
	DPW FLAGPOLE SUPPLIES				
101-265.000-740.000	SUPPLIES				81.18
113-4381824-4811419					
47506	AMAZON MARKETPLACE	01/05/2024	01/16/2024		29.95
	CITY HALL SUPPLIES				
101-265.000-740.000	SUPPLIES				29.95
51987					
47494	GRAPHIX EMBROIDERY	12/27/2023	01/16/2024		75.00
	LABEL TRUCKS				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS				75.00
26735					
47488	STAPLES	12/29/2023	01/16/2024		240.61
	PRINTER INK				
101-265.000-740.000	SUPPLIES				240.61
SOTRE122204					
47473	TREETOP PRODUCTS	01/05/2024	01/16/2024		1,446.47
	MEMORIAL BENCH				
101-463.000-740.004	BENCHES				1,446.47
1-3-24					
47480	US POSTAL SERVICE	01/03/2024	01/16/2024		5.50
	POSTAGE				
101-301.000-740.000	SUPPLIES				5.50
Total Purchase Card Vendor: 10071 CARDMEMBER SERVICE					1,878.71
# of Invoices:	81	# Due:	80	Totals:	36,298.79
# of Credit Memos:	1	# Due:	1	Totals:	(12.99)
Net of Invoices and Credit Memos:					36,285.80

--- TOTALS BY FUND ---

101 - GENERAL FUND	23,328.97
202 - MAJOR STREET FUND	1,658.70
203 - LOCAL STREETS FUND	1,658.69
243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND	3,163.75
594 - DOUGLAS MARINA	157.00
660 - EQUIPMENT RENTAL FUND	3,547.32
703 - CURRENT TAX FUND	2,771.37

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	6,165.12
101.000 - LEGISLATIVE	2,150.00
215.000 - CLERK/TREASURER	144.29
257.000 - ASSESSING	747.00
262.000 - ELECTION	987.16
265.000 - BUILDING & GROUNDS	3,052.03
301.000 - POLICE	2,401.26
463.000 - GENERAL STREETS & ROW	8,307.53
597.000 - POINT PLEASANT	157.00
701.000 - PLANNING & ZONING	7,591.85
751.000 - PARKS & RECREATION	771.96
802.000 - COMMUNITY PROMOTIONS	263.28
903.000 - EQUIP. REPAIRS & MAINTENANCE	3,547.32



MEMORANDUM

REGULAR CITY COUNCIL MEETING

January 16, 2024, at 7:00 PM

TO: City Council

FROM: Jenny Pearson, Executive Assistant

SUBJECT: Tri-Community Parks and Recreation 2024 Master Plan – Second Reading of Resolution 01-2024

The City of Douglas has undertaken the development of the Tri-Community 2024 Parks and Recreation Master Plan, in collaboration with the City of Saugatuck, Saugatuck Township, and the Saugatuck Board of Education, which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2024 and 2028.

City Council reviewed the draft plan as part of the 30-day review requirement at the December 18th City Council meeting. On January 3rd, City Council held the first reading of the public hearing. Changes given have been made prior to this second reading. Any changes made at this meeting are recommended to be contingent upon approval.

Sample Motion: The City Council approves Resolution 01-2024 adopting the Tri-Community Parks and Recreation 2024 Master Plan.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 01-2024

**A RESOLUTION ADOPTING THE TRI-COMMUNITY 2024
PARKS AND RECREATION MASTER PLAN**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 16th day of January, 2024, at 7:00 p.m. with

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the City of Douglas has undertaken the development of the Tri-Community 2024 Parks and Recreation Master Plan, in collaboration with the City of Saugatuck, Saugatuck Township, and the Saugatuck Board of Education, which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2024 and 2028; and

WHEREAS, residents of the City of Douglas were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the parks and recreation plan; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and

WHEREAS, the City of Douglas has development the plan for the benefit of the entire community and desires to adopt the plan as a document to assist in meeting the recreation needs of the community; and

WHEREAS, a public hearing was held at the regularly scheduled City Council meeting on January 16, 2024 at 7:00 PM to express opinions, ask questions, and discuss all aspects of the parks and recreation plan; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: that the City of Douglas City Council hereby adopts the Tri-Community 2024 Parks and Recreation Master Plan as a guideline for improving recreation for the residents of the City of Douglas.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 16th day of January, 2024

CITY OF THE VILLAGE OF DOUGLAS

BY: _____ DATE: _____
Cathy North, Mayor

BY: _____ DATE: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, January 16, 2024 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk



BUILD THE PLAN, GROW OUR FUTURE

2024 TRI-COMMUNITY PARKS AND RECREATION PLAN
IN PARTNERSHIP WITH
SAUGATUCK TOWNSHIP, CITY OF SAUGATUCK,
CITY OF THE VILLAGE OF DOUGLAS, &
SAUGATUCK PUBLIC SCHOOLS



ACKNOWLEDGMENTS

THANK YOU, Tri-Community residents, for sharing your vision and ideas that made this plan a collaborative and united effort. Your continued commitment to the health and sustainability of our community ensures a equitable park system for future generations.

CITY OF THE VILLAGE OF DOUGLAS COUNCIL

Cathy North, Mayor
Randy Walker, Mayor Pro-Tem
Jerome Donovan
Gregory Freeman
John O'Malley
Fran Ray
Neal Seabert

CITY OF THE VILLAGE OF DOUGLAS CITY MANAGER

Lisa Nocerini

CITY OF THE VILLAGE OF DOUGLAS PARK COMMITTEE

Richard Donovan
Rob Joon
Demetrhea Terrien
Ricky Zoet

SAUGATUCK CITY COUNCIL

Lauren Stanton, Mayor
Helen Baldwin, Mayor Pro-Tem
Holly Anderson
Scott Dean
Russ Gardner
Gregory Muncey
Logan White

SAUGATUCK CITY MANAGER

Ryan Heise

SAUGATUCK CITY PARKS AND PUBLIC WORKS COMMITTEE

Helen Baldwin
Keith Charak
Glenna DeJong
Ruth Johnson
Nancy Kimble
Kelly Roche

SAUGATUCK PUBLIC SCHOOLS BOARD OF EDUCATION

Laura Zangara, President
Nathan Lowery, Vice President

Eric Birkholz, Treasurer
Nicole Lewis, Secretary
Frank Marro III
Bernie Merkle
Marcy Weston

SAUGATUCK PUBLIC SCHOOLS SUPERINTENDENT

Dr. Tim Travis

COMMUNITY RECREATION DIRECTOR

Scott Kierzek

SAUGATUCK TOWNSHIP BOARD

Abby Bigford, Supervisor
Rebecca Israels, Clerk
Jon Helmrich, Treasurer
Stacey Aldrich, Trustee
Brenda Marcy, Trustee

SAUGATUCK TOWNSHIP MANAGER

Daniel DeFranco

SAUGATUCK TOWNSHIP PARKS COMMISSION

Jim Searing, Chair
Dana Burd
Ken Butler
Jane Dickie
Elliott Sturm

TRI-COMMUNITY STEERING COMMITTEE

Helen Baldwin
Daniel DeFranco
Richard Donovan
Ryan Heise
Scott Kierzek
Kelly Roche
Jim Searing
Ricky Zoet

CONSULTANT TEAM

VIRIDIS Design Group
www.virdg.com



TABLE OF CONTENTS

1 / LOOKING FORWARD	<i>PAGE 7</i>
Build the Plan, Grow Our Future	
Master Plan Process	
Timeline	
Community Input Overview	
How to Use the Master Plan	
2 / PARKS SYSTEM OVERVIEW	<i>PAGE 17</i>
Tri-Community Context	
Water Resources	
Land Resources	
Park Inventory and Analysis, Programs and Services,	
Administrative Organization	
Saugatuck Township	
City of Saugatuck	
City of the Village of Douglas	
Saugatuck Public Schools	
Tri-Community Budgeting and Funding	
Non-Motorized Trails	
Committee + Organizations	
Facilities Matrix	
Community Input	
3 / ACCESS, EQUITY, + OPPORTUNITY	<i>PAGE 87</i>
Park Equity Standards	
Park and Open Space Acreage	
Park Amenities	
4 / A VISION FOR THE FUTURE	<i>PAGE 97</i>
Master Plan Vision	
Tri-Community Pillars	
5 / TAKING ACTION	<i>PAGE 101</i>
Making it Happen	
Funding Sources	

TABLE OF CONTENTS (con't)

6 / APPENDIX

PAGE 116

- Budget information
- Documents from Public Hearings and Meetings
- Full Survey Results
- Grants Summary



1/ LOOKING FORWARD

Build the Plan, Grow Our Future	8
Master Plan Process	12
Timeline and Milestones	13
Community Input Overview	14
How to Use the Master Plan	15

BUILD THE PLAN, GROW OUR FUTURE

Where we live shapes the way we experience life. Parks, recreation, and open spaces are important elements of all communities and provide physical, social, and environmental benefits that contribute to a high quality of life. The City of Saugatuck, the City of the Village of Douglas (City of Douglas), Saugatuck Township, and Saugatuck Public Schools have recognized the importance of recreation planning and have chosen to take an active role in the delivery of recreational opportunities by updating their separate Parks and Recreation Master Plans with a collaborative joint Tri-Community Plan. The 2024 Tri-Community Parks and Recreation Master Plan is a cooperative effort to provide diverse and equitable experiences for Tri-Community area residents and visitors.

Recreational planning is an exercise engaged in by local governments to anticipate change and promote development and expansion of recreational facilities and services for the benefit of their communities. Parks provide people with a place to gather, to be active, to socialize, and connect with the environment and each other. Green infrastructure enhances the livability of a community by increasing property values and restoring natural systems. Access to recreational spaces contributes to overall mental and physical health. As the community continues to grow and change, the Tri-Community continues to dedicate itself to improving recreational offerings for its citizens. This Plan represents the culmination of the planning efforts of the community and local officials and reflects the community's desire to blend the available recreational resources and activities with the environmental and cultural identity of the Tri-Community.

PLAN PURPOSE

The 2024 Tri-Community Parks and Recreation Master Plan is a guide for aspirational recreation amenities and offerings in Saugatuck, Douglas, and Saugatuck Township. The purpose of this plan is to use technical study and community input to guide future park investment within the Tri-Community park systems in the most efficient manner possible, where inner-local municipalities can support each other. It is an adaptive tool to help prioritize

PLACEMAKING strengthens the connection between people and the places they share... **PLACEMAKING** is how people are more collectively and intentionally shaping our world, and our future on this planet.

PROJECT FOR PUBLIC SPACES

park improvements in a way that elevates the role of the parks and recreation system in the daily lives of all residents in the years to come. Driven by community priorities, the Master Plan will serve as an informative document for policy decisions that balance demands and opportunities, and present a framework for evaluating land acquisitions, park improvements, and recreation programs. Additionally, the Master Plan offers recommendations for park facilities, programs, and services; maintenance operations; administration and management; and capital improvements.

Inter-local leadership recognizes the significant role that recreation plays in providing a high quality of life and improved physical health of its citizens. This appreciation has manifested in a joint effort in improving park systems and public trails, promoting the preservation of natural areas, and strengthening a sense of community. As a tool, this plan provides data and direction to ensure parks and recreation offerings are balanced with the Tri-Community needs and values while addressing current recreation issues and needs over the next five-year period.

Aligned with the statewide planning process outlined by the State of Michigan Department of Natural Resources (MDNR), this Master Plan will assist in recreational grant funding. The planning process incorporated community feedback toward the development of all MDNR plan components and was submitted to the State on February 1, 2024.



OVAL BEACH, CITY OF SAUGATUCK

MASTER PLAN REPORT SCOPE

Preservation, management, improvement, and expansion of the recreation system within the Tri-Community form the framework for the overall Master Plan report. Key planning issues is identified, a clear set of goals and objectives are outlined, and specific implementation strategies are delineated. The report evaluates all recreation facilities, undeveloped open space, trail systems, and recreational programming within the Tri-Community area. The planning effort spans facilities that fall under control of the City of Saugatuck, the City of Douglas, Saugatuck Township, and Saugatuck Public Schools. The report considers recreational facilities within the Saugatuck School District, Allegan County, and neighboring townships, that are available to citizens of the Tri-Community. Consideration is also made of non-resident usage and regional facility availability in neighboring counties that may influence resident use patterns.

This comprehensive Master Plan encompasses a detailed process and report that involves internal assessment, community involvement, resource gathering, and data analysis, culminating in the development of an implementation strategy for each municipality.

- » **Internal Assessment:** Establish the fundamental vision and mission of the Tri-Community and Master Plan report. Assess capabilities and determine the necessary steps to collaborate with the municipalities, and other stakeholders for plan development and approval.
- » **Community Engagement:** Engage the community throughout the Master Plan process to ensure their active participation and final report buy-in.
- » **Resources & Data Collection:** Conduct data collection and analysis to prioritize resource allocation based on park access needs and associated outcomes like physical activity and climate resilience. Utilize both qualitative and quantitative analysis methods to identify disparities in distribution, park quality, safety, and inclusivity.
- » **Implementation:** Develop a pragmatic action plan that aligns with identified needs and considers current and future resource availability, partnerships, and funding possibilities. Address anticipated funding gaps by outlining strategies to bridge these gaps and prioritize resource allocation in the short term.

COMMUNITY COORDINATION

The Parks and Recreation Master Plan aligns with ongoing community-wide planning initiatives focused on enhancing community health, connectivity, and ensuring fair access to natural resources. This plan's vision and objectives further bolster previous endeavors directed at revitalizing waterfront areas, conserving natural spaces, and establishing connected trails for non-motorized transport. Below are recent Tri-Community planning efforts that form a robust foundation for shaping the future of the public park system within the community:

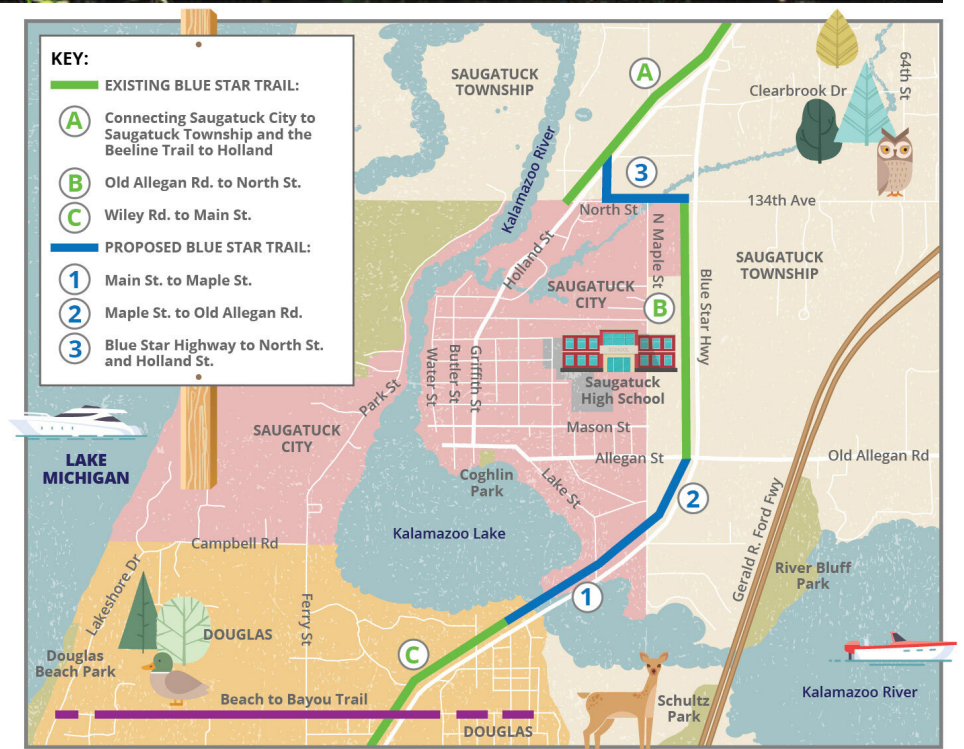
- Riverside & Douglas Cemetery Master Plans (2023)
- Saugatuck Township Parks Millage (2022)
- Tails n Trails Park Master Plan (2022)
- Tri-Community Non-Motorized Trail Study (2021)
- 2019 Lower Kalamazoo River Greenway Plan
- River Bluff Park Shoreline Restoration Feasibility Study
- 2016 Tri-Community Master Plan
- 2016 Douglas Master Plan
- 2016 Douglas Waterfront Master Plan
- Xtreme LA Saugatuck/Douglas Vision Report (2015)





Tri-Community Non-Motorized Trail Study and Implementation

Inner-local municipalities partnered with Friends of the Blue Star Trail to develop and begin implementation of the regional trail connection through Douglas, Saugatuck, and the Township.



MASTER PLAN PROCESS

The 2024 Tri-Community Parks and Recreation Master Plan builds upon the foundation laid by the 2019 Saugatuck-Douglas Area Parks and Recreation Plan and the 2019 City of Saugatuck Parks and Recreation Plan, considering both physical assets and community requirements. Elements and objectives from these prior plans remain pertinent in shaping today's park system and meeting community needs. This updated collaborative plan maintains and expands upon these components from past plans, where appropriate.

While previous planning efforts identified conditions, trends, and proposed improvements—some of which have been realized—the Tri-Community region has experienced substantial growth in tourism and development over the last 5 years. This continuous expansion necessitates enhancements to the park system. Moreover, shifts in recreational trends, influenced in part by the global pandemic, have altered perceptions and usage of public spaces. This plan builds upon past initiatives while primarily focusing on meeting the evolving recreational needs of the growing Tri-Community area through the following planning process:

PHASE 1: INVENTORY + ENGAGEMENT

The Tri-Community Steering Committee and project team developed an overall strategy for broad and focused public outreach and began data collection during this phase. The goal of this phase was to identify a holistic approach that would provide baseline information to create the unified Master Plan.

During this phase, the project team analyzed each community's existing parks and trail conditions and established a strong understanding of the local context and foundation for future recommendations. Ongoing analysis included (1) updating of the system-wide inventory, (2) the establishment of level of service and community needs, and (3) the evaluation of system-wide resources and patterns.

Simultaneously, the project team hosted focus group meetings with each municipality, where small group discussions identified strengths and needs within each municipality. These conversations helped develop questions for an online public survey and the format of

a community open house input session. Findings from the focus group meetings and community response and feedback were then synthesized into individual municipality goals and big-picture, community-wide vision.

PHASE 2: VISIONING AND GOAL SETTING

An analysis of existing park system conditions, cross referenced with community member feedback, provided the groundwork for the steering committee to develop a comprehensive vision and set of goals that the entire Tri-Community could support. Through this process, the committee outlined a list of pillars that would guide future decisions made on park improvements. These pillars serve as a touchstone for individual community projects as well as ambitious long-term goals the Tri-Community tackles together.

Additionally, focus groups from each entity worked to develop a list of important projects or initiatives to consider over the next five years.

PHASE 3: REPORT FINALIZATION

In the final phase of the project, the project team refined the unified park system vision statement and verified inter-local and individual municipality goals and objectives.

Cost opinions for park and trail improvements were established as part of the Action Plan to assist the municipalities with developing and planning of park improvement capital projects over the next five years. Report content was vetted and reviewed through each municipality's Parks Committee and revisions were applied, as needed. The final draft was made available in December for a 30-day public comment period and was officially adopted by each municipality in January 2024.

TIMELINE AND MILESTONES



COMMUNITY INPUT OVERVIEW

A combination of digital and in-person means provided opportunities for folks to share their opinions and provide feedback on priorities for the next 5-year planning horizon. Face to face conversations allowed participants into an immersive planning process where they could share their own ideas, understand other perspectives, and build trust with the project team and steering committee. In addition to general input on parks and recreation, the project team conducted deep-dive planning sessions with each municipality for focused discussions on departmental operations and park facility maintenance. Using previous planning efforts as a baseline, the design team used the following engagement strategies to understand current community needs:

- » **Online Public Survey:** An online community survey was made publicly available from the end of August through October. 433 Participants completed the survey, 68% of which were full-time residents in the Tri-Community.
- » **Community Open House:** A public open house was held at the Saugatuck-Douglas District Library on September 21. Over 40 community members participated in a series of interactive stations to share ideas and feedback on existing park conditions and future aspirations.
- » **Focus Group Sessions:** A focus group for each entity, consisting of municipal leaders and park committee members, was created to gain feedback on specific parks and operations within their own community. Each focus group met with the project team twice to identify goals and objectives for their park system over the next five years.

Reflecting community values and inspired by the ideas contributed by many residents and informed by evaluation of the specialness of this place, this plan describes an aspirational vision for Tri-Community parks and trails.

Saugatuck parks have a great foundation and it is exciting to see what is in store for the future. As the community grows the need for additional parks and facilities to deal with the increase in demand requires **PLANNING, INVESTMENT, and DELIVERY.**

Douglas Rodewald, City of Saugatuck Resident



433

Online Survey
Participants

4

Focus
Groups

40+

Open House
Participants

HOW TO USE THE MASTER PLAN

THE 2024 TRI-COMMUNITY PARKS AND RECREATION PLAN

This Parks and Recreation Master Plan is unique in that it evaluates and offers suggestions for each municipality's individual park system as well as a Tri-Community unified park and trail network.

At the start of each report section is a description of the chapter's content and how it relates to the larger Tri-Community context. A deeper dive into each community follows with analysis, findings, and/or recommendations specific to the City of Saugatuck, the City of Douglas, and Saugatuck Township.

Each Municipality has its own colored tab at the edge of the page. This allows users to quickly flip to pages that are relevant to the community they are interested in. Additionally, Saugatuck Public Schools is included in the chapters, where pertinent.

A parks and recreation Master Plan is a living document. Over the next five years, the needs and desires of the Tri-Community will continue to evolve. Inner-local benchmarks and individual community metrics should be established by community leaders to regularly assess and track the progress of plan implementation. Communication regarding updates and progress on the implementation of the Master Plan to stakeholders and the general public will maintain transparency and garner ongoing support.

SAUGATUCK TOWNSHIP

CITY OF SAUGATUCK

CITY OF DOUGLAS

SAUGATUCK PUBLIC SCHOOLS

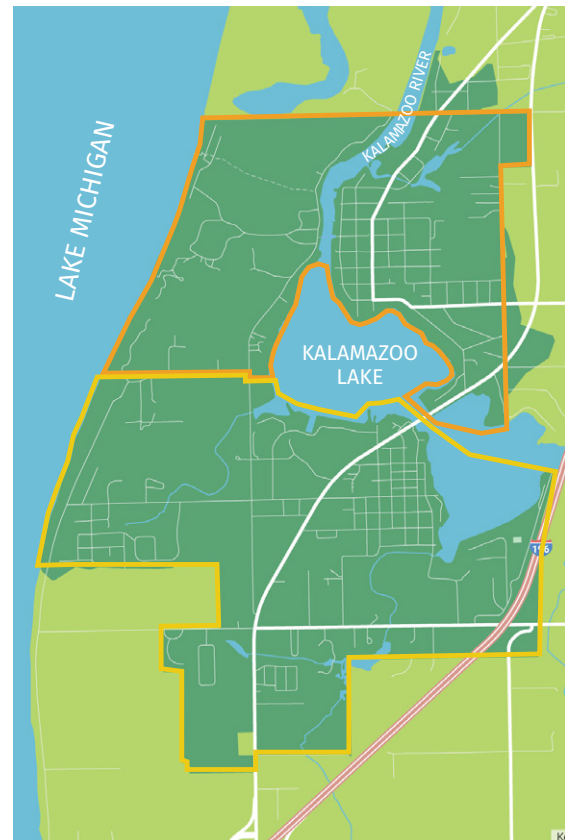
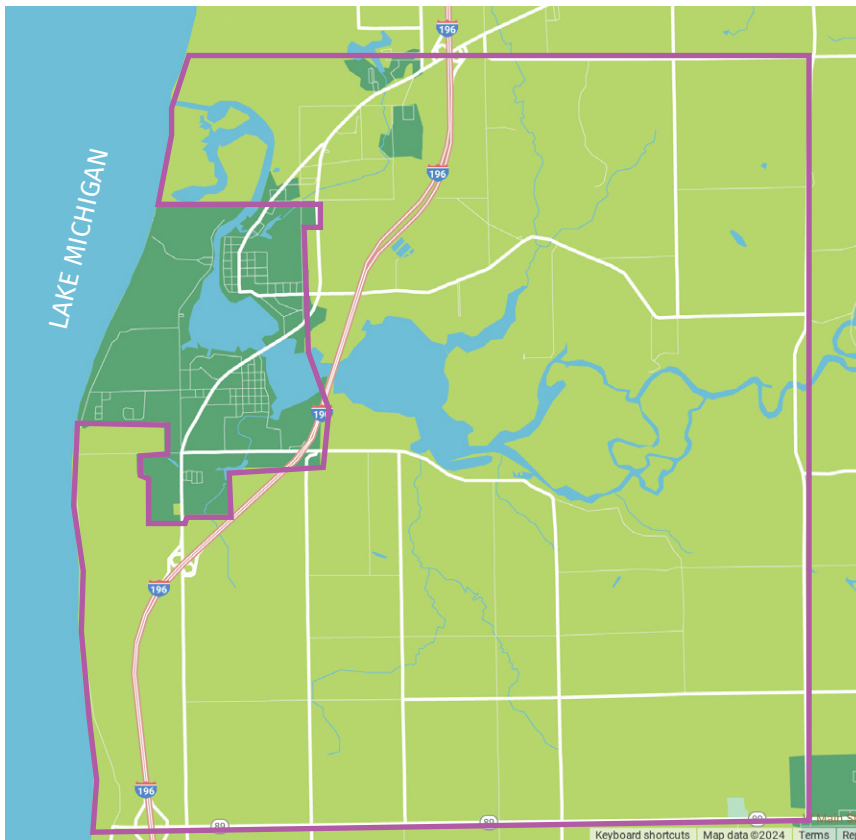
2/ PARK SYSTEM OVERVIEW

Tri-Community Context	18
Water Resources	28
Land Resources	30
<i>Park Inventory and Analysis + Administrative Organization</i>	32
Saugatuck Township	36
City of Saugatuck	42
City of Douglas	54
Saugatuck Public Schools	64
Tri-Community Budgeting and Funding	69
Facilities Matrix	70
Non-Motorized Trails	72
Other Community Facilities	74
Committees + Organizations	78
Other Community Programs	80
Community Input	82

THE TRI-COMMUNITY CONTEXT

LOCATION

The Tri-Community area is made up of the City of Saugatuck, the City of the Village of Douglas, Saugatuck Township, and Saugatuck Public Schools, and make up the unified regional jurisdiction of this plan. The Tri-Community area is located in Allegan County along the beautiful southeastern shores of Lake Michigan. The city of Saugatuck includes 1.77 square miles, the City of the Village of Douglas includes 2.01 square miles, Saugatuck Township includes 24.2 square miles, and Saugatuck Public School District covers an area of 22.1 square miles. The Tri-Community area is bordered to the north by Laketown Township, to the east by Manlius Township, to the south by Ganges Township, and to the west by Lake Michigan. Regional accessibility is provided by several interchanges along US 196 which traverses the area running north and south.

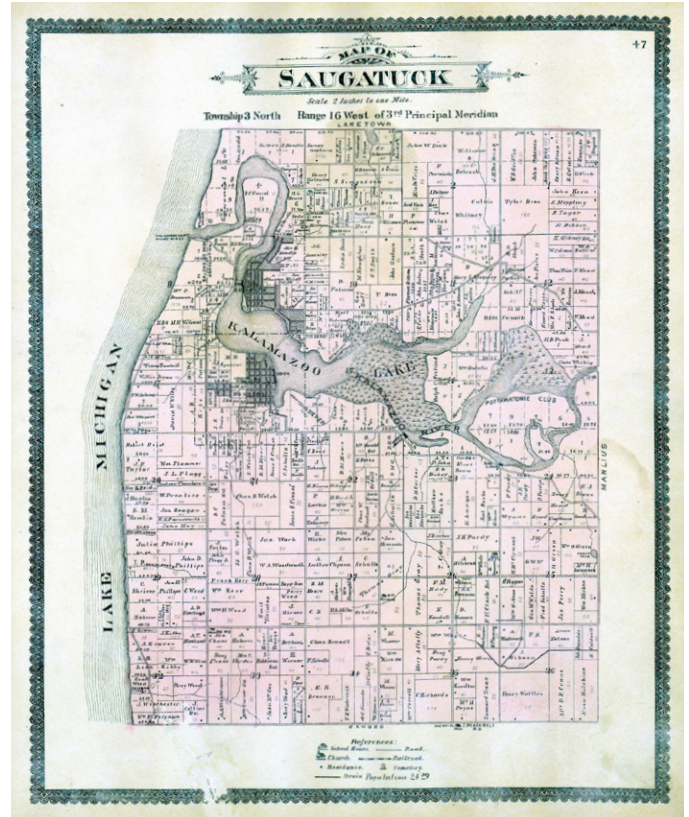


CONTEXT MAPS

- SAUGATUCK TOWNSHIP
- CITY OF SAUGATUCK
- CITY OF DOUGLAS

HISTORY

Settlement in the Tri-Community area began in the late 1830s with the lumber industry. The shipbuilding and lumber port community was originally named Singapore and founded in 1837 by Oshea Wilder. Singapore was a bustling town near the mouth of the Kalamazoo River and included two active mills that helped provide lumber to many Midwest towns. The community turned to shipping and fruit growing once all the forests were clear cut and Singapore became buried in sand. Saugatuck was incorporated in 1868, which is a native American name signifying a stream outlet. Douglas was originally known as Dudleyville and first settled later in 1851 as part of the lumber boon. In 1861 residents changed the name to Douglas and was incorporated in 1870. The Township was originally organized under the name of Newark Township until 1861 and was part of a larger territory that included many other current Townships. The early 1900s saw the advent of tourism and the arrival of summer residents who built cottages along the Lake Michigan Shoreline. The art and cottage culture emerged leading to the dominant tourism industry that exists today.



COURTESY OF SAUGATUCK-DOUGLAS HISTORY CENTER

PHYSICAL CHARACTERISTICS

Natural resources have played a central role in the culture and livelihood of the community and balancing access to these natural resources with preservation is the foundation for the community's economy and quality of life including beaches, dunes, forests, wetlands and water bodies. The sand dunes along Lake Michigan form a unique, fragile geological formation and ecosystem that is susceptible to erosion by wind and water, and subject to degradation from overuse or development.

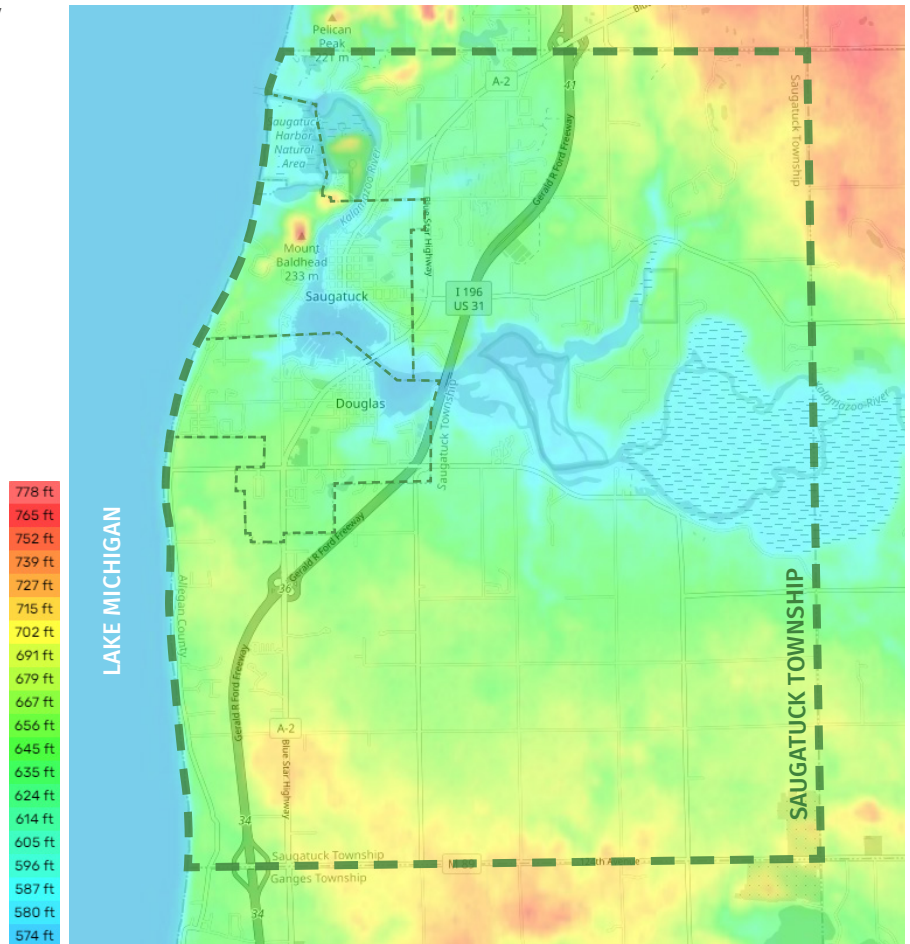
The Tri-Community area is located on the southwestern flank of the Michigan Basin, which is a bedrock feature centered in the middle of the Lower Peninsula. The sandstone and shale bedrock is overlain by glacial deposits from 50 to 400 feet thick. There are no outcroppings of the bedrock and the proximity of the bedrock to the surface of the ground does not impose limitations for normal excavating or construction. Glacial deposits consist primarily of sandy lake bed deposits located between two major physiographic formations: the Lake Border Moraine, which is adjacent to Lake Michigan, and the Valparaiso Moraine, which extends through the center of the county, from north to south.



SAUGATUCK DUNES STATE PARK

TOPOGRAPHY

The current topography of the Tri-Community area is the result of the retreat of the glacial ice sheet roughly 12,000 years ago and the subsequent movement and fluctuation of its rivers and Lake Michigan. The elevation change across the area is minimal, but local variations in elevation of up to 150 feet exist between uplands and the flood plain of the Kalamazoo River. There are also considerable local differences in elevation in the extreme northwest portions of the area in the sand dunes between the Kalamazoo River and Lake Michigan. The highest point in this area is Mount Baldhead which rises 310 feet above Lake Michigan.



CLIMATOLOGY

Lake Michigan has a significant influence on the climate of the Tri-Community area. The lake temperature, together with the prevailing westerly winds, moderates seasonal temperature extremes. Summers are warm and humid but slightly cooler than inland areas, while winters are moderate to severe with abundant snowfalls. The Tri-Community area gets some kind of precipitation (snow, rain, sleet, hail), on average, 129 days per year. This causes precipitation levels to be from 37 inches of rain and 80 inches of snow on average each year helping maintain the area's streams, lakes, and wetlands. The Tri-Community area is considered to have a mild continental climate based on its seasonal precipitation and temperature patterns (warm summers and cold winters). The average temperature is 49.3 degrees Fahrenheit with an average low of 21.9 degrees and an average high of 80 degrees. The mild climate makes the Tri-Community area an ideal place for tourism and outdoor recreation.

SOILS

Much of the region contains poorly drained soils including the Newton-Granby Association and the Nappanee-Blount-Rimer Association. Drainage occurs via creeks, including Peach Orchard Creek, Tannery Creek, Silver Creek, and Moore's Creek, all of which flow into the Kalamazoo River and many of which include floodplain areas. These soils create limitations for development but can offer opportunities for recreational amenities. A network of county drains facilitates the movement of water from flat areas in the southern half of the township. Well-drained soils are found in the northwestern corner of the region and the southwestern corners.

SOCIOECONOMIC CHARACTERISTICS

Reviewing trends in population growth is helpful in developing an understanding of the Tri-Community's recreational needs. Other demographic indicators such as age, education, income, and employment trends can assist in determining the type of recreational facilities that may be needed or desired, and will allow facilities and programs to keep pace with demand.

The Tri-Community showcases several distinct socioeconomic characteristics that contribute to the area's unique identity:

Tourism-Driven Economy: The tourism economy serves as a vital pillar of the local community, contributing significantly to the region's overall economic prosperity. The area's scenic beauty, charming small-town ambiance, and diverse attractions draw visitors year-round, playing a pivotal role in sustaining businesses and employment opportunities.

Artistic and Cultural Hub: The region fosters a vibrant artistic community, attracting artists, artisans, and art enthusiasts. Galleries, studios, art festivals, and cultural events play a significant role in the community's Art Coast identity and draw in residents and tourists alike.

Small-Town Charm: The Cities of Saugatuck and Douglas maintain a small-town atmosphere with historic architecture, quaint streets, and a tight-knit community. This charm appeals to residents and visitors seeking a slower pace of life and a welcoming environment.

Diversity and Inclusivity: The area is known for its open and inclusive atmosphere, welcoming people from diverse backgrounds. This inclusivity contributes to the vibrant cultural fabric of the towns.

Natural Beauty and Outdoor Recreation: Preserved natural landscapes, including the Lake Michigan shoreline, the Kalamazoo River, and scenic dunes, provide opportunities for outdoor recreation such as beach activities, hiking, boating, and birdwatching.

Education and Lifestyle: The region attracts residents and visitors who value a blend of cultural experiences, access to art, and a high quality of life. This often includes a focus on education, appreciation for the arts, and a strong sense of community.

Agriculture: The Tri-Community has a significant agricultural presence primarily revolving around fruit production, particularly blueberries and apples. The

region's favorable climate and soil conditions make it conducive for growing these fruits, and several farms in the area specialize in their cultivation. Additionally, there are smaller-scale farms producing vegetables, flowers, and other crops. Farmers markets and local produce stands play a vital role in connecting farmers with residents and tourists, offering fresh, locally grown produce. While not the primary focus of the area, agriculture in the Tri-Community, particularly within the Township, contributes to the local economy and adds diversity to the region's offerings beyond its artistic and tourist attractions.

Seasonal Fluctuations: The towns experience seasonal fluctuations due to the tourism industry, with summer being the peak season for visitors and economic activity.

Understanding these characteristics helps paint a picture of Saugatuck-Douglas as a place that thrives on its natural beauty, cultural offerings, small-town ambiance, and a diverse, welcoming community, all of which contribute to its socioeconomic makeup and appeal.



FARMERS MARKET AT THE SAUGATUCK CENTER FOR THE ARTS



DOUGLAS ROOT BEER BARREL

POPULATION TRENDS

According to the 2020 U.S. Decennial Census, the Tri-Community has a population of 5,686, which represents a 22% increase from the 2000 Census. The area has experienced growth over the past 20-30 years, with most of this growth occurring within the Township with a 45% increase since 2000 and a 83% increase since 1990. Douglas has seen modest growth at 13.5% but Saugatuck City has seen a decrease of 18.7%. Table 2.1 delineates the population growth in the Tri-Community area over the last 30 years.

Table 2.1 Population Growth - Data Source: U.S. Census Bureau					
	1990	2000	2010	2020	% Change 2000-2020
Douglas City	1,049	1,214	1,232	1,378	13.5%
Saugatuck City	954	1,065	925	865	-18.7 %
Saugatuck Township	1,876	2,376	2,944	3,443	45%
Total	3,879	4,655	5,101	5,686	22.1

To put the Tri-Community's rate of growth into perspective, it is important to compare growth comparisons with other adjacent communities. This is useful in attempting to forecast areas of future growth in the larger area as well as future demands on the Tri-Community Park system. Table 2.2 illustrates population growth comparisons with adjacent waterfront communities as well as the County and State. The table shows the growth rate in the Tri-Communities over the past 20 years has been stronger than the adjacent Townships of Laketown and Ganges, as well as the City of Holland and Allegan County. Additionally the Township and Douglas individually have a stronger growth rate than adjacent communities. As the population continues to grow in the Tri-Community area, strategic acquisition of park land, continued enhancement of current parks and trails, and continued Tri-Community collaboration should be the focus in order to keep up with the growth trend.

Table 2.2 Population Comparison - Data Source: U.S. Census Bureau					
	1990	2000	2010	2020	% Change 2000-2020
City of Holland	30,869	35,012	33,051	34,378	-1.81%
Laketown Township	4,813	5,574	5,505	5,928	6.3%
Ganges Township	2,177	2,557	2,535	2,574	0.66%
Allegan County	90,509	105,904	111,405	120,502	13.7%
State of Michigan	9,295,297	9,938,444	9,883,640	10,077,331	1.9%

A seasonal influx of cottage owners, visitors, campers, and boaters is estimated to double the population of the Tri-Community area in the summer season. Even though seasonal visitors are only residents for a part of the year, they need to be accounted for when looking at the recreational needs of the Tri-Community area. In addition, the area also experiences many day trip visitors that come to the area for just the day or weekend. This additional influx of visitors, although short term, adds to the demands put on the recreational facilities of the area.

DEMOGRAPHICS

Demographics play a crucial role in informing park and recreation planning by providing insights into the needs, preferences, and behaviors of the community. This valuable information enables municipalities to create inclusive, accessible, and relevant recreational spaces and programs that cater to the diverse needs and preferences of the communities they serve.

Age: The age distribution of a community may influence the types of facilities and programs needed. The median age of the City of Saugatuck is 55.6, the Village of the City of Douglas is 55.7, and Saugatuck Township is 50.7. The median age of the Tri-Community area is 26-38% older than Allegan County (40.2) and 27-40% older than the State of Michigan (39.8). The median age represents the mid-point in the range of all ages within the Tri-Community. This information suggests that the Tri-Community area could be considered a retirement community due to the older population. Understanding the age demographics is useful in identifying the type of recreational facilities that may be needed, desired, or under-provided. For example a younger population may desire more active types of facilities while an aging population may desire more passive types of facilities. Table 2.3 below illustrates the breakdown of population for the Tri-Community area based on age (based on 2020 census).

Table 2.3 Population by Age - Data Source: U.S. Census Bureau								
	City of Saugatuck		City of Douglas		Saugatuck Township		Total	
Age	Persons	Percentage	Persons	Percentage	Persons	Percentage	Persons	Percentage
Male	480	55.5	689	50	1,790	52	2,959	52
Female	385	45.5	689	50	1,653	48	2,727	48
Under 18	116	13.4	223	16.2	644	18.7	983	17.3
Over 18	749	86.6	1,155	83.8	2,799	81.3	4,703	82.7
18-34	64	7.4	163	11.8	430	12.5	657	11.6
35-44	48	5.5	128	9.3	351	10.2	527	9.3
45-54	188	21.7	84	6.1	551	16	823	14.5
55-64	144	16.7	318	23.1	537	15.6	999	17.5
65+	305	35.3	462	33.5	930	27	1,697	29.8

In looking at the population data, all three communities have similar trends with a higher number of residents over the age of 45 and lower number of residents in the 18-44 age range. As an overall community, approximately 47% of the population is over the age of 55 and that number jumps to 61.8% when you include the 45-54 age group. With nearly two-thirds of the population over the age of 45, providing passive and accessible recreational facilities for the aging population may need to be a focus for future park development. About 17% of the population is under the age of 18 and about 21% is between the ages of 18-44 suggesting there also is a need for active recreational facilities that provide activities for young active families.

Persons with Disabilities: The proportion of the population with some type of disability should be considered when planning parks and recreational facilities and programs, especially with a high population of those over the age of 55. The Americans with Disabilities Act of 1990 mandates that all public services, including park facilities, be barrier-free. As the population ages, the proportion with one or more disabilities generally increases, and this trend is consistent for the Tri-Community. Disabilities include vision, cognitive, auditory, ambulatory, self-care, and living independently difficulties. According to the U.S. Census data, it is estimated that approximately 10.3% of the residents in the Tri-Community area live with a disability (12.3% of Saugatuck City residents, 8.1% of Douglas City residents, and 11.4% of Saugatuck Township residents), which is lower than the State of Michigan average of 14.5% and lower than the national average of 26%. Of those individuals living with a disability, approximately 18% are 65 years and older. These figures indicate that, while the overall population of persons with disabilities is modest, there still exists an important contingent of residents who rely on more accessible places to recreate.

Income: A successful parks and recreation system includes providing affordable, equitable recreational opportunities to all members of the community. It is important to understand the availability of disposable income for recreation within the community as household incomes may vary within the region. According to the U.S. Census Bureau, the percentage of people living at or below the poverty line in the combined Tri-Community area is 3.2% (8% for Saugatuck City, 7.8% for Douglas City, and 1.3% for Saugatuck Township) which is moderately lower than adjacent communities and the county, but the cities of Douglas and Saugatuck are a bit higher than adjacent townships. The estimated median household income level for 2020 is \$105,024 for Saugatuck City, \$67,627 for Douglas City, and \$100,200 for Saugatuck Township, which is an increase of 80%, 67%, and 63% respectively from the 2010 census. Both Saugatuck City and Township exceed Allegan County (\$70,264) as a whole and Douglas City is just slightly lower. Table 2.4 illustrates the median household income of the Tri-Community's compared to adjacent communities.

Table 2.4 Median Household Income - Data Source: U.S. Census Bureau	
City of Saugatuck	\$105,024
City of Douglas	\$67,627
Saugatuck Township	\$100,200
City of Holland	\$70,269
Laketown Township	\$79,647
Ganges Township	\$47,143
Allegan County	\$70,269

Per capita income measures the average income earned per person in a given area in a specified year, used to determine the average per-person income for an area and to evaluate the standard of living and quality of life of the population. Table 2.5 illustrates the per capital income of the Tri-Community compared to adjacent municipalities. Based on the higher level of income and lower level of poverty in the Tri-Community area, residents of the community may have disposable income to spend on parks and recreation and may support expansion and development of new park facilities.

Table 2.5 Per Capita Income - Data Source: U.S. Census Bureau	
City of Saugatuck	\$67,264
City of Douglas	\$44,665
Saugatuck Township	\$48,613
City of Holland	\$30,924
Laketown Township	\$42,346
Ganges Township	\$22,753
Allegan County	\$32,115

Employment: Approximately 56.6% of Tri-Community residents over the age of 16 are employed in a range of employment categories (54.3% for Saugatuck City, 52% for Douglas City, and 59% for Saugatuck Township). The most common employment sectors in the Tri-Community include: manufacturing, arts, entertainment, and recreation, accommodation and food services, educational services, health care and social assistance. The most common occupation groups, by number of people living in the Tri-Community area, are management, business, science and arts occupations, service occupations, sales and office occupations, and production, transportation, and material moving occupations. According to the U.S. Census, the Tri-Community area has an estimated unemployment rate of 5.1% which is slightly higher than the county (3.3%) but lower than the national average of 6%. The relative strength of the employment picture in the area suggests that the local economy is stable and that residents should be able to continue to fund the parks and recreation budget.

According to the U.S. Census the average commute time to work is approximately 55 minutes for Saugatuck City, 16.9 minutes for Douglas City, and 23.8 minutes for Saugatuck Township. The work force in Saugatuck City has an average commute time of more than double the national average of 25 minutes, while both Douglas and Saugatuck Township are lower than the national average. According to the U.S. Census, most of the workforce in the Tri-Community area drive automobiles/carpool to work (Saugatuck City 71%, Douglas City 70%, and Saugatuck Township 88%). Approximately 20% of the workforce in Saugatuck City, 19% in Douglas City, and 11% in Saugatuck Township work from home, and the remaining 1%(Township) - 11% (Douglas) walk or use public transportation.

Households: The Tri-Community area provides a variety of housing opportunities based on both age and density. According to the U.S. Census data there are a total of 2,654 households in the Tri-Community (See table 2.6) and approximately 1.85 persons per household for Saugatuck and Douglas, and 2.5 persons per household for the Township. Of these households, 16.3% are households with individuals under 18 years-old and 41% are households with individuals 65-years and older. In addition, approximately 60% of total households are family households, and 40% non-family. A household consists of all the people who occupy a housing unit and a family is a group of two or more people related by birth, marriage, or adoption, and residing together.

Table 2.6 Households - Data Source: U.S. Census Bureau

	Total Households	% of Tri-Community	% of Allegan County
Saugatuck City	464	17.5	1%
Douglas City	693	26.1%	1.6%
Saugatuck Township	1,497	56.4%	3.4%
Total Tri-Community	2,654	100%	6%
Allegan County	44,240	N/A	100%

According to the U.S. Census data there are a total of 4,001 housing units in the Tri-Community area of which 66.3% are occupied, 84.6% is owner occupied and 15.4% is renter occupied. Single family structures make up 82% of the housing units in the city with 10.6% multi-family units and 7.4% mobile homes. The number of housing units has increased approximately 33% since 2000, which indicates that the Tri-Community has been steadily growing over the last 20 years and the need for additional park land may be needed to keep up with the growing community.

Table 2.7 Housing Units - Data Source: U.S. Census Bureau

	Total Housing Units	Total Occupied Units	Percent Occupied Units	Total Owner-Occupied Units	Total Renter-Occupied Units
Saugatuck City	916	464	50.7%	70%	30%
Douglas City	1,155	693	60%	78.9%	21.1%
Saugatuck Township	1,930	1,497	77.6%	91.7%	8.3%
Total Tri-Community	4,001	2,654	66.3%	84.6%	15.4%
Allegan County	93,357	81,490	87.3%	82.6%	17.4%

TRANSPORTATION

The road network in the Tri-Community area contains a number of major thoroughfares and transportation routes that are readily available to the residents of the area. Interstate 196 runs north-south through the area on the east side of the cities of Saugatuck and Douglas and connects to Holland and Grand Rapids to the northeast and South Haven and Benton Harbor to the South. I-196 also connects to US-31 which connects the area to Muskegon to the north. M-89 runs east-west along the south side of the Township and connects to the City of Allegan to the east. The Blue Star Highway, which is part of the Great Lakes Circle Tour, also runs north-south and bisects Saugatuck and Douglas and provides the two interchanges with I-196 for the area. The Blue Star Highway also acts as the gateway to visitors entering the community from the north and south and is the primary artery between Saugatuck and Douglas.

The Tri-Community area is also serviced by the Interurban Transit Authority which provides demand responsive public bus service to members of the Tri-Community. The Interurban is managed by a board of directors that are appointed by Saugatuck Township, Saugatuck City, and Douglas City. The Interurban provides transportation to all areas within the Saugatuck boundaries.

The Tri-Community area is highly accessible by water. There are several marinas and boating facilities along the coast of Kalamazoo Lake, which provides direct access to Lake Michigan. Commercial charter boat service and boats for hire are available in Saugatuck and Douglas, and many private boats visit the area from other Great Lakes communities. The Saugatuck Chain Ferry (hand cranked) also operates seasonally to shuttle passengers across the Kalamazoo River from downtown Saugatuck to western residential areas and tourist destinations of Oxbow, Oval Beach, and the Saugatuck Harbor Natural Area.

LAND USE

The land use distribution and development pattern of a community is important when considering the geographic distribution of parks and recreational facilities because they should be placed where there are concentrations of residents and the related places of public gathering. Residential areas in the Tri-Community area vary widely in character between the rural areas of the Township and the urbanized areas of Saugatuck and the City of the Village of Douglas. Single family structures are the predominant residential type throughout all three communities. Most of the residential development in the Township is scattered along county roads and along the Lake Michigan Shore. Rural areas of the Township include agricultural areas, farms, and single-family homes on large parcels. The multiple family structures that exist are concentrated in the Cities of Saugatuck and Douglas. The major commercial areas in the Tri-Community area are in the northern part of the Township along the Blue Star Highway, the downtowns of Saugatuck and Douglas, and along the section of the Blue Star Highway that runs through Douglas.

Waterfront Areas: The Lake Michigan shore is fronted by many large single family homes along Lakeshore Drive between M-89 and Saugatuck City. This area is characterized by scenic vistas of the lake and bluff. Most resort-residential development in all three communities is located along the Kalamazoo River and Lake Michigan. A large portion of the lake shore both north and south of the mouth of the Kalamazoo River is undeveloped and includes Oval Beach Park and the Saugatuck Harbor Natural Area. In addition, much of the area surrounding the Kalamazoo River east of Douglas is undeveloped due to wetlands and land unsuitable for development.

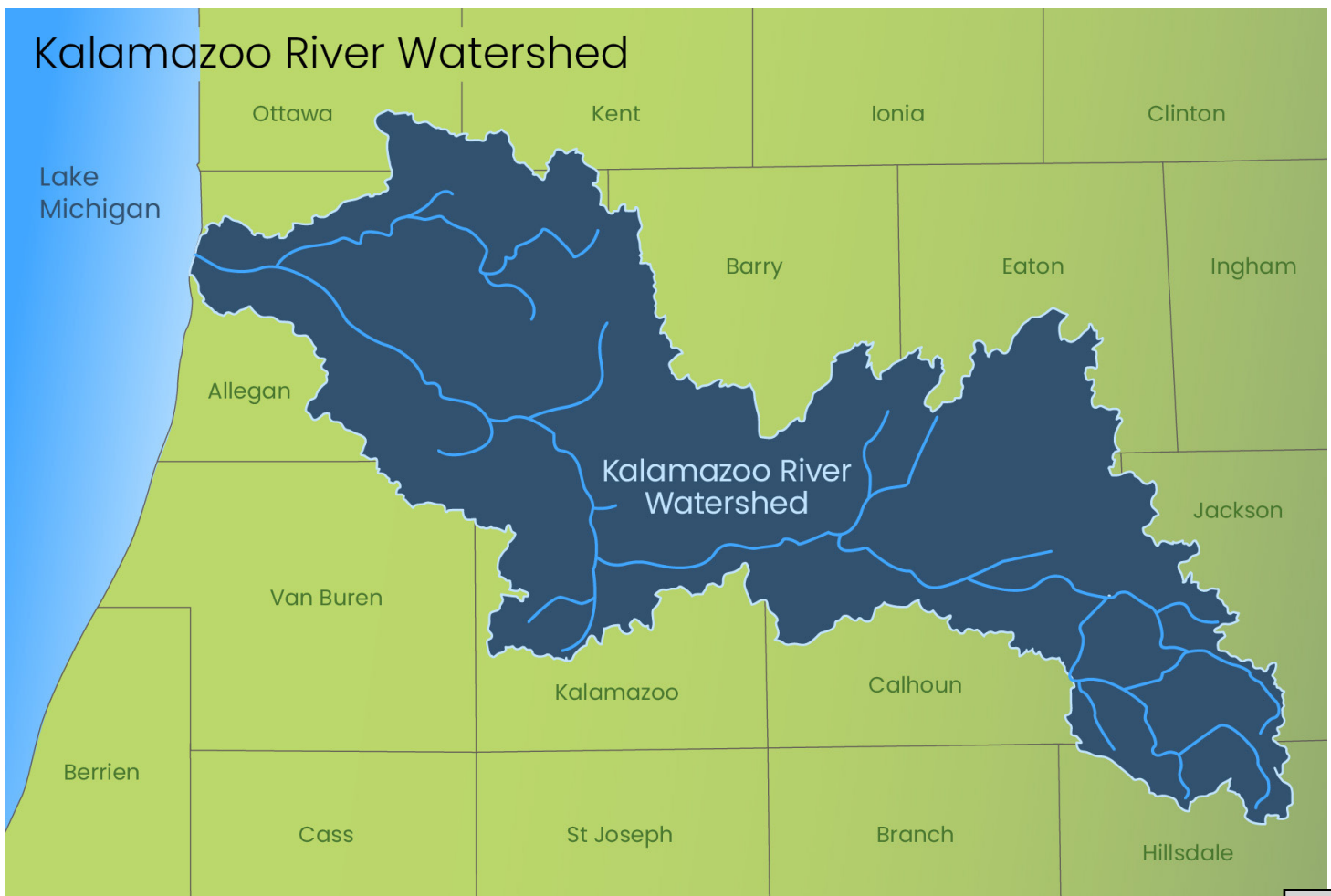




WATER RESOURCES

The Tri-Community area lies within the Kalamazoo River Watershed, covering 2,030 square miles and draining into eight counties in Southwest Lower Michigan before discharging into Lake Michigan. Eight small watershed areas lie within the Tri-Community area and discharge into Lake Michigan via the Kalamazoo River. The principal water features in the area include Lake Michigan, the Kalamazoo River, and Kalamazoo Lake (a widened area of the river) which separates Saugatuck and Douglas and contains approximately 184 acres. Other water features in the area include Ox-Bow Lagoon in the northwestern corner of Saugatuck Township, Goshorn Lake at the northern boundary, Silver Lake in the central part of Saugatuck Township; and short-run streams with sub-watersheds that flow into the Kalamazoo River and include Tannery Creek, Peach Orchard Creek, Silver Creek, and Goshorn Creek.

The Kalamazoo River watershed holds immense significance for the Saugatuck and Douglas communities, serving as a vital natural feature that intertwines with their identities. Flowing through these areas, the winding Kalamazoo River plays a pivotal role in shaping the local landscape and providing diverse recreational opportunities. As it meanders through lush woodlands, scenic wetlands, and picturesque valleys, the river offers a serene backdrop for outdoor activities such as kayaking, canoing, and wildlife observation. Additionally, the river's connection to Lake Michigan, with its confluence near Saugatuck and Douglas, enhances the region's allure, creating a dynamic ecosystem where freshwater meets the Great Lake's vast expanse. This interconnectedness underscores the importance of the Kalamazoo River watershed to the communities of Saugatuck and Douglas, not only for its environmental significance but also for its role in providing natural beauty and recreational enjoyment.



KALAMAZOO RIVER WATERSHED BUILDING BLOCKS



LAKE MICHIGAN

Lake Michigan's name is derived from the Ojibwa word Michi Gami, meaning "large lake." It spans the entire west coast of Michigan's Lower Peninsula, and it is the only one of the five Great Lakes that is located entirely within the United States. Over 300 miles long and 118 miles at its widest point, it reaches to a depth of over 900 feet with an average depth of 279 feet. Based on surface area, Michigan is the fourth largest freshwater lake. Based on volume, Lake Michigan is the fifth largest in the world. Lake Michigan's expansive shoreline boasts several stunning dune regions and provides an enormous amount of recreational and economic benefits to the Tri-Community area. The Tri-Community area is home to approximately 6 miles of Lake Michigan shoreline and includes the Saugatuck Harbor Natural Area and the Saugatuck Dunes State Park.



KALAMAZOO RIVER

The Kalamazoo River meanders through the central and northwestern portions of Saugatuck Township and creates the inviting waterfronts of Saugatuck and Douglas. The Kalamazoo River is one of the largest rivers in Michigan, spanning and draining parts of eight counties, the last of which is Allegan. It is the seventh longest river located entirely within Michigan, draining just over 2,000 square miles. The Kalamazoo River and the Saugatuck Harbor is a federally authorized shallow draft recreational harbor with a project depth of 14 feet. It consists of over 2 miles of maintained Federal channel and 4,000 feet of maintained piers and revetments between Lake Michigan and Kalamazoo Lake. The river widens to form Kalamazoo Lake, a center of boating activity between Saugatuck and Douglas, and empties into Lake Michigan.



FLOODPLAIN

Floodplains are low-lying areas adjacent to rivers or streams that periodically flood. They play a crucial role in the ecosystem by supporting natural features that provide wildlife habitat, water storage and conveyance, protection of water quality, and recharge of groundwater. The Tri-Community area contains approximately 1,500 acres of land designated by FEMA as "Zone A" which includes areas of the 100-year flood, mostly located along the Kalamazoo River at the central and east sections of the area. The floodplain is a riverine system that varies in steepness, width, and flow and is defined by the floodway. This type of floodplain typically floods in the spring but is subject to periodic flooding due to extensive rainfall and snowmelt.



FISH AND WILDLIFE

The Kalamazoo River watershed and its tributaries boast diverse population of fish and wildlife. Fish species range from salmon and walleye in Lake Michigan and the Kalamazoo River to smaller panfish like sunfish and bluegill in inland waters. Abundant waterfowl breed and feed in this area, a key part of the Lake Michigan Flyway for migrating ducks, geese, and swans. Whitetail deer, opossums, raccoons, and other small mammals are prevalent, even in urbanized parts due to wooded corridors and parks. Forests, dunes, and open fields host various songbirds. The close proximity of different ecosystems like dunes, floodplains, wetlands, and lakes creates exceptional wildlife viewing opportunities, despite being in densely populated areas. Conservation organizations like the Saugatuck Dunes Coastal Alliance safeguard rare species such as the Bald Eagle, Prairie Warbler, Lake Sturgeon, Eastern Box Turtle, and Blanchard's Cricket Frog in these sensitive habitats.

LAND RESOURCES

The Tri-Community area contains significant areas of land that have remained relatively undeveloped and preserved. Collectively these areas are not only significant in size but also demonstrate a wide variety of natural habitats. Three basic ecosystems are found in the Tri-Community area that provide diverse environments and a wide array of flora and fauna:

The first ecosystem is comprised of hardwoods holding the sand dunes in place along the Lake Michigan shoreline. These woodlots are inhabited by small game common to most of Michigan. These areas are sensitive to soil disturbance and wind erosion along the shore.

The second ecosystem is the marsh-wetland ecosystem that covers the area along the Kalamazoo River, Silver Lake, and Goshorn Lake, and the connecting tributaries. This area is covered with marsh grasses, low shrubs, poplar trees, spruces, some white pine, and other softwoods. The cover is inhabited by common Michigan marsh dwellers such as frogs, turtles, ducks, blackbirds, and snakes. The marsh ecosystem is also populated by muskrats, mink, mallard ducks, black ducks, teal, wood ducks, blue herons, Canadian geese, and mute swans. The marsh ecosystem is very sensitive to changes in water quality and disruption of vegetation.

The third ecosystem covers the rest of the Township area and is predominantly agricultural/forest with birds and wildlife common to this dominant ecosystem in Michigan. These areas can provide educational, recreational, aesthetic, and wildlife preservation benefits with minimal development or maintenance costs.



SAUGATUCK DUNES COASTAL REGION

The Saugatuck Dunes are part of the largest assemblage of freshwater dunes in the entire world. Created from the glaciers thousands of years ago and sculpted by thousands of years of prevailing southwest winds, crashing waves, and stabilizing native vegetation, these dunes on Lake Michigan range from Oval Beach up to Lake Macatawa near Holland. The Saugatuck Dunes State Park and the Saugatuck Dunes Natural Area feature over two and a half miles of almost completely undeveloped sandy beach for residents and visitors to enjoy. The dunes along Lake Michigan, located in the northwest corner of the Tri-Community Area, represent a unique and fragile physiographic formation and ecosystem that is very sensitive to wind and water erosion. These dunes have been identified by the Michigan Department of Natural Resources (DNR) as a critical dune area, subject to protection under the Michigan Sand Dune Protection and Management Act, new Part 353, PA 451 of 1994. Critical dune areas are a unique and fragile resources that provide significant recreational, ecological, scenic, and economic benefits to residents and visitors.



WOODLANDS AND VEGETATION

The wooded areas of the region are a mixture of hardwoods and conifers. Large areas of upland hardwoods are found in the sand dune areas, along Lake Michigan, and in the northeast quarter of the area. Other smaller patches of upland and lowland hardwoods and conifers are scattered throughout the area. Mature trees represent a valuable resource in maintaining the aesthetic character of the area, not to mention their overall importance to wildlife and the natural environment. In particular, the wooded sand dunes along the Kalamazoo River and Lake Michigan are especially important. They should be managed to ensure their long term existence.



PARK INVENTORY + ANALYSIS

To understand the Tri-Community park and recreation system, we first completed an inventory and analysis of existing park and school facilities. The intent of the analysis is to evaluate the character, performance, and accessibility of the diverse spaces in the park system, and provide a comprehensive perspective of the opportunities and challenges of the existing recreational facilities the community has to offer its citizens. The inventory is based on feedback provided by Tri-Community staff and stakeholders, site inventories carried out by VIRIDIS Design Group, park accessibility review, and a review of the 2019 plans.



PARK AND RECREATION SYSTEM INVENTORY

The park and recreation system inventory establishes a baseline understanding of the quantity, type, location, and quality of all park and recreation facilities in the Tri-Community. The project team visited each park facility and recorded its amenities, accessibility, and condition. The site inventory was supplemented by an aerial survey and verified against the county's GIS database. Overall, X parks and open spaces, as well as school sites were inventoried through this process.



The Tri-Community has a variety of park spaces and other public recreational trails and facilities. Numerous county, private and non-profit facilities are also found within the community and county and are highlighted as part of the inventory.

The National Recreation and Park Association (NRPA) has established generally recognized standards for classifying types of parkland based on size and function which provide a means for determining the primary purpose or use of existing facilities in a community. These designations have been adopted by the MDNR; and provide one method of defining the purpose and use of facilities.



NRPA PARK CLASSIFICATIONS



MINI PARK

- Small green spaces designed for specific populations or purposes within a ¼-mile radius and typically under 1.5 acres in size.
- Walk-to parks without parking facilities, emphasizing recreational opportunities and commonly including passive activities, gazebos, benches, and picnic tables.
- Service levels range from 0.25 to 0.5 acres per thousand residents with a high level of walkability



SPECIAL USE PARK

- Parks that cover a broad range of recreation facilities oriented toward a single purpose or use. May include unique historic or cultural uses.
- May include revenue generating uses and may be combined with other activities. Examples include boating facilities, golf courses, or indoor facilities.
- Service area and acreage vary based on use and location.



NEIGHBORHOOD PARK

- Community hubs ranging from 2 to 10 acres serving neighbors within a ¼ to ½ mile radius.
- High level of walkability with diverse, multi-age recreational activities including play areas, sports fields, walking paths, and shelters.
- Serve 10,000 to 20,000 residents at a rate of 1.0 to 2.0 acres per thousand people.



NATURAL RESOURCE AREA

- Primarily designated for natural resource protection and stewardship. These areas include wetlands, wildlife habitat, forested areas, and sensitive environmental areas.
- Primary intention is for protection of natural resources with a secondary use for passive recreation, interpretation, and education.
- Locations vary and size can range up to 1,000 acres or more. Serves several communities within a one-hour drive.



COMMUNITY PARK

- Serve multiple neighborhoods and cater to diverse populations, offering a variety of day and evening activities for users of all ages.
- Span 15 to 50 acres, feature active and passive amenities like sports fields, hiking trails, swimming pools, and play structures, serving 50,000-80,000 people or at a rate of 5-8 acres per 1,000 people.
- Designed for a 1 to 3 mile radius of service, with multiple transportation access points, on-site parking.



SCHOOL PARK

- Combine features of neighborhood and community parks and leverage the assets of local school district to enhance recreational opportunities.
- Typically a high level of walkability with multi-age recreational activities including play areas, sports fields, and walking paths. Acreage varies.
- Service area varies based on the location of the school facility.



REGIONAL PARK

- Expansive public recreation areas meant for larger populations in a specific region or metropolitan area.
- Cover extensive land areas, providing diverse recreational activities and amenities to draw visitors from various neighborhoods or cities.
- Feature facilities like sports fields, playgrounds, hiking trails, picnic areas, nature reserves, cultural attractions, water bodies, and educational resources.

BARRIER FREE ACCESSIBILITY

Federal and State laws require all areas of public service to be accessible to all persons including those with limited sight, hearing, mobility, and comprehension. Developed park facilities must comply with barrier-free design standards. Park facilities in the Tri-Community have been reviewed to understand the need for improvements relating to barrier-free accessibility. In addition, as park development is considered in the future, barrier-free accessibility is a significant priority item to help ensure that recreation can be enjoyed by all residents and visitors of the community. Following is a ranking system in accordance with MDNR standards:

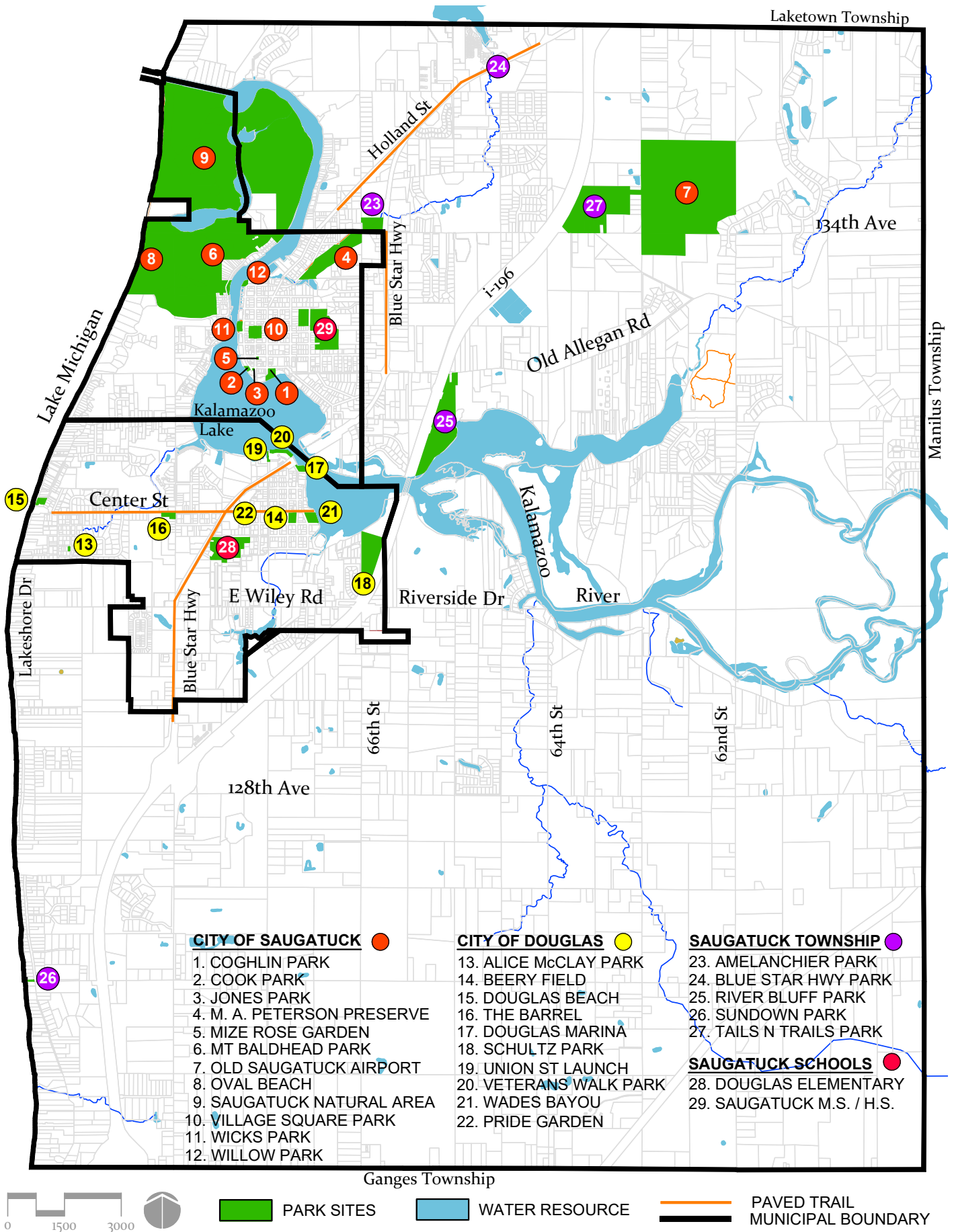
- 0** Completely undeveloped, no paved surface, left in a natural state.
- 1** None of the facilities in the park meet accessibility guidelines.
- 2** Some of the facilities meet accessibility guidelines.
- 3** Most of the facilities meet accessibility guidelines.
- 4** All of the facilities meet accessibility guidelines.
- 5** Universal design guidelines were used to design the entire park.

EXISTING PARKS

As part of the methodology of determining present-day and future needs of the Tri-Community residents, the existing park facilities were examined. This combined with current trends, comparison to park standards, and community feedback (discussed later) will help the Tri-Community anticipate and plan for future user needs. The design team visited each park to observe existing facilities to understand defining features, quality and condition of existing facilities, quantity of amenities, and level of accessibility. This field analysis was completed in August of 2023.

The following pages offer insights into each municipality's park inventory and accessibility. Parks are grouped together based on the NRPA's classification system. A complete Tri-Community Facilities Matrix is found on page 70.





SAUGATUCK TOWNSHIP

PARK SYSTEM INVENTORY

Saugatuck Township features 5 parks that include a mix of passive type uses, natural areas, and water access. Refer to page 70 for the park facility matrix.



MINI PARK

SUNDOWN PARK

Sundown Park is a 9,900 square foot parcel with overlook to Lake Michigan without direct beach access and located at the end of 126th Ave.

Park features: Open space, bench, minimal gravel parking spaces, scenic views, bench, directional signs on M-89 and Lakeshore Drive

Opportunities: Consider developing a Master Plan for the site. Improvements may include picnic area, overlook deck, landscaping, restroom, and paved access.

Accessibility = **1**



SPECIAL USE PARK

BLUE STAR MEMORIAL HIGHWAY PARK

This site is a roadside Park with memorial signage. The park is maintained green space within the road right of way.

Park features: Picnic shelter, signage, small area for off-street parking.

Opportunities: Consider adding parking spaces, trails, sidewalks, and additional signage.

Accessibility = **3**



SAUGATUCK TOWNSHIP PARK SYSTEM INVENTORY



NATURAL RESOURCE AREA

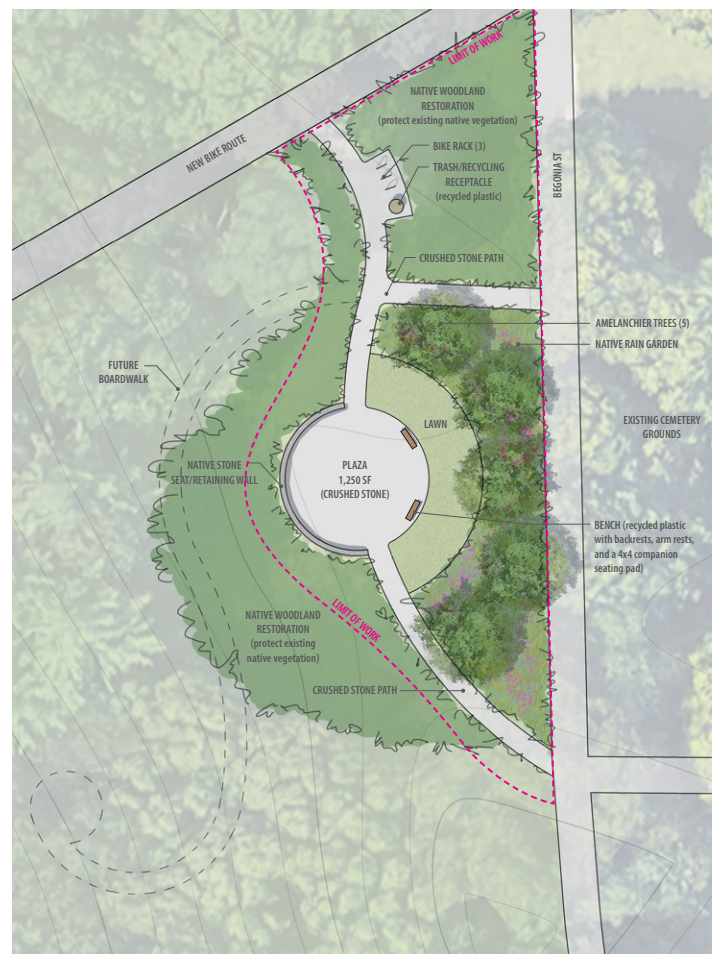
AMELANCHIER PARK

Amelanchier Park is a 4-acre wooded natural site, north of North Street, with access to Moore's Creek via natural surface trails. The Township has developed a Master Plan for this site including planned non-motorized trail connections through the park. An ecological evaluation of the site has also been completed by the ODC Conservation Services to assess the current state of ecological health of the existing natural communities. This included an inventory of plant communities, documentation of observed wildlife, invasive species, and restoration and educational opportunities.

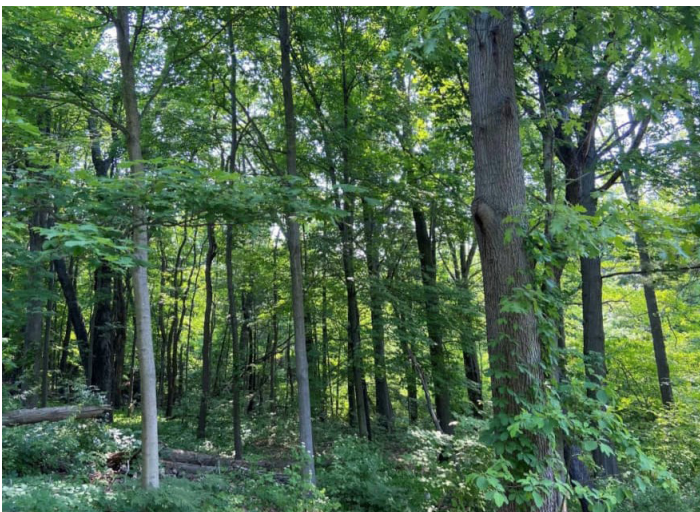
Park features: Nature trails, nature observation, scenic views.

Opportunities: Implement the elements of the Master Plan as funds become available.

Accessibility = **1**



**RIVERSIDE CEMETERY:
AMELANCHIER PARK PRIORITY AREA**
9-19-2023



SAUGATUCK TOWNSHIP PARK SYSTEM INVENTORY



COMMUNITY PARK

RIVER BLUFF PARK

River Bluff Park is a natural 27-acre wooded tract with approximately 0.5 miles of Kalamazoo River frontage located east of Blue Star Highway, along Old Allegan Road. This park offers many passive uses including water based activities. The Township has received a grant from the Kalamazoo River Trustees to evaluate the park and the river frontage for ecological restoration, preservation, and conservation opportunities.

Park features: Wayfinding signage from Blue Star Highway, picnic lawn area/children's swings, paved parking lot, boat landing with picnic shelter, nature trail to river overlook, public interpretation center, 0.4 miles of natural surface trails including two foot bridges leading from the bluff to river frontage and boat landing, historical marker at entrance of park, barbecue grills and picnic tables.

Opportunities: Development of an overall site Master Plan that is parallel with the restoration efforts and balances the natural characteristics of the riverfront with more active uses near the park entrance. Consider implementation of the recommendations from the shoreline study. Implement improvements envisioned in the future Master Plan, which may include picnic shelter, restrooms, paved trails, barrier free path from parking lot, modern playground equipment, fishing pier, boardwalk/deck, and pickleball courts.

Accessibility = **2**



SAUGATUCK TOWNSHIP PARK SYSTEM INVENTORY



COMMUNITY PARK

TAILS N' TRAILS DOG PARK

This park is a 39.5-acre site that is partially (5 acres) developed as a fenced dog park. The park offers a unique dog park experience for users with enclosed areas for both large and small dogs and extensive off-leash wooded walking trail. The township has developed a Master Plan for the park that includes loop trails, landscaping, interpretive signs, observation tower, picnic areas, new entry feature, enhanced natural areas, wetland/water management areas, parking, and a picnic pavilion. The township has collaborated with the school district for the development of a cross-country course for middle school meets. This park is also near the Old Airport property owned by the City. Consider collaborating with the city of Saugatuck on potential connection opportunities.

Park features include: Dog park that includes enclosures for large dogs and small dogs, gravel parking, nature trails, port-a-john, gazebos in both dog enclosures, and drinking water for dogs.

Opportunities: Pave parking lot and designate barrier free spaces, provide barrier free access between the parking lot and dog areas, replace and reinforce fencing in dog park areas, continued development of loop trails, add restrooms, and continue to implement phased elements of the Master Plan as funds become available.

Accessibility = **2**



SAUGATUCK TOWNSHIP PARK SYSTEM INVENTORY

CEMETERIES

Cemeteries were some of the first American parks and were designed as places for contemplation and the enjoyment of nature. Over time cemeteries changed from a park-like recreational space to a more isolated memorial type of space to mourn. However, it is still important to recognize the fact that cemeteries still provide green space for the community and can still act as a retreat from the fastness of modern life.

There are 2 cemeteries located in the Tri-Community, both of which are maintained by Saugatuck Township. The two cemeteries maintained by the township include Riverside Cemetery located at 3461 Clearbrook Drive in Saugatuck, and Douglas Cemetery located at 130th Ave.

RIVERSIDE CEMETERY

Riverside Cemetery is a historic green space place along Blue Star Highway. It features a variety of sculptural gravestones, memorials, and recently renovated historic maintenance building. The landscape is characterized by well-manicured lawns, mature trees, and pathways, providing a peaceful atmosphere for visitors to reflect and remember. The cemetery has few available plots remaining. The cemetery is adjacent to Amelanchier Park, a wooded natural space where Goshorn Creek passes through. A proposed expansion of the Blue Star non-motorized trail extends along the northern edge of the cemetery, into Amelanchier Park. A master plan for future improvements to Riverside Cemetery was completed in 2023.



DOUGLAS CEMETERY

Douglas Cemetery is situated in the rural landscape of Saugatuck Township. Its total acreage is over 14 acres. The cemetery is divided into a north and south section by 130th Avenue. The north side, known as the "North Annex" is approximately 2 acres. Many plots are available at this location. The south side of the cemetery is characterized by historic trees and a mix of historic and recent markers. The existing footprint is approximately 5 acres. A small Potter's Field is located within the green space. The Township owns an additional, 8 adjacent acres of undeveloped, former farmland to the east. A master plan for future improvements to Douglas Cemetery and the undeveloped property was completed in 2023.



SAUGATUCK TOWNSHIP ADMINISTRATIVE ORGANIZATION

Saugatuck Township operates under a Board/Manager form of government. The Board/Manager plan is a system of local government that combines the political leadership of an elected Township Board with the professional managerial experience of the Township Manager.

SAUGATUCK TOWNSHIP BOARD OF TRUSTEES

Saugatuck Township is a general township governed by a 5-member Board of Trustees. The Board is composed of a Supervisor, Clerk, Treasurer, and two Trustees. The primary responsibilities of the Board include Fiscal Responsibility, Election Administration, Collection of Taxes, Policy Creation, and Local and Regional Representation of the Township.

SAUGATUCK TOWNSHIP MANAGER

The Township Manager serves as Chief Administrative of the Township. The Township Manager is appointed by and serves at the pleasure of the elected Township Board. The Township Manager administers and coordinates various functions of Township government including Implementing policy, managing staff, facilities, and assets, and acting as the face of the Township.

- Prepares and administers personnel policies and procedures, compensation systems, employee contracts, and other administrative codes.
- Prepares and administers the annual budget for the township and keeps the Board fully advised as to the financial condition and future needs of the township.
- Manages and supervises all township public improvements, including construction, repair, and maintenance of all township-owned infrastructure and buildings.
- Directs and coordinates the operations of departments and staff, assesses services and operations, and ensures quality services are provided in an efficient, cost-effective, and timely manner.

SAUGATUCK TOWNSHIP PARKS COMMISSION

The Saugatuck Township Parks Commission is a five-member elected board with the authority to acquire, maintain, manage, and control Township parks and places of recreation. Funding for the Township Parks and Recreation program is made possible by the Parks and Trails millage; a .5 millage for 10 years approved by voters in 2022. The Parks Commission maintains the 5-year Parks and Recreation plan.

SAUGATUCK TOWNSHIP PLANNING COMMISSION

The Saugatuck Township Planning Commission provides community leadership on local planning and development policy. The Planning Commission is an appointed body that advises the Township Board on planning matters. The Planning Commission has the responsibility (1) to prepare a master plan, which influences the regulations and standards in the zoning ordinance and any future changes to approval of Site Plans, (2) to ensure that new development fits the community's vision for a given site, with help from professional staff or consultants, (3) for Special Use approvals, and (4) is the main forum for discussion of changes to the Zoning Ordinance text and map.

CITY OF SAUGATUCK

PARK SYSTEM INVENTORY

The City of Saugatuck features 12 parks that include a mix of unique pocket parks, natural areas, and active spaces. Refer to page 70 for the park facility matrix.



MINI PARK

COGHLIN PARK

Coghlin Park is a 0.5-acre site located in downtown Saugatuck and includes 200' of Kalamazoo River frontage. The Park is primarily open space that is utilized for weddings and festivals such as the popular annual Venetian Festival. The park also offers “shoppers” docks that allow boaters to park and enjoy the downtown.

Park Features: Open space for free play or picnicking, art sculpture, picnic pavilion, waterfront access with docks and paved paths, festival space, picnic tables, benches, and fishing.

Opportunities: The existing shelter/gazebo has fixed picnic tables that allow for some seating but overall the structure is not configured for other types of use such as Music in the Park. During special events, a separate temporary stage has been utilized in the south-east corner of the park. Consider adding a permanent band shell, a restroom building, and expanded floating docks.

Accessibility = **2**



CITY OF SAUGATUCK PARK SYSTEM INVENTORY



MINI PARK

COOK PARK

Cook Park is a 1-acre green space with overlook to Kalamazoo River used for art fairs/watercraft and fireworks viewing. Lake frontage is leased from city and used for boat mooring by Singapore yacht club. This park is utilized primarily by the City for the Art Fair and its identity as a public park is less than other community parks due to an ambiguous boundary on where the park begins and ends.

Park Features: open space for free play or picnicking, art sculpture, waterfront access with boardwalk and docks, picnic tables, festival space, scenic views, and fishing.

Opportunities: Review options for boardwalk renovation and explore the addition of a walking path along Water Street to improve accessibility of area.

Accessibility = 2



JONES PARK

Jones Park is a 0.5-acre park located at the corners of Butler, Water and Culver Streets in downtown Saugatuck. Formerly known as Information Booth Park because of the white building that holds pamphlets and maps about the area, it was renamed after the late Lyle A. Jones, a city police chief for 33 years.

Park Features: brick sidewalks, benches, landscaping, plaque dedicated to Chief Jones, and a scenic view of the Lake Kalamazoo Harbor.

Opportunities: Consider a maintenance plan for the landscaping, and a site identification sign.

Accessibility = 4



CITY OF SAUGATUCK

PARK SYSTEM INVENTORY



MINI PARK

MIZE ROSE GARDEN

Located in the heart of downtown Saugatuck at the corner of Mason St and Butler St, the 0.2-acre garden is overflowing with unique roses and other flowers. The garden opened in 1998 and was a gift to the city from Roxie Ann Mize. Her estate gave the city \$445,486 to create and maintain the garden in honor of her, her brother, Sam, and his wife, Doris.

Park Features: stone path, bench, landscaping, art, contemplation space, and ornamental fencing.

Opportunities: Consider a maintenance plan for the site, additional benches, and interpretive signs.

Accessibility = 4



WILLOW PARK

Willow Park is a 0.2-acre area that includes 132 feet of frontage on the Kalamazoo River and offers scenic views.

Park Features: waterfront access, scenic views, elevated wooden boardwalk, benches, fishing, and wildlife observation.

Opportunities: The elevated boardwalk decking and rails are reaching the end of their effective life-cycle and replacement is necessary. As part of the improvements to the boardwalk, consider lowering the rail sections to meet ADA guidelines.

Accessibility = 3



CITY OF SAUGATUCK PARK SYSTEM INVENTORY



MINI PARK

WICKS PARK

Water Street between Mary Street and Main Street. The park uses are mostly passive in nature and include excellent viewing of the Kalamazoo River. The existing restroom has a mural depicting “A Sunday on La Grande Jatte” by Georges Seurat and is a focal feature in the park, and the existing gazebo serves as prime location for the Music in the Park series which features popular bands. Given the proximity to the waterfront, Wicks Park has a high degree of visibility and visitors first impressions of the community are reflected by the park. The Saugatuck chain ferry is located just north of the park.

Park features include: waterfront access, scenic views, historical significance, restrooms, gazebo, art, benches, picnic tables, and open lawn space.

Opportunities: The existing restroom and gazebo are not ADA accessible and although it may be challenging to achieve, consider modifications to allow for access by all. Parking access for this park can be a challenge on busy days as the parking overlaps with downtown parking.

Accessibility = **2**



CITY OF SAUGATUCK

PARK SYSTEM INVENTORY



NEIGHBORHOOD PARK

VILLAGE SQUARE PARK

This is a 2.5-acre centrally located park at the three corners of the intersection of Butler and Main Street and is the city's only neighborhood park. The park has both active and passive zones with the northwest corner of the park containing the children's playground and serves as the site of Memorial Day/Veterans Day festivities. The southwest section of the park is more passive in use and contains a walking path, benches and statuary art.

Park Features: playground equipment, tennis court, basketball court, bike racks, restrooms, drinking fountain, benches, walking path, art, pedestrian walk connection to Griffith Street, Veteran's Memorial, and landscaping.

Opportunities: Adaptive re-use of tennis court and basketball court areas for pickleball and multi-use sport court. Landscape maintenance to improve sight lines in southwest quadrant. Expansion of the Veterans Memorial in northwest quadrant. Pedestrian crossings and park signage. Since the park is separated by existing roads, work to develop strategy to create a cohesive park.

Accessibility = **3**



CITY OF SAUGATUCK PARK SYSTEM INVENTORY



REGIONAL PARK

OVAL BEACH

Oval Beach is a highly used facility consisting of 50 acres that is adjacent to Mt. Baldhead to the east and Lake Michigan to the west. Oval beach is open year-round and has been rated by Conde Naste's Traveler Magazine as one of the 25 best shorelines in the world. This facility provides direct access to the beaches of Lake Michigan and is so popular that during peak summer hours the existing parking lot reaches capacity quickly. This facility requires a fee for entry and the City offers parking passes that can be purchased in advance.

Park Features: public beach, swimming, waterfront access to Lake Michigan, nature trails, concession stand, restrooms, changing rooms, concrete plaza area with tables and benches, paved parking area with 480 +- spaces, barbecue grills, picnic tables, beach/hiking trails, swing set, storage shed scenic views, and nature and wildlife observation.

Opportunities: upgrades to the Restroom/concession/ changing room building to increase capacity and provide storage, addition of new accessible playground equipment, addition of kayak and beach equipment rentals, improved accessibility, and additional picnic tables and grills.

Accessibility = **3**



CITY OF SAUGATUCK PARK SYSTEM INVENTORY



REGIONAL PARK

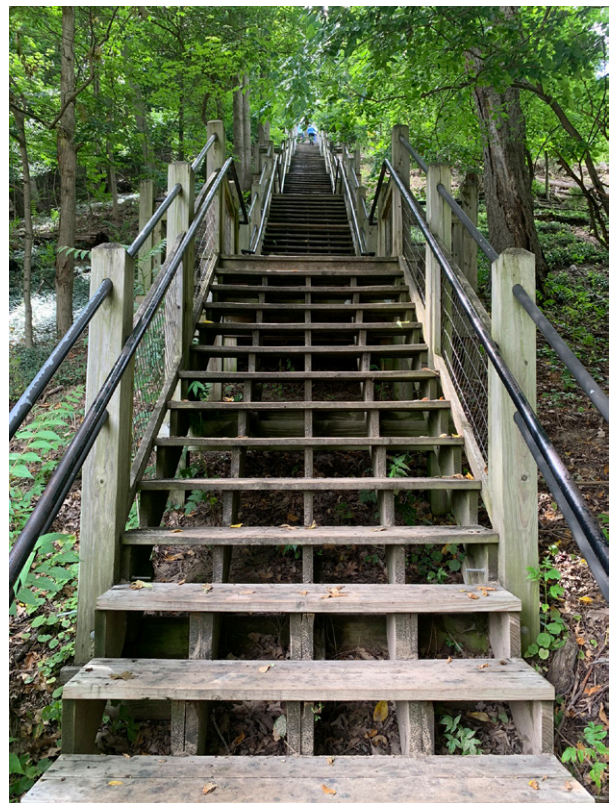
MT. BALDHEAD PARK

Mt. Baldhead Park, locally known as Mt Baldy, is a 100-acre park on west bank of Kalamazoo River in the heart of a critical dune area that leads down to Oval Beach and Lake Michigan. The park features a 300 step wooden stair case that traverses up 250 feet to an observation deck on top of the Mt. Baldhead dune and offers panoramic views of Kalamazoo River valley and Lake Michigan. The site also is home to the Saugatuck-Douglas Historical Museum which offers historical details about the site and area. Another iconic feature of the site includes the radar station tower which looks like a giant white ball on a tower and dates back to the 1950s. The tower, which is listed on the National Register of Historic Places, was used by the U.S. government to monitor aircraft activity from the Soviet Union during the cold war.

Park Features: Picnic pavilion, restrooms, gravel parking, picnic tables, waterfront and beach access, boardwalk and docks, fishing, nature trails, scenic views, nature observation, historical significance, museum, and interpretive signs.

Opportunities: The viewing dock decking and rail are reaching the end of their useful life-cycle and in need of replacement. The stair case needs of maintenance and decking replacement. The restroom building, parking lot and viewing dock are deficient in ADA compliance. Consider improvements to the parking lot, restroom building, and viewing dock to improve barrier free access and increase utilization. Consider adaptive re-use and maintenance issues related to the radar station tower. Consider adding a dock for visitors, camera for viewing from deck for ADA, educational opportunities for pavilion, wayfinding signage, and holistic activation of the site.

Accessibility = **2**



CITY OF SAUGATUCK PARK SYSTEM INVENTORY



NATURAL RESOURCE AREA

SAUGATUCK HARBOR NATURAL AREA

The Saugatuck Harbor Natural Area is a 173-acre tract of dune land along the Lake Michigan shore north of Oval Beach. It was acquired by the City of Saugatuck in 2011 with the help of the Land Conservancy of West Michigan. The property, accessible from the Oval Beach parking lot, is the site of the original mouth of the Kalamazoo River, which was bypassed by the construction of the present channel in 1906. Much of it is a peninsula bounded by Lake Michigan, the Kalamazoo River and the Oxbow Lagoon. The latter is the original channel of the Kalamazoo River. The land demonstrates the unique geological and ecological features of Great Lakes dunes, including globally imperiled inter-dunal wetlands, Great Lakes shore and beach, Great Lakes marsh, and riparian shoreline and adjacent marshes. These features, as well as the plants, birds and other animals inhabiting them, are described under Natural Communities. Some of these inhabitants are quite rare in Michigan. To protect these species, dogs are not allowed in the Natural Area. The site also has historical significance as the site of the original mouth of the Kalamazoo. Old pilings from the original river opening still extend out into Lake Michigan. A fishing settlement known as Fishtown was located on the north side of what is now the Oxbow Lagoon. The site was abandoned when the original mouth drifted closed soon after the opening of the present channel.

Park Features: Waterfront access, extensive network of beach/hiking trails, scenic views, historical significance, and nature and wildlife observation.

Opportunities: Consider the addition of wayfinding signage.

Accessibility = 2



CITY OF SAUGATUCK PARK SYSTEM INVENTORY



NATURAL RESOURCE AREA

OLD SAUGATUCK AIRPORT

The vacant city-owned property includes approximately 154 acres of woods and fields in Saugatuck Township, east of 63d St and 134th Ave. The site was originally intended to become an airport following the Great Depression however the plan never materialized. Recently the Outdoor Discovery Center completed a Strengths, Opportunity, Aspiration, and results study to understand the natural features of the site and benefits of keeping it natural. The findings indicated that the east half of the site includes high-quality habitat that should be preserved and the west half of the site could be developed due to lower ecological quality.

Site Features: Natural areas, scenic views, wildlife and nature observation, and informal nature paths.

Opportunities: Development of an overall site Master Plan to guide development, open the park for public use, consider adding accessible parking, accessible trails, benches, picnic tables, formal nature trails, and wayfinding signs. Collaboration with the school district for development of cross-country trails and development of field space on the western half of the site.

Accessibility = 0



CITY OF SAUGATUCK PARK SYSTEM INVENTORY



NATURAL RESOURCE AREA

MILDRED A. PETERSON NATURE PRESERVE AND INTERURBAN TRAIL

The nature preserve consists of 16 acres of pristine natural habitat areas where native landscaping, wildlife, and water features can be observed. The preserve also features a section of the original interurban rail line that ran from Holland in the early 1900's and is now a trail.

Park Features: nature trail with benches, bird watching, observation of wildlife and wildflowers, scenic views on west edge of dammed backwater of Goshorn Creek, fishing, and historical significance.

Opportunities: Consider adding parking, a paved trail option for barrier free access, benches, picnic tables, and interpretive signs.

Accessibility = **2**



CITY OF SAUGATUCK

ADMINISTRATIVE STRUCTURE

The City of Saugatuck operates under a Council/Manager form of government. The Council Manager plan is a system of local government that combines the political leadership of an elected City Council with the professional managerial experience of the City Manager.

SAUGATUCK CITY COUNCIL

The City Council consists of seven members (serving two-year terms) including the Mayor and the Mayor Pro-Tem. The City Council is responsible for adopting and amending city laws and ordinances, determining city policies and standards, and authorizing the annual city budget. The Council also directs the City Manager who is responsible for the day-to-day operations of the city and is the chief policy advisor to the Council.

SAUGATUCK CITY MANAGER

The City Manager serves as the Chief Administrative Officer for the city, ensuring all laws and ordinances are properly enforced, implementing policies and directives of the council, and coordinating the day-to-day activities of diverse city operations and staff. The City Manager is also responsible for the following:

- Prepares and administers personnel policies and procedures, compensation systems, employee contracts, and other administrative codes.
- Prepares and administers the annual budget for the city and keeps the Council fully advised as to the financial condition and future needs of the city.
- Manages and supervises all city utilities and public improvements, including construction, repair, and maintenance of all city-owned infrastructure and buildings.
- Directs and coordinates the operations of city departments and staff, assesses city services and operations, and ensures quality services are provided in an efficient, cost-effective, and timely manner.
- Serves as an ex-officio member of all committees of the Council; Establishes proactive, effective community relations and represents the City's official position before the public, various groups, the media, and at various meetings.
- Establishes constructive relationships with other governmental units to reduce duplication of effort, increase efficiencies, and maximize service quality and availability.
- Negotiates and administers various contracts and agreements on behalf of the city and acts as purchasing agent for the City or delegates such duties.
- Oversees and participates in zoning administration and code enforcement functions.
- Coordinates long-range planning, strategic plans, public improvements, and general operations to achieve established goals for community development, economic development, land use, and related issues.
- Researches and recommends grants to benefit the City, prepares related applications, and administers those approved.

CITY OF SAUGATUCK

ADMINISTRATIVE STRUCTURE

SAUGATUCK DEPARTMENT OF PUBLIC WORKS

The Department of Public Works Superintendent coordinates and participates in a full range of construction, maintenance, and repair activities associated with municipal infrastructure, including streets, curbs, sidewalks, traffic control and related signage, parking lots, parks, buildings, grounds, beach, boat launch ramp, recreational sites, forestry program, leaf pick-up program, water and sewer systems, special events and seasonal activities, and motor/equipment pool and related functional areas.

the parks and recreation plan

- Locations for connecting public pathways
- Land acquisition opportunities for parks and recreation
- Reconstruction or addition of park facilities
- Street beautification projects
- Landscaping and grounds-keeping for all public grounds
- Other such duties as the City Council may from time to time request

SAUGATUCK COMMITTEES AND COMMISSIONS

The City relies on citizen participation on many committees and commissions to help serve the community. The citizens serving on the committees and commissions provide the talent and experience needed to meet the diverse challenges facing the community. The recommendations from these groups assist the City Council and Administration in making decisions regarding parks and recreation. These groups include the following:

Historic District Commission

The City of Saugatuck Historic District Commission (HDC) is a seven-member commission with expertise in historic preservation or historic architecture that makes quasi-judiciary decisions on design reviews for proposed exterior work in the designated historic district. Commission members are residents of the City of Saugatuck appointed by the Mayor with City Council approval to serve three-year terms.

Parks and Public Works Committee

The City of Saugatuck Parks and Public Works Committee is a 6-member committee established to provide the City Council with guidance and information on matters relating to public works and parks. Committee members are residents of the City of Saugatuck appointed by the Mayor with City Council approval to serve two-year terms. The Parks and Public Works Committee shall review and provide recommendations to the City Council on the following:

- Updates to the capital improvement plan as well as to

PLANNING COMMISSION

The City of Saugatuck Planning Commission is a 7-member commission empowered by the City Council and is given the authority to establish procedures, standards, and administrative rules whereby applicants are required to submit for review and approval a site development plan. The powers and duties of the Planning Commission are provided by Act No. 285 of the Public Acts of the State of Michigan, as amended.

CITY OF DOUGLAS

PARK SYSTEM INVENTORY

The City of Douglas features 10 parks that include a mix of waterfront parks and sports facilities. Refer to page 70 for the park facility matrix.



MINI PARK

ALICE MCCLAY PARK

This small park is under an acre and not publicly well known as a park.

Park Features: nature viewing

Opportunities: Consider adding parking, accessible paths, and signage.

Accessibility = 0

VETERANS WALK PARK

This park is a less than 1-acre site that provides public access to the riverfront via boardwalk at the southwest end of the Saugatuck-Douglas Bridge over the Kalamazoo River.

Park Features: Waterfront access, fishing, boardwalk, nature viewing, and parking.

Opportunities: Add a new seawall and memorial flag pole, and make improvements to existing landscaping and parking areas. Improve park public awareness and visibility through wayfinding and interpretive signage. Install a small seating area or several benches for improved wildlife viewing and respite. Repair and improve existing boardwalk with safety features such as kick or guard rails. Create an accessible connection to the bike route on Blue Star Highway.

Accessibility = 1



CITY OF DOUGLAS PARK SYSTEM INVENTORY



MINI PARK

PRIDE CELEBRATION GARDEN

The Pride Celebration Garden celebrates the LGBTQ+ community and was donated to the City in memory of Carl I. Jennings and Lawrence W. Gammons. The garden is located at 147 Center Street and was created to honor the LGBTQ+ history in the area and to celebrate diversity.

Park features include: Landscaping, seating, and a wall that honors the lives of lost loved ones.

Accessibility = **3**



THE ROOT BEER BARREL

Douglas is home to the Historic Root Beer Barrel. Built in the 1950s, the barrel-shaped structure is a popular concession stand serving hot dogs and root beer on tap. The site is located along the Beach to Bayou trail. The Barrel has been a subject of curiosity and interest due to its architectural uniqueness and historical ties to the area's tourism industry. Its iconic character and heritage, often featured in photographs and postcards, depicts Douglas's distinctive charm.

Park Features: Concessions, parking, restrooms, yard games, picnic tables, and benches.

Opportunities: Expand parking lot and restrooms, add a pavilion and new structure for food prep and storage, and add barrier-free paths and signage.

Accessibility = **3**



CITY OF DOUGLAS

PARK SYSTEM INVENTORY



MINI PARK

DOUGLAS BEACH

Douglas Beach is located in a quiet waterfront residential and cottage section of the community. The 1.5-acre site provides direct access to the beaches of Lake Michigan and offers opportunities for swimming, viewing sunsets, and beach glass hunting. The beach is accessed by a small parking lot at the top of the bluff, with a series of boardwalk stairs (recently repaired) descending to Lake Michigan. Despite its tucked away location, small size, limited parking, Douglas Beach is a popular destination for residents and tourists. The beach is about a mile's walk south of Oval Beach.

Park Features: Lake Michigan public access via stairwell, restrooms, swimming, picnicking, accessible port-a-john, accessible overlook deck, scenic views minimal parking (free) along Lakeshore Drive, designated barrier-free parking space and accessible paved path from parking to restroom building

Opportunities: Improvements to the access stairwell to replace decking in some areas, consider adding wayfinding, interpretive signs, and lighting. There is no barrier-free access to the picnic tables. Continued dune erosion efforts.

Accessibility = **2**



CITY OF DOUGLAS PARK SYSTEM INVENTORY



NEIGHBORHOOD PARK

WADE'S BAYOU MEMORIAL PARK

Wade's Bayou is a popular 1.8-acre park located along the Kalamazoo River in Downtown Douglas that offers many water-based activities. The park is known for being the perfect fishing or kayak launch spot and is also a beautiful location to watch the sunrise, or view wildlife.

Park Features: waterfront access, fishing, boardwalk, nature viewing, parking, kayak and paddle-board rentals, EZ dock barrier free kayak launch, boat dock, paved trails, gazebo, art sculpture, port-a-john, picnic tables, and benches, and interpretive signage.

Opportunities: additional docks and boardwalk, paved parking lot with designated barrier-free spaces, and wayfinding signage. Consider the addition of a performance space and concessions to create a high-quality entertainment space. Enhance the water's edge with native plantings and plant additional trees for increased shade and habitat. Complete an accessible path through the park space.

Accessibility = **2**



CITY OF DOUGLAS

PARK SYSTEM INVENTORY



NEIGHBORHOOD PARK

BEERY FIELD

Beery Field is a highly used 1.2-acre park located on Main Street in downtown Douglas. The baseball field is heavily used by Saugatuck Public Schools Community Recreation for baseball, softball, and football games and practices. Parking overlaps with downtown parking use.

Park Features: Softball diamond with bleachers, dugouts, and lights for night games, picnic area, playground with multi-generational “Expressions Swing”, restrooms, basketball hoop, picnic tables, benches, and art sculpture.

Opportunities: Consider improvements to the ball field including a paved path, and upgrades to the infield, lighting, scoreboard, and bleachers, providing barrier-free pathways throughout the park to connect facilities, mark barrier-free parking spaces, and provide access aisle. Playground areas are curbed, consider providing barrier-free access.

Accessibility = **3**



CITY OF DOUGLAS PARK SYSTEM INVENTORY



COMMUNITY PARK

SCHULTZ PARK

Schultz Park is a highly used family-friendly 20.0-acre site located on the banks of the Kalamazoo River. The fields are heavily used by the Saugatuck School District and Community Recreation for softball, baseball, and soccer. The north end of the site includes a MDNR owned public boat launch. The site is also home to the only set of pickleball courts in the area which are heavily used.

Park Features: Boat launch ramp with parking and fishing sites, soccer field, baseball/softball fields with dugouts, bleachers, batting cage, and lighting, picnic pavilion, porta-johns, children's playground, dog park, sand volleyball, two (2) disc golf baskets, pickleball courts, and barrier-free van parking near playground with accessible sidewalk to the pavilions/picnic tables.

Opportunities: Improvements to the baseball/softball field including turf, infield, bleachers, and paving for barrier-free accessibility, permanent restrooms, potable water, barrier access for picnic tables, replacement of the picnic shelter, resurfacing and expand pickleball courts with paved parking and accessible paths, renovate the sand volleyball court, and add 5-12 year old play equipment, storage building, adult outdoor fitness area, and add shade pavilion, potable water, sand pit, and trees to the dog park.

Accessibility = **3**



CITY OF DOUGLAS

PARK SYSTEM INVENTORY



SPECIAL USE PARKS

DOUGLAS MARINA

Douglas Marina, formally known as Point Pleasant Park, is just under an acre and located on the Kalamazoo River. The city purchased the site with the help of a MDNR Trust Fund grant. The site provides opportunities for waterfront activities including seasonal and transient boat slips. The City has developed a Master Plan for the site that includes boardwalk, marina expansion, pavilion with restrooms, accessible parking, and natural/native landscaping.

Park features include: Currently the site has not been redeveloped for the park and contains structures from the previous owner.

Opportunities: Implement elements of the Master Plan as funds become available.

Accessibility = **1**



UNION STREET LAUNCHING SITE

This site includes a narrow strip of land off of Blue Star Highway providing boat access to the Kalamazoo River.

Park Features: Boat launch, limited parking, fishing, nature observation, port-a-john, and informal connection (turf path) to the Veteran's Boardwalk area.

Opportunities: Signage, expand parking, fishing deck.

Accessibility = **1**



CITY OF DOUGLAS

ADMINISTRATIVE ORGANIZATION

The City of the Village of Douglas operates under a Council/Manager form of government. The Council Manager plan is a system of local government that combines the political leadership of an elected City Council with the professional managerial experience of the City Manager.

DOUGLAS CITY COUNCIL

The City Council consists of seven members (serving two-year terms) including the Mayor and the Mayor Pro-Tem. The City Council is responsible for adopting and amending city laws and ordinances, determining city policies and standards, and authorizing the annual city budget. The Council also directs the City Manager who is responsible for the day-to-day operations of the city and is the chief policy advisor to the Council.

DOUGLAS CITY MANAGER

The City Manager serves as the Chief Administrative Officer for the city, ensuring all laws and ordinances are properly enforced, implementing policies and directives of the council, and coordinating the day-to-day activities of diverse city operations and staff. The City Manager is also responsible for the following:

- Administers the day-to-day operations and policies of the City
- Determines and ensures that employees are aware of the City objectives and are performing their functions toward accomplishing these objectives
- Assists in the preparation of the annual budget with the Finance Director / Treasurer; advises the City Council regarding the City's financial condition including the status of major projects and programs
- Prepares and presents periodic and special reports concerning activities of municipal government
- Attends and participates in Council meetings, including presenting special studies and reports requested by the Council or on its initiative.
- Represents the city in intergovernmental relationships with neighboring townships and cities
- Attends and participates in professional meetings/conferences on current developments in municipal government
- Performs special projects as directed by the Council
- Performs a wide variety of relative administrative and executive duties and responsibilities including hiring and supervising the City's staff

DOUGLAS DEPARTMENT OF PUBLIC WORKS

The City of Douglas Public Works Department is responsible for maintaining streets and roadways, street sweeping, paving, snow removal and salting, pothole repair, crosswalk maintenance, traffic sign placement, and striping. As well as maintaining streets, the DPW is also responsible for performing the following tasks:

- Maintenance of City Hall, DPW Garage, and the Douglas Police building, and City-owned equipment.
- Maintenance of parks, playgrounds, ball fields, boat launch facilities, bridges, public restrooms, and beach.
- Planting new trees in public rights-of-way and maintenance and trimming of City-owned trees.
- Maintenance of downtown street lighting, landscaping, hanging seasonal banners, and parking lots.
- General setup, assistance, and clean-up of civic events.

CITY OF DOUGLAS

ADMINISTRATIVE ORGANIZATION

DOUGLAS DOWNTOWN DEVELOPMENT AUTHORITY

The Douglas Downtown Development Authority was created to plan for and implement public improvement projects in the downtown area that are considered necessary for future economic growth. The DDA has created an overall development plan that includes improvements for parks, non-motorized facilities, public art, events and festivals, signage, wayfinding and gateway/placemaking.

DOUGLAS COMMITTEES AND COMMISSIONS

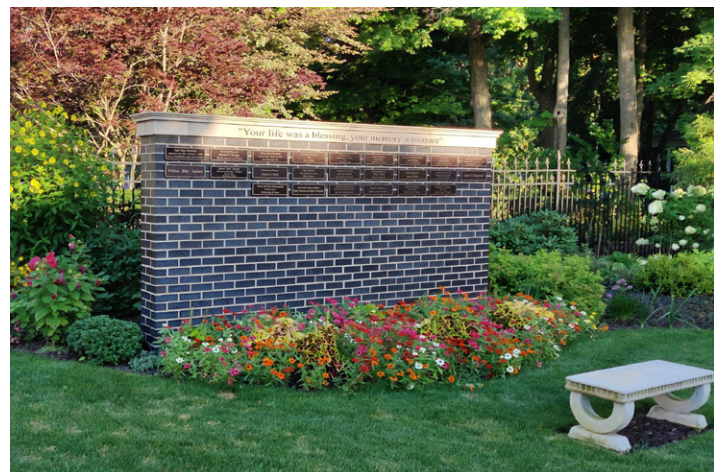
The City relies on citizen participation on many committees and commissions to help serve the community. The citizens serving on the committees and commissions provide the talent and experience needed to meet the diverse challenges facing the community. The recommendations from these groups assist the City Council and Administration in making decisions regarding parks and recreation. These groups include the following:

Douglas Parks Committee

The City of the Village of Douglas Parks Committee is a 6-member ad hoc committee established to provide the City Council with guidance and information on matters relating to parks. Committee members are residents of the City of Douglas appointed by the Mayor with City Council approval. This committee was created specifically to assist in the development of this Tri-Community Parks and Recreation Plan and has been set up for a one-year term.

Douglas Planning Commission

The City of the Village of Douglas Planning Commission is a 7-member commission empowered by City Council and is given the authority to establish procedures, standards and administrative rules whereby applicants are required to submit for review and approval a site development plan. The powers and duties of the Planning Commission are provided by Act No. 285 of the Public Acts of the State of Michigan, as amended.



CITY OF DOUGLAS ADMINISTRATIVE ORGANIZATION

During the master planning process, the project team hosted a focus group session with the ad hoc Douglas Parks Committee to perform a NOISE Analysis to determine internal and external Needs, Opportunities, Improvements, Strengths, and Exceptions within the Douglas Park system. This strategic planning approach involved reviewing existing conditions in order to identify specific requirements (Needs), potential areas for growth or untapped potential (Opportunities), possible enhancements or optimizations (Improvements), inherent advantages or positive attributes (Strengths), and the overall performance or success of the current system and administration (Effectiveness).

By comprehensively analyzing these elements, the NOISE analysis aided in an informed decision-making process and the formulation of an action plan (see Chapter 5) to address shortcomings, capitalize on strengths, and seize opportunities for future development or improvement. This exercise was an important step for committee members as they plan for a permanent parks commission or board that will eventually aid the City in future park project planning and support. Below are the findings from the focus group workshop.

NEEDS ASSESSMENT FINDINGS

STRENGTHS THEMES

1. QUALITY PLAYGROUNDS*
2. CREATIVE, INCLUSIVE SPIRIT*
3. PUBLIC WATER ACCESS*
4. DIVERSE SPORTS FIELDS/
COURTS*
5. NON-MOTORIZED TRAILS*
6. NATURAL BEAUTY*

OPPORTUNITY THEMES

1. ESTABLISH A PARKS AND REC
BOARD/COMMISSION
2. FOSTER PARTNERSHIPS WITH
NEIGHBORING
MUNICIPALITIES +
ORGANIZATIONS*
3. APPLY FOR GRANTS TO FILL
FUNDING GAPS
4. UTILIZE EXISTING
INFRASTRUCTURE TO
CONNECT NON-MOTORIZED
TRAILS*

NEEDS THEMES

1. LOCAL MUNICIPALITY
OVERSIGHT
2. PUBLIC FUNDING SOURCE
3. IMPROVED + NEW
ACCESSIBLE RESTROOMS
4. INFRASTRUCTURE
IMPROVEMENTS
5. INDOOR GATHERING SPACE

IMPROVEMENT THEMES

1. COMMUNICATION WITH
NEIGHBORING
MUNICIPALITIES*
2. INCREASE STAFFING /
FUNDING FOR MAINTENANCE
AND UPKEEP OF EXISTING
PARK FACILITIES
3. ENHANCE AND EXPAND THE
DOUGLAS HARBOR AND
MARINA FOR PUBLIC
ENJOYMENT*

*Denotes Effectiveness (areas/initiatives that are currently happening)



SAUGATUCK PUBLIC SCHOOLS SYSTEM OVERVIEW

Public school facilities can add tremendous recreational value to a community by providing fields and courts as well as recreational programming that include camps, lessons, classes, leagues, and community events. The Saugatuck Public School District serves residents of the City of Saugatuck, the City of the Village of Douglas, and portions of Saugatuck and Laketown Townships which includes approximately 5,485 people according to the National Center for Education Statistics. The district contains an elementary school (Douglas Elementary School) offering preschool through fifth grade, a middle school (Saugatuck Middle School) housing sixth through eighth grades, and a high school (Saugatuck High School) housing grade nine through twelve.



SCHOOL PARK

DOUGLAS ELEMENTARY SCHOOL

Douglas Elementary School is located on Randolph St and includes 8.6 acres. Enrollment for this school for the 2023-2024 school year is 335 students, which is slightly down from the past five years. Recreational facilities include Elementary School Playground with play structures, swings, and several sets of play equipment, the High School Baseball Field, basketball court, indoor gymnasium, and restrooms.

SAUGATUCK MIDDLE SCHOOL / HIGH SCHOOL

The Middle school and High School are within the same building and are located on a 12.7-acre site on Elizabeth Street. Enrollment for the middle school is 190 students and enrollment for the high school is 259 students for the 2023-2024 school year, which are both slightly down from the past five years. Recreational facilities include lighted football / soccer field, track, four (4) tennis courts, softball field, Performing Arts Center, two (2) indoor gymnasiums, locker rooms, and indoor concessions. Gyms are used for volleyball, basketball, tennis, weight training, batting cages, pitching machines, band concerts, plays, dance recitals, parent and community group meetings, governmental meetings, and other community events.



SAUGATUCK PUBLIC SCHOOLS SYSTEM OVERVIEW

SAUGATUCK HIGH SCHOOL STADIUM

Saugatuck Public Schools Stadium is the only full-size regulation football field, soccer field, and track in the community. This field has eleven teams who need this size field for practice and play games on this field weekly from 3:30 pm – 8pm during the fall months.

- Varsity, Junior Varsity, and Middle School football teams share the field and practice every weekday from 3:30 pm to 6 pm when games are not scheduled.
- Varsity, Junior Varsity, and Middle School football, and Varsity and Middle School Soccer play games during the week on the stadium field.
- Varsity and JV girls' soccer in the spring.
- Track and Field in the spring.
- Grades 5th and 6th tackle football and 3rd and 4th Flag football teams will share the stadium from 6:15 pm to 7:30 pm when there is no conflict with Varsity, JV, or Middle School Games (generally 3-4 conflicts a week). During these conflicts, the football teams will practice on the outfields of the Beery Softball Field and High School Softball Field. These "makeshift" football fields are less than a quarter of the size of a regulation football field.
- Games for tackle football, flag football, and grades 5th and 6th soccer are scheduled for Saturdays only due to a lack of field availability.
- Recreation sports are also at the mercy of the high school's athletic schedules. When there is a rain out or scheduling conflict, they take precedent over the younger levels causing last-minute cancellations of practices and games.

SCHULTZ PARK SOCCER FIELD

The soccer field at Schultz Park in Douglas is used by many teams. Due to the heavy use of the field, it shows wear that extends into the spring season, requiring additional maintenance.

- The boys' Varsity and Middle School soccer practice together from 3 pm to 5 pm on the Schultz Park Soccer U-10 field. This field is not regulation size and is designed for younger age groups.
- Boys and girls 5th and 6th grade soccer teams practice here and are limited to two days per week.
- Community Recreation teams and Varsity Soccer teams practice on this smaller size soccer field
- Grades 3-4 soccer teams use this field as their practice and game field.
- Tee-ball teams practice on the Schultz Park soccer field.
- Community Recreation pays for a storage unit at Schultz Park entrance (Pincrest Storage Units).

SCHULTZ PARK SOFTBALL FIELD

Saugatuck Community Recreation has 11-13 teams that range from Pre-K to 2nd grade. Due to lack of field space, every team is limited to one-hour practice two times a week. To accommodate them, three "makeshift" soccer fields have been created in the outfield of the Schultz Park Softball field (during fall soccer season).

- This field has use limitations for older age groups due to the base path and pitching rubber dimensions, however, Boys Middle School, JV, and Varsity Baseball will use Schultz Field for practice on occasion due to field limitations. A portable mound is available at this field.
- This field can be used for adult softball (60ft bases/46ft mound) and Minors 2 and Majors level (grades 3rd – 6th).
- In 2003, Community Recreation, Douglas, and the State of Michigan renovated the softball field portion of the park. The improvements included a new field surface, fencing, lights, and open space beyond the softball field (U-10 Soccer Field). Community Recreation also installed dugouts, scoreboard, and a batting cage while maintaining the infield for games and practices.

SAUGATUCK PUBLIC SCHOOLS SYSTEM OVERVIEW

BEERY SOFTBALL FIELD

This field is small and can mainly accommodate younger levels Pre-K – 2nd grade due to the small dimensions (60ft bases/35ft mound). The field is used by Community Recreation flag football, K-6 football, tee ball, girls minor 1 and 2, girls majors 1 and 2, and boys minor 1. Community Recreation has made improvements to this facility including lights, improving the infield (grass), new fence, and backstop. Community Recreation also maintains the infield for games and practices.

VARSITY SOFTBALL FIELD

Major, Middle School, Varsity level only (60ft bases/ 43ft mound) renovated in 2008. Community Recreation also maintains the infield for games and practices.

VARSITY (DEMEREST) BASEBALL FIELD

Middle School, Varsity and Junior Varsity level Baseball (90ft bases/60'6 ft raised mound) renovated in 2008. Community Recreation also maintains the infield for games and practices.

INDOOR GYMNASIUMS

Saugatuck Public Schools has three basketball gyms, the high school main gym, auxiliary gym, and the Douglas Elementary gym. Although the gyms get used throughout the year, scheduling conflicts occur between November through April. High school athletic teams practice 2-3 hours every day, taking up most gym time after school.

Teams that are using the three gyms for practice and games during these months include: Community Recreation boys' and girls' basketball and girls' grades 5-6 volleyball, middle school boys' and girls' basketball, JV boys and girls basketball, Varsity basketball, Varsity Club volleyball, adult basketball league, adult volleyball league, Boys and Girls Club. The gyms are also used for several non-sport events and activities including Band Concerts, Dance Recitals, Plays, etc.



SAUGATUCK PUBLIC SCHOOLS ADMINISTRATIVE ORGANIZATION

Saugatuck Public Schools is governed by the Board of Education which is a six-member elected board of trustees. The Board of Education is responsible for policy development and approval, budget oversight, hiring and evaluating personnel, curriculum approval, community engagement, student welfare, ethical oversight, and strategic planning. The Board also directs the Superintendent who is responsible for managing the day-to-day operations of the district including administrative management, student welfare and safety, facilities, athletics, and programs.

Saugatuck Public Schools operates and maintains numerous athletic and recreational facilities, all of which are available to the public at appropriate times. Many of the area-wide seasonal recreational programs operate on school property. Administration and planning of the district's recreation facilities and programs are the responsibility of the Athletic Director, Recreation Director, Director of Finance and Business, Physical Education teachers, Athletic Booster Club, and the school board. The Superintendent oversees the overall administration of the facilities and programming. Maintenance of Saugatuck Public School's recreational facilities is performed by the district's maintenance staff.

COMMUNITY RECREATION

Saugatuck Public School Community Recreation creates and manages a wide range of high-quality wellness and recreation programs. Programs largely consist of youth and adult sports camps, classes, age-level leagues, lessons, and events that promote citizen involvement and a strong sense of community. The Community Recreation Director oversees the program and manages the day-to-day operations.

Community Recreation was created in 1996 and is funded by a millage (.25 mil), which generates approximately \$150,000 annually, as well as \$40,000 that is generated by registration fees and sponsorships. Community Recreation provides over 60 leagues, events, and clubs throughout the school year and provides both a free equipment exchange program and over 60 full scholarships for local families each year. The school district also has cooperative agreements with City of Saugatuck, City of the Village of Douglas, Saugatuck Township and Laketown Township to share community park facilities for district athletics, which is a necessity due to the limited amount of courts and fields in the district.

Even though overall school enrollment is down from previous years, Community Recreation continues to grow, adding new programs, additional teams, and leagues. Along with the growing participation numbers, the district has shifted to joining larger and more competitive leagues like District 9 Little League, SAC Middle School Baseball and Softball, Lakeshore Soccer League, Lakeshore Basketball League, Lakeshore Volleyball League, and the West Michigan Junior Football League. These leagues encompass teams from along the Lakeshore extending east to Grand Rapids. The switch to the new leagues creates longer seasons, more games, and a need for regulation fields. Community Recreation has access to school fields and gyms, but high school athletics take priority. The high demand for courts and field time, combined with limited overall facilities, creates many less than ideal situations such as: complicated team practice schedules, late evening and weekend practices, limited practice intervals, playing on "make-shift" or non-regulation size fields, faster than normal wear and tear on facilities, maintenance and efficiency issues due to multiple locations spread out at different sites with tight schedules, teams playing on fields with the incorrect dimensions for their age level, and many other logistical issues. The school district is in dire need of expanded recreational facilities as they have outgrown their current properties and do not have land available to expand. This makes the continued partnership with the Tri-Community agencies for shared and expanded community recreational facilities important moving forward.

SAUGATUCK PUBLIC SCHOOLS PROGRAMS AND SERVICES

PROGRAMMING AND SERVICES

Saugatuck Township, the City of Saugatuck, and the City of the Village of Douglas does not currently offer recreational based programs and services. Recreation programming is performed by a variety of partners including the Saugatuck Public Schools Community Recreation Department, the Saugatuck-Douglas District Library, Saugatuck-Douglas History Center, Douglas Downtown Development Authority, Saugatuck Douglas Area Business Association, Saugatuck Center for the Arts, the Ox-bow School of Art, and other civic organizations. The Saugatuck Public Schools Community Recreation Department administers the area's recreation programs. The Tri-community area offers a wide variety of recreational programming including soccer, baseball, football, cheerleading, T-ball, softball, swimming, tennis, basketball, volleyball. Some non-athletic programs are also offered including hiking club, Labor Day bridge walk, art classes, exercise classes, martial arts, and ski club.

The Community Recreation Programs offered by Saugatuck Public Schools include the following:

Youth Soccer Leagues U-6	Start Smart Multi Sport Program	Youth Tennis Lessons
Youth Soccer Leagues U-8	Basketball Grades K&1	Youth Pickle Ball Camp
Youth Soccer Leagues BU-10	Basketball Grade 2	Theater Camp
Youth Soccer Leagues GU-10	Girls Basketball Grades 3&4	Adult Fitness Classes
Youth Soccer Leagues BU-12	Girls Basketball Grades 5&6	Golf – Clearbrook
Youth Soccer Leagues GU-12	Girls Basketball Grades 7&8	Adult Tennis Lessons
Youth Soccer Camp	Boys Basketball Grades 3&4	Adult Pickle Ball
MS Soccer Camp Boys	Basketball Grades 5&6	Swimming Lessons Level 1
Tee Ball	Boys Basketball Grades 7&8	Swimming Lessons Level 2
Youth Baseball Boys Minors 1	Girls Basketball Camp	Swimming Lessons Level 3
Youth Baseball Boys Minors 2	Boys Basketball Camp	
Youth Baseball Boys Majors	Girls MS/HS Basketball Camp	
Youth Baseball Boys MS	Adult Basketball	
Start Smart Baseball	Volleyball Grades 5&6 League	
Youth Softball Girls Minors 1	Volleyball Grades 7&8 League	
Youth Softball Girls Minors 2	Volleyball Boys High School League	
Youth Softball Girls Majors	Volleyball Youth Camp	
Youth Softball Girls MS	Volleyball Adult	
Softball Pitching Clinic	Youth Track Camp	
Baseball Skills Camp	Lakeshore Track Meet	
Softball Skills Camp	Ski Club	
Flag Football League Grade 1&2	Blue Star Bridge Walk Event	
Youth Football Grades 3&4	Senior Hiking Club	
Youth Football Grades 5&6	Senior Social Tennis	
Youth Football Camp	Boater Safety Class	
Cheerleading Grades 3-6	Sailing Classes	

TRI-COMMUNITY BUDGETING + FUNDING

Budgets for parks, programs, services, and maintenance are located in the Appendix of this document. The budget includes Operation and Maintenance, Capital Improvements, and Programs and Services. The basic sources for funding to support the operating and capital improvement budgets of the Tri-Community agencies are the following: taxes, fees and charges, government grants, and gifts or bequests.

Taxes: Consisting of income tax and local real estate or property taxes; which are derived by assessing industrial or residential property within the borders of the municipality at a given rate.

Grants: Park development has benefited from a variety of grants. Tri-Community agencies has been successful in obtaining grants from the Michigan Department of Natural Resources (MDNR) in the past. All grant assisted facilities are still present and open to the public as shown in the Park Development Grant Summary in the Appendix.

Fees & Charges: Consisting of monies collected for program participation and facility rentals. Fees and charges are reviewed annually to ensure an equitable system to offset departmental operating costs and provide value to program participants and facility users.

Gifts & Bequests: Included are gifts that come from private sources such as foundations, business firms, or individuals. These are solicited when accompanying stipulations are such that the gift would be determined beneficial to City/Township responsibilities for the provision of park and recreational services.

TRI-COMMUNITY FACILITIES MATRIX

	Size (Ac)	Accessibility Rating	Category	Baseball / softball	Soccer	Football	Stadium / Track	Basketball	Tennis	Pickleball	Sand Volleyball	Playground	Restrooms	Picnic Shelter	Off-Street Parking	Waterfront Access	Beach / Swimming	Picnic Tables / Grills	Benches	Paved Paths	Nature Trails	Nature Area / Observation	Fishing	Boat / Kayak Launch	Boardwalk / Dock	Dog Park	Art / Interpretive Signs	Open Space	
SAUGATUCK TWP																													
Amelanchier	4.0	2	NR																		X	X							
Blue Star Hwy Memorial	0.5	1	SU											1													X	X	
River Bluff Park	27.0	2	C									1	1*	1	X	X		X			X	X	X	X			X	X	
Sundown Park	0.3	1	M												X			X	X			X						X	
Tails and Trails	39.5	2	C										1*	2	X						X					1			
TOTAL	71.3											1	2*	4												1			
CITY OF DOUGLAS																													
Alice McClay Park	1.0	1	M																			X							
Douglas Beach	1.5	2	M										1		X	X	X	X	X	X		X			X		X		
Harold Beery Field	2.7	3	N	1				1				2	1		X			X	X								X		
Howard Schultz Park	20.0	3	C	1	1					8	1	2	1*	1	X	X		X	X	X				X	X		1		X
Douglas Marina	0.8	1	SU										1		X	X		X	X					X	X			X	
Pride Celebration Garden	0.1	3	M												X				X			X					X		
The Root Beer Barrel	1.0	3	M										1*		X			X	X								X		
Union St Launch Site	0.2	1	SU										1*		X	X							X	X					
Veteran's Walk	1.0	2	M										1*		X	X		X	X				X		X				
Wade's Bayou Memorial Park	1.8	2	N										1*	1	X	X		X	X	X		X	X	X	X		X		
TOTAL	30.1			2	1			1		8	1	4	8	2												1			
CITY OF SAUGATUCK																													
Airport Property	169.1	0	NR																		X	X						X	
Coghlin Park	0.5	2	M											1		X		X	X	X			X		X		X	X	
Cook Park	1.0	2	M													X		X					X		X		X	X	
Jones Park	0.5	4	M																X	X		X					X		
Mildred Peterson Nature Preserve	16.0	2	NR																X		X	X	X						
Mize Rose Garden	0.2	4	M																X		X	X					X		
Mt. Baldhead	100.0	2	R										1	2	X	X		X	X	X	X	X	X		X		X		
Oval Beach	50.0	3	R									1	1	1	X	X	X	X	X		X	X	X		X			X	
Saugatuck Harbor Natural Area	173.0	2	NR													X						X							
Village Square Park	2.5	3	N					2	1	1		1	1						X	X							X		
Wicks Park	0.5	2	M										1	1		X			X	X				X		X		X	
Willow Park	0.2	3	M													X		X	X				X		X				
TOTAL	513.5			2	1	1	1	4	5			2	4	5															
SAUGATUCK SCHOOLS																													
Douglas Elementary	8.6	3	SP	1				1				3			X														
Saugatuck M.S. / H.S	12.7	3	SP	1	1	1	1		4						X														
TOTAL	21.3			2	1	1	1	1	4			3																	
TRI-COMMUNITY TOTAL																													

Mini Park (M), Neighborhood Park (N), Community Park (C), Special Use (SU), Natural Resource Area (NR), Regional Park (R), School Park (SP)

* = Port-a-john

School facilities includes 3 indoor gyms, indoor concessions, and a performing arts center

TRI-COMMUNITY TRAILS AND MARINAS MATRIX

	Size	Accessibility Rating	Category	Baseball / softball	Soccer	Football	Stadium / Track	Basketball	Tennis	Pickleball	Sand Volleyball	Playground	Restrooms	Picnic Shelter	Off-Street Parking	Waterfront Access	Beach / Swimming	Picnic Tables / Grills	Benches	Paved Paths	Nature Trails	Nature Area / Observation	Fishing	Boat / Kayak Launch	Boardwalk / Dock	Dog Park	Art / Interpretive Signs	Open Space
SAUGATUCK DUNES STATE PARK TRAILS																												
Beach Trail	1.2 mi	1	NT												X	X					X	X						
Livingston Trail	0.9 mi	1	NT												X	X					X	X						
North Trail	2 mi	1	NT										X	X	X	X					X	X						
South Trail	5.2 mi	1	NT													X					X	X						
TOTAL	9.3 mi																											
MT BALDHEAD & THE PENINSULA TRAILS																												
Crows Nest Trail	1.7 mi	1	NT																		X	X						
East Ridge Trail	0.4 mi	1	NT																		X	X						
Fishtown Trail	0.5 mi	1	NT																		X	X						
Forward Movement Trail	0.3 mi	1	NT												X						X	X						
John Woolman Trail	0.8 mi	1	NT												X			X			X	X			X			
Mt Baldhead Trail	0.3 mi	1	NT												X						X	X						
North Woods Trail	0.5 mi	1	NT												X						X	X						
Saugatuck Harbor Natural Area	3.0 mi	1	NT																		X	X						
South Ridge Trail	0.3 mi	1	NT												X						X	X						
TOTAL	7.8 mi																											
REGIONAL / PARK TRAILS																												
Beach to Bayou	1.6 mi	4	PT																	X								
Beeline Trail	6.6 mi	4	PT																	X								
Blue Star Trail North	4.2 mi	4	PT																	X								
Farview Nature Park	2.3 mi	1	NT																		X							
Huyser Farm Park	1.0 mi	1	NT																		X							
New Richmond Bridge Park	0.6 mi	4	PT																	X								
Outdoor Discovery Area	3.0 mi	1	NT																		X							
Peterson Preserve Interurban Trail	0.8 mi	2	NT																		X							
River Bluff Park	1.4 mi	1	NT																		X							
Wade Memorial Nature Sanctuary	1.2 mi	1	NT																		X							
Wau-Ke-Na Preserve	3.0 mi	1	NT																		X							
TOTAL	25.7 mi																											
BOATING FACILITIES																												
Chain Ferry		3													X	X						X						
Coghlin Park	0.5	2												1		X		X	X	X			X		X		X	X
Douglas Marina	0.8	1													X	X						X	X					
Douglas Schultz Park Boat Launch	9.0	2										X			X	X						X	X	X				
MDNR 63rd St Boat Launch	0.2	2													X	X						X	X					
New Richmond Bridge Park Launch		2													X	X						X	X					
River Bluff Park Access	27.0	2													X	X						X	X					
Spear St Boat Ramp	0.2	2														X						X	X					
Union St Boat Launch	0.2	1													X	X						X	X					
Wades Bayou Launch and Dock	1.8	3											X		X	X						X	X	X				
TOTAL	39.7																											

Nature Trail (NT), Paved Trail (PT)

MAKING THE CONNECTION: NON-MOTORIZED TRAILS

Non-motorized transportation, with facilities designed primarily for pedestrians and bicyclists, is a critical element of an integrated parks and recreation system. A connected system of non-motorized facilities could help promote physical activity and healthy lifestyles, relieve traffic congestion, reduce air pollution, fuel consumption, and improve quality of life. Trails, greenways, and the park systems provide important, carbon-free transportation options and link residents to popular destinations and to one another.

There are a few different types of trails that can provide both transportation and recreation opportunities. Trails may be located within parks, on an independent right-of-way, or within the road right of way. Connector Trails are defined as “multipurpose trails that emphasize safe travel for pedestrians to and from parks and around the Community” (J.D. Mertes and J.R. Hall, Park, Recreation, Open Space and Greenway Guidelines, 1995). These trails are generally located within the road right-of-way and can be divided into two types. Type I has separate paths for different user types, such as pedestrians and bicyclists. Type II has mixed uses and is suited to lighter use patterns. Park Trails include multipurpose trails located within greenways, parks, and natural resource areas and focus on recreational value and harmony with the natural environment. There are three types of trails within the Park Trail category and include Type I: Single purpose hard surfaced trails for pedestrians or bicyclists; Type II: Multipurpose hard-surfaced trails for pedestrians or bicyclists; Type III: Nature trails for pedestrians that may be hard or soft surface.

There are approximately 42.8 miles of trails within the Tri-Community area, most of which are nature trails, with ownership spread among the City of Saugatuck, City of Douglas, Saugatuck Township, Allegan County, and the State of Michigan. These trails include a mix of paved non-motorized trails and nature trails within parks and natural areas.

PAVED TRAILS

Blue Star Non-Motorized Linear Trail: The Blue Star Trail will be a 20-mile, non-motorized multipurpose recreational pathway that will eventually connect Holland to South Haven. When completed this trail will connect to other regional trails including the Beeline Trail, Kal-Haven Trail, Van Buren Trail, and the Beach to Bayou Trail. The existing completed section includes a 4.2-mile stretch that starts at the trail head at 136th and 64th Streets, and generally follows the Blue Star Highway southbound on the east side of the City of Saugatuck and into Douglas. Three sections are in various stages of the design process including the Main Street to Maple Street section, the Maple Street to Old Allegan Road section, and the Main Street to Holland Street section. Fundraising, design, and promotion of the trail is championed by the Friends of the Blue Star Trail, and trail ownership includes City of Douglas and Saugatuck Township.

Beach to Bayou Trail: This 1.6-mile paved path is managed by the City of Douglas and includes a combination of dedicated walking lanes, sidewalks, and paved trails. The trail follows Center Street from Wade’s Bayou on the river along the east side of Douglas Downtown to Douglas Beach at Lake Michigan, passing the Root Beer Barrel on the way.

Beeline Trail: This 6.6-mile paved path is shared by bicyclists, runners, and walkers and is managed by Laketown Township. The trail heads north from the trailhead on Blue Star Hwy and 64th St to 104th St and then east to Beeline Rd which heads to Holland.

New Richmond Bridge Park Trail: This 0.6-mile trail is managed by Allegan County and includes a section of boardwalk. The trail starts at the trailhead parking lot on Old Allegan Rd, crosses the Kalamazoo River on a 400’ swing bridge, and follows the river within the park. Amenities include benches, picnic tables and grills, interpretive signs, and vault restrooms.

NATURE TRAILS

Saugatuck Dunes State Park: Offers four nature trails that offer hiking and dune climbing experiences for both beginners and experienced users. The trails provide stunning views and vistas of Lake Michigan and the surrounding area as well as access to the shore. The trails include:

- North Trail is a 2-mile loop trail on the north end of the park with an inner and outer loop option
- Beach Trail is a 1.2-mile loop trail that offers the easiest access to the beach
- Livingston Trail is a 0.9-mile heavily wooded trail that includes the most direct route to the beach
- South Trail is a 5.2-mile loop trail and is the longest of the four trails

Mount Baldhead and the Peninsula: Multiple nature trails within the Saugatuck Harbor Natural Area, Mt Baldhead Park, and Tallmadge Woods and provide access to Lake Michigan and the Kalamazoo River. The trails include:

- Saugatuck Harbor Natural Area trail includes a 3-mile trail network through the park that connects to the north end of the Oval Beach parking lot
- Crows Nest Trail is a 1.7-mile loop trail within Tallmadge Woods
- East Ridge Trail is a 0.4-mile trail that connects the Crows Nest Trail to the Fishtown Trail
- Fishtown Trail is a 0.5-mile loop trail just north of Mt. Baldhead Park
- North Woods Trail is a 0.5-mile trail from the top of Mt. Baldhead to Oval Beach
- Mount Baldhead Steps 300 steps, divided into 15 flights, with seats for resting every other flight, offers stunning scenic views
- Mount Baldhead Park Trail is a 0.3-mile trail west from the top of Mt. Baldhead to Oval Beach

- South Ridge Trail is a 0.3-mile trail from the top of Mt. Baldhead south to Perryman St. and Oval Beach
- Forward Movement Trail is a 0.3-mile trail starting at Val Dalson and Park Streets and heads west to the John Woolam Trail
- John Woolam Trail is a 0.8-mile trail between Oval Beach and Chain Ferry Landing at Park Street

River Bluff Park: Located in Saugatuck Township, the park includes a 0.7-mile nature trail that goes from the wooded area to the lake.

Peterson Preserve Interurban Trail: A 0.4-mile nature trail that follows the route of the electric interurban train that came from Holland in the early 1900's.

Wade Nature Sanctuary: A 1.2-mile nature trail divided into two loops overlooking Silver Lake.

Farview Nature Park: A 2-mile nature trail in Laketown Township that travels through wooded areas and around a lake. This trail also overlaps with a equestrian trail. This park was also a stop on the Interurban train route.

Huyser Farm Park: Offers a 1-mile nature trail within an undeveloped park in Laketown township.

The Outdoor Discovery Center: Located in Fillmore Township, the site includes eight nature trails totaling 2.5 miles through diverse ecosystems.

Wa-Ke-Nah Preserve: Located in Ganges Township, the property includes 3 miles of nature trails that traverse prairies, woods, and old fields.



RIVERBLUFF PARK, SAUGATUCK TOWNSHIP

OTHER COMMUNITY FACILITIES

BOATING FACILITIES AND MARINAS

Lake Michigan, the Kalamazoo River, and Kalamazoo Lake provide an enormous amount of scenic and recreational opportunities for residents, and seasonal visitors and attract tourists from all over the country. In addition, these beautiful resources provide opportunities for the enjoyment of natural landscapes, unique ecosystems, and wildlife observation. The Tri-Community agencies have been working towards the preservation and conservation of these environmentally sensitive areas along the lakeshore for passive recreational purposes, however the economic benefits of waterfront development have led to the need for providing facilities such as marinas, docks, and other facilities for the boating and fishing industry. Both public and private marinas exist in the harbor area which include boat slips, transient docks, launch areas, fish cleaning stations, mooring sites, and pump-out facilities.

[Douglas Marina](#) includes 15-slips located at 201 S. Washington St and has approximately 500 feet of Kalamazoo Lake frontage.

[Schultz Park Launch](#) Located at Schultz Park Drive near US-31, this facility is adjacent to Schultz Park to the north but owned by the Michigan Department of Natural Resources. This facility provides access for motorized boats.

[Wades Bayou Dock and Launch](#) Located at the east end of downtown Douglas off Center Street, this park offers docks, boat launch, transient slips, barrier free kayak and canoe launch, and other park features.

[Union Street Launch Ramp](#) Located at the north end of Union Street north of Blue Star Highway this site offers motorized boat access to the Kalamazoo River with limited parking.

[Saugatuck Township River Bluff Park Dock and Shore Access](#) Located at River Bluff Park off Old Allegan Road this site offers 0.5 mile of undeveloped shore access to the Kalamazoo River.

[Michigan DNR 63rd Street/Hacklander Boat Launch](#) Located at the end 63rd Street south of the Kalamazoo River this is a DNR owned and operated site that offers a hard surface ramp for medium sized watercraft, low water depth, 44 parking spaces, and public toilet.

[New Richmond Bridge Park Launch](#) Located at New Richmond Bridge Park operated by Allegan County Parks at the end of Old Allegan Road and 58th Street in Manlius Township. Offers hard surface ramp for medium sized watercraft, low water depth, 26 parking spaces, and public toilet.

[Spear Street Boat Ramp](#) - 66' wide launch site (street end) on Kalamazoo River

[Chain Ferry](#) is the last operating hand-cranked ferry in the US. This vessel takes people, pets, and bikes across the Kalamazoo River where the steps to Mt. Baldhead and the historic Pump House Museum await. The cost is \$2 per person one way.



PRIVATE / COMMERCIAL BOATING FACILITIES

Saugatuck/Douglas has long been a favorite destination for boating enthusiasts, from the vast freshwater expanse of the Big Lake to the scenic Kalamazoo River, the picturesque waterways has attracted many private facilities that offer charter fishing, sailing cruises and tours, boat charters, and boat, kayak, paddleboard, jet ski, and canoe rentals. There are approximately over 900 slips for transient and seasonal boaters on the shores of Kalamazoo Lake and River, as well as facilities that offer boat storage, repairs, fuel, and nautical equipment.

Coral Gables Marina: 15 seasonal slips with an on-site restaurant. 220 Water St., Saugatuck

Harbor Saugatuck Yacht Service: 54 seasonal slips, 2 transient slips pump out service. 868 Holland St., Saugatuck

Safe Harbor Tower Marina: Docking for boats up to 100' and includes water and electric hookup. Pump out service available. 216 St. Peters Dr., Saugatuck

Sergeant Marina: Deep-water slips with 30- & 50-amp electric service up to 50'. Mid-grade gas & premium diesel, ice, in-slip pump-outs, clubhouse, bathrooms and showers, gated parking, wireless internet. Limited transient slips, reservations recommended. 31 Butler St., Saugatuck

Shore Harbor Marina: Boutique marina featuring seasonal mooring for boats 20-90', and on-site restaurant. 876 Holland St., Saugatuck

Singapore Yacht Club: 48 slips accommodating 14' to 22' beam boats when the regular user is out. 219 N. Union St

QUASI-PUBLIC PARK FACILITIES

Some facilities exist that are available for public use but are not owned by the public. These facilities are owned through private-public partnerships or non-profit groups. The following are available to Tri-Community residents:

[Tallmadge Woods Nature Preserve](#)

More than 70 acres of dunes and marshes in the Tallmadge Woods property along the Kalamazoo River is preserved with a conservation easement owned by the City of Saugatuck and managed by the Land Conservancy Agency of West Michigan. The preserve includes the 1.7-mile Crows Nest nature loop trail.

[Wade's Memorial Sanctuary](#)

Located three miles east of Saugatuck on the eastern end of Silver Lake, the Wade Memorial contains a lovely beech-maple forest as well as numerous dogwood and hemlock trees on a high bluff overlooking the lake. This 72-acre sanctuary was donated by the estate of Lawrence A. Wade on April 30, 1980, and is managed by the Michigan Nature Association.

[Wau-Ke-Na Preserve](#)

The Wau-Ke-Na Preserve is a 130-acre wooded facility in Ganges Township, south of the Tri-Community, that consists of a north tract and a south tract that are separated by 2 miles and features Lake Michigan beach shoreline, pine plantation, hardwood forests, and many species of wildlife. The preserve includes parking and nature trails and provides opportunities for fishing, snowshoeing, swimming, nature observation, hiking, and kayaking.

[Outdoor Discovery Center](#)

The nature preserve encompasses 155 acres of nature trails, ponds, remnant dunes, wetlands, meadows, remnant prairies, and lowland hardwood forest, and boasts six naturally occurring, distinct ecosystems. Wildlife Unlimited of Allegan & Ottawa Counties, Inc. and the Ottawa Area Intermediate School District partnered to create the ODC to service outdoor educational and recreational needs in West Michigan.

OTHER COMMUNITY FACILITIES

Dune Pines Nature Preserve

Dune Pines Nature Preserve is a 13-acre site managed by the Land Conservancy of West Michigan that protects an important forested backdune ecosystem near a designated Critical Dune Area. The preserve includes a 0.6-mile nature trail, forested dune ecosystem, mature forested areas, nature observation and is along the former Interurban Rail line.

Upper Macatawa Natural Area

The Nature Area is a 612-acre site managed by the Land Conservancy of West Michigan that protects natural areas along the Macatawa River. The park offers 5 miles of hiking and mountain biking trails, nature and wildlife observation, wetlands, forests, and grasslands.

STATE FACILITIES

State parks provide diverse recreational opportunities to Tri-Community residents and the region. These facilities provide activities including camping, picnicking, swimming, hunting, fishing, snowmobiling, hiking, cross-country skiing, mountain biking, and horseback riding. State parks near the Tri-Community include:

Saugatuck Dunes State Park

This 1000+ acre natural area located on 138th Ave, is relatively undeveloped and requires an admission fee or State Park sticker. A day-use park with coastal dunes that are over 200 feet tall, and 2.5 miles of Lake Michigan shoreline. The beach is a 0.6-mile hike from the picnic parking area and the terrain is steep slopes and rolling hills. The park offers swimming, cross-country skiing, hiking, sensitive habitat observation, restrooms, parking, and is home to three endangered plant species. The land for Saugatuck Dunes was acquired in 1971 from the Augustinian Order, who used the buildings as a seminary.

Allegan State Game Area

A 50,000-acre forest attracting campers, hikers, bicyclists, snowmobilers, cross-country skiers, horse trail riders and hunters. Located in west-central Allegan County, it is more commonly referred to as the Allegan Forest and includes Ely Lake and Silver Creek. The Kalamazoo River

flows through the northern portion of the park which includes heavily wooded areas. Activities include camping, equestrian trails, hiking, nature observation, fishing, picnicking, swimming beach, and canoeing.

COUNTY FACILITIES

Allegan County provides many public park spaces that include a variety of passive and active recreational amenities. These facilities are near the Tri-Community area and provide residents with exceptional recreational opportunities.

West Side Park (Allegan County Parks)

Consists of 11 acres with 630 feet of beautiful beach on Lake Michigan. Picnic areas include plenty of picnic tables, two covered pavilions, two modern restroom buildings, a fenced playground and open field recreation area.

New Richmond Bridge Park (Allegan County Parks)

Located at the historic village of New Richmond in the northwestern part of the county. The centerpiece of this historic park is a fully restored swing bridge which spans 400' across the Kalamazoo River. It is listed in the National Register of Historic Places and connects park property on both the north and south sides of the river. The park includes five fishing piers, a half mile of boardwalk trails that run along the river and through the surrounding wetland areas, several interpretive signs, a new restroom building, a small picnic area and a completely redeveloped watercraft/boat launch and parking area.

OTHER LOCAL FACILITIES

Other municipalities adjacent to and near the Tri-Community area provide many park amenities and recreational experiences that serve Tri-Community residents. These facilities are listed below.

[Farview Nature Park \(Laketown Township\)](#) - 87-acre park that includes one-and-a-half miles of scenic trails with several distinct ecosystems including pond wetlands, low dunes, deep woods and open meadow. The former railbed of the Interurban runs through the park and a former Interurban wait station is also at the park. Equestrian trails wind through the park as well.

[Huyser Farm Park \(Laketown Township\)](#) - 102-acre site that includes parking, trails, gazebo, restroom, diverse flora, wildlife including deer and birds and an organic blueberry field where the summertime fruit is free to pick. Several structures from the original farm of Manuel and Lilah Huyser still stand, including their house built in 1939.

[Laketown Beach \(Laketown Township\)](#) - A quiet spot away from the crowds, this peaceful strip of sand and water has stunning sunset views and includes limited paved parking, and a portable restroom.

[Pier Cove Beach \(Ganges Township\)](#) - Named for the shipping piers that supported the logging and fruit industry in the 1800s, this spot features a beach, small creek for wading, smooth stones for skipping, and great views of Lake Michigan.

PRIVATE FACILITIES

Several privately-owned recreation facilities located in the area complement the public parks system. Although these facilities are privately operated and often charge a use fee or require membership, they are considered because they offer specific recreation needs.

[Saugatuck Dune Rides](#) is in Saugatuck Township and offers dune schooner rides through scenic, privately owned lakeshore dunes near Goshorn Lake.

[Saugatuck RV Resort](#) is situated on beautiful Goshorn Lake just north of Saugatuck. After many years as a campground, the park is now a condominium resort comprised of individually owned sites. The park includes a spacious sand beach on Goshorn Lake and offers swimming, boating and fishing.

[Pine Trail Camp](#) is a progressive and transformational camp ministry, pursuing adventure and faith. A ministry of New Life Community Church of Chicago, Pine Trail aims to lead families into faith-centered encounters, outdoor adventures, and an intimate walk with God. Pine Trail offers Christian summer camps for 3rd to 12th grade students, family camps, retreats for churches and ministries, and private cottage rentals for pastors and ministry leaders.

Clearbrook Golf Club is an 18-hole golf course with traditional close-cut, narrow fairways and smooth, fast, smaller greens that are styled after America's original classic resort courses.

[The Ravines](#) is an Arnold Palmer designed golf course in Saugatuck and boasts a stunning natural setting and scenic views of the area.

[Star of Saugatuck](#) is an authentic sternwheel paddle boat that provides tours of the Kalamazoo River.

[Express Yourself Art Barn](#) is an art facility whereas for a small fee you can spend the day creating something using paint, ceramics, create a mosaic, or try glass fusing.

COMMUNITY-WIDE COMMITTEES + ORGANIZATIONS

Committees that serve all of the agencies in the Tri-Community are listed below.

INTERURBAN BOARD

Interurban's Board of Directors is appointed by Saugatuck Township, the City of Saugatuck, and the City of Douglas. Each municipality appoints one member for a 4-year term every two years for a total of 6 members. The Interurban Transit Authority is a demand-response public bus system providing transportation for Saugatuck, Douglas, and Saugatuck Township.

KALAMAZOO LAKE HARBOR AUTHORITY

The Kalamazoo Lake Harbor Authority was created by an Inter-Local Agreement between the City of Saugatuck, the City of Douglas, and Saugatuck Township and includes a six-member board made up of members of each agency. The Harbor Authority was established to address issues such as low water levels, dredging, soil sedimentation, and navigation markers.

SAUGATUCK-DOUGLAS DISTRICT LIBRARY BOARD

The governing Library Board is made up of 7 trustees and includes members from the City of Saugatuck, the City of Douglas, and Saugatuck Township. The board adopts policies, rules, and regulations regarding the use of the library, approves an annual budget, controls the expenditure of funds, and manages the maintenance of the building and grounds.

The Tri-Community has a number of dedicated private volunteer groups and organizations who contribute to the betterment of the parks and recreation system of the Tri-Community Area.

FRIENDS OF THE BLUE STAR TRAIL

Friends of the Blue Star Trail (FOTBST) is a 501(c)(3) organization that acts as a catalyst to promote and fund the Trail, in partnership with Tri-Community agencies. Friends raises money for engineering and local match

funding required for state/federal matching construction grants. FOTBST also assists municipalities to prepare and submit applications for state/federal matching grants. Friends of the Blue Star Trail hold two annual fundraising events and the proceeds from these events are used to secure matching government funds to help build the Blue Star Trail. FOTBST is a volunteer group of local residents that includes a 7-member board.

RIVERWOOD COUNCIL

The Riverwood Council is a group of seven active members and a host of dedicated supporters and volunteers who work as a collective to advise and consult with numerous organizations to augment trail and conservation efforts.

RADAR HIKING CLUB

The Radar Hill Hiking Club is an informal group that works with the Riverwood Council to promote the use of trails in the greater Saugatuck-Douglas area. This group sponsors monthly hikes and volunteers to maintain local trails. The name comes from the big white radar tower that is located at Mount Baldhead.

THE DOUGLAS PARK PROJECT

The Douglas Park Project Committee is a volunteer group of local residents focused on fundraising and support of park improvements. The Committee received approval from Douglas City Council to move forward with the replacement of play equipment at Beery Field and the creation of a playground and adult workout area at Schultz Park.

SAUGATUCK DUNES COASTAL ALLIANCE

The Saugatuck Dunes Coastal Alliance is a coalition of individuals and organizations working cooperatively to protect and preserve the natural geography, historical heritage, and rural character of the Saugatuck Dunes coastal region in the Kalamazoo River Watershed, beginning with the Saugatuck Dunes.

DOUGLAS LAKE SHORE ASSOCIATION

The Douglas Lake Shore Association brings together the Lake Shore and the surrounding communities to work through the issues and concerns of its membership, all while encouraging an atmosphere of social interaction. A 12-member board of trustees leads the association which is comprised of homeowners and property owners with vested interests either on or nearby Lake Shore Drive.

LAKE MICHIGAN SHORE ASSOCIATION

The Lake Michigan Shore Association was created to protect, preserve, and enhance the aesthetic qualities of the area and the property values of the lakeshore community. The 11-member board advocates and encourages actions that enhance the quality of life and the environment along the lakeshore.

The Tri-Community has a number of dedicated private volunteer groups and organizations who contribute to the betterment of the parks and recreation system of the Tri-Community Area.

RIVERWOOD COUNCIL

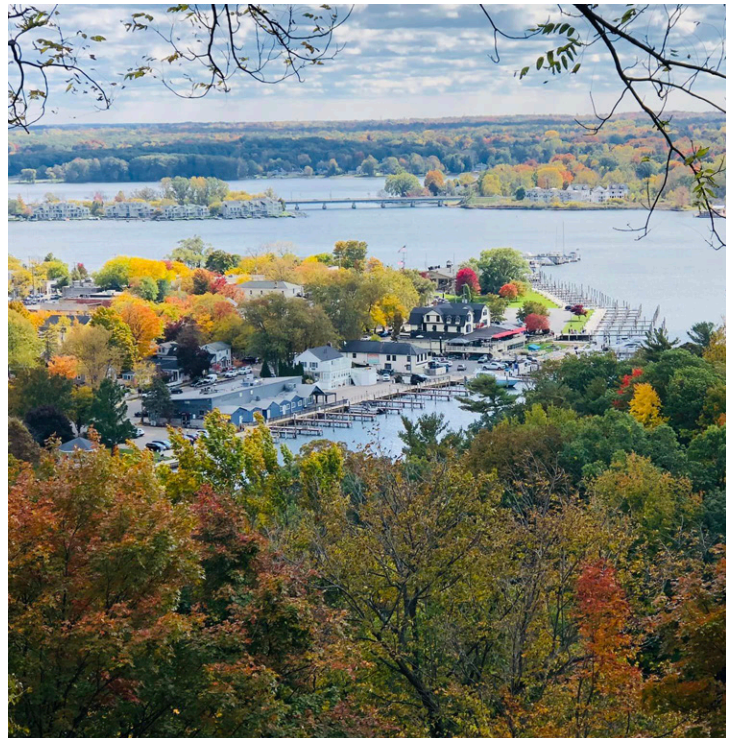
The Riverwood Council is a group of seven active members and a host of dedicated supporters and volunteers who work as a collective to advise and consult with numerous organizations to augment trail and conservation efforts.

RADAR HIKING CLUB

The Radar Hill Hiking Club is an informal group that works with the Riverwood Council to promote the use of trails in the greater Saugatuck-Douglas area. This group sponsors monthly hikes and volunteers to maintain local trails. The name comes from the big white radar tower that is located at Mount Baldhead.



VOLUNTEERS WITH THE DOUGLAS PARK PROJECT



COMMUNITY-WIDE PROGRAMS

CIVIC, ART, AND CULTURAL

In addition to the recreational facilities and formal recreation programs offered by schools and government, several local groups provide additional services to the community. The Saugatuck-Douglas District Library, Saugatuck-Douglas History Center, Douglas Downtown Development Authority, Saugatuck Douglas Area Business Association, Saugatuck Center for the Arts, the Ox-bow School of Art, Saugatuck Yacht Club, and many other civic organizations coordinate programs throughout the year. Summer Theater, the yacht club, various art and garden clubs, scouting groups and area churches offer limited programming and gathering places for residents. The District Library, Historical Society, Rotary Club Saugatuck-Douglas, Women's Club and Saugatuck Center for the Arts are important community fixtures. Several festivals and events are also hosted by the community including "Fourth of July Parade", "Venetian Festival", art fairs, winter festival, "Douglas Halloween Parade", Oxbow School of the Arts and biweekly summer Douglas socials. The Saugatuck/Douglas Historical Society also curate a local history museum. Summer "Music in the Park" is coordinated by the area business association.

The Tri-Community area is known to some as the "Art Coast of Michigan" due to the vibrant arts scene that is active and inspiring. From live theater and musical performances to art exhibits and organized gallery strolls, there's something interesting happening in every season. The area features almost 30 art galleries and studios and over 30 large sculptures and murals that are scattered around the Tri-Community area parks and public spaces.

Saugatuck-Douglas History Museum

Located across the street from Mt Baldhead Park and near the Chain Ferry, the museum is one of Michigan's best-known and most-visited small-town museums, drawing nearly 10,000 visitors to its exhibits, and more than 40,000 visitors to its outdoor garden and harbor-front walkway.

Saugatuck-Douglas District Library

The library is in downtown Douglas and offers a wide range of services and programs including meeting room and study room space, book discussions, the Village Show, story time, youth programs, teen programs, computer access, and other services. The library is supported by the Friends of the Library which is a non-profit organization designed to help bridge funding gaps at the library for programs and projects.

Saugatuck-Douglas History Center

The Saugatuck-Douglas History Center is a vibrant organization designed to preserve local history and inspire learning to inform and improve the community. The History Center provides many resources including maps, archives, genealogy research; and provides programs, exhibits and an on-line catalog of historical archives.

Douglas History Center

The Douglas Union School is a community landmark recognized as the oldest multi-classroom school building in Michigan and regarded as one of the finest examples of 19th Century school architecture in America. The building is listed on the State and National Registers of Historic Places. Along with its six city lots of lawn and gardens, it has been transformed into a History Center campus where Saugatuck-Douglas residents and visitors to the community can learn about and experience the area's rich history and culture by sight, sound, touch, and smell.

Saugatuck Center for the Arts

The Saugatuck Center for the Arts is a community spark plug that is home to equity theatre, world-class concerts, films, exhibitions, and educational and outreach programs. The Center provides programming for families, children and adults that includes classes, camps, performances, and music. In addition, a weekly, seasonal farmers market is held at the Saugatuck Center for the Arts including artisan foods, local fruits and vegetables, honey, maple syrup, fresh eggs, coffees, plants, live music and more.

Ox-Bow School of Art

Ox-Bow offers a wide range of opportunities for artists at all stages in their career. With year-round programs that cater to degree-seeking students, professional artists and those new to the field, Ox-Bow has an affiliation with the School of the Art Institute of Chicago and offers one and two-week courses for credit and non-credit for beginning, intermediate, and advanced students.

Saugatuck Woman's Club

The Saugatuck Woman's Club offers educational and informative programs while contributing to the library, scholarships for students, supporting Christian Neighbors and other local worthy causes, and combining with the Historical Society on some projects. The Saugatuck Woman's Club is also a meeting and events space with a large auditorium with 130 capacity, stage, and kitchen.

Art Fairs

Two juried outdoor art fairs are held each year in July, the Waterfront Invitational Fine Art Fair and the Village Square Arts and Crafts Fair, showcasing the work of fine artists from around the nation.

Film Festivals

Each spring, the "Art Out Loud" film festival features award winning documentaries that debuted at the Mountain film Festival in Telluride, Colorado. Organized by the SCA, this is the only place in Michigan—and one of a handful of select cities across the country— where you can view these films on the big screen. In addition, in the fall, the annual Saugatuck Film Fest celebrates independent filmmaking.



Saugatuck-Douglas District Library



Saugatuck Center for the Arts

COMMUNITY INPUT STRATEGIES

The Tri-Community encourages its residents to take an active role in planning their community's recreational opportunities. The Tri-Community appreciates the fact that recreation planning plays an important role in maintaining the quality of life in a community and therefore tries to be responsive to citizen needs and desires for parks and recreation. Community outreach is one way of obtaining a perspective on the needs and desires of the community and engaging in a process that includes developing realistic alternatives; formulating goals, policies, and recommendations for public and private decisions; developing criteria to measure change; and involving people in the planning, design and decision processes. To ensure that the parks and recreation offerings are aligned with the needs of the community, and to understand the community's perception of the level of service being provided, the Tri-Community engaged in a public input process.

OUTREACH STRATEGIES

The community outreach process included the following: an online survey, a public input open house, a 30-day public review period, and open public hearings. In addition, eight (8) focus group meetings were held with the three communities to discuss the plan, which was open to the public. The input and opinions received through this community outreach helped the administration and facilitator provide the basis for revising the goals and objectives from the previous plans.

On-Line Survey: In September of 2023, the Tri-Community developed an online survey to solicit input and ideas from its residents regarding the current use and future needs of the Tri-Community parks, recreational programs, services, maintenance, and facilities. The survey was conducted over 90 days using an online survey tool (Survey Monkey). The survey was promoted to the community using several methods including newsletters and publications, posting at Douglas and Saugatuck City Hall and the Township Hall, standard press release notification, distribution to local businesses, yard signs, and through social media platforms including websites and Facebook pages, both of which receives heavy user engagement. 433 individuals elected to fully complete the survey. Respondents were 56% female and 39% male. Eighteen (18) percent of the respondents

were Saugatuck City residents, sixteen (16) percent were Douglas City residents and thirty-four (34) percent were Saugatuck Township residents. Thirty-two (32) percent of the survey respondents were over 65 years old with 24% in the 55-64 age group, 22% in the 45-54 age group, and 18% in the 35-44 age group. See Figures XX through XX for more detailed results of selected categories. The Appendix contains the full survey results.

Public Input Workshop: The Tri-Community understands the importance of meaningful citizen input and is committed to using this input to assist in evaluating trends and forming goals and actions. Prior to the development of the plan, the Tri-Community solicited input and participation from the residents of the area by hosting a public input open house. The open house was intended to develop a consensus among the participants as to the current issues, needs, desires, and deficiencies regarding parks and recreation in the Tri-Community. VIRIDIS Design Group provided meeting materials and facilitated the discussions. The workshop took place on September 21st at 5:30 pm at the Community Library, with approximately 50 citizens participating. The meeting followed a typical format to ensure a productive outcome but encouraged an open and informal atmosphere. Attendees were encouraged to engage in the process to provide perspective and to think about the big picture, in other words, the attendees were asked to dream big.

The public workshop was set up as an open house format which allowed participants to come and go during the allotted time and spend as much or as little time as they needed to provide input. Upon checking into the meeting, each participant was provided with a packet of information that included the purpose of the meeting, polling dots, comment cards, post-it note pads, and a questionnaire that asked for information about the park system. Seven interactive stations were set up and participants were able to move through the meeting at their own pace. Tri-Community staff and VIRIDIS facilitated the stations. The first station included two aerial maps of the Tri-Community area and participants were asked to provide feedback regarding opportunities and constraints. Feedback was written on post-it notes and stuck on the maps. Station 2 included a "dream big" board where several large Tri-Community initiatives were described, and attendees

were asked to put dots on the ideas they liked and provide comments. Examples included a community-wide community center and a community-wide trail system. The remaining four stations included a station for each community and the school district so residents from those specific communities could speak with their representatives and provide feedback. These stations included comment cards, post-it notes, and dot polling, where images of park amenities, programs, and activities were displayed, and participants were asked to place dots on their top priorities. Refer to Figure 6.4 for a summary of dot polling results and refer to the appendix for all public feedback results.

30-Day Public Review: Once the draft Tri-Community Master Plan was complete, citizens were provided with 30 days to review and comment on the plan. A copy of the plan was made available at Saugatuck and Douglas City Halls, Saugatuck Township Hall, the District Library, and on all the community's websites for review by the public on December 11, 2023. To notify the residents that a draft of the plan was available for review, a public notice was published on all the community's websites and social media accounts and noticed in the local newspaper, describing the purpose of the 30-day review period. All the communities included in this plan individually noticed the 30-day review period. A copy of the notices that were published/posted is included in the Appendix.

Public Hearings and Meetings: On XX DATE the Saugatuck City Council held a public hearing to review the plan and accepted input at its regularly scheduled meeting before adoption. Following the public hearing, the plan was adopted by resolution as a separate agenda item. This meeting was noticed and open to the public and presented the opportunity for the public to review and comment on the plan and make recommendations.

On December 18th Douglas City Council held a public meeting to review a draft of the plan at its regularly scheduled meeting. On January 16th the Douglas City Council held a public hearing to review the plan and accepted input at its regularly scheduled meeting before adoption. Following the public hearing, the plan was adopted by resolution as a separate agenda item. This meeting was noticed and open to the public and presented the opportunity for the public to review and comment on the plan and make recommendations.

On December 13th the Saugatuck Township Board held a public meeting to review a draft of the plan at its regularly scheduled meeting. On January 10th the Saugatuck Township Board held a public hearing to review the plan and accepted input at its regularly scheduled meeting before adoption. Following the public hearing, the plan was adopted by resolution as a separate agenda item. This meeting was noticed and open to the public and presented the opportunity for the public to review and comment on the plan and make recommendations. Meeting minutes, meeting notices, and recommendations can be found in the Appendix.



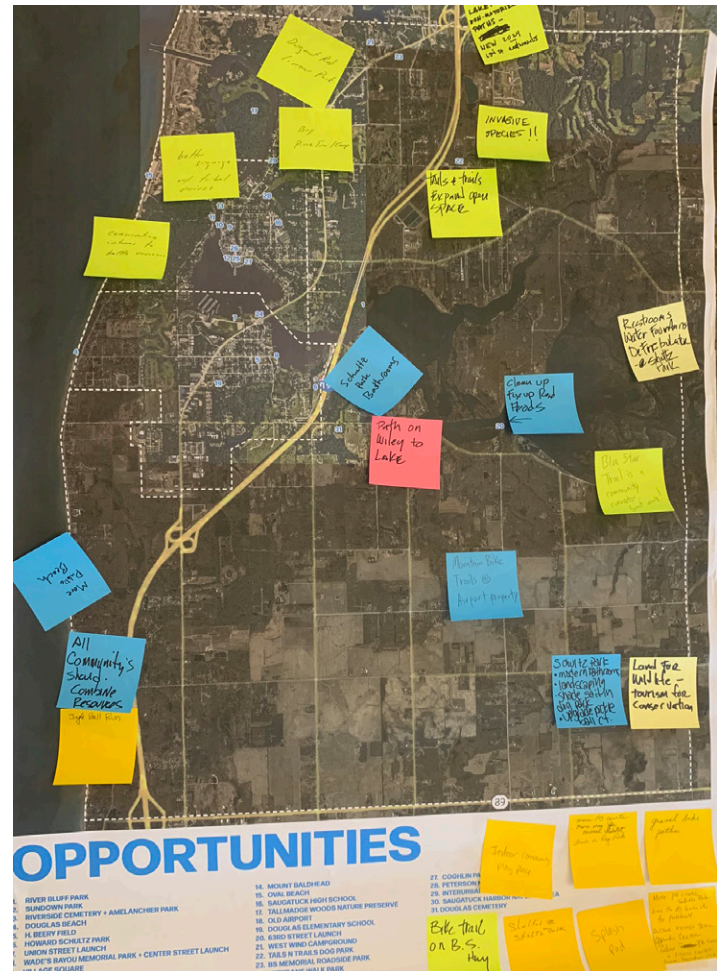
Community Open House and Online Survey Yard Sign Advertisement

TRI-COMMUNITY VOICES

The online survey and community input session played an integral role in shaping the Tri-Community Parks and Recreation master plan by offering invaluable insights directly from the people who utilize and cherish these spaces. **433 Individuals** shared their preferences, needs, and desires, providing a comprehensive understanding of what the community values in their parks in the online community survey. These inputs range from desired amenities, accessibility requirements, recreational activities, and overall park experiences. The open house input sessions reflected survey sentiments while fostering dialogue and enabling deeper exploration of ideas. Over **40 community members** met with city and township leaders, along with the consultant team, to share their thoughts and ideas. This collective input serves as a compass guiding the formulation of a robust master plan that strives to reflect the diverse interests and aspirations of the Tri-Community, ensuring the parks system meets present and future needs while preserving the essence of these communal resources.

Overall, community members hold a strong sense of appreciation and positivity towards their park system, finding it an integral part of their daily lives, prioritizing large natural areas and waterfront access as key components to their quality of life. This was representative in the survey findings with parks with ample natural areas being the most highly used including, Douglas Beach, Mt. Baldhead, and Saugatuck State Park. Survey participants also expressed that parks serve as valued spaces for recreation, relaxation, and social interaction, fostering a sense of belonging and well-being among residents. Active, programmed parks such as Howard Schultz Park and Berry Field, along with urban parks such as Wicks and Coghlin Park, ranked high in use in the survey.

However, to further enhance park visitation, there's a recognized need to bolster education and awareness about the diverse array of offerings within these spaces. The online survey suggested the main reason for community members not utilizing their parks and trails is because there is a lack of knowledge of what is available and how they can be accessed. A unified Tri-Community approach to wayfinding, outreach, and education about available trails, facilities, and activities can empower individuals to fully utilize and explore the breadth of opportunities the parks provide, ultimately fostering increased engagement and enjoyment among the community.



PARTICIPANT COMMENTS AT THE SEPTEMBER 21ST PUBLIC WORKSHOP

"Would love to see further development of activity offerings in our community in order to better support the overall community's health. Currently have to drive to Holland or Grand Rapids to participate in the family activities we are interested in."

"There's no easy access to the beaches for the elderly or the handicapped."

"We need more full size fields for football and soccer. Kids have to practice on shortened fields in the outfield of baseball fields."

COMMUNITY PRIORITIES

Analysis of the community engagement findings suggests the following themes are important priorities to Tri-Community members:



OUTDOOR EDUCATION:

Offer more opportunities to connect with nature and educational experiences.



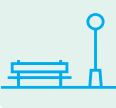
ADULT AND FAMILY PROGRAMMING:

Provide more multi-generational activities, with a focus on adult and senior populations.



IMPROVED CONNECTIVITY:

Continue to promote a well-connected park system and network of non-motorized trails.



SIMPLE IMPROVEMENTS:

Focus improvements on reinvestment of existing amenities, facilities, and green spaces.



EVENTS AND ACTIVITIES:

More live music opportunities, social events, markets, and family-oriented special events and recreational activities year-round.



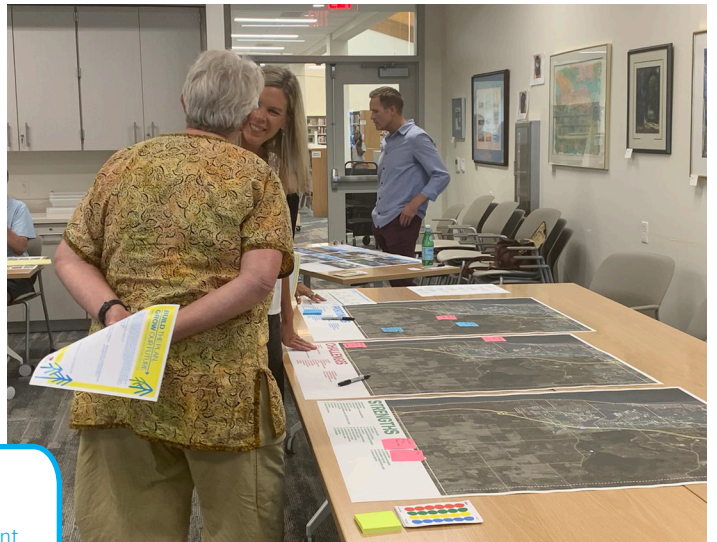
COMMUNITY HUB:

65% Of survey participants support a Tri-Community recreation facility center with indoor and outdoor amenities and program offerings.

"We live in a beautiful place, and we all need to cherish and protect it, and I strongly believe that our parks, trails and natural areas play a vital role in doing so and providing models of responsible and innovative practices for use and maintenance."

"Wish we had an option for an indoor facility for the community all year round. All of our options are outdoors."

"Would love more art/music programming in town and would love to see development of winter sports- both indoor and outdoor to make Saugatuck more livable year round and help expand healthy lifestyle options as well as drive economy year round."



3/ ACCESS, EQUITY, + OPPORTUNITY

Park Equity Standards	88
Park and Open Space Acreage	92
Park Amenities	94

PARK EQUITY STANDARDS

Park access equity refers to the fair and inclusive distribution of parks, green spaces, and recreational facilities within a community, ensuring that all individuals, regardless of race, income, age, or location, have equal opportunities to access and benefit from these resources. Achieving park equity within the Tri-Community involves addressing disparities in the availability, quality, and proximity of parks and recreational areas across diverse neighborhoods.

There are several key elements that contribute to an equitable park system:

Geographic Distribution: Ensuring that parks and recreational facilities are evenly distributed across neighborhoods, including both urban and suburban areas. This means providing adequate green spaces in under-served or marginalized communities where there might be fewer resources.

Proximity and Accessibility: Making parks easily accessible by promoting walkability, bikeability, and public transportation to reduce barriers for residents to reach these spaces. Ensuring that everyone, regardless of their location, can access parks within a reasonable distance from their homes.

Quality and Maintenance: Maintaining high-quality parks and recreational areas, irrespective of the neighborhood's socioeconomic status. This includes providing amenities, such as playgrounds, trails, sports fields, picnic areas, clean restrooms, and well-maintained landscaping, to enhance the overall park experience for all visitors.

Community Engagement and Inclusivity: Involving local communities in the planning, design, and programming of parks to ensure they reflect the needs and preferences of the diverse populations they serve. Creating spaces that are welcoming, inclusive, and culturally relevant to the communities they serve.

Equitable Investment and Funding: Prioritizing equitable allocation of resources and funding for the development, enhancement, and maintenance of parks and recreational facilities in under-served areas. Addressing historical disparities in investment to uplift communities that have been historically overlooked.

The **JUST** and **FAIR** quantity, proximity and connections to quality parks and green space, recreation facilities, as well as programs that are **SAFE, INCLUSIVE, CULTURALLY RELEVANT** and welcoming to everyone. When people have just and fair access, our health and social wellbeing improve, and our communities can protect and better recover from environmental, social and economic challenges.

NRPA's Working Definition of Equitable Park & Recreation Access

Efforts to achieve park access equity involve collaboration among local governments, community organizations, and residents to develop strategies that prioritize fairness, inclusivity, and the well-being of all community members when planning and managing parks and recreational spaces.

During the early phase of the planning process, background data was gathered from site investigations and available reports to develop a current snapshot of the Tri-Community's need for parks and recreation facilities against existing facility availability and program offerings. There are a variety of methods for accessing community needs for recreation services. This Plan uses a combination of the following methods:

1. Location and distribution of park space throughout the Tri-Community
2. Quantity of park acreage and amenities
3. Analysis of demographic trends

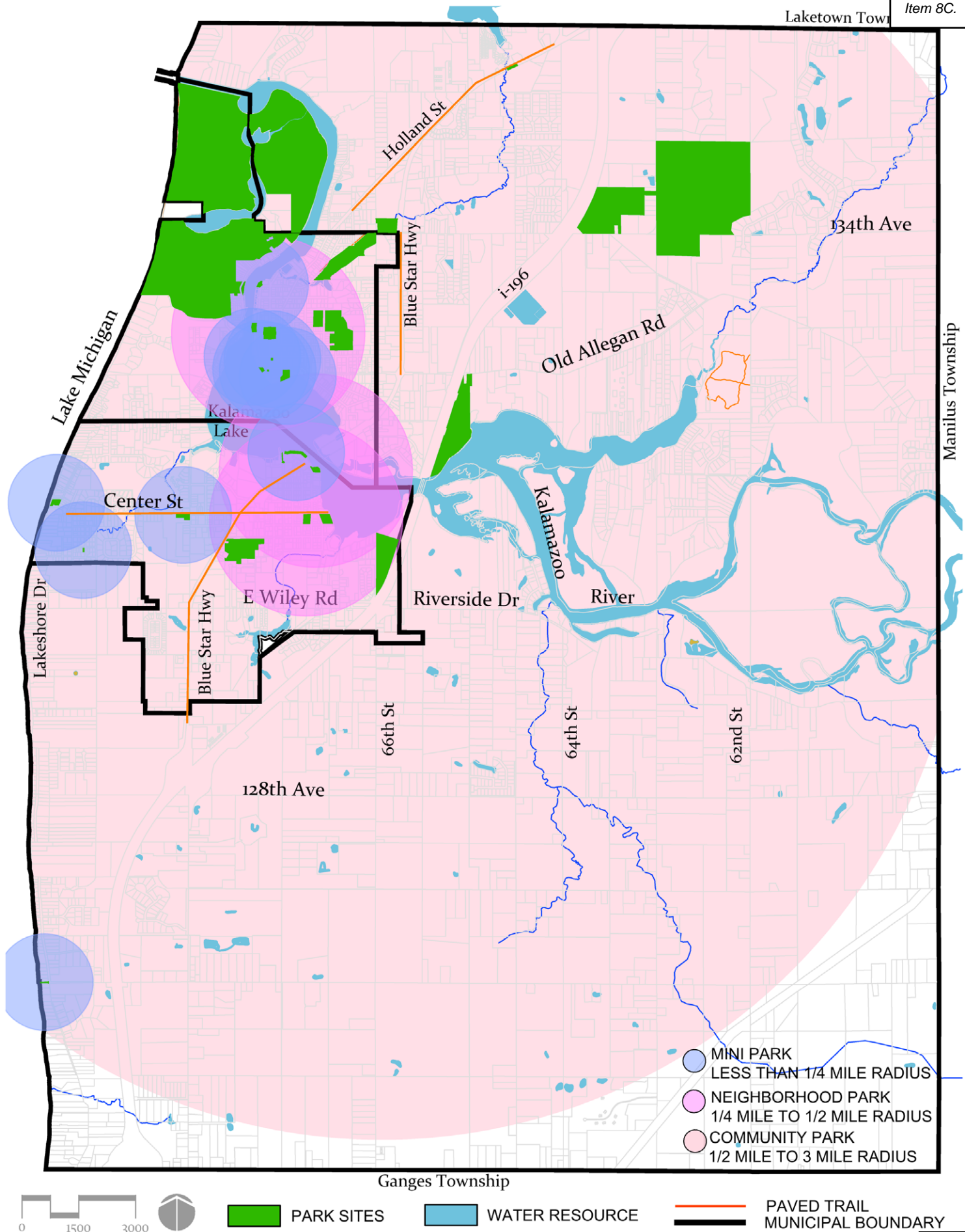
ACCESS AND EQUITY ANALYSIS

Level of Service Standards are guidelines that define service areas based on population that support investment decisions related to parks, facilities, and amenities. Standards may change over time as demographics, program life cycles, and needs of the community change. The National Recreation and Park Association (NRPA) maintains a database of park system data in the U.S. which, combined with a yearly agency performance review report, has taken the place of outdated park standards. VIRIDIS used information from the NRPA Park Metrics database as well as the 2023 NRPA Agency Performance Review to understand national trends and metrics in park and recreation elements and to benchmark the Tri-Community with comparable communities. The NRPA Park Metrics and Agency Performance Review helps inform conversations and policies about the role of parks and recreation planning, land acquisition, and development of parks, recreation, and open space property at the local level.

Building on data from the park and recreation system inventory, the Tri-Community was compared to similar systems (communities of less than 20,000 people) in the National Recreation and Parks Association (NRPA)'s park metrics database. The NRPA database contains self-reported information from parks and recreation departments across the country. This comparison allows the project team to benchmark the level of service in terms of park acreage and amenities per capita between the Tri-Community and peer communities nationally to evaluate the relative adequacy or inadequacy of the recreation system. It should be noted that these comparisons are to be used as a guide and should be interpreted according to local needs, trends, and current situations. The purpose of recreation planning is to address the specific needs of the community, based on its resources and resident preferences/demands so that the plan best suits the community's desires for recreation.

Service Area Analysis NRPA guidelines classify parks, open spaces, and greenways per their size and the role they play in the overall park system. They include associated service areas for each park type that indicate a minimum standard for geographic balance and availability of each park type in the community. Classifying parks in the system ensures the entire community is served by a wide range of park and recreational facilities. Figure X delineates the service area

- **MINI PARKS: 1/4 MILE OR LESS**
- **NEIGHBORHOOD PARKS: 1/4 -1/2 MILES**
- **COMMUNITY PARKS: 1/2 TO 3 MILES**
- **LARGE URBAN PARKS: VARIES BASED ON USE**
- **NATURAL AREAS: VARIES BASED ON AVAILABILITY**
- **SPECIAL USE PARKS: VARIES BASED ON USE**





PARK AND OPEN SPACE ACREAGE

Analysis of the geographic distribution of park facilities throughout the Tri-Community area reveal that while overall park coverage is good in the urban areas around the waterfront, areas around the east and south areas of the Township are lacking coverage. The Tri-Community should consider addressing the following:

- Most of the existing parks are clustered in the northeast area of Douglas and the eastern side of Saugatuck, which is understandable due to the population density and waterfront.
- The northwest section of Douglas and the southwest section of Saugatuck have coverage gaps for the residences in these areas.
- Although Schultz Park and River Bluff Park provide community park coverage for most of the area, the east central and southern half of the township does not have any parks. Given that these areas are mostly rural without housing clusters, additional parks in these areas may not be needed. Although the school district indicated they have a need for additional space for sports fields, so finding a site in the rural area of the Township with available acreage may be worth investigating.
- The Township can use a neighborhood sports park in the northern area west of I-196, and the east central area to service the residential areas in these locations.

A basic measure of the level of service is the amount of park and open space acreage available per resident. In this Master Plan, the analysis begins by considering “accessible”, usable acreage, which excludes golf courses, cemeteries, undeveloped land, school sites, and county parks.

The analysis showed that “accessible” park acreage per capita in Tri-Community is extraordinarily high when compared to comparable communities and all communities in the database. The National Recreation and Parks Association (NRPA) database demonstrated a median of 13 acres per 1,000 residents in similarly sized communities and 10.8 acres per 1,000 residents in all communities. This would require a minimum of 74 acres of parkland for the Tri-Community to meet this metric. The Tri-Community provides 636.2 total acres of parkland which far exceeds the data in the NRPA database.

The Tri-Community measures 78.4 acres of developed parkland per 1,000 residents (not including schools or the Airport Property). When including the undeveloped Airport Property and the School District property, the Tri-Community measures 111.9 acres of parkland per 1,000 residents (see table 3.1). This calculation is based on permanent residents of the area. It is estimated that the population may double or triple due to seasonal visitors from spring to fall. Even accounting for the seasonal increase of population, the available parkland in the Tri-Community far exceeds the NRPA comparisons at 36.4 acres per 1,000 residents. It must be taken into consideration that 70% of the park land acreage is in natural areas that cannot support certain types of recreation.

	Population	Park Acres	Ac/1,000	Ac/1,000 w/ seasonal	NRPA All Communities	NRPA Comparable
City of Saugatuck	865	513.5	398.0		10.8	13
City of Douglas	1,378	30.0	21.8		10.8	13
Saugatuck Township	3,443	71.3	20.7		10.8	13
Tri-Community	5,686	636.2	111.9	36.4	10.8	13

In addition to overall acreage, NRPA metrics recommend a certain number of park acres per units of population for different types of park classifications. NRPA standards state that per 1,000 residents, 0.25 acres of mini parks, 1 acre of neighborhood parks, and 5 acres for community parks is needed to meet the needs of the community. There are no standards for natural resource or special use parks.

Table 3.2 Park Type – Mini Parks

	Mini Park Ac Required	Mini Park Ac Provided	Mini Park / 1,000 Required	Mini Park/ 1,000 Provided
City of Saugatuck	0.22	2.9	0.25	3.35
City of Douglas	0.34	4.5	0.25	3.26
Saugatuck Township	0.86	0.3	0.25	0.08
Tri-Community	1.4	7.7	0.25	1.35

Table 3.3 Park Type – Neighborhood Parks

	Neighborhood Ac Required	Neighborhood Ac Provided	Neighborhood Park / 1,000 Required	Neighborhood Park/ 1,000 Provided
City of Saugatuck	0.87	2.5	1.0	2.9
City of Douglas	1.38	4.5	1.0	3.27
Saugatuck Township	3.44	0	1.0	0
Tri-Community	5.69	7.0	1.0	1.23

Table 3.4 Park Type – Community Parks

	Community Ac Required	Community Ac Provided	Community Park / 1,000 Required	Community Park/ 1,000 Provided
City of Saugatuck	4.32	50.0	5.0	57.8
City of Douglas	6.89	20.0	5.0	14.5
Saugatuck Township	17.22	66.5	5.0	19.3
Tri-Community	28.43	136.5	5.0	24.0

As shown in tables 3.1-3.4 the Tri-Community exceeds the standard for the mini park, neighborhood park, and community park types. Also shown in the data is that Saugatuck Township on its own is deficient in mini parks and neighborhood parks and may consider looking for opportunities to acquire land to meet these needs. It should be noted that these standards are to be used as a guide and interpreted according to local needs, character, trends, and current Department capacity, and the demand may be greater or less than the national standard.

PARK AMENITIES

Park amenities are the built elements within the Tri-Community parks that support various forms of recreation. Passive recreation and active recreation are the primary types of recreational uses. Passive recreation includes less intense activities that are more quiet and non-exertive for a limited number of users. Active recreation requires space and facilities capable of accommodating exertive activities. Examples include sports fields, play equipment areas, open areas, special facilities, such as pools and court areas, and areas for organized activities.

Recreation areas should provide for both types of use and preferably include a variety of opportunities for each to respond adequately to a wide range of interests and age groups. For many users these are crucial components that help them feel welcome and safe. It is critical that the Tri-Community agencies supply the right number and types of amenities to meet the needs of their users. As the demographics of the Tri-Community change over time (race, age, population, etc.) park amenities need to be assessed for their relevance to the changing user groups.

Facility	NRPA all agencies	NRPA < 20,000	City of Saugatuck	City of Douglas	Saugatuck Township	Total Tri-Community
Tennis	5,860	2,805	865	-	-	1,137
Pickleball	13,922	3,252	865	172	-	632
Baseball	6,863	3,114	-	1,378	-	2,843
Softball	11,384	5,079	-	1,378	-	2,843
Soccer	7,228	3,600	-	1,378	-	2,843
Football	26,780	6,955	-	-	-	5,686
Playground	3,759	2,014	433	345	3,443	569
Basketball	7,404	3,729	433	689	-	1,077
Volleyball	17,475	5,093	-	1,378	-	5,686
Dog Park	43,532	11,100	-	1,378	3,443	2,843
Skate Park	53,144	10,726	-	-	-	-
Outdoor Ice Rink	17,741	8,045	-	-	-	-
Rec. Center Inc. Gyms	31,215	9,745	-	-	-	-
Swimming Pool	38,635	9,745	-	-	-	-
Community Center	29,494	8,829	-	-	-	1,895
Amphitheater	67,862	11,100	-	-	-	-
Senior Center	59,727	14,000	-	-	-	-

Note: School District facilities were included in the Tri-Community column.

To understand gaps and surpluses among amenities in the Tri-Community, Level of Service metrics from the NRPA benchmarking database were used. The analysis showed that in the Tri-Community overall “basic” park amenities per capita, in categories with comparable NRPA benchmarks, are on par or with comparable communities, without major gaps in service by number or by geography, when you include all the communities and the school district together. However, in reviewing each Tri-Community agency, the City of Douglas has the most balance as Saugatuck Township has gaps with courts and ball fields, and the City of Saugatuck has gaps in sports fields. It is also important to consider that Table 3.4 is based on year-round resident populations and that the seasonal influx of visitors and tourists puts additional strain on the park system that may require additional facilities.

While the NRPA benchmarking analysis is limited by the availability of amenity categories in the database and focuses mostly on active recreation facilities, discussions during the engagement process, revealed community interest in specialized amenities such as a splash pad, pickleball, a community center, and additional nature-based activities.

The combination of benchmark analysis and public input gives clear direction for the Tri-Community. The Tri-Community agencies have done a good job of providing basic park amenities and sharing resources across the community. There is a desire, however, for new, innovative, and specialized amenities to add diversity to the system. At the same time, the community has demonstrated the need for more trails, access to natural areas, and gathering spaces. Focusing on walking and biking trails within the system would provide the greatest benefit for the largest number of residents within the Tri-Community. Respondents indicated they were very supportive of expanding walking and biking trails and the community has also voiced that restrooms and outdoor facilities for fitness and sports are high priorities for the future. (Additional details on public engagement are discussed within the following chapter). Additionally, although not shown in the benchmark analysis, the community has expressed the need for additional sports field space for practices to better accommodate school district athletics and community recreation. Seeking opportunities to acquire land to meet this need should be a priority for the Tri-Community.



GEORGES SEURAT MURAL AT WICKS PARK, CITY OF SAUGATUCK

4/ A VISION FOR THE FUTURE

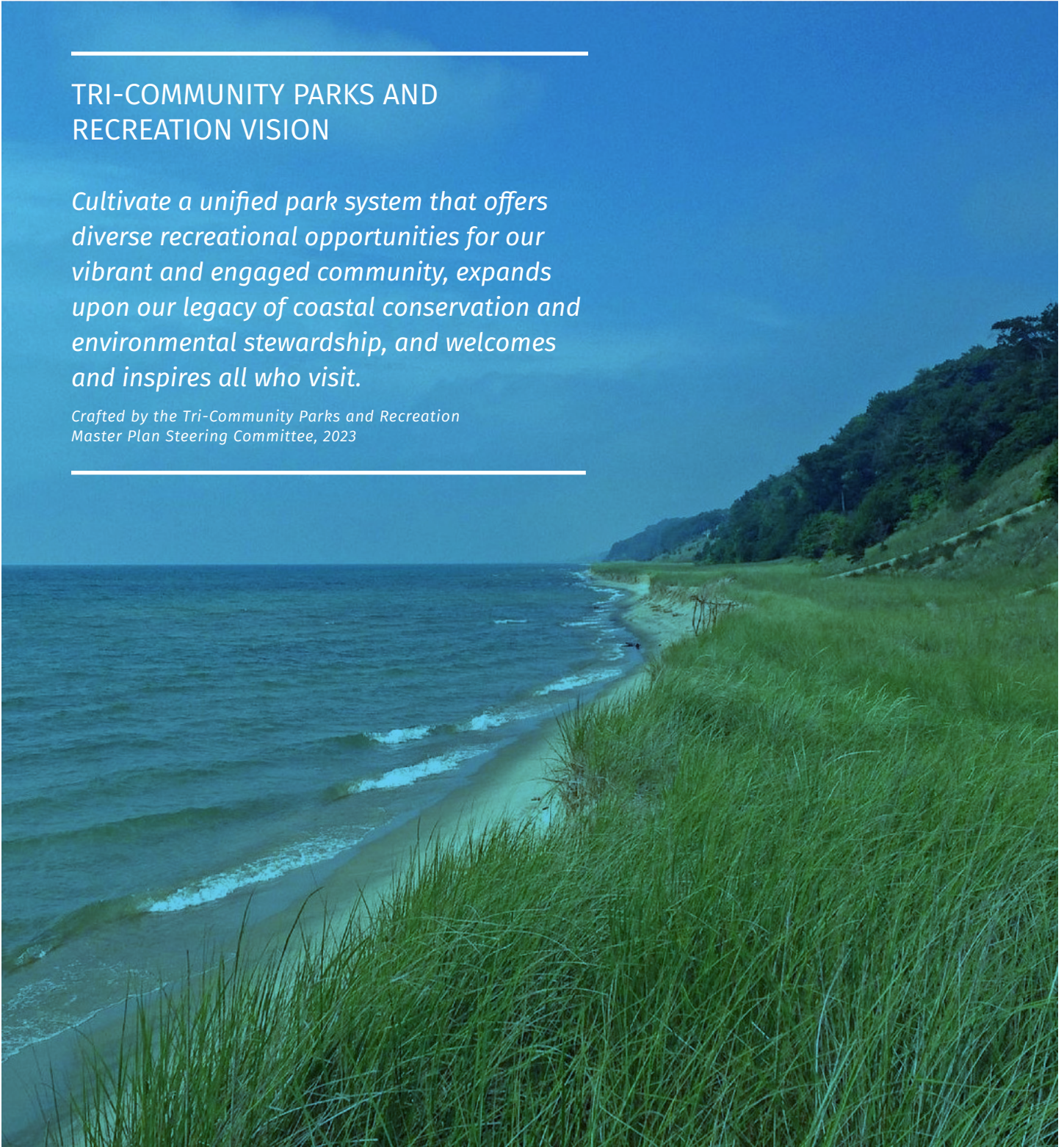
Master Plan Vision	98
Tri-Community Pillars	99

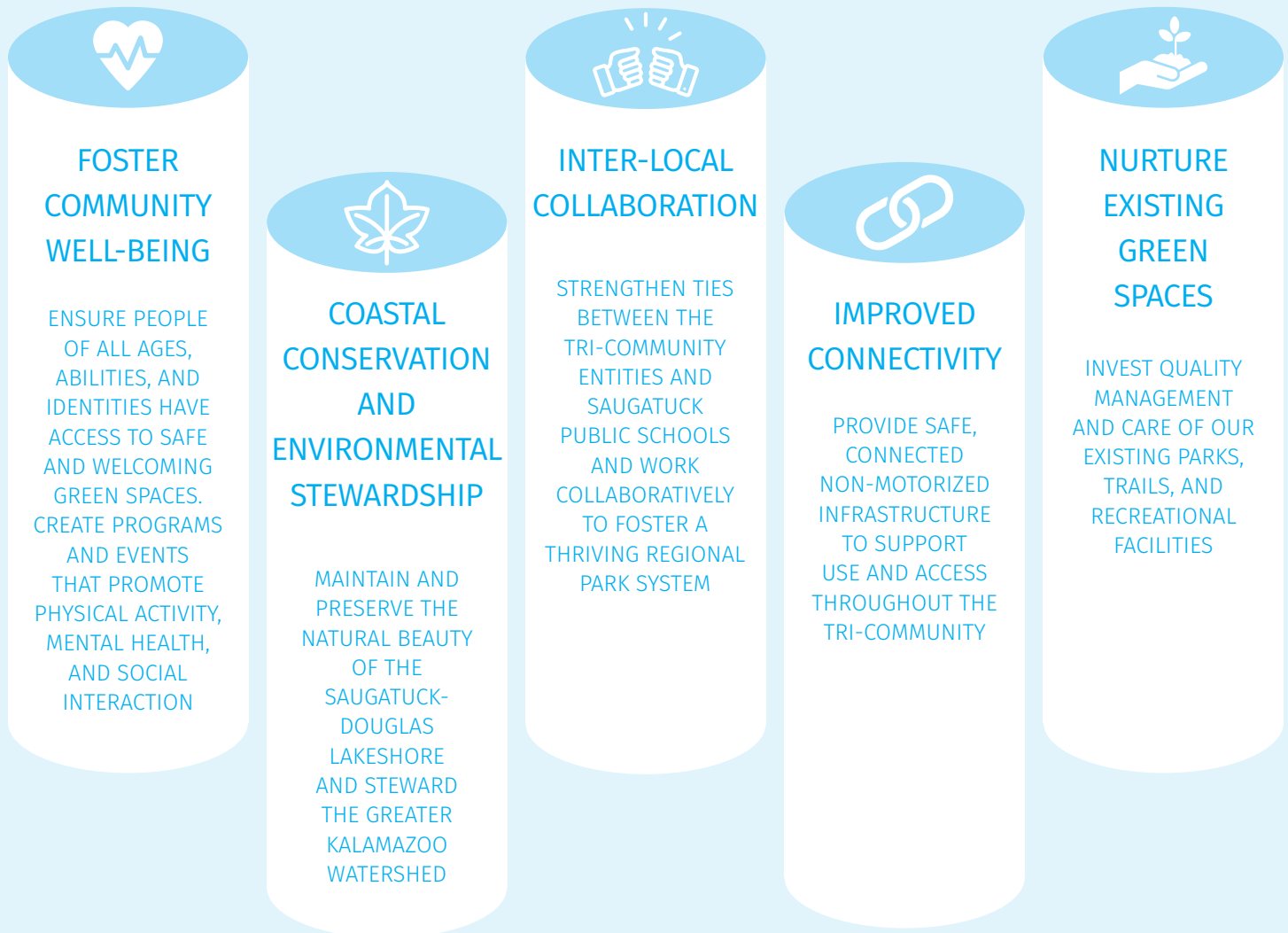
MASTER PLAN VISION AND TRI-COMMUNITY PILLARS

TRI-COMMUNITY PARKS AND RECREATION VISION

Cultivate a unified park system that offers diverse recreational opportunities for our vibrant and engaged community, expands upon our legacy of coastal conservation and environmental stewardship, and welcomes and inspires all who visit.

*Crafted by the Tri-Community Parks and Recreation
Master Plan Steering Committee, 2023*





Pillars are the fundamental principles or core values that guide the development, planning, and management of parks and recreational programs within a community. The Tri-Community Pillars serve as the foundation for creating a comprehensive vision for the future of parks and recreation system, aligning with the community's goals and aspirations. They serve as guiding principles that inform the long-term vision, strategic planning, and decision-making processes related to parks and recreation. By integrating these core values into planning efforts, the community can create vibrant, inclusive, and sustainable parks and trails that contribute positively to the overall well-being and quality of life for residents and visitors.



5/ TAKING ACTION

Making it Happen 102

Funding Sources 114

MAKING IT HAPPEN

An action plan creates a road map for implementation and creates a framework for decision making based on equity, needs and level of service, park conditions and strategic opportunities. Each municipality's action plan was crafted through analysis of park system distribution, quality and history of investments, bringing in measures of diversity, community welfare, access and ecological sensitivity.

ACTION PLAN AND CAPITAL IMPROVEMENT PLAN

The Action Plan focuses on the reduction of deficiencies, and expansion and improvements of facilities in a manner that not only meets current needs but also diversifies the type and quality of recreational opportunities within the Tri-Community. These needs were recorded during the public input process and were identified during the review and comparison of park standards and demographic / population trends.

As stated in the Action Program, improvements and development will occur as funds and opportunities evolve. Assistance will be solicited from all available sources and will include both physical and financial support. Local businesses, service organizations, land developers, and governmental agencies will be solicited for monetary and material support. The Tri-Community will also seek funding assistance from all available sources such as trusts, charitable foundations, and all Federal and State funding programs. The Capital Improvement Plan shows a breakdown of the anticipated projects, priorities, estimated costs, and projected funding sources for the next five years. All projections are based on year 2024 costs and will be refined as the program progresses. It should be noted that changes in the program may occur if projected funding levels increase or decrease, but it is anticipated that the changes would be related more to adjustments in the time schedule rather than specific projects.

The action plan items for the 2024 Parks and Recreation Master Plan are as follows (not listed in particular order):

Action A: Expansion of Non-Motorized Trails

The development of non-motorized facilities including sidewalks, bicycle lanes, and off-road pathways was strongly supported by the results of the community outreach process. Projects that include transportation/

recreation trail planning and development are a priority including projects that enhance greenway corridors, connect parks and lakes, support existing trail extensions, eliminate barriers, and enhance the overall trail system.

Non-Motorized Transportation/Walkability: The Tri-Community agencies will look for and capitalize on opportunities to implement non-motorized trail facilities to connect parks, schools, residential areas, and commercial hubs and to neighboring communities. In addition, the Tri-Community will encourage the development of pathways within existing parks to facilitate universal accessibility and promote a healthy lifestyle.

- Collaborate with other Tri-Community agencies, Allegan County, Saugatuck Public Schools, and other stakeholders to develop non-motorized facilities that can connect to existing trails, parks, and natural areas.
- Continue work to complete the Blue Star Trail through the Tri-Community area and beyond.
- Support expansion of the Beach to Bridge non-motorized facility.
- Consider the development of a Tri-Community Area Non-Motorized Transportation Master Plan.
- Collaborate with Tri-Community agencies to develop the Wiley Rd Pathway.
- Look for opportunities for trailheads at existing park sites.
- Identify gaps in existing sidewalk networks and work to fill gaps.
- Provide safe pedestrian crossing facilities where existing trails cross roadways.
- Make the inclusion of new bike lanes and signage a priority of future roadway reconstruction projects.
- Seek "Trail Town" designation.

Action B: Improvements to Existing Facilities

The most efficient use of resources is to focus on projects that improve existing facilities and maximize the potential of Tri-Community-owned property. Projects that renovate existing facilities are considered a high priority. This may include improvements that eliminate barriers to increase

accessibility for all users, renovations, and upgrades to existing equipment and features to ensure modern and clean facilities, and redevelopment or expansion of existing parks to eliminate redundancy and maximize the potential of the site. See Chapter 5 for individual municipality action and capital plans.

Action C: Reduce or minimize operating costs

With budgets getting tighter and grants becoming more competitive, projects that can help reduce operating costs are a priority. Examples include: projects that increase efficiency in operations and reduce maintenance, removal or replacement of equipment or features that are costly or inefficient to maintain, projects that consider the use of alternative energy sources and use of recycled materials, and projects that could generate revenue.

Action D: Conserve, preserve, and enhance natural features and environmentally sensitive areas.

During the community outreach process, the community expressed a strong desire to further utilize and protect the area's extensive natural areas and features and to implement environmentally sustainable maintenance practices. This includes invasive species management, nature programming, additional trails including soft trails, use of native plantings, interpretive signage, recycled materials, and alternative sources of energy. Additionally, consider employing environmentally sustainable design and maintenance practices such as developing and implementing a unified Dark Skies Ordinance for all communities, waste management and recycling programs, coordinated park conservation designations, and invasive species and native plantings education for the public.

Action E: Planning for future parks and recreational needs

As the community continues to grow and change over time, the Tri-Community continues to dedicate itself to improving recreational offerings for the community. The Tri-Community understands that to continue to ensure that park and recreation offerings adapt to and meet the needs of the growing community, they must be willing to continually invest in and look for new opportunities in parks and recreation programs, facilities, and services. This makes planning for future parks and recreation facilities a high priority. The following are examples of projects the Tri-Community is considering to meet this focus:

Land Acquisition: The Tri-Community will look for opportunities to purchase additional land for recreational or preservation purposes as it becomes available. Land acquisition may focus on areas adjacent to existing parks,

Lake Michigan, and the Kalamazoo River waterfront. Future land acquisitions are planned to grow current parks and trails for neighborhood connections to recreation and natural areas and increase parkland. Other land acquisitions may include easements for trail development, environmentally sensitive areas, or green space to support community recreation and sports activities.

Additional Pickleball: It was conveyed during the public engagement process that there is a need for developing pickleball courts, with an emphasis on courts dedicated to pickleball (not line markings on tennis courts).

Wayfinding Signage: Create cohesive signage throughout 3 municipalities to connect downtown district, parks, and schools in a safe and useful way.

Sports Complex: Developing a dedicated sports complex to serve the Tri-Community area would help provide adequate practice facilities for the school district teams as well as community recreation.

Action F: Develop diverse, balanced, and innovative park facilities

Given that the area park system is a mostly mature system, developing diverse park facilities and incorporating new innovative park features is a high priority for the Tri-Community. In addition, during the community engagement process, it was conveyed that the residents desire a balanced park system with newer features. The following are examples of projects the Tri-Community may consider in response to resident needs:

Tri-Community Foundation: Development of a Tri-Community Foundation to provide an endowment for future parks and recreation development and maintenance.

Outdoor Amphitheater: The development of an outdoor performance space could enhance the Tri-Community area by providing opportunities for live entertainment. The focus may be placed on locating the facility along the waterfront if land could be secured.

Community Recreation Center: As part of a collaboration between the Tri-Community Agencies, a Community Recreation Center could be developed to create year-round, indoor sports and social activities.

Winter Sports Complex: Evaluate locations to have winter sports available to residents and tourists- cross-country skiing, sledding, skiing, tubing, etc.

Mountain Bike Trails: An addition to the outdoor experiences found in the Tri-Community parks system, a mountain bike trail could be developed that will appeal to bikers of all levels from gentle grades through a peaceful forest setting to trails for the more adrenaline-charged. This area may include programs on bicycle safety and building cycling skills.

Outdoor Gym: An Outdoor Gym could be developed and feature fitness equipment available all year for adults, children, and the disabled. Fitness areas may also be set within a forested area and encourage stretching and strength exercises to accompany walking and biking experiences.

Edible Trail: Creating edible forest landscapes of fruit and nut trees, berry bushes, and more along existing trails to encourage stops along the route to pause and enjoy nature, while enjoying some of what nature provides. An Edible Trail project could provide learning opportunities for nurturing the ecosystem while increasing access to local, sustainable food. In addition, providing space for community gardens can provide many benefits to the community including stress relief, promotion of healthy lifestyle and wellness, education, environmental stewardship, and landscape beautification.

Water Trail: Develop mapping for water trails throughout the community and create mapping and signage for water trails. Consider the development of a boat house to act as a launching point for additional water based activities.

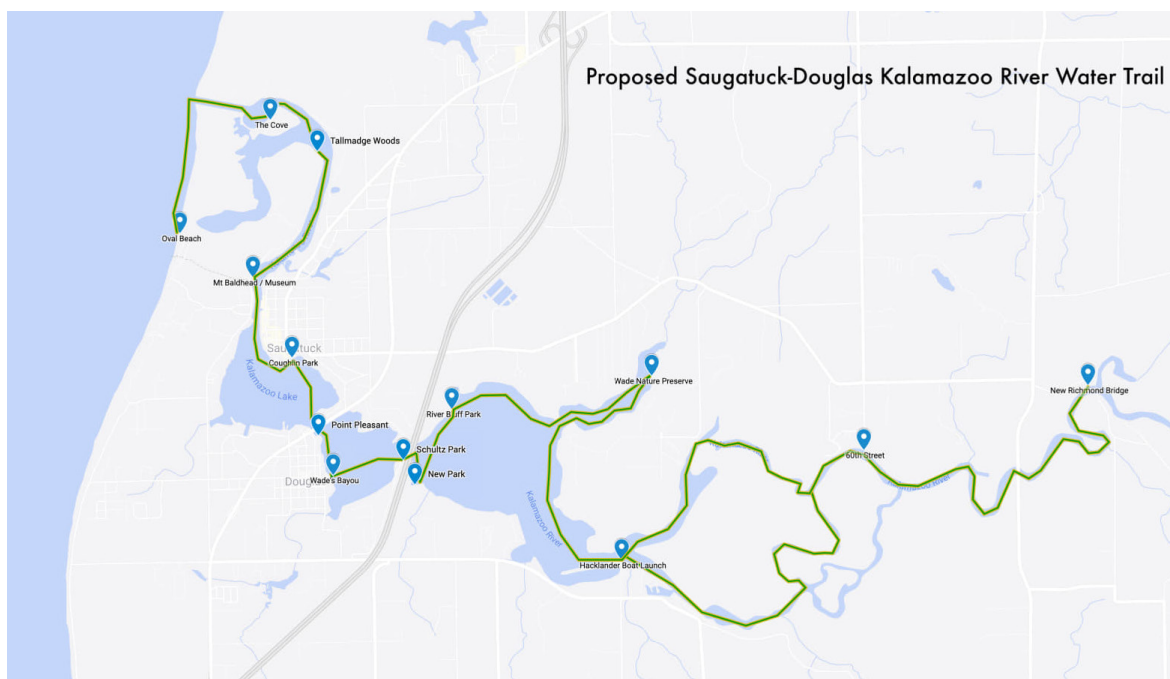
Other Amenities

The following were mentioned as being desirable concepts worth further exploration during the public engagement process:

- Splash pad
- Swimming pool
- WiFi in parks
- Increase park marketing and awareness
- Interpretive signs for historic, cultural, and environmental education
- Habitat Restoration
- Wildlife viewing platforms
- Nature-based activities

Action G: Continue to provide a diverse slate of programs for all ages and seasons

In addition to providing cutting-edge park facilities, it is equally important to provide exciting programs and activities. This need was discussed during the community outreach process and the Tri-Community recognizes the need for diverse programs that cover all ages and seasons.





SAUGATUCK TOWNSHIP

ACTION PLAN + CAPITAL INVESTMENT PLAN

AMELANCHIER PARK

Develop a recreation Master Plan to support trailside amenities, viewing platform, picnic shelter, and integrated uses by trail and cemetery users.

CEMETERY COLLABORATION

Collaboration of cemetery master planning with non-motorized access, trail master planning, walkable access, and integrated amenities such as picnic shelters and gathering spaces.

RIVER BLUFF PARK

Implement shoreline and habitat restoration as recommended in the Phase 1 Shoreline Restoration Feasibility Study. Develop a recreation Master Plan for River Bluff Park in parallel with restoration efforts. Improvements may include: widen trails for accessibility and emergency access, 8 court pickleball facility, boardwalk over the marsh, picnic shelter, vault restroom building, electricity. Waterfront may include: viewing platforms, fishing pier, and kayak landing.

SUNDOWN PARK

Develop a recreation Master Plan to support walking and biking along Lakeshore Drive. Improvements may include: picnic area, overlook, landscaping, restroom (portable in enclosure).

TAILS AND TRAILS DOG PARK

Implement improvements as proposed in 2022 DNR Spark Grant Application and Master Plan, which includes: improved entry and parking, picnic area, and main loop trails. Additionally, replace and reinforce fencing in the dog park areas, add a vault restroom, develop trail and wayfinding signage, and continue development of main loop trails (not included in grant) per the park Master Plan. Collaborate with the City of Saugatuck on potential recreational uses of adjacent "Old Airport Property." Future phase improvements may include: enhanced natural areas, ponds, wetland, water management, larger shelter, at-grade boardwalks, additional parking, and collaboration with School District regarding suitability if trails for cross-country competitions.

TOWNSHIP HALL POCKET PARK

Develop Township Hall Site as a Pocket Park consistent with a newer zoning vision for the Blue Star Highway Corridor. Consider future sidewalk locations, crossings of Blue Star Highway, public art, and landscaping.

Tri-Community Parks and Recreation Master Plan				
Saugatuck Township 2024 - 2028 Capital Improvement Schedule - Potential Future Projects				
	Project	Year	Estimated Cost	Relates to Action
PARKS				
Outdoor Discovery Center Signage Project River Bluff Park	Signage project approved in July 2023 for trail, kiosk, and interpretive maps for River Bluff Park developed by Outdoor Discover Center.	2023-2024	\$11,000	B
River Bluff Park- Shoreline Restoration Feasibility Study (Phase 1)	Kalamazoo River Trustees (KRT) Grant administered by NOAA and NFWF to evaluate park property and 1,200 feet of Kalamazoo River frontage for ecological restoration opportunities. Includes topo survey and study of improved public access and recreation.	2023-2024	-	B, D
River Bluff Park - Shoreline Restoration Construction & Design (Phase 2)	Implement shoreline and habitat restoration as recommended in Phase 1 Study and as funded by Trustees including, design, permitting, and construction.	2025-2027	-	B, D
River Bluff Park - Recreation Master Plan	Develop a master plan for River Bluff Park in parallel with restoration efforts. Use plan for DNR Trust Fund Grant application.	2024-2025	\$25,000	B, C, E
River Bluff Park - Recreation Improvements	Implement master plan. May include: widen trails for accessibility and emergency access, 8 court pickleball facility, picnic shelter, vault restroom building, boardwalk over marsh for improved access to the river front, and electricity. Waterfront may include: viewing platforms, fishing pier, kayak landing.	2025-2027	\$300,000	B, E, F
Tails & Trails - Trail Development & Signage	Continue development of main loop trails per the park master plan including grading, landscaping, topsoil, grass planting. Develop trail and wayfinding signage. Collaborate with the City of Saugatuck on potential uses of Old Airport Property.	2023-2025	\$150,000	A, B
Tails & Trails - Fencing Replacement	Replace and reinforce fencing in the dog park areas.	2023-2025	\$50,000	B, C
Tails & Trails - Park Renovation (Phase 1)	Improvements per 2022 DNR Spark Grant Application. Includes: improved entry and parking, picnic area, and main loop trails. Add vault restroom. Refer to 12/5/2022 Phasing Plan. Development of main loop trails not included in grant application.	2024-2026	\$200,000	B, E
Tails & Trails - Park Renovation (Phase 2)	Future improvements per 12/5/2022 Phasing Plan. Includes: enhanced natural areas, ponds, wetland, water management, larger shelter, at-grade boardwalks, and additional parking.	2028-2030	\$200,000	B, D, E
Sundown Park - Recreation Master Plan	Develop a recreation master plan for Sundown Park (126th Avenue) road end park to support walking and biking along Lakeshore Drive.	203-2024	\$15,000	B
Sundown Park - Recreation Improvements	Implement Master plan. May include: picnic area, overlook, landscaping, restroom (portable in enclosure). Potentially eligible for EGLE Coastal Management Low Cost Construction grant program.	2025-2028	\$50,000	B, D, F
Amelanchier Park - Recreation Master Plan	Develop a master plan for Amelanchier Park to support trailside amenities, picnic shelter, boardwalk and viewing platform, and integrated uses by trail and cemetery users. See initial plan by Viridis.	2023-2024	\$15,000	B, D, F
Amelanchier Park - Recreation Improvements	Implement improvements envisioned in plan. Potential alignment with Blue Star Trail construction in 2025-2026.	2025-2028	\$100,000	B, D, F
Township Hall - Pocket Park	Develop Township Hall Site as a Pocket Park consistent with a newer zoning vision for the Blue Star Highway Corridor. Consider future sidewalk locations, crossings of Blue Star Highway, and Landscaping.	2029	-	A, B, D, F
Cemetery Collaboration	Collaboration of cemetery master planning with non-motorized access, trail master planning, walkable access, and integrated amenities such as picnic shelters and gathering spaces.	2029	-	A, B, D
Communication Plan - Parks & Trails	Improve Township website and email distribution to communicate and build awareness of parks and recreation opportunities and existing facilities within the community. Integrate into community mailing lists, newsletters, social media, etc.	Ongoing	-	C, G

LAND ACQUISITION				
Park Property Acquisition	Work to acquire additional park and land conservation properties. Emphasis on land adjacent to existing parks, Lake Michigan & Kalamazoo River frontage for view/water access, and other high value natural resource properties.	Ongoing	TBD	D, E
Community Green Space Collaboration	Collaborate with Saugatuck Public Schools and Cities to acquire property for additional green space to support community recreation, school athletic programs, and community events.	Ongoing	TBD	E, F
Community Parks & Trails Master Plans / Maps - Parks, Sidewalks/Pathways, Hiking / Water Trails	Collaborate with Saugatuck Public Schools and Cities to create master plans for public use and to coordinate future planning of sidewalks, pathways, hiking and water trails to interconnect points of interest, parks, and beaches. Add potential wayfinding plan.	2023-2025	\$15,000	A, D, E
Saugatuck Township Public Access and Conservation Lands Study	Coastal Management Program Grant administered by EGLE and NOAA to evaluate lands in Saugatuck Township for improved public access and conservation. Develop criteria to prioritize land strategies and processes to encourage conservation of lands.	2024	TBD	D, E
TRAILS				
Support "Beach to Bridge" Trail Vision	Support community partners to build interconnected trails, walkways, and natural areas from Lake Michigan (Beach) to New Richmond Bridge Park (Bridge) along Kalamazoo River. Potential pedestrian crossing of I-196 at 134th Avenue.	2023-2024	\$15,000	A, D
Lakeshore Drive - Trail & Emergency Access Planning	Connect dead-ends of Lakeshore Drive (near Old Owl Drive) by acquiring private easements necessary for a non-motorized and emergency access connection.	2023-2025	\$50,000	A
Lakeshore Drive - Trail & Emergency Access Improvements	Build paved pathway inland of washout to reconnect non-motorized route inland. Dependent on easement acquisition.	2025-2026	\$100,000	A
Blue Star Trail - Maple St. to Old Allegan & North St. to Holland St. through Amelanchier Park (North Connection)	10' Paved separated path (Maple St. - Old Allegan Rd.) and North St. to Holland St (through Amelanchier Park). Township contribution to Road Commission roundabout includes some path. Township FY24 DNR Trust Fund Grant. Other funds provided by Friends of the Blue Star Trail, City of Saugatuck, and MDOT TAP grant.	2023-2025	\$125,000	A
Blue Star Trail - Wiley Road to M-89, crossing I-196 (South Township with City of Douglas)	3 miles of 10' Paved separated path. Matching funds provided by Friends of the Blue Star Trail. Anticipated FY25 DNR Trust Fund applications (both Township and City). Anticipated FY25 MDOT TAP applications. Collaborate with City of Douglas.	2024-2026	TBD	A
Wiley Road Pathway - Blue Star Highway to Lakeshore Drive (with City of Douglas)	4,400' of 8' Paved separated shared use path. Collaborate with City of Douglas. Connect to Blue Star Trail. Location in north or south right of way is undetermined.	2025-2026	\$550,000	A
Old Allegan Road Pathway - Blue Star Highway to River Bluff Park	1,900' of 8' Paved separated shared use path. Connect Blue Star Trail at Old Allegan with the entrance of River Bluff Park.	2029	\$450,000	A
Clearbrook Drive Sidewalk - Holland Street to 64th Street	4,400' of 5' concrete sidewalk.	2028	TBD	A
Blue Star Highway - Additional Sidewalks	Add 5' concrete sidewalks as to be master planned along Blue Star Highway corridor between Exit 41 and Maple Street. Collaborate with Road Commission on pedestrian safety improvements and crossings of Blue Star Highway.	2029	TBD	A
Lakeshore Drive - Maintain Existing Recreational Access	Collaborate with stakeholders to preserve the existing Lakeshore Drive right of way for recreational access during and after future shoreline erosion events.	Ongoing	TBD	A, D
126th Avenue to Wiley Road - Future Road and Pathway Corridor (with Road Commission)	Collaborate with stakeholders in the planning and development of a 10' Paved separated shared use path as part of a new roadway corridor inland from Lakeshore Drive between 126th Avenue and Wiley Road.	Ongoing	TBD	A

Estimated costs include only Township funds. Grants and other funding sources will be sought after to supplement costs.

CITY OF SAUGATUCK

ACTION PLAN + CAPITAL INVESTMENT PLAN

AIRPORT PROPERTY

Develop an overall Master Plan for the property, open and legitimize trails for public use, and collaborate with the Saugatuck Township Park Commission and Saugatuck Public Schools to develop and maintain cross-country trails.

COGHLIN PARK

Provide a public restroom and a fish cleaning station.

MIZE ROSE GARDEN

Develop a long-term maintenance plan.

MOUNT BALDHEAD PARK

Proposed improvements to this park include: Repairs and maintenance to the bathrooms, stairs, viewing deck, parking (permeable material surface that works with the natural cleaning of storm water); Invest in a plan to activate the entire park into a cohesive experience - history museum, stairs, pavilion, river viewing; Create “shopper docks” at the river viewing so people can come by boat to hike; and Incorporate educational opportunities with pavilion used as a learning center.

PETERSON PRESERVE

Coordinate with EGLE and the DNR on existing dams.

OVAL BEACH

Create plan to use Oval Beach at it's highest value by exploring ways to upgrade existing restaurant and bathrooms through partnerships, revenue streams, public/private partnerships for amenities, ADA compliance, and a safe pathway from Perryman St.

VILLAGE SQUARE

Create plans to maintain, repair, upgrade and activate the park as one cohesive space with timeline, budget and priorities.

WICKS PARK

Improvements to include repair and maintenance to meet ADA requirements for the bathroom, and repair and maintenance of the gazebo.

Tri-Community Parks and Recreation Master Plan				
City of Saugatuck 2024 - 2028 Action Program - Potential Future Projects				
	Project	Year	Estimated Cost	Relates to Action
PARKS				
Airport Property	Develop cross-country trails for use by School District	Ongoing	\$50,000	A, B, E
	Nature trails, parking, benches, waste receptacles	Ongoing	\$100,000	B, D
Coghlin Park	Add restroom and a fish cleaning station	Ongoing	\$500,000	B
Jones Park	Develop a maintenance plan and add site identification	Ongoing	\$100,000	B, D
Mize Rose Garden	Develop a maintenance plan	Ongoing	\$20,000	B, D
Mt Baldhead Park	Repairs to restrooms, parking, replace decking on stairs and viewing deck	Ongoing	\$500,000	B
	Develop a master plan that promotes the activation of the park	Ongoing	\$20,000	B, E, F
	Replace aging pavilion, new trails, interpretive signs for education	Ongoing	\$600,000	B
Oval Beach	Renovate existing restaurant and restrooms through partnerships, add barrier free access	Ongoing	TBD	B
	Develop marketing plan to understand opportunities to increase revenue and create public/private partnerships	Ongoing	\$30,000	B, C, G
	Pursue a safe pathway down Perryman to Oval Beach	Ongoing	TBD	B, E
	Identify and pursue options for revenue streams	Ongoing	TBD	B
	New playground, restrooms, repave parking lot, beach access for wheelchairs	Ongoing	\$800,000	B, E
Peterson Preserve	Add benches, picnic tables, and interpretive signs	Ongoing	\$100,000	B, E
Village Square	Replace existing playground equipment	2024	\$300,000	B
	Development of new use areas	Ongoing	TBD	B, E, F
	Resurfacing of tennis and basketball courts	Ongoing	\$150,000	B
Wicks Park	ADA improvements and maintenance to existing restroom and gazebo	Ongoing	\$200,000	B
	Add bandshell / performance space	Ongoing	TBD	B, F
Willow Park	Replacement of boardwalk decking and rails	Ongoing	\$150,000	B
All Parks	Removal of invasive species, add wayfinding signs and park maps.	Ongoing	TBD	B, D, F
LAND ACQUISITION				
Park Property Acquisition	Seek additional park and land conservation properties. Emphasis on land adjacent to existing parks, Lake Michigan & Kalamazoo River frontage for view/water access, and other high value natural resource properties.	Ongoing	TBD	D, E
Community Green Space Collaboration	Collaborate with Saugatuck Public Schools, Douglas, and the Township to acquire property for additional green space to support community recreation, school athletic programs, and community events.	Ongoing	TBD	E, F
Community Parks & Trails Master Plans	Collaborate with Saugatuck Public Schools, Douglas and the Township to create master plans for public use and to coordinate future planning of sidewalks, pathways, hiking and water trails to interconnect points of interest, parks, and beaches. Add potential wayfinding plan.	2023-2025	TBD	A, D, E
TRAILS				
Support "Beach to Bridge" Trail Vision	Support community partners to build interconnected trails, walkways, and natural areas from Lake Michigan (Beach) to New Richmond Bridge Park (Bridge) along Kalamazoo River.	2023-2024	TBD	A, D
Blue Star Trail - Maple St. to Old Allegan & North St. to Holland St. through Amelanchier Park (North Connection)	10' Paved separated path (Maple St. - Old Allegan Rd.) and North St. to Holland St (through Amelanchier Park).	2023-2025	TBD	A
Blue Star Trail - Wiley Road to M-89, crossing I-196	3 miles of 10' Paved separated path. Matching funds provided by Friends of the Blue Star Trail. Collaborate with City of Douglas and Saugatuck Township.	2024-2026	TBD	A

Estimated costs include only City funds. Grants and other funding sources will be sought after to supplement costs.

CITY OF DOUGLAS

ACTION PLAN + CAPITAL INVESTMENT PLAN

BEERY FIELD

Upgrade lighting, electric, scoreboard, and fencing, add a storage facility for DPW, and consider adding an outdoor skating rink.

DOUGLAS BEACH

Improvements to bathroom facilities (ADA compliant), explore installation of additional parking, install potable water and irrigation, upgrade lighting and electric, enhance dune resiliency through additional plantings and erosion control measures, and acquire adjacent land when available.

DOUGLAS MARINA

Demolish or restoration of existing unsafe structure(s), install bathroom facilities (ADA compliant), new pavilion and landscaping, expand the docking system, install a new seawall, pave the parking area(s), install irrigation, and upgrade water and electric to docking system.

ROOT BEER BARREL

Increase paved parking, acquire adjacent land, excavate, level, and landscape surrounding land, install new potable water service, construct additional building for food prep/storage, and add a pavilion, restroom, and Wi-Fi.

SCHULTZ PARK

Improvements to this park may include dog park upgrades, including construction of pavilion, providing potable water, adding shade trees, new bathroom facilities (ADA compliant), replacement and expand pickleball courts, adding disc golf course, excavating, level, and landscape areas near pavilion, add a 5-12 year old section to the playground, add an adult fitness area, replace bleachers and install a concrete base, pave and increase parking around pickleball courts and pavilion, upgrade lighting and electric service, upgrade ball field scoreboard, build a storage facility for DPW, shared use path connection from Wiley Rd, and make improvements to the sand volleyball court.

VETERANS PARK

Install a new seawall and memorial flagpole and make improvements to the parking area and landscaping.

WADE'S BAYOU MEMORIAL PARK

Acquire adjacent land to the south for expansion, install bathroom facilities (ADA compliant), improve landscaping, finish irrigation, pave parking area, relocate the iron removal plant (IRP) off-site, upgrade lighting and electric, construct an amphitheater.

Tri-Community Parks and Recreation Master Plan				
City of Douglas 2024 - 2028 Capital Improvement Schedule - Potential Future Projects				
	Project	Year	Estimated Cost	Relates to Action
PARKS				
Beery Field	Upgrades to fencing, lighting/electric service, scoreboard	Ongoing	\$ 150,000.00	B, C
	Storage facility for DPW	Ongoing	\$ 200,000.00	B, C
	Install a winter Ice Rink	Ongoing	TBD	B, F
Douglas Beach	Restroom improvements, water service, irrigation, lighting and electric	Ongoing	\$ 300,000.00	B, C
	Add parking and install dune preservation drainage	Ongoing	\$ 150,000.00	B, D
Douglas Marina	Demolish existing buildings	Ongoing	\$ 50,000.00	B, C, D
	Install restrooms, pavilion, landscaping, and pave parking areas	Ongoing	\$ 500,000.00	B
	Expand docking system, install new sea wall, upgrade water/electric at dock	Ongoing	\$ 300,000.00	B, E
Root Beer Barrel	Install restrooms, pavilion and new water service	Ongoing	\$ 500,000.00	B
	Expand parking lot, regrade and landscape surrounding land, add irrigation	Ongoing	\$ 300,000.00	B
	Construct additional building for food prep/storage, add broadband internet	Ongoing	TBD	B, F
Schultz Park	Install restrooms, water service, landscaping near pavilion, electric/lighting	Ongoing	\$ 500,000.00	B
	Replace/expand pickleball courts, pave/increase parking at courts	Ongoing	\$ 850,000.00	B, E
	Add 5-12yr age playground, add adult fitness area, improve volleyball courts	Ongoing	\$ 400,000.00	B, E
	Improvements to the dog park including pavilion, water, shade	Ongoing	\$ 200,000.00	B, C
	Replace bleachers and concrete pad, storage facility for DPW, add disc golf	Ongoing	\$ 150,000.00	B, C, E, F
Veterans Park	Add a new seawall and memorial flag pole, and make improvements to existing landscaping and parking areas	Ongoing	\$ 150,000.00	B, F
Wades Bayou	Install restrooms, improve landscaping, upgrade lighting/electric, irrigation	Ongoing	\$ 300,000.00	B
	Relocate the iron removal plan off site	Ongoing	TBD	B, C
	Construct an new amphitheater	Ongoing	TBD	B, F
All Parks	Removal of invasive species, add wayfinding signs and park maps.	Ongoing	TBD	B, E, F
LAND ACQUISITION				
Douglas Beach	Acquire adjacent land for future expansion	Ongoing	TBD	D, E
Root Beer Barrel	Acquire adjacent land for future expansion	Ongoing	TBD	E
Wades Bayou	Acquire adjacent land to the south	Ongoing	TBD	D, E, F
TRAILS				
Blue Star Trail	Extend to southern City limits	Ongoing	\$ 500,000.00	A
Bayou Trail	Connect Bayou Trail to Douglas Beach	Ongoing	\$ 500,000.00	A, F
New Trail	Connect Douglas Beach to future developments	Ongoing	\$ 400,000.00	A, F
New Trail	Continue non-motorized path from Wiley Court over Tannery Creek to Schultz Park Drive	Ongoing	\$ 150,000.00	A

Estimated costs include both funds provided from the city, and well as grants and other funding sources

FUNDING SOURCES

A variety of funding sources and resource partners may exist to assist with the implementation of proposed recreation projects. A summary of the primary sources are listed below:

Michigan Natural Resources Trust Fund

The MNRTF can assist with outdoor recreation projects, including land acquisition and physical development of park facilities. This assistance is intended to bolster existing facilities, protect critical natural resources, and establish new parkland. Development project grants may range between \$15,000 and \$300,000; there is no limit to acquisition requests. The minimum required local match is 25%.

Michigan Natural Resources Passport Grant

The Passport grant fund program is primarily focused on renovating and improving existing parks, however, the development of new parks is considered eligible. The Minimum grant request is \$7,500 and the maximum grant request is \$150,000. The minimum required local match is 25%.

Land and Water Conservation Fund

The LWCF is similar to the Trust Fund grant described above, in that it is meant to help fund land acquisition and park development. The minimum grant request amount is \$30,000 and the maximum grant request amount is \$300,000. The minimum required local match is 50%. Natural feature preservation has historically been the primary award criteria; and as such, this opportunity should especially be taken into account when planning for new passive recreation facilities. In addition, the LWCF now places emphasis on trails, “green” technology in outdoor recreation, universal design, and coordination among recreation providers.

MDOT Transportation Alternatives Program (TAP)

The TAP fund is a grant program that funds non-motorized paths and streetscapes that enhance the community’s inter-modal transportation system and provide safe alternative transportation options. The program uses federal funds to promote walkability, alternative transportation options, and place-based economic development to improve the quality of life for communities. The minimum required local match is 20%.

National Highway Traffic Safety Administration Funding

The State and Community Highway Safety Grant Program supports State highway safety programs designed to reduce traffic crashes and resulting deaths, injuries, and property damage. Grant funds are provided to states, the Indian Nations, and Territories each year according to a statutory formula based on population and road mileage. Funds may be used for a wide variety of highway safety activities and programs including those that improve pedestrian and bicycle safety. The minimum required local match is 20%.

Congestion Mitigation and Air Quality Improvement Program (CMAQ)

The Congestion Mitigation and Air Quality Improvement (CMAQ) Program assists areas designated as non-attainment or maintenance under the Clean Air Act Amendments of 1990 to achieve and maintain healthful levels of air quality by funding transportation projects and programs. Projects funded under the CMAQ program must be located in areas that were designated as non-attainment areas. Construction of bicycle and pedestrian facilities; non-construction projects related to safe bicycle use; and the establishment and funding of state bicycle/ pedestrian coordinator positions, as established by ISTEA, for promoting and facilitating the increased use of non-motorized modes of transportation. The minimum required local match is 20%.

Clean Michigan Initiative Local Recreation Grants

The program provides funding for the development and renovation of indoor or outdoor public recreation facilities and infrastructure. The goal of the program is to enhance or develop recreational opportunities by improving or replacing an existing public facility, meeting the recreational needs of the local residents, or by attracting tourists. Grants are awarded for non-acquisition projects in amounts between \$15,000 to \$750,000, based on the need for the project, the capability of the local community to operate and maintain the improvement, and quality of the site and project design.

Highway Safety Improvement Program (HSIP)

HSIP funds can be used for pedestrian and bicycle safety improvements. States may obligate funds under the HSIP to carry out any highway safety improvement project on any public road or publicly owned bicycle or pedestrian pathway or trail; or Safety projects, as provided under the

Flexible Funding for States With a Strategic Highway Safety Plan.

Michigan Natural Resources Tree Planting Grants

Through the Michigan Department of Natural Resources (MDNR), there are two tree planting grant programs that will assist in funding park landscape enhancements and reforestation projects. Applicants must provide at least 50% of the total project cost.

- **Arbor Day Mini-Grants.** This mini-grant program is designed to provide information and technical assistance to municipal governments and volunteer groups for urban and community forest activities related to Arbor Day. Applications are due in July with a maximum grant request of \$20,000.
- **Urban Community Forestry Program.** This program provides the same services as above plus management plans, inventories, and maintenance activities. These activities do not have to be related to Arbor Day. Applications are due in July with maximum grant requests of \$20,000.

Wetland Program Development

The goals of the Environmental Protection Agency's wetland program and the Clean Water Action Plan are to increase the quantity and quality of wetlands in the U.S. by conserving and increasing wetland acreage and improving wetland health. State, tribal, and local governmental agencies, and interstate, inter-tribal, and local government associations are eligible to receive grant funds. Applications are due in the fall with a required 25% minimum local match. For more information, visit their website at: www.epa.gov/owow/wetlands/grant-guidelines.

Community Development Block Grant

The Allegan County Community Development Department implements the federal Community Development Block Grant (CDBG) program in all Allegan County communities. Funds are distributed from the federal government to the County on a formula basis. The formula considers the extent of poverty, population, housing overcrowding, age of housing, and population growth lag about other metropolitan areas. The funded activity must meet one of the CDBG national objectives (i.e., benefit its low and moderate-income persons, prevention or elimination of slums or blight, or a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community).

Baseball Tomorrow Fund

This fund, which is provided through a joint partnership between Major League Baseball and the Major League

Baseball Players Association, awards annual grants to projects aimed at increasing the number of youth participating in and improving the quality of baseball and softball programs. The program is specifically aimed at children ages 10 to 16 and to those using innovative approaches or providing opportunities to minorities and women. Tax-exempt and 501(c)3 organizations are eligible, and Baseball Tomorrow strongly encourages at least 50% matching funds.

People for Bikes

The People for Bikes Grants Program strives to put more people on bicycles more often by funding projects that leverage federal funding and build momentum for bicycling. They seek to assist local organizations, agencies, and citizens in developing bicycle facilities projects. Bikes Belong Coalition accepts applications for grants quarterly for up to \$10,000 each and will consider successor grants for continuing projects.

West Michigan Trails and Greenways Coalition

The West Michigan Trails & Greenways Coalition (WMT&GC) is a non-profit group of donors, organizations, and volunteers dedicated to developing non-motorized trails and greenways into a linked system connecting wilderness areas, parks, historic landmarks, and cultural sites throughout West Michigan. Their vision is to develop a regional trails and greenways network to connect communities and to the natural areas, parks, historic landmarks, cultural venues, and civic destinations throughout the region.

American Hiking Society National Trails Fund

The National Trails Fund, sponsored by the American Hiking Society, provides support to grassroots non-profit organizations working toward establishing, protecting, and maintaining foot trails in America. Grants help give local organizations the resources they need to secure access, volunteers, tools, and materials to protect America's public trails. Support is provided for projects that increase trail lands, including the cost associated with the acquisition of trails, trail corridors, and conservation easements.

Local Fundraising

The Tri-Community is full of active, community-minded residents. Businesses, corporations, private clubs, community organizations, and individuals often contribute to recreation and other improvement programs to benefit the communities in which they are located. Private sector contributions may be in the form of monetary contributions, the donation of land, the provision of volunteer services, or the contribution of equipment or facilities.



MEMORANDUM

REGULAR CITY COUNCIL MEETING

January 16, 2024, at 7:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Leaf and Brush Policy –Resolution 03-2024

The City of Douglas has in place, a leaf and brush policy that is intended to provide a disposal source for leaves and brush specifically. The policy outlines the schedule and guidelines for those residents in the City of Douglas who live on publicly maintained roads and will be mailed to each household. Please see the attached resolution and Schedule & Guideline Policy.

Private road maintenance is not a proper use of Public Act 51 funding, therefore, the City of Douglas will not pick up leaves and brush from private roads. A letter will be sent to property owners located on private roads, along with a map that shows the roads that are considered publicly certified roads under the public act, and ensuring they are aware that they must make alternative arrangements for their leaf and brush collection.

The City Attorney's office has reviewed and provided guidance on both the leaf and brush pickup guidelines and the proper use of Public Act 51 funds.

Sample Motion: The City Council approves Resolution 03-2024 providing the leaf and brush policy for the residents of Douglas.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 03-2024

A RESOLUTION ADOPTING THE LEAF AND BRUSH POLICY

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 16th day of January, 2024, at 7:00 p.m. with

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the City of Douglas has a leaf and brush policy intended to provide a disposal source for leaf and brush, and

WHEREAS, residents are informed on what is acceptable and what is not acceptable; and

WHEREAS, residents are informed on the scheduled pick up days; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: that the City of Douglas City Council hereby adopts the Leaf and Brush Policy as a guideline for disposal of leaf and brush for the residents of the City of Douglas.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 16th day of January, 2024

CITY OF THE VILLAGE OF DOUGLAS

BY: _____ DATE: _____
Cathy North, Mayor

BY: _____ DATE: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, January 16, 2024 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk



2024 Leaf and Brush Pickup Schedule and Guidelines CITY OF THE VILLAGE OF DOUGLAS



Item 8E.

The leaf and brush program for the City of Douglas is intended to provide a disposal source for leaf and brush. The City will pick up leaves and brush from all public City streets according to the schedule. Private road maintenance is not a proper use of Act 51 funds; therefore, the City will not pick up leaves and brush from private roads.

How are leaves and brush accepted in the leaf and brush program?

- ✓ Leaves must be unbagged (paper yard waste bags accepted).
- ✓ Leaves and brush must be separated and placed behind the curb or road edge of the paved portion of the roadway; however, it must be reachable with the leaf truck or grapple claw.
- ✓ Leaves and brush can be placed out up to, but not earlier than, three (3) days before a scheduled pick up. Leaves and brush placed out after 7:00am on the schedule day will not be picked up.
- ✓ Brush stacked neatly in the same direction parallel to the road.
- ✓ Leaves and brush piles that do not exceed 8 feet in length, 6 feet in width, and 4 feet in height. If pile exceeds the required size, please separate them into multiple piles.
- ✓ Branches that are no larger than 6 feet long and 6 inches in diameter.

What is unacceptable in the leaf and brush program?

- ✗ Leaves or brush piles that are stacked in the road or alleyway, on the sidewalk, near a storm drain, fence, landscaping, or parked vehicle.
- ✗ Except as permitted by the City's leaf and brush pick up program, it shall be unlawful for any person to throw or deposit any refuse upon or into any street, right-of-way, alley, or waterway (Ordinance 54.05, Unauthorized Dumping and Littering).
- ✗ Brush piles that are stacked perpendicular to the roadside.
- ✗ Leaf or brush piles that exceed the size requirement.
- ✗ Leaves and brush piles that are left from contracted work or commercial landscapers.
- ✗ Material from lot clearing operations, tree removal (including stumps), large landscape projects, landscape timer, railroad ties, pet waste, bricks, lumber, fence debris, construction material, grass clippings, yard waste, or garden waste.

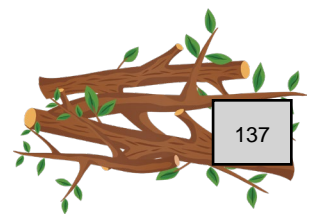
If piles are not in compliance with the City of Douglas' leaf and brush program, a door hanger may be placed indicating what was found and corrective action by the Code Enforcement Officer or Department of Public Works crew. You are urged to compost grass clippings or mow clippings into your lawn. No person shall start or maintain any fire intended to dispose of leaves, brush, or other natural refuse (Ordinance 90.12, Prohibited Fires).

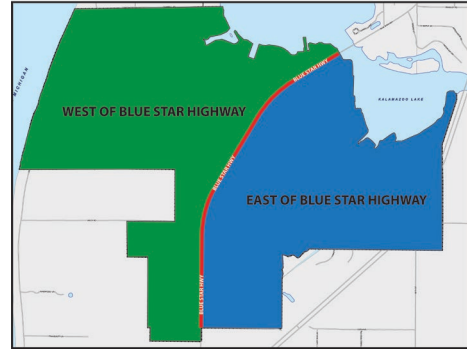
Is there a weekly leaf and brush pick up option with trash collection?

The City is currently contracting with Republic Services of Jenison for refuse and recycling collection and disposal services. As part of the agreement, Republic offers a 96-gallon container plus 3 biodegradable paper bags as a seasonal option (April 1-November 30) with the weekly refuse pick up. Please call 877-698-7274 for further information and cost.

What about my live cut Christmas Tree?

The Department of Public Works does not pick up Christmas Trees curbside but does offer an alternative. During the month of January Douglas residents may drop off their live cut Christmas Tree at Schultz Park across from the dog park. Please remove all lights, ornaments, decorations, and the tree stand.





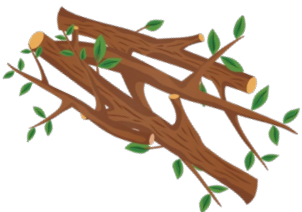
When is the scheduled pick up?

WEST OF BLUE STAR HIGHWAY PLACED AT THE CURB BY 7:00 AM TUESDAY MORNING THE WEEK OF	
April 9 & 23	Leaves and Brush
May 14 & 28	Leaves and Brush
May 28 will be our <u>final</u> spring sweep of the entire City for leaves	
June 11 & 25	Brush Only
July 9 & 23	Brush Only
August 13 & 27	Brush Only
September 10 & 24	Brush Only
September 30 will be our <u>final</u> summer sweep of the entire City for brush	
October 8 & 22	Leaves Only
November 12 & 26	Leaves Only
December 3 will be our <u>final</u> fall sweep of the entire City for leaves	

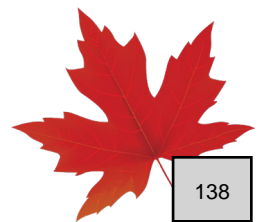
EAST OF BLUE STAR HIGHWAY PLACED AT THE CURB BY 7:00 AM TUESDAY MORNING THE WEEK OF	
April 2 & 16	Leaves and Brush
May 7 & 21	Leaves and Brush
May 28 will be our <u>final</u> spring sweep of the entire City for leaves	
June 4 & 18	Brush Only
July 2 & 16	Brush Only
August 6 & 20	Brush Only
September 3 & 17	Brush Only
September 30 will be our <u>final</u> summer sweep of the entire City for brush	
October 1 & 15	Leaves Only
November 5 & 19	Leaves Only
December 3 will be our <u>final</u> fall sweep of the entire City for leaves	

Due to the large workload associated with fall leaf pickup, City crews may not reach your property on the exact date of your scheduled pickup due to the large volume of leaf drop, however, please be sure to place your leaves out before your scheduled pickup date to ensure your leaves are removed. Leaves placed out after your scheduled pickup date and after City crews have serviced your street may not be collected and will become the responsibility of the property owner to dispose of. Should large windstorms or ice events occur, additional brush pickup may follow the event.

Reminder - Leaves and brush piles that are left from contracted work or commercial landscapers will not be picked up – thank you.



Spring Clean Up Collection Days – June 3-6, 2024
visit www.douglasmi.gov for more details





MEMORANDUM

REGULAR CITY COUNCIL MEETING

January 16, 2024, at 7:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Ordinance to sell 6825 W Wiley Road – Ordinance 01-2024 – First Reading

The Douglas City Council has directed the City Manager to sell public property owned by the City of Douglas located at 6825 W Wiley Road. Per the requirements of Ordinance 02-2022, an ordinance to *Establish Procedures for Transfer of Surplus Real Property for the City of the Village of Douglas*, the sale of surplus real property shall be done by passing an ordinance.

A review of Chapter 13 of the City Charter, also specifies that, “The City may not sell any cemetery, park or any part thereof unless approved by a majority vote of the electors voting thereon at any general or special election.” The property located at 6825 W Wiley Road is neither a park or cemetery.

The City purchased 6825 W Wiley Road in 2016 for \$196,600. The current appraisal of the property estimates the value to be approximately \$1,450,000.

The property is deemed to be surplus due to the City seeking to use those funds.

Per the Surplus Property Ordinance:

- Disposing of real property by City officials for employees for personal gain or to benefit the interest of any person or party other than the City is strictly prohibited.
- Sale of land or other real property requires City Council authorization and may require a vote of the majority of electors as provided in Chapter 13 of the City Charter.
- Sale of surplus real property shall be done by passing an ordinance. Real property may be conveyed by quit claim deed.
- The City shall not sell property to any individual or entity who is in default to the City.
- The purchaser shall agree to pay and be responsible to pay for any mortgage or title insurance policy, all costs in applying for and securing financing, inspections, environmental assessments, recording fees, and costs in connection with the purchaser’s use or intended use.

If the City Council agrees to sell the property, the City Manager will issue a request for sealed bids and allow 30 days for the submission of responses. The City may give preference to purchasers that will construct workforce or attainable housing on the vacant property. Adjoining property owners may be given preference if the real property is unbuildable because of zoning, other codes or laws, environmental or economic factors.

First reading – No action required

**CITY OF THE VILLAGE OF
DOUGLAS ALLEGAN COUNTY,
MICHIGAN ORDINANCE NO. 01-2024**

**AN ORDINANCE TO SELL 6825 WEST WILEY ROAD, SURPLUS REAL
PROPERTY, FOR THE CITY OF THE VILLAGE OF DOUGLAS**

THE CITY OF THE VILLAGE OF DOUGLAS DOES HEREBY ORDAIN:

SECTION 1: PURPOSE

The purpose of this ordinance is to provide a framework for the transfer of the City's real property, 6825 West Wiley Road, PNN: 03-59-017-089-40, Zoned R-1 Residential District, deemed to be surplus. This ordinance is intended to authorize the sale of real property that is transparent to the community, fair, equitable, and consistent with the best interests of the City.

SECTION 2: METHOD OF SALE

The real property shall be sold through sealed bids/offers after a Notice of Intent – Request for Bid is advertised.

SECTION 3: AUTHORIZATION TO SELL

The City is hereby authorized to sell the real property identified 6825 West Wiley Road, in accordance with the terms and conditions set forth in Ordinance 02-2022.

SECTION 4: TERMS OF SALE

The terms of sale, including the accepted bid and any other conditions of sale, shall be approved by the City Council.

SECTION 5: AUTHORIZATION TO EXECUTE DOCUMENTS

The City Manager is hereby authorized to execute any and all documents necessary to complete the sale of the real property, including purchase agreements, deeds, and escrow instructions, subject to final approval of the sale by the City Council subject to section 4 above.

Ordinance Offered by: _____

Ordinance Supported by: _____

Ayes:

Nays:

Abstain:

Absent:

Ordinance adopted on this _____ day of _____, 2024.

Cathy North, Mayor

Date

Laura Kasper, City Clerk

Date

Ordinance Effective Date: 20 days after publication

NOTICE

**OF PUBLIC HEARING
CITY OF THE VILLAGE OF DOUGLAS
ALLEGAN COUNTY**

NOTICE OF PROPOSED ADOPTION OF ORDINANCE NO. 01-2024 - AN ORDINANCE TO SELL 6825 WEST WILEY ROAD, SURPLUS REAL PROPERTY, FOR THE CITY OF THE VILLAGE OF DOUGLAS

NOTICE IS HEREBY GIVEN, that a public hearing on Ordinance 01-2024 to sell 6825 West Wiley Road, surplus real property, for the City of the Village of Douglas will be held at 7:00 p.m. on February 5, 2024, in the Council Chambers of City Hall, 86 W. Center Street, Douglas Michigan 49406.

The City Council may not adopt the proposed ordinance until after the public hearing. All interested parties will be given an opportunity to be heard regarding the proposed adoption. A copy of Ordinance No. 01-2024 is available to the public during normal office hours at the City Clerk's office, City Hall, 86 W. Center Street, Douglas, Michigan. This notice is given by order of the City of the Village of Douglas Council.

The City of the Village of Douglas is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting, or the facilities are requested to contact City Hall, at 269-857-1438 promptly to allow the City of the Village of Douglas to make reasonable accommodations for those persons.

Posted: December 28, 2023

Laura Kasper, City Clerk
City of the Village of Douglas



MEMORANDUM

To: City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

Date: January 16, 2024

RE: Tower at Beery Field

Council, as you are aware, the city had an engineering company, Davinci Engineering, Inc., who was recommended to Douglas by the city's insurance carrier, to provide an engineering perspective on the exiting tower at Beery Field.

I provided you with a memorandum on January 8, 2024, outlining recommended options which included the following:

1. If the city finds value in retaining the existing tower, they recommend immediately adding a perimeter fence to prevent unauthorized access, and contract a "tower mapping" to physically measure and record the existing steel members and components in addition with the foundation(s). They do not provide tower mapping, but would expect that this expense would be between \$5000-\$7000. Once a tower mapping has been completed, a structural analysis of the existing tower would be the next step. This would determine if the tower is adequate to support itself in the required wind loading accordance with the current building codes. This analysis would cost approximately \$2000 to complete. Based on the findings, the tower would either be okay to remain in place safely, or it will need to be reinforced/replaced. Tower reinforcement can run in the tens of thousands of dollars depending on the extent of the tower's deficiencies.
2. If the total cost of mapping, structural assessment, maintenance cost and future operational cost exceeds what the City Council would like to allocate towards the tower, then the tower can simply be removed with a one-time cost. The city would need to put the tower removal out for bids for an accurate cost on this line item.

I am recommending option two, that the City Council allow the City Administration to move forward with obtaining quotes to demolish the tower, as it currently poses significant safety concerns for the employees and residents. This project would be

added to the FY2024-2025 budget for consideration unless the City Council advises otherwise on a more expeditious timeline.

The DPW stated that the top portion could be salvaged and placed at another location if that is the wish of the council. Further, it is possible that a company would be willing to discuss taking the metal which could create a cost reduction for the entire project.

Sample Motion: Approve allowing the city administration to move forward with obtaining quotes to demolish the tower at Beery Field.



MEMORANDUM

REGULAR CITY COUNCIL MEETING

January 16, 2024, at 7:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Douglas Clock Donation

The downtown Douglas clock has been a staple of the community for years. It is located within the City's bump out at the corner of Center Street and Main Street. It is currently owned and maintained by Robin and Sharon Bauer. The clock is powered from an electrical box paid for by the City. Robin and Sharon Bauer would like to donate the clock to the City per the agreement attached.

Sample Motion: Approval to accept the Douglas clock donation agreement subject to City Attorney review and approval.

29 December 2023

The City of the Village of Douglas
86 W. Center Street
Douglas MI 49406

To The City of the Village of Douglas

As current owners of The Street Clock at the corner of Center and Spring Streets, we are donating the ownership of 'The Clock' to The City of the Village of Douglas, Douglas Michigan 49406. All responsibility for the maintenance and the workings of 'The Clock' and that 'The Clock' will remain at the corner of Center and Spring in perpetuity, and that 'The Clock' visual and promotional materials can continue to be used by The City of the Village of Douglas in photographic and marketing advertisement.

If The City of the Village of Douglas is in agreement with this donation, please indicate your approval by signing below and returning a signed copy to Robin + Sharon Bauer, 36 Center Street, 5, Douglas Michigan 49406.

In the Spring of 2024, we would like to install near 'The Clock' a personalized bronze donation plaque commemorating the donation with the prior review and approval of the City of the Village of Douglas

IF you should have any questions, please do not hesitate to contact us.

Regards,

Robin H Bauer

Date

Sharon A Bauer

Date

By The City Manager for The City of the Village of Douglas. Date

Attach: Photographs of The Clock



**City of the Village of Douglas
Financial Holdings Summary
December 31, 2023**

Item 9B.

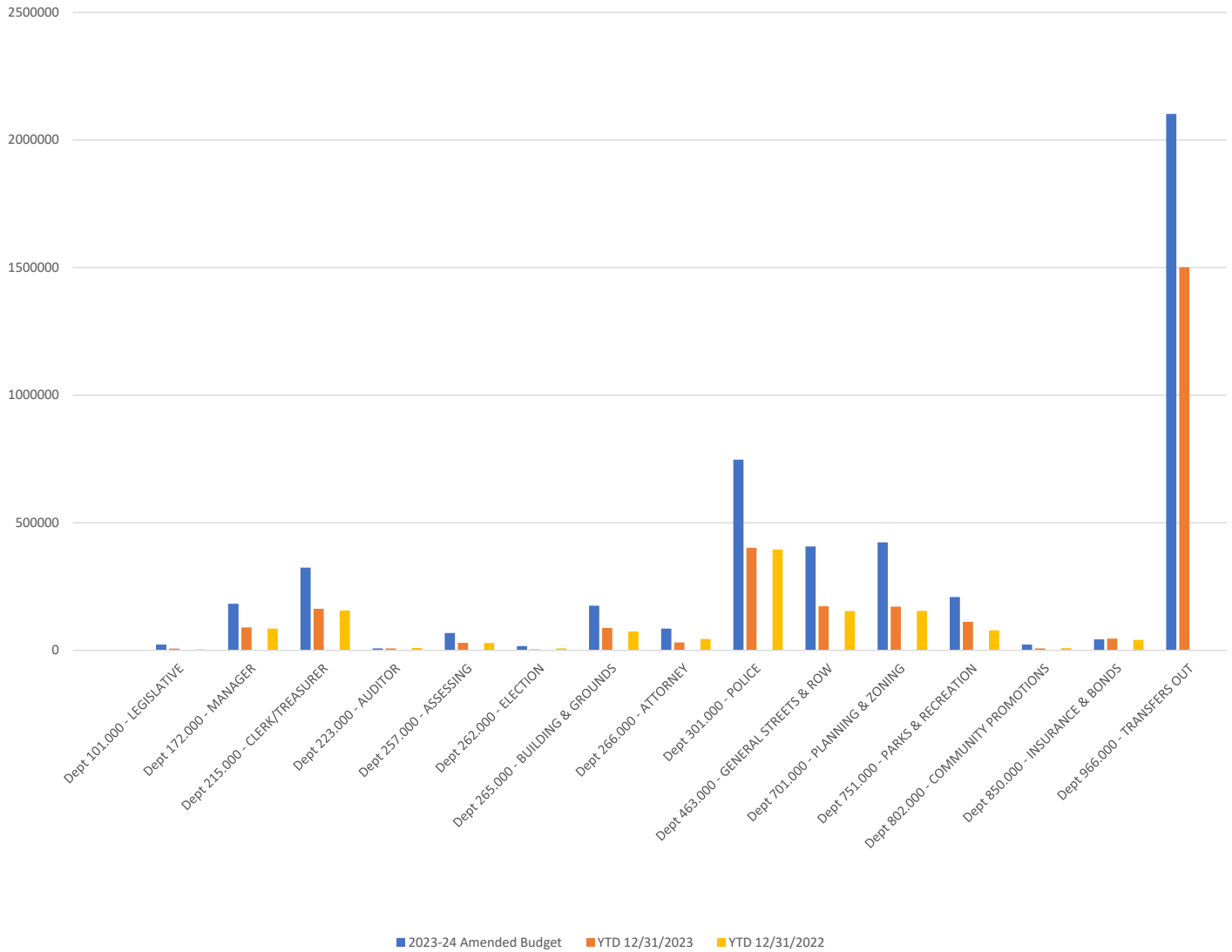
	<u>Identifier</u>	<u>Matures</u>	<u>Rate</u>	<u>Market Value</u>
<u>Cash</u>				
Huntington Bank - Common Checking				327,068.83
Huntington Bank - Tax & Trust				1,028,050.81
D.A. Davidson			2.00%	102,065.17
<u>Bonds</u>				
D.A. Davidson:				
Fedl Farm Credit Bank Bond	3133EJ5H8	1/16/2025	2.85%	147,429.00
Fedl Home loan Mtg Corp	3134GXKR4	7/15/2025	0.40%	282,321.00
Fedl Home loan Mtg Corp	3134GWUC8	12/30/2025	0.50%	184,666.00
Fed Home Loan Bank Bond Step	3130AKSV9	1/28/2026	0.75%	233,412.50
Fedl Farm Credit Bank Bond	3133ELEN0	12/18/2029	2.25%	<u>139,757.32</u>
MBS:				
Fed Home Loan Bank Bond Step	3130amfn7	5/26/2026	0.75%	141,310.50
Pinckney mich commnity schools	722205NW7	5/1/2028	1.84%	<u>89,764.00</u>
<u>Other Investments</u>				
Michigan Class			5.55%	<u>2,636,834.77</u>

Total Cash & Investments **5,312,679.90**

<u>Fund</u>	<u>Cash & Investments</u>	<u>Prior Month</u>	<u>Prior Year</u>
	<u>December 31, 2023</u>		
101 - General Fund	3,189,828.33	4,380,269.23	6,054,615.46
202 - Major Street	179,481.35		
203 - Local Streets	111,525.93		
213 - Schultz Park Launch Ramp	117,350.07		
243 - Brownfield Redevelopment Authority	12,555.62		
244 - Harbor Authority	4,145.20		
248 - DDA	89,944.88		
403 - Blue Star Corridor Improvement Fund	104,820.94		
450 - Water & Sewer Fund	108,339.04		
594 - Douglas Marina	5,142.17		
660 - Equipment Rental Fund	347,651.63		
703 - Current Tax Receiving	<u>1,003,998.57</u>		
	<u>5,312,679.90</u>		

City of the Village of Douglas
General Fund Expenditures
December 31, 2023

Item 9B.



Department	2023-24 Amended Budget	YTD 12/31/2023	% Budget Used	YTD 12/31/2022
Dept 101.000 - LEGISLATIVE	22,376.00	6,978.40	31.19	3,982.26
Dept 172.000 - MANAGER	182,590.00	90,084.31	49.34	85,340.83
Dept 215.000 - CLERK/TREASURER	324,615.00	163,142.43	50.26	156,099.24
Dept 223.000 - AUDITOR	7,500.00	7,500.00	100.00	9,400.00
Dept 257.000 - ASSESSING	67,885.00	29,744.27	43.82	28,705.41
Dept 262.000 - ELECTION	16,672.00	3,876.26	23.25	7,399.24
Dept 265.000 - BUILDING & GROUNDS	174,690.00	87,481.96	50.08	73,872.97
Dept 266.000 - ATTORNEY	85,000.00	30,615.50	36.02	44,186.15
Dept 301.000 - POLICE	747,540.00	402,186.52	53.80	395,009.91
Dept 463.000 - GENERAL STREETS & ROW	407,260.00	172,525.78	42.36	153,712.63
Dept 701.000 - PLANNING & ZONING	422,660.00	170,881.83	40.43	154,667.35
Dept 751.000 - PARKS & RECREATION	209,135.00	111,795.69	53.46	78,736.19
Dept 802.000 - COMMUNITY PROMOTIONS	22,500.00	7,351.23	32.67	8,404.67
Dept 850.000 - INSURANCE & BONDS	43,000.00	45,987.00	106.95	40,771.65
Dept 966.000 - TRANSFERS OUT	2,102,000.00	1,501,237.78	71.42	0.00
TOTALS	4,835,423.00	2,831,388.96	58.56%	1,240,288.50

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE		YTD BALANCE
		AMENDED BUDGET	12/31/2023	MONTH 12/31/23	BALANCE	% BDGT	12/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED	NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	2,870,000.00	2,817,000.26	707.44	52,999.74	98.15	2,533,427.83
101-000.000-434.000	MOBILE HOME TAX	500.00	276.00	46.00	224.00	55.20	320.50
101-000.000-445.000	INTEREST & PENALTIES: DELQ TAX	5,000.00	549.91	24.96	4,450.09	11.00	1,644.30
101-000.000-447.000	TAX COLLECTION FEES	111,733.00	92,923.41	10,790.59	18,809.59	83.17	76,758.81
101-000.000-453.000	SPECIAL ASSESSMENT REVENUE	5,555.00	3,625.27	0.00	1,929.73	65.26	11,465.41
101-000.000-474.000	INTEREST ON SPECIAL ASSESSMENTS	1,082.00	67.97	0.00	1,014.03	6.28	103.20
101-000.000-476.000	BUSINESS LICENSE FEES	11,000.00	75.00	0.00	10,925.00	0.68	220.00
101-000.000-477.000	FRANCHISE FEES	17,000.00	4,274.64	0.00	12,725.36	25.14	4,640.32
101-000.000-543.001	LAW ENFORCEMENT TRAINING	1,000.00	949.80	0.00	50.20	94.98	250.00
101-000.000-543.100	STATE REVENUE: LIQUOR LICENSE	7,000.00	7,722.00	0.00	(722.00)	110.31	8,125.70
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00	32,919.60	0.00	12,080.40	73.15	29,716.30
101-000.000-573.001	METRO ACT	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-000.000-574.000	STATE REVENUE: SALES TAX	157,404.00	56,731.00	28,025.00	100,673.00	36.04	55,478.00
101-000.000-581.000	COUNTY ROAD MILLAGE CNTRB	180,000.00	0.00	0.00	180,000.00	0.00	0.00
101-000.000-603.000	POLICE ADMINISTRATION FEE	1,000.00	239.89	20.00	760.11	23.99	209.98
101-000.000-626.001	ROAD CUT FEES	3,000.00	700.00	0.00	2,300.00	23.33	2,100.00
101-000.000-627.000	BUILDING FEES	65,000.00	31,231.00	4,165.00	33,769.00	48.05	31,591.50
101-000.000-627.001	RENTAL INSPECTION FEE	10,500.00	5,750.00	1,050.00	4,750.00	54.76	6,000.00
101-000.000-628.000	PLANNING & ZONING FEES	39,500.00	58,161.75	900.00	(18,661.75)	147.24	24,969.00
101-000.000-651.000	LAUNCH FEES	7,250.00	5,508.00	0.00	1,742.00	75.97	5,909.00
101-000.000-657.000	ORDINANCE FINES - POLICE	3,500.00	2,632.65	0.00	867.35	75.22	1,732.04
101-000.000-665.000	INTEREST INCOME	0.00	139,110.59	47,172.25	(139,110.59)	100.00	728.10
101-000.000-667.000	RENT	14,400.00	10,000.00	10,000.00	4,400.00	69.44	8,400.00
101-000.000-674.000	DONATIONS	0.00	39,026.36	1,591.27	(39,026.36)	100.00	45,981.10
101-000.000-675.000	OTHER REVENUE	7,800.00	24,788.90	828.00	(16,988.90)	317.81	7,664.40
101-000.000-675.001	REIMBURSEMENTS LOCAL GOV	3,750.00	3,709.75	3,709.75	40.25	98.93	0.00
101-000.000-698.000	INSURANCE REIMBURSEMENTS	5,000.00	3,000.00	0.00	2,000.00	60.00	3,172.88
101-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	23,250.00	23,250.00	0.00	0.00	100.00	4,500.00
Total Dept 000.000		3,603,224.00	3,364,223.75	109,030.26	239,000.25	93.37	2,865,108.37
TOTAL REVENUES		3,603,224.00	3,364,223.75	109,030.26	239,000.25	93.37	2,865,108.37
Expenditures							
Dept 101.000 - LEGISLATIVE							
101-101.000-703.000	WAGES	9,000.00	2,050.00	0.00	6,950.00	22.78	1,850.00
101-101.000-718.000	TRAINING FUNDS	4,500.00	1,285.00	95.00	3,215.00	28.56	605.00
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING	4,000.00	1,752.85	0.00	2,247.15	43.82	0.00
101-101.000-722.000	WORKERS COMPENSATION	36.00	25.50	0.00	10.50	70.83	24.00
101-101.000-740.000	SUPPLIES	400.00	132.40	0.00	267.60	33.10	0.00
101-101.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-101.000-851.000	TELEPHONE	540.00	218.70	0.00	321.30	40.50	218.88
101-101.000-861.000	MILEAGE REIMBURSEMENT	650.00	278.38	0.00	371.62	42.83	187.50
101-101.000-900.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	1,050.00	963.00	0.00	87.00	91.71	917.00
101-101.000-958.000	MISCELLANEOUS	1,000.00	272.57	122.67	727.43	27.26	179.88
Total Dept 101.000 - LEGISLATIVE		22,376.00	6,978.40	217.67	15,397.60	31.19	3,982.26
Dept 172.000 - MANAGER							
101-172.000-702.000	SALARIES	113,300.00	62,995.49	8,793.56	50,304.51	55.60	52,000.00
101-172.000-718.000	TRAINING FUNDS	1,500.00	102.50	0.00	1,397.50	6.83	150.00
101-172.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,000.00	113.01	0.00	886.99	11.30	0.00

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	12/31/2023	MONTH 12/31/23	BALANCE	USED	12/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-172.000-719.000	INSURANCE BENEFITS	16,300.00	6,087.06	982.08	10,212.94	37.34	7,799.54
101-172.000-720.000	PAYROLL TAXES	9,000.00	5,013.00	667.36	3,987.00	55.70	4,219.85
101-172.000-721.000	MERS BENEFITS	18,500.00	7,927.09	1,041.71	10,572.91	42.85	9,194.51
101-172.000-721.001	457 CONTRIBUTION	15,000.00	6,212.21	774.24	8,787.79	41.41	6,311.74
101-172.000-722.000	WORKERS COMPENSATION	200.00	141.00	0.00	59.00	70.50	139.86
101-172.000-740.000	SUPPLIES	500.00	296.34	90.48	203.66	59.27	221.91
101-172.000-813.000	MEETINGS	500.00	0.00	0.00	500.00	0.00	25.51
101-172.000-851.000	TELEPHONE	1,290.00	346.61	0.00	943.39	26.87	600.00
101-172.000-861.000	MILEAGE REIMBURSEMENT	4,200.00	700.00	0.00	3,500.00	16.67	2,187.00
101-172.000-900.000	PRINTING & PUBLISHING	100.00	150.00	0.00	(50.00)	150.00	0.00
101-172.000-908.000	DUES/FEES/PUBLICATIONS	1,200.00	0.00	0.00	1,200.00	0.00	757.55
101-172.000-977.005	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	487.60
Total Dept 172.000 - MANAGER		182,590.00	90,084.31	12,349.43	92,505.69	49.34	85,340.83
Dept 215.000 - CLERK/TREASURER							
101-215.000-702.000	SALARIES	178,500.00	84,464.16	14,127.09	94,035.84	47.32	78,922.87
101-215.000-718.000	TRAINING FUNDS	2,500.00	1,275.00	0.00	1,225.00	51.00	1,099.00
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,500.00	638.55	364.33	861.45	42.57	333.77
101-215.000-719.000	INSURANCE BENEFITS	40,100.00	17,909.02	2,970.34	22,190.98	44.66	23,494.65
101-215.000-720.000	PAYROLL TAXES	14,100.00	6,533.98	1,128.57	7,566.02	46.34	6,265.80
101-215.000-721.000	MERS BENEFITS	28,600.00	12,949.84	2,239.05	15,650.16	45.28	16,630.41
101-215.000-722.000	WORKERS COMPENSATION	335.00	236.40	0.00	98.60	70.57	252.20
101-215.000-740.000	SUPPLIES	4,000.00	1,705.71	265.94	2,294.29	42.64	456.35
101-215.000-802.000	CONTRACTUAL	41,300.00	30,892.18	744.56	10,407.82	74.80	19,239.11
101-215.000-806.006	WEBSITE	3,500.00	200.00	0.00	3,300.00	5.71	150.00
101-215.000-851.000	TELEPHONE	1,080.00	327.03	30.00	752.97	30.28	218.88
101-215.000-861.000	MILEAGE REIMBURSEMENT	500.00	481.58	173.58	18.42	96.32	32.48
101-215.000-900.000	PRINTING & PUBLISHING	3,500.00	2,891.50	665.00	608.50	82.61	1,430.00
101-215.000-901.000	POSTAGE	3,500.00	1,382.48	47.91	2,117.52	39.50	2,630.23
101-215.000-908.000	DUES/FEES/PUBLICATIONS	1,600.00	1,255.00	266.00	345.00	78.44	1,448.49
101-215.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	0.00	0.00	0.00	1,640.00
101-215.000-977.005	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	1,855.00
Total Dept 215.000 - CLERK/TREASURER		324,615.00	163,142.43	23,022.37	161,472.57	50.26	156,099.24
Dept 223.000 - AUDITOR							
101-223.000-802.000	CONTRACTUAL	7,500.00	7,500.00	250.00	0.00	100.00	9,400.00
Total Dept 223.000 - AUDITOR		7,500.00	7,500.00	250.00	0.00	100.00	9,400.00
Dept 257.000 - ASSESSING							
101-257.000-703.000	WAGES	55,100.00	26,447.55	4,235.18	28,652.45	48.00	25,528.12
101-257.000-718.000	TRAINING FUNDS	350.00	170.94	0.00	179.06	48.84	250.00
101-257.000-718.002	MISC TRAVEL EXPENSES-TRAINING	550.00	238.64	0.00	311.36	43.39	529.19
101-257.000-720.000	PAYROLL TAXES	4,400.00	2,023.23	323.99	2,376.77	45.98	1,952.91
101-257.000-722.000	WORKERS COMPENSATION	170.00	117.93	0.00	52.07	69.37	114.79
101-257.000-740.000	SUPPLIES	1,400.00	30.72	0.00	1,369.28	2.19	0.00
101-257.000-802.000	CONTRACTUAL	1,000.00	260.00	0.00	740.00	26.00	235.00
101-257.000-806.006	WEBSITE	1,350.00	0.00	0.00	1,350.00	0.00	0.00
101-257.000-807.000	BOARD OF REVIEW	750.00	0.00	0.00	750.00	0.00	0.00
101-257.000-813.000	MEETINGS	100.00	0.00	0.00	100.00	0.00	0.00
101-257.000-851.000	TELEPHONE	180.00	192.00	0.00	(12.00)	106.67	0.00

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	12/31/2023	MONTH 12/31/23	BALANCE	USED	12/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-257.000-861.000	MILEAGE REIMBURSEMENT	500.00	127.07	0.00	372.93	25.41	0.00
101-257.000-900.000	PRINTING & PUBLISHING	900.00	0.00	0.00	900.00	0.00	0.00
101-257.000-901.000	POSTAGE	685.00	0.00	0.00	685.00	0.00	0.00
101-257.000-908.000	DUES/FEES/PUBLICATIONS	450.00	136.19	136.19	313.81	30.26	0.00
101-257.000-977.005	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	95.40
Total Dept 257.000 - ASSESSING		67,885.00	29,744.27	4,695.36	38,140.73	43.82	28,705.41
Dept 262.000 - ELECTION							
101-262.000-703.000	WAGES	3,325.00	900.00	900.00	2,425.00	27.07	3,325.00
101-262.000-720.000	PAYROLL TAXES	0.00	13.88	13.88	(13.88)	100.00	0.00
101-262.000-740.000	SUPPLIES	2,250.00	2,247.08	899.09	2.92	99.87	446.55
101-262.000-900.000	PRINTING & PUBLISHING	850.00	49.00	0.00	801.00	5.76	839.00
101-262.000-901.000	POSTAGE	2,000.00	666.30	0.00	1,333.70	33.32	585.69
101-262.000-930.000	REPAIRS & MAINTENANCE: GENERAL	653.00	0.00	0.00	653.00	0.00	0.00
101-262.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	7,594.00	0.00	0.00	7,594.00	0.00	2,203.00
Total Dept 262.000 - ELECTION		16,672.00	3,876.26	1,812.97	12,795.74	23.25	7,399.24
Dept 265.000 - BUILDING & GROUNDS							
101-265.000-703.000	WAGES	41,900.00	23,583.83	5,318.94	18,316.17	56.29	13,194.60
101-265.000-705.000	WAGES - SEASONAL	8,000.00	7,380.46	0.00	619.54	92.26	1,875.09
101-265.000-719.000	INSURANCE BENEFITS	8,000.00	6,622.76	1,970.30	1,377.24	82.78	2,631.13
101-265.000-720.000	PAYROLL TAXES	3,400.00	2,497.02	431.48	902.98	73.44	1,197.82
101-265.000-721.000	MERS BENEFITS	5,200.00	2,962.41	619.96	2,237.59	56.97	1,378.28
101-265.000-722.000	WORKERS COMPENSATION	490.00	342.90	0.00	147.10	69.98	414.71
101-265.000-740.000	SUPPLIES	15,000.00	3,199.27	914.61	11,800.73	21.33	6,780.32
101-265.000-802.000	CONTRACTUAL	35,000.00	6,985.30	966.67	28,014.70	19.96	8,533.51
101-265.000-851.000	TELEPHONE	4,900.00	2,017.45	0.00	2,882.55	41.17	2,394.69
101-265.000-922.000	UTILITIES	15,000.00	3,815.51	954.92	11,184.49	25.44	4,037.79
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	20,000.00	7,312.24	1,875.13	12,687.76	36.56	6,077.53
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	7,400.00	13,291.85	1,726.24	(5,891.85)	179.62	0.00
101-265.000-979.000	CAPITAL OUTLAY	10,400.00	7,470.96	556.96	2,929.04	71.84	25,357.50
Total Dept 265.000 - BUILDING & GROUNDS		174,690.00	87,481.96	15,335.21	87,208.04	50.08	73,872.97
Dept 266.000 - ATTORNEY							
101-266.000-801.000	CONTRACTUAL ATTORNEY	85,000.00	30,615.50	5,739.00	54,384.50	36.02	44,186.15
Total Dept 266.000 - ATTORNEY		85,000.00	30,615.50	5,739.00	54,384.50	36.02	44,186.15
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES	85,600.00	40,385.87	6,631.18	45,214.13	47.18	38,587.16
101-301.000-703.000	WAGES	252,300.00	133,706.65	18,936.62	118,593.35	53.00	111,104.22
101-301.000-704.000	WAGES - PARTTIME	6,000.00	1,116.93	1,630.00	4,883.07	18.62	20,638.36
101-301.000-706.000	WAGES - OVERTIME	26,500.00	12,303.35	961.19	14,196.65	46.43	18,342.85
101-301.000-707.000	SICK PAYOUT	10,300.00	13,273.08	5,235.36	(2,973.08)	128.86	9,971.52
101-301.000-708.000	SPECIAL EVENTS WAGES	0.00	3,706.32	0.00	(3,706.32)	100.00	3,856.96
101-301.000-709.000	WAGES - OFFICE	46,500.00	23,305.17	3,621.20	23,194.83	50.12	18,037.06
101-301.000-718.000	TRAINING FUNDS	500.00	0.00	0.00	500.00	0.00	
101-301.000-718.001	TRAINING FUNDS ACT 302	1,000.00	332.43	0.00	667.57	33.24	
101-301.000-718.002	MISC TRAVEL EXPENSES-TRAINING	430.00	0.00	0.00	430.00	0.00	

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 12/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-719.000	INSURANCE BENEFITS	116,500.00	61,364.84	8,770.02	55,135.16	52.67	62,032.12
101-301.000-720.000	PAYROLL TAXES	33,800.00	17,477.96	2,838.62	16,322.04	51.71	17,693.21
101-301.000-721.000	MERS BENEFITS	50,900.00	26,798.36	4,376.56	24,101.64	52.65	28,262.73
101-301.000-722.000	WORKERS COMPENSATION	5,185.00	3,656.64	0.00	1,528.36	70.52	3,252.19
101-301.000-740.000	SUPPLIES	2,000.00	2,201.83	33.59	(201.83)	110.09	687.00
101-301.000-750.000	UNIFORMS	4,500.00	1,459.50	559.56	3,040.50	32.43	2,651.48
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR	5,000.00	2,280.00	0.00	2,720.00	45.60	1,824.00
101-301.000-802.000	CONTRACTUAL	5,000.00	2,059.78	434.58	2,940.22	41.20	1,721.68
101-301.000-814.000	INSURANCE (LIABILITY/AUTO)	14,000.00	13,296.00	0.00	704.00	94.97	13,498.35
101-301.000-851.000	TELEPHONE	5,700.00	3,804.78	625.51	1,895.22	66.75	2,674.87
101-301.000-860.000	GAS & OIL	17,500.00	6,611.18	1,109.32	10,888.82	37.78	7,597.45
101-301.000-900.000	PRINTING & PUBLISHING	125.00	0.00	0.00	125.00	0.00	0.00
101-301.000-908.000	DUES/FEES/PUBLICATIONS	250.00	0.00	0.00	250.00	0.00	151.90
101-301.000-922.000	UTILITIES	6,900.00	1,890.06	323.26	5,009.94	27.39	2,341.78
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	3,500.00	0.00	0.00	3,500.00	0.00	912.13
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	12,000.00	10,991.75	200.30	1,008.25	91.60	3,344.41
101-301.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	20,000.00	9,999.94	1,666.67	10,000.06	50.00	10,000.02
101-301.000-942.000	LEASE- COPIER	0.00	0.00	0.00	0.00	0.00	812.40
101-301.000-977.000	EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00	2,018.00
101-301.000-979.000	CAPITAL OUTLAY	11,550.00	10,164.10	0.00	1,385.90	88.00	12,694.00
Total Dept 301.000 - POLICE		747,540.00	402,186.52	57,953.54	345,353.48	53.80	395,009.91
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	69,200.00	27,372.18	3,253.59	41,827.82	39.56	24,066.52
101-463.000-705.000	WAGES - SEASONAL	8,000.00	1,492.98	0.00	6,507.02	18.66	1,895.51
101-463.000-708.000	SPECIAL EVENTS WAGES	0.00	7,881.27	36.44	(7,881.27)	100.00	5,068.59
101-463.000-718.000	TRAINING FUNDS	2,500.00	1,627.50	(720.00)	872.50	65.10	0.00
101-463.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,250.00	113.01	0.00	1,136.99	9.04	0.00
101-463.000-719.000	INSURANCE BENEFITS	17,100.00	8,054.82	962.09	9,045.18	47.10	9,107.39
101-463.000-720.000	PAYROLL TAXES	5,500.00	2,814.67	250.49	2,685.33	51.18	2,420.45
101-463.000-721.000	MERS BENEFITS	8,300.00	4,338.90	401.99	3,961.10	52.28	3,140.82
101-463.000-722.000	WORKERS COMPENSATION	2,890.00	2,036.22	0.00	853.78	70.46	2,145.68
101-463.000-740.000	SUPPLIES	15,000.00	3,465.41	594.69	11,534.59	23.10	3,729.16
101-463.000-740.002	EXTERIOR SUPPLIES	0.00	0.00	0.00	0.00	0.00	179.00
101-463.000-740.003	BANNERS	1,000.00	137.21	0.00	862.79	13.72	0.00
101-463.000-740.004	BENCHES	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-463.000-750.000	UNIFORMS	4,500.00	3,284.06	465.78	1,215.94	72.98	1,790.06
101-463.000-802.000	CONTRACTUAL	30,000.00	17,375.12	14,242.50	12,624.88	57.92	13,161.91
101-463.000-802.003	CONTRACTUAL- REFUSE	5,000.00	2,105.84	401.99	2,894.16	42.12	2,610.19
101-463.000-802.007	LANDSCAPING SERVICES	4,000.00	1,315.65	0.00	2,684.35	32.89	1,810.07
101-463.000-802.010	CONTRACTUAL FORESTRY	27,500.00	11,800.00	5,050.00	15,700.00	42.91	17,261.98
101-463.000-806.000	CONTRACTUAL ENGINEERING	32,500.00	5,034.20	87.00	27,465.80	15.49	4,763.80
101-463.000-851.000	TELEPHONE	9,600.00	4,062.00	479.09	5,538.00	42.31	5,297.89
101-463.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00	0.00
101-463.000-908.000	DUES/FEES/PUBLICATIONS	2,000.00	762.37	180.00	1,237.63	38.12	811.90
101-463.000-922.000	UTILITIES	6,000.00	2,195.08	393.40	3,804.92	36.58	2,420.73
101-463.000-925.000	STREET LIGHTS	25,000.00	10,520.95	2,073.83	14,479.05	42.08	9,681.38
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	10,000.00	1,126.60	0.00	8,873.40	11.27	6,529.70
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	21,300.00	17,721.96	774.92	3,578.04	83.20	0.00
101-463.000-979.000	CAPITAL OUTLAY	61,800.00	3,034.90	3,034.90	58,765.10	4.91	0.00
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	35,820.00	32,852.88	0.00	2,967.12	91.72	35,819.90
Total Dept 463.000 - GENERAL STREETS & ROW		407,260.00	172,525.78	31,962.70	234,734.22	42.36	153,819.90

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 12/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Dept 701.000 - PLANNING & ZONING							
101-701.000-702.000	SALARIES	93,600.00	26,918.85	2,102.42	66,681.15	28.76	41,669.29
101-701.000-703.000	WAGES	5,400.00	2,378.00	1,024.00	3,022.00	44.04	550.00
101-701.000-718.000	TRAINING FUNDS	5,500.00	1,770.00	0.00	3,730.00	32.18	0.00
101-701.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,250.00	251.03	0.00	998.97	20.08	0.00
101-701.000-719.000	INSURANCE BENEFITS	18,700.00	7,605.01	1,058.35	11,094.99	40.67	7,291.57
101-701.000-720.000	PAYROLL TAXES	7,400.00	2,216.32	252.49	5,183.68	29.95	3,180.87
101-701.000-721.000	MERS BENEFITS	14,700.00	3,850.39	225.23	10,849.61	26.19	3,118.86
101-701.000-722.000	WORKERS COMPENSATION	240.00	169.26	0.00	70.74	70.53	141.48
101-701.000-740.000	SUPPLIES	2,000.00	733.22	384.97	1,266.78	36.66	929.45
101-701.000-801.000	CONTRACTUAL ATTORNEY	29,000.00	50,712.50	13,062.50	(21,712.50)	174.87	10,334.00
101-701.000-802.000	CONTRACTUAL	9,500.00	2,725.00	500.00	6,775.00	28.68	1,200.00
101-701.000-803.000	CONTRACTUAL CONSULTANT	107,500.00	20,746.92	6,251.70	86,753.08	19.30	32,038.10
101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO	65,000.00	22,759.90	0.00	42,240.10	35.02	24,064.65
101-701.000-806.000	CONTRACTUAL ENGINEERING	55,000.00	26,641.45	277.50	28,358.55	48.44	24,307.50
101-701.000-806.006	WEBSITE	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-701.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-701.000-851.000	TELEPHONE	720.00	175.02	0.00	544.98	24.31	149.58
101-701.000-861.000	MILEAGE REIMBURSEMENT	250.00	52.40	52.40	197.60	20.96	0.00
101-701.000-900.000	PRINTING & PUBLISHING	5,000.00	470.00	0.00	4,530.00	9.40	420.00
101-701.000-901.000	POSTAGE	250.00	8.56	0.00	241.44	3.42	0.00
101-701.000-908.000	DUES/FEES/PUBLICATIONS	450.00	698.00	0.00	(248.00)	155.11	30.00
101-701.000-977.005	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	5,242.00
Total Dept 701.000 - PLANNING & ZONING		422,660.00	170,881.83	25,191.56	251,778.17	40.43	154,667.35
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000	WAGES	34,900.00	16,216.67	1,692.29	18,683.33	46.47	20,560.44
101-751.000-705.000	WAGES - SEASONAL	8,000.00	2,899.96	0.00	5,100.04	36.25	2,279.70
101-751.000-719.000	INSURANCE BENEFITS	6,600.00	3,435.26	293.53	3,164.74	52.05	6,461.75
101-751.000-720.000	PAYROLL TAXES	3,300.00	1,502.98	135.60	1,797.02	45.54	1,801.90
101-751.000-721.000	MERS BENEFITS	4,300.00	2,081.23	227.73	2,218.77	48.40	2,148.86
101-751.000-722.000	WORKERS COMPENSATION	635.00	446.25	0.00	188.75	70.28	595.99
101-751.000-740.000	SUPPLIES	13,000.00	5,113.97	46.98	7,886.03	39.34	6,482.40
101-751.000-802.000	CONTRACTUAL	15,500.00	13,315.00	180.00	2,185.00	85.90	9,174.00
101-751.000-802.007	LANDSCAPING SERVICES	3,750.00	915.65	0.00	2,834.35	24.42	1,831.30
101-751.000-806.000	CONTRACTUAL ENGINEERING	0.00	155.00	0.00	(155.00)	100.00	0.00
101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT	7,950.00	500.00	0.00	7,450.00	6.29	0.00
101-751.000-922.000	UTILITIES	15,000.00	9,715.67	694.09	5,284.33	64.77	6,350.23
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	5,500.00	1,316.34	0.00	4,183.66	23.93	2,681.81
101-751.000-930.006	UNIONS REPAIRS AND MAINT	2,000.00	0.00	0.00	2,000.00	0.00	622.92
101-751.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	28,000.00	9,430.45	772.64	18,569.55	33.68	0.00
101-751.000-958.000	MISCELLANEOUS	2,000.00	2,255.36	0.00	(255.36)	112.77	2,853.43
101-751.000-977.000	EQUIPMENT	7,000.00	1,657.15	314.83	5,342.85	23.67	4,359.53
101-751.000-979.000	CAPITAL OUTLAY	51,700.00	40,838.75	1,007.50	10,861.25	78.99	10,531.93
Total Dept 751.000 - PARKS & RECREATION		209,135.00	111,795.69	5,365.19	97,339.31	53.46	78,736.19
Dept 802.000 - COMMUNITY PROMOTIONS							
101-802.000-958.000	MISCELLANEOUS	22,500.00	7,351.23	2,447.00	15,148.77	32.67	8,404.67
Total Dept 802.000 - COMMUNITY PROMOTIONS		22,500.00	7,351.23	2,447.00	15,148.77	32.67	8,404.67

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		12/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Dept 850.000 - INSURANCE & BONDS							
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)	43,000.00	45,987.00	0.00	(2,987.00)	106.95	40,771.65
Total Dept 850.000 - INSURANCE & BONDS		43,000.00	45,987.00	0.00	(2,987.00)	106.95	40,771.65
Dept 966.000 - TRANSFERS OUT							
101-966.000-995.202	TRANSFER OUT MAJOR ST	110,000.00	0.00	0.00	110,000.00	0.00	0.00
101-966.000-995.203	TRANSFER OUT LOCAL ST	175,000.00	0.00	0.00	175,000.00	0.00	0.00
101-966.000-995.243	TRANSFER OUT BROWNFIELD	150,000.00	0.00	0.00	150,000.00	0.00	0.00
101-966.000-995.245	TRANSFER OUT TRI-COMMUNITY HARBOR AUTH	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-966.000-995.450	TRANSFER OUT WATER/SEWER FUND	50,000.00	0.00	0.00	50,000.00	0.00	0.00
101-966.000-995.470	TRANSFER OUT MUNICPAL BUILDING	1,510,000.00	1,501,237.78	0.00	8,762.22	99.42	0.00
101-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	100,000.00	0.00	0.00	100,000.00	0.00	0.00
Total Dept 966.000 - TRANSFERS OUT		2,102,000.00	1,501,237.78	0.00	600,762.22	71.42	0.00
TOTAL EXPENDITURES		4,835,423.00	2,831,388.96	186,342.00	2,004,034.04	58.56	1,240,288.50
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,603,224.00	3,364,223.75	109,030.26	239,000.25	93.37	2,865,108.37
TOTAL EXPENDITURES		4,835,423.00	2,831,388.96	186,342.00	2,004,034.04	58.56	1,240,288.50
NET OF REVENUES & EXPENDITURES		(1,232,199.00)	532,834.79	(77,311.74)	(1,765,033.79)	43.24	1,624,819.87

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE		YTD BALANCE
		AMENDED BUDGET	12/31/2023	MONTH 12/31/23	BALANCE	% BDGT	12/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED	NORM (ABNORM)
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-546.000	STATE GRANT: ACT 51	190,100.00	63,217.40	15,472.58	126,882.60	33.25	60,840.39
202-000.000-546.001	SNOW REMOVAL	40,000.00	0.00	0.00	40,000.00	0.00	0.00
202-000.000-699.101	TRANSFER IN - GENERAL FUND	110,000.00	0.00	0.00	110,000.00	0.00	0.00
202-000.000-699.204	TRANSFER IN- ROAD MIL.	0.00	0.00	0.00	0.00	0.00	185,398.58
Total Dept 000.000		340,100.00	63,217.40	15,472.58	276,882.60	18.59	246,238.97
TOTAL REVENUES		340,100.00	63,217.40	15,472.58	276,882.60	18.59	246,238.97
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
202-463.000-703.000	WAGES	80,200.00	31,997.78	5,386.99	48,202.22	39.90	41,756.83
202-463.000-719.000	INSURANCE BENEFITS	15,200.00	6,408.13	1,175.96	8,791.87	42.16	12,439.84
202-463.000-720.000	PAYROLL TAXES	6,400.00	2,422.46	407.67	3,977.54	37.85	3,194.39
202-463.000-721.000	MERS BENEFITS	9,900.00	4,041.73	676.50	5,858.27	40.83	5,871.05
202-463.000-722.000	WORKERS COMPENSATION	2,520.00	1,775.67	0.00	744.33	70.46	1,272.00
202-463.000-740.000	SUPPLIES	1,500.00	1,230.12	15.78	269.88	82.01	12.99
202-463.000-746.000	TRAFFIC SIGNS & SERVICES	5,000.00	5,799.86	0.00	(799.86)	116.00	391.44
202-463.000-802.000	CONTRACTUAL	30,000.00	1,781.25	0.00	28,218.75	5.94	8,198.94
202-463.000-806.000	CONTRACTUAL ENGINEERING	13,500.00	5,804.80	116.82	7,695.20	43.00	5,753.05
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	40,000.00	607.70	0.00	39,392.30	1.52	2,551.71
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	48,000.00	19,337.81	2,838.43	28,662.19	40.29	0.00
202-463.000-979.000	CAPITAL OUTLAY	38,525.00	3,604.56	0.00	34,920.44	9.36	260.50
Total Dept 463.000 - GENERAL STREETS & ROW		290,745.00	84,811.87	10,618.15	205,933.13	29.17	81,702.74
Dept 464.000 - GENERAL STREETS WINTER & ROW							
202-464.000-703.000	WAGES	27,900.00	3,665.92	1,931.98	24,234.08	13.14	8,950.30
202-464.000-719.000	INSURANCE BENEFITS	5,300.00	746.91	310.69	4,553.09	14.09	25.70
202-464.000-720.000	PAYROLL TAXES	2,300.00	279.86	148.83	2,020.14	12.17	684.81
202-464.000-721.000	MERS BENEFITS	3,500.00	426.13	239.04	3,073.87	12.18	946.79
202-464.000-722.000	WORKERS COMPENSATION	970.00	681.09	0.00	288.91	70.22	588.37
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	15,000.00	2,800.01	2,709.39	12,199.99	18.67	4,670.93
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	30,000.00	356.10	356.10	29,643.90	1.19	2,562.45
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	15,500.00	2,667.83	1,779.54	12,832.17	17.21	0.00
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		100,470.00	11,623.85	7,475.57	88,846.15	11.57	18,429.35
TOTAL EXPENDITURES		391,215.00	96,435.72	18,093.72	294,779.28	24.65	100,132.09
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		340,100.00	63,217.40	15,472.58	276,882.60	18.59	246,238.97
TOTAL EXPENDITURES		391,215.00	96,435.72	18,093.72	294,779.28	24.65	100,132.09
NET OF REVENUES & EXPENDITURES		(51,115.00)	(33,218.32)	(2,621.14)	(17,896.68)	64.99	146,106.88

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 12/31/2022 NORM (ABNORM)
Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	79,950.00	26,645.70	6,521.59	53,304.30	33.33	25,589.52
203-000.000-546.001	SNOW REMOVAL	18,000.00	0.00	0.00	18,000.00	0.00	0.00
203-000.000-699.203	TRANSFER IN-LOCAL ST	175,000.00	0.00	0.00	175,000.00	0.00	0.00
203-000.000-699.204	TRANSFER IN- ROAD MIL.	0.00	0.00	0.00	0.00	0.00	185,398.00
Total Dept 000.000		272,950.00	26,645.70	6,521.59	246,304.30	9.76	210,987.52
TOTAL REVENUES		272,950.00	26,645.70	6,521.59	246,304.30	9.76	210,987.52
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	87,200.00	31,408.64	6,132.78	55,791.36	36.02	46,042.38
203-463.000-719.000	INSURANCE BENEFITS	16,500.00	6,686.66	1,637.64	9,813.34	40.53	12,343.22
203-463.000-720.000	PAYROLL TAXES	7,000.00	2,386.82	472.97	4,613.18	34.10	3,522.16
203-463.000-721.000	MERS BENEFITS	10,700.00	3,946.94	777.30	6,753.06	36.89	6,318.85
203-463.000-722.000	WORKERS COMPENSATION	2,415.00	1,702.68	0.00	712.32	70.50	1,262.73
203-463.000-740.000	SUPPLIES	750.00	1,074.81	0.00	(324.81)	143.31	0.00
203-463.000-746.000	TRAFFIC SIGNS & SERVICES	5,000.00	2,807.27	0.00	2,192.73	56.15	391.45
203-463.000-802.000	CONTRACTUAL	26,000.00	2,281.25	0.00	23,718.75	8.77	3,026.32
203-463.000-806.000	CONTRACTUAL ENGINEERING	14,000.00	2,739.15	237.18	11,260.85	19.57	18,850.55
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	22,000.00	3,622.52	0.00	18,377.48	16.47	12,109.33
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	42,300.00	18,634.40	2,761.60	23,665.60	44.05	0.00
203-463.000-979.000	CAPITAL OUTLAY	23,025.00	2,980.00	0.00	20,045.00	12.94	122,878.64
Total Dept 463.000 - GENERAL STREETS & ROW		256,890.00	80,271.14	12,019.47	176,618.86	31.25	226,745.63
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	21,000.00	2,350.86	1,651.66	18,649.14	11.19	6,088.04
203-464.000-719.000	INSURANCE BENEFITS	4,000.00	397.55	246.60	3,602.45	9.94	18.53
203-464.000-720.000	PAYROLL TAXES	1,700.00	179.13	126.28	1,520.87	10.54	465.81
203-464.000-721.000	MERS BENEFITS	2,600.00	284.23	208.79	2,315.77	10.93	643.55
203-464.000-722.000	WORKERS COMPENSATION	695.00	488.46	0.00	206.54	70.28	411.00
203-464.000-740.000	SUPPLIES	300.00	11.99	0.00	288.01	4.00	0.00
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	12,500.00	2,729.36	2,709.38	9,770.64	21.83	4,331.92
203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	25,000.00	356.10	356.10	24,643.90	1.42	2,562.45
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	12,800.00	2,017.01	1,503.78	10,782.99	15.76	0.00
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		80,595.00	8,814.69	6,802.59	71,780.31	10.94	14,521.30
TOTAL EXPENDITURES		337,485.00	89,085.83	18,822.06	248,399.17	26.40	241,266.93
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		272,950.00	26,645.70	6,521.59	246,304.30	9.76	210,987.52
TOTAL EXPENDITURES		337,485.00	89,085.83	18,822.06	248,399.17	26.40	241,266.93
NET OF REVENUES & EXPENDITURES		(64,535.00)	(62,440.13)	(12,300.47)	(2,094.87)	96.75	(30,279.41)

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	12/31/2023	MONTH 12/31/23	BALANCE		12/31/2022
Fund 204 - ROAD MILLAGE							
Expenditures							
Dept 966.000 - TRANSFERS OUT							
204-966.000-995.202	TRANSFER OUT MAJOR ST	0.00	0.00	0.00	0.00	0.00	185,398.58
204-966.000-995.203	TRANSFER OUT LOCAL ST	0.00	0.00	0.00	0.00	0.00	185,398.00
Total Dept 966.000 - TRANSFERS OUT		0.00	0.00	0.00	0.00	0.00	370,796.58
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	370,796.58
Fund 204 - ROAD MILLAGE:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	370,796.58
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	(370,796.58)

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	12/31/2023	MONTH 12/31/23	BALANCE	USED	12/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)
Fund 213 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
213-000.000-651.000	LAUNCH FEES	25,100.00	17,365.73	0.00	7,734.27	69.19	16,008.87
Total Dept 000.000		25,100.00	17,365.73	0.00	7,734.27	69.19	16,008.87
TOTAL REVENUES		25,100.00	17,365.73	0.00	7,734.27	69.19	16,008.87
Expenditures							
Dept 753.000 - LAUNCH RAMPS							
213-753.000-922.000	UTILITIES	800.00	278.82	70.87	521.18	34.85	260.24
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL	2,000.00	18.00	0.00	1,982.00	0.90	643.04
213-753.000-958.000	MISCELLANEOUS	2,000.00	341.73	0.00	1,658.27	17.09	1,575.51
Total Dept 753.000 - LAUNCH RAMPS		4,800.00	638.55	70.87	4,161.45	13.30	2,478.79
Dept 966.000 - TRANSFERS OUT							
213-966.000-995.101	TRANSFER OUT GF	23,250.00	23,250.00	0.00	0.00	100.00	4,500.00
Total Dept 966.000 - TRANSFERS OUT		23,250.00	23,250.00	0.00	0.00	100.00	4,500.00
TOTAL EXPENDITURES		28,050.00	23,888.55	70.87	4,161.45	85.16	6,978.79
Fund 213 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		25,100.00	17,365.73	0.00	7,734.27	69.19	16,008.87
TOTAL EXPENDITURES		28,050.00	23,888.55	70.87	4,161.45	85.16	6,978.79
NET OF REVENUES & EXPENDITURES		(2,950.00)	(6,522.82)	(70.87)	3,572.82	221.11	9,030.08

01/09/2024 01:33 PM

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Page: 11/17

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 12/31/2022 NORM (ABNORM)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
Dept 000.000							
243-000.000-528.000	OTHER FEDERAL GRANTS	0.00	11,130.73	5,459.48	(11,130.73)	100.00	0.00
243-000.000-699.101	TRANSFER IN - GENERAL FUND	150,000.00	0.00	0.00	150,000.00	0.00	0.00
Total Dept 000.000		150,000.00	11,130.73	5,459.48	138,869.27	7.42	0.00
TOTAL REVENUES		150,000.00	11,130.73	5,459.48	138,869.27	7.42	0.00
Expenditures							
Dept 000.000							
243-000.000-802.243	BLIGHT REMOVAL	150,000.00	29,197.45	14,026.70	120,802.55	19.46	6,582.50
243-000.000-803.000	CONTRACTUAL CONSULTANT	0.00	4,248.53	0.00	(4,248.53)	100.00	587.50
243-000.000-806.000	CONTRACTUAL ENGINEERING	0.00	0.00	0.00	0.00	0.00	732.50
Total Dept 000.000		150,000.00	33,445.98	14,026.70	116,554.02	22.30	7,902.50
TOTAL EXPENDITURES		150,000.00	33,445.98	14,026.70	116,554.02	22.30	7,902.50
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		150,000.00	11,130.73	5,459.48	138,869.27	7.42	0.00
TOTAL EXPENDITURES		150,000.00	33,445.98	14,026.70	116,554.02	22.30	7,902.50
NET OF REVENUES & EXPENDITURES		0.00	(22,315.25)	(8,567.22)	22,315.25	100.00	(7,902.50)

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		12/31/2022 NORM (ABNORM)
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY							
Revenues							
Dept 000.000							
245-000.000-626.002	SAUGATUCK CONTRIBUTION	7,000.00	0.00	0.00	7,000.00	0.00	0.00
245-000.000-699.245	TRANSFER IN TRI-HARBOR AUTHORITY	7,000.00	0.00	0.00	7,000.00	0.00	0.00
Total Dept 000.000		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
Expenditures							
Dept 754.000 - HARBOR							
245-754.000-812.000	RECORDING CLERK	1,000.00	0.00	0.00	1,000.00	0.00	100.00
245-754.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	56.00
245-754.000-979.000	CAPITAL OUTLAY	14,000.00	0.00	0.00	14,000.00	0.00	0.00
Total Dept 754.000 - HARBOR		15,000.00	0.00	0.00	15,000.00	0.00	156.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00	156.00
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY:							
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL EXPENDITURES		15,000.00	0.00	0.00	15,000.00	0.00	156.00
NET OF REVENUES & EXPENDITURES		(1,000.00)	0.00	0.00	(1,000.00)	0.00	(156.00)

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		12/31/2022 NORM (ABNORM)
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
248-000.000-417.000	TAX INCREMENT RECAPTURE	49,942.00	50,003.95	6,510.54	(61.95)	100.12	36,001.96
248-000.000-675.000	OTHER REVENUE	0.00	260.00	0.00	(260.00)	100.00	8,000.00
Total Dept 000.000		49,942.00	50,263.95	6,510.54	(321.95)	100.64	44,001.96
TOTAL REVENUES		49,942.00	50,263.95	6,510.54	(321.95)	100.64	44,001.96
Expenditures							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-728.000-703.001	DDA ADMINISTRATION	7,800.00	3,900.00	650.00	3,900.00	50.00	3,900.00
248-728.000-718.000	TRAINING FUNDS	1,000.00	0.00	0.00	1,000.00	0.00	0.00
248-728.000-802.000	CONTRACTUAL	3,000.00	0.00	0.00	3,000.00	0.00	0.00
248-728.000-802.001	CONTRACTUAL-PLANNING STUDY	0.00	176.76	0.00	(176.76)	100.00	0.00
248-728.000-806.000	CONTRACTUAL ENGINEERING	0.00	0.00	0.00	0.00	0.00	3,115.55
248-728.000-880.000	COMMUNITY PROMOTION	16,000.00	8,297.14	6,310.00	7,702.86	51.86	9,703.44
248-728.000-979.000	CAPITAL OUTLAY	76,000.00	43,199.67	0.00	32,800.33	56.84	0.00
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		103,800.00	55,573.57	6,960.00	48,226.43	53.54	16,718.99
TOTAL EXPENDITURES		103,800.00	55,573.57	6,960.00	48,226.43	53.54	16,718.99
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		49,942.00	50,263.95	6,510.54	(321.95)	100.64	44,001.96
TOTAL EXPENDITURES		103,800.00	55,573.57	6,960.00	48,226.43	53.54	16,718.99
NET OF REVENUES & EXPENDITURES		(53,858.00)	(5,309.62)	(449.46)	(48,548.38)	9.86	27,282.97

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		12/31/2022 NORM (ABNORM)
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND							
Revenues							
Dept 000.000							
403-000.000-439.000	MRE TAX	103,000.00	517.51	0.00	102,482.49	0.50	552.91
Total Dept 000.000		103,000.00	517.51	0.00	102,482.49	0.50	552.91
TOTAL REVENUES		103,000.00	517.51	0.00	102,482.49	0.50	552.91
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
403-463.000-806.000	CONTRACTUAL ENGINEERING	0.00	118.00	0.00	(118.00)	100.00	0.00
403-463.000-979.000	CAPITAL OUTLAY	62,500.00	25,900.33	0.00	36,599.67	41.44	7,310.50
Total Dept 463.000 - GENERAL STREETS & ROW		62,500.00	26,018.33	0.00	36,481.67	41.63	7,310.50
TOTAL EXPENDITURES		62,500.00	26,018.33	0.00	36,481.67	41.63	7,310.50
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND:							
TOTAL REVENUES		103,000.00	517.51	0.00	102,482.49	0.50	552.91
TOTAL EXPENDITURES		62,500.00	26,018.33	0.00	36,481.67	41.63	7,310.50
NET OF REVENUES & EXPENDITURES		40,500.00	(25,500.82)	0.00	66,000.82	62.96	(6,757.59)

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		12/31/2022 NORM (ABNORM)
Fund 450 - WATER SEWER FUND							
Revenues							
Dept 000.000							
450-000.000-602.000	CONNECTION FEES, WATER	30,000.00	8,000.00	0.00	22,000.00	26.67	23,548.00
450-000.000-602.001	CONNECTION FEES, SEWER	35,000.00	12,500.00	0.00	22,500.00	35.71	26,000.00
450-000.000-679.001	REIMBURSE FROM STATE	276,568.00	26,033.17	0.00	250,534.83	9.41	0.00
450-000.000-699.101	TRANSFER IN - GENERAL FUND	50,000.00	0.00	0.00	50,000.00	0.00	0.00
Total Dept 000.000		391,568.00	46,533.17	0.00	345,034.83	11.88	49,548.00
TOTAL REVENUES		391,568.00	46,533.17	0.00	345,034.83	11.88	49,548.00
Expenditures							
Dept 000.000							
450-000.000-806.000	CONTRACTUAL ENGINEERING	0.00	0.00	0.00	0.00	0.00	12,136.00
450-000.000-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	9,190.28
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00	21,326.28
Dept 536.000 - WATER SYSTEM							
450-536.000-703.000	WAGES	0.00	6,542.85	1,401.57	(6,542.85)	100.00	0.00
450-536.000-719.000	INSURANCE BENEFITS	0.00	1,800.78	379.28	(1,800.78)	100.00	0.00
450-536.000-720.000	PAYROLL TAXES	0.00	494.95	105.97	(494.95)	100.00	0.00
450-536.000-721.000	MERS BENEFITS	0.00	711.01	151.24	(711.01)	100.00	0.00
450-536.000-721.001	457 CONTRIBUTION	0.00	13.62	0.00	(13.62)	100.00	0.00
450-536.000-806.000	CONTRACTUAL ENGINEERING	20,000.00	4,800.40	(16,671.65)	15,199.60	24.00	0.00
450-536.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	3,164.35	716.50	(3,164.35)	100.00	0.00
450-536.000-974.000	CONSTRUCTION	504,068.00	36,916.55	20,666.55	467,151.45	7.32	0.00
Total Dept 536.000 - WATER SYSTEM		524,068.00	54,444.51	6,749.46	469,623.49	10.39	0.00
TOTAL EXPENDITURES		524,068.00	54,444.51	6,749.46	469,623.49	10.39	21,326.28
Fund 450 - WATER SEWER FUND:							
TOTAL REVENUES		391,568.00	46,533.17	0.00	345,034.83	11.88	49,548.00
TOTAL EXPENDITURES		524,068.00	54,444.51	6,749.46	469,623.49	10.39	21,326.28
NET OF REVENUES & EXPENDITURES		(132,500.00)	(7,911.34)	(6,749.46)	(124,588.66)	5.97	28,221.72

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 12/31/2022 NORM (ABNORM)
Fund 594 - DOUGLAS MARINA							
Revenues							
Dept 000.000							
594-000.000-654.000	SEASONAL SLIP FEES	26,000.00	6,950.00	0.00	19,050.00	26.73	7,775.00
594-000.000-654.001	TRANSIENT SLIP	0.00	1,225.00	0.00	(1,225.00)	100.00	0.00
594-000.000-667.001	WADE'S BAYOU PARK RENTAL	7,000.00	6,811.50	0.00	188.50	97.31	5,400.00
594-000.000-699.101	TRANSFER IN - GENERAL FUND	100,000.00	0.00	0.00	100,000.00	0.00	0.00
Total Dept 000.000		133,000.00	14,986.50	0.00	118,013.50	11.27	13,175.00
TOTAL REVENUES		133,000.00	14,986.50	0.00	118,013.50	11.27	13,175.00
Expenditures							
Dept 597.000 - POINT PLEASANT							
594-597.000-802.000	CONTRACTUAL	3,500.00	1,853.00	157.00	1,647.00	52.94	0.00
594-597.000-820.000	MARINA OPERATIONS	15,000.00	437.93	0.00	14,562.07	2.92	4,780.54
594-597.000-922.000	UTILITIES	5,000.00	782.29	151.96	4,217.71	15.65	1,021.72
594-597.000-979.000	CAPITAL OUTLAY	41,150.00	6,322.75	3,454.00	34,827.25	15.37	0.00
Total Dept 597.000 - POINT PLEASANT		64,650.00	9,395.97	3,762.96	55,254.03	14.53	5,802.26
Dept 597.001 - WADES BAYOU							
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	6,000.00	1,262.00	0.00	4,738.00	21.03	5,302.42
594-597.001-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	18,145.00
Total Dept 597.001 - WADES BAYOU		6,000.00	1,262.00	0.00	4,738.00	21.03	23,447.42
Dept 597.002 - DOUGLAS HARBOR AUTHORITY							
594-597.002-740.000	SUPPLIES	4,000.00	7.99	0.00	3,992.01	0.20	0.00
594-597.002-802.000	CONTRACTUAL	75,600.00	39,535.00	0.00	36,065.00	52.29	36,432.50
594-597.002-812.000	RECORDING CLERK	600.00	0.00	0.00	600.00	0.00	100.00
Total Dept 597.002 - DOUGLAS HARBOR AUTHORITY		80,200.00	39,542.99	0.00	40,657.01	49.31	36,532.50
TOTAL EXPENDITURES		150,850.00	50,200.96	3,762.96	100,649.04	33.28	65,782.18
Fund 594 - DOUGLAS MARINA:							
TOTAL REVENUES		133,000.00	14,986.50	0.00	118,013.50	11.27	13,175.00
TOTAL EXPENDITURES		150,850.00	50,200.96	3,762.96	100,649.04	33.28	65,782.18
NET OF REVENUES & EXPENDITURES		(17,850.00)	(35,214.46)	(3,762.96)	17,364.46	197.28	(52,607.18)

User: MATTSMITH

DB: Douglas

PERIOD ENDING 12/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 12/31/2022 NORM (ABNORM)
Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-673.000	SALE OF EQUIPMENT	0.00	28,536.00	28,536.00	(28,536.00)	100.00	0.00
660-000.000-676.000	EQUIPMENT CHARGES - NON DPW	27,594.00	9,999.94	1,666.67	17,594.06	36.24	13,843.02
660-000.000-676.001	EQUIPMENT CHARGES -DPW	175,300.00	86,265.66	12,873.65	89,034.34	49.21	0.00
Total Dept 000.000		202,894.00	124,801.60	43,076.32	78,092.40	61.51	13,843.02
TOTAL REVENUES		202,894.00	124,801.60	43,076.32	78,092.40	61.51	13,843.02
Expenditures							
Dept 262.000 - ELECTION							
660-262.000-979.000	CAPITAL OUTLAY	12,000.00	0.00	0.00	12,000.00	0.00	0.00
Total Dept 262.000 - ELECTION		12,000.00	0.00	0.00	12,000.00	0.00	0.00
Dept 265.000 - BUILDING & GROUNDS							
660-265.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	8,157.00
Total Dept 265.000 - BUILDING & GROUNDS		0.00	0.00	0.00	0.00	0.00	8,157.00
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-979.000	CAPITAL OUTLAY	142,500.00	145,600.49	0.00	(3,100.49)	102.18	163,679.00
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		142,500.00	145,600.49	0.00	(3,100.49)	102.18	163,679.00
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	30,000.00	8,813.01	1,919.10	21,186.99	29.38	11,082.80
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	70,000.00	45,807.72	27,549.94	24,192.28	65.44	31,695.63
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		100,000.00	54,620.73	29,469.04	45,379.27	54.62	42,778.43
TOTAL EXPENDITURES		254,500.00	200,221.22	29,469.04	54,278.78	78.67	214,614.43
Fund 660 - EQUIPMENT RENTAL FUND:							
TOTAL REVENUES		202,894.00	124,801.60	43,076.32	78,092.40	61.51	13,843.02
TOTAL EXPENDITURES		254,500.00	200,221.22	29,469.04	54,278.78	78.67	214,614.43
NET OF REVENUES & EXPENDITURES		(51,606.00)	(75,419.62)	13,607.28	23,813.62	146.15	(200,771.41)
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		5,285,778.00	3,719,686.04	186,070.77	1,566,091.96	70.37	3,459,464.62
TOTAL EXPENDITURES - ALL FUNDS		6,852,891.00	3,460,703.63	284,296.81	3,392,187.37	50.50	2,293,273.77
NET OF REVENUES & EXPENDITURES		(1,567,113.00)	258,982.41	(98,226.04)	(1,826,095.41)	16.53	1,166,190.85